**RECORD OF BOARD PROCEEDINGS**

**Bellevue Board of Education Special Meeting
June 12, 2023 6:00 PM
Bellevue Board of Education Office**

**Bellevue, Kentucky June 12, 2023**

**The Special Meeting of the Bellevue Board of Education on June 12, 2023 was called to order by Vice Board Chairperson, Liz Joseph at 6:00 PM, followed by the Pledge of Allegiance.**

**Superintendent Middleton took roll call attendance.**

**Members present:**

**Julia Fischer, Liz Joseph, Jenn Owens**

**Member absent:**

**Jenny Hazeres, Dan Swope**

**06-23-1 Motion Passed: Julia Fischer made a motion to adopt the agenda for the June 12, 2023 Special Meeting, second by Jenn Owens. The motion carried 3 - 0.**

**Hearing of Citizens and Delegations, none at this meeting.**

**Administrative Reports**

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| **Grandview Elementary School Report submitted by Heather Rabe** |  |
| **Bellevue High School Report submitted by Tiffany Hicks**  |  |
| **District Support Services Report submitted by Katrina Rechtin** |  |
| **District Academic Services Report submitted by Alison Teegarden** |  |
| **District Special Populations Report submitted by Tara Wittrock** |  |
| **Communications Report submitted by Candace Gibson** **Superintendent Report presented by Superintendent Middleton**  |  |

**Consent Agenda**

**06-23-2 Motion Passed: Julia Fischer made a motion to approve the consent agenda as submitted a. through r., second by Jenn Owens. The motion carried 3 - 0.**

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| **a. Request approval of the May 24, 2023 Regular Meeting Minutes and the June 5, 2023 Working Session Meeting Minutes** |
| **b. Request approval to Pay Bills and Payroll for the month of June 2023** |
| **c. Request approval of the Treasurer's Report for the month of May 2023** |
| **d. Request approval of the following fundraisers: BHS Girls' Varsity Soccer - Dead Period Calendar**  |
| **e. Request approval to set fees for Bellevue Middle/High School for the 2023-2024 school year as follows: • School Fees for Grades 6-12: $60.00 • Student Technology Fee: $25.00 • Optional Technology Insurance: $50.00 • Students participating in a KHSAA sport must pay a $50 fee to play per sport, or $100 to cover 2 or more sports. Fees for KHSAA sports may not be waived or reduced. • Any student participating in high school band will pay a $50 fee per year. Fees for high school band/marching band may not be waived or reduced.** |
| **f. Request approval to set Grandview Elementary 2023-2024 student fees as follows: • School fees for grades K-5: $30.00 • Student Technology Fee: $25.00 • Optional Technology Insurance: $50.00** |
| **g. Request approval for application of the Fresh Fruits and Vegetables grant**  |
| **h. Request approval for early entrance to Kindergarten for one student** |
| **i. Request approval of Code of Conduct for 23/24 school year** |
| **j. Request approval to revise one Preschool Instructional Assistant position from 182 days to 146 days** |
| **k. Request approval to revise one Mental Health position from 195 days to 118 days** |
| **l. Request approval of the Acceptable Use Policy and Mobile Device User Agreement** |
| **m. Request approval of the 2022-2023 Bellevue Middle/High School SBDM carry forward funds be re-appropriated in the 2023-2024 school year for the purpose of student incentives** |
| **n. Request approval to surplus items at BHS as attached: books - Whelan, books - Wheatley** |
| **o. Request approval to surplus items at GES as submitted by Susan Means** |
| **p. Request approval to surplus items as submitted by Chris Wheeler, Band Director - BHS** |
| **q. Request approval of Superintendent Middleton's travel expenses for the month of June 2023** |
| **r. Request approval to amend board item number 05-23-2e to read as follows: Request approval to provide transportation for Early Childhood Students (Preschool only) for 2023-2024 school year**  |

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**Action Items**

**06-23-3 Motion Passed: Jenn Owens made a motion to approve the 2nd Reading of 2023 Policy Update #46 as recommended by KSBA, second by Julia Fischer. The motion carried 3 - 0.**

**06-23-4 Motion Passed: Julia Fischer made a motion to approve the 2023 Procedure Update #27 as recommended by KSBA, second by Jenn Owens. The motion carried 3 - 0.**

**06-23-5 Motion Passed: Julia Fischer made a motion to approve the 2nd Reading of Revised Policies as attached: 03.1326, 03.2326 - Dress and Appearance (Certified/Classified); 03.121, 03.221 - Salaries (Certified/Classified); 03.1236, 03.2236 - Emergency Leave (Certified/Classified); 03.125, 03.225 - Expense Reimbursement (Certified/Classified), second by Jenn Owens. The motion carried 3 - 0.**

**06-23-6 Motion Passed: Jenn Owens made a motion to approve the revised procedures 03.121 AP.23 Certification of Time; 03.123 AP.2 Leave Request Form and Statement; 03.125 AP.22 Reimbursement Voucher; 03.28 AP.1 Evaluation Process; 09.36 AP.1 School-Related Student Trips, second by Julia Fischer. The motion carried 3 - 0.**

**06-23-7 Motion Passed: Julia Fischer made a motion to rescind 09.36 AP.23 School-Related Student Trip Evaluation Form, second by Jenn Owens. The motion carried 3 - 0.**

**Acknowledgements of the Superintendent**

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| **PERSONNEL ACTIONS – June 2023** |
| **STAFF MEMBER** | **POSITION** | **LOCATION** | **EFFECTIVE DATE** |
| **HIRE:** |
| **Bailey Hall** | **Instructional Assistant - Preschool** | **GES** | **23/24 school year** |
| **Nicole Wehrman** | **Special Education (LBD) Teacher** | **GES** | **23/24 school year** |
| **Kerry Conley** | **MS ELA Teacher**  | **BHS**  | **23/24 school year**  |
| **RESIGN:** |
| **Monique Wood** | **MS Math Teacher** | **BHS** | **6/30/2023** |
| **REDUCTION IN DAYS:** |
| **Marylynn Brock** | **Instructional Assistant 182 days to 146 days** | **GES** | **23/24 school year** |
| **Lynn Linkowski** | **Mental Health Specialist 195 days to 118 days** | **Districtwide** | **23/24 school year** |

**Informational Items**

**Grandview Elementary and Bellevue Middle/High School Financial Reports May 2023**

**06-23-8 Motion Passed: Julia Fischer made a motion to enter into Executive Session per KRS 61.810 (1f), second by Jenn Owens.**

**KRS 61.810 (1f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.**

 **Roll call vote required:**

 **Fischer yes**

 **Hazeres absent**

 **Joseph yes**

 **Owens yes**

 **Swope absent**

**06-23-9 Motion Passed: Julia Fischer made a motion to enter into Open Session, second by Jenn Owens. The motion carried 3 - 0.**

**06-23-10 Motion Passed: Jenn Owens made a motion to adopt the Summative Evaluation of Superintendent Misty Middleton for the 2022-2023 school year, second by Julia Fischer. The motion carried 3 – 0.**

**06-23-11 Motion Passed: Julia Fischer made a motion to adjourn at 6:52 PM, second by Jenn Owens. The motion carried 3 - 0.**

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 **Chairperson Secretary**