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-CERTIFIED PERSONNEL-

Holidays and Vacations

HOLIDAYS

Certified personnel employed who qualify shall be eligible for the four (4) paid holidays designated in the official school calendar. These are part of the school year required by state law.¹ ~~To be eligible, the employee must work the day before and the day after a scheduled holiday.~~ Certified employees who are employed on a twelve-month (12) contract shall receive ~~seven~~⁽⁷⁶⁾ additional holidays: New Year’s Eve, Martin Luther King Day, Memorial Day, Juneteenth, Independence Day, day after Thanksgiving, and Christmas Eve. In years with a Presidential Election, those employees on a twelve-month (12) contract shall also receive President Election Day.

EXCEPTION

The Superintendent may require, for security or other reasons, certain certified personnel to work on holidays. In this case, the employee shall be granted the holiday on another day.

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VACATIONS

All Certified employees who contribute to the Kentucky Teacher’s Retirement System and who are employed for 240 or more days annually shall be granted five (5) days of annual leave each year.

Annual leave shall accrue to a maximum of sixty (60) days, beyond which any unused vacation days will be forfeited.

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Compensation for accrued annual leave shall be made at time of retirement at a rate not to exceed the daily salary rate calculated from the employee’s last annual compensation.²

In the event of retirement, resignation, or termination, annual leave shall be prorated and accrue on a monthly basis at the rate of 1/10 of the eligible annual leave per month, not to exceed total leave time available.

Recognition of annual leave for TRS purposes shall be governed by applicable statutes and regulations. For an individual who became a member of TRS on or after July 1, 2008, payment for annual or compensatory leave shall not be included in determining the member’s last annual compensation.

EXCEPTION

~~The Superintendent may require, for security or other reasons, certain certified personnel to work on holidays. In this case, the employee shall be granted the holiday on another day.~~

REFERENCES:

- ¹KRS 158.070
- KRS 160.291
- KRS 161.220
- KRS 161.540
- KRS 2.110
- KRS 2.190