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**BYLAWS OF THE KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION GOVERNING HIGH SCHOOL  
PARTICIPATION (GRADES 9-12)  
(effective 2023-24 School Year)**

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**BYLAW 1. RESPONSIBILITY FOR ELIGIBILITY**

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**SEC. 1) PRINCIPAL REQUIREMENT AND INSTITUTIONAL CONTROL**

- a) The Principal of a school shall be held ultimately responsible in all matters in the school that concern eligibility, and interscholastic athletics, and shall ensure that institutional control over the athletic program is maintained.
- b) The member school Principal is ultimately responsible for all aspects of the athletic program, whether it is rules enforcement and reporting or eligibility certification.
- c) Each member school through its Principal and Designated Representative exercise the principles of institutional control in order for the Association to continue as a fully functioning membership organization and in order for the school to remain a member.
- d) There are several principles that go into the concept of maintaining institutional control:
  - (1) Control shall first be defined in common sense terms and is best summarized by the school having in place the proper policies to ensure that violations do not occur, and if they do occur, the Principal exhibiting the leadership and duty to correct the problems and prevent recurrence.
  - (2) In general, violations do not result from a lack of institutional control if there are adequate preventive measures in place that are properly monitored and followed, and if swift action is taken.
  - (3) Several factors demonstrate a lack of institutional control including, but not limited to:
    - a. failure to implement proper preventive procedures;
    - b. failure by members of the designated athletic staff to thoroughly investigate and report violations;
    - c. failure to adequately disseminate and distribute compliance information;
    - d. failure to adequately distribute compliance duties to allow for effective control;
    - e. failing to make clear to all coaches and participants that rules violations will not be tolerated;
    - f. failing to fully investigate and file reports as requested when potential violations are reported; and
    - g. a head coach failing to create a compliant atmosphere with the assistant coaches.
- e) The KHSAA staff is to enforce the rules based on the following general premises:
  - (1) KHSAA regulations and information are readily available to the member schools and the general public;
  - (2) the Principal or Designated Representative properly distributes information, rules manuals, communication, forms, and other needed materials to the members of the athletics staff;
  - (3) that meaningful education programs are conducted within the schools to ensure compliance; and
  - (4) Student-athletes are properly informed about rules prior to and during participation.
- f) The compliance history of a school and its cooperative spirit during any investigation or inquiry will factor into any penalty decision regarding violations as sanctions under Bylaw 27 are being considered.

**SEC. 2) DESIGNATION OF DESIGNATED REPRESENTATIVE**

- a) The Principal of each member school may annually designate an individual at the school to serve as the Designated Representative to conduct the interscholastic program at that school.
- b) The Principal or Designated Representative shall sign all forms requiring an authorized signature.
- c) If a member school Principal fails to make the designation before August 31, the building principal shall automatically be the Designated Representative for the current year.

**SEC. 3) PENALTY**

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility or contest forfeiture.
- b) Appeals or other considerations under this bylaw shall be considered Board matters under the KHSAA Due Process Procedure.

**BYLAW 2. AGE**

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**SEC. 1) AGE RESTRICTION**

- a) Under KRS 156.070 (2) (e), a student who becomes nineteen (19) years old before August 1 shall be ineligible for interscholastic athletic competition at a KHSAA member high school.
- b) A student who becomes nineteen (19) on or after August 1 shall remain eligible for the entire school year.

**SEC. 2) WAIVER PROVISION**

- a) The Ruling Officer and the Commissioner may waive the provisions of this bylaw, and the student shall be eligible for high school athletics in Kentucky if written documentation is provided to clearly demonstrate that the student:
  - (1) Qualified for exceptional children services and had an individual education program developed by an admissions and release committee (ARC) while the student was enrolled in the primary school program;
  - (2) Was retained in the primary school program because of an ARC committee recommendation; and
  - (3) Has not completed four (4) consecutive years or eight (8) consecutive semesters of eligibility following initial promotion into grade nine (9).
- b) The Ruling Officer and the Commissioner shall not adopt administrative procedures that allow for the waiver of this rule under any other condition.

**SEC. 3) PENALTY**

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) By statute, the provisions of Sec. 1 and Sec. 2(b) are not appealable. Appeals or other considerations under this bylaw shall be considered

Hearing Officer matters under the KHSAA Due Process Procedure regarding the evidence presented regarding any written documentation.

### **BYLAW 3. MAXIMUM NUMBER OF YEARS**

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#### **SEC. 1) LIMIT OF FOUR YEARS**

- a) Excluding those students properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky Acts (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year:
  - (1) A student entering grade nine (9) for the first time in any high school shall have four (4) consecutive calendar years of eligibility from the date of first entry into grade (9) in any school provided the student is eligible according to this and all other Association bylaws.
  - (2) The eligibility shall conclude with the completion of the spring sports season following the fourth year.
  - (3) No additional eligibility may be granted in a case where the grant would allow a student to compete in all or part of the fifth competitive season in a single sport following the initial entry into grade nine (9).
- b) Students properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky Acts (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year and previously having been enrolled in grade nine prior to 2021-22 or enrolling for the first time in grade nine (9) in 2021-22 shall adhere to the following restrictions:
  - (1) Shall have five (5) consecutive calendar years of eligibility from the date of first entry into grade (9) in any school provided the student is eligible according to this and all other Association bylaws.
  - (2) The eligibility shall conclude with the completion of the spring sports season following the fifth year.
  - (3) Such designation shall not supersede the provisions of Bylaw 2 or KRS 156.070 (2)(f) (age limitation).

#### **SEC. 2) ADDITIONAL ELIGIBILITY**

- a) The Ruling Officer and the Commissioner through the Due Process Procedure, may grant additional eligibility in the case where it has been documented by the attending physician, Principal, and Superintendent that severe illness or injury has prevented the student from receiving basic education services and the right to an education has therefore been impacted rather than simply the loss of athletic privilege.
- b) The documentation from the attending physician, Principal, and Superintendent shall be from those involved with the student at the time of the original injury or illness.
- c) The grant of eligibility may only be made in the cases in which the student-athlete would remain eligible by all other Association bylaws.
- d) This provision shall not include additional eligibility strictly for loss of participation due to sports-related injuries.
- e) Excluding those students properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky Acts (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year, no additional eligibility may be granted in a case where the grant would allow a student to compete in all or part of the fifth competitive season in a single sport following the initial entry into grade nine (9).

#### **SEC. 3) PENALTY**

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.

### **B) APPEALS OR OTHER CONSIDERATIONS UNDER THIS BYLAW SHALL BE CONSIDERED HEARING OFFICER MATTERS UNDER THE KHSAA DUE PROCESS PROCEDURE. BYLAW 4. ENROLLMENT REQUIREMENTS**

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#### **SEC. 1) ELIGIBILITY FOR PARTICIPATION WHILE LEGALLY ENROLLED IN GRADES 9-12**

- a) On Friday of each grading period, a student enrolled in grades nine (9) through twelve (12) shall be legally enrolled in a member high school as a full-time student in at least four hours of instruction as provided in Kentucky Board of Education regulation 702 KAR 7:125 (of the six hours of instruction required) or the equivalent of four hours of instruction acceptable to graduation at the member school he or she desires to represent in order to be eligible for athletics.
- b) A student who is legally enrolled or connected with any other school than the one he or she represents shall not take part in any contest. In the case of an all-boys' high school, girl cheerleaders from an affiliated neighboring all-girls' school may be accepted.
- c) A student is ineligible for the first year following enrollment at a member school if that student leaves the former school with documented obligations (including financial). The student shall remain ineligible until the conclusion of one year from the date of enrollment or documentation that the obligations have been satisfied.

#### **SEC. 2) ELIGIBILITY FOR PARTICIPATION WHILE LEGALLY ENROLLED BELOW GRADE 9**

- a) A pupil in grades 7-8 in the local Board of Education defined feeder pattern of a KHSAA member school under the same local Board of Education as the member school may play on the high school team (at any level of play) if that participation is not in conflict with Sec. 3 below, and the time so played shall not be counted on the four (4) year (eight (8) semester) limit.
- b) For a school to be considered a "feeder" school (and therefore "connected"), it must be under the same local board of education as the member school and enroll students exclusively below grade nine.
- c) A student enrolled at a nonfeeder school shall not be considered to be enrolled at a feeder school irrespective of past enrollment patterns of that nonfeeder school.
- d) School districts with multiple schools may not establish an "open choice" option to serve as a feeder pattern for athletics.
- e) Applying for admission to a school does not waive this definition as there is a clear line between applying and being enrolled.
- f) School and school districts may choose to define a more restrictive feeder pattern for its middle schools to high schools which if violated, constitute the student not being "connected" and therefore ineligible.
- g) In a school district with multiple high schools, absent a specific otherwise adopted feeder pattern, the residence of the student-athlete within the district student assignment plan shall determine the school at which the student may participate if such participation is permitted by local policy.
- h) A student is ineligible for the first year to participate for a member school if that student leaves the former school with documented obligations (including financial) and the student shall remain ineligible until the conclusion of one year from the date of enrollment or

documentation that the obligations have been satisfied.

- i) Students enrolled below grade seven (7) may not play on a high school team at any level.
- j) A student below grade nine (9) may not participate on the varsity team in contests in the sports of football or soccer.
- k) All other participation by legally enrolled students in high school level teams practices, scrimmages or contests by students legally enrolled in grades seven (7) and eight (8) who are eligible by all other bylaw provisions is at the discretion of the school-based decision-making council or local board of education at the member school unless otherwise precluded by statute or regulation.

#### SEC. 3) INELIGIBILITY FOR REPEATING STUDENTS

- a) Excluding those students properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky Acts (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year, a student having been enrolled in the seventh (7th) grade or any grade through twelfth (12th) shall not be eligible for interscholastic athletics at the high school level (freshmen, junior varsity or varsity, grades 9 through 12) for more than a total of one (1) year in each grade and applicable eligibility shall begin in the first year enrolled in that grade.
- b) Excluding those students properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky Acts (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year, a student repeating a grade for any reason is ineligible to participate in interscholastic athletics at the high school level (grades 9 through 12) during the second year in that grade. The penalty for violation of this rule shall be the loss of one of the four years of eligibility after initial entry into grade nine (9).
- c) Those students properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky Acts (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year and enrolled in the seventh (7th) grade or any grade through twelfth (12th) may be eligible for interscholastic athletics at the high school level (freshmen, junior varsity or varsity, grades 9 through 12) during the 2021-22 school year while repeating the same grade enrolled during 2020-21, provided the student is eligible by all other bylaws.

#### SEC. 4) DEADLINE FOR ENROLLMENT

A student shall have legally enrolled as a bona fide full-time undergraduate student no later than twenty (20) school days after the beginning of the semester to be eligible during that semester.

#### SEC. 5) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

### **BYLAW 5. MINIMUM ACADEMIC REQUIREMENT**

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#### SEC. 1) PROPER GRADE LEVEL REQUIREMENT FOR STUDENTS ENROLLED IN GRADES 9 THROUGH 12 IN ALL SCHOOL DISTRICTS

##### a) First Day of School Year Earned Credit Check

- (1) On the first day of each school year, a student shall have been legally enrolled as a full-time student during the previous grading period and shall be on schedule to graduate with his or her class on the first day of school based on the number of credits officially recorded on the transcript.
- (2) For the verification of this provision, all course work, including summer distance/online and correspondence work, and final grades shall be completed and posted to the transcript by the first day of the school year for the student body.
- (3) No course work completed after the first day of the school year for the student body shall be used to make this determination.
- (4) Any credit or course used to meet these standards must meet the following criteria:
  - a. Courses that are taught through distance learning, online, credit recovery, etc. shall be comparable in length, content, and rigor to courses taught in a traditional classroom setting and shall not be intended as a replacement for previously attempted course work;
  - b. Students may not skip lessons or test out of modules. For example, if a student is permitted to test out of portions of a repeated course, is exempted from certain modules, or finish the course in an abbreviated time frame, such a course would not be acceptable for use in the reinstatement determination;
  - c. The instructor and the student shall have ongoing access to, and regular interaction with, one another for purposes of teaching, evaluating and providing assistance to the student throughout the course;
  - d. The student's work (e.g., exams, papers, assignments) shall be made available for evaluation and validation upon request;
  - e. Evaluation of the student's work shall be conducted by the appropriate academic authorities in accordance with the high school's established academic policies;
  - f. The course shall include a defined time period for completion and comparable to the same credit taught within the traditional school day;
  - g. The course must be acceptable for any student and the school's policies for such courses must be followed consistently for both student-athletes and non-athletes with no exceptions made for student-athletes;
  - h. The course must be substantially comparable, qualitatively and quantitatively (e.g., content, textbook, assessments, duration), to the course in the mainstream or regular curriculum;
  - i. The course provider must have the work to be completed online accepted by the NCAA as part of its review of Division I and II athletes seeking to enroll at a college or University; and
  - j. The course credit must be recorded on the student transcript before the day before the defined Sec. 2 period for which reinstatement is desired (subsequent trimester, semester or school year dependent upon school defined curriculum).
- (5) The determination for reinstatement of eligibility and first available date of practice available under Sec. 1(b) of this bylaw shall be based on the originally published calendar submitted to the Kentucky Department of Education.
- (6) Eligibility During First Year Following Initial Enrollment in Grade Nine (9)  
For a student in the ninth grade to be considered to be on schedule to graduate, that student shall have been promoted from grade eight (8) to grade nine (9), and comply with all other bylaws.
- (7) Eligibility During Second Year Following Initial Enrollment in Grade Nine (9)  
For a student in the second year following initial enrollment in grade nine (9) (normally grade 10) to be on schedule to graduate, that student shall have received twenty (20) percent of the requirements of the school/district for graduation (credits officially posted to the



- transcript) prior to the first day of the second year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.
- (8) Eligibility During Third Year Following Initial Enrollment in Grade Nine (9)  
For a student in the third year following initial enrollment in grade nine (9) (normally grade 11) to be on schedule to graduate, that student shall have received forty-five (45) percent of the requirements of the school/district for graduation (credits officially posted to the transcript) prior to the first day of the third year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.
- (9) Eligibility During Fourth Year Following Initial Enrollment in Grade Nine (9)  
For a student in the fourth year following initial enrollment in grade nine (9) (normally grade 12) to be on schedule to graduate, that student shall have received seventy (70) percent of the requirements of the school/district for graduation (credits officially posted to the transcript) prior to the first day of the fourth year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.
- b) Reinstatement of Students Failing to Meet Normal Progress Requirements on the First Day of School
- (1) Reinstatement of Students Failing to Meet Normal Progress Requirements and being ineligible for one school year:
- The eligibility of a student failing to meet the provisions of Sec. 1(a) of this bylaw may be reinstated in schools operating on a year-long credit recording system. This reinstatement is possible by the student passing twenty-five (25) percent of the requirements of the district for graduation during the year he or she is ineligible.
  - Such verification will be made by reviewing solely credits officially posted on the transcript.
  - Courses taken via audit, credit recovery or like program to gain credit for previously deficient class work, or any other less than full-term methods, shall not be used for purpose of this reinstatement.
  - Any full-term online/distance credit used in this calculation shall meet the criteria of Sec. 1(a)(4) of this bylaw.
  - Eligibility to compete in scrimmages or contests shall be effective with the first day of the subsequent school year or the first date in which he or she complies with Sec. 1(a) of this bylaw.
  - He or she, upon reinstatement, shall remain eligible as long as he or she passes twenty-five (25) percent of the requirements of the district for graduation during each subsequent year or becomes compliant with Sec. 1(a) of this bylaw.
- (2) Reinstatement of Students Failing to Meet Normal Progress Requirements and being ineligible for one semester:
- The eligibility of a student failing to meet the provisions of Sec. 1(a) of this bylaw may be reinstated in schools operating on a two-semester credit recording system. This reinstatement is possible by the student passing fifteen (15) percent of the requirements of the district for graduation during the semester in which he or she is ineligible.
  - Such verification will be made by reviewing solely credits officially posted on the transcript.
  - Courses taken via audit, credit recovery or like program to gain credit for previously deficient class work, or any other less than full-term methods, shall not be used for the purpose of this reinstatement.
  - Any full-term online/distance credit used in this calculation shall meet the criteria of Sec. 1(a)(4) of this bylaw.
  - Eligibility to compete in scrimmages or contests shall be effective with the first day of the subsequent semester (based on the district's official original calendar submitted to the Kentucky Department of Education) following the recording of the credits to the student's permanent record or the first date in which he or she complies with Sec. 1(a) of this bylaw.
  - He or she, upon reinstatement, shall remain eligible as long as he or she passes fifteen (15) percent of the requirements of the district for graduation during each subsequent semester or becomes compliant with Sec. 1(a) of this bylaw.
- (3) Reinstatement of Students Failing to Meet Normal Progress Requirements and being ineligible for one trimester:
- The eligibility of a student failing to meet the provisions of Sec. 1(a) may be reinstated in schools operating on a three-trimester credit recording system. This reinstatement is possible by the student passing ten (10) percent of the requirements of the district for graduation during the trimester in which he or she is ineligible.
  - Such verification will be made by reviewing solely credits officially posted on the transcript.
  - Courses taken via audit, credit recovery or like program to gain credit for previously deficient class work, or any other less than full-term methods, shall not be used for the purpose of this reinstatement.
  - Any full-term online/distance credit used in this calculation shall meet the criteria of Sec. 1(a)(4) of this bylaw.
  - Eligibility to compete in scrimmages or contests shall be effective with the first day of the subsequent trimester, (based on the district's official original calendar submitted to the Kentucky Department of Education) following the recording of the credits to the student's permanent record or the first date in which he or she complies with Sec. 1(a) of this bylaw.
  - He or she, upon reinstatement, shall remain eligible as long as he or she passes ten (10) percent of the requirements of the district for graduation during each subsequent trimester or becomes compliant with Sec. 1(a) of this bylaw.

## SEC. 2) CONTINUAL PROGRESS DURING THE SCHOOL YEAR

- Every week, a student shall be making continual progress during the school year to be eligible to participate in athletics during the subsequent week (Monday through Sunday period) and through the next opportunity to examine grades in this manner.
  - Absent any other determination, this weekly check of grades shall be conducted on each Friday of each grading period or on the last day of classes preceding that particular Friday if no classes are conducted on that particular Friday.
  - Courses taken via audit, credit recovery or like program to gain credit for previously deficient class work, or any other less than full-term methods, shall not be used for the purpose of this reinstatement. Any online/distance credit used in this calculation shall meet the criteria of Sec. 1(a)(4) of this bylaw.
- (1) Weekly Eligibility Standard for Students Enrolled in Grades 9-12:
- To be making continual progress, a student shall have passed in four hours of instruction units as defined by Kentucky Board of Education regulations (of the six hours of instruction required) during the previous credit period that closed during the school year (trimester or semester).
  - To be making continual progress the student shall also be passing cumulatively for the current credit period in at least four hours of instruction as defined by Kentucky Board of Education regulations (of the six hours of instruction required) or the equivalent of four

hours of instruction acceptable to graduation.

- c. Courses taken via audit, credit recovery or like program to gain credit for previously deficient class work, or any other less than full-term methods, shall not be used for the purpose of this reinstatement. Any online/distance credit used in this calculation shall meet the criteria of Sec. 1(a)(4) of this bylaw.

(2) Weekly Eligibility Standard for Students Enrolled in Grades Below Nine (9) participating for a KHSAA member school:

A pre-secondary school student (grades 7-8) participating in athletics representing a KHSAA member school shall be passing in at least two-thirds of the subjects in which he or she is currently enrolled and be in compliance with all other bylaws to be eligible.

#### SEC. 3) ELIGIBILITY IN DISTRICTS OF INNOVATION

- a) For a student participating in a school in an approved district of innovation as referenced in KRS 156.108 and KRS 160.107, in lieu of complying with Sections (1) and (2) above, the district shall develop and submit for approval to the Commissioner, a plan to monitor the weekly progress of students that provides for an accurate assessment of academic progress for the year.
- b) Such plan shall consider solely the documented record of the student's academic progress and may not include speculative factors for future periods.

#### SEC. 4) SPECIAL RECITATIONS/ADJUSTMENTS

Special tests or recitations shall not be given to make the student eligible.

#### SEC. 5) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

### **BYLAW 6. TRANSFER RULE- CITIZENS OF THE U.S. AND D.C. AND OTHER STUDENTS PREVIOUSLY ENROLLED IN MEMBER SCHOOLS**

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#### SEC. 1) DOMESTIC STUDENT TRANSFER

- a) Any student who has been enrolled in grades nine (9) through twelve (12) and has participated in any varsity contest in any sport at any school while maintaining permanent residence in the United States or a United States territory following enrollment in grade nine (9) and who then transfers schools shall be ineligible for interscholastic athletics at the varsity (first team) level in that sport for a period of one year from the date of last participation.
- b) Any student who has been enrolled in grades nine (9) through twelve (12) and has participated in any varsity contest in any sport at any school following enrollment in grade nine (9) who has been previously granted eligibility under the provisions of Bylaw 7 or Bylaw 8 and who then transfers schools shall be ineligible for interscholastic athletics at the varsity (first team) level in that sport for a period of one year from the date of last participation.
- c) The Ruling Officer and Commissioner have discretion (but are not required) to waive the period of ineligibility set forth above if one or more of the following exceptions in Sec. 2 has been met.

#### SEC. 2) DISCRETIONARY EXCEPTIONS FOR WAIVER

Evidence supporting the desired exception shall be presented with the original request to the Association by the member school

- a) REASSIGNMENT BY BOARD OF EDUCATION- The period of ineligibility may be waived if the student has changed schools through a properly documented reassignment of the Board of Education to another school.
- (1) To meet this exception for a reassignment, reasons for the assignment may include the closing or opening of a school due to consolidation, merger, the opening of a new school, or another type of opening or closing or assignment through KRS 158.6455, KRS 160.040 or other applicable adopted regulation.
- (2) In the case of a school closing or consolidation, such assignment may be to the public school district should a private, parochial, or independent school close.
- (3) For a multiple-school district reallocating students to existing schools in a revised manner (redistricting), the exception shall be valid only on the first day of school for the student body following the implementation of the redistricting plan and does not apply before or after that date due to optional choices offered by the district.
- (4) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- (5) Reassignment may include assignment due to the application of the provisions of 701 KAR 8:010 to a public charter school as defined in KRS 160.1590.
- b) TRANSFER FROM NONMEMBER SCHOOL- The period of ineligibility may be waived for a student transferring from a nonmember school located in Kentucky whose athletic participation has been limited primarily to other nonmember schools.
- (1) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- c) MILITARY ASSIGNMENT- The period of ineligibility may be waived for a student transferring in a situation where documentation is presented to verify that the change in education and living arrangements is directly related to an order from any branch of the United States military service, including the reserve components.
- (1) Special verification may be requested including documentation of a Permanent Change of Station or Change of Duty Status. This may also include the case where the transfer is made necessary by the implementation of the Interstate Compact on Education Opportunity for Military Children.
- d) BONA FIDE CHANGE IN RESIDENCE- The period of ineligibility may be waived if there has been a bona fide change in residence by the parents and student that precedes a student's change of schools.
- (1) For purposes of this bylaw, a bona fide change of residence means the uninterrupted moving of the permanent residence of the entire family unit of the student as composed when the student was eligible at the sending school (including one or both parents if at that residence) from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student.
- (2) To be considered bona fide, the change must remain uninterrupted for the entire period during which the student would have been

ineligible if the exception was not applied.

