



Kenton County School District | *It's about ALL kids.*

# Issue Paper

**DATE:**

08/14/23

**AGENDA ITEM (ACTION ITEM):**

**Consider/Approve:** to contract with Forward Focus Psychological Associates to provide psychological services up to 15 hours per week or as needed when required to comply with state and federal guidelines in regard to evaluating students with disabilities.

**APPLICABLE BOARD POLICY:**

**01.1 Legal Status of the Board**

**HISTORY/BACKGROUND:**

KCSD has 2 School Psychologist positions posted and at this time, no qualified candidates have applied. KCSD has contracted with Forward Focus for multiple years to assist with psychological services such as psychological testing, scoring and interpreting assessment results, report writing, and attending ARCs to review psychological reports and consultation.

**FISCAL/BUDGETARY IMPACT:**

The cost will vary depending on the number of initial evaluations and reevaluations an ARC determines necessary. The estimated cost for these services is \$40,000 to be taken from IDEA-B Federal Grant.

**RECOMMENDATION:**

**Approval to:** Contract with Forward Focus Psychological Associates to provide psychological services up to 15 hours per week or as needed when required to comply with state and federal guidelines in regard to evaluating students with disabilities.

**CONTACT PERSON:**

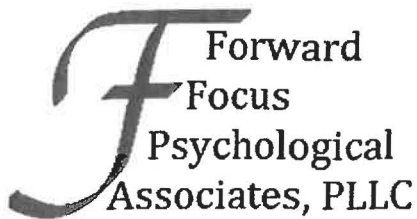
Danielle Rice

\_\_\_\_\_  
*Principal/Administrator*

\_\_\_\_\_  
*District Administrator*

\_\_\_\_\_  
*Superintendent*

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda. Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.*



Teresa G. Izquierdo, Psy.D    A. Dewey Sanders, Ph.D  
*Licensed Clinical                      Licensed Counseling*  
*Psychologist                              Psychologist*

Cary Wallis, Psy.D  
*Licensed Clinical*  
*Psychologist*

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## **CONTRACTUAL AGREEMENT**

THIS AGREEMENT made and entered into on September 12, 2023, by and between the Kenton County School District referred to as the First Party, and Forward Focus Psychological Associates, PLLC, hereafter referred to as the Second Party.

In consideration for the services described below, the First Party agrees to: Reimburse the Second Party at a rate of \$100.00 an hour for delivered Psychological Services and report writing in the Kenton County School District based upon the provision of services up to 15 hours per week or as needed. Forward Focus Psychological Associates (FFPA) Psychology Staff, including Licensed Clinical Psychologists, Dr. Teresa Garera Izquierdo and Dr. Cary Wallis, and Pre-Doctoral Psychology Interns/Temporary Licensed Psychological Associates who are currently completing an internship under the direct supervision of Dr. Teresa Izquierdo from August 2023 through July 2024, hereby agree to provide requested psychological services to the Kenton County School District. Services to be provided by FFPA Psychology staff may include individual psychological testing (i.e. Intellectual/Cognitive testing), distribution of rating scales/documents to be completed by staff/parents/guardians, testing behavior observations, scoring/interpretation of psychological tests/rating scales, data review, classroom observations as needed, report preparation/completion, review of relevant student information via Infinite Campus and further integration of all relevant background information/history/current data, preparation of documents as needed for meetings, attendance at ARC meetings, staff and parent consultation, individual counseling, intervention planning, and administrative tasks as requested.

While the majority of direct psychological services will take place in the school setting, additional time will be needed for scoring, report preparation/completion, review of relevant documents/data for reports, and consultation outside of the school setting and/or school hours and this time will also be covered by the contract and billed accordingly. Documentation of all services provided and time utilized for designated services requested by Kenton County Schools will be submitted by FFPA staff to the Director of Special Education on monthly billing invoices.

The Second Party agrees to provide the First Party with the following services: Deliver Psychological Services for the Kenton County School District based upon the provision of services up to 15 hours per week or as needed. Counseling/Consultation and report interpretation services will also be provided as needed for ARC/Consultation meetings.

Dr. Izquierdo will provide supervision of all services provided by Pre-Doctoral level psychology staff (i.e., Individuals have completed a Masters Degree and 1 – 3 + years of additional education/training in the fields of school and clinical psychology) and will be responsible for reviewing test scoring, test interpretation, and report preparation completed by such staff members before submitting such data/information for individual reports, staff consultation/ARC meetings, etc. Dr. Izquierdo will oversee all services provided to the district and coordinate with school staff as needed to ensure the needs of the school are met and all guidelines for such evaluations have been followed.

Both Parties agree to have the right to terminate and cancel this agreement upon thirty (30) days' notice served upon the other Party.

First Party  
Kenton County Schools

\_\_\_\_\_ Date:

Second Party

Forward Focus Psychological Associates, PLLC

*Terisa Yarn Gagliardo, PhD*  
Licensed Psychologist

\_\_\_\_\_ Date: 7/25/2023