

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

**REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION
&
PUBLIC HEARING – 2023-2027 DISTRICT FACILITY PLAN
&
SPECIAL MEETING OF THE BULLITT COUNTY SCHOOL DISTRICT FINANCE CORPORATION**

June 19, 2023

5:00 PM

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 p.m. on June 19, 2023, with the following members present:

(1) Ms. Linda Belcher (2) Mrs. Nita Neal (3) Dr. Matt Mooney
(4) Mrs. Lisa Hodges (5) Mr. Darrell Coleman

CALL TO ORDER

The June 19, 2023, regular meeting of the Bullitt County Board of Education was called to order at 5:00 p.m. by Board Chair Darrell Coleman.

ADOPT THE AGENDA

2023-108- Motion made by Nita Neal, seconded by Linda Belcher, to adopt the agenda with the following change: Remove Construction Item #7 – Contract – BMS Renovation Bid Package #2 – Building Automation Temperature Control. All members voted YES.

PRESENTATIONS

- Board Vice-Chair Linda Belcher led the audience in The Pledge of Allegiance and reviewed the Board Team Commitments.

To improve our effectiveness, the Board Team for Bullitt County Schools commits to:

1. Maintain primary focus on student learning.
2. Continuously review, define, and work toward district goals.
3. Listen to each other, speak freely, work and learn together, and support one another.
4. After careful deliberation, support the majority's decision regarding shared goals for continuously improving district-wide student learning.
5. Agree to disagree respectfully.
6. Delegate implementation of Board decisions to Superintendent and Leadership Team.

- Communications Director reminded anyone wishing to address the Board to register now and reviewed the guidelines.
- Congratulations to:
 - NASP All-American Archers: Evan Maraman, CGES, Kayleigh Edwards, SES, Christopher Pottinger, BMS, Jayden Kearney, BMS, Adam Dustin, BCHS
 - Samantha German - Kentucky State High School Rodeo Finalist - 2nd Place, Barrel Racing

- Mrs. Cate Noble Ward of Studio Kremer Architects gave a construction update.

COMMUNICATIONS

Audience Comments

(None)

Superintendent's Report

Congratulations to the 2022-2023 Classified Retirees

Classified		2022-2023 Retirees	
Name	Position	Location	Years of Service
James Greenwell	Transportation	Vehicle Mechanic I	27
Joyce Fish	LJES	Cook/Baker	26
Freda Barnes	LJES	Cook/Baker	25
Anita Sue Garland	Transportation	Bus Driver	25
Vicky Bramble	NES	School Food Service Manager/Bookkeeper	24
Katrina Holt	LJES	School Food Service Manager/Bookkeeper	24
Susan Boggs	LJES	Cook/Baker	21
Leigh Ann Lowery	CES/OMES	FRC Coordinator	21
Clifton Pickett	RES	Custodian	17
Craig Wood	MWMS	ISAP Tutor	16
Louise Payton	SES	Cook/Baker	14
Penny Krieger	Transportation	Exceptional Child Bus Monitor	14
Lisa Vinson	ZMS	Special Ed. Instruct. Health Asst.	14
Denise Allen	BEHS	Data Manager	12
Bret Highley	Maintenance	Construction Inspector	11
Norma Sloan	BES	Secretary / Bookkeeper	8
Michael Esgro	HMS	Custodian Sweeper	6
Roger Anderson	Transportation	Bus Driver	6
Pamela Roution	BCHS	Cook/Baker	3
Pamela Walston	Central Office	Certified Payroll Clerk	1
Karen Spencer	Central Office	Secretary	1

Congratulations to the 2022-2023 Certified Retirees

Name	Location	Position	Years of Service
Leah Fulkerson	ZMS	Special Education Teacher	32
Daniel Barrett	BEHS	High School Classroom Instructor	32
Tammy Crowder	HMS	Middle School Classroom Instructor	29
Catherine Russell	MWMS	Teacher	29
Karen Brown	OMES	Primary Teacher	29
Michelle Tennill	OMES	Library Media Teacher	29
Martha Hall	BAC	Teacher	28
Tonya Lynch	PGES	Teacher	27
Thomas Stephens	BLMS	Teacher	27
Hallie Polston	BMS	Middle School Classroom Instructor	26

