**SPENCER COUNTY PUBLIC SCHOOLS**

**Board of Education Agenda Item**

Meeting Date **7/24/2023**

Topic/Title **FRYSC Program Assistant Title/Grade Change**

Presenter **Amanda Butler and Steven Rucker** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Origin**

[ ]  Information only (no Board action required).

[ ]  Action requested at future meeting: Click or tap to enter a date.

[ ]  **Consent agenda for approval at this meeting.**

[x]  **Action requested at this meeting.**

**Board review required by:**

[x]  State or federal law or regulation.

[ ]  Board of Education policy.

[ ]  Other: Click or tap here to enter text.

**Previous Review, Discussion, or Action**

[x]  No previous Board review, discussion, or action.

[ ]  Previous review/action on: Click or tap to enter a date. Action: Click or tap here to enter text.

**Background/Summary of Information**

Ms. Martin and Ms. Cain are requesting that the Program Assistant, who is paid on the Family/Youth Advocate pay scale, be reclassified to Administrative Assistant. They feel the duties of the position more closely align with the Administrative Assistant job description. This move has been discussed and approved by the FRYSC advisory council.

There is a financial impact to the move that will be covered by the FRYSC grants.

**Financial Considerations**

[ ]  There is NO financial impact on resources.

[x]  There is a financial impact on resources. Finance Officer must review.

GKM Finance Officer (initials)

This change would be moving the position from Grade 18 to Grade 21. The cost of this change, about $1,850, can be absorbed by the grants.

**Superintendent’s Recommendation**

[x]  Recommend approval as presented.