**Minutes**

**BEREA INDEPENDENT BOARD OF EDUCATION**

**June 22, 2023 7:00 PM**

**Kennedy Theater, Berea Middle/High School**

The Berea Board of Education met on June 22, 2023 at 7:00 PM in the Kennedy Theater, Berea Middle/High School. The following board members were present:

Attendance Taken at : 7:00 PM

Present Board Members:

Rebecca Blankenship

Dr. Jacqueline Burnside

Mr. Van Gravitt

Mr. Tom McCay

Mr. Jarred Penn

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE TO THE FLAG**

**II. RECOGNITION**

**III. COMMUNICATION**

A. Audience Comments

B. Board Report

1. Superintendent Report

2. Financial Report

**IV. ADOPTION OF AGENDA**

Motion Passed: Approval of the agenda as written was passed with a motion by Mr. Tom McCay and a second by Rebecca Blankenship.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

**V. BUSINESS/CONSENT ITEMS FOR BOARD CONSIDERATION**

Motion Passed: Approval of the Business/Consent Items for Board Consideration passed with a motion by Rebecca Blankenship and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

**A. Minutes**

Approve the minutes of the board meeting on May 15, 2023. Requested by Kathie Ridge, Secretary, and recommended by Dr. Diane Hatchett, Superintendent.

**B. Financial Reports**

Approve the financial reports of the Elementary, Middle School, High School, Food Service and General Fund, including the Orders of the Treasurer. Requested by Tony Tompkins, Director of Operations and recommended by Dr. Diane Hatchett, Superintendent.

**C. Use of Emergency Certified Substitute Teachers**

Approve the use of Emergency Certified Substitute Teachers per 16 KAR 2:030. Emergency certification for a substitute teacher requires at least 64 college hours for a Rank 5, 90 college hours for a Rank 4, and at least a 2.5 grade point average. The Educational Professional Standards Board has developed a new set of procedures to govern the emergency certification of substitute teachers ensuring compliance with 16 KAR 2:030. Requested by Kathie Ridge, Secretary to the Superintendent, and recommended by Dr. Diane Hatchett, Superintendent.

**D. 2023-2024 Activity Account Budgets: BCES, BCMS, and BCHS**

Approve the Activity Account Budgets for BCES, BCMS, and BCHS for the 2023-2024 school year. Requested by Kimberlee Coyle, BCES Principal, Casey Poynter, BCMS Principal and Emily Reed, BCHS Principal, and recommended by Dr. Diane Hatchett, Superintendent.

**E. Board Procedure Update #26 - Kentucky School Boards Association**

Motion Passed: Approve Board Policy Procedure Update#26 as proposed by the Kentucky School Boards Association. These proposed changes reflect new/revised legal requirements as well as “Best Practices” recommendations passed with a motion by Rebecca Blankenship and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Approve Board Procedure Update#26 as proposed by the Kentucky School Boards Association. These proposed changes reflect new/revised legal requirements as well as “Best Practices” recommendations. Requested and recommended by The Kentucky School Board Association, Fowler Bell, PLLC, Board Legal Counsel, and Dr. Diane Hatchett, Superintendent.

**F. Renewal Agreement with South-East/South-Central Educational Cooperative**

Approve renewal of agreement with South-East/South-Central Educational Cooperative for the 2023-2024 school year. Approval of this agreement entitles us to access large purchase cooperatives and provides an approved bid list for many school supplies. Additionally, membership entitles us to reduced-rate professional development opportunities including School Council and Instructional Leadership trainings. The cost for the 2023-2024 school year is $2166.00 and is based on enrollment. Requested and recommended by Dr. Diane Hatchett, Superintendent.

**G. Renewal Agreement with Kentucky Educational Development Cooperation (KEDC)**

Approve renewal of agreement with Kentucky Educational Development Corporation (KEDC) for the 2023-2024 school year. Approval of this agreement entitles us to the following: Networking and professional development opportunities; advice and information regarding legal issues, facilities consultation, and finance; instructional support services; collective bidding, purchasing and technology services; salary surveys and ranking reports; minority recruitment advertising; and MUNIS support. The estimated cost for the 2023-2024 school year is $3500. Requested and recommended by Dr. Diane Hatchett, Superintendent.

**VI. BUSINESS/ACTION ITEMS FOR BOARD CONSIDERATION**

**A. KSBA Annual Update**

Motion Passed: Approve the first reading of the KSBA recommended updates passed with a motion by Mr. Tom McCay and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Approve the first reading of the KSBA recommended updates. Requested by Diane Hatchett, Superintendent and recommended by Teresa Combs, Legal Counsel and Dr. Diane Hatchett, Superintendent.

**B. Board Policy 08.23 and 08.11311**

Motion Passed: Pursuant to Board Policy 01.5, adopt Harmful to Minors Policy 08.23 and Graduation Requirements (Early Graduation Program (EGP) requirements) Policy 08.11311 in one reading due to an existing emergency passed with a motion by Rebecca Blankenship and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Pursuant to Board Policy 01.5, adopt Harmful to Minors Policy 08.23 and Graduation Requirements (Early Graduation Program (EGP) requirements) Policy 08.11311 in one reading due to an existing emergency. The emergency is that under new Kentucky legislation this policy is required to be adopted by the Board prior to July 1, 2023. Requested and recommended by Dr. Diane Hatchett, Superintendent.

