



FAYETTE COUNTY PUBLIC SCHOOLS

**Executive Summary  
Fayette County Public Schools Board Meeting  
Agenda Item**

**MEETING:** Planning

**DATE:** 7/10/2023

**TOPIC:** Adobe Sign Contract

**PREPARED BY:** Amy Johns

**Recommended Action on:** 7/24/2023

Action Item for Vote (REGULAR MEETING)

**Superintendent Prior Approval:** Yes

**Recommendation/Motion:** A motion is in order to approve the contract to purchase Adobe Sign

**Background/Rationale:** Currently multiple digital signature products are being used across the district, but only in small implementations at the district level. Purchase of a district-wide license for Adobe Sign would allow the district to align and support one product and broaden the scope of usage to support departments and schools. This will improve communication with parents and add a method for collecting signatures for documents such as permission slips for field trips, SEL survey permission, and special education meeting legal documents as well as staff related documents such as grant time forms and supplemental duty pay.

**Strategic Priority:**

- Student Achievement     Diversity, Equity, Inclusion & Belonging
- Highly Effective & Culturally Responsive Workforce
- Stakeholder Engagement & Outreach     Organizational Health & Efficiency

**Data Considerations:** Usage date (i.e. number of transactions/documents, number of workflows completed), cost savings on printed documents

**Policy:** 01.11 – General Powers and Duties of the Boards

**Fiscal Impact:** \$115,800

**Attachments(s):** Adobe Sign Contract