



TODD CRUMBACKER, DIRECTOR
STEPHANIE NORRIS, PROGRAM ASSISTANT
ANNETTE MURPHY, ADMINISTRATIVE ASSISTANT
MICHELLE LOUDERMILK, ACCOUNTS PAYABLE SECRETARY

DEPARTMENT OF SCHOOL NUTRITION SERVICES

DATE: June, 7, 2023

TO: Jesse Bacon, Superintendent

FROM: Todd Crumbacker, Director of School Nutrition Services

RE: Request for Review and Approval of the Child & Adult Care Food Program (CACFP) Meal Service Agreement with OVEC - SY 23-24

The attached agreement between Bullitt County Public Schools Nutrition Department and the Ohio Valley Educational Cooperative (OVEC) authorizes the sales of bulk meals by BCPS to OVEC for Head Start and Early Head Start. The agreement is a prototype document required by KDE's School and Community Nutrition as part of OVEC's participation in the Child and Adult Care Food Program (CACFP).

I am requesting approval of the attached CACFP Meal Service Agreement with OVEC. Please let me know if you need additional information regarding this request.

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

Child Care Food Program Meal Service Agreement With District School Board/School Food Service

| | |
|--|---------------------------------|
| Name of Sponsor/Institution: OHIO VALLEY EDUCATIONAL COOPERATIVE | CNIPS ID: 11320 |
| Contact Person: Michelle Breckenridge | Phone No. 502-647-3533, EXT 215 |
| Address: 100 ALPINE DRIVE, PO BOX 1249 | |
| SHELBYVILLE, KY 40066 | |

The BULLITT COUNTY School District Food Service agrees to furnish meals daily to the above child care center for the period from: 7/1/23 to 6/30/24 except for holidays or other days of in-operation complete with required (Indicate below):
(Date) (Date)

OVEC paper products SD condiments SD milk

***AGES 1-5 MEALS BASED ON PORTION SIZES FOR AGES 3-5.**

| Meal Type/Age | Estimated Total No. of Meals Per Day | Estimated No. of Serving Days per Year | Unit Price per Meal | Total Price | Delivery or Pick-up Time |
|-----------------|--------------------------------------|--|---------------------|-------------|--------------------------|
| Breakfast(1-5)* | 41 | 172 | 2.50 | 17,630 | TBD |
| Breakfast(6-12) | | | | | |
| AM Snack(1-5)* | | | | | |
| AM Snack(6-12) | | | | | |
| Lunch(1-5)* | 41 | 172 | 4.25 | 29,971.00 | TBD |
| Lunch(6-12) | | | | | |
| PM Snack(1-5)* | 109 | 172 | 1.30 | \$24,372.40 | TBD |
| PM Snack(6-12) | | | | | |

GRAND TOTAL PRICE: \$71,973.40

The BULLITT COUNTY School District Food Service agrees to:

- Ensure meals will meet or exceed the Child and Adult Care Food Program Meal Pattern for Children (attached).
- Provide meals in: X bulk or unitized
- Prepare meals for: X pick up by center or delivery by School District Food Service at the time(s) indicated above.
- Provide delivery slips using the KY CACFP delivery slip form or equivalent.
- Submit billing invoice for payment by the 5TH of each month to mailing address provided by center.
- Maintain receipts and cost determination records for a period of 3 years after the end of the agreement period to which they pertain. These records will be made available to the KY CACFP, representatives of the U.S. Department of Agriculture, the child care center and the Kentucky Office of the Inspector General.

The Sponsor/Institution agrees to pay for meals based on the above unit price(s) within 45 days of receipt of invoice.

The BULLITT COUNTY School District Food Service warrants meals provided are safe and wholesome, but that any liability is severed upon receipt of meals. If for any reason, this agreement is no longer desired, either party may terminate these services with a 2 week notification.

IN WITNESS WHEREOF, the parties hereto have caused said agreement to be executed by their duly authorized officers.

By: _____
Authorized Signature Date

Title
OHIO VALLEY EDUCATIONAL COOPERATIVE
Child Care Center

By: C. Todd Campbell 5/31/23
Authorized Signature Date
Director of School Nutrition Services
Title
BULLITT COUNTY
School District Food Service