- (3) To be considered bona fide, the change in residence must reasonably precipitate the change in schools in that a student cannot delay transferring schools after a change in residence for an unreasonable period of time. The change in residence must clearly have a compelling impact on the need to change schools for the exception to be granted.
  - (4) A student who becomes emancipated does not have a bona fide change of residence by his or her emancipation and change of residence for purposes of satisfying this exception.
  - (5) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- e) DIVORCE- The period of ineligibility may be waived in the event of a dissolution of marriage (i.e., a final and legally binding divorce decree from a court of competent jurisdiction) or properly recorded legal separation (i.e., a legally binding separation decree from a court of competent jurisdiction) of the parents and a change in the residence of the student pursuant to a court order granting custody of the child to one of the parents with whom the student shall reside.
- (1) The grant of this waiver shall only apply to the member school in the school district in which the residence of the custodial parent is located.
  - (2) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- f) CHANGE IN SOLE CUSTODY- The KHSAA shall not recognize guardianship or similar arrangements made, for purposes of this bylaw. The period of ineligibility may be waived if it is shown that custody of the student has been taken from one or both parents and given to the other parent or a third person by a court of competent jurisdiction and under circumstances indicating: (1) the parent(s) are unfit or (2) the court finds that the health and welfare of the student would be better served by the change in custody.
- (1) The grant of this waiver shall only apply to the member school in the school district in which the residence of the custodial parent is located.
  - (2) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- g) CHANGE IN JOINT CUSTODY- In the event, joint custody is awarded to both parents, for purposes of this bylaw, the student shall initially be eligible where either parent resides.
- (1) The eligibility of a student may be restored one time if, after establishing eligibility and complying with the initial court order granting joint custody, a student relocates to permanently reside with the other custodial parent.
  - (2) The grant of this waiver shall only apply to the member school in the school district in which the residence of the custodial parent is located.
  - (3) After this one time move by the student to the other custodial parent, all subsequent moves between parents shall require a period of ineligibility of one year.
  - (4) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- h) DEATH- The period of ineligibility may be waived in the event the death of one or both of the student's custodial parents creates the circumstances that the transfer to another secondary school is deemed appropriate.
- (1) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- i) BOARDING SCHOOLS- The period of ineligibility may be waived for a student entering a boarding school on a full-time basis as a boarding school student or a student returning from a boarding school to the school attended immediately prior to enrollment in the boarding school; where attendance in the boarding school was required by order of the court or by recommendation of the Principal of the school attended immediately prior to attendance at the boarding school.
- (1) A boarding school is defined as a school that has an enrolled resident boarding school population in the ninth through 12th grades of at least fifty (50) percent of the full-time student body for each of the last four years.
  - (2) A boarding school must have appropriate dormitory facilities to house, feed and provide general living accommodations for boarding students, and must have properly trained supervisory personnel on duty at all times.
  - (3) A boarding school must be recognized as a boarding school in its literature and must be verified by the Kentucky Department of Education or the Southern Association of Colleges and Schools.
  - (4) A boarding student, to qualify for the exception, must spend at least an average of five (5) days per week living and boarding on campus while school is in session.
  - (5) Coaches and other individuals employed by or associated with a boarding school's athletic program shall not serve as the boarding supervisor or otherwise live with boarding students in school housing.
  - (6) Only those schools that qualify as boarding schools as defined herein may provide any assistance for room and board to students who participate in interscholastic athletics and only if such assistance is based on financial need. In no other schools may room and board expense be included in the determination of school expenses and financial need.
  - (7) The Ruling Officer is required to have verification that the move to or from the boarding school is by order of the Principal (sending) or a court of competent jurisdiction for this exception to apply.
  - (8) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- j) CESSATION OF SCHOOL PROGRAM- The period of ineligibility may be waived in the event of a school remaining open but notifying the Association in writing that it is discontinuing its participation in an Association sponsored sport (regular and postseason) in which the student had previously participated after enrolling in grade nine (9).
- k) ANTI-BULLYING EXCEPTION- The period of ineligibility may be waived for a student when it is documented, at the time of the original transfer eligibility submission, that a student is a victim of bullying as defined in KRS 158.148 and in which bullying has been documented to the school district in accordance with the statute and local board of education-related regulations, and as a result of this documented

harassment, intimidation or bullying, the student is compelled to transfer, provided:

- 1) The school district's and member school's anti-bullying policies and procedures have been substantially followed and complied with and a copy of which policies have been provided to the KHSAA along with the request for eligibility; and
- 2) The school district or member school secures the appropriate releases from the student/student's parents authorizing the member school to provide a complete record of the events and circumstances on which the policies and procedures were initiated, and the member school provides such records at the time of the transfer ruling request submission including:
  - a) A specific, detailed report of the prohibited incident(s);
  - b) An outline of the procedures used to respond to and investigate the reported incident(s);
  - c) A copy of the findings that were a result of the complaint process and investigation;
  - d) A specific, detailed disciplinary procedure for any individual found guilty of harassment, intimidation or bullying;
  - e) All reports of notification to parents or guardians of any student involvement in the incident(s); and
  - f) A report of the intervention strategies and remedial action the school has undertaken to assist the student and redress the complaint.
- 3) In concurrence with KRS 158.148, this exception shall not be used for any isolated incidents or alleged incidents of bullying, nor as a means to prohibit civil exchange of opinions or debate or cultural practices protected under the state or federal Constitution where the opinion expressed does not otherwise materially or substantially disrupt the education process, nor can this exception be used in cases where there has been no contemporaneous reporting of the alleged bullying harassment or intimidation.

#### SEC. 3) SPECIFIC RESTRICTIONS FOR DENIAL OF WAIVER FOR THOSE SATISFYING DISCRETIONARY WAIVER PROVISIONS IN SEC. 2

A waiver of the period of ineligibility is not required for a student satisfying one of the exceptions in Sec. 2 if documentation exists in the record that the transfer is motivated in whole or part by a desire to participate in athletics at the new school. This documentation of actions occurring any time after enrollment in grade nine (9) includes but is not limited to:

- a) A coach employed at the receiving school, paid or volunteer at any level, or another employed individual, paid or volunteer at any level, who is acting in a coaching role including instruction or training of any type and who, before the transfer of the student:
  - (1) Coached the student at a former school;
  - (2) Provided sport-specific instruction (paid or unpaid) without the expressed consent of the prior enrolled school;
  - (3) Coached the student on a non-school (i.e., AAU, American Legion, club settings, summer program, etc.) team;
  - (4) Provided general athletic or activities instruction, including weight training and supervised conditioning without expressed permission from the prior enrolled school; or
  - (5) Provided housing or assistance with housing.
- b) The student in question or family, before transferring to the new school:
  - (1) Received impermissible contacts or improper benefits as defined in Bylaw 16;
  - (2) Sought to be coached by the coach(es) at the new school;
  - (3) Expresses dissatisfaction with the philosophy, policies, methods, or actions of a coach or administrator about interscholastic athletics;
  - (4) Sought additional playing time or opportunities or having shown dissatisfaction with the amount of participation or role of participation at former school;
  - (5) Resided with any athletic coach or any other non-relative who is a member of the school athletic or administrative staff or team member (including parents and boosters); or
  - (6) Has had all or part of the housing or residence logistics influenced, coordinated or manipulated by a member of the school athletic or administrative staff or team member (including parents and boosters);
- c) The change in schools is to nullify or circumvent:
  - (1) Documented obligations (including financial obligations) to the sending school;
  - (2) Implementation of Board of Education, School-Based Decision Making or school-imposed policy which would have resulted in the student's ineligibility at the sending school by KHSAA Bylaws or Competition Rules; or
  - (3) A conflict with the philosophy or action of an administrator, teacher, or coach relating to sports.

#### SEC. 4) OTHER TRANSFERRING STUDENT RESTRICTIONS AND PROCEDURES

- a) The Commissioner's office may appoint or hire a committee or investigator to conduct any inquiry or investigation concerning any issues arising under this bylaw or any other bylaw.
- b) If any member school files a written objection to the factual validity of the certification before the conclusion of the period of time to which the period of ineligibility would normally apply, along with the specific, detailed basis for the objection, then a complete investigation shall be conducted by the KHSAA and a ruling shall be issued through the Commissioner's office.
- c) A student is ineligible for athletics in this state if he or she transfers from another state if the student was or would have become ineligible in the state from which he or she transfers.

#### SEC. 5) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

### **BYLAW 7. TRANSFER RULE – FOREIGN EXCHANGE STUDENTS**

#### SEC. 1) FOREIGN EXCHANGE STUDENTS (NONDOMESTIC)

- a) Any student with J-1 or F-1 status (VISA) who initially enrolls into a KHSAA member school and desires participation in sports within the first year of enrollment at a KHSAA member school shall be considered ineligible the varsity (first team) level for the first calendar year following enrollment.
- b) Any student with J-1 or F-1 status (VISA) who initially enrolls into a KHSAA member school and who has been ineligible for an entire calendar year after being enrolled in a high school in Kentucky shall become eligible to represent that school immediately following the conclusion of the one-year period, and remain eligible through graduation while enrolled in that school if compliant with applicable federal student-exchange regulations for the specific VISA and all other KHSAA Bylaws.
- c) Any student with J-1 or F-1 status (VISA) who has not been enrolled for an entire calendar year in a high school in Kentucky and

subsequently changes schools shall have transfer eligibility status considered under the provisions of this bylaw.

- d) Any student with J-1 or F-1 status (VISA) who has been enrolled for an entire calendar year in a high school in Kentucky and subsequently changes schools shall have transfer eligibility status considered under the provisions of Bylaw 6.

#### SEC. 2) EXCEPTION FOR PLACEMENT THROUGH APPROVED EXCHANGE PROGRAMS UTILIZING A J-1 EDUCATION VISA

- a) APPROVED PROGRAMS- Foreign Exchange Students in possession of a J-1 education Visa attending KHSAA member schools may have the period of ineligibility waived if the student is placed in a KHSAA member school under the auspices of approved student exchange programs. Member student exchange programs (agencies) of the Council on Standards for International Education Travel (CSIET) who are members in good standing with CSIET shall be considered approved agencies. An individual placed by an agency approved by CSIET may be denied eligibility if it is documented that the agency has failed to assign students to schools by a method that ensures that no student, school or interested party has influenced the assignment for athletic or other purposes.
- b) WAIVER OF PERIOD OF INELIGIBILITY- To be considered for a waiver, the following conditions shall exist:
- (1) The student shall comply with all U.S. Immigration and Naturalization Service regulations and placed through an approved program as in Sec. 2(a) above;
  - (2) The student shall be in the first year as an exchange student in the United States and placed through an approved program as in Sec. 2(a) above;
  - (3) The student shall not be a graduate of the 12th or terminating grade or its equivalent in either the U.S. or his or her home country;
  - (4) The student shall have a complete transcript of records that has been translated into English before the request for eligibility;
  - (5) The student shall have a J-1 student education visa issued by the U.S. Immigration and Naturalization Service;
  - (6) Placement in the KHSAA member school is random, and the student has not been a "direct placement" into a KHSAA member school. For the J-1 visa, a "direct placement" is one in which either the student or the sending organization in the foreign country is a party to an arrangement with any other party, including school personnel, for the student to attend a particular school or live with a particular host family;
  - (7) The placement must remain uninterrupted for the entire period during which the student would have been ineligible if the waiver was not granted;
  - (8) The student's host family shall not pay any tuition or fee normal to the attendance at the KHSAA member school; all fees shall be paid by the student's family;
  - (9) All travel fees shall be paid by the student's family;
  - (10) The student's host family from the initial date of entry into the United States through the end of the period as an exchange student shall not include members of the coaching or athletic staff at the KHSAA member school at which participation is desired;
  - (11) The student, the Principal or Designated Representative of the member school, and a representative of the placement agency shall sign and attest to certification that the athlete complies with the eligibility rules of the KHSAA and shall not be eligible under any circumstances for more than one year of athletic participation if the first year period of ineligibility is waived; and
  - (12) Any payments to the host family by the placing agency shall be made solely by the exchange agency, and in compliance with the regulations and requirements of CSIET.

c) The facts supporting a waiver under this rule shall be based on the circumstances existing as of the date of enrollment at the new school.

#### d) Criteria for J-1 Student Enrollment

- (1) Students with J-1 VISAs are not required to pay tuition;
- (2) J-1 programs are authorized by the United States Department of State and additional criteria are listed in the information of that agency at <https://j1visa.state.gov/programs/secondary-school-student/>;
- (3) Be at least 15 years of age, but not more than 18 years and six months of age as of the program start date, or not have finished more than 11 years of primary and secondary school, not including kindergarten; and
- (4) Not have previously participated in a secondary school student academic year or semester exchange program or attended school in the United States in either F-1 or J-1 status.

#### SEC. 3) EXCEPTION FOR PLACEMENT THROUGH APPROVED EXCHANGE PROGRAMS UTILIZING AN F-1 EDUCATION VISA

- a) APPROVED PROGRAMS- Foreign Exchange Students in possession of an F-1 education Visa attending KHSAA member schools may have the period of ineligibility waived in the event that the student is placed in a KHSAA member school under the auspices of approved student exchange programs or a valid F-1 exchange agreement under the auspices of the Department of Homeland Security. Member student exchange programs (agencies) and schools of the Council on Standards for International Education Travel (CSIET) who are members in good standing with CSIET shall be considered approved agencies/schools. An individual placed by an agency/school approved by CSIET may be denied eligibility if it is documented that the agency has failed to assign students to schools by a method that ensures that no student, school or interested party has influenced the assignment for athletic or other purposes. Other entities may be approved by the Board of Control, but such approval must be granted before the placement of any student in a KHSAA member school. To be otherwise considered for approval by the Board of Control, a foreign exchange program (agency) shall assign students to schools by a method that ensures that no student, school or interested party may influence the assignment for athletic or other purposes and shall formally request approval of the Board of Control through the Commissioner's office.
- b) WAIVER OF PERIOD OF INELIGIBILITY- To be considered for a waiver, the following conditions shall exist:
- (1) The student shall be in compliance with all U.S. Immigration and Naturalization Service regulations and placed through an approved program or school as in Sec. 3(a) above;
  - (2) The student shall be in the first and only year as an exchange student in the United States and placed through an approved program as in Sec. 3(a) above;
  - (3) The student shall not be a graduate of the 12th or terminating grade or its equivalent in either the U.S. or his or her home country;
  - (4) The student shall have a complete transcript of records that has been translated into English before the request for eligibility;
  - (5) The student shall have an F-1 student education visa issued by the U.S. Immigration and Naturalization Service and a properly completed I-20;
  - (6) When enrolled in a public (A1, B1, A5,D1, F1) school, the student shall be required to pay the public school district the full unsubsidized, per capita cost of providing the education, as reported to the Kentucky Department of Education. The full, unsubsidized per capita cost

of education (for each student) is the district cost of providing education to each student in the school district where the public school is located. When enrolled in a nonpublic (J1, M1, R1) school, the student shall be required to pay the nonpublic school the full amount of the highest listed tuition for attendance at that member school, and shall not be eligible for any merit or need-based aid as defined in Bylaw 11 or any otherwise permitted tuition reduction within the guidelines of the member school;

- (7) The full, unsubsidized, per capita cost of education shall be listed under "tuition" on the student's Form I-20. If the Form I-20 does not include the cost of tuition, the student must have a notarized statement, signed by the designated school official (DSO) who signed the Form I-20, stating the full cost of tuition (unsubsidized per capita cost of education) and that the student paid the tuition (unsubsidized per capita cost of education) in full. The unsubsidized cost payment is mandatory, and school systems cannot waive the requirement. Federal law does not allow a student in F-1 status to attend public secondary school without paying this cost, which must be paid in all cases. Any payments to the local school district for this unsubsidized cost payment shall be made by the student and may not be made by any individual with any direct or indirect connection to the member school;
- (8) Placement in the KHSAA member school is random, and the student has not been a "direct placement" into a KHSAA member school. For the F-1 visa, a "direct placement" is one who is known to be trying out for/to play an interscholastic varsity sport, or for whom participation in athletics was a known motivating factor at the time of application;
- (9) The placement must remain uninterrupted for the entire period during which the student would have been ineligible if the waiver was not granted;
- (10) The student's host family shall not pay any tuition or fee normal to the attendance at the KHSAA member school; all fees shall be paid by the student's family;
- (11) All travel fees shall be paid by the student's family;
- (12) No members of the coaching or athletic staff (paid or unpaid) at the KHSAA member school or school system at which participation is desired has had no role in the entry into school including acting as SEVIS local contract or registrar;
- (13) The student's host family from the initial date of entry into the United States through the end of the period as an exchange student shall not include members of the coaching or athletic staff at the KHSAA member school at which participation is desired; and
- (14) The student, the Principal or Designated Representative of the member school, and a representative of the placement agency shall sign and attest to certification that the athlete complies with the eligibility rules of the KHSAA and shall not be eligible under any circumstances for more than one year of athletic participation if the first year period of ineligibility is waived.c) The facts supporting a waiver under this rule shall be based on the circumstances existing as of the date of enrollment at the new school.

d) Criteria for F-1 Student Enrollment

- (1) F-1 VISA authorized schools are monitored by the Department of Homeland Security;
- (2) Students with F-1 VISAs must pay tuition to attend school if such tuition is charged to students;
- (3) Students with F-1 VISAs must pay tuition based on board policy that is equivalent to the cost of educating the student in the school district with state (if applicable) and local funds;
- (4) Students with F-1 VISAs must be student and exchange visitor program (SEVP) certified and can only attend SEVP-certified schools;
- (5) F-1 students cannot spend a year at one public high school and then transfer to another; and
- (6) As public schools are funded through tax revenue and not tuition, F-1 students attending an SEVP-certified public secondary school must pay the full, unsubsidized per capita cost of attending school for one year.

SEC. 4) EXTENSION OF ELIGIBILITY FOR J-1 OR F-1 STATUS PLACEMENT BEYOND ONE YEAR IF WAIVER GRANTED

Any student having made an election to apply for the waiver of the first year of ineligibility and having been granted a waiver of the normal period of ineligibility under Sec. 1 above shall not be eligible, under any circumstances, for more than one (1) school year while enrolled in grades 9 -12 in Kentucky.

SEC. 5) FOREIGN STUDENTS (NONDOMESTIC) NOT COMING THROUGH EXCHANGE PROGRAMS

- a) Any student who is not from the United States or the District of Columbia and does not have J-1 or F-1 status (VISA) and who initially enrolls into a KHSAA member school and desires to participate in sports at the varsity level Kentucky shall be considered ineligible at the varsity (first team) level for the first calendar year following enrollment.
- b) Any student who is not from the United States or the District of Columbia and does not have J-1 or F-1 status (VISA) and who has been ineligible for an entire calendar year after being enrolled in a high school in Kentucky shall become eligible to represent that school immediately following the conclusion of the one-year period, and remain eligible through graduation while enrolled in that school if compliant with all other KHSAA Bylaws.
- c) Any student who is not from the United States or the District of Columbia and does not have J-1 or F-1 status (VISA) who has not been enrolled for an entire calendar year in a high school in Kentucky and subsequently changes schools shall have transfer eligibility status considered under the provisions of this bylaw.
- d) Any student who is not from the United States or the District of Columbia and does not have J-1 or F-1 status (VISA) who has been enrolled for an entire calendar year in a high school in Kentucky and subsequently changes schools shall have transfer eligibility status considered under the provisions of Bylaw 6.

SEC. 6) DISCRETIONARY EXCEPTIONS FOR WAIVER FOR FOREIGN STUDENTS (NONDOMESTIC) NOT COMING THROUGH EXCHANGE PROGRAMS

- a) ENTIRE FAMILY RELOCATION- The period of ineligibility may be waived if the entire family unit is relocating from a foreign country. In this case, the student(s) may be declared eligible by documenting the move of the permanent residence of the entire family of the student and the student's parents into the school district or defined school attendance area before the enrollment of the student. The facts supporting a waiver under this rule shall be based on the circumstances existing as of the date of enrollment at the new school.
- b) REFUGEE/POLITICAL ASYLUM- The period of ineligibility may be waived if the members of a family from a foreign country are relocating due to a declaration of asylum or seeking refuge due to acknowledged conflict. In this case, student(s) may be declared eligible by documenting the move into the school district or defined school attendance area by the policies of the United States Department of State before the enrollment of the student. The facts supporting a waiver under this rule shall be based on the circumstances existing as of the

date of enrollment at the new school.

#### SEC. 7) SPECIFIC RESTRICTIONS RESULTING IN DENIAL OF WAIVER

A waiver of the period of ineligibility is not required for a student satisfying one of the exceptions in Sec. 2 if documentation exists in the record that the transfer is motivated in whole or part by a desire to participate in athletics at the new school. This documentation of actions occurring any time after enrollment in grade nine (9) includes but is not limited to:

- a) A coach employed at the receiving school, paid or volunteer at any level, or another employed individual, paid or volunteer at any level, who is acting in a coaching role including instruction or training of any type and who, before the transfer of the student:
  - (1) Coached the student at a former school;
  - (2) Provided sport-specific instruction (paid or unpaid) without the expressed consent of the prior enrolled school;
  - (3) Coached the student on a non-school (i.e., AAU, American Legion, club settings, summer program, etc.) team;
  - (4) Provided general athletic or activities instruction, including weight training and supervised conditioning without expressed permission from the prior enrolled school; or
  - (5) Provided housing or assistance with housing.
- b) The student in question or family, before transferring to the new school:
  - (1) Received impermissible contacts or improper benefits as defined in Bylaw 16;
  - (2) Sought to be coached by the coach(es) at the new school;
  - (3) Expresses dissatisfaction with the philosophy, policies, methods, or actions of a coach or administrator about interscholastic athletics;
  - (4) Sought additional playing time or opportunities or having shown dissatisfaction with the amount of participation or role of participation at former school;
  - (5) Resided with any athletic coach or any other non-relative who is a member of the school athletic or administrative staff or team member (including parents and boosters); or
  - (6) Has had all or part of the housing or residence logistics influenced, coordinated or manipulated by a member of the school athletic or administrative staff or team member (including parents and boosters);
- c) The change in schools is to nullify or circumvent:
  - (1) Documented obligations (including financial obligations) to the sending school;
  - (2) Implementation of Board of Education, School-Based Decision Making or school-imposed policy which would have resulted in the student's ineligibility at the sending school by KHSAA Bylaws or Competition Rules; or
  - (3) A conflict with the philosophy or action of an administrator, teacher, or coach relating to sports.

#### SEC. 7) ELIGIBILITY OF OTHER FOREIGN STUDENTS

This Bylaw covers only foreign exchange students entering the United States having J-1 or F-1 status. Regulations relating to all other foreign students are contained in Bylaw 8.

#### SEC. 8) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

### **BYLAW 8. ENROLLMENT / TRANSFER OF NON-RESIDENT STUDENT**

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#### SEC. 1) NON-RESIDENT STUDENT ELIGIBILITY RESTRICTION

- a) Under KRS 156.070 (2) (i), unless deemed to be eligible by the Ruling Officer or the Commissioner through Bylaw 6, any student who transfers enrollment from a district of residence to a nonresident district under KRS 157.350(4)(b) after enrolling in grade nine (9) and participating in a varsity sport shall be ineligible to participate in interscholastic athletics for one (1) calendar year from the date of the transfer.
- b) Per KRS 157.350 (4) (c), the provisions of subsection (a) above shall not apply to a nonresident pupil who attends a district in which a parent of the pupil is employed.
  - (1) The following definitions and guidelines must be met for a student to be counted as a CDE (child of district employee) student and, therefore, exempt from section 1(a) above, however said students are subject to the provisions of Bylaw 6:
    - a. The parent must be employed, holding an employment contract with the district at a level that requires that person to receive a W-2 and further requires the employee to participate in one of the state retirement systems (TRS, KRS, CERS), and does not include those who do not work enough hours to qualify for those benefits or if their employment is reported on a 1099-MISC.
    - b. The "parent" is defined as a person who has a school-age child who lives in the employee's household, and the employee exercises custodial care and control of the child, including a biological or adoptive parent, step-parent, foster parent, or any person to whom the courts have award custodial care of the child.

#### SEC. 2) WAIVER PROVISION

- a) Per statute, the Ruling Officer and the Commissioner shall not adopt administrative procedures that allow for the waiver of this rule.

#### SEC. 3) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including required contest forfeiture.
- b) By statute, the provisions of this bylaw are not appealable.

### **BYLAW 9. BASKETBALL/FOOTBALL CONTESTANT ON OTHER TEAMS, POSTSEASON AND ALL-STAR GAMES**

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#### SEC. 1) BASKETBALL

- a) Restrictions from the first day of school through the day before the first permitted day of practice.

- (1) For purposes of this bylaw, a contest, activity or play shall be considered organized if:
  - a. basketball skills are practiced or refined outside of the high school program and supervised by a third party not affiliated with the



- student's enrolled school where collegiate coaches are not permitted to evaluate;
  - b. preparatory practice(s) are conducted prior to the event;
  - c. teams are assigned in advance of the event and made known to participants or others before arrival;
  - d. a team or playing unit involves three (3) or more members of the same high school team; or
  - e. a team is composed of individuals who previously have played or practiced together as a unit
- (2) During this period, no student who, after enrolling in grade nine (9) has subsequently been a contestant in basketball at any level (grades 9-12) and has eligibility remaining in basketball may not participate in organized play as defined in Sec. 1(a)(1) unless the Board of Control sanctions the event.
- b) Restrictions from the first permitted day of practice through the last scheduled contest, including KHSAA-sanctioned postseason contests
    - (1) During this period, no student who, after enrolling in grade nine (9) has subsequently been a contestant in basketball at any level (grades 9-12) and has eligibility remaining in basketball may:
      - a. participate in organized play as defined in Sec. 1(a)(1) unless the event is sanctioned by the Board of Control; or
      - b. any event where basketball skills are taught, practiced, refined or evaluated outside of the high school program and supervised by a third party not affiliated with the student's enrolled school, even if collegiate coaches are permitted to be present and evaluating.
  - c) Restrictions following the last postseason contest
    - (1) Following the team's last scheduled game (including postseason), there are no basketball play restrictions for the student-athletes except the applicable coaching-restrictions as detailed in Bylaw 23.
- SEC. 2) FOOTBALL**
- a) Restrictions from First Day of Practice through Last Scheduled Contest
    - (1) From the first day of practice with the school through the last scheduled contest played in football (including KHSAA-sanctioned postseason contests) by the school, no student who, after enrolling in grade nine (9) has subsequently been a contestant in football at that school, at any level (grades 9-12) and has eligibility remaining in football may participate in:
      - a. any manner on any non-school sponsored team in football;
      - b. any all-star game in football; or
      - c. any type of organized competition in football or variation of football unless it has been sanctioned by the Board of Control.
  - b) Restrictions following the End of Season
    - (1) Following the team's last scheduled game (including postseason), there are no restrictions on play in football for the student-athletes except the published restrictions on the issuance of equipment detailed in Bylaw 23.
- SEC. 3) PENALTY**
- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
  - b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

## **BYLAW 10. AMATEUR/AWARDS**

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### **SEC. 1) AMATEURISM AND AMATEUR STATUS**

- a) To remain eligible, a student who represents a member school in an interscholastic sport shall be an amateur (and maintain amateur status) in that sport.
- b) An amateur athlete is one who engages in athletic competition solely for the physical, mental, social, and pleasure benefits derived from said participation and not material gain.
- c) An athlete forfeits amateur status and athletic eligibility in a sport by:
  - (1) Competing for money (cash) or other monetary compensation (allowable travel, meals and lodging expenses may be accepted) including any cash or cash equivalent item (i.e., an item that is negotiable for cash or other services, benefits or merchandise) for athletic participation;
  - (2) Receiving any award or prize of monetary value not approved within the permissible awards without immediate restitution by the student-athlete when the violation is detected;
  - (3) Accepting gift certificates and merchandise items that cannot be properly personalized;
  - (4) Receiving money or other gifts of monetary value not specifically approved by Sec. 2 of this rule;
  - (5) Capitalizing on interscholastic athletic fame by the use of a specific athlete(s) likeness with any use of school trademarks, uniforms, copyrights, including facilities, to promote a specific business or organizational entity including expressly or implicitly endorsing commercial products or services;
  - (6) Failing to return player equipment or uniforms issued by a school team when the season for that sport concluded, or when the student's continued participation on such team concluded;
  - (7) Signing a professional playing contract in that sport; or
  - (8) Accepting more than a nominal standard fee or salary (based on the prevailing market rate based on a comparison with student athlete of similar skill and experience in that sport) for instructing, supervising or officiating in an organized youth sports program or recreation, playground, or camp activities. "Organized youth sports program" includes both school and non-school programs.

