



Kenton County School District | *It's about ALL kids.*

Issue Paper

DATE:

July 26, 2023

AGENDA ITEM (ACTION ITEM):

Consider/Approve External Support/Booster Organizations Approval for 2023-24 school year for the following groups: Woodland Middle School Band and Chorus Boosters, Woodland Middle School PTSA, Piner Elementary PTA, Hinsdale Elementary PTA, Ryland Heights PTO, Turkeyfoot Middle School Indians Club, Simon Kenton High School Men's Soccer Boosters, Ft. Wright Elementary PTA, Dixie Heights High School Band Boosters, Dixie Heights High School Colonels Club, Dixie Heights High School Athletic Boosters, River Ridge Elementary PTO, and Scott High School Eagle Club

APPLICABLE BOARD POLICY:

04.312 School Activity Funds

HISTORY/BACKGROUND:

Each year the Superintendent shall report to the Board when booster organizations have been informed of the requirements from the Accounting Procedures for Kentucky School Activity Funds. External Support/Booster Organizations are adult/parent organizations established to support and promote school programs or compliment student groups or activities, (i.e. PTA, PTO, Booster Organizations, etc). External Support/Booster Organization's work very closely with the District but they are a separate entity and are responsible for adherence to IRS guidelines and Title IX regulations. All organizations listed have completed the required paperwork and have been reviewed by district designee.

FISCAL/BUDGETARY IMPACT:

None

RECOMMENDATION:

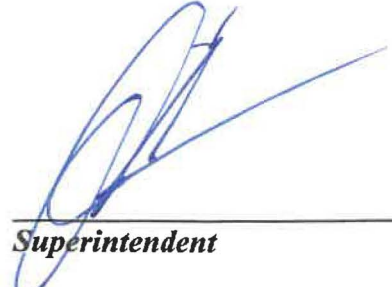
Approval to External Support/Booster Organizations for 2023-24 school year for the following groups: Woodland Middle School Band and Chorus Boosters, Woodland Middle School PTSA, Piner Elementary PTA, Hinsdale Elementary PTA, Ryland Heights PTO, Turkeyfoot Middle School Indians Club, Simon Kenton High School Men's Soccer Boosters, Ft. Wright Elementary PTA, Dixie Heights High School Band Boosters, Dixie Heights High School Colonels Club, Dixie Heights High School Athletic Boosters, River Ridge Elementary PTO, and Scott High School Eagle Club

CONTACT PERSON:

Matt Wilhoite


Principal/Administrator


District Administrator


Superintendent

KENTON COUNTY SCHOOL DISTRICT
Booster/External Support Group Application

SCHOOL YEAR: 2023-2024 SCHOOL: Woodland Middle School

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Band and Chorus Boosters Inc.

APPLIED FOR BY: Vickie Rainey

The following documents are required and must be attached prior to the Board reviewing application:

☒ Written By-Laws N/A Copy of Treasurers Bond (required if annual budget exceeds \$19,999)

☒ Annual Budget ☒ List of Officers

☒ Signed Agreement ☒ Affidavit signed by all Officers (See Below)

☒ Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence
\$5,000 med expense coverage per person, KCBE as additional insured)

NAME OF BANK AND ACCOUNT #: Fifth Third Bank 7930254276

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 84-2911086

STATES SALES TAX-EXEMPT #: 815881 (Must be different for school/district #)

CHARITABLE GAMING LICENSE: Y/N N

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President	<u>Vickie Rainey</u>	Vice-President	<u>Rachel Fausz</u>
Bookkeeper		Secretary	<u>Rachael Fasciotta</u>
Treasurer	<u>Brittany Stallings</u>	(KCS D employees ineligible to serve)	
Principal	<u>Rafon R. Burton</u>		

Middle

8/7/23

KENTON COUNTY SCHOOL DISTRICT
Booster/External Support Group Application

SCHOOL YEAR: 2023-2024

SCHOOL: Woodland Middle School

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Woodland Middle School PTSA

APPLIED FOR BY: Kevin McElfresh

The following documents are required and must be attached prior to the Board reviewing application:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Written By-Laws | <input checked="" type="checkbox"/> Copy of Treasurers Bond (required if annual budget exceeds \$19,999) |
| <input checked="" type="checkbox"/> Annual Budget | <input checked="" type="checkbox"/> List of Officers |
| <input checked="" type="checkbox"/> Signed Agreement | <input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below) |
| <input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence
\$5,000 med expense coverage per person, KCBE as additional insured) | |

NAME OF BANK AND ACCOUNT #: 5/3 Bank

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 61-1147671

STATES SALES TAX-EXEMPT #: N/A (Must be different for school/district #)

