

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VIIB **DATE:** June 5, 2023

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Danny Adkins

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

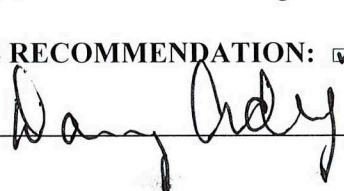
SUMMARY OF MAJOR ELEMENTS:

Attached Fundraisers: Huntertown (23/24 School Supplies; Boosterhon Program); Simmons 5th Grade (Krogers/Papa John's Community Rewards Program); WCMS General Athletics/Teams (Concessions).

IMPACT ON RESOURCES: None.

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: Recommended Not Recommended



Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with the activity budget. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity.

School: Huntertown Elementary School Date: May 25, 2023

Person/Club/Organization: Huntertown Elementary

Fund-Raiser Requested: School supplies for 23/24 school year

Product to be Sold: 0

Number of Students Participating: 440

Expected Beginning Date: July 1, 2023 Expected Ending Date: May 25, 2024

PROJECTED ACTUAL 1. Gross Sales: \$0 2. Expenses: \$0

Total Profit: \$0 4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

ITEMS PROJECTED ACTUAL

Class school supplies for grades K-5 for the school year, 2023/24

6. Sponsor's Signature: Elaine Kaiser Date: 5-25-23 7. As Principal, I recommend do not recommend this project.

Principal's rationale for not recommending this request:

Principal's Signature: Elaine Kaiser Date: 5-25-23

8. As Superintendent, I recommend do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: Dany Dohy Date: 6-1-23

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised: 9/5/07

RECEIVED

MAY 24 2023

WOODFORD COUNTY BOARD OF EDUCATION

WOODFORD COUNTY PUBLIC SCHOOLS



MTD

PROJECT NUMBER: 7800
 STATE CODE:
 CFDA NUMBER:
 GRANT AMOUNT:

GENERAL ACTIVITY ACCOUNT-DAF
 THROUGH EOY 2023
 THROUGH EOY 2023

DESCRIPTION	ENCUMBRANCE	REVISED BUDGET	MONTH TO DATE	QUARTER TO DATE	YEAR TO DATE	PROJECT TO DATE	AVAILABLE BUDGET
7800 GENERAL ACTIVITY ACCOUNT-DAF							
090210 0999C	.00	-2851.62	.00	.00	-2851.62	-2851.62	.00
BEG BALANCE CARRY FORWARD	.00	-20.00	.00	.00	.00	.00	-20.00
INTEREST ON INVESTMENTS	.00	-150.00	.00	.00	.00	.00	-150.00
BOOKSTORE SALES	.00	-4196.00	.00	.00	.00	.00	-4196.00
STUDENT FEES	.00	-100.00	.00	.00	-313.87	-313.87	213.87
OTHER STUDENT ACTIVITY INCOME	.00	500.00	.00	-340.00	.00	.00	500.00
OTHER CLEANING SERVICES	1548.96	500.00	.00	-410.62	.00	.00	-1048.96
GENERAL SUPPLIES	.00	321.62	.00	-1261.95	.00	.00	321.62
SUPPLEMENTARY BKS/STUDY GUIDES	.00	300.00	.00	.00	.00	.00	300.00
SUPPLIES-TECHNOLOGY RELATED	.00	2000.00	.00	.00	.00	.00	2000.00
ITEMS FOR RESALE	.00	.00	.00	.00	.00	.00	.00
FEES/REGISTRATIONS (ACTIVITY)	.00	.00	.00	-450.00	.00	.00	.00
AWARDS	.00	500.00	.00	.00	.00	.00	500.00
INSTRUCTIONAL FIELD TRIPS	.00	2696.00	.00	462.00	1854.00	1854.00	842.00
BUS USAGE REIMBURSEMENT	.00	200.00	.00	.00	.00	.00	200.00
INSTRUCTIONAL FIELD TRIPS	297.58	300.00	.00	.00	682.99	682.99	-680.57
TOTAL GENERAL ACTIVITY ACCOUNT-DAF	1846.54	.00	.00	-2000.57	-628.50	-628.50	-1218.04
TOTAL REVENUES	1846.54	-7317.62	.00	.00	-3165.49	-3165.49	-4152.13
TOTAL EXPENSES	1846.54	7317.62	.00	-2000.57	2536.99	2536.99	2934.09
GRAND TOTALS	1846.54	.00	.00	-2000.57	-628.50	-628.50	-1218.04

AUTHORIZED SIGNATURE: _____

DATE: _____

WOODFORD COUNTY PUBLIC SCHOOLS



MTD

REPORT OPTIONS

Sequence	Field #	Total	Page Break
1	12	Y	N
2	00	N	N
3	00	N	N
4	00	N	N

Report title:
MTD

Print totals only: N
Include Encumbrances: Y
Multiyear view: Life-to-date

File output: N
Year/Period: 2023/13
Print revenue as credit: Y
(Full or (S)hort desc: F
Print full GL account: N
Double space: N
Summ objs to position: 4
Roll to major project? N
Print Journal detail: N
Year/period: 2022/01
to
Year/period: 2022/13
Sort by JE # or PO #: P
Detail format option: 1

** END OF REPORT - Generated by Linzi said **

Request Form for School Fund-Raisers

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School: Huntertown Elementary School Date: May 19, 2023

Person/Club/Organization: Huntertown Elementary

Fund-Raiser Requested: Boosterthon Program

Product to be Sold: 300

Number of Students Participating: 440

Expected Beginning Date: September, 19 2023 Expected Ending Date: September 29, 2023