Jason Couch	BEHS	Math Teacher	26
James Kerr	MWES	Music Teacher	26
Leslie Herchenrader	MWMS	Math Teacher	25
David Debold	EMS	Teacher	25
Deborah Brown	BES	Kindergarten Teacher	25
Danielle Abramson	DW	Instructional Coach	25
Paige Robinson	BEHS	Math Teacher	23
Timmie Sue Mullins	MWMS	Science Teacher	23
Karen Kerns	OES	Kindergarten Teacher	22
Teresa Jagers	ZMS	Teacher	21
Harriet Corbett	MES	Elementary Classroom Instructor	20
Craig Sharpe	BEHS	Teacher	20
Laureen Laumeyer	DW	Gifted & Talented Teacher	20
Mary Angela Blair	OMES	Special Education Teacher LBD	12

Other Items from the Board

Linda Belcher shared there were 47,000 volunteer hours reported for the school year and wished to thank the volunteers and the Volunteer Coordinators for inviting those parents/volunteers into our schools.

CONSENT ITEMS

2023-109- Motion made by Lisa Hodges, seconded by Nita Neal, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on June 12, 2023, which is available online. All members voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 11
3. AP Check Reconciliation Register
4. Paid Invoice Report

Bids

1. Permission to Accept Bid- Propane

On June 1, 2023, at 10:00 a.m., the bid opening for Propane was held. Two companies submitted bids with the required paperwork attached. Requested was acceptance of the bid by America Gas for the 2023-24 school year.

2. Permission to Renew Bids - Diesel Fuel & Gasoline

Requested was permission to renew the bid from Key Oil for diesel fuel and gasoline for the 2023-2024 school year.

3. Permission to Renew Bids - Motor Oil, Lubricants & Fluids

Requested was permission to renew the bids with Key Oil and Valor Oil for motor oil, grease, gear oil, DEF, synthetic transmission fluid, windshield washer fluid and purple/red engine coolant for the 2023-2024 school year.

4. Permission to Solicit Bids - Occupational Health Services

Currently, the district uses UofL Health for occupational health needs. The three-year contract expires this year. Permission to solicit bids was requested.

5. Permission to Solicit RFP - Elementary & Middle School Yearbooks

Requested was permission to solicit a Request for Proposal (RFP) for a yearbook vendor for elementary and middle schools. Currently, Balfour provides this service.

Travel

* All travel by commercial carrier is due to schedule/cost.

School	Activity	Destination	Location	Date	Cost to Student	Travel by:	Trip ID
BCHS	Football	Bullitt East High School	Mt. Washington, KY	9/8/2023	0	Jefferson	R501350
BCHS	Soccer	Athens Field	Lexington, KY	7/21-23/23	0	Parents	R501357
BCHS	Volleyball	Tournament, Franklin Co.	Frankfort, KY	9/8-9/23	0	BOE Van/Parents	R501353
BEHS	Baseball	State Baseball Tournament	Lexington, KY	6/1/2023	0	Jefferson	R501355
HMS	Basketball	Transylvania Univ. BB Camp	Lexington, KY	7/20-22/23	0	Parents	R501217
ROC	BAMS	Discovery Cove	Orlando, FL	3/6-11/24	\$1,400	Jefferson	R501348

Minutes

- May 22, 2023 - Monthly Meeting
- June 4, 2023 - Graduation Ceremonies
- June 12, 2023 - Work Session

Construction Items

1. Use of Contingency Funds Request - OMES Radio Repeater / Radios

Requested was use of contingency funds to purchase a Motorola SLR5700 Repeater to allow the school radios to work throughout the new structure, including the storm shelter. This replaces a previous request to purchase a repeater as it also includes 20 radios. The total cost of the repeater is \$14,588.00. This changes the contingency balance from \$355,829.55 to \$341,241.55.

2. Use of Contingency Funds Request - Crane Access Road @BCHS

Requested was approval for a time and materials request from Calhoun's for the construction of an access road for a crane to set the press box and bleachers at Bullitt Central High School. The cost is \$21,600. The current contingency beginning balance is \$466,132.25.

3. C.O. #4, BEHS - Shot Put Area

Change Order #4 is for the construction of a Shot Put throwing area outside the track at Bullitt East High School at a cost of \$17,699.00 for construction and \$5,063 for materials, with a total cost of \$22,762.00. Beginning contingency balance is \$570,770.00 and ending balance will be \$548,008.00.