CHARITABLE GAMING LICENSE: Y/N NO

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President Miranda Mitty

Vice-President Amy Pelly Schryer

Bookkeeper _____

Secretary R. May

Treasurer Russell Hard (KCS D employees ineligible to serve)

Principal Lafon R Burton

Superintendent/Designee M. White

Board Meeting Date 8/7/23

Booster/External Support Group ApplicationSCHOOL YEAR: 2023-2024 SCHOOL: Piner ElementaryNAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Piner PTAAPPLIED FOR BY: Jessica Schwalbe

The following documents are required and must be attached prior to the Board reviewing application:

☒ Written By-Laws ☒ N/A Copy of Treasurers Bond (required if annual budget exceeds \$19,999)☒ Annual Budget ☒ List of Officers☒ Signed Agreement ☒ Affidavit signed by all Officers (See Below)☒ Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence; \$5,000 med expense coverage per person, KCBE as additional insured)NAME OF BANK Heritage Bank AND ACCOUNT #: 0023048FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 602-1362645

STATE SALES TAX EXEMPT # _____ (MUST BE DIFFERENT FOR SCHOOL/DISTRICT #)

CHARITABLE GAMING LICENSE: ☒ In process of obtaining

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook".

President Nicole Ford Vice-President Megan KellyBookkeeper — Secretary Jessica SchwalbeTreasurer Kristin Schmalz (KCSD employees ineligible to serve)Principal Jeff BurrisSuperintendent/Designee Muelante Board Meeting Date 8/7/23

KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: 2023/24

Official Name of External Support/Booster Organization: RC Hinsdale Elementary PTA
Approval Applied for by: Jenny Bunnett

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws
- ☒ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.)
- ☒ Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the
Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom
of this form.)

(Required) Bank Account - Name of Bank: Trust

(Required) Federal Employer Identification Number (FEIN) 61-1157199

State Sales Tax-Exempt Number: A14300 Please attach 501C3 tax exempt letter to this application
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)

Does the organization have a charitable gaming license? (Y/N) Yes

What gradelevels/clubs/sports will this group support? Preschool - 5th grade

By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds.

Signature <u>[Signature]</u>	President
Signature <u>[Signature]</u>	Vice President
Signature <u>Monique Gutierrez</u>	Treasurer
Signature <u>[Signature]</u>	Secretary
Signature <u>[Signature]</u> <u>N/A</u>	Bookkeeper

Principal's Signature [Signature]
If group supports more than one school ALL principals need to sign

Superintendent/Designee M. Wilkerson

Board Meeting Date: 8/7/23

KENTON COUNTY SCHOOL DISTRICT
Booster/External Support Group Application

SCHOOL YEAR: 2023-2023 SCHOOL: Ryland Heights Elementary

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Ryland Heights Pto

APPLIED FOR BY: Brandy moree

The following documents are required and must be attached prior to the Board reviewing application:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Written By-Laws | <input checked="" type="checkbox"/> Copy of Treasurers Bond (required if annual budget exceeds \$19,999) |
| <input checked="" type="checkbox"/> Annual Budget | <input checked="" type="checkbox"/> List of Officers |
| <input checked="" type="checkbox"/> Signed Agreement | <input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below) |
| <input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence
\$5,000 med expense coverage per person, KCBE as additional insured) | |

NAME OF BANK AND ACCOUNT #: Fifth Third - 7901251756

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 65-1305178

STATES SALES TAX-EXEMPT #: B265602 (Must be different for school/district #)

CHARITABLE GAMING LICENSE: Y/☒N

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President <u>Brandy moree</u>	Vice-President <u>Nikki Couengim</u>
Bookkeeper <u>Rebecca Heston</u>	Secretary <u>Sara Lucas</u>
Treasurer <u>[Signature]</u>	(KCS D employees ineligible to serve)
Principal <u>[Signature]</u>	

Superintendent/Designee millante

Board Meeting Date 8/7/23

STUDENTS

09.33 AP.2

Booster/External Support Group Application

SCHOOL YEAR: 2023-2024 SCHOOL: Turkeyfoot Middle

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Indians Club

APPLIED FOR BY: Nick Eads

The following documents are required and must be attached prior to the Board reviewing application:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Written By-Laws | <input checked="" type="checkbox"/> Copy of Treasurers Bond (required if annual budget exceeds \$19,999) |
| <input checked="" type="checkbox"/> Annual Budget | <input checked="" type="checkbox"/> List of Officers |
| <input checked="" type="checkbox"/> Signed Agreement | <input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below) |
| <input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence; \$5,000 med expense coverage per person, KCBE as additional insured) | |

NAME OF BANK US Bank AND ACCOUNT #: 145811128712

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 20-1621400

STATE SALES TAX EXEMPT # B27313 (MUST BE DIFFERENT FOR SCHOOL/DISTRICT #)

CHARITABLE GAMING LICENSE: Y/N N

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook".

