

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:** VIII H **DATE:** June 6, 2023

**TOPIC/TITLE:** Reading and Math Interventionists be Included in the Staffing Allocations for Each Elementary School

**PRESENTER:** Sherri Springate, Board Member

**ORIGIN:**

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY
  - STATE OR FEDERAL LAW OR REGULATION
  - BOARD OF EDUCATION POLICY
  - OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION
  - DATE: May 30, 2023
  - ACTION: Board member requested item to be placed on next agenda.

**BACKGROUND INFORMATION:**

Requested at May 30, 2023 Board Meeting.

**SUMMARY OF MAJOR ELEMENTS:**

Reading and Math Interventionists be Included in the Staffing Allocations for Each Elementary School

**IMPACT ON RESOURCES:**

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:**  Recommended  Not Recommended

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**School Staffing Procedures**

CERTIFIED STAFFING - ELEMENTARY 2\_\_\_\_ - 2\_\_\_\_

1. In keeping with applicable Kentucky statutes and administrative regulations and availability of funds, provide each elementary school with an allocation for full-time personnel as follows:

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- Principal
- Guidance Counselor
- Media Specialist
- Physical Education Teacher
- Art Teacher
- Music Teacher
- Curriculum Specialists

2.

\* Elementary schools with an enrollment of 500 or more will be allocated an additional counselor/social worker position.

3. Do not include staffing units for special programs such as special education, Title I, or preschool. (Each of these areas will be assigned staff based on other criteria.)

The formula will use the following guidelines:

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- K and P1 enrollment divided by 23
- P2 and P3 enrollment divided by 23
- Grade 4 enrollment divided by 27
- Grade 5 enrollment divided by 28

Each school will be given a tentative staffing allocation by March 1 based on projected enrollment and a final staffing allocation for the next school year by May 1. The final staffing allocation will be maintained, increased, or reduced based on the fifth day of school enrollment.

CLASSIFIED STAFFING - ELEMENTARY 2\_\_\_\_ - 2\_\_\_\_

The elementary level will be provided with the positions indicated below. Additional positions are the decisions of the council.

Kindergarten aides

0-12 Students	.5	61-72 Students	3.0
13-24 Students	1.0	73-84 Students	3.5
25-36 Students	1.5	85-96 Students	4.0
37-48 Students	2.0	97-108 Students	4.5
49-60 Students	2.5	109-120 Students	5.0

Primary aides

0-7 Teachers	1.0
8-13 Teachers	1.5
14 or more Teachers	2.0

Secretary 1.0

Bookkeeper 1.0

Custodians 1.0 (rounded up to the nearest whole number) per every 20,000 square

feet of building space

Additional Positions 1.0 per every 300 students

The positions included in this additional funding may be:

- Instructional Assistants
- Library Clerks
- Attendance Clerks
- Volunteer Aide Coordinators
- Safe Room Monitors
- Laboratory Aides
- Day Care Workers
- Satellite Facilitators
- Computer Technology Aides
- Computer Operator
- Office Aides
- Additional Custodial and Secretarial Help
- Bookkeepers

Round to the nearest one-half position.



Round to the nearest one-half position.

### School Staffing Procedures

CERTIFIED STAFFING - HIGH SCHOOL 2____ - 2____
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1. In keeping with applicable Kentucky statutes and administrative regulations and availability of funds, provide the high school staff with an allocation for full-time personnel as follows:
  - Principal
  - 2.5 Assistant Principals
  - 4 Counselors
  - 1 Media Specialist

\* To meet student needs a District-wide counselor/social worker will be allocated to be shared by the middle and high schools.
2. Do not include staffing units for special programs such as special education, Title I, or preschool. (Each of these areas will be assigned staff based on other criteria.)

The formula will use the following guideline:

- 1 teacher for every 22 students\*

\* Adjustment will be made for dropout rate based on ½ the previous year’s average.

Each school will be given a tentative staffing allocation by March 1 based on projected enrollment and a final staffing allocation for the next school year by May 1. The final staffing allocation will be maintained, increased, or reduced based on the fifth day of school enrollment.

CLASSIFIED STAFFING - HIGH SCHOOL 2____ - 2____
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The high school level will be provided with the positions indicated below. Additional positions are the decisions of the council.

- |   |                            |   |
|---|----------------------------|---|
| <input type="checkbox"/> Secretary            | 1.0                        |   |
| <input type="checkbox"/> Bookkeeper           | 1.0                        |   |
| <input type="checkbox"/> Custodians           |                            | 1.0 (rounded up to the nearest whole number) per every 20,000 square feet of building space |
| <input type="checkbox"/> Additional Positions | 1.0 per every 250 students |   |

The positions included in this additional funding may be:

- |  |  |
|--|--|
| <input type="checkbox"/> Instructional Assistants    | <input type="checkbox"/> Computer Operator                         |
| <input type="checkbox"/> Library Clerks              | <input type="checkbox"/> Office Aides                              |
| <input type="checkbox"/> Attendance Clerks           | <input type="checkbox"/> Additional Custodial and Secretarial Help |
| <input type="checkbox"/> Volunteer Aide Coordinators | <input type="checkbox"/> Bookkeepers                               |
| <input type="checkbox"/> Safe Room Monitors          |  |
| <input type="checkbox"/> Laboratory Aides            |  |
| <input type="checkbox"/> Day Care Workers            |  |
| <input type="checkbox"/> Satellite Facilitators      |  |
| <input type="checkbox"/> Computer Technology Aides   |  |

Round to the nearest one-half position.

Review/Revised:6/12/2017