

OWENSBORO BOARD OF COMMISSIONERS
Regular Called Meeting
July 18, 2023 5:00 PM
Owensboro City Hall
101 E. 4th Street
Owensboro, Kentucky

1. CALL TO ORDER - Mayor Tom Watson
2. ROLL CALL - Adrienne Carrico, Acting City Clerk

Present:

Mayor Tom Watson
Mayor Pro Tem Mark Castlen
Commissioner Sharon NeSmith
Commissioner Bob Glenn
Commissioner Pam Smith-Wright

3. INVOCATION & PLEDGE - Commissioner Sharon NeSmith

4. PRESENTATION

4.A. Mayor Watson recognized the retirement of Lieutenant David Spalding, Owensboro Fire Department, after serving twenty (20) years with the City.

5. BUSINESS

5.A. Minutes dated June 20, 2023 were unanimously approved by motion of Mayor Watson and a second from Commissioner Smith-Wright.

5.B. The following board appointments were unanimously approved by motion of Mayor Watson and a second from Commissioner Glenn:

- **Shifley-York Neighborhood Alliance** – Reappoint Debbi and Miranda Barker to a two-year term effective July 18, 2023
- **Apollo Area Neighborhood Alliance** – Reappoint Deb Hizny and Loretta Schell to a two-year term effective July 21, 2023
- **Civil Service Commission** – Appoint Shelly Nichols to a three-year term effective July 19, 2023
- **Owensboro Historic Preservation Board** – Reappoint Louise Young to a three-year term effective August 2, 2023

- **Owensboro-Daviess County Board of Health** – Reappoint Nate Pagan to a two-year term effective August 3, 2023
- **Alliance for a Drug-Free Owensboro and Daviess County** – Appoint Sharon NeSmith to fill the remainder of an unexpired term which ends October 4, 2023 (Replacing Larry Maglinger)
- **Owensboro Human Relations Commission** – Appoint John Sinclair to a three year term effective July 18, 2023

6. ORDINANCES - 2nd READING – None

7. ORDINANCES - 1st READING

7.A. Ordinance 18-2023 entitled AN ORDINANCE AMENDING CHAPTER 2, ARTICLE I, SECTION 2-4 OF THE OWENSBORO MUNICIPAL CODE TO UPDATE THE OPEN RECORDS POLICY, was introduced and publicly read on first reading.

The Attorney General made changes to the statute related to open records. Although the City has been adhering to the changes, they had not yet been made a part of the ordinance. Therefore, these changes are reflected, as well as general updating of the ordinance. City Manager Pagan explained that the two (2) primary changes made by the State are differentiating between in-state and out-of-state requests and allowing public agencies five days (5) to respond, instead of three (3) days. In addition, it is now easier to receive and respond to record requests electronically, which is a more efficient way to process requests.

8. MUNICIPAL ORDERS

8.A. Municipal Order 29-2023 entitled A MUNICIPAL ORDER UPDATING THE FORMAL LIST OF THE ROADS WITHIN AND MAINTAINED BY THE CITY OF OWENSBORO, was read for approval on one reading and unanimously approved by motion of Mayor Watson and a second from Mayor Pro Tem Castlen.

The Kentucky Transportation Cabinet has mandated and the City has agreed to adopt an updated list of local roads within and maintained by the City of Owensboro. This list contains updates from the previously approved list with Municipal Order 18-2020. City Manager Pagan explained that this update adds 2.07 miles of new city-maintained streets, bringing the total mileage of city streets to 265.957. The mileage increase can be attributed to new development, primarily Bluegrass Commons and Gateway Commons.

9. CITY MANAGER ITEMS

9.A. The following personnel appointments were unanimously approved by motion of Mayor Watson and second by Commissioner Glenn.

