

**RECORD OF BOARD PROCEEDINGS  
MINUTES FROM THE MEETING  
Ludlow, Kentucky, June 15, 2023**

The Ludlow Independent Board of Education met at the Central Office  
525 Elm Street  
Ludlow, KY 41016 at 6:30 PM, on June 15, 2023, with the following members present:

**Attendance Taken at 6:30 PM:**

Present Board Members:

Mrs. Melanie Hazlewood  
Mrs. Kym King  
Mrs. Shelly Riddle

Absent Board Members:

Mr. Wesley Dorger  
Ms. Cindy Powell

**1. Call to Order by Mrs. King**

Rationale:

Board Vice-President , Mrs. King will call the meeting to order.

Discussion:

**1.1. Call to Order**

Discussion:

Others Present at the Meeting: Mike Borchers, Superintendent; Jenny McMillen, Director of Student Services & Board Secretary; Jason Steffen, Director of Student Services; Travis Caudill, High School Principal; Tonya Brummer, Elementary Principal; Ehmet Hayes, Robert Ehmet Hayes & Associates

**1.2. Pledge of Allegiance by Mrs. Hazlewood**

Rationale:

Ms. Melanie Hazlewood will lead the Pledge of Allegiance.

**2. Approval of Agenda**

Rationale:

It is recommended that the Board approve the agenda.

**Order #120 - Motion Passed:** Approval of the Agenda as presented passed with a motion by Mrs. Melanie Hazlewood and a second by Mrs. Shelly Riddle.

Mr. Wesley Dorger	Absent
Mrs. Melanie Hazlewood	Yes
Mrs. Kym King	Yes
Ms. Cindy Powell	Absent
Mrs. Shelly Riddle	Yes

**3. Recognition and Information Agenda**

Rationale:

These items are presented for recognition and information.

**3.1. Monthly Reports**

Rationale:

These items are presented for information.

**3.2. Spotlight Items**

Rationale:

Informational items on Class of 2023 Scholarships & Awards will be presented.

**3.3. Personnel Report**

Rationale:

This item is presented for information purposes in accordance with the provisions of KRS 160.390.

**4. Consent Agenda**

Rationale:

It is recommended that the Board approve the Consent Agenda.

**Order #121 - Motion Passed:** Approval of the Consent Agenda passed with a motion by Mrs. Shelly Riddle and a second by Mrs. Melanie Hazlewood.

Mr. Wesley Dorger      Absent

Mrs. Melanie Hazlewood    Yes

Mrs. Kym King            Yes

Ms. Cindy Powell        Absent

Mrs. Shelly Riddle        Yes

**4.1. Approval of Minutes**

Rationale:

It is recommended that the Board approve the minutes from the May 2023 regular meeting.

**4.2. Monthly Bills**

Rationale:

It is recommended that the Board approve the payment of the monthly bills.

**4.3. Substitute Teacher Blanket Approval**

Rationale:

It is recommended the Board approve the Substitute Teachers for 2023-2024.

**4.4. 2023-2024 Semi-Monthly Pay Dates**

Rationale:

It is recommended that the Board approve the 2023-2024 Semi-Monthly pay dates.

**4.5. 2023-2024 School Fees & Tuition**

Rationale: It is recommended that the Board approve the 2023-2024 School Fees.

**5. Discussion and Action Agenda**

**5.1. Site Utility Relocation Package Award**

**Order #122 - Motion Passed:** A recommendation to reject the Site Utility Relocation package passed with a motion by Mrs. Melanie Hazlewood and a second by Mrs. Shelly Riddle.

Mr. Wesley Dorger	Absent
Mrs. Melanie Hazlewood	Yes
Mrs. Kym King	Yes
Ms. Cindy Powell	Absent
Mrs. Shelly Riddle	Yes

**5.2. Board Policy Updates**

Rationale:

This item is presented for the first reading.

Discussion:

The first reading took place, with Mr. Borchers highlighting the changes.

**5.3. Emergency Board Policy Approval**

Rationale:

It is recommended that the Board approve Policy 09.1222. The second reading, as required in Policy 01.5, is being waived due to an emergency.

**Order #123 - Motion Passed:** Approval of the Emergency Board Policy 09.1222 passed with a motion by Mrs. Melanie Hazlewood and a second by Mrs. Shelly Riddle.