**C. Renewal of Legal Services Contract with Fowler Bell PLLC: Teresa Combs, Board Attorney**

Motion Passed: Approve the renewal of contract with Fowler Bell PLLC and Teresa Combs, Board Attorney, to provide legal services for the 2023-2024 school year. The hourly rate will be $175 per hour for Member, $150 per hour for Associate, $90 per hour for Paralegal, and $70 per hour for Clerk. The rate remains the same from the 2022-2023 year contract. Additionally, there is a rate cap of $700 per meeting passed with a motion by Mr. Jarred Penn and a second by Mr. Tom McCay.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Approve the renewal of contract with Fowler Bell PLLC and Teresa Combs, Board Attorney, to provide legal services for the 2023-2024 school year. The hourly rate will be $175 per hour for Member, $150 per hour for Associate, $90 per hour for Paralegal, and $70 per hour for Clerk. The rate remains the same from the 2022-2023 year contract. Additionally, there is a rate cap of $700 per meeting. Requested and recommended by Dr. Diane Hatchett, Superintendent.

**D. 2023-2024 District Funding Assurances**

Motion Passed: Approve the following Federal and State Compliance Agreements for the 2023-2024 school year passed with a motion by Rebecca Blankenship and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Approve the following Federal and State Compliance Agreements for the 2023-2024 school year: As Superintendent of the Berea Independent School District, I declare that all the schools in our district (including private schools receiving funding from our district) are in compliance with all of the assurances listed in the Assurances document. All pertinent information related to these assurances is available for review at the district’s central office.

**E. Certified Evaluation Plan (CEP)**

Motion Passed: Approve the revised Certified School Evaluation Plan (CEP). This CEP is effective July 1, 2023 passed with a motion by Rebecca Blankenship and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Approve the revised Certified School Evaluation Plan (CEP). This CEP is effective July 1, 2023. Requested and recommended by Dr. Diane Hatchett, Superintendent.

**F. Revised BG-1 and Proposed Contract for the Guaranteed Energy Savings Contract (GESC) per KRS 45A and 702 KAR 4:160 through the KPC (Kentucky Purchasing Cooperative) with Performance Services**

Motion Passed: Approval of the Revised BG-1 and Proposed Contract for the guaranteed energy savings contract per KRS 45A and 702 KAR 4:160 through the KPC (Kentucky Purchasing Cooperative) with Performance Services passed with a motion by Rebecca Blankenship and a second by Dr. Jacqueline Burnside.

4 Yeas - 1 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay No

Mr. Jarred Penn Yes

Approval of the Revised BG-1 and Proposed Contract for the guaranteed energy savings contract per KRS 45A and 702 KAR 4:160 through the KPC (Kentucky Purchasing Cooperative) with Performance Services. Requested by Tony Tompkins, Director of Operations, and recommended by Dr. Hatchett, Superintendent.

**G. Closed Session - Personnel**

Motion Passed: Go into Closed Session for the purpose of Personnel. passed with a motion by Mr. Van Gravitt and a second by Rebecca Blankenship.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Go into Closed Session for the purpose of Personnel. Requested and recommended by Van Gravitt, Chairman

**H. Return to Regular Session.**

Motion Passed: Return to Regular Session passed with a motion by Mr. Van Gravitt and a second by Dr. Jacqueline Burnside.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Return to Regular Session. Requested and recommended by Mr. Van Gravitt, Chairman

**VII. BOARD MEMBER COMMENTS**

**VIII. ADJOURNMENT**

Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Van Gravitt and a second by Dr. Jacqueline Burnside.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

IX. 2023 Meeting Schedule

All meetings will begin at 7:00 p.m. in the Kennedy Theater with the exception of the work session meetings and those noted which will take place at 5:30 p.m. in the Central Office.

Tuesday, January 27, 2023 Central Office (5:30 p.m.)

Monday, February 20, 2023 Kennedy Theater

Monday, March 20, 2023 Kennedy Theater

Monday, April 17, 2023 Kennedy Theater

Monday, April 24, 2023 Central Office (5:30 p.m. Budget- Work Session)

Monday, May 15, 2023 Kennedy Theater

Thursday, June 22, 2023 Kennedy Theater

Monday, July 17, 2023 Kennedy Theater

Monday, August 21, 2023 Kennedy Theater

Monday, September 18, 2023 Kennedy Theater

Monday, October 9, 2023 Central Office (5:30 p.m. Assessment -Work Session)

Monday, October 16, 2023 Kennedy Theater

Monday, November 20, 2023 Kennedy Theater

Monday, December 18, 2023 Kennedy Theater

Tuesday, January 2, 2024 Central Office (5:30 p.m. Elect Chair and Set Meeting Dates-Work Session)

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Chairperson Secretary

Claims paid for the month of June, 2023 $828,295.32