4. C.O. #5, NBHS & BCHS - Tree Removal & Fence Reinstallation

Change Order #5 is for the removal of trees and clean up of fence rows at the south end of the NBHS field and the north end of the BCHS field and the reinstallation of new fence. The amount of \$55,609.00 is for labor, \$22,596 for material, for a total amount of \$78,205.00. This changes the contingency balance from \$548,008.00 to \$469,803.

5. C.O.#6, BEHS - Canopy Removal & Gate Addition

Change Order #6 is for the demolition of the canopy and addition of a gate at the tennis courts at BEHS. The cost is \$3,204 for labor and \$466.75 for materials, with a total cost of \$3,670.75. This changes the contingency balance from \$469,803.00 to \$466,132.25.

6. Contract - BMS Renovation Bid Package #1 - General Construction

Requested was approval for a contract with Calhoun Construction for Bid Package #1 in the amount of \$23,900,000.00 for base bid, along with accepted alternates in the amount of \$391,000.00, for a total cost of \$24,291,000.00.

7. Contract - BMS Renovation Bid Package #3 - Technology

Requested was approval of the contract with Business Cabling Systems for the Bernheim Middle School Renovation Project Bid Package #3 in the amount of \$304,500.00 for base bid. Also recommended was approval of this contract with all alternates.

1. Leave of Absence Requests

Kristin Hawkins - Teacher - North Bullitt High School - Ms. Hawkins requested leave without pay for the dates of May 15th and 24th, 2023. She is using FMLA.

Kelsey Richardson - Instructional Tutor - Shepherdsville Elementary - Ms. Richardson requested leave without pay for the dates of May 15th and 23rd, 2023. She is using FMLA.

Mary Wilson - Sweeper - Bullitt Central High School - Ms. Wilson requested leave without pay for the dates of May 19th - June 1st, 2023. She is using FMLA.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **May 2023** through **June 2023** were submitted for the Board's information and inclusion in the minutes of this meeting.

3. BCPS Employee Handbook for 2023-2024

Submitted was the BCPS Employee Handbook for the 2023-2024 school year. It has been revised by KSBA with updated policies and procedures. It will be available for viewing on the district website. All employees will sign off electronically upon receipt of the updated Employee Handbook.

Contracts

1. Imagine Learning Contract Renewal

This 2023-2024 agreement with Imagine Learning is for the renewal of the Edgenuity software (grades 6-12) with enhanced specialized CTE Courses (grades 9-12). The renewal cost is \$181,500.00, funded through the Student Learning Department budget.

2. SchoolComm Consultants Contract Renewal

Requested was approval to continue the contract with SchoolComm Consultants for \$30,025 beginning July 1, 2023 through June 30, 2024.

3. Morehead State University MOA

This Memorandum of Agreement with Morehead State University details a dual credit program for students of Bullitt Central High School for the 2023-2024 academic year.

4. PSST Agreements 2023-2024

The district utilizes PSST, a software and development firm, to provide various software programs to support integration within various systems such as MUNIS: KEEIS Consortium Membership (\$7,132.00), Absence Management Integration Subscription (\$16,284.00), Affordable Care Act (ACA) Subscription (\$10,038.00), Professional Services Miscellaneous (\$6,828.00), KEEIS Silver Support Plan (20 Hours) (\$3,649.00), and ACA Track Notification Services - Bulk Print Option (\$5,844.00). Renewal of these agreements was requested.

5. Voluntary Student Accident Insurance - Bollinger Specialty Group

Bollinger Specialty Group in Benton, KY, has provided voluntary student accident insurance plan renewal information for effective dates of August 1, 2023, to July 31, 2024. This insurance is not paid by the Board of Education. It is provided as a service to students and parents. There are three options included: 1) School Time Only, 2) 24-Hour coverage, and 3) Football Only coverage.

6. THRIVE Academy: New Teacher Induction MOA

Since the Kentucky Internship Program (KTIP) has been unfunded for several years now, BCPS instituted a New Teacher Induction Program called THRIVE. Due to the positive feedback from past participants through surveys, the district would like to continue the program. The program has been revised for the upcoming year for increased teacher support and a more comprehensive mentoring program. Presented are Memorandums of Agreement for New Teacher Professional Learning Services with Terri Lewis and Carrie Compton to serve as the THRIVE Academy coaches to provide mentoring, support, coaching and professional learning for teachers with zero years of experience. The total cost of the work is \$67,050 for professional learning services and travel.

7. Pledge of Collateral (fka Bond Depository)/Banking Services - Stock Yards Bank

Presented for approval was the renewal of banking services with Stock Yards Bank and the Pledge of Collateral.