PROJECTED ACTUAL 1. Gross Sales: \$10,000 2. Expenses: \$5,000

Total Profit: \$5,000 4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

ITEMS PROJECTED ACTUAL

Schoolwide Assemblies

Programming and materials for music, art, gym

6. Sponsor's Signature: Elaine Kruser Date: 5-23-23 7. As Principal, I recommend do not recommend this project.

Principal's rationale for not recommending this request:

Principal's Signature: Elaine Kruser Date 5-23-23

8. As Superintendent, I recommend do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: Darryl Adorf Date 6-7-23

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised: 9/5/07

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MAY 24 2023
WOODFORD COUNTY
BOARD OF EDUCATION

	Budget	23/24 Actual	NOTES
Projected Fundraising			
INCOME	\$10,000.00		
EXPENSES			
Assemblies	\$1,000.00		
Programs and Materials for Music, Art, Gym	\$4,000.00		
School Money to Spend	\$5,000.00		
Total Fundraising Expenses	\$5,000.00		
TOTAL INCOME	\$10,000.00		
TOTAL EXPENSES	\$10,000.00		
SURPLUS TO BUDGET	\$0.00		

Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: _____ Date: 6-1-23

Person/Club/Organization: Simmons 5th Grade

Fund-Raiser Requested: Kroger and Papa John's Community Rewards Program

Is this a Service Project per Board Policy 09.33? Yes No

Product to be Sold: Contributions through Kroger and Papa John's rewards programs

Number of Students Participating: 65

Expected Beginning Date: 7-1-23 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 6-30-24

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>3000.00</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ <u>0.00</u>	\$ _____
3. Total Profit:	\$ <u>3000.00</u>	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
Monies received will be used to defray the cost of the 5 th Grade/s	\$3000.00	\$ _____
Annual Washington DC trips		\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

6. Sponsor's Signature: Elizabeth White Date: 6/1/23

7. As Principal, I recommend do not recommend this project.

Form is typed Budget report is attached

Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date 6/1/23

8. As Superintendent, I recommend do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date 6-7-23

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Date sent: _____ Signature of Superintendent: _____

Review/Revised: 6/27/2016

RECEIVED
JUN -5 2023

WOODFORD COUNTY
BOARD OF EDUCATION

**SCHOOL ACTIVITY FUND
INDIVIDUAL ACTIVITY ACCOUNT BUDGET WORKSHEET**

School	Simmons	Year	2023-2024
Activity Account	72518 5 th Grade		

Description	Receipts Budget	Expenditures Budget
Beginning Cash Balance		
RECEIPTS		
075250 0999R - Committed Beg.	3965.07	
075250-1740 Student Fees	28739.93	
075250 1790 Other Student	7800.00	
075250 P20 Contributions	3900.00	
EXPENDITURES		
0752535-0120 Cert. Sub		1300.00
0752535-0222 Employer Medi.		20.00
0752535-0231 KTRs		28.00
0752535-0260 Workmens Comp		7.00
0752535-0590 Travel		1900.00
0752535-0666 Food		3500.00
0752535-0674 Awards		250.00
0752535-0675 Org. Supplies		4400.00
0752535-0894 Field Trip		13,000.00
0752535-0895 - Other Travel		12,000.00
Totals	44,465.00	44,405.00

Kendrick Woodson
 Sponsor/Club Treasurer
4/13/23
 Date

JT
 Principal
4/13/23
 Date

Submit to Principal By April 15

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School: WOODFORD CO MIDDLE SCHOOL

Date: 6/5/2023

Person/Club/Organization: WCMS GENERAL ATHLETICS AND ATHLETIC TEAMS

Fund-Raiser Requested: CONCESSIONS

Is this a Service Project per Board Policy 09.33?

Yes

No

Product to be Sold: CONCESSION FOOD AND DRINK

Number of Students Participating: 250

Expected Beginning Date: JULY 2023 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: JUNE 2024

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$26,000	\$ _____
2. Expenses/Cost of Goods Sold:	\$13,000	\$ _____
3. Total Profit:	\$13,000	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
GEAR, EQUIPMENT, TRAVEL, BANQUET, OFFICIALS	\$13,000	\$ _____
AWARDS, SECURITY, FIELD MAINTENANCE	\$ _____	\$ _____
	\$ _____	\$ _____

6. Sponsor's Signature: K. Bruckstein Date: 6/5/23

7. As Principal, I recommend do not recommend this project.

Form is typed

Budget report is attached

Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: Cy Mitty Date 6-5-23

8. As Superintendent, I recommend do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: Darry Adley Date 6-7-23

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Date sent: _____ Signature of Superintendent: _____

WOODFORD COUNTY PUBLIC SCHOOLS



BUDGET

FOR 2023 13

	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USE/COL
7300S ATHLETICS-SAF							
085250 MCMS SCH ACT REVENUE	-31,283	-12,120	-43,404	-41,925.79		-1,477.74	96.6%
0852525 SAF SPONSORED ATHLETICS	31,283	12,120	43,404	22,907.73	3,163.75	17,332.05	60.1%
0852825 DAF SPONSORED ATHLETICS	0	0	0	703.71	.00	-703.71	100.0%
TOTAL ATHLETICS-SAF	0	0	0	-18,314.35	3,163.75	15,150.60	100.0%
TOTAL REVENUES	-31,283	-12,120	-43,404	-41,925.79	.00	-1,477.74	
TOTAL EXPENSES	31,283	12,120	43,404	23,611.44	3,163.75	16,628.34	
GRAND TOTAL	0	0	0	-18,314.35	3,163.75	15,150.60	100.0%

** END OF REPORT - Generated by Sara Martin **