

03.125 AP.22

FUND	UNIT	FUNCTION	PROGRAM	INST. LEVEL	PROJECT	WORKSITE	EMPLOYEE ID#

DATE	TIME		LOCATION/PURPOSE	MILEAGE .46		FOOD		LODGING	REGISTRATION	OTHER	TOTAL
	Depart	Return		# of Miles	\$ Amount	Meals	Tips*				
7-9-23	✓		From home to retreat	170	\$78.20						\$78.20
7-12-23		✓	From retreat to office	134	\$61.64						\$61.64
Totals				304	\$139.84						
GRAND TOTAL:											\$139.84

Review/Revised:6/12/2023

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