



JESSE BACON, SUPERINTENDENT

ADRIENNE USHER, ASSISTANT SUPERINTENDENT

BRANDY HOWARD, CHIEF ACADEMIC OFFICER

TROY WOOD, CHIEF OPERATIONS OFFICER

TO: Dr. Jesse Bacon, Superintendent 
Adrienne Usher, Assistant Superintendent

FROM: Althea Hurt, Director of Human Resources 

DATE: August 8, 2023

RE: **Item for the AUGUST Board Meeting - Occupational Health Services Proposal Results**

Attached is the Request for Proposal (RFP) tabulation for Occupational Health Services. The proposal opening date and time was July 13, 2023 at 1:00 pm. We only received one completed packet which was submitted by UofL Health located at 1707 Cedar Grove Road, Suite 15, Shepherdsville, KY 40165.

We met with the administration and some of the medical providers to clarify billing and response time concerns. We have had a great relationship with U of L Health and would like to continue our partnership to meet our Occupational Health needs.

The proposal is renewable annually for two additional years if agreed upon by both parties.

I recommend that the Occupational Health Services contract be awarded to UofL Health Services in Cedar Grove.

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION



Occupational Health Services Proposal 2023 - 2026 RFP Tabulation/Rating Sheet

Proposal Content Submitted by deadline (deadline:) YES, NO	Company Name	Company Name	Company Name	Company Name
1. Experience, Qualifications, References	U of L Physicians			
2. Resources, Services, Hours, & Locations	YES			
3. Primary Contact Information	YES			
4. KY School Districts Serviced	YES (<i>Spencer, Nelson, Bullitt</i>)			
5. Charges & Fees Listed	YES			
6. Record Keeping System & Billing Cycle	YES (<i>Systoc</i>)			
(<i>original + 1 copy</i>)	YES			
SIGNED CERTIFICATION	YES (<i>6/26/2023</i>)			
SIGNED CONFLICT OF INTEREST	YES (<i>6/26/2023</i>)			

EVALUATION SCORING				
A. Experience & Qualifications (40)	40			
B. Contract Charges to Employer (40)	<i>35 (Questions Concerning Increases)</i>			
Initial Hire Physical	\$75			
DOT Physical	\$90			
DOT Drug Screen	\$70			
Onsite Fee for DOT Random Drug Screen	\$125 per hour			
Non-DOT or DOT Breath Alcohol Testing	\$50			
Non-DOT or DOT Breath Alcohol Confirmation	Included in above			
TB Risk Assessment TB Test	\$25 <i>(one payment)</i>			
Injury Care	Per the KY State WC Fee Schedule			

C. Record Keeping (20)	15 <i>(some billing issues)</i>			
TOTAL	90			

8/8/2023 - Meeting with U of L Health/Physicians

Attendees: Barbara Kemp, Abby Devine, Stephanie Mackowiak, Althea Hurt, Tresa Payton, Sharla Daugherty, Emily Parrott, David Phelps (Dir of Transportation), & Lesa Howell (Dir of Health Services)

Discussion Included:

- a. **Cost of TB test:** (Q: Is there a \$25 fee for both the assessment and the test? A; No. There is a \$25 assessment fee. If they require the test, based on the assessment, there is not an additional fee.
- b. **Physician Availability:** (Q: Is there an available physician when needed? A: Yes, there is a new office opening up, they are working on getting a provider - by Kroger).
- c. **Return to Work Process (Mental Concerns):** The BCPS policy has changed to state that, when the Superintendent feels a person is unable to be in the classroom, we can send him/her to our "medical provider" - changed from physician. Spoke with Abby about the process - case by case basis on return to work status. Asked if they gave the employee something in writing. A: Yes, but not as detailed as a report that is sent to the district.
- d. **Billing issues -** Barbara Kemp will work with Sharla on rectifying any billing issues. They have a new system that Barbara says is very promising.
- e. **Tresa:** Q: Timeliness on getting a Speciality Provider? A. The new office will help with this.
- f. **Lesa:** Blood Borne Exposure Plan & Timeliness on getting results? A: Barbara said they "dropped the ball and have plans in place for this not to happen again."
- g. **David Phelps:** No issues