



CHRISTIAN COUNTY
— PUBLIC SCHOOLS —
A Community Committed to Phenomenal Schools

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MEMORANDUM

TO: Christian County Board of Education Board Members

FROM: Melanie A. Barrett, Director of Pupil Personnel

DATE: June 15, 2023

RE: 2023 KSBA Policy & Procedure Updates

Please review 2023 Policy & Procedure Updates. These updates reflect new legal requirements and "best practice" recommendations from the Kentucky School Board Association (KSBA).

2023 Policy/Procedure Updates by August 15 of Each Year

- KSBA Updates New Legal Requirements & Best Practice Recommendations
- Each CCPS Director were sent updates to review for their specific area and provided the opportunity to submit changes
- 1st & 2nd Reading(s) (policies require 2 readings and procedures require 1 reading)
- Policy request for Admission to Extracurricular Events 09.371 (please review)
- Policy update for Alternative Education 09.4341 (please review)
- Procedure update for Alternative Education Forms 09.4341 AP.21 (please review)

Notice at the top of each draft is the legal and/or recommended rationale for the proposed policy and procedure changes. In the body of each draft, new language is underlined. Language recommended for deletions are shown with a strike through. Approved changes go into effect as of approval date of the 1st or 2nd reading requirements.



KSBA

KENTUCKY SCHOOL BOARDS
ASSOCIATION

Karen Byrd,
President

Kerri Schelling,
Executive Director

May 26, 2023

Dear Superintendent/Policy Contact:

Enclosed are your customized 2023 policy update (#46) and procedure update (#25) (if applicable) and related checklists. Proposed changes reflect new legal requirements especially as related to student discipline. Also enclosed is a Student Discipline Policy Cross-walk to assist you in amending your Code of Behavior and Discipline.

Please note the following:

- **KRS 160.340 requires that board policies be kept up to date by filing annual amendments thereto by August 15.**
- At the top of each draft is the legal and/or recommended explanation for the proposed change. In the body of each draft, new language is underlined. Language with ~~strike-through~~ is recommended for deletion.

Mark any requested changes in edit mode in Word or contact your KSBA Consultant for assistance with such. Also, if you have been working with your Consultant on a draft to revise any of the update areas, contact him/her if you want to substitute that draft for the one enclosed with this update.

As we do each year, we request that staff review the introductory pages in your hard copy manual for changes to be made to any vision/mission statement and/or goals found there.

The update checklist is the only document we need returned to us, unless there are drafts to be modified. Complete the checklist and return to the KSBA Policy Service by September 1 so that final copies can be returned to you for use during the upcoming school year.

If you have questions or comments about the updating process or need your Consultant to prepare additional drafts, contact us immediately. If this will be your first experience with a policy update, we strongly recommend you contact your assigned Policy Consultant for help.

Please be aware that because the policies belong to your Board of Education, the choice of language to be adopted rests solely with the Board. The KSBA Policy Service appreciates the opportunity to serve your District and stands ready to assist the Board with this important task.

Note the approved changes go into effect as of the date of Board approval, unless otherwise noted in your Board meeting minutes.

Sincerely,

Your KSBA Policy Staff

Enclosures