

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

**July 24, 2023
5:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 p.m. on July 24, 2023, with the following members present:

(1) Ms. Linda Belcher (2) Mrs. Nita Neal (3) Dr. Matt Mooney
(4) Mrs. Lisa Hodges (5) Mr. Darrell Coleman

CALL TO ORDER

The July 24, 2023, regular meeting of the Bullitt County Board of Education was called to order at 5:00 p.m. by Board Chair Darrell Coleman.

ADOPT THE AGENDA

2023-131- Motion made by Nita Neal, seconded by Linda Belcher, to adopt the agenda with the following change: Remove from Consent Items – Contract 5.(e.)(10.) the MOAs with the Mt. Washington Police Department and Shepherdsville Police Department, leaving only the MOA with Hillview Police. All members voted YES.

PRESENTATIONS

- Darrell Coleman led the audience in The Pledge of Allegiance and reviewed the Board Team Commitments.
To improve our effectiveness, the Board Team for Bullitt County Schools commits to:
 1. Maintain primary focus on student learning.
 2. Continuously review, define, and work toward district goals.
 3. Listen to each other, speak freely, work and learn together, and support one another.
 4. After careful deliberation, support the majority's decision regarding shared goals for continuously improving district-wide student learning.
 5. Agree to disagree respectfully.
 6. Delegate implementation of Board decisions to Superintendent and Leadership Team.
- Communications Director Kali Ervin announced a last call for anyone wishing to address the Board and covered the guidelines for doing so.
- Congratulations to Silas Gocke, Crossroads Elementary School 4th grader for his awards: National History Bee Quarterfinalist & US Military History National Champion
- Mrs. Cate Noble Ward of Studio Kremer Architects gave a construction update on the High School Football Stadiums Project.

COMMUNICATIONS

Audience Comments

(None)

Superintendent's Report

- Superintendent Dr. Jesse Bacon announced two new administrators to the leadership team: Mitzi Phelan, Assistant Principal at Zoneton Middle School and Jamie Wyman, Principal at Maryville Elementary School. Coming soon are interviews for the Principal position at Bullitt Lick Middle School and Assistant Principal position at Freedom Elementary School.
- Dr. Bacon also mentioned the New Teacher Induction scheduled for August 2nd at Bullitt Central High School and invited the Board members to breakfast that morning and to welcome the new teachers.

Other Items from the Board

- Linda Belcher asked about a report regarding the school counselors that shows the time they spend with students and administrative staff. Assistant Superintendent Adrienne Usher responded.
- Matt Mooney inquired as to the time of the New Teacher Induction next week. Dr. Bacon responded.
- Darrell Coleman asked about the two police department MOAs that were omitted. Dr. Bacon explained that new mayors are in place for Mt. Washington and Shepherdsville, along with new chiefs of police, and they need to work with them to iron out some staffing and budgetary concerns. They will be presented for approval at the August meeting, while plans will be made to cover the start of school on August 9th.

CONSENT ITEMS

2023-132- Motion made by Lisa Hodges, seconded by Nita Neal, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on July 17, 2023, which is available online. All members voted YES.

a. Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 12
3. AP Check Reconciliation Register
4. Paid Invoice Report

b. Minutes

- June 19, 2023 - Monthly Meeting

c. Construction Items

1. Revised BG-1 - High School Football Stadiums

Presented was the post bid revised BG-1 for the high school football stadiums. The total funds available for this project is \$20,073,277.20.

2. C.O. #7 - H.S. Football Stadiums - Added Concrete Paving & Gates

Change Order #7 is for the addition of concrete around the entire tracks at NBHS and BCHS, along with the addition of gates to accommodate future needs. The total cost of Change Order #7 is \$126,407.00. This changes the contingency balance from \$400,724.10 to \$274,317.05.

3. C.O. #8 - H.S. Football Stadiums - Press Box Changes (COR#9/RFP#4)

This is a General Contract change order for \$5,965.00 for changes to the Press Boxes.

4. C.O. #9 - H.S. Football Stadiums - Final Crane Access Costs

Change Order #9 is for additional work at Bullitt Central's Football Stadium Project to install an access road for a crane to set the press box. This roadwork will be further developed in future phases for baseball and softball. The total cost of this change order is \$20,109.00. This changes the contingency balance from \$268,053.80 to \$247,944.80.

