**Board Memo**

 **DATE:** 8/10/2023

**AGENDA ITEM DETAILS:**

**School/Department**

Purchasing

**Product Vendor or Grant Issuer**

O’Rourke Demolition

**Product or Grant Name**

Underground Fuel Storage Tank Removal

**Date/Term (Beginning and End Dates/Year)**

ASAP 2023

**APPLICABLE BOARD POLICY & STRATEGIC PLAN GOAL:**

04.32 - Model Procurement Code Purchasing

4E Boone County Schools will provide safe, clean, learner-ready facilities.

1. Perform monthly evaluations of each facility to determine supports and resources needed to ensure safe and clean learning environments

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

The underground fuel tank at CHS needs to be removed, as it doesn’t function efficiently anymore. A competitive bid process was conducted, and O’Rourke Demolition responded. The anticipated cost for this work is $48,090.00. The Board is asked to approve the use of Capital Funds for the cost, consistent with the guidelines under HB678.

\*Please note we are being proactive in decommissioning this tank due to its age and inability to get parts for it. It is only used very sporadically and could be a potential hazard. Fortunately, we can use the remaining fuel in the tank at other locations within our district.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$48,090.00

**Funding Source**

Capitol Funds

 **\*If more than one funding source, list below along with amount or percent for each source**

N/A

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

N/A

**RECOMMENDATION:**

We recommend the Board approve the removal of the CHS underground fuel tank by O’Rourke using Capital Funds as presented.

**CONTACT PERSON: (submitter)**

Donny Grant, Purchasing Administrator and Linda Schild, Director of Finance