8. Educational Learning Solutions, Inc. Agreement

This agreement utilizes Educational Learning Solutions for Grade 6-12 as a universal screener and assessment platform in reading and math for middle and high school. This platform provides a more comprehensive standards-based assessment for Reading and Math in Grades 6-8 and Algebra 1, US History, English, Geometry, and Biology/Science to support KSA alignment and mastery of content standards. The platform also allows teachers to assess through provided item banks aligned to the DOK of standards and intervention resources.

9. Inkwire, Inc.

The Inkwire platform is a project-based learning tool for teachers and students in creating more learning experiences connected with the Graduate Profile.

10. OVEC MOA - School Counselors

OVEC, in partnership with BCPS, will hire two certified school counselors and assign those counselors to high need areas within the district. The job description and salary schedule were provided and will be funded through a grant received by OVEC, (75% grant & 25% BCPS). The agreement was reviewed by Eric Farris.

11. OVEC Membership Renewal 2023-2024

This Consortium Renewal Agreement with Ohio Valley Educational Cooperative (OVEC) provides a wide variety of services, including cooperative bidding and purchasing, professional development opportunities, and Administrative/Leadership Meetings. The annual cost is \$15,561.

12. BC Health Department MOA - Food Service Certification

Local Legislation Regulation No. 2015-01 requires persons working within food service establishments (for the purpose of food services) in Bullitt County to have certification as a "Food Handler" or "Food Manager" by the Bullitt County Health Department. Presented was a Memorandum of Agreement (MOA) with the Bullitt County Health Department that assures local legislation compliance while providing a streamlined plan of certification that best fits the needs of the School Nutrition Services Department. An updated MOA was presented for the 2023-2024 school year.

13. Child Care Food Program Meal Service Agreement with OVEC

This agreement with the Ohio Valley Educational Cooperative (OVEC) authorizes the sale of bulk meals by BCPS to OVEC for Head Start and Early Head Start. The agreement is a prototype document required by KDE's School and Community Nutrition as part of OVEC's participation in the Child and Adult Care Food Program (CACFP).

14. Community Eligibility Provision (CEP)

The Department of School Nutrition Services is expected to provide updated signatures on the CEP Intent to Participate document in order to ensure continued participation in the Community Eligibility Provision. The schools that are currently part of the provision include:

Elementary Schools: Brooks, Cedar Grove, Crossroads, Freedom, Lebanon Junction, Maryville, Nichols, Overdale, Roby, & Shepherdsville

Middle Schools: Bernheim, Bullitt Lick, & Zoneton

High Schools: None

15. Child Nutrition Program (CNP)

Each year the Bullitt County School Nutrition Services Department must apply to the Kentucky Department of Education, Division of School and Community Nutrition, in order to participate in the National School Lunch Program (NSLP), the School Breakfast Program (SBP) and the Afterschool Care Snack Program (ASSP).

16. Hope Collaborative Partnership MOU

Requested was approval for the district to partner with the Hope Collaborative to provide mentor programs in all schools in Bullitt County. The desire of this agreement is to place caring, competent and consistent adults in the lives of students through a mentorship program and offer them participation in enriching small group mentoring activities that improve their academic performance and social skills.

Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
Food Service - Bullitt Central High School	Shirley's Way	Donation	Check for Principals Acct. for lunch account help	\$1,000
Maryville Elementary/Green Team	Emily Berryman	Donation	Green Team Club Summer D.C. trip	\$750

Bullitt Co- School Nutrition Services	Jerry and Linda Mitchum	Donation	Angel Fund-To Pay off unpaid meal charges	\$100
Cedar Grove, Maryville, Mt. Washington, Old Mill, Pleasant Grove Elementary Schools	Kentucky Dept. Of Education	Grant	Reading diagnostic and Intervention Fund Mini Grant \$40,000 per school	\$200,000
Bullitt Central High School - ROTC	VFW Post 5710	Donation	For Program Equipment	\$500

Use of District Property Request – BEHS by Alumni, Girls Basketball Champ Camp

Bullitt East requested permission to allow three BE graduates to host a basketball camp in the gym on July 10 and 11, 2023 from 8:00 a.m. to 1 p.m.

