

<b>Job Title:</b>	School Counselor –Mental Health	<b>Job Category:</b>	Certified
<b>Department/Group:</b>	High School	<b>Job Code/ Req#:</b>	1050
<b>Location:</b>	High School	<b>Travel Required:</b>	No
<b>Level/Salary Range:</b>	Certified Salary Schedule	<b>Position Type:</b>	Full-time
<b>HR Contact:</b>	Kim Klosterman	<b>Date:</b>	June 2023

**Funding – NKCES Institute of Empowerment Federal Grant**

**Job Description**

**Job Summary:**

School counselor will advocate for the mental health needs of all students by offering instruction that enhances awareness of mental health, appraisal and advice addressing social/emotional development; short-term counseling interventions; and referrals to community resources for long-term support. The school counselor will provide data-informed, universal and targeted learning experiences to develop the whole child in a diverse society.

**Specific Duties and Responsibilities:**

- Build and/or adhere to a Comprehensive School Counseling Program that is aligned with the American School Counselor Association National Model and the KY Framework of Best Practices for School Counselors.
- Deliver direct student services including classroom, small group, and individual counseling with students no less than 90% of the time while students are in session.
- Contribute to a positive, supportive school and community culture and climate that embraces cultural diversity and helps to promote all students' social/emotional development.
- Collect data as specified in the performance measures in the school based mental health services grant with support from district coordinator.
- Collaborate with administrators and other certified mental health professionals on components of comprehensive school counseling in the district.
- Participate in regional, state, and national professional learning opportunities.
- Provide professional learning opportunities for the district on evidence based mental health supports.
- Performs other duties as assigned.

**Physical Demands:**

- Work is performed while standing, sitting and/or walking.
- Requires the ability to communicate effectively using speech, vision, and hearing.
- Requires the use of hands for simple grasping and fine manipulations.
- Requires bending, squatting, crawling, climbing, and reaching.
- Requires the ability to lift, carry, push, or pull light weights

**Education and Experience:**

- Master's degree in school counseling
- Must have certification in school counseling, all grades, issued by the Office of Educator Licensure and Effectiveness.
- Must be highly motivated, detail oriented, organized, and have strong basic technology skills.

- Must have the ability to establish and maintain strong cooperative relationships with school leaders, students, families, and regional mental health partners.
- Knowledge of evidence-based supports for school-based mental health in a multi-tiered systems of support framework, preferred,
- Experience in building a comprehensive school counseling program using the KY Framework of Best Practices for School Counselors is highly desirable.

**Employment:**

- Salary is based upon adopted salary schedule of the Newport Board of Education.
- 186 days plus 10 extended day
- Year to year approval based on grant availability (max. 4 years)

Reviewed By:	Name	Date:	Date
Approved By:	Name	Date:	Date
Last Updated By:	Name	Date/Time:	Date/Time