### **SEC. 2) AWARDS AND LIMITATIONS**

- a) This bylaw governs all awards received by a student-athlete while enrolled in a member school or awards received before enrollment.
- b) Cash or any other award that an individual cannot receive under these rules may not be forwarded in the individual's name to a different agency or individual.
- c) The following are permissible awards:
  - (1) Awards for participation in special events (postseason tournaments) and established regional or national recognition awards (Mr./Miss Basketball, All-State, etc.) may be presented only by the management of the event, awards program, or by a school that has had, or will have, a team or individual participating in the event or sport, subject to the limitations herein;
  - (2) An organization, business firm or other outside agency may recognize a student-athlete's outstanding performance in a particular



- contest or during a particular time by presenting an award, subject to the limitations herein;
- (3) Awards presented by a member school conference, or approved agency shall be uniform for all team members receiving the award;
  - (4) Any award received from a source other than the member school for competition while representing the member high school during the season as defined by Bylaw 23 that does not exceed a value of \$500;
  - (5) Any award presented by the member school or by the Association for participation in KHSAA sponsored postseason events;
  - (6) Any award received by a student-athlete participating in an event while not representing the school at any time that conforms to the regulations of the recognized amateur athletic organization(s) associated with the event. If no limit exists for the amateur organization, the limit shall be \$500; and
  - (7) A scholarship award to attend an institution of higher education after high school paid directly to the institution.
- d) The following are impermissible awards:
- (1) Cash, gift certificates and merchandise items that cannot be properly personalized;
  - (2) Any award or prize of monetary value not approved within the permissible awards and
  - (3) An improper benefit as detailed in Bylaw 16, Sec. 1(b).
  - (4) A scholarship award to attend an institution of higher education after high school not paid directly to the institution.
  - (5) Any otherwise permissible award that exceeds the limitations of Sec. 2(c).

**SEC. 3) RESTRICTIONS AND ALLOWANCES ON THE USE OF NAME, IMAGE AND LIKENESS BY PARTICIPANTS AND SCHOOLS**

a) Definitions used in this section:

- (1) "Compensation" means anything of value, monetary or otherwise, including but not limited to cash, gifts, in-kind items of value, social media compensation, payments for licensing or use of publicity rights, payments for other intellectual or intangible property rights under federal or state law, and any other form of payment or remuneration, but shall exclude the payment of wages and benefits to a student athlete for work actually performed, but not for athletic ability, or participation at a rate commensurate with the prevailing rate for similar work in the locality of the member school;
- (2) "Name" means the first, middle, or last name, or nickname of the student athlete when used in a context that reasonably identifies the student athlete with particularity, which may include a team number, symbol, logo, or brand;
- (3) "Image" means a picture or video of the student athlete;
- (4) "Interscholastic sport" means a sport played between educational institutions that are not community colleges, colleges, or universities;
- (5) "Likeness" means a physical, digital, or other depiction or representation of the student athlete;
- (6) "Prevailing market rate" means a rate that is tethered to the value of the consideration the student athlete that is reasonable based on a comparison with students and student athletes in that area;
- (7) "Student-athlete" means an individual who is eligible to attend a member school and engages in, is eligible to engage in, or may be eligible in the future to engage in, any interscholastic or intercollegiate sport. "Student-athlete" does not include an individual permanently ineligible to participate in a particular interscholastic or intercollegiate sport for that sport.
- (8) "School Intellectual property" means trademarks (past and present, to include official and unofficial logos whether officially filed or not), school owned or other facilities regularly utilized for practice of competition, school uniforms, school identifying apparel (whether issued by the school or not), and copyrights;
- (9) "Association intellectual property" means the logos (past and present, to include official and unofficial logos whether officially filed or not) of the KHSAA or any of its events; including past audio, video and still images.

b) Restriction on Member Schools of the KHSAA regarding compensation

- (1) No member school shall grant a student athlete the right to use the member school's intellectual property, such as trademarks, school uniforms, and copyrights, in the student's earning of compensation through name, image, and likeness activities.
- (2) No student-athlete shall use such intellectual property in earning compensation through name, image, and likeness activities.

c) Clarifications for this section:

- (1) It is not a violation of Bylaw 10 and its amateur provisions for an enrolled student-athlete to receive compensation for:
    - a. work at camps, clinics and instruction that is paid at a prevailing market rate;
    - b. product or business endorsements not using the intellectual property of a member school;
    - c. compensation for activities at a prevailing market rate for activity using the name, image and likeness that does not utilize school or association intellectual property;
    - d. compensation for social media activities that do not utilize school or association intellectual property.
  - (2) It is a violation of Bylaw 10 for any student-athlete to receive compensation directly related to specific ability, performance or contest results (actual or speculative) or to receive compensation in violation of Sec. 1 or Sec. 2 above.
- (3) THE BOARD OF CONTROL AND THE COMMISSIONER SHALL DEVELOP AND MAINTAIN POLICIES SURROUNDING BUSINESSES THAT MAY BE INVOLVED WITH IN THE COMPENSATION OF STUDENT-ATHLETES GUIDED BY EXISTING POLICIES RELATIVE TO ADVERTISING AND SPONSORSHIP SALES BY THE ASSOCIATION, AND SHALL REGULARLY COMMUNICATE THIS INFORMATION TO THE MEMBER SCHOOLS FOR DISTRIBUTION.
- SEC. 4) PENALTY**
- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
  - b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

**BYLAW 11. FINANCIAL AID**

**SEC. 1) DEFINITIONS FOR THIS BYLAW**

- a) Tuition- means the amount of necessary fees, costs and other charges to attend a member school as determined by that member school's published scale of charges. The tuition at the member school shall be the same for all students in like situation irrespective of participation in athletics and shall include applicable room and board expenses.
- b) Classification of Schools- means the classification of the member schools as follows:
  - (1) A1- District operated general program or multi-program schools;
  - (2) A5 (District-operated alternative education program with no definable attendance boundaries designed to remediate academic

performance, improve behavior, or provide an enhanced learning experience. This designation should only be used for offsite alternative education programs and the students may not be A1 enrolled at any other school).

- (3) B1 Laboratory or training school operated by college or university)
  - (4) D1- Kentucky Department of Education operated schools (Blind and Deaf);
  - (5) F1- Federal Dependent Schools;
  - (6) J1- Roman Catholic schools;
  - (7) M1- Other Religious schools and
  - (8) R1- Private nonchurch related schools.
- c) Public Schools- means the member schools receiving funding from the Kentucky Department of Education or comparable federal sources. Public schools shall include the member schools which are classified as A1, A5, B1, D1, or F1.
- d) Nonpublic Schools- means the member schools not receiving funding from the Kentucky Department of Education or comparable federal sources. Those schools shall include the member schools which are classified as J1, M1, and R1.
- e) Nonpublic School Zone- means the zone to which each nonpublic school is assigned. The four current nonpublic school zones are Covington, Lexington, Louisville, and Owensboro. These nonpublic school zones shall be comprised of the counties contained in the geographic alignment related to the archdiocese of the same name.
- f) Nonpublic School Governing Board- means the entity having oversight over the member school. For purposes of this bylaw, the "governing board" of a nonpublic school shall be determined by the school type. For J1 schools, the "governing board" shall be the archdiocese and geographic references shall be the counties included in the nonpublic school zone of the school. For the R1 and M1 schools, the "governing board" shall be as defined by the governance structure of the institution.
- g) Immediate Family- means the student and the student's father, mother, brother, sister, step-father, step-mother, step-brother, step-sister, husband, wife, aunt, uncle, grandparent.
- h) Financial Aid- means any and all aid given to a student which reduces tuition, including awards, grants, work-study, reductions, and waivers.
- i) Need-Based Aid- means the amount of financial aid that an independent financial analysis of the student's financial aid application demonstrates that the student needs to pay tuition to attend a member school, provided the analysis is performed by an agency approved by the Board of Control.
- j) Merit Aid- means financial aid awards given by the member school based solely on academic/test performance which are available to the entire student body through a competitive application process and that the selection of the recipient(s) is based on published objective criteria which may not include athletic achievement or ability.
- k) Merit Aid Test- means the academic assessment or placement test approved by the Board of Control before its administration.
- l) Merit Aid Test Window- means the range of dates submitted by each member school for the administration of the merit aid test.
- m) Financial Records- means the records related to any financial aid analysis of the student, including the immediate family's records of the method and sources for all tuition payments.

#### SEC. 2) IMPERMISSIBLE FINANCIAL AID

A student shall be ineligible to participate in interscholastic athletics if the student:

- a) Receives financial aid beyond the limits defined in Sec. 1(a) except for merit and need-based aid allowed under this bylaw, and waivers of tuition for nondomestic students meeting all federal laws and regulations who are ruled eligible under Bylaw 7 or Bylaw 8;
- b) Receives merit aid based on an unapproved merit aid test;
- c) Receives merit aid based on a merit aid test not administered on an approved merit aid test date;
- d) Receives merit aid greater than twenty-five percent (25%) of the tuition at the member school;
- e) Is more than sixty (60) days deficient in the payment of tuition, necessary fees, costs and other charges for attending a member school without corresponding documentation and revised needs analysis form;
- f) Receives financial aid that is not available to the entire student body by published objective criteria;
- g) Receives financial aid from a funding source that is not under the custody and control of the member school or its governing board;
- h) Receives any financial aid other than the permitted need-based aid or merit aid detailed above from a member school, any other entity governed by that member school's governing board or any representatives of the member school;
- i) Receives any financial aid that is indirectly or directly related to athletic achievement or ability;
- j) Has any part of the financial obligation to the member school paid directly or indirectly by individuals outside of the student's immediate family; or
- k) Does not agree to complete disclosure of financial records as defined in this bylaw upon request of the KHSAA and its officials, employees, and agents.

#### SEC. 3) FINANCIAL AID RESTRICTIONS AND REPORTING

All member schools shall annually report detailed financial aid information to the KHSAA including:

- a) Tuition schedule or other fees applicable to the student body at the member school;
- b) The merit aid test being utilized by the school and the merit aid test date; and
- c) A detailed listing of the amount of financial aid awarded by the member school including:
  - (1) The need-based aid each student-athlete is eligible to receive based on the report of the approved independent agency;
  - (2) The merit aid given to each student and the qualifying score used to make the determination;
  - (3) The amount of need-based aid awarded to each student; and
  - (4) A specific listing of the sports in which each student participates.

#### SEC. 4) SPECIAL PROGRAM REVIEW PROCESS

A member school may petition the Board of Control for approval of a specific program existing prior to the adoption of this rule or a program that can be documented to be unrelated to athletics that does not create an advantage to the school and provided that program is available to all students within the school based on objective criteria.

#### SEC. 5) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter,

including a period of ineligibility.

b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

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## **BYLAW 12. PHYSICAL EXAMINATION, PARENTAL CONSENT AND INSURANCE**

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### **SEC. 1) PHYSICAL EXAMINATION AND PARENTAL CONSENT**

- a) The Superintendent or Principal shall have each student who is trying for a place as a participant on a sport or sport-activity team present a physician's certificate signed by a physician, physician's assistant, advanced practice registered nurse, or chiropractor (if performed in the scope of practice as defined in KRS Chapter 312) which shall state that he or she is physically fit to participate without undue risk.
- b) The parent's consent for the child's participation and acknowledgment of receipt of the eligibility rules as promulgated by the Association and Kentucky Board of Education regulations in writing shall be required on KHSAA Form GE04.
- c) The permission shall acknowledge that the student and the parents are aware of the education material available from the KHSAA, Centers for Disease Control, and other agencies regarding the nature and risk of concussion and head injury, including the continuance of play after a concussion or head injury.

### **SEC. 2) REQUIREMENT FOR INSURANCE**

- a) A student, before participation or trying for a place on a sports or sport-activity team shall have in place medical insurance with coverage limits up to the deductible of the KHSAA Catastrophic Insurance program, and that insurance shall remain in force throughout participation.
- b) It shall be the responsibility of each member school to ensure and certify that each student has insurance coverage throughout the school year.

### **SEC. 3) PENALTY**

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

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## **BYLAW 13. AGREEMENT REGARDING PROFESSIONAL BASEBALL CONTRACTS**

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### **SEC. 1) RESTRICTIONS ON SIGNING A PROFESSIONAL CONTRACT**

- a) A student of a KHSAA member school shall not sign a professional baseball contract until the day following his graduation, or if he has left school, until the day following the graduation of his class; nor shall any representative of professional baseball initiate or participate in any negotiations which would violate the student's high school athletic eligibility; except that a student that has been out of school one year or longer may, with the consent of his or her parents, apply to the Major League Baseball Commissioner for permission to sign a contract and if in the judgment of the Major League Baseball Commissioner, the circumstances justify it, he shall approve the application and so notify all major league baseball clubs.
- b) A player may be signed to a professional contract fifteen (15) days after the day of the Major League Baseball Commissioner's notice.
- c) Any school whose employee or official encourages or collaborates in negotiations that violate this agreement shall be penalized in accordance with Bylaw 27.

### **SEC. 2) PENALTY**

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

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## **BYLAW 14. OTHER ELIGIBILITY REQUIREMENTS AND REGULATIONS**

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### **SEC. 1) GRADUATES AND COLLEGE STUDENTS**

- a) Any student who has graduated from a secondary school, or who has ever played on a college team, is thereafter ineligible to play on a high school team unless said student is properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky Acts (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year.
- b) In the case of a student properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky General Assembly (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year, said student shall be eligible according to all other bylaws.

### **SEC. 2) PRACTICE OF INELIGIBLE STUDENTS**

- a) A student ineligible by any of Bylaws 2 through 14 may not participate in varsity competition in the defined sports at the varsity level.
- b) A student ineligible under the provisions of Bylaw 4, Sections 1(a), 1(b); or Bylaws 12, 13, or 14; and those students failing to meet the requirements of the Competition rules related to safety regulations as defined may not practice with the high school team at any level or participate in non-varsity competition.
- c) A student ineligible under the provisions of Bylaw 4, Section 3 may not participate in non-varsity competition.
- d) All other practice by ineligible student-athletes who are otherwise permitted to be on the sport or sport-activity roster of the member school shall be determined by the member school if applicable through these and other regulations.

### **SEC. 3) ASSUMED NAME**

If a player enters a contest under an assumed name or when not properly certified, he or she shall be permanently ineligible, and his or her school shall be penalized in accordance with the provisions of Bylaw 27.

### **SEC. 4) PENALTY**

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

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## **BYLAW 15. REQUIREMENT FOR GENDER-BASED PARTICIPATION**

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### **SEC. 1) DESIGNATION OF SPORT LEVELS**

- a) Notwithstanding KRS 156.070(2)(c) and in compliance with KRS 156.070(2)(g), all athletic teams for sports and sport-activities for KHSAA

- member schools participating in grades 9-12 for those students enrolled in grades 7-12 shall be designated as Boys/Coed or Girls.
- SEC. 2) GENDER DETERMINATION FOR SPORT AND SPORT-ACTIVITY PARTICIPATION
- a) The sex of a student for the purpose of determining eligibility to participate in an athletic activity or sport shall be determined by:
    - (1) A student's biological sex as indicated on the student's original, unedited birth certificate issued at the time of birth; or
    - (2) An affidavit signed and sworn to by the physician, physician assistant, advanced practice registered nurse, or chiropractor that conducted the annual medical examination required by KRS 156.070(2)(3) under penalty of perjury establishing the student's biological sex at the time of birth;
  - b) An athletic activity or sport designated as "girls" for students in grades six (6) through twelve (12) shall not be open to members of the male sex.
  - c) Nothing in this section shall be construed to restrict the eligibility of any student to participate in an athletic activity or sport designated as "boys" or "coed."

SEC. 3) SUPERSEDEDURE BY COURT OF COMPETENT JURISDICTION

- a) In the event an order of a court of competent jurisdiction were to deem the provisions of KRS 156.070(g) to be stayed or otherwise eliminated, the Association policy would revert to the currently applicable provisions in force for the National Collegiate Athletic Association (NCAA) until such time as alternative policies could be appropriately promulgated.

SEC. 4) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including contest forfeiture.
- b) By statute, the provisions of this bylaw are not appealable.

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**BYLAW 16. RECRUITMENT/UNDUE INFLUENCE**

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SEC. 1) PROVISIONS ON RECRUITING/UNDUE INFLUENCE

- a) A pupil (domestic or foreign) at any grade level shall not be recruited to a member school of the KHSAA to participate in athletics. Recruiting is defined as an act, on behalf of, or for the benefit of, a school, including impermissible contact, which attempts to influence a student to transfer to a member school to participate in athletics, including the offer of improper benefits not available to all members of the student body.
- b) It shall also be defined as recruiting to provide improper benefits not available to all members of the student body to an already enrolled student to influence that student to remain at a member school including recruitment under the guise of academics.
- c) An athletic coach or any other member of the school staff or team member (including parents and boosters) shall not influence a student even if the student, his or her parents or any intermediary from another school, makes the initial contact. In this situation, a coach or staff member (paid or unpaid) should immediately refer the person(s) to the school Principal or Designated Representative.
- d) Influencing a student shall include the promise or instilling the expectation of an athletic advantage, playing time, employment of the student or the student's parents or relatives, housing for the student or the student's parents, scholarships or financial aid for which other members of the student body are not generally eligible, providing other improper benefits, making improper contacts or any other material or athletic reward for which other members of the student body are not generally eligible.
- e) A school official utilizing an intermediary including a peer, another school employee, a student, a parent or a citizen, to recruit a student-athlete shall be in noncompliance.
- f) An individual with a connection to a member school shall not give or promise a prospective or currently enrolled student-athlete compensation for the use of the name, image, or likeness of to recruit or induce the athlete to enroll at any member school.
- g) An individual with a connection to a member school shall not give or promise compensation for the use of an athlete's name, image, or likeness;

SEC. 2) PENALTY

- a) Any representative of a member school knowingly allowing the recruitment of a student to participate in athletics or who should have known of this recruitment shall be guilty of willful neglect of duty, misconduct, or breach of contract.
- b) This shall apply not only to coaches but also to personnel supervising coaches, including the Designated Representative, an athletic director, an assistant principal, Principal or Designated Representative, an assistant Superintendent, a Superintendent or a school board member.
- c) This requirement shall also apply to students or their parents.
- d) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including contest forfeiture.
- e) Appeals or other considerations under this bylaw shall be considered Board matters under the KHSAA Due Process Procedure.

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**BYLAW 17. CERTIFICATION OF ELIGIBILITY**

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SEC. 1) VERIFICATION OF ELIGIBILITY

- a) The Principal or Designated Representative of the school shall be responsible for certifying the eligibility of all contestants.
- b) Before certifying the eligibility of a player, a Principal or Designated Representative shall verify the player's age and all other requirements contained in these Bylaws.
- c) The statement of facts concerning a player on the eligibility list of his or her first year of competition shall be considered authoritative and may not be changed in later eligibility lists for that year or in later years except to carry out the purposes of the Bylaws in providing a cumulative record, or, when authorized by the Commissioner to correct an error.
- d) Before the certification of the eligibility of a student, the Principal or Designated Representative shall have on file the physician's certificate, the parental consent, and the parental acknowledgment required by Bylaw 12.

SEC. 2) DUTY OF A NEW PRINCIPAL OR DESIGNATED REPRESENTATIVE

- A new Principal or Designated Representative, before certifying to the eligibility of his or her players, if there is a reason to question any of

the information shall secure from the Commissioner's office a copy of the original certification for that player.

SEC. 3) ANNUAL PARTICIPATION LIST

- a) Each Principal or Designated Representative of a member school shall submit to the Commissioner at the end of the school year (not later than May 30) a list of the names of all students who participated in any first team contest in any sport during the season.
- b) This participation list shall be submitted on a form supplied by the Association, and shall be completed in its entirety for each student.

SEC. 4) PENALTY FOR CERTIFICATION OF INELIGIBLE PLAYER

- a) If any school plays an ineligible player when the facts were available and could have been known to a Principal or Designated Representative, that school shall be penalized in accordance with the any or all of the provisions of Bylaw 27.
- b) Appeals or other considerations under this bylaw shall be considered Board matters under the KHSAA Due Process Procedure.

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**BYLAW 18. SUPPLYING INFORMATION AND REPORTS**

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SEC. 1) SUBMISSION OF REQUESTED INFORMATION

- a) A Superintendent, Principal or Designated Representative or student, shall, when requested, supply the Commissioner with any information related to the athletic program at a member school.
- b) A failure to comply within a reasonable time may forfeit the school's membership in the Association, or the school may be penalized in accordance with approved Association penalty codes.

SEC. 2) ANNUAL CERTIFICATION

- a) Each member school shall annually certify that it will comply with any and all of the rulings of the Commissioner, Assistant Commissioners, Hearing Officer and Board of Control as they relate to the athletic program at a member school.
- b) This compliance shall include student eligibility matters, Board policy directives related to health and safety of student-athletes, and other programs as may be instituted by the convened Board of Control.

SEC. 3) REQUIRED REPORTS

- a) Each Principal or Designated Representative shall file with the Commissioner, during, or at the end of each school year, all participation lists and all other reports required by the Association.
- b) A membership certificate shall not be issued to any school until the provisions of this bylaw have been fulfilled.

SEC. 4) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including contest forfeiture.
- b) Appeals or other considerations under this bylaw shall be considered Board matters under the KHSAA Due Process Procedure.

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**BYLAW 19. COMPARABLE OPPORTUNITIES**

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SEC. 1) REQUIREMENT FOR MEMBER SCHOOLS TO SPONSOR

- a) If a member school sponsors or intends to sponsor an athletic activity that is similar to a sport for which NCAA members offer an athletic scholarship, the school shall sponsor the athletic activity or sport for which the scholarships are offered.
- b) The athletic activity that is similar to sports for which NCAA members offer scholarships is Girls' fastpitch softball as compared to slow pitch.

SEC. 2) REQUIREMENTS TO DEMONSTRATE ATTEMPTS TO SPONSOR:

- a) To qualify as having "sponsored" a sport, a school shall be able to demonstrate the following:
  - (1) If similar versions of a particular sport exist and there are differences in the scholarship opportunities at the NCAA level in that sport, a survey shall be taken of the student population at reasonable times and places to determine the level of interest in the sport(s); and

**(2) IF THAT SURVEY REVEALS SUFFICIENT INTEREST TO FIELD THE NORMAL SQUAD REQUIRED FOR PLAY IN THE PARTICULAR SPORT, AND IF ANY VERSION OF THE SPORT IS TO BE PLAYED, THE SCHOOL SHALL MAKE FACILITIES, STAFF, AND OTHER ALLOWANCES TO PROPERLY FIELD A TEAM IN THE VERSION OF THE SPORT FOR WHICH THE NCAA MEMBERS OFFER SCHOLARSHIPS.**

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**BYLAW 20. OFFICIALS DIVISION OF THE ASSOCIATION**

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SEC. 1) OFFICIALS WHO LICENSE:

Any person who officiates in baseball, basketball, field hockey, football, soccer, softball (fast pitch), swimming, volleyball and wrestling in grades 9 through 12 between member schools of the Association shall be licensed by the Commissioner and shall carry an official card indicating that licensing.

SEC. 2) REQUIREMENT TO USE LICENSED OFFICIALS

- a) Only officials licensed with the Officials Division of the Association shall be assigned or employed to officiate in baseball, basketball, field hockey, football, soccer, softball, volleyball or wrestling in all competition involving grades nine (9) through twelve (12).
- b) The Commissioner may approve exceptions to this policy in writing.

SEC. 3) OFFICIAL SCRATCHES

- a) A member school shall have the privilege of scratching a limited number of officials (scratches) that it does not desire to have as contractors on the athletic contests of that school.
- b) The number of scratches per school/coach is determined by the Regional Policy Board and by policies adopted by the Board of Control.

SEC. 4) RULES CLINICS

Each official licensed with the KHSAA shall annually attend/complete at least one rules interpretation clinic (in person or online) conducted by representatives of the KHSAA in the sport in which he or she is licensed.

SEC. 5) CANCELLATION OF OFFICIATING LICENSE

The KHSAA may cancel or refuse the license renewal of any official in any sport for cause as detailed in the KHSAA Officials Guidebook and

Board of Control Policies.