Summer Camps

NB Baseball Camp	Baseball Camp for ages 5-13	Grades K-7	NBHS Field	July 10-12	\$60	9AM-12PM	Justin.Stinson@bullitt.kyschools.us
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Shortened School Day Requests

Parents requested a modified attendance schedule for their students with disabilities listed below. The students are identified by number in order to maintain confidentiality. There is documentation of medical necessity for the modified schedule, and the modified schedule has been recommended for approval by the Admissions and Release Committee (ARC) and 504 Team. Full documentation is on file in the office of the Director of Special Education.

2223-19	2223-26	2122-27	2324-30
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2023-2024 Transportation Manual

Presented for approval was the 2023-2024 Transportation Manual.

Updated Language in TRUE Agreement

Each year, parents and students are required to sign the Technology Responsible Use Expectations (TRUE) agreement before receiving a Chromebook. This document was updated with the changes highlighted and submitted for the Board's review and approval.

Performance Bond Renewals

Per KRS 160.560 and 702 KAR 3:080, it is the duty of each local board of education to bond its board treasurer and any other school employee who is responsible for the board of education funds. The official bond shall be executed for the faithful performance of the duties of the office which is guaranteed by a surety company authorized to do business in the state. The amount of the bond is determined by the Board in accordance with the requirement for the penal sum of the bonds as summarized in the KAR listed above. The Bullitt County Board of Education bonds Adrienne Usher, Assistant Superintendent, Karen Weaver, Account Clerk, Stephanie Bonnett, Assistant Finance Officer, and Lisa Lewis, Director of Finance and Treasurer, each in the amount of \$1,100,000.

Curriculum/Instructional Resources, etc.

As of July 25, 2022, the Superintendent will oversee all curriculum, textbooks, instructional materials, and student support services per changes in Kentucky Revised Statutes (KRS 160.345). The curriculum in each school shall be designed to achieve student capacities established by KRS 158.645 and the school goals established by KRS 158.6451. The curriculum shall comply with all applicable state and federal statutes

and regulations. In any school administered under the provisions of KRS 160.345, the Superintendent shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the Board, the Principal, and the school council and after a reasonable public review and response period for all stakeholders. A spreadsheet was provided with that information for approval of curriculum and/or instructional resources for district wide use along with several schools.

Procurement Plan for School Nutrition Services

Submitted for approval for the 2023-2024 school year was an updated Procurement Certification and Procurement Plan (Procedure) for School Nutrition Services for the purchases of all operational necessities for the National School Lunch, School Breakfast, Afterschool Snack, and Summer Feeding Service Programs.

UNFINISHED BUSINESS

2nd Reading Policy Revision - 03.111 Medical Examination

Presented were two proposed changes to Board Policy 03.111 - Medical Examination under the section titled "Required Exam for Present Personnel." The purpose of these revisions is to clarify the Board's and employee's responsibilities when a "fit for duty" exam may be necessary. Board Counsel has reviewed the recommended revisions to the policy.

2023-110- Motion made by Matt Mooney, seconded by Nita Neal, to approve the 2nd Reading of revised policy 03.111 as presented. All members voted YES.

Revised 2023-24 Annual Pay Scales

A revision was made to the annual pay scales for FY 2024: Vehicle Maintenance Manager scale was incorrectly keyed and corrected.

2023-111- Motion made by Linda Belcher, seconded by Nita Neal, to approve the revision to the 2023-24 Annual Pay Scales as presented. All members voted YES.

NEW BUSINESS

Graduation Requests

Two graduation requests were submitted for review and approval. Information was available to the board members regarding each one.

- SSID #1947368351 - NBHS - Early Graduation
- SSID #2120113142 - BEHS/BAC - Early Graduation

2023-112- Motion made by Lisa Hodges, seconded by Nita Neal, to approve the graduation requests as presented. All members voted YES.

2023-2024 Early Entrance Students

Pursuant to Bullitt County Public Schools enrollment policy and procedures 09.121 AP.21 and KRS 158.030(3), requested was approval for the acceptance of five (5) Early Entrance Kindergarten students. These students have successfully fulfilled the necessary requirements for Early Entrance to Kindergarten. Pending approval, these students will be registered at their respective home schools and enrolled for the upcoming 2023-2024 academic year. SSID numbers will be recorded in the minutes once the students have been enrolled and assigned their numbers.

2023-113- Motion made by Linda Belcher, seconded by Nita Neal, to approve the request for early entrance for the five students as presented. All members voted YES.

1st Reading - Board Policy Update #46

Submitted were the 2023 KSBA Annual Policy Updates that had been reviewed by Central Office Leadership Staff. The requested additions and/or modifications were revised to suit the needs of the district.

