

STUDENTS

BEECHWOOD INDEPENDENT SCHOOLS
TRANSPORTATION/FIELD TRIP REQUEST FORM

09.36 AP.21

TODAY'S DATE 7-18-23 Elementary High School Guardian Angel
Faculty/Staff/Coach/Sponsor(s) Molly Seifert
Date(s) of Trip (see attached) Departure Time (see attached) Return Time (see attached)

**If Peanut/Tree Nut Allergy Safety Alert is checked on the School-Related Trip Permission Slip and Medical Release Form (09.36 AP.211) then faculty/staff member(s) sponsoring this trip are responsible to ensure buses/mode of transportation comply with procedure related to foods on trip.*

TYPE OF TRIP (CHECK ONE):

- Classroom Field Trip, Specify Class _____
- Class Trip (i.e. Junior, Senior), Specify _____
- Organization/Club Trip, Specify M.S. and H.S. Forensics Teams
- Other (athletic, band, if applicable), Specify _____

**DESTINATION (see attached) Miles (one way) to destination: (see attached)
City/State (see attached)

Overnight: Give name of lodging and address (see attached)

TRANSPORTATION

1 Number of Buses needed (1 driver per bus unless otherwise indicated) or Suburban Van

See 09.36 AP.212

**Does trip exceed 100 miles? Yes No If Yes, trip requires Board of Education approval.

THIS SECTION COMPLETED BY TRANSPORTATION DEPARTMENT

Bus Available Yes No Suburban Available Yes No Van Available Yes No
Bus # _____ has been reserved.
Transportation Supervisor [Signature] Date 8-2-23

Use of Common Carrier in Lieu of School Bus Procedure 09.36
(Complete Use of Common Carrier form, requires Board of Education approval)

Private Vehicle, if allowed by policy. Specify Driver(s) _____

Purpose/Educational Value Speech, debate, drama

Number of days absent from school 2-3 Number of: Students Going on Trip 10-30 Faculty/Staff 1-2

Other Chaperones 2-3 ARE ALL CHAPERONES ON THE VOLUNTEER LIST? YES NO
IF NO, THEY WILL NEED TO COMPLETE THE YOUTH LEADER FORM AND BE APPROVED PRIOR TO CHAPERONING.

SUPERVISION – Attach a list of names of adults accompanying students on trip.

Trip Approved
 Yes No Principal [Signature] Date 8/2/2023

Trip Approved
 Yes No Superintendent/Designee [Signature] Date 8.2.23
 Yes No Board of Education _____ Date _____

Related Procedures: 09.36 AP.211, 09.36 AP.212, 09.36 AP.23

Review/Revised: November 2018

COMPLETE ALL INFORMATION AND RETURN TO JIM SWIFT

→ 1 for middle school team
→ 2 for high school team

FIELD TRIP REQUESTS
FORENSICS TEAM 2023 - 2024 SEASON

Middle School Team

Saturday, November 11, 2023

Tiger Tournament @ Beechwood

No bus transportation needed

Saturday, January 20, 2024

✓ School for the Creative and Performing Arts, Lexington (80 miles)

Bus transportation needed 6:30 am - 6:30 pm

Saturday, February 3, 2024

KHSSL Regionals @ Beechwood

No bus transportation needed

Friday, February 23, 2024 - Saturday 24, 2024

State Tournament @ University of Kentucky (80 miles)

No bus transportation needed

High School Team

Saturday, November 4, 2023

✓ LaRue County HS, Hodenville (150 miles)

Bus transportation needed 5:30 am - 9:00 pm

Saturday, November 18, 2023

✓ Dunbar High School, Lexington (78 miles)

Bus transportation needed 6:00 am - 8:00 pm

Saturday, December 2, 2023

✓ Boone County HS, Florence (7 miles)

Bus transportation needed 7:00 am - 5:00 pm (can drop off and pick up)

✓ **Saturday, December 9, 2023**

South Oldham HS, Crestwood (80 miles)

Bus transportation needed 6:00 am - 8:00 pm

Saturday, January 13, 2024

✓ Bullitt Central HS, Shephardsville (113 miles)

Bus transportation needed 5:30 am - 9:00 pm

Saturday, January 27, 2024

Bardstown HS, Bardstown (127 miles)

Bus transportation needed 5:30 am - 9:00 pm

Saturday, February 3, 2024

KHSSL Regionals @ Beechwood

No bus transportation needed

Friday, March 8, 2024 - Saturday, March 9, 2024

KHSSL State Tournament @ NKU (11 miles)

Bus transportation: drop off & pick up: Friday 9:00 am - 4:00 pm & Saturday 7:00 am - 4:00 pm

Friday, March 15, 2024 - Saturday, March 16, 2024

NSDA National Qualifying Tournament @ Centre College (117 miles)

Van transportation needed

Sunday, June 16, 2024 - Friday, June 21, 2024

NSDA Nationals in Des Moines, IA (592 miles)

(More details to follow)