

# 30 Day

## **Estill County School District** **Charles Brock - Superintendent** **30-60-90-Day Plan** **2023-24**

- Evaluate current curriculum for Elementary, Middle, and High School.
- Meet with all leadership 1 on 1.
- Review testing data to determine priorities.
- Hold a group meeting with district leadership to set non-negotiables and focal points for the year. (1. Establish relationships with students; 2. Continue Clarity/Standards work; 3. Complete progress Monitoring).
- Purchase Curriculum K-12.
- Purchase diagnostic K-12.
- Work with principals for PD to start implementation of curriculum and diagnostics purchased.
- Convene a leadership team to evaluate & rework the MTSS system.
- Convene an initial meeting with MTSS team and a follow-up meeting with SESC.
- Plan Opening day events and address all faculty and staff to set focal points and yearly expectations.
- Start building MTSS system with MTSS team.
- Visit Every Building on Opening Day.
- Contact a structural engineer to evaluate Middle School safety.
- Begin discussions about replacement of the Middle School.
- Meet with Leadership 1 on 1 to establish roles and yearly expectations.
- Purchase e-Walk as a tool for collection of walkthrough data.
- Begin setup process of eWalk and work on templates
- Become familiar with CEP of district.
- Conduct a CEP review with District Leadership.
- Complete 6-hour evaluation review training with District Leadership.
- Work to fill every vacant position.
- Receive initial tax information and work with board to set tax rates.
- Meet with various community partners to establish relationships.

# 60 Day

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- Review last year's test results & break down data by school & category
- Monitor implementation of curriculum.
- Ensure diagnostics are given at each school and analyze results.
- Meet with principals to review data from KSA & Diagnostics given this year.
- Work with principals to establish an improvement plan for school academic proficiency.
- Hire an assistant superintendent.
- Set academic proficiency goals with principals based on KSA and diagnostic data.
- Continue to support in implementation of Standards work.
- Support implementation of improvement plan for academic proficiency.
- Meet with principals monthly to gather proficiency data showing progress towards academic proficiency goals.
- Re-evaluate based on ongoing proficiency data that is gathered monthly and work with principals accordingly to adjust instruction as needed.
- Work with Learning Team to provide support to teachers and schools in areas identified for growth
- Present Proficiency data to board on a monthly basis as part of the progress monitoring system starting with Math and ELA.
- Conduct walkthroughs at each building at least weekly.
- Conduct site visits.
- Meet with District Leadership monthly to go over data and adjust goals/supports as needed.
- Develop and conduct a Needs Assessment.
- Begin discussion regarding staffing adjustments to consider for next year's budget.
- Review all district systems including: Safety Plan, Technology Plan, Facilities Master Plan, District Improvement Plan, etc.

# 90 Day

## **Estill County School District** **Charles Brock - Superintendent** **30-60-90-Day Plan** **2023-24**

- Ensure all employees (school and district staff) have participated in adequate training to support to achieve academic goals.
- Monitor the Professional Development training to determine the necessary adjustments and additional support needed.
- Monitor the implementation curriculum and progress monitoring.
- Review and monitor the attendance rates of students and staff.
- Review and monitor progress made toward goals set in the fall for academic progress.
- Review, monitor, and support principals in teachers' facilitation of instruction and make any adjustments necessary to ensure student support for achievement and success.
- Finish MTSS system and monitor implementation.
- Monitor and revise progress monitoring system as needed.
- Continue monthly meetings with principals and district leadership.
- Continue evaluations and support of leadership at building and district level.
- Provide monthly briefings to the Board on each Superintendent Standard.
- Prepare a draft budget for next year to present to the Board.
- Deliver staff allocations to SBDM Councils.