President Nick Eads Vice-President _____

Bookkeeper _____ Secretary Brooke Siler

Treasurer Cheri Padgett (KCSD employees ineligible to serve)

Principal John J. Smith

Superintendent/Designee M. Miller Board Meeting Date 8/7/23

KENTON COUNTY SCHOOL DISTRICT
Booster/External Support Group Application

SCHOOL YEAR: 2023-2024 SCHOOL: Simon Kenton High School

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Simon Kenton Men's Soccer Boosters

APPLIED FOR BY: Melinda Lawrence

The following documents are required and must be attached prior to the Board reviewing application:

<input checked="" type="checkbox"/> Written By-Laws	<u>N/A</u> Copy of Treasurers Bond (required if annual budget exceeds \$19,999)
<input checked="" type="checkbox"/> Annual Budget	<input checked="" type="checkbox"/> List of Officers
<input checked="" type="checkbox"/> Signed Agreement	<input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below)
<input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence \$5,000 med expense coverage per person, KCBE as additional insured)	

NAME OF BANK AND ACCOUNT #: Fifth Third Bank, 7980655562

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 81-2912258

STATES SALES TAX-EXEMPT #: B-000171701 (Must be different for school/district #)

CHARITABLE GAMING LICENSE: Y/N No

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds "Redbook"

President Melinda Lawrence

Vice-President [Signature]

Bookkeeper _____

Secretary Nicole Dambrosio

Treasurer _____ (KCSD employees ineligible to serve)

Principal [Signature]

Superintendent/Designee M. White

Board Meeting Date 8/7/23

STUDENTS

09.33 AP.2

Booster/External Support Group Application

SCHOOL YEAR: 2023-2024 SCHOOL: Ft. Wright Elementary

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: FWE PTA

APPLIED FOR BY: Courtney Smith

The following documents are required and must be attached prior to the Board reviewing application:

<input checked="" type="checkbox"/> Written By-Laws	<u>N/A</u> Copy of Treasurers Bond (required if annual budget exceeds \$19,999)
<input checked="" type="checkbox"/> Annual Budget	<input checked="" type="checkbox"/> List of Officers
<input checked="" type="checkbox"/> Signed Agreement	<input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below)
<input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence; \$5,000 med expense coverage per person, KCBE as additional insured)	

NAME OF BANK Cinfed AND ACCOUNT #: 107626

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 61114-76

STATE SALES TAX EXEMPT # 40190 (MUST BE DIFFERENT FOR SCHOOL/DISTRICT #)

CHARITABLE GAMING LICENSE: Y/N no

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook".

President Courtney Smith Vice-President Josh Dixon

Bookkeeper W. Stewart Secretary W. Stewart

Treasurer T. Belge (KCSD employees ineligible to serve)

Principal Tina Wartman

Superintendent/Designee M. White Board Meeting Date 8/7/23

KENTON COUNTY SCHOOL DISTRICT
Booster/External Support Group Application

SCHOOL YEAR: 23-24 SCHOOL: DIXIE
NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: OHHS BAND BOOSTERS, INC.
APPLIED FOR BY: SARAH SHAMBLIN

The following documents are required and must be attached prior to the Board reviewing application:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Written By-Laws | <input checked="" type="checkbox"/> Copy of Treasurers Bond (required if annual budget exceeds \$19,999) |
| <input checked="" type="checkbox"/> Annual Budget | <input checked="" type="checkbox"/> List of Officers |
| <input checked="" type="checkbox"/> Signed Agreement | <input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below) |
| <input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence
\$5,000 med expense coverage per person, KCBE as additional insured) | |

NAME OF BANK AND ACCOUNT #: FIFTH THIRD
FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 82-4376546
STATES SALES TAX-EXEMPT #: B-060171390 (Must be different for school/district #)
CHARITABLE GAMING LICENSE: YN EYE 0002650

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President



Vice-President



Bookkeeper



Secretary



Treasurer



(KCSD employees ineligible to serve)

Principal



Superintendent/Designee

M. White

Board Meeting Date 8/7/23

OFFICERS: PRESIDENT - CHRIS DORMAN
VICE PRESIDENT - JERANN BARNETT
BOOKKEEPER - KAILA STATT
SECRETARY - LISA SPRINGER
TREASURER - DEANNA BARKIE

KENTON COUNTY SCHOOL DISTRICT
Booster/External Support Group Application

SCHOOL YEAR: 2023-2024 SCHOOL: Dixie Heights HS.

