

**G.C. BURKHEAD SITE BASED COUNCIL
MAY MEETING MINUTES
May 11th, 2:45pm**

The meeting was called to order by the chairperson, Hal Bender, with the following members present: Chelsea Thomason, Alisa Nichols, Mary Horn, Kristina Covington-Jones and Kim Mouser.

Members Absent – Katie Anderson

RECOGNITION OF VISITORS –

Kim Mouser made a motion to approve the agenda. Mary Horn seconded. Motion carried by consensus.

Alisa Nichols made a motion to approve the April minutes. Mary Horn seconded. Motion carried by consensus.

Mr. Bender discussed the instructional update. IReady testing is now complete, with the exception of a few make-ups that must be completed prior to May 19th. KSA testing is approximately half completed. From Mr. Bender and the teacher representative's view, it appeared the kids were working hard and taking their time to do their best.

Mr. Bender distributed policy 5.02 "Review of Instructional Materials." After consulting with Ms. Skaggs, the library media specialist, it is clear that this policy is superseded by the district-level policy regarding the review of instructional materials. This was the first reading. The policy will be discussed and read a second time at the next meeting. It was suggested by the council to delete the policy.

Mr. Bender distributed the proposed budget for the 23-24 school year. Mr. Bender went over changes compared to the 22-23 budget. Mr. Bender noted the decrease in related arts spending, but also mentioned that special area teachers were reminded throughout the year to use this year's ESSER money to purchase long-term items. Many of the teachers had taken advantage of that funding which will be gone by June 30th. Ms. Nichols suggested creating a Grant Writing Committee for the 23-24 school year. This committee could discuss long-term needs the school may have outside of the proposed budget. The committee could meet quarterly. Another proposal by Ms. Nichols was to survey each grade level to ascertain whether they would like to continue using the school planners purchased every year. These planners account for approximately \$3000 of the school budget.

Alisa Nichols made a motion to go to Executive Session. Kim Mouser seconded.
Alisa Nichols made a motion to exit Executive Session. Mary Horn seconded.

Mr. Bender presented the budget.

ADJOURNMENT – There being no further business Kristina Covington-Jones motioned to adjourn the meeting. Chelsea Thomason seconded. Motion carried by consensus.

Signed _____