Mr. Wesley Dorger	Absent
Mrs. Melanie Hazlewood	Yes
Mrs. Kym King	Yes
Ms. Cindy Powell	Absent
Mrs. Shelly Riddle	Yes

**5.4. Enzweiler MOU**

Rationale:

It is recommended that the Board approve the Enzweiler Memorandum of Agreement for 2023-2024.

**Order #124 - Motion Passed:** Approval of the Enzweiler Memorandum of Agreement for 2023-2024 passed with a motion by Mrs. Shelly Riddle and a second by Mrs. Melanie Hazlewood.

Mr. Wesley Dorger	Absent
Mrs. Melanie Hazlewood	Yes
Mrs. Kym King	Yes
Ms. Cindy Powell	Absent
Mrs. Shelly Riddle	Yes

**5.5. Covington - Ludlow Bus Maintenance MOU FY24**

Rationale:

It is recommended that the Board approve the Bus Maintenance MOU for FY24.

**Order #125 - Motion Passed:** Approval of the Covington-Ludlow Bus Maintenance MOU FY24 passed with a motion by Mrs. Melanie Hazlewood and a second by Mrs. Shelly Riddle.

Mr. Wesley Dorger	Absent
Mrs. Melanie Hazlewood	Yes
Mrs. Kym King	Yes
Ms. Cindy Powell	Absent
Mrs. Shelly Riddle	Yes

**5.6. Food Service Procurement Policy**

Rationale:

It is recommended that the Board approve the Food Procurement Policy.

**Order #126 - Motion Passed:** Approval of the Food Service Procurement Policy passed with a motion by Mrs. Shelly Riddle and a second by Mrs. Melanie Hazlewood.

Mr. Wesley Dorger	Absent
Mrs. Melanie Hazlewood	Yes
Mrs. Kym King	Yes
Ms. Cindy Powell	Absent
Mrs. Shelly Riddle	Yes

**5.7. Bond of Depository**

Rationale:

It is recommended that the Board approve the Bond of Depository.

**Order #127 - Motion Passed:** Approval of the Bond of Depository passed with a motion by Mrs. Shelly Riddle and a second by Mrs. Melanie Hazlewood.

Mr. Wesley Dorger	Absent
Mrs. Melanie Hazlewood	Yes
Mrs. Kym King	Yes
Ms. Cindy Powell	Absent
Mrs. Shelly Riddle	Yes

**5.8. 2023-2024 Indirect Costs**

Rationale:

It is recommended that the Board approve the Indirect Cost Rate of 13.98% for the fiscal year 07/01/2023 to 06/30/2024.

**Order #128 - Motion Passed:** Approval of the 2023-2024 Indirect Cost Rate of 13.98% for the fiscal year 07/01/2023 to 06/30/2024 passed with a motion by Mrs. Melanie Hazlewood and a second by Mrs. Shelly Riddle.

Mr. Wesley Dorger      Absent  
Mrs. Melanie Hazlewood    Yes  
Mrs. Kym King            Yes  
Ms. Cindy Powell        Absent  
Mrs. Shelly Riddle        Yes

**5.9. Fidelity (Performance) Bond**

Rationale: Each year, the Board of Education is required to approve a Performance Bond for the Treasurer of the District. This insurance bond is approved in order to cover the district in the event of inappropriate fiscal activities of the treasurer. The Performance Bond is attached for your review. The language of the bond was drafted by the Kentucky Department of Education. It is recommended that the board approve the Fidelity Bond as presented.

**Order #129 - Motion Passed:** Approval of the Fidelity (Performance) Bond passed with a motion by Mrs. Melanie Hazlewood and a second by Mrs. Shelly Riddle.

Mr. Wesley Dorger      Absent  
Mrs. Melanie Hazlewood    Yes  
Mrs. Kym King            Yes  
Ms. Cindy Powell        Absent  
Mrs. Shelly Riddle        Yes

**6. Other Business**

**6.1. Board**

Discussion: No items presented.

**6.2. Faculty & Staff**

Discussion: No items presented.

**6.3. Public**

Discussion: No items presented.

**7. Adjourn**

**Order #130 - Motion Passed:** Approval to adjourn the meeting at 7:58 PM passed with a motion by Mrs. Melanie Hazlewood and a second by Mrs. Shelly Riddle.

Mr. Wesley Dorger      Absent  
Mrs. Melanie Hazlewood    Yes  
Mrs. Kym King            Yes  
Ms. Cindy Powell        Absent  
Mrs. Shelly Riddle        Yes

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PRESIDENT

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SECRETARY