



Kenton County School District | It's about ALL kids.

# Issue Paper

**DATE:**

May 18, 2023

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve External Support/Booster Organizations Approval for 2023-24 school year for the following groups: Simon Kenton Cheer Boosters, Simon Kenton Band Boosters, Pioneer Wrestling Boosters, Simon Kenton Dugout Club, Summit View Academy PTSA, and Twenhofel Middle School PTSA

**APPLICABLE BOARD POLICY:**

04.312 School Activity Funds

**HISTORY/BACKGROUND:**

Each year the Superintendent shall report to the Board when booster organizations have been informed of the requirements from the Accounting Procedures for Kentucky School Activity Funds. External Support/Booster Organizations are adult/parent organizations established to support and promote school programs or compliment student groups or activities, (i.e. PTA, PTO, Booster Organizations, etc). External Support/Booster Organization's work very closely with the District but they are a separate entity and are responsible for adherence to IRS guidelines and Title IX regulations. All organizations listed have completed the required paperwork and have been reviewed by district designee.

**FISCAL/BUDGETARY IMPACT:**

None

**RECOMMENDATION:**

Approval to External Support/Booster Organizations for 2023-24 school year for the following groups: Simon Kenton Cheer Boosters, Simon Kenton Band Boosters, Pioneer Wrestling Boosters, Simon Kenton Dugout Club, Summit View Academy PTSA, and Twenhofel Middle School PTSA

**CONTACT PERSON:**

Matt Wilhoite

  
Principal/Administrator

  
District Administrator

  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.  
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

**KENTON COUNTY SCHOOL DISTRICT**  
**Booster/External Support Group Application**

SCHOOL YEAR: 2023-2024

SCHOOL: Simon Kenton High School

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Simon Kenton Cheer Boosters

APPLIED FOR BY: Stacey Rudolph

The following documents are required and must be attached prior to the Board reviewing application:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Written By-Laws  | <input checked="" type="checkbox"/> Copy of Treasurers Bond (required if annual budget exceeds \$19,999) |
| <input checked="" type="checkbox"/> Annual Budget  | <input checked="" type="checkbox"/> List of Officers   |
| <input type="checkbox"/> Signed Agreement  | <input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below)                         |
| <input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence<br>\$5,000 med expense coverage per person, KCBE as additional insured) |  |

NAME OF BANK AND ACCOUNT #: Heritage Bank 00307823

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): FE 83-4400992

STATES SALES TAX-EXEMPT #: B000171529 (Must be different for school/district #)

CHARITABLE GAMING LICENSE: Y/N N

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President <u>[Signature]</u>	Vice-President <u>[Signature]</u>
Fundraiser <u>[Signature]</u>	Secretary <u>[Signature]</u>
Bookkeeper <u>[Signature]</u>	
Treasurer <u>Shonda Seem</u>	(KCS D employees ineligible to serve)
Principal <u>[Signature]</u>	

Superintendent/Designee M. White

Board Meeting Date 7/3/23



Stacey Lee Hopkins  
5/13/2023

**KENTON COUNTY SCHOOL DISTRICT**  
**Booster/External Support Group Application**

SCHOOL YEAR: 2023-2024

SCHOOL: Simon Kenton

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: SK Band Boosters

APPLIED FOR BY: Maciena Justice

The following documents are required and must be attached prior to the Board reviewing application:

☐ Written By-Laws

☒ Copy of Treasurers Bond (required if annual budget exceeds \$19,999)

☒ Annual Budget

☒ List of Officers

☐ Signed Agreement

☒ Affidavit signed by all Officers (See Below)

☒ Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence  
\$5,000 med expense coverage per person, KCBE as additional insured)

NAME OF BANK AND ACCOUNT #: TRUIST

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 31-1041514

STATES SALES TAX-EXEMPT #: B-000026517 (Must be different for school/district #)

CHARITABLE GAMING LICENSE: Y/☒ N

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President Maciena Justice

Vice-President Angela B. D. Moore

Bookkeeper \_\_\_\_\_

Secretary Megan Adams

Treasurer K. D.

(KCSB employees ineligible to serve)

Principal Cy R.

Superintendent/Designee M. L. Tate

Board Meeting Date 7/3/23

**KENTON COUNTY SCHOOL DISTRICT**  
**Booster/External Support Group Application**

SCHOOL YEAR: 2023-2024 SCHOOL: Simon Kenton HS

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Pioneer Wrestling Boosters

APPLIED FOR BY: Jonathan Morgan

The following documents are required and must be attached prior to the Board reviewing application:

<input checked="" type="checkbox"/> Written By-Laws	<u>N/A</u> Copy of Treasurers Bond (required if annual budget exceeds \$19,999)
<input checked="" type="checkbox"/> Annual Budget	<input checked="" type="checkbox"/> List of Officers
<input checked="" type="checkbox"/> Signed Agreement	<input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below)
<input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence \$5,000 med expense coverage per person, KCBE as additional insured)	

NAME OF BANK AND ACCOUNT #: Truist Bank Acct# 1180000261566


FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 27-3623286

STATES SALES TAX-EXEMPT #: B25719 (Must be different for school/district #)