SEC. 6) ACCEPTANCE OF OFFICIATING ASSIGNMENTS

- a) An official shall accept assignments for contests in grades 9-12 in the amount of time and in the manner prescribed by the local officials association to which he or she belongs.
- b) The penalty for an official's failure to work an assigned game, unless providentially prevented from doing so, may be cause for up to a one-year suspension in that sport.

SEC. 7) VIOLATION OF ASSIGNING CONTRACTS

The Board of Control Policies shall protect both the officials and the schools against violations related to assignments.

SEC. 8) LOCAL POLICY BOARDS/COMMITTEES

The Commissioner may establish as many bureaus as deemed necessary in each sport to assign officials to games in accordance with the Federal Court Decree of 1971 and policies adopted by the Board of Control.

SEC. 9) GOVERNANCE

The Officials Guidebook and the Board of Control Adopted Policies and Procedures shall govern all officials licensed with the KHSAA.

SEC. 10) COACHES/OTHERS CONNECTED NOT TO OFFICIATE

Coaches or persons connected with the competing schools shall not officiate at contests unless the written consent of all competing schools is given.

SEC. 11) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility or contest forfeiture.

**B) APPEALS OR OTHER CONSIDERATIONS UNDER THIS BYLAW SHALL BE CONSIDERED BOARD MATTERS UNDER THE KHSAA DUE PROCESS PROCEDURE. BYLAW 21. PROTESTS**

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SEC. 1) LIMITATIONS ON PROTESTS OF CONTESTS

- a) Protests against the judgment decisions of contest officials made during a game or meet, including ejection of a player or student-athlete, shall not be considered.
- b) In accordance with adopted policy, a video may be reviewed solely for the purpose of potential player misidentification, non-judgement misapplication of playing rules or a formal request by contests officials for help in identifying individuals when a fighting or other egregious situation occurs.

SEC. 2) SPORTSMANSHIP OBLIGATION

- a) It is the clear obligation of Principals, Designated Representatives, Superintendents, coaches, faculty members, boards of education, and all official representatives of member schools to practice the highest principles of sportsmanship and the ethics of competition in all interscholastic relationships with fans, officials, players, coaches, official representatives of member schools, and the general public.
- b) The Commissioner and the Board of Control shall have the full authority to suspend the coach, student, or any member school whose representatives may be convicted on competent evidence of the violation of this obligation.
- c) Any violation of this rule in any interscholastic contest shall be immediately reported to the Commissioner's office by the Principal or Designated Representative of the member school(s) involved, and by the game officials who work in the contest.
- d) The schedule of the contest(s) for a player or coach to be suspended shall be set by the schedule at the time of the ejection and contest(s) may not be added or deleted after the suspension to alter the contests during which the penalty is then served.

SEC. 3) ILLEGAL EQUIPMENT/VIDEOTAPING

- a) It shall also be considered a violation of this rule if any school or school representative(s) uses or allows the use of illegal equipment which gains a competitive advantage in the contest and which is expressly prohibited by the rules adopted for that sport.
- b) This shall also include the on-site recording of past or future opponents in any electronic form without the expressed consent of all involved teams.
- c) A violation of this provision may result in penalization by the Commissioner's office in accordance with the provisions of this bylaw and in accordance with KHSAA Bylaw 27.

SEC. 4) REQUIREMENT FOR REINSTATEMENT

- a) Any student, coach, or official team representative ejected from an interscholastic contest due to a violation of this obligation shall be disqualified from athletic competition until reinstated by the Commissioner or one of the Assistant Commissioners.

SEC. 5) REPORTING REQUIREMENT AND PERMANENT SUSPENSION

- a) The name of the student or coach shall be reported to the Commissioner's office by the Principal or Designated Representative of the member school that student attends.
- b) When an official disqualifies a student or coach, he or she shall report the disqualification to the Principal or Designated Representative of the member school and to the KHSAA office.
- c) If the Commissioner finds upon investigation that the offense was sufficiently serious, the offender shall be permanently disqualified.

SEC. 6) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including contest forfeiture.
- b) The provisions of this bylaw are not appealable with the exception of Sec. 5(c) which shall be considered Board matters under the KHSAA Due Process Procedure.

**BYLAW 22. CONTESTS, SANCTIONS, RULES, FORFEITURES, FACULTY TO ACCOMPANY**

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SEC. 1) CONTESTS AGAINST IN-STATE OPPONENTS

- a) KHSAA member schools may only compete in contests in KHSAA-sanctioned sports against:
  - (1) Schools located in Kentucky that are current members of the KHSAA; and
  - (2) Students of a non-member at-home private school, or team of students from non-member at-home private schools provided the non-

member at-home private schools, and students comply with the following:

- a. A non-member at-home private school's team and students shall comply with the eligibility rules for student-athletes, including Bylaws 2, 3, 5, 7, 8, 10 and 12;
  - b. A coach of a non-member at-home private school team shall comply with all of the provisions of Bylaw 25;
  - c. This provision shall not allow a non-member at-home private school's team to participate in a sanctioned district, region, section, semi-state or state tournament as sanctioned by the KHSAA; and
  - d. This provision does not allow eligibility for a recognition, award, or championship sponsored by the KHSAA.
- b) Any KHSAA member school that engages in an athletic contest in a KHSAA-sanctioned sport with a school, not in compliance with Sec. 1(a) above shall be subject to all penalties contained in Bylaw 27.
  - c) Any student not eligible to represent a KHSAA member school at the varsity level shall not participate in any varsity event managed by a KHSAA member school.
  - d) All contests within Kentucky played by KHSAA member schools in a KHSAA-sanctioned sport shall be governed by the rules and regulations established by the Board of Control. Approval for any exemptions shall come through the Commissioner.

#### SEC. 2) CONTESTS WITH SCHOOLS FROM OTHER STATES, CANADA AND MEXICO

- a) Any student not eligible to represent a KHSAA member school at the varsity level shall not participate in any varsity event managed by a school in another state.
- b) Member schools of the KHSAA shall adhere to all restrictions contained in the National Federation of State High School Associations' sanctioning policy when playing any contest or scrimmage against an out-of-state opponent (including Canada and Mexico) in a KHSAA-sanctioned sport.
- c) All contests within Kentucky in a KHSAA-sanctioned sport against schools from out of state that are played by KHSAA member schools shall be governed by the rules and regulations established by the Board of Control. Approval for any exemptions shall come through the Commissioner.
- d) The KHSAA member school is responsible for ensuring the legality of the opponents and that the procedures of the NFHS sanctioning policy are followed.

#### SEC. 3) FOREIGN TEAMS

- a) KHSAA member schools may compete in contests against schools from foreign countries other than Canada and Mexico provided such contest are properly sanctioned through the National Federation of State High School Associations' sanctioning policy if such sanction is required.
- b) KHSAA member schools may not compete in contests against non-school teams from foreign countries or those listed as a club team on any international registry.
- c) The KHSAA member school is responsible for ensuring the legality of the opponents and that the procedures of the NFHS sanctioning policy are followed.

#### SEC. 4) CONTRACTS

- a) Official written contracts supplied by the office of the Commissioner (or approved electronic substitutes) shall be used for all contests between members of the Association, and the contract shall include statements to the effect that contracting parties are members of the Association.
- b) The Association shall not undertake to enforce oral contracts or oral agreements to changes in written contracts, or contracts that do not use the official written contract form.
- c) The recipient of a contract for an athletic contest between two member schools of the KHSAA shall return the contract, either signed or unsigned, to the sender within thirty (30) days after having received it. The contract shall become void if not returned within this period.
- d) All contracts between member schools shall contain a specific date for each contest covered in the contract. A contract in which the words "corresponding date" appears, rather than a specific date, shall not be enforced.
- e) The Superintendent, Principal, or Designated Representative shall countersign all contracts to engage in interscholastic contests. Contracts signed by any other individual will not be enforced by the KHSAA.
- f) Provisions may be made for a forfeit fee to be paid by the school that fails to follow the terms of a contract. The Commissioner shall suspend from the Association a school that fails to pay during the same season a stipulated forfeit fee, and the suspension shall remain in effect until the Commissioner or the Board of Control removes it.
- g) Schools in districts that vote to seed regular season play shall by that action, be entering into a contract, even if a written contract is not executed. Schools agreeing to participate in football postseason playoffs shall, by that action, be entering into a contract, even if a written contract is not executed. The Commissioner shall determine the default forfeit fee for any school failing to play a seeded district game (for any reason) or failing to play a district football game for a team that has previously opted to participate in postseason playoffs.
- h) If a written contract using the official contract form is canceled because of suspension of the school, the Commissioner shall determine the financial liability involving the suspended school.

#### SEC. 5) RULES GOVERNING CONTESTS

- a) National Federation of State High School Association rules shall govern all contests involving member schools if an official set of rules is issued for that sport.
- b) Unless modified through the competition rules adopted by the Board of Control, contests in tennis shall be governed by the rules of the United States Tennis Association (USTA) and contests in golf shall be governed by the rules of the United States Golf Association.
- c) The Board of Control shall adopt competition rules for all sport-activities in which the KHSAA conducts a championship.

#### SEC. 6) WAIVING OF RULES

School officials of member schools shall not by agreement waive or modify any of the rules of the Association (including playing rules) for

any contest sanctioned by the Association.

**SEC. 7) FAILURE TO PLAY A SCHEDULED CONTEST**

- a) If a school fails to carry out its contract to play a regularly scheduled contest, the contest shall be forfeited to the offended school.
- b) If a school uses a participant in any contest and that student is ineligible, the contest shall be forfeited.

**SEC. 8) REQUIREMENT TO ACCOMPANY TEAM TO CONTESTS**

The Principal or Designated Representative, coach, or another individual approved by the local Board of Education shall accompany the team to all contests. His or her expenses, when he or she accompanies the contestants, shall be paid in the same manner as those of the contestants. Individuals fulfilling this requirement shall adhere to the requirements of KRS 161.185.

**SEC. 9) PENALTY**

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility or contest forfeiture.

**B) APPEALS OR OTHER CONSIDERATIONS UNDER THIS BYLAW SHALL BE CONSIDERED BOARD MATTERS UNDER THE KHSAA DUE PROCESS PROCEDURE. BYLAW 23. LIMITATION OF SEASONS**

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**SEC. 1) GENERAL PROVISIONS CONCERNING ALL SPORTS AND SPORT-ACTIVITIES**

**a) Playing During School Hours**

School Time shall not be lost for travel to or from, or participation in, any regular season interscholastic athletic contest.

**b) Schedule of Contests on Consecutive Days**

Contests shall be scheduled so that there are not four consecutive days of competition on any Monday through Thursday period while school is in session.

**c) Specific Definitions for Ending of School**

For all interpretations and regulations concerning the ending of the school year, including restrictions on coaching involvement, the end of the school year shall be defined as the earlier of the last day of school or May 31.

**d) Specific Penalties for Violations- Too Many Contests**

Any school violating provisions of this Bylaw by playing too many contests shall be penalized in accordance with Bylaw 27 but shall remain eligible for tournament play during the current season.

**e) Specific Penalties for Violations- Too Many Scrimmages**

Any school violating scrimmage limitations may be placed on probation, prohibited from participating in preseason scrimmages in that sport for two (2) seasons, and may be prohibited from taking part in KHSAA state championship competition or other penalties in accordance with Bylaw 27. The second violation shall result in an automatic suspension.

**f) Organized Play and Involvement of Members of the Coaching Staff Out of Season During the School Year**

(1) Coaches (paid or unpaid) shall not coach (give instruction in any manner or evaluate) members of that school's team during competition on the campus of a member school if the activity involves at least fifty (50) percent of the normal playing squad being from any member school (e.g., 6 or more in football or soccer, 3 or more in basketball, 5 or more in baseball or softball); and

(2) Member school facilities shall not be utilized for organized competition against another organized group that involves students enrolled at a member school;

(3) Sport-specific coaching (observation, instruction, and evaluation) of any player from a team at that school is permitted provided that player is enrolled in that school or a defined feeder pattern school under the same local board of education as the coach is employed and provided that play is not in conflict with other KHSAA bylaws; and

(4) With the permission of school administration, coaching (observation, instruction, and evaluation) of students from the school team is permitted at facilities not located on the campus of a member school.

(5) Member school facilities may be utilized during the school year outside of the defined limitation of seasons for semi-organized play both in and not in the presence of that school's coaches, provided:

a. No activity may be mandatory for team members;

b. No penalty may exist for team members failing to participate;

c. No activity may be restricted solely to team members;

d. No activity may involve students involving students who are not currently enrolled in the school and are not currently enrolled in a school within the defined feeder pattern under the same local board of education without the expressed written consent of the Principal or Designated Representative of that student's enrolled school, and

e. No activity may simulate competition with the presence of officials, scoreboard/clock usage or other game like conditions.

g) The Board of Control on recommendation of the Commissioner may adjust the start and end dates or lessen the limit of contests of a specific season by majority vote if an agreed facility location for a specific state event is unavailable or conducting the event during that specific time frame is not deemed in the best interest of the member schools.

h) The Board of Control may waive provision(s) of this Bylaw to allow member schools to participate in Hall of Fame Classic or Foundation contests. Rules on participation in the Classic contests shall be made approved the Board of Control and published on the Association website as a part of the official record of the Association.

**SEC. 2) SPORTS SPECIFIC LIMITATIONS- BASEBALL- BOYS**

a) Following the opening day of school, there shall be no organized baseball practice before the Monday of the week containing February 15.

b) There shall be no more than two (2) scrimmages or practice games before the Monday following the last state basketball tournament.

c) The first game shall not take place before the Monday nine weeks before the week of the district tournament.

d) The season shall consist of a maximum of thirty-six (36) games to be played before the beginning of KHSAA state championship competition (district).

e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the second day preceding the first KHSAA Tournament (district, region or state), with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the



academic school year.

SEC. 3) SPORTS SPECIFIC LIMITATIONS- BASKETBALL- BOYS AND GIRLS

- a) Following the opening day of school, there shall be no organized basketball practice before October 15.
- b) Before the opening game of regular season play, a basketball team may have only two (2) scrimmages or practice games with players other than members of the squad.
- c) The first basketball game shall not take place before the Monday twelve weeks before the week of the district tournament.
- d) The season shall consist of a maximum of thirty (30) games to be played before the beginning of KHSAA state championship competition (district).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the second day preceding the first KHSAA Tournament (district, region or state), with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

SEC. 4) SPORTS SPECIFIC LIMITATIONS- CROSS COUNTRY- BOYS AND GIRLS

- a) The first organized practice for the fall varsity (grades 9-12) season shall not take place before July 15.
- b) There shall be no more than two scrimmages, or practice meets before the first regular season contest of that year.
- c) The first meet of the season shall not take place before the Monday nine weeks before the week of the region meet.
- d) The season shall consist of a maximum of thirteen (13) meets to be held before the beginning of KHSAA state championship competition (region).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day before the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

SEC. 5) SPORTS SPECIFIC LIMITATIONS- FIELD HOCKEY-GIRLS

- a) The first organized practice for the fall varsity (grades 9-12) season shall not take place before July 15.
- b) There shall be no more than two (2) scrimmages or practice games before the first regular season contest of that year.
- c) The first match shall not take place before the Monday nine weeks before the week of the region tournament.
- d) The season shall consist of a maximum of twenty-four (24) games to be played before the beginning of KHSAA state championship competition (region).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the second day preceding the first KHSAA Tournament (district, region or state), with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

SEC. 6) SPORTS SPECIFIC LIMITATIONS- FOOTBALL

- a) Organized practice shall be defined and structured in football as follows:
  - (1) Football drill work and practice activity shall be defined in the following five categories:
    - a. "Level 0" or "air" means that players run a drill unopposed without contact;
    - b. "Level 1" or "bags" means that a drill is run against a bag or another soft contact surface;
    - c. "Level 2" or "control" means that a drill is run at an assigned speed until the moment of contact; One (1) player is predetermined the winner by the coach; Contact remains above the waist; and Players stay on their feet.
    - d. "Level 3" or "Control to Ground" means that a drill is run at an assigned non-competitive speed or with players pre-engaged, there is a pre-determined winner, players are allowed to take their opponent to the ground in a controlled manner.
    - e. "Level 4" or "thud" means that a drill is run at a competitive speed through the moment of contact; there is no predetermined winner; contact is above the waist; players stay on their feet, and a quick whistle ends the drill; and
    - f. "Level 5" or "live action" means that a drill is run at a competitive speed in game-like conditions.
  - (2) Contact and non-contact shall be defined as follows:
    - a. "Contact" means that drills are run at Level 3, Level 4 or Level 5 as defined above; and
    - b. "Non-contact" means that drills are run at Level 0, Level 1 or Level 2.
  - (3) Football contact and non-contact practice shall use the appropriate clothing and equipment (including current certification/recertification of equipment as stipulated by the manufacturer) for the level of drill, including:
    - a. A drill conducted in helmets-only shall be Level 0 or Level 1;
    - b. A drill conducted in shells (shorts, shoulder pads, and helmets) shall be a non-contact drill as defined; and
    - c. Any contact drill shall be conducted in full equipment.
  - (4) There is no opportunity for any team activity in football gear at camps where representatives of any other school are present except for the noncontact game simulations with other schools where no more than seven players are participating simultaneously as detailed between July 10 and July 31.
  - (5) There is no allowance for full contact camps for teams or issuing other equipment to individuals except as detailed in the all-star game/individual camp exception.
  - (6) From the end of the season through the day before the first day of spring practice; and from the last day after spring practice through May 31:
    - a. Schools shall not issue football equipment included in NFHS Rule 1-5 except an all-star game or individual camp as detailed;
    - b. Schools shall not organize or participate in any football activities that allow players to be in football gear included in NFHS Rule 1-5

- even if contact does not occur;
  - c. No session shall be held where attendance is taken;
  - d. No session shall be held where attendance is implicitly or explicitly required;
  - e. No session shall be held where other schools or organized teams are present and involved in any activity;
  - f. The KHSAA catastrophic insurance provided by the Association is not in effect during this period; and
  - g. Heat index monitoring guidelines shall be complied with during any activity.
- (7) From June 1 through June 24:
- a. Schools shall not issue football equipment included in NFHS Rule 1-5, except an all-star game or individual camp as detailed;
  - b. Schools shall not organize or participate in any football activities that allow players to be in football gear included in NFHS Rule 1-5, even if contact does not occur;
  - c. No session shall be held where attendance is taken;
  - d. No session shall be held where attendance is implicitly or explicitly required;
  - e. No session shall be held where other schools or organized teams are present and involved in any activity;
  - f. The KHSAA catastrophic insurance provided by the Association is not in effect during this period;
  - g. Heat index monitoring guidelines shall be complied with during any activity; and
  - h. Activity during this period shall not include Level 1, Level 2, Level 3, Level 4 or Level 5;
- (8) Non-contact interscholastic simulations during the period beginning on the day immediately following the dead period (Bylaw 24), July 10 and continuing through July 31:
- a. Schools may participate in non-contact interscholastic simulations with other schools where no more than seven players are participating simultaneously during this period, and such participation does not count against scrimmage limitations provided that the first practice in full gear has not been conducted;
  - b. The school issued helmet may be used during these activities, but no other equipment included in NFHS Rule 1-5 may be used;
  - c. Activity may be required of team participants including the monitoring of attendance;
  - d. The KHSAA catastrophic insurance is in effect for these simulations if other schools are involved;
  - e. Heat index monitoring guidelines shall be complied with during any activity; and
  - f. Activity through the end of the non-contact simulations shall not include Level 2, Level 3, Level 4 or Level 5 as defined.
- (9) Preseason acclimation and acclimatization beginning July 10:
- a. Heat index monitoring guidelines shall be complied with during any activity;
  - b. The KHSAA catastrophic insurance is in place for these drills and practice sessions;
  - c. Beginning July 10, the first legal organized practice wearing a helmet may be conducted;
  - d. The first five (5) days of organized practice shall be in helmets only;
  - e. During the first five (5) days in helmets only, the total practice time in helmets shall not exceed three (3) hours; and
  - f. During the first five (5) days in helmets only, only Level 0-“Air” and Level 1-“Bags” drills shall be conducted;
    - i. Water breaks, rest breaks, and injury treatment shall not count against the 3-hour limit; and
    - ii. Weight training, conditioning, required meetings, required sport and skill specific film study, and teaching period/walk through simulations without equipment shall count against 3-hour limit;
  - g. Following the first five days, on days when the maximum of two practices of any type is held, a total limit of 5 hours per day of practice, not including the mandatory break shall be allowed;
    - i. Water breaks, rest breaks, and injury treatment shall not count against the 5-hour limit; and
    - ii. Weight training, conditioning, required meetings, required sport and skill specific film study, and teaching period/walk through simulations without equipment shall count against 5-hour limit;
- (10) Beginning July 22 through July 31:
- a. Practice may be conducted in shells (shorts, helmets, shoulder pads) for each player who has had at least five days in helmets only;
  - b. Only Level 0, Level 1 and Level 2 drills shall be conducted before the final non-contact interscholastic simulation;
  - c. No person may participate who is not on the school roster at that time;
  - d. No single practice session shall be longer than three (3) hours;
  - e. On days when the maximum of two practices of any type is held, a total limit of 5 hours per day of practice, not including the mandatory break shall be allowed;
    - i. Water breaks, rest breaks, and injury treatment shall not count against the 5-hour limit; and
    - ii. Weight training, conditioning, required meetings, required sport and skill specific film study, and teaching period/walk through simulations without equipment shall count against the 5-hour limit;
  - f. On days when only one practice of any type is held, a total limit of 3 hours per day of practice shall be allowed;
    - i. Water breaks, rest breaks, and injury treatment shall not count against the 3-hour limit; and
    - ii. Weight training, conditioning, required meetings, required sport and skill specific film study, and teaching period/walk through simulations without equipment shall count against the 3-hour limit;
  - g. A 3-hour break is required after a contact practice where Level 3-“Thud” drills are conducted during which no activity shall be held, and the athletes are located where cooling and recovery is possible;
    - i. During this break, there shall be no gear worn, and no activity that in any way simulates football or football drills. This restriction is in place regardless of where the practice occurs, including camps, home practices, or other workout areas. This period is solely for rest/recovery; and
    - ii. Weight training, conditioning, meetings, film study, and teaching period/walk through simulations without equipment shall not be conducted during the three-hour required break; and
  - h. The KHSAA catastrophic insurance is in place for these drills and practice sessions.
- (11) Beginning August 1, practice may be conducted in full gear for all players who have had at least three practices wearing shells (helmets and shoulder pads).
- a. Level 0, Level 1, Level 2, Level 3, Level 4 and Level 5 drills may be conducted however Level 4 and Level 5 drills may only be conducted

- in one practice per day;
- b. No person may participate who is not on the school roster at that time except for the allowable scrimmage(s);
- c. No single practice session shall be longer than three (3) hours;
- d. Multiple contact practices shall not be held on any day where Level 4 or Level 5 drills are conducted;
- e. On days when two practices of any type is held, a total limit of 5 hours per day of practice, not including the mandatory break shall be allowed;
  - i. Water breaks, rest breaks, and injury treatment shall not count against the 5-hour limit.
  - ii. Weight training, conditioning, required meetings, required sport and skill specific film study, and teaching period/walk through simulations without equipment shall count against the 5-hour limit;
- f. On days when only one practice of any type is held, a total limit of 3 hours per day of practice shall be allowed.
  - i. Water breaks, rest breaks, and injury treatment shall not count against the 3-hour limit.
  - ii. Weight training, conditioning, required meetings, required sport and skill specific film study, and teaching period/walk through simulations without equipment shall count against 3-hour limit
- g. A 3-hour break is required after a contact practice where Level 4 or Level 5 drills are conducted during which no activity shall be held and the athletes are located where cooling and recovery is possible.
  - i. During this break, there shall be no gear worn, and no activity that in any way simulates football or football drills. This restriction is in place regardless of where the practice occurs including camps, home practices, or other workout areas. This period is solely for rest/recovery;
  - ii. Weight training, conditioning, meetings, film study, and teaching period/walk through simulations without equipment shall not be conducted during the three-hour required break;
- h. The KHSAA catastrophic insurance is in place for these drills and practice sessions;
- (12) Beginning Monday of the week the first scrimmage is played by the school, each school may participate in Level 4 and Level 5 drills and game time simulations (not including contests or legal scrimmages) for no more than ninety-minutes per team, per week;
- (13) After the opening day of the school year:
  - a. A school shall not conduct multiple on-field practice sessions of any type on the same day; and
  - b. No single practice session shall be longer than three (3) hours;
- (14) All schools shall upon request, submit any required documentation to verify the proper execution of the practice regulations, including scrimmage, contact, and Heat/Humidity Measurement and Compliance Programs.
- (15) Following the season and until organized practice begins for the next season (other than the Dead Period as defined in Bylaw 24, no football gear may be issued / used by a member of the team for any activity except for the approved spring football practice period and issuance of gear to a specific individual for attendance/participation in a specific event at an off-campus facility:
  - a. Football gear as defined in NFHS rule 1-5 (including shoulder pads and other protective gear) may be issued to a player who has previously played for the team to participate in an all-star game between the last day of the previous season and before the Dead Period as defined in Bylaw 24 provided no more than four players from any school participate in the same sessions at that game/camp. Any all-star game for which gear is issued under this exception shall be required to be considered an all-star game by the NCAA and the gear may be issued solely for the days of participation;
  - b. Football gear as defined in NFHS rule 1-5 (including shoulder pads and other protective gear) may be issued to a player who has previously played for the team to participate in an individual camp between the last day of the previous season and before the Dead Period as defined in Bylaw 24, provided no more than four players from any school participate in the same sessions at that camp and the gear may be issued solely for the days of participation;
  - c. Any gear issued to a player in accordance with (a) or (b) above shall be returned by the individual immediately following the camp. No football gear as defined in NFHS rule 1-5 (including shoulder pads and other protective gear) may be issued for any event involving any person not enrolled at that school that is held at a KHSAA member school or at a facility utilized for games by a member school, except for the all-star game/individual camp exception detailed in (a) or (b) above. This includes camps sponsored by outside entities if a member school's coaches are present or any equipment is issued to participants; and
  - d. There is no opportunity for any team activity in football gear at camps where representatives of any other school are present except for the noncontact game simulations as detailed above.
  - e. There is no allowance for full contact camps for teams or issuing other equipment to individuals except as detailed in the all-star game/individual camp exception.
- b) After August 1 and before the opening varsity game of the season:
  - (1) There shall be no more than two (2) scrimmages or practice games per member school (grades 9-12) with players other than members of the squad.
  - (2) Scrimmage or practice games with players other than members of the squad that are held in NFHS corresponding week 6 or NFHS corresponding week 7 may involve full gear for those students who have completed the requisite acclimation and acclimatization practice periods as specified in Section 6(a) above.
  - (3) Scrimmages or practice games with players other than members of the squad that are held in NFHS corresponding week 5 may involve only the gear and students permitted by the acclimation and acclimatization practices periods as required.
- c) The first game shall not take place before the Friday eleven (11) weeks before the week of the first round of the football playoffs.
- d) The season shall consist of a maximum of ten (10) regular season games and the opportunity to play regular season games shall conclude on the Saturday of the 11th playing week.
  - (1) Provided that at least one classification within the KHSAA conducts playoffs that last five (5) weeks, any school that chooses to compete for a district title and is placed in a classification where only four (4) weeks are needed to complete the playoffs may play an additional regular season contest (total of 11 contests), the last of which shall be played during the first round of the playoffs for the other classifications.
- f) Each player, in order to be eligible to participate against another school and to become acclimatized and acclimated, shall have taken part in a minimum of five (5) practices over five (5) days in helmets only, three (3) practices in helmet and shoulder pads over three (3) days

followed by three (3) contact practices over three days. A contact practice on the date of a contest shall not count as one of the required practices in allowing the student to play in that contest.