5. Revised C.O. #1 - H.S. Football Stadiums - Turf Field Design Revisions

Presented is Revised Change Order #1 for the High School Football Stadium Project. Change Order 1 dealt with turf design revision. The work has been completed but on the original Change Order, Overhead and Provide and Bond costs were omitted. The original Change Order 1 in the amount of \$35,291.03 was voided. The new cost is \$41,168.40. This changes the contingency balance from \$247,944.80 to \$206,776.40.

6. C.O. #10, H.S. Football Stadiums - Construction Schedule

Change Order #10 is a request from Calhoun Construction to extend the construction schedule by 6 days due to "adverse" weather conditions. Average rain days allowed are typically 7 days and to date, there have been 13 actual rain days. There is no cost to this change order and it will not affect stadiums being ready for the first games of the season.

7. Contingency Funds Request - BEHS Irrigation System

Requested is approval to use contingency funds to install an irrigation system on the practice field at Bullitt East High School. Performance Irrigation has the low bid of \$43,780.00. This changes the contingency balance from \$386,869.67 to \$343,089.67.

d. Human Resources

1. Leave of Absence Requests

Christi Knight - Food Service Manager - Zoneton Middle School - Ms. Knight requested leave without pay for the date of April 28th, 2023. She has used all available accrued leave time.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **June 2023** through **July 2023** were submitted for the Board's information and inclusion in the minutes of this meeting.

e. Contracts

1. Eastern Kentucky University MOA

This Memorandum of Understanding with Eastern Kentucky University provides postsecondary opportunities for students enrolled in dual credit courses for the 2023-2024 school year.

2. Bullitt County Emergency Medical Services MOA

This MOA with Bullitt County Emergency Medical Services proposes a clinical experience for students while participating in the EMT dual credit program through Jefferson Community and Technical College for the 2023-2024 academic year.

3. Alchemy Collaborative Contract Agreement

This contract with Alchemy Collaborative for \$1,900 is to conduct a communications audit/evaluation. The results of this will drive the year-long contract with Alchemy once those are prepared. Emily Vessels reviewed this contract.

4. Department of Juvenile Justice (DJJ) Interagency Agreement

This Interagency Agreement with the Department of Juvenile Justice is for educational services for youth committed to, or in the custody of, the Department at the Bullitt Alternative Center.

5. YMCA MOA - Before & After School and Summer Programs

Presented are Memorandums of Agreement with the Bullitt County YMCA for the 2023-2024 Before/After School and Summer Programs. The MOA for the Before and After School Program details school sites that will be used during the 2023-2024 school year, scheduled breaks (Fall, Winter, Spring, and Summer) in the school calendar.

6. Algebra 1 Micro-Credentialing Pilot

BCPS was selected during the 2022-2023 school year to participate in the Algebra 1 Micro-Credentialing Pilot program in collaboration with the Kentucky Department of Education. A Material Resource Support grant in the amount of \$10,000 provides teachers with resources needed to implement the pilot assessment system.

7. Use of Property Request/Agreement - Re: Construction of BEHS Football Field

Approval was requested for an agreement between the BCBOE, Toadvine Enterprises, and 3144 Associates, LLC, for the use of the property adjacent to the Bullitt East High School football field, as outlined in the agreement. This agreement allows the setup of a crane for grandstand and press box installation at the field.

8. Annual Special Education Contracts

Presented were contracts from agencies with whom the Special Education Department conducts business each year. Continuation of the contracts/services was requested for the 2023-2024 school year. Emily Vessels reviewed them.

- Bright Stars Physical Therapy - Laura Stone, PT, PSC
- Options Unlimited
- Ohio Valley Educational Cooperative (OVEC)
- Applied Behavioral Advancements (ABA)
- Language In Motion (LIM)

9. KHEAA / KYCC MOU - NBHS

The Memorandum of Understanding between the Kentucky Higher Education Assistance Authority (KHEAA), Kentucky Campus Compact (KYCC), and BCPS for North Bullitt High School is for the 2022-2023 school year to assure each agency will work together to improve access to higher education for students and parents.