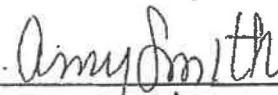
CHARITABLE GAMING LICENSE: Y/N NO

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President



Vice-President




Bookkeeper



Secretary

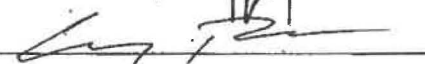


Treasurer



(KCSD employees ineligible to serve)

Principal



Superintendent/Designee



Board Meeting Date 7/3/23

**KENTON COUNTY SCHOOL DISTRICT**  
**Booster/External Support Group Application**

SCHOOL YEAR: 2023-2024

SCHOOL: Simon Kenton High School

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Simon Kenton Dugout Club

APPLIED FOR BY: Melinda Lawrence

The following documents are required and must be attached prior to the Board reviewing application:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Written By-Laws  | <u>N/A</u> Copy of Treasurers Bond (required if annual budget exceeds \$19,999)  |
| <input checked="" type="checkbox"/> Annual Budget  | <input checked="" type="checkbox"/> List of Officers                             |
| <input checked="" type="checkbox"/> Signed Agreement   | <input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below) |
| <input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence<br>\$5,000 med expense coverage per person, KCBE as additional insured) |  |

NAME OF BANK AND ACCOUNT #: 5/3 Bank - 748165545

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 45-4936452

STATES SALES TAX-EXEMPT #: \_\_\_\_\_ (Must be different for school/district #)

CHARITABLE GAMING LICENSE: Y/N No

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President Melinda Lawrence

Vice-President A. J. Shultz

Bookkeeper \_\_\_\_\_

Secretary Christina Rupp

Treasurer Russ St

(KCS D employees ineligible to serve)

Principal Angie Rupp

Superintendent/Designee M. Wilkerson

Board Meeting Date 7/3/23



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**KENTON COUNTY SCHOOL DISTRICT**  
**Booster/External Support Group Application**

SCHOOL YEAR: 2023-2024 SCHOOL: Summit View Academy  
NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Summit View Academy PTSA  
APPLIED FOR BY: Amy Bressart (PTSA President)

The following documents are required and must be attached prior to the Board reviewing application:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Written By-Laws  | <input checked="" type="checkbox"/> Copy of Treasurers Bond (required if annual budget exceeds \$19,999) |
| <input checked="" type="checkbox"/> Annual Budget  | <input checked="" type="checkbox"/> List of Officers   |
| <input checked="" type="checkbox"/> Signed Agreement   | <input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below)                         |
| <input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence<br>\$5,000 med expense coverage per person, <b>KCBE as additional insured</b> ) |  |

NAME OF BANK AND ACCOUNT #: Twist Bank 0005187727261

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 47-4570027

STATES SALES TAX-EXEMPT #: 5110 (Must be different for school/district #)

CHARITABLE GAMING LICENSE: Y/N No

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President Amy Bressart Vice-President \_\_\_\_\_

Bookkeeper Sharon Hyman Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_ (KCSD employees ineligible to serve)

Principal [Signature]

Superintendent/Designee MW Elate

Board Meeting Date 7/3/23

KENTON COUNTY SCHOOLS DISTRICT 1  
Booster External Support Group Application

YEAR: 2023-24 SCHOOL: SVA  
NAME OF BOOSTER EXTERNAL SUPPORT GROUP: SVA PTSA

APPLIED FOR BY: [Signature]

The following document, [Signature] review

[Signature] Bond [Signature] Budget review [Signature]

Annual Budget

Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence, \$5,000 med expense coverage per person. KCBE as additional insured)

CHECK OF BANK AND ACCOUNT # 26

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): [Signature]

SCHOOL STATE AND NAME: [Signature] (Must be [Signature] for school/district)

CHECKED AND CASHING LICENSE: [Signature]

[Signature] that they have read and signed for [Signature] Booster External

Support Agreement and Accounting Procedures for Kenton County School Agency

President:

Vice President:

Secretary:

Treasurer:

(ineligible to serve)

Signature:

Signature

**Booster/External Support Group Application**SCHOOL YEAR: 2023-2024 SCHOOL: Twenhofel Middle SchoolNAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Twenhofel Middle School PTSAAPPLIED FOR BY: Bridget McClure

The following documents are required and must be attached prior to the Board reviewing application:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Written By-Laws  | <input checked="" type="checkbox"/> Copy of Treasurers Bond (required if annual budget exceeds \$19,999) |
| <input checked="" type="checkbox"/> Annual Budget  | <input checked="" type="checkbox"/> List of Officers   |
| <input checked="" type="checkbox"/> Signed Agreement   | <input checked="" type="checkbox"/> Affidavit signed by all Officers (See Below)                         |
| <input checked="" type="checkbox"/> Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence; \$5,000 med expense coverage per person, KCBE as additional insured) |  |

NAME OF BANK Heritage Bank AND ACCOUNT #: 00307914FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 61-1156957STATE SALES TAX EXEMPT # 61-1156957 (MUST BE DIFFERENT FOR SCHOOL/DISTRICT #)CHARITABLE GAMING LICENSE: Y/N N

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook"

President K. McKine Vice-President [Signature]Bookkeeper M. [Signature] Secretary [Signature]Treasurer Bridget M. McClure (KCSD employees ineligible to serve)Principal [Signature]Superintendent/Designee M. Willhite Board Meeting Date 7/3/23