2023-114- Motion made by Lisa Hodges, seconded by Matt Mooney, to approve the 1st Reading of Board Policy Update #46 as presented. All members voted YES.

Review Administrative Procedures Update #27

Presented were the 2023 KSBA Annual Procedure Updates that had been reviewed by Central Office Leadership Staff. The requested additions and/or modifications were revised to suit the needs of the district. Presented for review and comments only; no action was required by the Board.

Capital Funds Request

There is currently \$6,195,002.00 in Capital Funds available that is not needed for the current debt service. These funds are needed for the 2023 stadium and property insurance. The total amount needed is \$3,933,309. Residuals may be used for future construction projects. If funds are not utilized, the remaining capital funds will be escrowed/restricted.

2023-115- Motion made by Linda Belcher, seconded by Nita Neal, to approve the Capital Funds Request Form as presented. All members voted YES.

Request to Increase Meal Prices for SY 23-24

The Department of School Nutrition Services (SNS) requested approval for an increase of the paid lunch meal price to \$3.00, an increase of fifteen (15) cents, for SY 23-24. This increase to the paid lunch meal price will apply to all grade levels at the non-CEP schools. The current price for paid lunch meals for SY 22-23 is \$2.85. Student reduced price lunch is set by federal regulation at \$0.40.

Also requested was an increase to the paid breakfast meal price to \$1.75, an increase of 25 cents. This increase will apply to all grade levels at the non-CEP schools. The current price for paid breakfast meal is \$1.50. Student reduced price breakfast is set by federal regulation at \$0.30.

Also provided was the Paid Lunch Equity Tool, provided by the Department of Education - School and Community Nutrition. The tool provides recommendations to districts to reflect the cost of inflation.

2023-116- Motion made by Nita Neal, seconded by Matt Mooney, to approve the increase of meal prices for 2023-2024 as presented. All members voted YES.

2023-2024 Code of Student Behavior and Discipline

The 2023-2024 Code of Student Behavior and Discipline handbook contains information regarding the behavior expected from each student; the importance of appropriate behavior to maintain a safe learning environment; and the consequences for failing to meet the appropriate standards of behavior. The handbook is accessible online and via hard copy by request. Also included is important information concerning student, parent and educator rights and responsibilities, school and bus rules, the importance of school attendance, school safety, and required notices needed for the beginning of the school year.

2023-117- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the 2023-24 Code of Student Behavior and Discipline Handbook as presented. All members voted YES.

BMS Annexation into the City of Shepherdsville

Requested was approval by the Bullitt County Board of Education of the annexation of a part of Audubon Road and the Bernheim Middle School Property containing 21.95 acres into the City of Shepherdsville. This annexation is in fulfillment of a prior inter-local agreement approved on September 23, 2019 by the Bullitt County Board of Education, Board Order Number 2019-292, to extend sewer service to Bernheim

Middle School. Also requested was approval for the Finance Corporation/Board to execute the written consent of the annexation and any additional annexation documents needed.

2023-118- Motion made by Nita Neal, seconded by Matt Mooney, to approve the annexation of Bernheim Middle School into the City of Shepherdsville as presented. All members voted YES.

Resolution - Series of 2023B Bond Issue

Requested was approval of a resolution authorizing a contract, rent and lease with the Bullitt County School District Finance Corporation and approve all other documents in connection with the proposed Bullitt County School District Finance Corporation Series of 2023B bond issue to fund the Bernheim Middle School Renovation Project.

2023-119- Motion made by Nita Neal, seconded by Linda Belcher, to approve the resolution as presented. All members voted YES.

2023-2027 District Facility Plan / Public Hearing

The Local Planning Committee (LPC) met on May 30, 2023, to review the Draft District Facility Plan (DFP), which was reviewed by the Kentucky Department of Education. The LPC voted to accept the Draft DFP. LPC Facilitator Tim Eaton presented the Draft DFP for approval will conduct a public hearing for any comments for consideration.

2023-120- Motion made by Matt Mooney, seconded by Linda Belcher, to approve the Draft District Facility Plan as presented. All members voted YES.

RECESS

2023-121- Motion made by Linda Belcher, seconded by Nita Neal, to recess regular session in order to hold a Public Hearing and special meeting of the Bullitt County School District Finance Corporation. All members voted YES.