10. Hillview Police Department SRO MOA

Presented was a Memorandum of Agreement with the Hillview Police Department that allows School Resource Officers to provide safety and security at jurisdictional schools and provide support to students and staff. This collaborative working relationship is important to ensure the safety of students and staff and a rapid law enforcement response in the event of an emergency. Key

fob and security camera access agreements have been incorporated into this MOA. Eric Farris reviewed the agreement.

11. 2023-2024 Mental Health Community Partners MOAs

The following Memorandums of Agreement were presented for approval for the 2023-2024 school year:

- Seven Counties
- Lecorgan Counseling and Wellness
- Home of the Innocence
- Transformations
- Boys and Girls Haven

12. Jefferson Community and Technical College MOA

This Memorandum of Agreement with the Jefferson Community and Technical College for the 2023-2024 school year sets forth the terms and conditions for awarding dual credit to Bullitt County students who are enrolled in Dual Credit courses within the high school setting or on a JCTC Campus.

13. Trane Agreement - Water Treatment of Geothermal Lines

This agreement with Trane is for water treatment of geothermal lines for the 2023-2024 fiscal year. The cost of the service is \$17,068.00.

14. KDE MOAs - Ashley Andriot & Kevin Connors

Presented were Memorandums of Agreement for district employees to work for the Kentucky Department of Education for July 1, 2023 - June 30, 2024:

- Ashley Andriot - State Literacy Coaching Specialist
- Kevin Connors - Education Recovery Leader

15. CollegePrep, Inc. - Best Fit Coaching Plan

An essential part of providing comprehensive counseling services at the high school level is providing school counselors, students, and families with tools and resources to ensure successful entry into college, but also for success through their college experience. The renewal cost is \$173,250.00 and will be funded through Title IV, BEAM, and/or student learning funds.

16. UofL Health - Athletic Trainers

Provided was an updated contract with UofL Health - Louisville, Inc. dba Frazier Rehabilitation Institute for the provision of athletic trainer services at various sporting events and to assist in the development and maintenance of an athletic training program designed to reduce athletic injuries and promote the safe and prompt rehabilitation of students after athletic injuries.

f. Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
Bullitt Lick Middle School	White, Greer, Maggard Orthodontics	Donation	Shirts for the whole school	\$4,000.00
Shepherdsville Elementary School	Awato Supplies	Donation	School supplies for students	\$1,200.00

Shepherdsville Elementary School	Community of Shepherdsville	Donations	New packages of underwear for students	\$500.00
Shepherdsville Elementary School	Zaxby's Shepherdsville	Donations	Check for books for monthly book sponsorship.	\$5,400.00
Bullitt County Special Education Department	WHAS Crusade for Children	Grant	Check for special education supplies and equipment	\$40,000.00

1. Annual List of Grant Funding / Donations

Agency	Description
Bullitt Alternative Center-Dept. of Juvenile Justice-Chapter I (N & D)-Educational Collaborative State Agency Children	Provides treatment services for pre-delinquent and delinquent middle & high school students
Community Education	Assistance with salary to conduct a Community Education Program
OVEC-ECS	Discretionary money/services for students with disabilities
21st Century Community Learning Centers	Apply for continued funding for existing learning center and funding for new centers
WHAS Crusade for Children	Provides funds for services and equipment for students with disabilities
Champion Grant	Provides drug, alcohol, tobacco, and violence prevention activities
Community Technology Centers	To apply for alone, or partner with a university, other school system, or state agency to bring expanded technology to our communities
Metro United Way	Provides funding for special programs, including the TAPP program and other FRC/YSC Programs
Kosair Charities	Clara & Dave Juergens and Jamie Juergens Jit Award and Marion & Robert Holsclaw, Sr. Award
Kentucky Department of Education Read Grants	Competitive grant to elementary schools to support teachers in implementing reading models that address primary students who are reading at low levels
QK4 Engineering	Donations for STEM Projects and Volunteer hours for Engineers to work in STEM Labs.
Substance Abuse and Mental Health Services Administration Drug-Free Communities Program	Competitive federal grant to assist schools and communities in drug education and prevention strategies
Summer Food Service Program	Provides lunch for youth during summer
Child Abuse Prevention	After school programs for children that are on free or reduced lunches or have been mistreated
Kentucky Arts Council	Bringing professional artists into Kentucky Schools and providing transportation for students to various arts productions
Artists in Residence	Provides for an artist to work with children and assist the schools in Arts & Humanities curriculum
Laura Bush Grant	Provides books for the library
Readiness and Emergency Management Response Grant	To strengthen emergency response and crisis management plans, incl. training
National Gardening Association	Youth Garden Grants, Room to Grow Grants, Kids Growing Dutch Bulbs
UPS Foundation	Grants for Education
Best Buy Community Foundation	Teach Awards; grants for after school programs and technology
Coordinated School Health Grants	Enhance Public School Health Programs
Enhancing Education Through Technology	Professional development, upgrading school technology, student technology leadership program
Mental Health/At Risk Student Grant	Funding for programming (friend factor) for targeted at-risk students
Fund for the Arts	Various arts related programs and transportation to performances

