

James T. Alton Middle School SBDM Council Meeting
Monthly Meeting
July 12, 2023 – 4:00 p.m.

Minutes

The James T. Alton Middle School - Site Based Decision Making Council met on Wednesday, July 12, 2023.

1. Call to Order - Ms. Cassady called the meeting to order at 4:09 PM
2. Recognition of Visitors
 - a. Alex Barger
3. Opening Business
 - a. Approval of Agenda
The approval was reviewed and approved by Ms. Chaney and seconded by Ms. Howell, the motion was carried.
 - b. Approval of May Minutes
The approval was reviewed and approved by Ms. Trueblood and seconded by Mr. Barger, the motion was carried.
 - c. Good News:
 - i. KSA Testing
 - ii. Work Ethic Interviews
 - iii. 8th Grade Dance
 - iv. Band Concert
 - v. Trojan Store
 - vi. End of Trimester Rewards
 - vii. Field Day
 - viii. IReady Rewards
 - ix. KSA Good Faith Effort Reward
 - x. Talent Shows
 - xi. Awards Day
 - xii. Holiday World Trip - Work Ethic Certifications
 - xiii. New Vision and Mission Statements
 - xiv. SBDM Parent Elections: Morgan Crabtree and Amanda Trueblood
 - xv. Staff Trained in Trauma Informed Care
 - xvi. Summer STEM Camp
 - d. Public Comments - There were no public comments
4. Planning
 - a. ESS Get Ready Camp is July 17-28 - Mr. Roberts coordinates ESS, so he has invited students and teachers to participate. This camp is designed to help students who may struggle or have low motivation to get ready and get excited to come back to school. It will also give them the opportunity to build relationships with staff and other students and give them a jump start to help them hit the ground running in August.
 - b. Trojan Fest is on July 19 @ NHHS from 5-7 - Ms. Cassady encouraged everyone to come. There will be food, supplies, music, and fun things for students to do.
 - c. Open Registration is on July 27 and 28 - Only parents of students enrolling in school for the first time, transferring to another school in the district that is not a natural feeder pattern transition for them, or students planning to attend a new school after a move to a new home, etc. will need to attend the open enrollment event.
 - d. Operation Middle School and Open Houses on Aug. 1 - Times are as follows: OMS 3-5:30; 6th OH 5:30 - 7:00; 7/8th OH 7-8 PM

5. Previous / Ongoing Business

- a. SBDM Elections - no policy. KASC recommends not having an election policy because teachers and parents are supposed to run these independent of SBDM, and when you have an SBDM policy, then it naturally falls under the purview of SBDM. Should have an election committee so one person is not in charge of everything. - We will need to appoint a committee for the 2024 teacher election in April.
- b. Behavior Expectations for Athletes: eligibility on days serving detention - Ms. Cassady voiced concern over having a policy on this. She pointed out that a policy such as this would be nearly impossible to enforce, and it limits coaches' autonomy. She said that she is meeting with coaches next week and will bring concerns to them so they can set expectations with their teams early. She also said that students should not be released early from ASD in order to attend a practice or a game.

6. New Business

- a. Council members receive the following documents:
 - KRS 158.195 - In God We Trust is to be posted in schools
 - KRS 158.183
 - *The Kentucky Open Records and Open Meetings Act*
 - *Managing Government Records*
 - *Proof of Receipt - Teachers completed proof of receipt and turned in to Ms. Carr*
- b. Regular Meeting Dates and Times - 2nd Wednesday of every month @ 4:00 PM. Meetings will be held in library with the conference room (203) as a contingency.
- c. Collect dates of completed/anticipated council member trainings. - Send certificates to Ms. Carr when completed.
- d. Reviewed Safety and Emergency Plan Binder - Teachers had question about whether or not to leave rooms for a fire alarm if they are currently in a lock-down. Ms. Cassady said no, they should stay put until they receive an all clear. Teachers would like that specifically stated in safety plan. They also thought it would be a good idea to make sure teachers know to check the hallways before allowing students to leave the classroom for a fire alarm as part of routine practice.
- e. Review Extra-Curricular Policy: See proposed amendments - Ms. Cassady said that she updated the student handbook to reflect the school policy of no F's. She proposed an amendment that students would no longer be eligible for extra-curricular activities after 6 unexcused absences within the semester in which they are participating. She also proposed an amendment that would exclude students who have reached 3 or more suspensions for the school year. Consensus was that these were both acceptable amendments. Mr. Barger motioned to accept both amendments. Ms. Chaney seconded the motion. Motion carried.
- f. Draft of Complaint Resolution Policy - This is a policy that KDE drafted because of the new Senate Bill 5 legislation. It provides parents with an avenue to challenge materials they feel are "harmful to students." This will serve as the first reading of this policy. We will vote on it next month. Motion was made by Ms. Chaney and Seconded by Ms. Trueblood to keep the policy in its current form for a 2nd reading next month. Motion carried.

7. Personnel Action:

- a. Council went into Closed Session to discuss personnel
8. Vote on Hiring - Ms. Trueblood made a motion to approve new hires: Cathleen Skidmore - Science, Raymond Whelan - Art, Stacey Duke - IA (Daniel); Leah Monks - IA (Daniel). Mr. Barger seconded the motion. Motion carried.
9. Ms. Chaney made a motion to adjourn. Ms. Howell seconded the motion. Motion carried. Meeting adjourned at 4:50 PM.

Members Present:

Danielle Cassady - chairman
Madison Howell
Lawson Barger
Jamie Chaney
Amanda Trueblood

Members Absent:

Morgan Crabtree
Iesha Eaton
Erin Ritter