PUBLIC HEARING

2023-2027 District Facility Plan

Mr. Tim Eaton conducted the public hearing of comments regarding the 2023-2027 District Facility Plan. No comments were received in person or by written testimony. Mr. Eaton summarized the DFP, explained that a report will be completed and presented for approval later in tonight’s meeting of the Board, asked if there were any questions from the Board and then declared the hearing adjourned.

**SPECIAL MEETING OF THE BULLITT COUNTY SCHOOL DISTRICT FINANCE CORPORATION
CALL TO ORDER**

The June 19, 2023 special meeting of the Bullitt County School District Finance Corporation was called to order by President Darrell Coleman.

ADOPT THE AGENDA

BCSDFC-2023-004- Motion made by Lisa Hodges, seconded by Nita Neal, to adopt the agenda as presented. All members voted YES.

Approve Minutes of Record

- February 20, 2023
- March 20, 2023
- April 24, 2023
- May 22, 2023

BCSDFC-2023-005- Motion made by Nita Neal, seconded by Matt Mooney, to approve the minutes as presented. All members voted YES.

Resolution - Revenue Bonds Series of 2023B

Requested was approval of a resolution authorizing issuance of the Bullitt County School District Finance Corporation Revenue Bonds Series of 2023B, advertising for the bond sale and all other documents in connection with the bond issue.

BCSDFC-2023-006- Motion made by Nita Neal, seconded by Linda Belcher, to approve the Resolution as presented. All members voted YES.

Deed of Easement - Ellis Cook Road @EMS

Requested was approval of a Deed of Easement for the widening of Ellis Cook Road and the installation of an access road for buses at Eastside Middle School. This deed was prepared by Board Attorney Eric Farris.

BCSDFC-2023-007- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the Deed of Easement as presented. All members voted YES.

Lease Amendment - Larry Craig Property

Presented for approval was an amendment to the lease agreement for the property next to the board office that was sold to Larry Craig. This amendment releases the declared surplus property that was listed as collateral for the **2008*** Bond Series. Also requested was authorization for the Board to execute any remaining closing documents needed. (*This was originally presented as 2009 Bond Series and later corrected to 2008. See Page 13.)

BCSDFC-2023-008- Motion made by Lisa Hodges, seconded by Nita Neal, to approve the amendment as presented and authorize the Board to execute any remaining closing documents necessary. All members voted YES.

BMS Annexation into the City of Shepherdsville

Requested was approval by the Bullitt County School District Finance Corporation of the annexation of a part of Audubon Road and the Bernheim Middle School Property containing 21.95 acres into the City of Shepherdsville. This annexation is in fulfillment of a prior inter-local agreement approved on September 23, 2019 by the Bullitt County Board of Education, Board Order Number 2019-292, to extend sewer service to Bernheim Middle School. Also requested was approval for the Finance Corporation/Board to execute the written consent of the annexation and any additional annexation documents needed.

BCSDFC-2023-009- Motion made by Linda Belcher, seconded by Nita Neal, to approve the annexation of Bernheim Middle School into the City of Shepherdsville as presented. All members voted YES.

ADJOURNMENT

BCSDFC-2023-010- Motion made by Lisa Hodges, seconded by Matt Mooney, to adjourn the special meeting of the Bullitt County School District Finance Corporation. All members voted YES.

RECONVENE REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

2023-122- Motion made by Nita Neal, seconded by Matt Mooney, to resume regular session of the Bullitt County Board of Education. All members voted YES.

- While waiting for the Hearing Report from Mr. Eaton, Linda Belcher announced the Kindergarten Registration Kickoff on July 25th at 5 p.m. and invited anyone to volunteer to assist families.
- Board Attorney Eric Farris brought an error to the attention of the Board and asked that the Board recess again and call to order the Bullitt County School District Finance Corporation to correct the Bond Series mentioned in item 11.(f) - Lease Amendment – Larry Craig Property. It should have been the 2008 Bond Series instead of 2009.

RECESS

2023-123- Motion made by Matt Mooney, seconded by Lisa Hodges, to recess regular session to call to order the Bullitt County School District Finance Corporation. All members voted YES.

SPECIAL MEETING OF THE BULLITT COUNTY SCHOOL DISTRICT FINANCE CORPORATION CALL TO ORDER

The June 19, 2023 special meeting of the Bullitt County School District Finance Corporation was called to order by President Darrell Coleman.

