

Floyd County Schools

Superintendents Travel & Timesheet

***For the Month Ending in
June 2023 &
Travel for August 2023***

***Presented to the Floyd County Board of Education,
meeting in Regular session
July 24, 2023***



Floyd County Schools

Salaried Time and Attendance Certification/Affidavit

C= Contract
 NC= Non Contract
 P= Personal
 S= Sick
 E= Emergency
 H= Holiday
 SC= School Closed
 PD= Professional
 JD= Jury Duty

Employee Number _____

School/Location _____

Employee Name Anna Shepherd

Month/Year June 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
DAY	DAY	DAY	DAY	DAY 1	DAY 2	DAY
	C	C	C	C	C	
DAY	DAY 3	DAY 6	DAY 7	DAY 8	DAY 9	DAY
	C/NC	C	C	C/NC	C/NC	
DAY	DAY 12	DAY 13	DAY 14	DAY 15	DAY 16	DAY
	C/NC	C	C	C	C	
DAY	DAY 19	DAY 20	DAY 21	DAY 22	DAY 23	DAY
	C	C	NC	C	NC/C	
DAY	DAY 26	DAY 27	DAY 28	DAY 29	DAY 30	DAY
	C	NC	NC	NC	NC	
DAY	DAY	DAY	DAY	DAY	DAY	DAY

I hereby affirm and attest that the information I have provided is true and, under the provision of law and Board policy, qualifies me to take the leave indicated. I understand that if I have provided information that is not true, I may be subject to disciplinary action.

THIS Period TOTAL YTD

Employee Signature Anna W. Shepherd

Date 6-26-23

Supervisor Signature _____

Date _____

Total Contract Days 15
 Total Holidays _____
 Total PD Days _____
 Total Sick Days _____
 Total Personal Days _____
 Total Emergency 2
 Total Paid Days 240
 Total Non-Contract 7

232
 6
 2
 240
 30

This affidavit is essential for payroll purposes. Please fill out the form with care and return it as directed by the Principals/Director/Supervisor.