g) Each football school may elect to conduct spring football practice under the following conditions:

- (1) A school may conduct ten (10) spring practice periods of not more than two (2) hours in length and not more than one practice per day over ten (10) days during three consecutive calendar weeks, which shall be chosen by the school on or before December 15;
  - a. Water breaks, rest breaks, and injury treatment shall not count against the 2-hour limit.
  - b. Weight training, conditioning, required meetings, required sport and skill specific film study, and teaching period/walk through simulations without equipment shall count against the 2-hour limit;
- (2) Failure to submit the schedule by December 15 will result in a loss of the ability to conduct spring football practice;
- (3) The three consecutive calendar weeks shall not begin before the Monday following the school's elimination from postseason play in basketball, and shall not conclude later than the last day of school on the original school calendar;
- (4) Any period when school is not in session on a week day, including testing and breaks, shall not count as one of the ten (10) permitted days, and practice shall not be conducted on those days;
- (5) All equipment authorized by the football playing rules may be used during this period;
- (6) There shall be no interscholastic competition during this period, and all participants shall be eligible according to all KHSAA eligibility rules;
- (7) After December 15, the dates shall not be changed except by request of the member school Principal, and only if the newly requested period begins not later than the Monday following the conclusions of the originally scheduled school spring break;
- (8) Practice sessions shall conform to the following rotation of types of practice;
  - a. Two days Non-Contact as defined in Sec. 6(a)1;
  - b. Two days Contact as defined in Sec. 6(a)1;
  - c. One day Non-Contact as defined in Sec. 6(a)1;;
  - d. Two days Contact as defined in Sec. 6(a)1;
  - e. One day Non-Contact as defined in Sec. 6(a)1; and
  - f. Two days Contact as defined in Sec. 6(a)1;
- (9) A student below grade nine or in grade 12 shall not participate;
- (10) Intrasquad games may be held but shall be counted as one of the ten practice sessions;
- (11) Any student who has neither participated in organized competition in a KHSAA-sanctioned winter or spring sport, nor has documentation of supervision by a coach qualified under Bylaw 25 in a minimum of 8 conditioning workouts after the previous season and before the start of spring practice (including competition on a competitive weight lifting team at the school), shall have two (2) days of practice in helmets only and two (2) additional days in shells (helmets and shoulder pads) for acclimation prior to wearing the remainder of the allowable football gear; and
- (12) There shall be no mandatory participation (including school or coach-imposed penalty) by any person on a spring sports eligibility list (or entering any spring sport scrimmage or contest) or any other student desiring not to participate.

#### SEC. 7) SPORTS SPECIFIC LIMITATIONS- GOLF- BOYS AND GIRLS

- a) Organized practice shall not take place before July 15.
- b) There shall be no more than two (2) practice matches before the first regular season contest of that year.
- c) The first match shall not take place before the Monday nine weeks before the week of the region tournament.
- d) The season shall consist of a maximum of twenty (20) rounds of golf against other school representatives (minimum nine holes) to be played before the beginning of KHSAA state championship competition (region). Any team reaching this limitation shall have its regular season end immediately. Any forfeit fees necessitated by match cancellations after this date shall be paid, and the forfeit win shall NOT be counted against the game limit for the opponents.
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day before the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

#### SEC. 8) SPORTS SPECIFIC LIMITATIONS- SOCCER- BOYS AND GIRLS

- a) The first organized practice for the fall varsity (grades 9-12) season shall not take place before July 15.
- b) There shall be no more than two (2) scrimmages or practice games before the first regular season contest of that year.
- c) The first match shall not take place before the Monday eight weeks before the week of the district tournaments.
- d) The season shall consist of a maximum of twenty-one (21) games to be played before the beginning of KHSAA state championship competition (district).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the second day preceding the first KHSAA Tournament (district, region or state), with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

#### SEC. 9) SPORTS SPECIFIC LIMITATIONS- SOFTBALL- GIRLS (FASTPITCH)

- a) Following the opening day of school, there shall be no organized practice before Monday of the week containing February 15.
- b) There shall be no more than two (2) scrimmages or practice games before the first regular season contest of that year.
- c) The first game shall not take place before the Monday nine weeks before the week of the district tournament.
- d) The season shall consist of a maximum of thirty-six (36) games to be played before the beginning of KHSAA state championship competition (district).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the second day preceding the first KHSAA Tournament (district, region or state), with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the

academic school year.

SEC. 10) SPORTS SPECIFIC LIMITATIONS- SWIMMING AND DIVING - BOYS AND GIRLS

- a) Following the opening day of school, there shall be no organized practice before October 1.
- b) There shall be no more than two (2) practice meets before the first regular season contest of that year.
- c) The first meet shall not take place before the Monday twelve (12) weeks before the week of the region meets.
- d) The season shall consist of a maximum of fifteen (15) meets to be held before the beginning of KHSAA state championship tournament competition (region).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day before the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or competition during the remainder of the academic school year.

SEC. 11) SPORTS SPECIFIC LIMITATIONS- TENNIS- BOYS AND GIRLS

- a) Following the opening day of school, there shall be no organized practice before Monday of the week containing February 15.
- b) There shall be no more than two (2) practice matches before the first regular season contest of that year.
- c) The first match shall not take place before the Monday ten weeks before the week of the region tournament.
- d) The season shall consist of a maximum of twenty-two (22) matches to be held before the beginning of KHSAA state championship tournament competition (region). Any forfeit fees necessitated by match cancellations after this limit is reached shall be paid, and the forfeit win shall NOT be counted against the game limit for the opponents. Any four (4) invitational tournaments shall count as one (1) match each against this limit. All dual matches shall count as one (1) match each against this limit.
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day before the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

SEC. 12) SPORTS SPECIFIC LIMITATIONS- INDOOR AND OUTDOOR TRACK AND FIELD- BOYS AND GIRLS

- a) Following the opening day of school, there shall be no organized practice before December 1.
- b) There shall be no more than two (2) practice meets held by each team, and these shall be held on or before the Monday of NFHS calendar week 38.
- c) The first meet (indoor or outdoor) shall not take place before the Monday of NFHS Calendar Week 28.
- d) The season shall consist of a maximum of nineteen (19) meets, to be held before the beginning of KHSAA state championship tournament competition (region). All meets, regardless of format or being an indoor or outdoor meet, shall count against the limit of meets.
- e) The opportunity to participate in regular season outdoor contests shall end at all levels of play (grades 9-12) on the day before the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

SEC. 13) SPORTS SPECIFIC LIMITATIONS- VOLLEYBALL- GIRLS

- a) The first organized practice for the fall varsity (grades 9-12) season shall not take place before July 15.
- b) There shall be no more than two (2) scrimmages or practice matches before the first regular season contest of that year.
- c) The first match shall not take place before the Monday nine weeks before the week of the district tournament.
- d) The season shall consist of a maximum of thirty-five (35) matches to be played before the beginning of KHSAA state championship tournament competition (district).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the second day preceding the first KHSAA Tournament (district, region or state), with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

SEC. 14) SPORTS SPECIFIC LIMITATIONS- WRESTLING- BOYS

- a) Following the opening day of school, there shall be no organized practice before October 15.
- b) There shall be no more than two (2) practice meets before the first regular season contest of that year.
- c) The first match shall not take place before the Monday eleven weeks before the week of the region tournament.
- d) The season shall consist of a maximum of seventeen (17) matches in each weight class to be held before the beginning of KHSAA state championship tournament competition (region). Tournaments or contests involving three (3) or more schools shall count as one (1) match toward the match limit.
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day before the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.
- f) The KHSAA and the National Federation of State High School Associations shall establish official weight classes.

SEC. 15) SPECIFIC LIMITATIONS- OTHER SPORT-ACTIVITIES- ARCHERY

- a) The first organized practice shall not take place before October 1.
- b) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day prior to the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further official practice or play during the remainder of the academic school year.
- c) From the start of the academic school year until the published first date of practice, schools are permitted to designate a single two-week tryout period following which there shall be no further practice or competition outside of the defined season as detailed in subsections (a)

and (b) above.

SEC. 16) SPECIFIC LIMITATIONS- OTHER SPORT-ACTIVITIES- BASS FISHING

- a) The first organized practice shall not take place before October 1.
- b) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day prior to the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further official practice or play during the remainder of the academic school year.
- c) From the start of the academic school year until the published first date of practice, schools are permitted to designate a single two-week tryout period following which there shall be no further practice or competition outside of the defined season as detailed in subsections (a) and (b) above.

SEC. 17) SPECIFIC LIMITATIONS- OTHER SPORT-ACTIVITIES- BOWLING

- a) The first organized practice shall not take place before October 1.
- b) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day prior to the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further official practice or play during the remainder of the academic school year.
- c) From the start of the academic school year until the published first date of practice, schools are permitted to designate a single two-week tryout period following which there shall be no further practice or competition outside of the defined season as detailed in subsections (a) and (b) above.

SEC. 18) SPECIFIC LIMITATIONS- OTHER SPORT-ACTIVITIES- COMPETITIVE CHEERLEADING (INTERSCHOLASTIC SPIRIT)

- a) The first organized practice shall not take place before July 15.
- b) The opportunity to enter competitive cheerleading contests ends at all levels (grades 9-12) for that academic year on March 1, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further official practice or play during the remainder of the academic school year.
- c) In April of each school year, schools are permitted to designate a single two-week tryout period following which there shall be no further practice or competition outside of the defined season as detailed in subsections (a) and (b) above.

SEC. 19) SPECIFIC LIMITATIONS- OTHER SPORT-ACTIVITIES- DANCE

- a) The first organized practice shall not take place before July 15.
- b) The opportunity to enter Dance contests ends at all levels (grades 9-12) for that academic year on March 15, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further official practice or play during the remainder of the academic school year.
- c) In April of each school year, schools are permitted to designate a single two-week tryout period following which there shall be no further practice or competition outside of the defined season as detailed in subsections (a) and (b) above.

SEC. 20) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility or contest forfeiture.

**B) APPEALS OR OTHER CONSIDERATIONS UNDER THIS BYLAW SHALL BE CONSIDERED BOARD MATTERS UNDER THE KHSAA DUE PROCESS PROCEDURE.**  
**BYLAW 24. SUMMER SPORTS AND SPORT-ACTIVITIES**

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SEC. 1) SCHOOL TEAM PLAY IN SUMMER (NONDEAD PERIOD)

- a) Member schools may participate in sanctioned play during the summer to complete spring seasons in baseball, softball, tennis and track, and may begin sanctioned regular season play and practice as defined by Bylaw 23 prior to the opening of school in cheerleading, cross country, dance, field hockey, football, golf, soccer, and volleyball.
- b) Only participants eligible during the spring semester may compete on the school teams.
- c) All KHSAA eligibility rules apply, and full control of the summer program shall remain with the participating high school and the Principal or Designated Representative of the member school.
- d) Member school facilities may be utilized during the summer for sports that are not in season according to Bylaw 23 for semi-organized play both in and not in the presence of that school's coaches, provided:
  - (1) No activity may be mandatory for team members;
  - (2) No penalty may exist for team members failing to participate; and
  - (3) No activity may involve students who are not currently enrolled in the member school and are not currently enrolled in a school within the defined feeder pattern under the same local board of education without the expressed written consent of the Principal or Designated Representative of that student's enrolled school;

SEC. 2) RESTRICTIONS ON FOOTBALL AND BOYS' BASKETBALL

- a) Students shall not participate in any organized team activity or organized or semi-organized team competition in football in any format between the earlier of the last day of school and June 1, through the day before the start of the dead period. During this period, students may participate in activities such as weight training, skill development, individual camps (with per team limits on participation) and accepted open gym or field activities where no inter-school competition is involved.
- b) Students shall not participate in any organized team activity or organized or semi-organized team competition in boys' basketball between the end of the dead period and July 31. During this period, students may participate in activities such as weight training, skill development, individual camps (with per team limits on participation) and accepted open gym/field activities where no inter-school competition is involved.

SEC. 3) SUMMER DEAD PERIOD

- a) From June 25 to July 9 (inclusive) each year:
  - (1) Students may not receive coaching or training from school personnel (either salaried or non-salaried) in any KHSAA-sanctioned sport

- or sport-activity;
- (2) School facilities, uniforms, nicknames, transportation or equipment, may not be used in any KHSAA-sanctioned sport or sport-activity;
- (3) School funds may not be expended in support of interscholastic athletics in any KHSAA-sanctioned sport; and
- (3) Postseason wrap-up activities, celebrations and recognition events relating to a spring sports team at a school which participated in KHSAA state championship play in that particular sport during that particular year may be held.

SEC. 3) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility or contest forfeiture.

**B) APPEALS OR OTHER CONSIDERATIONS UNDER THIS BYLAW SHALL BE CONSIDERED BOARD MATTERS UNDER THE KHSAA DUE PROCESS PROCEDURE. BYLAW 25. REQUIREMENT FOR COACHES AND OTHERS WORKING WITH HIGH SCHOOL TEAMS**

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SEC. 1) DEFINITIONS

a) Level 1 Coaches

An individual seeking a coaching position (or performing duties commensurate with a coaching position) at the high school shall be categorized as Level 1 if that individual is a certified teacher and member of the regular school system faculty and meets the following criteria before assignment to coaching duties:

- (1) Is employed a minimum of three (3) regular periods for teaching classes, which may include physical education;
- (2) Is employed for the supervision of study halls; or
- (3) Is exercising responsibilities in other activity assignments within the school schedule.

b) Level 2 Coaches

An individual seeking a coaching position (or performing duties commensurate with a coaching position) at the high school shall be categorized as Level 2 if that individual meets the following criteria prior to assignment to coaching duties and does not meet the qualifications of Level 1:

- (1) Shall be a high school graduate and 21 years of age as detailed in KRS 156.070(f)(2);
- (2) Shall not be a violent offender or convicted of a sex crime as defined by KRS 17.165 that is classified as a felony;
- (3) Shall submit to a criminal record check under KRS 160.380;
- (4) Shall meet one of the following additional qualifications:
  - a. Have graduated from a public or accredited high school and hold a provisional or standard teaching certificate;
  - b. Have completed sixty-four semester hours of college credit from an accredited college or university as documented by an official transcript;
  - c. Be a graduate from a public or accredited high school and comply with the local district standards for serving as an approved substitute teacher as approved by the Education Professional Standards Board; or
  - d. Be a graduate from a public or accredited high school and complete all Board of Control prescribed electives as detailed. Level 2 coaches approved under this provision shall complete these requirements before coaching in the first interscholastic contest.
- (5) Before assuming duties, Level 2 coaches shall complete the training required and provided by the local school district. The training shall include information on the physical and emotional development of students of the age with whom the Level 2 coach will be working, the district's and school's discipline policies, procedures for dealing with discipline problems, and safety and first aid training. Follow up training shall be provided as locally required.

c) Head Coach

As referred in this regulation, the head coach at the high school level shall be the head varsity coach designated by the school or Board of Education unless otherwise noted in the bylaw.

d) Athletic Director

As referred in this regulation, the Athletic Director is a classified or certified position or contractor hired to oversee work related to the interscholastic athletic program.

SEC. 2) HIRING AND EMPLOYMENT REQUIREMENTS FOR COACHING POSITIONS AT THE HIGH SCHOOL LEVEL

a) Required Level

Level 1 or 2 individuals (head and assistant) may be assigned as the head or assistant coach or assigned duties commensurate with those of someone designated as a coach in any sport or sport-activity.

b) KHSAA Member School Obligations in Hiring

- (1) The Superintendent shall ensure that all assignments for coaching duties comply with all applicable state and local policies.
- (2) The hiring process shall ensure that in considering those individuals seeking coaching duties, the most qualified individual shall be assigned.
- (3) In considering qualifications, the qualifications desired for the position, the references, interviews, and experience of those seeking the duties, and the education background shall be considered.
- (4) If a coaching announcement is posted by the district, the determination of qualifications shall comply with that announcement.

c) Compensation for Coaches at the High School Level

Any person assigned to coaching duties at any level (grades 9-12) shall be duly employed through the respective board of education, and the entire coaching salary shall be paid through that board by local Board of Education policy.

SEC. 3) POST HIRE REQUIREMENTS AND REQUIREMENTS FOR CONTINUING COACHING DUTIES

a) C.P.R. First Aid, and AED Training for Coaches at the High School Level

- (1) All coaches (head and assistant, paid or unpaid) at any level in all sanctioned sports and sport-activities shall provide documentation of successful completion and current certification of a C.P.R. course including the use of an automatic external defibrillator and the first aid training, conducted by an instructor or program approved by a college or university, the American Red Cross, the American Heart



- Association, or other bona fide accrediting agency that is approved by the KHSAA based upon industry standards.
- (2) The certification shall be timely and appropriately updated as required by the approving agency.
  - (3) All coaches (head and assistant, paid or unpaid) at any level in all sanctioned sports and sport-activities shall provide documentation of participation in the rehearsal by participation and simulation of the emergency and cardiac response action plan required under KRS 160.445 and KRS 158.162 before the first contest of any sports season in which the individual performs coaching duties.) Coaches Education Program for Coaches at the High School Level
    - (1) The NFHS Fundamentals of Coaching Course is the approved coaching education program in Kentucky. For those coaches hired before 2008-2009, the American Sport Education program is the approved coaching education program in Kentucky.
    - (2) The cost of attending/completing course shall be the responsibility of the individual coach(es).
    - (3) Local school districts or local schools may, upon successful completion of all coaching education requirements including all examinations, reimburse the coaches for the expense of attending the course.
    - (4) Level 1 individuals assigned to coaching duties (head or assistant, paid or unpaid), who are hired as a member of the school system faculty for the first time following the 1995-96 school year shall take and complete all requirements as detailed in subsection b(1) above prior assuming coaching duties at any practice or contest.
    - (5) Level 2 individuals (Sec. 1, subsection b(4)) assigned to coaching duties (head or assistant, paid or unpaid) shall take and complete all requirements for the NFHS Fundamentals of Coaching Course as detailed in subsection b(1) before assuming coaching duties at any practice or contest.
    - (6) The penalty for noncompliance with this section and failure to hold current valid completion credentials shall be immediate suspension from coaching duties or another penalty under Bylaw 27.
  - c) Sports Safety Training and Medical Symposium Updates for Coaches at all Interscholastic Levels
    - (1) Each coach (head and assistant, paid or unpaid) at all levels (grades 9-12) shall be required to complete a sports safety course and medical symposium update consisting of training on how to prevent common injuries.
    - (2) All member schools of the KHSAA shall pay the necessary expenses of coaches for the required attendance at the sanctioned sports safety course and sports medicine symposium update.
    - (3) The course shall meet the following criteria:
      - a. The content of the course shall include the elements specified in KRS 160.445 including the risk of concussion and head injury;
      - b. The course elements shall be taught by a Certified Athletic Trainer, Registered Nurse, Physician or Physician's Assistant licensed to practice in Kentucky; and
      - c. Each coach, having completed the course shall re-certify by taking the course not less than once every two (2) years.
    - (4) Successful completion of the course shall constitute a passing score.
    - (5) Each coach (head or assistant, paid or unpaid) of a sport or sport-activity at all interscholastic levels shall have completed the sports safety course and medical symposium update before assuming coaching duties at any practice or contest.
    - (6) The penalty for noncompliance with this section and failure to hold current valid completion credentials shall be immediate suspension from coaching duties or another penalty under Bylaw 27.
  - d) KHSAA Rules Clinic for Coaches at the High School Level
    - (1) All coaches (head and assistant, paid or unpaid) shall annually attend/complete at least one rules interpretation clinic conducted by representatives of the KHSAA in the sport in which they coach and the school desires to enter a team in postseason play, provided these clinics are conducted under the authorization of the Commissioner.
    - (2) The penalty for noncompliance with this section shall be suspension from coaching duties in all contests for a period not to exceed one year or any penalty otherwise included in Bylaw 27.
  - e) Continual Education and Improvement
 

As approved by the school or school system, each coach shall be required to demonstrate attendance and participation in continual improvement activities involving the teaching of skills and tactics, evaluation of opponents, and opportunities for adaptation of updated systems to enhance the student participation experience.
- SEC. 4) HIRING AND EMPLOYMENT REQUIREMENTS FOR ATHLETIC DIRECTORS AT THE HIGH SCHOOL LEVEL**
- a) All persons designated as high school Athletic Directors shall comply with any adopted regulations as governed by the local Board of Education.
  - b) Compensation for Athletic Directors at the High School Level
 

Any person assigned to duties as an Athletic Director at the high school level (grades 9-12) shall be duly employed through the respective board of education, and the entire salary shall be paid through that board by local Board of Education policy.
- SEC. 5) POST HIRE REQUIREMENTS AND REQUIREMENTS FOR CONTINUING DUTIES AS AN ATHLETIC DIRECTOR**
- a) Continual Education and Improvement for Athletic Directors hired for the first time before August 1, 2016:
    - (1) Each Athletic Director shall be required to annually demonstrate attendance and participation in continual improvement activities involving twelve (12) hours of educational programs validated by a local board approved credit and produced by:
      - a. The Kentucky High School Athletic Association including requirements incorporated by regulation;
      - b. the Kentucky High School Athletic Directors Association;
      - c. The National Interscholastic Athletic Administrators Association; or
      - d. The Kentucky Department of Education.
  - b) Continual Education and Improvement for Athletic Directors hired for the first time after August 1, 2016:
    - (1) For the first three years holding the position of Athletic Director, each Athletic Director shall be required to annually demonstrate attendance and participation in continual improvement activities involving eighteen (18) hours of educational programs validated by



local board approved credit and produced by:

- a. the Kentucky High School Athletic Association including requirements incorporated by regulation;
- b. the Kentucky High School Athletic Directors Association;
- c. the National Interscholastic Athletic Administrators Association; or
- d. The Kentucky Department of Education.

(2) After completing three years holding the position of Athletic Director, each Athletic Director shall be required to annually demonstrate attendance and participation in continual improvement activities involving twelve (12) hours of educational programs validated by a local board approved credit and produced by:

- a. The Kentucky High School Athletic Association including requirements incorporated by regulation;
- b. The Kentucky High School Athletic Directors Association;
- c. The National Interscholastic Athletic Administrators Association; or
- d. The Kentucky Department of Education.

#### SEC. 3) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility or contest forfeiture.

### **B) APPEALS OR OTHER CONSIDERATIONS UNDER THIS BYLAW SHALL BE CONSIDERED BOARD MATTERS UNDER THE KHSAA DUE PROCESS PROCEDURE. BYLAW 26. RULINGS, REPORTING OF VIOLATIONS**

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#### SEC. 1) REQUESTS FOR RULINGS

The Principal or Designated Representative shall direct all requests for rulings and interpretations to the Commissioner in writing. In all cases in which players are involved, the names of the players and all possible pertinent information shall be given.

#### SEC. 2) REPORTING OF VIOLATIONS

- (1) Any person wishing to report a violation of the KHSAA Constitution, Bylaws or Competition Rules shall do so in writing.
- (2) If evidence is presented to warrant an investigation, the Commissioner shall ensure that an investigation is performed.
- (3) The Commissioner's office shall notify the Principal or Designated Representative or Superintendent of the protested school, telling him or her the exact nature of the charges made.
- (4) If an investigator is appointed to gather evidence in connection with the protest, he shall provide a copy of the report to the Commissioner, and a copy shall be made a part of the official school records with the Association and shall be made available to the Principal or Designated Representative or Superintendent of the schools involved upon request.

