



DEPARTMENT OF HEALTH SERVICES

LESA HOWELL, COORDINATOR

Memo

To: Jesse Bacon 

From: Lesa Howell 

Date: August 8, 2023

Re: Kentucky Blood Center

Please present this opportunity for the Bullitt County Public Schools to work with the Kentucky Blood Center, Inc. Blood drives will occur throughout the district during the 2023-2024 school year and sponsor groups or individual students will advertise and assist the drives.

Attached you will find the Memorandum of Understanding, and Certificate of Liability Insurance. These agreements are automatically renewable; however, on legal advice steps will be taken each year to confirm the arrangement. The certificate of Liability Insurance was reviewed and accepted by Eric Farris.

A handwritten signature in blue ink, appearing to read 'M. Howell', is located in the bottom right corner of the page.

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING made and entered into this ____ day of August, 2023 by and between THE BOARD OF EDUCATION OF BULLITT COUNTY, dba BULLITT COUNTY PUBLIC SCHOOLS, (hereinafter "BCPS") of 1040 Highway 44E, Shepherdsville KY 40165 and KENTUCKY BLOOD CENTER, INC., (hereinafter "KENTUCKY BLOOD CENTER") of 3121 Beaumont Centre Circle, Lexington, KY 40513.

WHEREAS, the parties hereto desire to establish an understanding and procedures for blood drives in the schools of BCPS; and

WHEREAS, the purpose of this Memorandum is to outline the duties of the respective parties hereto;

NOW THEREFORE, the Parties hereto do hereby agree as follows:

I. DUTIES OF BCPS

A. To provide suitable facilities for carrying out the reasonable objectives of the Kentucky Blood Center in a blood drive during regular school hours

B. To distribute Kentucky Blood Center literature and post Kentucky Blood Center notices of upcoming blood drives in advance to maximize participation in blood drives

C. To provide the BCPS Nurse Administrator as liaison for blood drives

II. DUTIES OF KENTUCKY BLOOD CENTER

A. To provide liability insurance coverage for each site of a blood drive with minimum limits of per \$4 million occurrence and naming Bullitt County Public Schools as certificate holder on each policy form. Copies of said certificates shall be appended hereto and made a part hereof.

B. To provide all equipment, materials, and personnel to perform blood drives in a manner acceptable under normal and approved health and medical guidelines

C. To ensure all participants in blood drives are qualified under normal and approved health and medical guidelines

D. To provide suitably trained and certified personnel capable of performing proper phlebotomy procedures, including personnel trained in CPR and AED.

E. To provide suitable nutrition and hydration materials for participants in blood drives

F. To be responsible for all set up and removal of equipment and materials necessary for a blood drive, leaving the facility in as good condition as when found

G. To provide an appropriate liaison to cooperate with the BCPS Nurse administrator

III. This agreement shall be effective September 1, 2023 through June 30, 2024 at which time the Kentucky Blood Center shall give notice of its intent to renew, which may occur annually thereafter; provided, however, either party hereto may give notice of its intent to not renew or to cancel this Memorandum of Understanding with thirty (30) days advance notice to the addresses set forth hereinabove.

In testimony whereof witness the hands of the authorized representatives of the parties hereto this day and year first herein written.

BULLITT COUNTY PUBLIC SCHOOLS

BY: _____
JESSE BACON
SUPERINTENDENT

KENTUCKY BLOOD CENTER, INC.

BY: *Marshall Hill* 7-20-2023
AUTHORIZED OFFICER

ATTACHMENTS

- CERTIFICATE OF INSURANCE