NEW HIRE/PROBATIONARY STATUS:

- **Jeffrey T. Bell** – Probationary, full-time, non-civil service appointment to Information Technology Director with the Information Technology Department, effective July 31, 2023
- **Tyler A. Ballard** – Probationary, full-time, non-civil service appointment to Police Officer with the Police Department, effective August 14, 2023
- **Justin M. Millay** - Probationary, full-time, non-civil service appointment to Police Officer with the Police Department, effective August 14, 2023, ***contingent upon successful completion of all post-offer, pre-employment requirements***
- **Devyn M. Powers** - Probationary, full-time, non-civil service appointment to Police Officer with the Police Department, effective August 14, 2023, ***contingent upon successful completion of all post-offer, pre-employment requirements***
- **Paul G. Warren** - Probationary, full-time, non-civil service appointment to Police Officer with the Police Department, effective August 14, 2023, ***contingent upon successful completion of all post-offer, pre-employment requirements***
- **Nate T. Cunningham** – Probationary, full-time, non-civil service appointment to Firefighter with the Fire Department, effective August 14, 2023, ***contingent upon successful completion of all post-offer, pre-employment requirements***
- **Zackery T. Edwards** - Probationary, full-time, non-civil service appointment to Firefighter with the Fire Department, effective August 14, 2023, ***contingent upon successful completion of all post-offer, pre-employment requirements***
- **Kendall H. Johnson** - Probationary, full-time, non-civil service appointment to Firefighter with the Fire Department, effective August 14, 2023, ***contingent upon successful completion of all post-offer, pre-employment requirements***
- **Alec M. Kelley** - Probationary, full-time, non-civil service appointment to Firefighter with the Fire Department, effective August 14, 2023, ***contingent upon successful completion of all post-offer, pre-employment requirements***
- **Brian K. Kendall, II** - Probationary, full-time, non-civil service appointment to Firefighter with the Fire Department, effective August 14, 2023, ***contingent upon successful completion of all post-offer, pre-employment requirements***
- **Josh L. Knies** - Probationary, full-time, non-civil service appointment to Firefighter with the Fire Department, effective August 14, 2023, ***contingent upon successful completion of all post-offer, pre-employment requirements***

- **Chase A. Knight** - Probationary, full-time, non-civil service appointment to Firefighter with the Fire Department, effective August 14, 2023, ***contingent upon successful completion of all post-offer, pre-employment requirements***

PROMOTIONAL/PROBATIONARY STATUS:

- **Brannon L. Pendergraft** – Probationary, full-time, non-civil service, promotional appointment to Fire Lieutenant with the Fire Department, effective July 30, 2023

REGULAR STATUS:

- **Houston S. Babbs** – Regular, full-time, non-civil service appointment to Police Officer with the Police Department, effective July 4, 2023
- **Jacob P. Trogden** - Regular, full-time, non-civil service appointment to Utility Crew Leader with the Public Works Street Department, effective July 17, 2023
- **John D. Rudy** – Regular, full-time, non-civil service appointment to Crew Leader with the Public Works Grounds Department, effective July 24, 2023
- **Jeffery A. Johnson** – Regular, full-time, non-civil service appointment to Laborer/Maintenance Helper with the Public Works Grounds Department, effective July 25, 2023

City Manager Pagan added that the Information Technology Director is a new position following the restructure of the IT Department; thus, transitioning from an IT manager to a director. Josh Bachmeier, HR Manager, discussed the hiring process for public safety employees. There are nine (9) current vacancies at the Owensboro Police Department, four (4) of which are in the process of being filled. Central Dispatch has seven (7) current vacancies, with three (3) job offers out to candidates. Owensboro Fire Department has five (5) current vacancies, which does not include those that will retire in the coming months. The seven (7) candidates being considered today will fill those vacancies, as well as the vacancies created by upcoming retirements.

9.B. City Manager Comments - None

10. COMMUNICATIONS FROM ELECTED OFFICIALS

Members of the Commission discussed the events they recently attended.

Commissioner NeSmith reflected on her time in office thus far, and expressed her gratitude to everyone that has assisted her along the way.

11. OPEN PUBLIC FORUM - None

12. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 5:21 p.m. by motion of Mayor Watson and a second by Commissioner Smith-Wright.

Thomas H. Watson, Mayor

ATTEST:

Beth Davis, City Clerk