Reading Recovery Teacher Leader Funds	Pay a Reading Recovery Teacher Leader in the district
Kentucky Book Fair, Inc.	Library collection grants
Lowe's Charitable and Educational Foundation	Outdoor classrooms
Kentucky Historical Society's Heritage Education Project	Promote Kentucky History
National Endowment for the Humanities We the People Bookshelf	Books and supplementary materials for public school libraries
Target Stores community giving grants	For educators who need money to further their program goals
MAC grants through the McDonald's foundation	Support teacher initiatives in the classroom
Supplemental Education Services	Funds to assist with after school tutoring
Kentucky Department of Education Mathematics Achievement Fund Grant	Intervention programs in mathematics for primary program
Alliance Skills	Funds to pay for workplace supplemental education of local business employees
Kentucky Center for Math Coaching Project	Training for coaches in working with teachers of mathematics
Adolescent Literacy Coaching Project	Training for curriculum specialists and money for stipends and materials
Scaling up Math Program	Training and materials for implementation of pre-kindergarten math interventions
Kentucky Department of Education Math & Science Partnership Programs	Improve math and science teaching through professional development
American Dental Association Samuel Harris Fund	Children's dental health grants
Take Action: Healthy People, Places, & Practices in Communities Project	Promote physical activity, nutrition, preventive screenings and/or making healthy choices
Community Collaboration for Children and KIPDA Caregiver Program	Rural Regional Fatherhood Initiative mini-grant and grants to Family Resource Center to plan activities for grandparents raising grandchildren
Mattel Children's Foundation Domestic Grant making Program	The Mattel Children's Foundation will award grants under the Mattel Domestic Grant making Program, which benefits youth-serving organizations
Office of Safe and Drug-Free Schools	Elementary and Secondary School Counseling Program
General Mills	"My Hometown Helper" grants
VSA Arts of Kentucky	Provides mini-grants for implementation of arts and cultural programs in schools
University of Louisville	Universal design for Learning grants to address students who 'fall between the cracks'
Governor's Office of Energy Policy and Kentucky NEED Project	Mini grants for the Change a Light, Change the World Campaign for Earth Day and school energy conservation tips
The Home Depot	Outdoor classrooms
Dept. for Homeland Security	Funds to upgrade school bus radios to FCC standards
American Honda Foundation	Youth education with a specific focus on the STEM (science, technology, engineering, and mathematics) subjects in addition to the environment
Target	Early childhood reading; field trips; and arts
Walmart	Scholarships and teacher honors, grants for community engagement
Kentucky Educational Collaborative for State Agency Children	Assist local education agencies to provide and assure high-quality educational support services through a collaborative delivery system involving the Kentucky Departments of Education; Juvenile Justice, Community Based Services, Mental Health, Developmental Disabilities and Addiction Services, and private and public child and youth care programs
Seven Counties (KYASAP)	Mini-grants high school students attendance at drug and alcohol prevention conferences

