

## **Mental Health Specialist (SY24 Proposal)**

Reports to- Director of Pupil Personnel

The Mental Health Specialist will provide services (including but not limited to: assessment, individual, group, and family mental health counseling) to students and their families in order to eliminate or reduce physical or emotional barriers to the students' academic achievement.

### **PERFORMANCE RESPONSIBILITIES**

1. Assesses, in collaboration with the school staff, the students' physical, social and emotional needs.
2. Provides family assessments as needed.
3. Develops, implements and evaluates, in collaboration with the school staff and parents/guardians, intervention plans for the student.
4. Collaborates with teachers, other school personnel, and agencies to provide needed mental health services for the student.
5. Maintains appropriate records under State and Federal laws.
6. Submits monthly reports on services provided.
7. May provide parent education and/or support groups.
8. Makes home, community, and agency visits as needed.
9. Assists in coordination of parent meetings.
10. Maintains regular attendance.
11. Coordinates Crisis intervention.
12. Develop and maintain suicide awareness and prevention standards for the district.
13. Provide staff training as needed on mental health matters.
14. Performs other duties as assigned.

### **PHYSICAL DEMANDS**

The work is performed while standing or walking. It requires the ability to communicate effectively using speech, vision and hearing. The work requires the use of hands for simple grasping, pushing and pulling of arm controls, and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights.

### **MINIMUM QUALIFICATIONS**

1. Masters' Degree in Clinical Psychology, or Clinical Mental Health Counseling, or Addiction Counseling or approved related field.
2. Experience in performing mental health, behavior interventions and socio-emotional services

### **LICENSES AND OTHER REQUIREMENTS**

An individual currently licensed or eligible for a licensure by the Kentucky Board of Examiners of Psychology, Licensed Clinical Mental Health Counselor or Licensed Addiction Counselor

Approved by: \_\_\_\_\_  
Board Chairperson

Date: \_\_\_\_\_

Reviewed and agreed by: \_\_\_\_\_  
Employee

Date: \_\_\_\_\_