**SCES**

**SBDM Minutes**

**Special Called Meeting**

**Friday, July 7, 2023**

**Members Present:**  Jared Scott, Crystal Abell, Autumn Miles, Sarah White, Whitney Schuler, and Andrea Wcisel

Guests:  Gina Pollett

Secretary:  Judy Henry

**1. Call the Meeting to Order:**  Mr. Scott called the meeting to order at 1:00 pm.

**2. Approve Minutes:** (Attachment A) Motion by Autumn Miles, second by Sarah White to approve minutes for May 8, 2023 and June 20, 2023.  Consensus.

**3.  Public Comment:** None

**4. Approve Budget Reports (MUNIS and School Activity**): (Attachment B) Motion by Sarah White, second by Whitney Schuler to approve budget report for month ending May 31, 2023 and June 30, 2023, and year ending June 30, 2023.  Consensus.

**5. Principal’s Report:**

Mr. Scott discussed the house system for SCES. In order for the housing system to be successful, the administrative team thought it would be best to start this program after fall break. The housing system will initially be very simplistic for staff and students. The goal is for the housing system to be fun and successful for SCES. Fall Festival funding may be used for the house system program.

**6. Presentation of SBDM Information to Council Members for New Term:** (Information given prior to SBDM training)

**7. Presentation of Open Records and Open Meeting Act:** (Attachment C) Council received information regarding open records and open meeting act. Acknowledgement of receipt signed by council members.

**8. Selection of Vice Chair:**  Motion by Andrea Wcisel, second by Crystal Abell to elect  Autumn Miles as Vice Chair.  Consensus.

**9. Set Regular Meeting Schedule for the Year:** Motion by Andrea Wcisel, second by Whitney Schuler to approve the 1st Tuesday of each month at 4:00 pm in the Media Center for the regular SBDM meetings. Consensus. We will have a special called meeting for August on Tuesday, August 15, 2023 at 4:00 pm. Consensus.

**10.  Discuss Training of Members:** All members have completed the SBDM training. Judy Henry will contact Mandy Howie regarding the SBDM training certificates.

**11. Approve ESS Daytime Waiver 2023-2024:** (Attachment D) Motion by Sarah White, second by Whitney Schuler to approve the ESS Daytime Waiver for 2023-2024. Consensus.

**12. Discuss Stipend List 2023-2024:** (Attachment E) Mr. Scott and Ms. Sarah Jump, Principal of TES, have created a more up to date stipend list that would benefit both elementary schools. Mr. Scott and Ms. Jump will discuss the new stipend list they have created for the 2023-2024 school year with Dr. Foster for the BoE to approve.

**13.  Projected Enrollment 2023-2024:** (Attachment F)

Kindergarten – 103

1st Grade – 134

2nd Grade – 155

3rd Grade – 142

4th Grade – 144

5th Grade – 134

Total enrollment is 812

**14. Review SBDM By-Laws:** (Attachment G) Council reviewed SBDM By-Laws. Motion by Sarah White, second by Andrea Wcisel to approve SBDM By-Laws.  No changes were made. Consensus.

**15. Review SBDM Policies:** (Attachment H) Council reviewed SBDM Policies. Motion by Autumn Miles, second by Whitney Schuler to approve SBDM Policies. No changes were made. Consensus.

**16. Discuss School Space 2023-2024:** (Attachment I) Motion by Sarah White, second by Whitney Schuler to make minor amendments to the school space for the 2023-2024 school year. Consensus.

**17. Discuss Master Schedule 2023-2024:** (Attachment J) Motion by Autumn Miles, second by Whitney Schuler to make minor amendments to the master schedule for 2023-2024. Consensus.

**18. Archery Fundraiser and Archery Club Fee:** (Attachment K) Motion by Autumn Miles, second by Andrea Wcisel to approve the archery fundraiser and archery club fee. Consensus.

**19.  Executive Session as Per KRS.61.810 section 1 subsection f –**Section 1 – All meetings of a quorum of the members of any public agency at which any public business is discussed or at which any action is taken by the agency, shall be public meetings, open to the public at all times, except for the following:  Subsection f – Discussions or hearing which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee’s, member’s, or student’s right to a public hearing if requested.  This exception shall not be interpreted to permit discussion of general personnel matters in secret.

Motion by Whitney Schuler, second by Autumn Miles to go into executive session.  Consensus

Motion by Autumn Miles, second by Crystal Abell to go into regular session. Consensus.

After consulting with the SBDM council, Mr. Scott recommended to fill the current vacancy as follows:

5th Grade Teacher: Morgan Simpson

ECE Teacher: Jessica Kanerviko

IA: Brooke Klaus

**20. Adjournment:** Motion by Sarah White, second by Autumn Miles to adjourn the meeting at 2:03 pm.  Consensus.

Submitted by:

Judy Henry