



JESSE BACON, SUPERINTENDENT
ADRIENNE USHER, ASSISTANT SUPERINTENDENT
BRANDY HOWARD, CHIEF ACADEMIC OFFICER
TROY WOOD, CHIEF OPERATIONS OFFICER

TO: Dr. Jesse Bacon, Superintendent
Dr. Adrienne Usher, Assistant Superintendent

FROM: Althea Hurt, Director of Human Resources

DATE: July 10, 2023

RE: **Item for the JULY Board Meeting - Part-time Counselor at HMS**

Chad Foster, principal of Hebron Middle School, requests to add a part-time counselor to the staffing at Hebron Middle School for the 2023-2024 school year. This position will allow the school counselors to spend time with students for social and emotional support, planning, etc...instead of administrative duties and testing responsibilities. Funding will come from ESSER funds.

Attachments: Memo from Principal Foster

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION



HEBRON

MIDDLE SCHOOL

CHAD FOSTER, PRINCIPAL
JAMIE BALLARD, ASSISTANT PRINCIPAL

To: Althea Hurt; Adrienne Usher

From: Chad Foster

Date: 7/12/23

Regarding: Hiring Request- Part-Time Counseling Position

Hebron Middle School would like permission to hire a part-time counselor for the 2023-2024 school year.

The posting will read the following:

The responsibilities of this position include: All counseling duties with a focus on individual and group mental health needs, 504 and EL - PSP plans.

This position will be funded by:

2023-2024 remaining ESSR funds. Wage and calculation sheet has been completed. Position will be for approximately 70-80 days, scheduled appropriately throughout the school year.

Please contact me with any questions or concerns.

Sincerely,

Chad Foster