

COMPLETE ALL INFORMATION AND RETURN TO JIM SWIFT

STUDENTS

BEECHWOOD INDEPENDENT SCHOOLS
TRANSPORTATION/FIELD TRIP REQUEST FORM

09.36 AP.21

TODAY'S DATE 5/23/2023 Elementary High School Guardian Angel

Faculty/Staff/Coach/Sponsor(s) Austin Bralley
Date(s) of Trip 10/21/2023 Departure Time -11:00am Return Time -7:00pm

**If Peanut/Tree Nut Allergy Safety Alert is checked on the School-Related Trip Permission Slip and Medical Release Form (09.36 AP.211) then faculty/staff member(s) sponsoring this trip are responsible to ensure buses/mode of transportation comply with procedure related to foods on trip.*

TYPE OF TRIP (CHECK ONE):

- Classroom Field Trip, Specify Class _____
- Class Trip (i.e. Junior, Senior), Specify _____
- Organization/Club Trip, Specify _____
- Other (athletic, band, if applicable), Specify Marching Band

**DESTINATION Estill County High School Miles (one way) to destination: 121
City/State Irvine, KY

Overnight: Give name of lodging and address _____

TRANSPORTATION

3 Number of Buses needed (1 driver per bus unless otherwise indicated) or Suburban Van
See 09.36 AP.212

**Does trip exceed 100 miles? Yes No If Yes, trip requires Board of Education approval.

THIS SECTION COMPLETED BY TRANSPORTATION DEPARTMENT

Bus Available Yes No Suburban Available Yes No Van Available Yes No
Bus # _____ has been reserved.
Transportation Supervisor [Signature] Date 7-24-23

Use of Common Carrier in Lieu of School Bus Procedure 09.36
(Complete Use of Common Carrier form, requires Board of Education approval)

Private Vehicle, if allowed by policy. Specify Driver(s) _____

Purpose/Educational Value KMEA Regional Quarterfinals

Number of days absent from school 0 Number of: Students Going on Trip 90 Faculty/Staff 2

Other Chaperones 10 ARE ALL CHAPERONES ON THE VOLUNTEER LIST? YES NO
IF NO, THEY WILL NEED TO COMPLETE THE YOUTH LEADER FORM AND BE APPROVED PRIOR TO CHAPERONING.

SUPERVISION – Attach a list of names of adults accompanying students on trip.

Trip Approved
 Yes No Principal [Signature] Date 7/24/2023

Trip Approved
 Yes No Superintendent/Designee [Signature] Date 7-25-23
 Yes No Board of Education _____ Date _____