### **BYLAW 27. IMPOSITION OF PENALTIES**

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#### SEC. 1) AUTHORITY TO PENALIZE

- a) If Association rules and regulations have been violated, penalties may be imposed on the offending schools or individual within the defined parameters of this bylaw, the KHSAA Due Process Procedure, and KRS Chapter 13B. These penalties may be by the Commissioner's office, the KHSAA Hearing Officer or the Board of Control dependent upon the specifics of the bylaw, KHSAA Due Process Procedure, or KRS Chapter 13B.
- b) Each member school of the KHSAA, through its Principal, shall ensure that its athletic program remains compliant with KHSAA rules and that there is institutional control over the interscholastic athletic program.

#### SEC. 2) EXCEPTION TO PENALTY AUTHORITY FOR COURT-ORDERED PLAY

A member school, student, coach, or administrator shall not be punished or sanctioned, in any manner, by the KHSAA for allowing a student to play in an athletic contest or practice with the team during a time when an order of a court of competent jurisdiction permits the student to participate or otherwise stays or enjoins enforcement of a final KHSAA decision on eligibility.

#### SEC. 3) RESPONSIBLE PARTIES

Any member elementary or secondary school or school employee or official who knowingly allows participation of an ineligible player under the provisions of this bylaw, or who, through reasonable diligence, should have known of that ineligibility, shall be considered in noncompliance with state accreditation standards or guilty of willful neglect of duty or breach of contract. This provision shall apply not only to coaches, but also to personnel supervising coaches including an athletic director, Principal or Designated Representative, an assistant principal, an assistant Superintendent, a Superintendent, or a school board member.

#### SEC. 4) PENALTY OPTIONS

For violation of any rule or regulation by any member school or school designated staff, student-athlete, official, or another representative, the penalty as may be called for under the specific rule or regulation, or, in case no specific penalty is called for, disciplinary action, including warning, reprimand, probation, suspension, or payment of a fine may be imposed.

##### a) FINE

- (1) A fine may be levied instead of, or in addition to, any other penalty imposed upon the school and may only be levied against a member school.
- (2) The Board of Control shall adopt a schedule of fines and publish said schedule annually in the Association Handbook.
- (3) The fine schedule shall also include any amounts paid by the Association or received by the school as a result of postseason competition.
- (4) A fine shall not be levied against any individual within the interscholastic athletic program but may only be levied against the member school and only for selected violations as determined by the Board of Control approved fine schedule.

##### b) FORFEIT

- (1) The forfeit of contests or meets may be included in penalties assessed for violation of Association rules.
- (2) In addition, if a student is declared ineligible, all contests in which he or she has played while ineligible shall be forfeited to the opposing team.

##### c) WARNING

A warning may be issued which is written notification that a violation, or an inexcusable or unethical action, has occurred, is a matter of

record, and that the action shall not be repeated.

d) LETTER OF REPRIMAND

- (1) A written reprimand of the individual, program, or school may be issued if a violation of the rules has occurred, which was preventable.
- (2) The action is a matter of record, and warnings that repeat actions of this type may be cause for further penalty.

e) PROBATION

- (1) Probation is a more severe penalty and may be described in the following manner. Normally, an individual or a school on probation is on conditional Association membership, but may be permitted to engage in a regular schedule, sanctioned events, or district, region and state championships. This is provided that the individual or school has taken steps to ensure the problem which placed the individual or school on probation has been alleviated and will not re-occur.
- (2) Additionally, a school on probation may be restricted to limits on scrimmages, regular season contests, or postseason competition as may be deemed appropriate.

f) SUSPENSION

- (1) An individual participant, coach, specific sport or school may be suspended from competition or scrimmage participation, including suspension for receipt of improper benefits.
- (2) This penalty may range from the elimination of individual or team(s) participation in games, tournaments, meets or state championship competition, to suspension of the school from the Association.
- (3) Individuals or teams suspended may not engage in contests with member schools of the Association, or with any other school that is a member of another state associated with the National Federation of State High School Associations.

g) REIMBURSEMENT

- (1) A fine may be levied equal to the amount of itemized legal fees expended by the Association in defense of its rules in a court of law in cases where a school or school system is directly or indirectly involved in the legal challenge of an association rule which has passed via the proper Constitutional process and in which case, the Association prevails in court.
- (2) If the Association, its Commissioner, or other persons associated or employed by the Association are named as a party, or if the Association intervenes in any action to enforce a ruling, bylaw or other provision, it shall be presumed that the school where the student attends or the coach or other person is employed or is otherwise associated or connected, is involved in the legal challenge.
- (3) The presumption of involvement may be rebutted by clear and convincing evidence.
- (4) Involvement includes providing testimony, staff, staff legal counsel or funds for counsel, or direct filings by or on behalf of the school or school system.
- (5) If the Association conducts an investigation regarding any player, coach, assistant coach, paraprofessional, booster, supporter or other person associated with a team, program or member school, and the investigation results in any penalty being imposed by the Association, the school may be required to pay all costs of that investigation.
- (6) The costs may include the costs, fees, and expenses charged by an investigator, and the costs, fees, and expenses charged by the Association's legal counsel.

h) PERMANENT SUSPENSION

Any coach, participant or other school representative may be permanently suspended from involvement in interscholastic athletics in this state if found by competent and conclusive evidence to be guilty of assaulting a sports official.

i) REDISTRIBUTION

As an extension to the fine penalty listed above, a school may be directed that a portion or all of the net proceeds received from a postseason contest or tournament be returned to the host or redistributed to the other contest or tournament participants.

j) VACATE/STRIKE

A school may be directed to vacate or strike individual records and performances; team records and performances including place finishes, and individual or team awards be returned to the Association.

k) SCHOOL EXCLUSION

If a school has been found to have unduly influenced a student to enroll, or there is a documented finding of Bylaw 6, Sec. 3, Bylaw 7, Sec. 5, or Bylaw 8, Sec. 8 of Athletic Advantage, the student may be restricted from enrolling at a specific school due to the influence. In this matter, a student would have the option to enroll at another school provided influence could not be documented.

l) DISASSOCIATION

- (1) If an individual or entity not under the direct control of a member school is found to have contributed to or been causal to, a violation of KHSAA bylaws, the disassociation of relations in all phases of interscholastic athletics may be imposed on a permanent basis, for the duration of the applicable period or for another specified period of time.
- (2) When a member school is required to disassociate with an individual or entity, such disassociation shall require that the institution:
  - (a) Refrain from accepting any assistance from the individual that would aid in support of enrolled or non-enrolled student-athletes;
  - (b) Not accept financial assistance for the member school's athletics program from the individual;
  - (c) Ensure that no athletics benefit or privilege be provided to the individual that is not generally available to the public at large, and
  - (d) Take such other actions against the individual that the institution determines to be within its authority to eliminate the involvement of the individual in the member school's athletics program.

**Dirty Copy (Shows Revisions)**

**BYLAWS OF THE KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION GOVERNING HIGH SCHOOL  
PARTICIPATION (GRADES 9-12)  
(effective 2023-24 School Year)**

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**BYLAW 1. RESPONSIBILITY FOR ELIGIBILITY**

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**SEC. 1) PRINCIPAL REQUIREMENT AND INSTITUTIONAL CONTROL**

- a) The Principal of a school shall be held ultimately responsible in all matters in the school that concern eligibility, and interscholastic athletics, and shall ensure that institutional control over the athletic program is maintained.
- b) The member school Principal is ultimately responsible for all aspects of the athletic program, whether it is rules enforcement and reporting or eligibility certification.
- c) Each member school through its Principal and Designated Representative exercise the principles of institutional control in order for the Association to continue as a fully functioning membership organization and in order for the school to remain a member.
- d) There are several principles that go into the concept of maintaining institutional control:
  - (1) Control shall first be defined in common sense terms and is best summarized by the school having in place the proper policies to ensure that violations do not occur, and if they do occur, the Principal exhibiting the leadership and duty to correct the problems and prevent recurrence.
  - (2) In general, violations do not result from a lack of institutional control if there are adequate preventive measures in place that are properly monitored and followed, and if swift action is taken.
  - (3) Several factors demonstrate a lack of institutional control including, but not limited to:
    - a. failure to implement proper preventive procedures;
    - b. failure by members of the designated athletic staff to thoroughly investigate and report violations;
    - c. failure to adequately disseminate and distribute compliance information;
    - d. failure to adequately distribute compliance duties to allow for effective control;
    - e. failing to make clear to all coaches and participants that rules violations will not be tolerated;
    - f. failing to fully investigate and file reports as requested when potential violations are reported; and
    - g. a head coach failing to create a compliant atmosphere with the assistant coaches.
- e) The KHSAA staff is to enforce the rules based on the following general premises:
  - (1) KHSAA regulations and information are readily available to the member schools and the general public;
  - (2) the Principal or Designated Representative properly distributes information, rules manuals, communication, forms, and other needed materials to the members of the athletics staff;
  - (3) that meaningful education programs are conducted within the schools to ensure compliance; and
  - (4) Student-athletes are properly informed about rules prior to and during participation.
- f) The compliance history of a school and its cooperative spirit during any investigation or inquiry will factor into any penalty decision regarding violations as sanctions under Bylaw 27 are being considered.

**SEC. 2) DESIGNATION OF DESIGNATED REPRESENTATIVE**

- a) The Principal of each member school may annually designate an individual at the school to serve as the Designated Representative to conduct the interscholastic program at that school.
- b) The Principal or Designated Representative shall sign all forms requiring an authorized signature.
- c) If a member school Principal fails to make the designation before August 31, the building principal shall automatically be the Designated Representative for the current year.

**SEC. 3) PENALTY**

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility or contest forfeiture.
- b) Appeals or other considerations under this bylaw shall be considered Board matters under the KHSAA Due Process Procedure.

**BYLAW 2. AGE**

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**SEC. 1) AGE RESTRICTION**

- a) Under KRS 156.070 (2) (e), a student who becomes nineteen (19) years old before August 1 shall be ineligible for interscholastic athletic competition at a KHSAA member high school.
- b) A student who becomes nineteen (19) on or after August 1 shall remain eligible for the entire school year.

**SEC. 2) WAIVER PROVISION**

- a) The Ruling Officer and the Commissioner may waive the provisions of this bylaw, and the student shall be eligible for high school athletics in Kentucky if written documentation is provided to clearly demonstrate that the student:
  - (1) Qualified for exceptional children services and had an individual education program developed by an admissions and release committee (ARC) while the student was enrolled in the primary school program;
  - (2) Was retained in the primary school program because of an ARC committee recommendation; and
  - (3) Has not completed four (4) consecutive years or eight (8) consecutive semesters of eligibility following initial promotion into grade nine (9).
- b) The Ruling Officer and the Commissioner shall not adopt administrative procedures that allow for the waiver of this rule under any other condition.

**SEC. 3) PENALTY**

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) By statute, the provisions of Sec. 1 and Sec. 2(b) are not appealable. Appeals or other considerations under this bylaw shall be considered

### **BYLAW 3. MAXIMUM NUMBER OF YEARS**

#### **SEC. 1) LIMIT OF FOUR YEARS**

- a) Excluding those students properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky Acts (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year:
  - (1) A student entering grade nine (9) for the first time in any high school shall have four (4) consecutive calendar years of eligibility from the date of first entry into grade (9) in any school provided the student is eligible according to this and all other Association bylaws.
  - (2) The eligibility shall conclude with the completion of the spring sports season following the fourth year.
  - (3) No additional eligibility may be granted in a case where the grant would allow a student to compete in all or part of the fifth competitive season in a single sport following the initial entry into grade nine (9).
- b) Students properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky Acts (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year and previously having been enrolled in grade nine prior to 2021-22 or enrolling for the first time in grade nine (9) in 2021-22 shall adhere to the following restrictions:
  - (1) Shall have five (5) consecutive calendar years of eligibility from the date of first entry into grade (9) in any school provided the student is eligible according to this and all other Association bylaws.
  - (2) The eligibility shall conclude with the completion of the spring sports season following the fifth year.
  - (3) Such designation shall not supersede the provisions of Bylaw 2 or KRS 156.070 (2)(f) (age limitation).

#### **SEC. 2) ADDITIONAL ELIGIBILITY**

- a) The Ruling Officer and the Commissioner through the Due Process Procedure, may grant additional eligibility in the case where it has been documented by the attending physician, Principal, and Superintendent that severe illness or injury has prevented the student from receiving basic education services and the right to an education has therefore been impacted rather than simply the loss of athletic privilege.
- b) The documentation from the attending physician, Principal, and Superintendent shall be from those involved with the student at the time of the original injury or illness.
- c) The grant of eligibility may only be made in the cases in which the student-athlete would remain eligible by all other Association bylaws.
- d) This provision shall not include additional eligibility strictly for loss of participation due to sports-related injuries.
- e) Excluding those students properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky Acts (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year, no additional eligibility may be granted in a case where the grant would allow a student to compete in all or part of the fifth competitive season in a single sport following the initial entry into grade nine (9).

#### **SEC. 3) PENALTY**

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

### **BYLAW 4. ENROLLMENT REQUIREMENTS**

#### **SEC. 1) ELIGIBILITY FOR PARTICIPATION WHILE LEGALLY ENROLLED IN GRADES 9-12**

- a) On Friday of each grading period, a student enrolled in grades nine (9) through twelve (12) shall be legally enrolled in a member high school as a full-time student in at least four hours of instruction as provided in Kentucky Board of Education regulation 702 KAR 7:125 (of the six hours of instruction required) or the equivalent of four hours of instruction acceptable to graduation at the member school he or she desires to represent in order to be eligible for athletics.
- b) A student who is legally enrolled or connected with any other school than the one he or she represents shall not take part in any contest. In the case of an all-boys' high school, girl cheerleaders from an affiliated neighboring all-girls' school may be accepted.
- c) A student is ineligible for the first year following enrollment at a member school if that student leaves the former school with documented obligations (including financial). The student shall remain ineligible until the conclusion of one year from the date of enrollment or documentation that the obligations have been satisfied.

#### **SEC. 2) ELIGIBILITY FOR PARTICIPATION WHILE LEGALLY ENROLLED BELOW GRADE 9**

- a) A pupil in grades 7-8 in the local Board of Education defined feeder pattern of a KHSAA member school under the same local Board of Education as the member school may play on the high school team (at any level of play) if that participation is not in conflict with Sec. 3 below, and the time so played shall not be counted on the four (4) year (eight (8) semester) limit.
- b) For a school to be considered a "feeder" school (and therefore "connected"), it must be under the same local board of education as the member school and enroll students exclusively below grade nine.
- c) A student enrolled at a nonfeeder school shall not be considered to be enrolled at a feeder school irrespective of past enrollment patterns of that nonfeeder school.
- d) School districts with multiple schools may not establish an "open choice" option to serve as a feeder pattern for athletics.
- e) Applying for admission to a school does not waive this definition as there is a clear line between applying and being enrolled.
- f) School and school districts may choose to define a more restrictive feeder pattern for its middle schools to high schools which if violated, constitute the student not being "connected" and therefore ineligible.
- g) In a school district with multiple high schools, absent a specific otherwise adopted feeder pattern, the residence of the student-athlete within the district student assignment plan shall determine the school at which the student may participate if such participation is permitted by local policy.
- h) A student is ineligible for the first year to participate for a member school if that student leaves the former school with documented obligations (including financial) and the student shall remain ineligible until the conclusion of one year from the date of enrollment or

documentation that the obligations have been satisfied.

- i) Students enrolled below grade seven (7) may not play on a high school team at any level.
- j) A student below grade nine (9) may not participate on the varsity team in contests in the sports of football or soccer.
- k) All other participation by legally enrolled students in high school level teams practices, scrimmages or contests by students legally enrolled in grades seven (7) and eight (8) who are eligible by all other bylaw provisions is at the discretion of the school-based decision-making council or local board of education at the member school unless otherwise precluded by statute or regulation.

#### SEC. 3) INELIGIBILITY FOR REPEATING STUDENTS

- a) Excluding those students properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky Acts (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year, a student having been enrolled in the seventh (7th) grade or any grade through twelfth (12th) shall not be eligible for interscholastic athletics at the high school level (freshmen, junior varsity or varsity, grades 9 through 12) for more than a total of one (1) year in each grade and applicable eligibility shall begin in the first year enrolled in that grade.
- b) Excluding those students properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky Acts (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year, a student repeating a grade for any reason is ineligible to participate in interscholastic athletics at the high school level (grades 9 through 12) during the second year in that grade. The penalty for violation of this rule shall be the loss of one of the four years of eligibility after initial entry into grade nine (9).
- c) Those students properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky Acts (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year and enrolled in the seventh (7th) grade or any grade through twelfth (12th) may be eligible for interscholastic athletics at the high school level (freshmen, junior varsity or varsity, grades 9 through 12) during the 2021-22 school year while repeating the same grade enrolled during 2020-21, provided the student is eligible by all other bylaws.

#### SEC. 4) DEADLINE FOR ENROLLMENT

A student shall have legally enrolled as a bona fide full-time undergraduate student no later than twenty (20) school days after the beginning of the semester to be eligible during that semester.

#### SEC. 5) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

### **BYLAW 5. MINIMUM ACADEMIC REQUIREMENT**

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#### SEC. 1) PROPER GRADE LEVEL REQUIREMENT FOR STUDENTS ENROLLED IN GRADES 9 THROUGH 12 IN ALL SCHOOL DISTRICTS

##### a) First Day of School Year Earned Credit Check

- (1) On the first day of each school year, a student shall have been legally enrolled as a full-time student during the previous grading period and shall be on schedule to graduate with his or her class on the first day of school based on the number of credits officially recorded on the transcript.
- (2) For the verification of this provision, all course work, including summer distance/online and correspondence work, and final grades shall be completed and posted to the transcript by the first day of the school year for the student body.
- (3) No course work completed after the first day of the school year for the student body shall be used to make this determination.
- (4) Any credit or course used to meet these standards must meet the following criteria:
  - a. Courses that are taught through distance learning, online, credit recovery, etc. shall be comparable in length, content, and rigor to courses taught in a traditional classroom setting and shall not be intended as a replacement for previously attempted course work;
  - b. Students may not skip lessons or test out of modules. For example, if a student is permitted to test out of portions of a repeated course, is exempted from certain modules, or finish the course in an abbreviated time frame, such a course would not be acceptable for use in the reinstatement determination;
  - c. The instructor and the student shall have ongoing access to, and regular interaction with, one another for purposes of teaching, evaluating and providing assistance to the student throughout the course;
  - d. The student's work (e.g., exams, papers, assignments) shall be made available for evaluation and validation upon request;
  - e. Evaluation of the student's work shall be conducted by the appropriate academic authorities in accordance with the high school's established academic policies;
  - f. The course shall include a defined time period for completion and comparable to the same credit taught within the traditional school day;
  - g. The course must be acceptable for any student and the school's policies for such courses must be followed consistently for both student-athletes and non-athletes with no exceptions made for student-athletes;
  - h. The course must be substantially comparable, qualitatively and quantitatively (e.g., content, textbook, assessments, duration), to the course in the mainstream or regular curriculum;
  - i. The course provider must have the work to be completed online accepted by the NCAA as part of its review of Division I and II athletes seeking to enroll at a college or University; and
  - j. The course credit must be recorded on the student transcript before the day before the defined Sec. 2 period for which reinstatement is desired (subsequent trimester, semester or school year dependent upon school defined curriculum).
- (5) The determination for reinstatement of eligibility and first available date of practice available under Sec. 1(b) of this bylaw shall be based on the originally published calendar submitted to the Kentucky Department of Education.
- (6) Eligibility During First Year Following Initial Enrollment in Grade Nine (9)  
For a student in the ninth grade to be considered to be on schedule to graduate, that student shall have been promoted from grade eight (8) to grade nine (9), and comply with all other bylaws.
- (7) Eligibility During Second Year Following Initial Enrollment in Grade Nine (9)  
For a student in the second year following initial enrollment in grade nine (9) (normally grade 10) to be on schedule to graduate, that student shall have received twenty (20) percent of the requirements of the school/district for graduation (credits officially posted to the

transcript) prior to the first day of the second year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.

(8) Eligibility During Third Year Following Initial Enrollment in Grade Nine (9)

For a student in the third year following initial enrollment in grade nine (9) (normally grade 11) to be on schedule to graduate, that student shall have received forty-five (45) percent of the requirements of the school/district for graduation (credits officially posted to the transcript) prior to the first day of the third year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.

(9) Eligibility During Fourth Year Following Initial Enrollment in Grade Nine (9)

For a student in the fourth year following initial enrollment in grade nine (9) (normally grade 12) to be on schedule to graduate, that student shall have received seventy (70) percent of the requirements of the school/district for graduation (credits officially posted to the transcript) prior to the first day of the fourth year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.

b) Reinstatement of Students Failing to Meet Normal Progress Requirements on the First Day of School

(1) Reinstatement of Students Failing to Meet Normal Progress Requirements and being ineligible for one school year:

- a. The eligibility of a student failing to meet the provisions of Sec. 1(a) of this bylaw may be reinstated in schools operating on a year-long credit recording system. This reinstatement is possible by the student passing twenty-five (25) percent of the requirements of the district for graduation during the year he or she is ineligible.
- b. Such verification will be made by reviewing solely credits officially posted on the transcript.
- c. Courses taken via audit, credit recovery or like program to gain credit for previously deficient class work, or any other less than full-term methods, shall not be used for purpose of this reinstatement.
- d. Any full-term online/distance credit used in this calculation shall meet the criteria of Sec. 1(a)(4) of this bylaw.
- e. Eligibility to compete in scrimmages or contests shall be effective with the first day of the subsequent school year or the first date in which he or she complies with Sec. 1(a) of this bylaw.
- f. He or she, upon reinstatement, shall remain eligible as long as he or she passes twenty-five (25) percent of the requirements of the district for graduation during each subsequent year or becomes compliant with Sec. 1(a) of this bylaw.

(2) Reinstatement of Students Failing to Meet Normal Progress Requirements and being ineligible for one semester:

- a. The eligibility of a student failing to meet the provisions of Sec. 1(a) of this bylaw may be reinstated in schools operating on a two-semester credit recording system. This reinstatement is possible by the student passing fifteen (15) percent of the requirements of the district for graduation during the semester in which he or she is ineligible.
- b. Such verification will be made by reviewing solely credits officially posted on the transcript.
- c. Courses taken via audit, credit recovery or like program to gain credit for previously deficient class work, or any other less than full-term methods, shall not be used for the purpose of this reinstatement.
- d. Any full-term online/distance credit used in this calculation shall meet the criteria of Sec. 1(a)(4) of this bylaw.
- e. Eligibility to compete in scrimmages or contests shall be effective with the first day of the subsequent semester (based on the district's official original calendar submitted to the Kentucky Department of Education) following the recording of the credits to the student's permanent record or the first date in which he or she complies with Sec. 1(a) of this bylaw.
- f. He or she, upon reinstatement, shall remain eligible as long as he or she passes fifteen (15) percent of the requirements of the district for graduation during each subsequent semester or becomes compliant with Sec. 1(a) of this bylaw.

(3) Reinstatement of Students Failing to Meet Normal Progress Requirements and being ineligible for one trimester:

- a. The eligibility of a student failing to meet the provisions of Sec. 1(a) may be reinstated in schools operating on a three-trimester credit recording system. This reinstatement is possible by the student passing ten (10) percent of the requirements of the district for graduation during the trimester in which he or she is ineligible.
- b. Such verification will be made by reviewing solely credits officially posted on the transcript.
- c. Courses taken via audit, credit recovery or like program to gain credit for previously deficient class work, or any other less than full-term methods, shall not be used for the purpose of this reinstatement.
- d. Any full-term online/distance credit used in this calculation shall meet the criteria of Sec. 1(a)(4) of this bylaw.
- e. Eligibility to compete in scrimmages or contests shall be effective with the first day of the subsequent trimester, (based on the district's official original calendar submitted to the Kentucky Department of Education) following the recording of the credits to the student's permanent record or the first date in which he or she complies with Sec. 1(a) of this bylaw.
- f. He or she, upon reinstatement, shall remain eligible as long as he or she passes ten (10) percent of the requirements of the district for graduation during each subsequent trimester or becomes compliant with Sec. 1(a) of this bylaw.

SEC. 2) CONTINUAL PROGRESS DURING THE SCHOOL YEAR

- a) Every week, a student shall be making continual progress during the school year to be eligible to participate in athletics during the subsequent week (Monday through Sunday period) and through the next opportunity to examine grades in this manner.
- b) Absent any other determination, this weekly check of grades shall be conducted on each Friday of each grading period or on the last day of classes preceding that particular Friday if no classes are conducted on that particular Friday.
- c) Courses taken via audit, credit recovery or like program to gain credit for previously deficient class work, or any other less than full-term methods, shall not be used for the purpose of this reinstatement. Any online/distance credit used in this calculation shall meet the criteria of Sec. 1(a)(4) of this bylaw.