AMEND - Lease Amendment - Larry Craig Property

Presented for correction was the amendment to the lease agreement for the property next to the board office that was sold to Larry Craig. This amendment releases the declared surplus property that was listed as collateral for the **2008 Bond Series**.

BCSDFC-2023-011- Motion made by Lisa Hodges, seconded by Linda Belcher, to amend 11.(f) Lease Amendment – Larry Craig Property to state 2008 instead of 2009. All members voted YES.

ADJOURNMENT

BCSDFC-2023-012- Motion made by Nita Neal, seconded by Matt Mooney, to adjourn the special meeting of the Bullitt County School District Finance Corporation. All members voted YES.

RECONVENE REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

2023-124- Motion made by Linda Belcher, seconded by Lisa Hodges, to resume regular session of the Bullitt County Board of Education. All members voted YES.

NEW BUSINESS - CONTINUED

2023-2027 District Facility Plan Hearing Report

Facilitator Tim Eaton completed the Hearing Report and presented it for approval to finalize the 2023-2027 District Facility Plan process.

2023-125- Motion made by Nita Neal, seconded by Linda Belcher, to approve the Hearing Report as presented. All members voted YES.

EXECUTIVE SESSION

2023-126- Motion made by Linda Belcher, seconded by Lisa Hodges, to recess regular session and enter Executive Session as authorized by KRS 156.557(6)(c) - for preliminary discussions related to the evaluation of the Superintendent by the Board or between the Board and Superintendent prior to the summative evaluation. All members voted YES.

RECONVENE REGULAR SESSION

2023-127- Motion made by Lisa Hodges, seconded by Nita Neal, to exit executive session and resume regular session. All members voted YES. No action was taken in executive session.

NEW BUSINESS - Continued
Superintendent Evaluation

The Board approved the Superintendent's Evaluation Process at the August 22, 2022 Board meeting. Dr. Bacon completed the Formative Assessment Document which considers his own preliminary opinion on the 44 indicators that make up the 7 superintendent standards. Based on his self-evaluation, the Board's feedback on the survey, and the Summative Evaluation last year, two goals were determined as part of the SPGES leadership plan - also known as a growth plan.

- **Positive and Supportive Culture: Cultivate an inclusive, caring, and supportive school community that promotes the academic success and well-being of each student:** As we begin to emerge from the COVID-19 pandemic, a lot of work remains to ensure all students are provided with opportunities to be successful. Some strategies that I plan to implement are (a) continuing to be visible in schools, (b) further develop our Superintendent Advisory Teams (faculty, staff, student, and parent) to garner feedback and allow them to develop improvement priorities and PDSA action plans that district leadership can implement, and (3) create a more effective principal support and evaluation process that is founded on the principles of continuous improvement through principal perception and experience.
- **Fiscal Responsible District Management: Focus on strategic allocation of resources and effective district operations:** Though the district allocates resources effectively, with the current job market, inflationary costs of goods and services, and capital construction needs, we must ensure operations are systematically and consistently managed through planning, data analysis, systems audits, and stewardship of school district financial and human resources. As we continue to work through our Key Process Teams, the district budget must be driven by data collected on the needs, goals, and aspirations of our students.

The Board reviewed the evidence of competency provided by the superintendent for the entire annual cycle. Individual members provided the Chair with input that was compiled into a single evaluation report. The Board gave the following ratings to the Superintendent:

Standard 1 (Strategic Leadership): Exemplary
 Standard 2 (Instructional Leadership): Exemplary
 Standard 3 (Cultural Leadership): Accomplished
 Standard 4 (Human Resource Leadership): Exemplary
 Standard 5 (Managerial Leadership): Exemplary
 Standard 6 (Collaborative Leadership): Exemplary
 Standard 7 (Influential Leadership): Exemplary

Overall Rating: Exemplary

2023-128- Motion made by Nita Neal, seconded by Lisa Hodges, to approve Superintendent Dr. Jesse Bacon's evaluation as presented above. All members voted YES.

Extension of Superintendent's Contract

2023-129- Motion made by Nita Neal, seconded by Matt Mooney, pursuant to KRS 160.350(4), to extend Superintendent Dr. Jesse Bacon's contract for one (1) additional year beyond the current term of June 30, 2026. All members voted YES.

ADJOURNMENT

2023-130- Motion made by Linda Belcher, seconded by Lisa Hodges, to adjourn at 7:29 p.m. All members voted YES.

CHAIR

SECRETARY

DRAFT