Smaller Learning Communities/OVEC (high schools)	Funding to create schools within a school for fine arts, information technology academy, etc.
McKinney-Vento Homeless Education grant	Funds to compensate a part-time homeless student liaison at the central office
Kentucky Youth Empowerment System (YES)	To promote the prevention of alcohol, tobacco, and other drug abuse in Kentucky
Dollar General Store	Literacy grants
Amgen Corporation	Teacher quality and professional development in math and science
Bullitt County Education Foundation for Excellence in Public Education	A non-profit organization whose purpose is to provide enhanced learning opportunities through donations for the education of the students in all the public schools in Bullitt County
DonorsChoose.org	Online grant program where teachers can post requests for classroom project materials
Blessings in a Backpack	Backpacks filled with nutritional food for children
Dare to Care	Backpack Buddy program, School Pantry
Bullitt County Drug Court	Monthly donation of age appropriate books to elementary schools for distribution through Family Resource Centers
Build-a-Bear workshop mini-grant program	Mini-grant to support children in health and wellness
Kentucky Department of Education Hybrid Diesel/Electric School Buses grant	Grant administered through the state that offsets the cost difference between a traditional diesel school bus and a hybrid schools bus
I Am A Leader Foundation	Provides funding to implement The Leader in Me program--a whole school transformation process that teaches 21st century leadership and life skills to K-12 students and creates a culture of student empowerment based on the idea that every child can be a leader.
Kentucky Department of Education Office of Career and Technical Education	Reimbursement for a portion of the Area Technology Center Principal salary
Retriever Consulting	Donor source for all FRC/YSC Centers
Jim Beam Corp/Beam Suntory	Jim Beam employer match to BCPS/LJ FRC
Jim Beam (Beam Suntory) Employee Giving	Employee contributions to BCPS/LJ FRC
PPG Innovative Classroom Grant/Good Done Great	Grants to schools for classroom activities usually tied to STEM.
CJ International	Food and gift cards for holiday food baskets
Alliance Entertainment	Food for School Pantry, DVD's
Toyota	Donations of cars, engines and other equipment. Along with any funds they may give to the district.
David Vittitoe Memorial Fund	Bikes to be distributed to students as incentives.
KY Dept of Education - Learning Grants, Literacy Grants, Leadership Grants, Kitchen Assistance Grants, Homeless Grant	Grants through the education department to enhance learning and leadership and to help with supplies and equipment for the district.
Louisville Zoo	Free admission

g. Use of District Property Requests – Central Office Parking Lot by Bullitt County Drug Court

Friends of the Bullitt County Drug Court requested permission to use the Central Office parking lot for a yard sale on July 29, 2023 or August 26, 2023, from 8:00 a.m. to 2:00 p.m. The proceeds from this yard sale will support this system and get the participants back on their feet.

h. Request to Alter District Facilities - FES Playground

Freedom Elementary School's PTA wishes to add an obstacle course playground equipment in the green space in the front of the school. The location will be approved by the Maintenance Department before installation.

i. Annual Review of Data Security and Breach Notification Best Practices

Presented was the KDE's Data Security and Breach Notification Best Practices document. As required by regulation, each public school district shall review and acknowledge the best practices guide for reasonable security. In the last couple of years, a mandatory 15-character password requirement and multi-factored authentication for several departments was initiated. This school year, all staff will be required to use MFA on their district accounts. The state is leading the security changes and it is consistently on agendas for the Region 4 CIO meetings. Along with using a more complex password and MFA, the district utilizes end-user protection through Microsoft Defender.

j. Curriculum/Instructional Resources, etc.

As of July 25, 2022, the Superintendent will oversee all curriculum, textbooks, instructional materials, and student support services per changes in Kentucky Revised Statutes (KRS 160.345). The curriculum in each school shall be designed to achieve student capacities established by KRS 158.645 and the school goals established by KRS 158.6451. The curriculum shall comply with all applicable state and federal statutes and regulations. In any school administered under the provisions of KRS 160.345, the Superintendent shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the Board, the Principal, and the school council and after a reasonable public review and response period for all stakeholders. A spreadsheet is provided with that information for approval of curriculum and/or instructional resources for district wide use along with several schools.

UNFINISHED BUSINESS

2nd Reading - Board Policy Update #46

Submitted were the 2023 KSBA Annual Policy Updates that have been reviewed by Central Office Leadership Staff. The requested additions and/or modifications have been revised to suit the needs of the district.