(1) Weekly Eligibility Standard for Students Enrolled in Grades 9-12:

- a. To be making continual progress, a student shall have passed in four hours of instruction units as defined by Kentucky Board of Education regulations (of the six hours of instruction required) during the previous credit period that closed during the school year (trimester or semester).
- b. To be making continual progress the student shall also be passing cumulatively for the current credit period in at least four hours of instruction as defined by Kentucky Board of Education regulations (of the six hours of instruction required) or the equivalent of four

hours of instruction acceptable to graduation.

- c. Courses taken via audit, credit recovery or like program to gain credit for previously deficient class work, or any other less than full-term methods, shall not be used for the purpose of this reinstatement. Any online/distance credit used in this calculation shall meet the criteria of Sec. 1(a)(4) of this bylaw.

(2) Weekly Eligibility Standard for Students Enrolled in Grades Below Nine (9) participating for a KHSAA member school:

A pre-secondary school student (grades 7-8) participating in athletics representing a KHSAA member school shall be passing in at least two-thirds of the subjects in which he or she is currently enrolled and be in compliance with all other bylaws to be eligible.

#### SEC. 3) ELIGIBILITY IN DISTRICTS OF INNOVATION

- a) For a student participating in a school in an approved district of innovation as referenced in KRS 156.108 and KRS 160.107, in lieu of complying with Sections (1) and (2) above, the district shall develop and submit for approval to the Commissioner, a plan to monitor the weekly progress of students that provides for an accurate assessment of academic progress for the year.
- b) Such plan shall consider solely the documented record of the student's academic progress and may not include speculative factors for future periods.

#### SEC. 4) SPECIAL RECITATIONS/ADJUSTMENTS

Special tests or recitations shall not be given to make the student eligible.

#### SEC. 5) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

### **BYLAW 6. TRANSFER RULE- CITIZENS OF THE U.S. AND D.C. AND OTHER STUDENTS PREVIOUSLY ENROLLED IN MEMBER SCHOOLS**

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#### SEC. 1) DOMESTIC STUDENT TRANSFER

- a) Any student who has been enrolled in grades nine (9) through twelve (12) and has participated in any varsity contest in any sport at any school while maintaining permanent residence in the United States or a United States territory following enrollment in grade nine (9) and who then transfers schools shall be ineligible for interscholastic athletics at the varsity (first team) level in that sport for a period of one year from the date of last participation.
- b) Any student who has been enrolled in grades nine (9) through twelve (12) and has participated in any varsity contest in any sport at any school following enrollment in grade nine (9) who has been previously granted eligibility under the provisions of Bylaw 7 or Bylaw 8 and who then transfers schools shall be ineligible for interscholastic athletics at the varsity (first team) level in that sport for a period of one year from the date of last participation.
- c) The Ruling Officer and Commissioner have discretion (but are not required) to waive the period of ineligibility set forth above if one or more of the following exceptions in Sec. 2 has been met.

#### SEC. 2) DISCRETIONARY EXCEPTIONS FOR WAIVER

Evidence supporting the desired exception shall be presented with the original request to the Association by the member school

- a) REASSIGNMENT BY BOARD OF EDUCATION- The period of ineligibility may be waived if the student has changed schools through a properly documented reassignment of the Board of Education to another school.
  - (1) To meet this exception for a reassignment, reasons for the assignment may include the closing or opening of a school due to consolidation, merger, the opening of a new school, or another type of opening or closing or assignment through KRS 158.6455, KRS 160.040 or other applicable adopted regulation.
  - (2) In the case of a school closing or consolidation, such assignment may be to the public school district should a private, parochial, or independent school close.
  - (3) For a multiple-school district reallocating students to existing schools in a revised manner (redistricting), the exception shall be valid only on the first day of school for the student body following the implementation of the redistricting plan and does not apply before or after that date due to optional choices offered by the district.
  - (4) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
  - (5) Reassignment may include assignment due to the application of the provisions of 701 KAR 8:010 to a public charter school as defined in KRS 160.1590.
- b) TRANSFER FROM NONMEMBER SCHOOL- The period of ineligibility may be waived for a student transferring from a nonmember school located in Kentucky whose athletic participation has been limited primarily to other nonmember schools.
  - (1) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- c) MILITARY ASSIGNMENT- The period of ineligibility may be waived for a student transferring in a situation where documentation is presented to verify that the change in education and living arrangements is directly related to an order from any branch of the United States military service, including the reserve components.
  - (1) Special verification may be requested including documentation of a Permanent Change of Station or Change of Duty Status. This may also include the case where the transfer is made necessary by the implementation of the Interstate Compact on Education Opportunity for Military Children.
- d) BONA FIDE CHANGE IN RESIDENCE- The period of ineligibility may be waived if there has been a bona fide change in residence by the parents and student that precedes a student's change of schools.
  - (1) For purposes of this bylaw, a bona fide change of residence means the uninterrupted moving of the permanent residence of the entire family unit of the student as composed when the student was eligible at the sending school (including one or both parents if at that residence) from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student.
  - (2) To be considered bona fide, the change must remain uninterrupted for the entire period during which the student would have been



- ineligible if the exception was not applied.
- (3) To be considered bona fide, the change in residence must reasonably precipitate the change in schools in that a student cannot delay transferring schools after a change in residence for an unreasonable period of time. The change in residence must clearly have a compelling impact on the need to change schools for the exception to be granted.
  - (4) A student who becomes emancipated does not have a bona fide change of residence by his or her emancipation and change of residence for purposes of satisfying this exception.
  - (5) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- e) **DIVORCE-** The period of ineligibility may be waived in the event of a dissolution of marriage (*i.e.i.e.*, a final and legally binding divorce decree from a court of competent jurisdiction) or properly recorded legal separation (*i.e.i.e.*, a legally binding separation decree from a court of competent jurisdiction) of the parents and a change in the residence of the student pursuant to a court order granting custody of the child to one of the parents with whom the student shall reside.
- (1) The grant of this waiver shall only apply to the member school in the school district in which the residence of the custodial parent is located.
  - (2) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- f) **CHANGE IN SOLE CUSTODY-** The KHSAA shall not recognize guardianship or similar arrangements made, for purposes of this bylaw. The period of ineligibility may be waived if it is shown that custody of the student has been taken from one or both parents and given to the other parent or a third person by a court of competent jurisdiction and under circumstances indicating: (1) the parent(s) are unfit or (2) the court finds that the health and welfare of the student would be better served by the change in custody.
- (1) The grant of this waiver shall only apply to the member school in the school district in which the residence of the custodial parent is located.
  - (2) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- g) **CHANGE IN JOINT CUSTODY-** In the event, joint custody is awarded to both parents, for purposes of this bylaw, the student shall initially be eligible where either parent resides.
- (1) The eligibility of a student may be restored one time if, after establishing eligibility and complying with the initial court order granting joint custody, a student relocates to permanently reside with the other custodial parent.
  - (2) The grant of this waiver shall only apply to the member school in the school district in which the residence of the custodial parent is located.
  - (3) After this one time move by the student to the other custodial parent, all subsequent moves between parents shall require a period of ineligibility of one year.
  - (4) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- h) **DEATH-** The period of ineligibility may be waived in the event the death of one or both of the student's custodial parents creates the circumstances that the transfer to another secondary school is deemed appropriate.
- (1) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- i) **BOARDING SCHOOLS-** The period of ineligibility may be waived for a student entering a boarding school on a full-time basis as a boarding school student or a student returning from a boarding school to the school attended immediately prior to enrollment in the boarding school; where attendance in the boarding school was required by order of the court or by recommendation of the Principal of the school attended immediately prior to attendance at the boarding school.
- (1) A boarding school is defined as a school that has an enrolled resident boarding school population in the ninth through 12th grades of at least fifty (50) percent of the full-time student body for each of the last four years.
  - (2) A boarding school must have appropriate dormitory facilities to house, feed and provide general living accommodations for boarding students, and must have properly trained supervisory personnel on duty at all times.
  - (3) A boarding school must be recognized as a boarding school in its literature and must be verified by the Kentucky Department of Education or the Southern Association of Colleges and Schools.
  - (4) A boarding student, to qualify for the exception, must spend at least an average of five (5) days per week living and boarding on campus while school is in session.
  - (5) Coaches and other individuals employed by or associated with a boarding school's athletic program shall not serve as the boarding supervisor or otherwise live with boarding students in school housing.
  - (6) Only those schools that qualify as boarding schools as defined herein may provide any assistance for room and board to students who participate in interscholastic athletics and only if such assistance is based on financial need. In no other schools may room and board expense be included in the determination of school expenses and financial need.
  - (7) The Ruling Officer is required to have verification that the move to or from the boarding school is by order of the Principal (sending) or a court of competent jurisdiction for this exception to apply.
  - (8) Determinations of whether a student shall be granted a waiver under this exception shall be based on the circumstances existing as of the date of enrollment at the new school.
- j) **CESSATION OF SCHOOL PROGRAM-** The period of ineligibility may be waived in the event of a school remaining open but notifying the Association in writing that it is discontinuing its varsity participation in an Association sponsored sport (regular and postseason) in which the student had previously participated after enrolling in grade nine (9).
- k) **ANTI-BULLYING EXCEPTION-** The period of ineligibility may be waived for a student when it is documented, at the time of the original transfer eligibility submission, that a student is a victim of bullying as defined in KRS 158.148 and in which bullying has been documented to the school district in accordance with the statute and local board of education-related regulations, and as a result of this documented

harassment, intimidation or bullying, the student is compelled to transfer, provided:

- 1) The school district's and member school's anti-bullying policies and procedures have been substantially followed and complied with and a copy of which policies have been provided to the KHSAA along with the request for eligibility; and
- 2) The school district or member school secures the appropriate releases from the student/student's parents authorizing the member school to provide a complete record of the events and circumstances on which the policies and procedures were initiated, and the member school provides such records at the time of the transfer ruling request submission including:
  - a) A specific, detailed report of the prohibited incident(s);
  - b) An outline of the procedures used to respond to and investigate the reported incident(s);
  - c) A copy of the findings that were a result of the complaint process and investigation;
  - d) A specific, detailed disciplinary procedure for any individual found guilty of harassment, intimidation or bullying;
  - e) All reports of notification to parents or guardians of any student involvement in the incident(s); and
  - f) A report of the intervention strategies and remedial action the school has undertaken to assist the student and redress the complaint.
- 3) In concurrence with KRS 158.148, this exception shall not be used for any isolated incidents or alleged incidents of bullying, nor as a means to prohibit civil exchange of opinions or debate or cultural practices protected under the state or federal Constitution where the opinion expressed does not otherwise materially or substantially disrupt the education process, nor can this exception be used in cases where there has been no contemporaneous reporting of the alleged bullying harassment or intimidation.

#### SEC. 3) SPECIFIC RESTRICTIONS FOR DENIAL OF WAIVER FOR THOSE SATISFYING DISCRETIONARY WAIVER PROVISIONS IN SEC. 2

A waiver of the period of ineligibility is not required for a student satisfying one of the exceptions in Sec. 2 if documentation exists in the record that the transfer is motivated in whole or part by a desire to participate in athletics at the new school. This documentation of actions occurring anytime any time after enrollment in grade nine (9) includes but is not limited to:

- a) A coach employed at the receiving school, paid or volunteer at any level, or another employed individual, paid or volunteer at any level, who is acting in a coaching role including instruction or training of any type and who, before the transfer of the student:
  - (1) Coached the student at a former school;
  - (2) Provided sport-specific instruction (paid or unpaid) without the expressed consent of the prior enrolled school;
  - (3) Coached the student on a ~~nonschool~~non-school (i.e., AAU, American Legion, club settings, summer program, etc.) team;
  - (4) Provided general athletic or activities instruction, including weight training and supervised conditioning without expressed permission from the prior enrolled school; or
  - (5) Provided housing or assistance with housing.
- b) The student in question or family, before transferring to the new school:
  - (1) Received impermissible contacts or improper benefits as defined in Bylaw 16;
  - (2) Sought to be coached by the coach(es) at the new school;
  - (3) Expresses dissatisfaction with the philosophy, policies, methods, or actions of a coach or administrator about interscholastic athletics;
  - (4) Sought additional playing time or opportunities or having shown dissatisfaction with the amount of participation or role of participation at former school;
  - (5) Resided with any athletic coach or any other non-relative who is a member of the school athletic or administrative staff or team member (including parents and boosters); or
  - (6) Has had all or part of the housing or residence logistics influenced, coordinated or manipulated by a member of the school athletic or administrative staff or team member (including parents and boosters);
- c) The change in schools is to nullify or circumvent:
  - (1) Documented obligations (including financial obligations) to the sending school;
  - (2) Implementation of Board of Education, School-Based Decision Making or school-imposed policy which would have resulted in the student's ineligibility at the sending school by KHSAA Bylaws or Competition Rules; or
  - (3) A conflict with the philosophy or action of an administrator, teacher, or coach relating to sports.

#### SEC. 4) OTHER TRANSFERRING STUDENT RESTRICTIONS AND PROCEDURES

- a) The Commissioner's office may appoint or hire a committee or investigator to conduct any inquiry or investigation concerning any issues arising under this bylaw or any other bylaw.
- b) If any member school files a written objection to the factual validity of the certification before the conclusion of the period of time to which the period of ineligibility would normally apply, along with the specific, detailed basis for the objection, then a complete investigation shall be conducted by the KHSAA and a ruling shall be issued through the Commissioner's office.
- c) A student is ineligible for athletics in this state if he or she transfers from another state if the student was or would have become ineligible in the state from which he or she transfers.

#### SEC. 5) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

### **BYLAW 7. TRANSFER RULE – FOREIGN EXCHANGE STUDENTS**

#### SEC. 1) FOREIGN EXCHANGE STUDENTS (NONDOMESTIC)

- a) Any student with J-1 or F-1 status (VISA) who initially enrolls into a KHSAA member school and desires participation in sports within the first year of enrollment at a KHSAA member school shall be considered ineligible the varsity (first team) level for the first calendar year following enrollment.
- b) Any student with J-1 or F-1 status (VISA) who initially enrolls into a KHSAA member school and who has been ineligible for an entire calendar year after being enrolled in a high school in Kentucky shall become eligible to represent that school immediately following the conclusion of the one-year period, and remain eligible through graduation while enrolled in that school if compliant with applicable federal student-exchange regulations for the specific VISA and all other KHSAA Bylaws.
- c) Any student with J-1 or F-1 status (VISA) who has not been enrolled for an entire calendar year in a high school in Kentucky and

subsequently changes schools shall have transfer eligibility status considered under the provisions of this bylaw.

- d) Any student with J-1 or F-1 status (VISA) who has been enrolled for an entire calendar year in a high school in Kentucky and subsequently changes schools shall have transfer eligibility status considered under the provisions of Bylaw 6.

SEC. 2) EXCEPTION FOR PLACEMENT THROUGH APPROVED EXCHANGE PROGRAMS UTILIZING A J-1 EDUCATION VISA

- a) APPROVED PROGRAMS- Foreign Exchange Students in possession of a J-1 education Visa attending KHSAA member schools may have the period of ineligibility waived if the student is placed in a KHSAA member school under the auspices of approved student exchange programs. Member student exchange programs (agencies) of the Council on Standards for International Education Travel (CSIET) who are members in good standing with CSIET shall be considered approved agencies. An individual placed by an agency approved by CSIET may be denied eligibility if it is documented that the agency has failed to assign students to schools by a method that ensures that no student, school or interested party has influenced the assignment for athletic or other purposes.

- b) WAIVER OF PERIOD OF INELIGIBILITY- To be considered for a waiver, the following conditions shall exist:

- (1) The student shall comply with all U.S. Immigration and Naturalization Service regulations and placed through an approved program as in Sec. 2(a) above;
- (2) The student shall be in the first year as an exchange student in the United States and placed through an approved program as in Sec. 2(a) above;
- (3) The student shall not be a graduate of the 12th or terminating grade or its equivalent in either the U.S. or his or her home country;
- (4) The student shall have a complete transcript of records that has been translated into English before the request for eligibility;
- (5) The student shall have a J-1 student education visa issued by the U.S. Immigration and Naturalization Service;
- (6) Placement in the KHSAA member school is random, and the student has not been a "direct placement" into a KHSAA member school. For the J-1 visa, a "direct placement" is one in which either the student or the sending organization in the foreign country is a party to an arrangement with any other party, including school personnel, for the student to attend a particular school or live with a particular host family;
- (7) The placement must remain uninterrupted for the entire period during which the student would have been ineligible if the waiver was not granted;
- (8) The student's host family shall not pay any tuition or fee normal to the attendance at the KHSAA member school; all fees shall be paid by the student's family;
- (9) All travel fees shall be paid by the student's family;
- (10) The student's host family from the initial date of entry into the United States through the end of the period as an exchange student shall not include members of the coaching or athletic staff at the KHSAA member school at which participation is desired;
- (11) The student, the Principal or Designated Representative of the member school, and a representative of the placement agency shall sign and attest to certification that the athlete complies with the eligibility rules of the KHSAA and shall not be eligible under any circumstances for more than one year of athletic participation if the first year period of ineligibility is waived; and
- (12) Any payments to the host family by the placing agency shall be made solely by the exchange agency, and in compliance with the regulations and requirements of CSIET.

- c) The facts supporting a waiver under this rule shall be based on the circumstances existing as of the date of enrollment at the new school.

d) Criteria for J-1 Student Enrollment

- (1) Students with J-1 VISAs are not required to pay tuition;
- (2) J-1 programs are authorized by the United States Department of State and additional criteria are listed in the information of that agency at <https://j1visa.state.gov/programs/secondary-school-student>;
- (3) Be at least 15 years of age, but not more than 18 years and six months of age as of the program start date, or not have finished more than 11 years of primary and secondary school, not including kindergarten; and
- (4) Not have previously participated in a secondary school student academic year or semester exchange program or attended school in the United States in either F-1 or J-1 status.

SEC. 3) EXCEPTION FOR PLACEMENT THROUGH APPROVED EXCHANGE PROGRAMS UTILIZING AN F-1 EDUCATION VISA

- a) APPROVED PROGRAMS- Foreign Exchange Students in possession of an F-1 education Visa attending KHSAA member schools may have the period of ineligibility waived in the event that the student is placed in a KHSAA member school under the auspices of approved student exchange programs or a valid F-1 exchange agreement under the auspices of the Department of Homeland Security. Member student exchange programs (agencies) and schools of the Council on Standards for International Education Travel (CSIET) who are members in good standing with CSIET shall be considered approved agencies/schools. An individual placed by an agency/school approved by CSIET may be denied eligibility if it is documented that the agency has failed to assign students to schools by a method that ensures that no student, school or interested party has influenced the assignment for athletic or other purposes.

Other entities may be approved by the Board of Control, but such approval must be granted before the placement of any student in a KHSAA member school. To be otherwise considered for approval by the Board of Control, a foreign exchange program (agency) shall assign students to schools by a method that ensures that no student, school or interested party may influence the assignment for athletic or other purposes and shall formally request approval of the Board of Control through the Commissioner's office.

- b) WAIVER OF PERIOD OF INELIGIBILITY- To be considered for a waiver, the following conditions shall exist:

- (1) The student shall be in compliance with all U.S. Immigration and Naturalization Service regulations and placed through an approved program or school as in Sec. 3(a) above;
- (2) The student shall be in the first and only year as an exchange student in the United States and placed through an approved program as in Sec. 3(a) above;
- (3) The student shall not be a graduate of the 12th or terminating grade or its equivalent in either the U.S. or his or her home country;
- (4) The student shall have a complete transcript of records that has been translated into English before the request for eligibility;
- (5) The student shall have an F-1 student education visa issued by the U.S. Immigration and Naturalization Service and a properly completed I-20;
- (6) When enrolled in a public (A1, B1, A5, D1, F1) school, the student shall be required to pay the public school district the full unsubsidized, per capita cost of providing the education, as reported to the Kentucky Department of Education. The full, unsubsidized per capita cost

of education (for each student) is the district cost of providing education to each student in the school district where the public school is located. When enrolled in a nonpublic (J1, M1, R1) school, the student shall be required to pay the nonpublic school the full amount of the highest listed tuition for attendance at that member school, and shall not be eligible for any merit or need-based aid as defined in Bylaw 11 or any otherwise permitted tuition reduction within the guidelines of the member school;

- (7) The full, unsubsidized, per capita cost of education shall be listed under "tuition" on the student's Form I-20. If the Form I-20 does not include the cost of tuition, the student must have a notarized statement, signed by the designated school official (DSO) who signed the Form I-20, stating the full cost of tuition (unsubsidized per capita cost of education) and that the student paid the tuition (unsubsidized per capita cost of education) in full. The unsubsidized cost payment is mandatory, and school systems cannot waive the requirement. Federal law does not allow a student in F-1 status to attend public secondary school without paying this cost, which must be paid in all cases. Any payments to the local school district for this unsubsidized cost payment shall be made by the student and may not be made by any individual with any direct or indirect connection to the member school;
  - (8) Placement in the KHSAA member school is random, and the student has not been a "direct placement" into a KHSAA member school. For the F-1 visa, a "direct placement" is one who is known to be trying out for/to play an interscholastic varsity sport, or for whom participation in athletics was a known motivating factor at the time of application;
  - (9) The placement must remain uninterrupted for the entire period during which the student would have been ineligible if the waiver was not granted;
  - (10) The student's host family shall not pay any tuition or fee normal to the attendance at the KHSAA member school; all fees shall be paid by the student's family;
  - (11) All travel fees shall be paid by the student's family;
  - (12) No members of the coaching or athletic staff (paid or unpaid) at the KHSAA member school or school system at which participation is desired has had no role in the entry into school including acting as SEVIS local contract or registrar;
  - (13) The student's host family from the initial date of entry into the United States through the end of the period as an exchange student shall not include members of the coaching or athletic staff at the KHSAA member school at which participation is desired; and
  - (14) The student, the Principal or Designated Representative of the member school, and a representative of the placement agency shall sign and attest to certification that the athlete complies with the eligibility rules of the KHSAA and shall not be eligible under any circumstances for more than one year of athletic participation if the first year period of ineligibility is waived.
- c) The facts supporting a waiver under this rule shall be based on the circumstances existing as of the date of enrollment at the new school.

d) Criteria for F-1 Student Enrollment

- (1) F-1 VISA authorized schools are monitored by the Department of Homeland Security;
- (2) Students with F-1 VISAs must pay tuition to attend school if such tuition is charged to students;
- (3) Students with F-1 VISAs must pay tuition based on board policy that is equivalent to the cost of educating the student in the school district with state (if applicable) and local funds;
- (4) Students with F-1 VISAs must be student and exchange visitor program (SEVP) certified and can only attend SEVP-certified schools;
- (5) F-1 students cannot spend a year at one public high school and then transfer to another; and
- (6) As public schools are funded through tax revenue and not tuition, F-1 students attending an SEVP-certified public secondary school must pay the full, unsubsidized per capita cost of attending school for one year.

SEC. 4) EXTENSION OF ELIGIBILITY FOR J-1 OR F-1 STATUS PLACEMENT BEYOND ONE YEAR IF WAIVER GRANTED

Any student having made an election to apply for the waiver of the first year of ineligibility and having been granted a waiver of the normal period of ineligibility under Sec. 1 above shall not be eligible, under any circumstances, for more than one (1) school year while enrolled in grades 9 -12 in Kentucky.

SEC. 52) FOREIGN STUDENTS (NONDOMESTIC) NOT COMING THROUGH EXCHANGE PROGRAMS

- a) Any student who is not from the United States or the District of Columbia and does not have J-1 or F-1 status (VISA) and who initially enrolls into a KHSAA member school and desires to participate in sports at the varsity level Kentucky shall be considered ineligible at the varsity (first team) level for the first calendar year following enrollment.
- b) Any student who is not from the United States or the District of Columbia and does not have J-1 or F-1 status (VISA) and who has been ineligible for an entire calendar year after being enrolled in a high school in Kentucky shall become eligible to represent that school immediately following the conclusion of the one-year period, and remain eligible through graduation while enrolled in that school if compliant with all other KHSAA Bylaws.
- c) Any student who is not from the United States or the District of Columbia and does not have J-1 or F-1 status (VISA) who has not been enrolled for an entire calendar year in a high school in Kentucky and subsequently changes schools shall have transfer eligibility status considered under the provisions of this bylaw.
- d) Any student who is not from the United States or the District of Columbia and does not have J-1 or F-1 status (VISA) who has been enrolled for an entire calendar year in a high school in Kentucky and subsequently changes schools shall have transfer eligibility status considered under the provisions of Bylaw 6.

SEC. 62) DISCRETIONARY EXCEPTIONS FOR WAIVER FOR FOREIGN STUDENTS (NONDOMESTIC) NOT COMING THROUGH EXCHANGE PROGRAMS

- a) ENTIRE FAMILY RELOCATION- The period of ineligibility may be waived if the entire family unit is relocating from a foreign country. In this case, the student(s) may be declared eligible by documenting the move of the permanent residence of the entire family of the student and the student's parents into the school district or defined school attendance area before the enrollment of the student. The facts supporting a waiver under this rule shall be based on the circumstances existing as of the date of enrollment at the new school.
- b) REFUGEE/POLITICAL ASYLUM- The period of ineligibility may be waived if the members of a family from a foreign country are relocating due to a declaration of asylum or seeking refuge due to acknowledged conflict. In this case, student(s) may be declared eligible by documenting the move into the school district or defined school attendance area by the policies of the United States Department of State before the enrollment of the student. The facts supporting a waiver under this rule shall be based on the circumstances existing as of the

date of enrollment at the new school.

