

DATE:

07.27.2023

AGENDA ITEM (ACTION ITEM):

Consider/Approve reimbursement from District Activity funds to the Student Nutrition Department for meals served to the Student Nutrition team during the back-to-school summer training program to start the 2021-2022 school year.

APPLICABLE BOARD POLICY:

01.11 – General Powers and Duties of the Board: School Funds and Property

HISTORY/BACKGROUND:

During a desk audit of the Student Nutrition department's procurement processes by the Kentucky Department of Education (KDE) Auditor of Public Accounts, Office of Financial Audits, a finding requiring corrective action was made. The Student Nutrition department holds an annual training session for all Student Nutrition team members prior to the start of each school year. Student Nutrition has long provided breakfast and lunch to the employees on this day in order to maximize training time by keeping all staff on premise during the training. KDE has never raised issue with this practice in the past, but now is stating the use of Student Nutrition Funds for the purchase of food for purposes other than reimbursable meal services is unallowable, and as a result, the District must reimburse Student Nutrition for the cost of the food purchased for the 2021-2022 training day. To comply with this recently enforced directive, Student Nutrition will no longer pay for food and beverages during the annual training day. Once the District reimburses the Student Nutrition department, the finding will be satisfactorily resolved.

FISCAL/BUDGETARY IMPACT:

\$2,144.85 from District Activity funds transferred to the Student Nutrition department.

RECOMMENDATION:

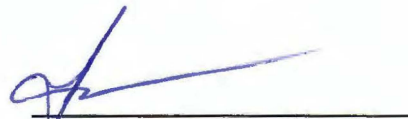
Approval to reimburse from District Activity funds to the Student Nutrition Department for meals served to the Student Nutrition team during the back-to-school summer training program to start the 2021-2022 school year.

CONTACT PERSON:

Elizabeth Hoard, Director of Student Nutrition; Brian Vanover, Assistant Superintendent of Operations


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.