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Colonels Club

APPLIED FOR BY: Mami Seng

The following documents are required and must be attached prior to the Board reviewing application:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Written By-Laws | <input checked="" type="checkbox"/> Copy of Treasurers Bond (required if annual budget exceeds \$19,999) |
| <input checked="" type="checkbox"/> Annual Budget | <input checked="" type="checkbox"/> List of Officers |
| <input checked="" type="checkbox"/> Signed Agreement | <input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below) |
| <input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence
\$5,000 med expense coverage per person, KCBE as additional insured) | |

NAME OF BANK AND ACCOUNT #: Fifth Third

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 20-1527314

STATES SALES TAX-EXEMPT #: B23390 (Must be different for school/district #)

CHARITABLE GAMING LICENSE: Y/N No

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President Digby Waack Co President Mami Seng

Bookkeeper Megan McElhenny Secretary Bert Reister

Treasurer Natalie Lustick (KCS D employees ineligible to serve)

Principal [Signature]

Superintendent/Designee M. Willard

Board Meeting Date 8/7/23

KENTON COUNTY SCHOOL DISTRICT
Booster/External Support Group Application

SCHOOL YEAR: 2023/24 SCHOOL: Dixie Heights HS.
NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Dixie Athletic Boosters
APPLIED FOR BY: Teresa Catron

The following documents are required and must be attached prior to the Board reviewing application:

<input checked="" type="checkbox"/> Written By-Laws	<input checked="" type="checkbox"/> Copy of Treasurers Bond (required if annual budget exceeds \$19,999)
<input checked="" type="checkbox"/> Annual Budget	<input checked="" type="checkbox"/> List of Officers
<input checked="" type="checkbox"/> Signed Agreement	<input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below)
<input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence \$5,000 med expense coverage per person, KCBE as additional insured)	

NAME OF BANK AND ACCOUNT #: Huntington
FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 611043412
STATES SALES TAX-EXEMPT #: B23528 (Must be different for school/district #)
CHARITABLE GAMING LICENSE (Y/N)

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President Teresa Catron Vice-President Open
Bookkeeper Open Secretary Janifer Kopp
Treasurer Jiffany Wolff (KCSD employees ineligible to serve)
Principal [Signature]
Superintendent/Designee Mullate Board Meeting Date 8/7/23

Booster/External Support Group ApplicationSCHOOL YEAR: 2023-2024 SCHOOL: River Ridge ElementaryNAME OF BOOSTER/EXTERNAL SUPPORT GROUP: River Ridge Elementary PTOAPPLIED FOR BY: Amber Bonard

The following documents are required and must be attached prior to the Board reviewing application:

☒ Written By-Laws ☒ Copy of Treasurers Bond (required if annual budget exceeds \$19,999)☒ Annual Budget ☒ List of Officers☒ Signed Agreement ☒ Affidavit signed by all Officers (See Below)☒ Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence; \$5,000 med expense coverage per person, KCBE as additional insured)NAME OF BANK Fifth Third Bank AND ACCOUNT #: 74198435FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 01-1384281STATE SALES TAX EXEMPT # B26942 (MUST BE DIFFERENT FOR SCHOOL/DISTRICT #)CHARITABLE GAMING LICENSE: ☒ Y ☐ N EXE0000289

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook".

President Amber Bonard Vice-President J. BernierBookkeeper N/A Secretary Joan BernierTreasurer Liz Fossett (KCSD employees ineligible to serve)Principal [Signature]Superintendent/Designee [Signature] Board Meeting Date 8/7/23

KENTON COUNTY SCHOOL DISTRICT
Booster/External Support Group Application

SCHOOL YEAR: 2023-24 SCHOOL: Scott High School
NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Eagle Club
APPLIED FOR BY: Blaine Edmonds

The following documents are required and must be attached prior to the Board reviewing application:

<input checked="" type="checkbox"/> Written By-Laws	<input checked="" type="checkbox"/> Copy of Treasurers Bond (required if annual budget exceeds \$19,999)
<input checked="" type="checkbox"/> Annual Budget	<input checked="" type="checkbox"/> List of Officers
<input checked="" type="checkbox"/> Signed Agreement	<input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below)
<input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence \$5,000 med expense coverage per person, KCBE as additional insured)	

NAME OF BANK AND ACCOUNT #: Fifth Third - 7933677135

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 85-0863621

STATES SALES TAX-EXEMPT #: 31954 (Must be different for school/district #)

CHARITABLE GAMING LICENSE: Y/N N

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President [Signature] Vice-President Miranda Ray
Concessions [Signature] Secretary _____
Bookkeeper [Signature]
Treasurer Arla Wallace (KCSD employees ineligible to serve)
Principal [Signature]
Superintendent/Designee Mwielate Board Meeting Date 8/7/23