



FLOYD COUNTY BOARD OF EDUCATION  
Anna Whitaker Shepherd, Superintendent  
442 KY RT 550  
Eastern, KY 41622  
Telephone (606) 886-2354 Fax (606) 886-4550  
www.floyd.kyschools.us

Linda C. Gearheart, Board Chair - District 1  
William Newsome, Jr., Vice-Chair - District 3  
Dr. Chandra Varia, Member - District 2  
Keith Smallwood, Member - District 4  
Steve Slone, Member - District 5

**Consent Agenda Item (Action Item):** Consider\approve the agreement between the Floyd County Board of Education and the Kentucky Educational Cooperative (KEDC).

**Applicable State or Regulations:** BOE Policy 0.11 Powers and Duties of the Local Board of Education.

**Fiscal/Budgetary Impact:** Salary will be paid through the Thrive grant.

**History/Background:** The funds will be used to provide salary for staff member(s) to lead the work for the Thrive grant. The grant will help to raise awareness and provide supports for mental health needs of our students.

**Recommended Action:** To approve the Agreement with KEDC and FCS.

**Contact Person(s):** Angela Duncan

N/A  
Principal

Angela Duncan  
Director

Anna W. Shepherd  
Superintendent

**Date:** June 8, 2023

**AGREEMENT FOR THE ASSIGNMENT OF PERSONNEL  
BETWEEN THE  
KENTUCKY EDUCATIONAL DEVELOPMENT COOPERATION (KEDC)  
AND  
FLOYD COUNTY SCHOOLS**

The Kentucky Educational Development Corporation, 904 Rose Road, Ashland, Kentucky, 41102-7104, hereinafter KEDC, and FLOYD COUNTY SCHOOLS, 442 KY RT. 550, Eastern, KY 41622, hereby agree to enter into this agreement for the assignment of a Local Education Agency (LEA) Coordinator, an employee of FLOYD COUNTY SCHOOLS, to serve as the Floyd County LEA Coordinator for the KEDC Project THRIVE grant.

**FLOYD COUNTY SCHOOLS agrees to the following:**

FLOYD COUNTY SCHOOLS will contract a Local Education Agency (LEA) Coordinator and assign them to be responsible for carrying out all described KEDC THRIVE LEA coordinator activities. See attached KEDC THRIVE LEA Coordinator job description.

FLOYD COUNTY SCHOOLS will be responsible for the personnel and payroll management of the contracted employee assigned as the KEDC THRIVE LEA Coordinator.

FLOYD COUNTY SCHOOLS agrees to provide liability insurance for the contracted employee assigned as the KEDC THRIVE LEA Coordinator.

FLOYD COUNTY SCHOOLS agrees to provide KEDC with a monthly invoice for the flat fee of \$7,250.00

**KEDC agrees to:**

Reimburse FLOYD COUNTY SCHOOLS the amount of \$7,250.00 per month between March 1, 2023, and December 30, 2023, for a total amount of \$72,500.00 in 2023. unless federal funding for this grant is terminated.

The term of this agreement shall be from March 1, 2023 through December 30, 2023.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Nancy Hutchinson, KEDC Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
KEDC Board Chairman

\_\_\_\_\_  
Date

## KEDC Project THRIVE Local Education Agency (LEA) Coordinator Job Description

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Responsible for overseeing and managing all KEDC Project THRIVE LEA grant activities.
- Responsible for leading, managing, and overseeing all aspects of implementing evidence-based prevention and early intervention programs.
- Design outreach and awareness raising campaigns to educate parents and youth about mental health issues.
- Implement early identification and referral systems and school and community-based targeted and intensive mental health interventions.
- Responsible for working closely with identified local mental health agencies to provide school-based mental health services.
- Collaborate with KEDC Project THRIVE evaluator to implement a proposed evaluation plan for outcome and performance measures and assimilate and submit all required forms, data, and reports in a timely fashion.
- Develop policies to support needed service system improvements.
- Develop an infrastructure that will increase the capacity to implement, sustain, and improve effective school mental health services when federal funding ends and identify how KEDC Project THRIVE will link with existing cross system activities to enhance local prevention infrastructure.
- Participate in all required SAMHSA federal grantee meetings.

### QUALIFICATIONS

1. Master's degree with background and experience related to administration in health services, mental health, education, or related field
2. At least 5 years' experience working within public school system, preferred
3. Demonstrated experience in program planning, development, implementation, and experience working with professional staff
4. Experience with team leadership, preferred
5. Strong skills in organization, interpersonal relations, and problem solving.

### KNOWLEDGE AND SKILLS REQUIRED

Knowledge in the field of mental health and/or education. Proven skills in networking among a diverse group of agencies. Values prevention education and the development of systems for safe and supportive schools. Effective communication skills including writing and public speaking. Must be a self-starter with strong ability to problem solve, work independently, lead collaborative efforts, and motivate others. Must have a strong project management background.