2023-133- Motion made by Matt Mooney, seconded by Nita Neal, to approve the 2nd Reading of Board Policy Update #46 as presented. All members voted YES.

NEW BUSINESS

Request for Part-Time Counselor - HMS

Hebron Middle School Principal Chad Foster requested to add a part-time counselor to the staffing for the 2023-2024 school year. This position will allow the school counselors to spend time with students for social and emotional support, planning, etc. instead of administrative duties and testing responsibilities. Funding will come from ESSER funds.

2023-134- Motion made by Linda Belcher, seconded by Nita Neal, to approve the request for a part-time counselor at Hebron Middle School as presented. All members voted YES.

Request for Part-Time Counselor - BES

Brooks Elementary Principal Betty Jo Davis requested to add a part-time counselor to the staffing at Brooks Elementary School for the 2023-2024 school year. The purpose for this request is to devote more time to students. Funding will come from Title 1 funds.

2023-135 – Motion made by Linda Belcher, seconded by Lisa Hodges, to approve the request for a part-time counselor at Brooks Elementary as presented. All members voted YES.

Request for Part-Time Counselor – MWMS

Mt. Washington Middle School Principal Tim Ridley requested to add a part-time counselor to the staffing for the 2023-2024 school year. The position will be for 85 school days and will be funded with SBDM/Section 6 Funds.

2023-136- Motion made by Nita Neal, seconded by Matt Mooney, to approve the request for a part-time counselor position at MWMS as presented. All members voted YES.

Behavior Coach Request for BCHS

Bullitt Central High School Principal Joe Pat Lee requested the continuation of the Behavior Coach position to his staff. This is a 183-day, 7.25 hours a day classified position on the instructional tutor pay scale for the 2023-2024 school year. This Behavior Coach works with Tier 2 and Tier 3 students on behavior modifications and restorative practice. The Behavior Coach also works with teachers to mediate minor behavior issues, reducing major infractions and keeping students in their learning environments as much as possible. Funding was previously using ESSER Learning Forward funds and will now change to Title I and SBDM funds.

2023-137- Motion made by Lisa Hodges, seconded by Nita Neal, to approve the Behavior Coach position for BCHS as presented. All members voted YES.

Contract Extension - Berniece Nyarko

Due to an investigation assigned during the month of June, requested was the extension of Berniece Nyarko's contract for up to five (5) additional extended days in order to complete the investigation. Funds will come from the General Fund.

2023-138- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the request to extend Berniece Nyarko's contract by five (5) days as presented. All members voted YES.

Nurse Request for LJES Student

Requested was an LPN or RN position for a medically fragile student at Lebanon Junction Elementary School. If the student is absent, this medical health professional can serve the needs of other students and schools. Supporting documentation is on file. Funding will come from IDEA Funds, with the general fund as a backup. Additional information was provided to the Board members.

2023-139- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the request for a one-on-one LPN or RN for a LJES student as presented. All members voted YES.

Job Title Change - Drug-Free Communities Project Grant Coordinator to Drug-Free Coordinator

Requested was a change to the job title of Drug-Free Communities Project Coordinator to Drug-Free Coordinator. The current title position expires as the Drug-Free Communities Grant expires, which is on September 30, 2023. The position of Drug-Free Coordinator will be funded either by a pending grant submission or from state-awarded project funds from the Safe Schools Department. Jackie Roth, grant writer for the district, and Sarah Smith have written a grant proposal that would fund this position starting October 1st if Bullitt County Public Schools is awarded the grant. However, the Safe Schools Department will fund this position only for the remainder of the 2023-2024 school year, if the grant is not awarded to BCPS. Changing this title provides flexibility of the funding to continue this position at minimum for the remainder of this fiscal year and the 2023-2024 school year.

2023-140- Motion made by Linda Belcher, seconded by Nita Neal, to approve the job title change to Drug-Free Coordinator as presented. All members voted YES.

ADJOURNMENT

2023-141- Motion made by Nita Neal, seconded by Matt Mooney, to adjourn at 5:31 p.m. All members voted YES.

CHAIR

SECRETARY

DRAFT