

FLOYD COUNTY BOARD OF EDUCATION Anna Whitaker Shepherd, Superintendent 442 KY RT 550 Eastern, KY 41622 Telephone (606) 886-2354 Fax (606) 886-4550 www.floyd.kyschools.us

Linda C. Gearheart, Board Chair - District 1 William Newsome, Jr., Vice-Chair - District 3 Dr. Chandra Varia, Member- District 2 Keith Smallwood, Member - District 4 Steve Slone, Member - District 5

Consent Agenda Item (Action Item):

Consider the approval/acknowledgement of the May Valley Elementary School PTO and the included facility use agreement for the 2023/2024 school year.

Applicable State or Regulations:

PTO approval and facility use by PTO requires Board of Education approval

Fiscal/Budgetary Impact:

The May Valley PTO works diligently in order to provide additional resources to promote student learning/success

History/Background:

The May Valley PTO works diligently in order to provide additional resources to promote student achievement for students and staff

Recommended Action:

Approve the request

Contact Person(s):

Kathy Shepherd, Principal Kevin O'Quinn, Assistant Principal Samantha Howard, PTO President

Principal

Director

Aunaw, Shepherd Superintendent



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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SCHOOL FACILITIES 05.31 AP.21

Application and Agreement for Use of District Property

<u>NOTE:</u> Please complete this form in duplicate and submit both copies to the Central Office designee for approval. If the application is approved, one (1) copy of the signed agreement will be returned to the using organization along with a contract prepared by the Board attorney. The contract shall be signed by the designated representative of the using organization and returned to the Central Office designee. If the application is not approved, both copies will be returned.

Name of Sponsoring Organizat	tion/Activity May Valley PTO Telephone 34-5135				
Representative's Name	entha Howard				
Address 1453	trater Fix. HUCUSUILLE, KY 41640				
The above organization/individua					
auditorium gymnas	sium dining room/kitchen stadium				
☑ classroom(s)	other, specify				
Is the organization planning to use D	District-owned equipment? YES NO				
If yes, specify equipment	Operator's Name				
Is the organization planning to condu	uct sales on school premises? W YES NO	,			
If yes, give a complete description of	f what is being sold and how the proceeds will be used. School Jacket Swit	1			
KADH, Bumblebee Sales	RADA, Santa Shop. Trips, incentives, supply for stu	d			
Building/school/facility May Va	llex +toxx	2r			
Purpose Stydent fundraising					
Date(s) requested 2023-24 20	hool year Time(s) Requested				
Will public be admitted?	□ yes □ no				
Will advertisement(s) be used?	□ YES □ NO				
Will admission be charged?	□ YES□ NO				

When using school facilities, this organization agrees to observe the following:

- To schedule with the building Principal the time(s) District property is to be used. It is understood that
 the Superintendent/designee may cancel the use of the room or building at any time such use interferes with
 regular school activities.
- 2. To be legally responsible for any and all damage to individuals and school equipment, building(s), grounds, or facilities, resulting from use by the organization. To this end, the organization will procure sufficient liability insurance to indemnify the Board, school officers and employees for any injuries or property damage which might occur during the organization's use of the facilities. This insurance shall contain limits of \$1,000,000 for bodily injury and \$10,000 for property damage. A copy of the organization's insurance certificate shall be filed with the Board prior to the date the organization uses the building. The Board shall require the renting organization to assume all liability for injury to individuals by reason of the lease of Board property and that the organization indemnify and save harmless the Board from any loss or damage thereby.
- To provide appropriate equipment for the use of District property. When gymnasiums are used, the
 organization agrees to permit on the gym floor only those persons wearing shoes that will not mark the
 floor.
- 4. To abide by the requirements of Board Policies 05.3 and 05.31 (see attached). Disregard of the rules and regulations governing the use of the school buildings, equipment and facilities shall result in the refusal of the Board to grant the offending organization further use.
- To acknowledge that approval of this request does not signify District sponsorship, endorsement or approval of your organization or the activity.

Application and Agreement for Use of District Property

FEE SCHEDULE

The organization agrees to pay the applicable fee(s) for the use of District facilities.

	# of Employees Required	# of Hours	Hourly Rate (Overtime at 1.5 times)	Total
Custodians				
Food Service Employees				
Supervisory Personnel				
Other				***************************************
		TC	TAL PERSONNEL CHARGE	

Pro	perty Used	Facility/ Equipment Fee	Personnel Cost, if applicable	Insurance cost, if applicable	Total Cost for Facility Use
Gy	mnasium				
at	school				
Aı	ıditorium				The second secon
at	school				
Cafeteria - 🗆 Dinin	g Room 🗆 Kitchen 🗆 Both				***************************************
at	school				
Classroom(s) Number				
at	school				
5	Stadium				
at	school				
Othe	er Property				
at	school				

Samouthe Leward	7-10,2023
Signature - Representative of User Group	Date'
	7-11-23
Signature - Superintendent/designee	Date

IN THE EVENT SCHOOL IS CLOSED DUE TO WEATHER CONDITIONS, ALL SCHEDULED ACTIVITIES, WITH THE EXCEPTION OF DINNER MEETINGS, WILL BE CANCELED AND OPPORTUNITY TO RESCHEDULE OR REFUND RENTAL FEE(S) WILL BE MADE.

Application and Agreement for Use of District Property

For Office Use Only - To be Completed by School Official					
Cost for use of District property S	Cost for school employee \$ Total cost \$				
Deposit S	ls deposit refundable? □ Yes □ No				
Date Deposit Received	Balance Due S				
Board employee(s) assigned:					
Board Action Date, if applicable	Board Order#				

Review/Revised:9/29/11