#### SEC. 75) SPECIFIC RESTRICTIONS RESULTING IN DENIAL OF WAIVER

A waiver of the period of ineligibility is not required for a student satisfying one of the exceptions in Sec. 2 if documentation exists in the record that the transfer is motivated in whole or part by a desire to participate in athletics at the new school. This documentation of actions occurring anytime after enrollment in grade nine (9) includes but is not limited to:

- a) A coach employed at the receiving school, paid or volunteer at any level, or another employed individual, paid or volunteer at any level, who is acting in a coaching role including instruction or training of any type and who, before the transfer of the student:
  - (1) Coached the student at a former school;
  - (2) Provided sport-specific instruction (paid or unpaid) without the expressed consent of the prior enrolled school;
  - (3) Coached the student on a ~~nonschool~~non-school (i.e., AAU, American Legion, club settings, summer program, etc.) team;
  - (4) Provided general athletic or activities instruction, including weight training and supervised conditioning without expressed permission from the prior enrolled school; or
  - (5) Provided housing or assistance with housing.
- b) The student in question or family, before transferring to the new school:
  - (1) Received impermissible contacts or improper benefits as defined in Bylaw 16;
  - (2) Sought to be coached by the coach(es) at the new school;
  - (3) Expresses dissatisfaction with the philosophy, policies, methods, or actions of a coach or administrator about interscholastic athletics;
  - (4) Sought additional playing time or opportunities or having shown dissatisfaction with the amount of participation or role of participation at former school;
  - (5) Resided with any athletic coach or any other non-relative who is a member of the school athletic or administrative staff or team member (including parents and boosters); or
  - (6) Has had all or part of the housing or residence logistics influenced, coordinated or manipulated by a member of the school athletic or administrative staff or team member (including parents and boosters);
- c) The change in schools is to nullify or circumvent:
  - (1) Documented obligations (including financial obligations) to the sending school;
  - (2) Implementation of Board of Education, School-Based Decision Making or ~~school-imposed~~school-imposed policy which would have resulted in the student's ineligibility at the sending school by KHSAA Bylaws or Competition Rules; or
  - (3) A conflict with the philosophy or action of an administrator, teacher, or coach relating to sports.

#### SEC. 76) ELIGIBILITY OF OTHER FOREIGN STUDENTS

This Bylaw covers only foreign exchange students entering the United States having J-1 or F-1 status. Regulations relating to all other foreign students are contained in Bylaw 8.

#### SEC. 8) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

### **BYLAW 8. ENROLLMENT / TRANSFER OF NON-RESIDENT STUDENT**

#### SEC. 1) NON-RESIDENT STUDENT ELIGIBILITY RESTRICTION

- a) Under KRS 156.070 (2) (i), unless deemed to be eligible by the Ruling Officer or the Commissioner through Bylaw 6, any student who transfers enrollment from a district of residence to a nonresident district under KRS 157.350(4)(b) after enrolling in grade nine (9) and participating in a varsity sport shall be ineligible to participate in interscholastic athletics for one (1) calendar year from the date of the transfer.
- b) Per KRS 157.350 (4) (c), the provisions of subsection (a) above shall not apply to a nonresident pupil who attends a district in which a parent of the pupil is employed.
  - (1) The following definitions and guidelines must be met for a student to be counted as a CDE (child of district employee) student and, therefore, exempt from section 1(a) above, however said students are subject to the provisions of Bylaw 6:
    - a. The parent must be employed, holding an employment contract with the district at a level that requires that person to receive a W-2 and further requires the employee to participate in one of the state retirement systems (TRS, KRS, CERS), and does not include those who do not work enough hours to qualify for those benefits or if their employment is reported on a 1099-MISC.
    - b. The "parent" is defined as a person who has a school-age child who lives in the employee's household, and the employee exercises custodial care and control of the child, including a biological or adoptive parent, step-parent, foster parent, or any person to who the courts have award custodial care of the child.

#### SEC. 2) WAIVER PROVISION

- a) Per statute, the Ruling Officer and the Commissioner shall not adopt administrative procedures that allow for the waiver of this rule.

#### SEC. 3) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including required contest forfeiture.
- b) By statute, the provisions of this bylaw are not appealable.

### **BYLAW 9. BASKETBALL/FOOTBALL CONTESTANT ON OTHER TEAMS, POSTSEASON AND ALL-STAR GAMES**

#### SEC. 1) BASKETBALL

- a) Restrictions from the first day of school through the day before the first permitted day of practice.
  - (1) For purposes of this bylaw, a contest, activity or play shall be considered organized if:
    - a. basketball skills are practiced or refined outside of the high school program and supervised by a third party not affiliated with the

- student's enrolled school where collegiate coaches are not permitted to evaluate;
  - b. preparatory practice(s) are conducted prior to the event;
  - c. teams are assigned in advance of the event and made known to participants or others before arrival;
  - d. a team or playing unit involves three (3) or more members of the same high school team; or
  - e. a team is composed of individuals who previously have played or practiced together as a unit
- (2) During this period, no student who, after enrolling in grade nine (9) has subsequently been a contestant in basketball at any level (grades 9-12) and has eligibility remaining in basketball may not participate in organized play as defined in Sec. 1(a)(1) unless the Board of Control sanctions the event.
- b) Restrictions from the first permitted day of practice through the last scheduled contest, including KHSAA-sanctioned postseason contests
- (1) During this period, no student who, after enrolling in grade nine (9) has subsequently been a contestant in basketball at any level (grades 9-12) and has eligibility remaining in basketball may:
- a. participate in organized play as defined in Sec. 1(a)(1) unless the event is sanctioned by the Board of Control; or
  - b. any event where basketball skills are taught, practiced, refined or evaluated outside of the high school program and supervised by a third party not affiliated with the student's enrolled school, even if collegiate coaches are permitted to be present and evaluating.
- c) Restrictions following the last postseason contest
- (1) Following the team's last scheduled game (including postseason), there are no basketball play restrictions for the student-athletes except the applicable coaching restrictions as detailed in Bylaw 23.
- a) Restrictions from First Day of School through Day Before the First Day of Practice
- (1) From the first day of school through the day before the first legal day of practice, no student, who after enrolling in grade nine (9) has subsequently been a contestant in basketball at that school at any level (grades 9-12) and has eligibility remaining in basketball, may not participate in:
- a. any manner on any nonschool-sponsored team in basketball;
  - b. any all-star game in basketball;
  - c. any type of organized competition in basketball or variation of basketball except competition that meets the camp restrictions as detailed below in subsection (2);
  - d. sports-specific instruction by a member of a member school coaching staff or another individual with a direct connection to a member school without the documented authorization of the student's enrolled school Principal or Designated Representative; or
  - e. any other event not sanctioned by the Board of Control.
- (2) Permissible exceptions to Sec. 1(a)(1) above for competition by males during this period shall include:
- a. camps that are held on the campus of an NCAA or NAIA member institution or conducted by a single NCAA or NAIA member institution within a 100-mile radius of the NCAA or NAIA member institution's campus, when the only available coaches in attendance for evaluation are the employed coaches of that institution; and
  - b. attendance at a one-day exposure event during the period beginning with the first date of the NCAA men's recruiting period (contact and evaluation periods) and through October 14 and only for events solely funded by the student and his family that cannot extend over multiple days.
- (3) Permissible exceptions to Sec. 1(a)(1) above for competition by females during this period shall include:
- a. camps that are held on the campus of an NCAA or NAIA member institution or conducted by a single NCAA or NAIA member institution within a 100-mile radius of the NCAA or NAIA member institution's campus, when the only available coaches in attendance for evaluation are the employed coaches of that institution;—
  - b. permitted evaluations held at nonscholastic women's basketball events during contact periods designated for permissible evaluation by NCAA coaches.
  - c. attendance at a one-day exposure event during the period beginning with the first date of the NCAA women's recruiting period (contact and evaluation periods) and through October 14 and only for events solely funded by the student and her family that cannot extend over multiple days.
- b) Restrictions from First Legal Day of Practice through the Last Scheduled Contest
- (1) From the first legal day of practice through the last scheduled contest played in basketball (including KHSAA-sanctioned postseason contests) by the school, no student who, after enrolling in grade nine (9) has been a contestant in basketball at that school at any level (grades 9-12) and has eligibility remaining in basketball, may participate in any manner on any nonschool-sponsored team in basketball; in any all-star game in basketball; or any type of organized competition in basketball or variation of basketball unless it has been sanctioned by the Board of Control.
- c) Restrictions following the End of Season
- (1) Following the team's last scheduled game (including postseason), there are no restrictions on play in basketball for the student-athletes except the published restrictions in Bylaw 23.

## SEC. 2) FOOTBALL

- a) Restrictions from First Day of Practice through Last Scheduled Contest
- (1) From the first day of practice with the school through the last scheduled contest played in football (including KHSAA-sanctioned postseason contests) by the school, no student who, after enrolling in grade nine (9) has subsequently been a contestant in football at that school, at any level (grades 9-12) and has eligibility remaining in football may participate in:
- a. any manner on any nonschool/non-school sponsored team in football;
  - b. any all-star game in football; or
  - c. any type of organized competition in football or variation of football unless it has been sanctioned by the Board of Control.
- b) Restrictions following the End of Season
- (1) Following the team's last scheduled game (including postseason), there are no restrictions on play in football for the student-athletes

except the published restrictions on the issuance of equipment detailed in Bylaw 23.

#### SEC. 3) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

### **BYLAW 10. AMATEUR/AWARDS**

#### SEC. 1) AMATEURISM AND AMATEUR STATUS

- a) To remain eligible, a student who represents a member school in an interscholastic sport shall be an amateur (and maintain amateur status) in that sport.
- b) An amateur athlete is one who engages in athletic competition solely for the physical, mental, social, and pleasure benefits derived from said participation and not material gain.
- c) An athlete forfeits amateur status and athletic eligibility in a sport by:
  - (1) Competing for money (cash) or other monetary compensation (allowable travel, meals and lodging expenses may be accepted) including any cash or cash equivalent item (i.e., an item that is negotiable for cash or other services, benefits or merchandise) for athletic participation;
  - (2) Receiving any award or prize of monetary value not approved within the permissible awards without immediate restitution by the student-athlete when the violation is detected;
  - (3) Accepting gift certificates and merchandise items that cannot be properly personalized;
  - (4) Receiving money or other gifts of monetary value not specifically approved by Sec. 2 of this rule;
  - (5) Capitalizing on interscholastic athletic fame by the use of a specific athlete(s) likeness with any use of school trademarks, uniforms, copyrights, including facilities, to promote a specific business or organizational entity including expressly or implicitly endorsing commercial products or services;
  - (6) Failing to return player equipment or uniforms issued by a school team when the season for that sport concluded, or when the student's continued participation on such team concluded;
  - (7) Signing a professional playing contract in that sport; or
  - (8) Accepting more than a nominal standard fee or salary (based on the prevailing market rate based on a comparison with student athlete of similar skill and experience in that sport) for instructing, supervising or officiating in an organized youth sports program or recreation, playground, or camp activities. "Organized youth sports program" includes both school and ~~nonschool~~non-school programs.

#### SEC. 2) AWARDS AND LIMITATIONS

- a) This bylaw governs all awards received by a student-athlete while enrolled in a member school or awards received before enrollment.
- b) Cash or any other award that an individual cannot receive under these rules may not be forwarded in the individual's name to a different agency or individual.
- c) The following are permissible awards:
  - (1) Awards for participation in special events (postseason tournaments) and established regional or national recognition awards (Mr./Miss Basketball, All-State, etc.) may be presented only by the management of the event, awards program, or by a school that has had, or will have, a team or individual participating in the event or sport, subject to the limitations herein;
  - (2) An organization, business firm or other outside agency may recognize a student-athlete's outstanding performance in a particular contest or during a particular time by presenting an award, subject to the limitations herein;
  - (3) Awards presented by a member school conference, or approved agency shall be uniform for all team members receiving the award;
  - (4) Any award received from a source other than the member school for competition while representing the member high school during the season as defined by Bylaw 23 that does not exceed a value of ~~\$500~~\$300;
  - (5) Any award presented by the member school or by the Association for participation in KHSAA sponsored postseason events;
  - (6) Any award received by a student-athlete participating in an event while not representing the school at any time that conforms to the regulations of the recognized amateur athletic organization(s) associated with the event. If no limit exists for the amateur organization, the limit shall be ~~\$500~~\$300; and
  - (7) A scholarship award to attend an institution of higher education after high school paid directly to the institution.
- d) The following are impermissible awards:
  - (1) Cash, gift certificates and merchandise items that cannot be properly personalized;
  - (2) Any award or prize of monetary value not approved within the permissible awards and
  - (3) An improper benefit as detailed in Bylaw 16, Sec. 1(b).
  - (4) A scholarship award to attend an institution of higher education after high school not paid directly to the institution.
  - (5) Any otherwise permissible award that exceeds the limitations of Sec. 2(c).

#### SEC. 3) RESTRICTIONS AND ALLOWANCES ON THE USE OF NAME, IMAGE AND LIKENESS BY PARTICIPANTS AND SCHOOLS

##### a) Definitions used in this section:

- (1) "Compensation" means anything of value, monetary or otherwise, including but not limited to cash, gifts, in-kind items of value, social media compensation, payments for licensing or use of publicity rights, payments for other intellectual or intangible property rights under federal or state law, and any other form of payment or remuneration, but shall exclude the payment of wages and benefits to a student athlete for work actually performed, but not for athletic ability, or participation at a rate commensurate with the prevailing rate for similar work in the locality of the member school;
- (2) "Name" means the first, middle, or last name, or nickname of the student athlete when used in a context that reasonably identifies the student athlete with particularity, which may include a team number, symbol, logo, or brand;
- (3) "Image" means a picture or video of the student athlete;
- (4) "Interscholastic sport" means a sport played between educational institutions that are not community colleges, colleges, or universities;
- (5) "Likeness" means a physical, digital, or other depiction or representation of the student athlete;
- (6) "Prevailing market rate" means a rate that is tethered to the value of the consideration the student athlete that is reasonable based



on a comparison with students and student athletes in that area;

(7) "Student-athlete" means an individual who is eligible to attend a member school and engages in, is eligible to engage in, or may be eligible in the future to engage in, any interscholastic or intercollegiate sport. "Student-athlete" does not include an individual permanently ineligible to participate in a particular interscholastic or intercollegiate sport for that sport.

(8) "School Intellectual property" means trademarks (past and present, to include official and unofficial logos whether officially filed or not), school owned or other facilities regularly utilized for practice of competition, school uniforms, school identifying apparel (whether issued by the school or not), and copyrights;

(9) "Association intellectual property" means the logos (past and present, to include official and unofficial logos whether officially filed or not) of the KHSAA or any of its events; including past audio, video and still images.

b) Restriction on Member Schools of the KHSAA regarding compensation

(1) No member school shall grant a student athlete the right to use the member school's intellectual property, such as trademarks, school uniforms, and copyrights, in the student's earning of compensation through name, image, and likeness activities.

(2) No student-athlete shall use such intellectual property in earning compensation through name, image, and likeness activities.

c) Clarifications for this section:

(1) It is not a violation of Bylaw 10 and its amateur provisions for an enrolled student-athlete to receive compensation for:

a. work at camps, clinics and instruction that is paid at a prevailing market rate;

b. product or business endorsements not using the intellectual property of a member school;

c. compensation for activities at a prevailing market rate for activity using the name, image and likeness that does not utilize school or association intellectual property;

d. compensation for social media activities that do not utilize school or association intellectual property.

(2) It is a violation of Bylaw 10 for any student-athlete to receive compensation directly related to specific ability, performance or contest results (actual or speculative) or to receive compensation in violation of Sec. 1 or Sec. 2 above.

(3) The Board of Control and the Commissioner shall develop and maintain policies surrounding businesses that may be involved with in the compensation of student-athletes guided by existing policies relative to advertising and sponsorship sales by the Association, and shall regularly communicate this information to the member schools for distribution.

SEC. 4) PENALTY

a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.

b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

## BYLAW 11. FINANCIAL AID

SEC. 1) DEFINITIONS FOR THIS BYLAW

a) Tuition- means the amount of necessary fees, costs and other charges to attend a member school as determined by that member school's published scale of charges. The tuition at the member school shall be the same for all students in like situation irrespective of participation in athletics and shall include applicable room and board expenses.

b) Classification of Schools- means the classification of the member schools as follows:

(1) A1- District operated general program or multi-program schools;

(2) A5 (District-operated alternative education program with no definable attendance boundaries designed to remediate academic performance, improve behavior, or provide an enhanced learning experience. This designation should only be used for offsite alternative education programs and the students may not be A1 enrolled at any other school).

(3) B1 Laboratory or training school operated by college or university)

(4) (2)-D1- Kentucky Department of Education operated schools (Blind and Deaf);

(5) (3)-F1- Federal Dependent Schools;

(6) (4)-J1- Roman Catholic schools;

(5) (7) M1- Other Religious schools and

(6) (8) R1- Private nonchurch related schools.

c) Public Schools- means the member schools receiving funding from the Kentucky Department of Education or comparable federal sources. Public schools shall include the member schools which are classified as A1, A5, B1, D1, or F1.

d) Nonpublic Schools- means the member schools not receiving funding from the Kentucky Department of Education or comparable federal sources. Those schools shall include the member schools which are classified as J1, M1, and R1.

e) Nonpublic School Zone- means the zone to which each nonpublic school is assigned. The four current nonpublic school zones are Covington, Lexington, Louisville, and Owensboro. These nonpublic school zones shall be comprised of the counties contained in the geographic alignment related to the archdiocese of the same name.

f) Nonpublic School Governing Board- means the entity having oversight over the member school. For purposes of this bylaw, the "governing board" of a nonpublic school shall be determined by the school type. For J1 schools, the "governing board" shall be the archdiocese and geographic references shall be the counties included in the nonpublic school zone of the school. For the R1 and M1 schools, the "governing board" shall be as defined by the governance structure of the institution.

g) Immediate Family- means the student and the student's father, mother, brother, sister, step-father, step-mother, step-brother, step-sister, husband, wife, aunt, uncle, grandparent.

h) Financial Aid- means any and all aid given to a student which reduces tuition, including awards, grants, work-study, reductions, and waivers.

i) Need-Based Aid- means the amount of financial aid that an independent financial analysis of the student's financial aid application demonstrates that the student needs to pay tuition to attend a member school, provided the analysis is performed by an agency approved by the Board of Control.

j) Merit Aid- means financial aid awards given by the member school based solely on academic/test performance which are available to the entire student body through a competitive application process and that the selection of the recipient(s) is based on published objective



criteria which may not include athletic achievement or ability.

- k) Merit Aid Test- means the academic assessment or placement test approved by the Board of Control before its administration.
- l) Merit Aid Test Window- means the range of dates submitted by each member school for the administration of the merit aid test.
- m) Financial Records- means the records related to any financial aid analysis of the student, including the immediate family's records of the method and sources for all tuition payments.

#### SEC. 2) IMPERMISSIBLE FINANCIAL AID

A student shall be ineligible to participate in interscholastic athletics if the student:

- a) Receives financial aid beyond the limits defined in Sec. 1(a) except for merit and need-based aid allowed under this bylaw, and waivers of tuition for nondomestic students meeting all federal laws and regulations who are ruled eligible under Bylaw 7 or Bylaw 8;
- b) Receives merit aid based on an unapproved merit aid test;
- c) Receives merit aid based on a merit aid test not administered on an approved merit aid test date;
- d) Receives merit aid greater than twenty-five percent (25%) of the tuition at the member school;
- e) Is more than sixty (60) days deficient in the payment of tuition, necessary fees, costs and other charges for attending a member school without corresponding documentation and revised needs analysis form;
- f) Receives financial aid that is not available to the entire student body by published objective criteria;
- g) Receives financial aid from a funding source that is not under the custody and control of the member school or its governing board;
- h) Receives any financial aid other than the permitted need-based aid or merit aid detailed above from a member school, any other entity governed by that member school's governing board or any representatives of the member school;
- i) Receives any financial aid that is indirectly or directly related to athletic achievement or ability;
- j) Has any part of the financial obligation to the member school paid directly or indirectly by individuals outside of the student's immediate family; or
- k) Does not agree to complete disclosure of financial records as defined in this bylaw upon request of the KHSAA and its officials, employees, and agents.

#### SEC. 3) FINANCIAL AID RESTRICTIONS AND REPORTING

All member schools shall annually report detailed financial aid information to the KHSAA including:

- a) Tuition schedule or other fees applicable to the student body at the member school;
- b) The merit aid test being utilized by the school and the merit aid test date; and
- c) A detailed listing of the amount of financial aid awarded by the member school including:
  - (1) The need-based aid each student-athlete is eligible to receive based on the report of the approved independent agency;
  - (2) The merit aid given to each student and the qualifying score used to make the determination;
  - (3) The amount of need-based aid awarded to each student; and
  - (4) A specific listing of the sports in which each student participates.

#### SEC. 4) SPECIAL PROGRAM REVIEW PROCESS

A member school may petition the Board of Control for approval of a specific program existing prior to the adoption of this rule or a program that can be documented to be unrelated to athletics that does not create an advantage to the school and provided that program is available to all students within the school based on objective criteria.

#### SEC. 5) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

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### BYLAW 12. PHYSICAL EXAMINATION, PARENTAL CONSENT AND INSURANCE

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#### SEC. 1) PHYSICAL EXAMINATION AND PARENTAL CONSENT

- a) The Superintendent or Principal shall have each student who is trying for a place as a participant on a sport or sport-activity team present a physician's certificate signed by a physician, physician's assistant, advanced practice registered nurse, or chiropractor (if performed in the scope of practice as defined in KRS Chapter 312) which shall state that he or she is physically fit to participate without undue risk.
- b) The parent's consent for the child's participation and acknowledgment of receipt of the eligibility rules as promulgated by the Association and Kentucky Board of Education regulations in writing shall be required on KHSAA Form GE04.
- c) The permission shall acknowledge that the student and the parents are aware of the education material available from the KHSAA, Centers for Disease Control, and other agencies regarding the nature and risk of concussion and head injury, including the continuance of play after a concussion or head injury.

#### SEC. 2) REQUIREMENT FOR INSURANCE

- a) A student, before participation or trying for a place on a sports or sport-activity team shall have in place medical insurance with coverage limits up to the deductible of the KHSAA Catastrophic Insurance program, and that insurance shall remain in force throughout participation.
- b) It shall be the responsibility of each member school to ensure and certify that each student has insurance coverage throughout the school year.

#### SEC. 3) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

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### BYLAW 13. AGREEMENT REGARDING PROFESSIONAL BASEBALL CONTRACTS

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#### SEC. 1) RESTRICTIONS ON SIGNING A PROFESSIONAL CONTRACT

- a) A student of a KHSAA member school shall not sign a professional baseball contract until the day following his graduation, or if he has left school, until the day following the graduation of his class; nor shall any representative of professional baseball initiate or participate in any negotiations which would violate the student's high school athletic eligibility; except that a student that has been out of school one

year or longer may, with the consent of his or her parents, apply to the Major League Baseball Commissioner for permission to sign a contract and if in the judgment of the Major League Baseball Commissioner, the circumstances justify it, he shall approve the application and so notify all major league baseball clubs.

- b) A player may be signed to a professional contract fifteen (15) days after the day of the Major League Baseball Commissioner's notice.
- c) Any school whose employee or official encourages or collaborates in negotiations that violate this agreement shall be penalized in accordance with Bylaw 27.

#### SEC. 2) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

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### **BYLAW 14. OTHER ELIGIBILITY REQUIREMENTS AND REGULATIONS**

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#### SEC. 1) GRADUATES AND COLLEGE STUDENTS

- a) Any student who has graduated from a secondary school, or who has ever played on a college team, is thereafter ineligible to play on a high school team unless said student is properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky Acts (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year.
- b) In the case of a student properly and timely designated under Chapter 108 (SB128) of the 2021 Kentucky General Assembly (Supplemental School Year Program (SSYP) and permitted the SSYP during the 2021-22 school year, said student shall be eligible according to all other bylaws.

#### SEC. 2) PRACTICE OF INELIGIBLE STUDENTS

- a) A student ineligible by any of Bylaws 2 through 14 may not participate in varsity competition in the defined sports at the varsity level.
- b) A student ineligible under the provisions of Bylaw 4, Sections 1(a), 1(b); or Bylaws 12, 13, or 14; and those students failing to meet the requirements of the Competition rules related to safety regulations as defined may not practice with the high school team at any level or participate in non-varsity competition.
- c) A student ineligible under the provisions of Bylaw 4, Section 3 may not participate in non-varsity competition.
- d) All other practice by ineligible student-athletes who are otherwise permitted to be on the sport or sport-activity roster of the member school shall be determined by the member school if applicable through these and other regulations.

#### SEC. 3) ASSUMED NAME

If a player enters a contest under an assumed name or when not properly certified, he or she shall be permanently ineligible, and his or her school shall be penalized in accordance with the provisions of Bylaw 27.

#### SEC. 4) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility.
- b) Appeals or other considerations under this bylaw shall be considered Hearing Officer matters under the KHSAA Due Process Procedure.

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### **BYLAW 15. REQUIREMENT FOR GENDER-BASED PARTICIPATION**

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#### SEC. 1) DESIGNATION OF SPORT LEVELS

- a) Notwithstanding KRS 156.070(2)(c) and in compliance with KRS 156.070(2)(g), all athletic teams for sports and sport-activities for KHSAA member schools participating in grades 9-12 for those students enrolled in grades 7-12 shall be designated as Boys/Coed or Girls.

#### SEC. 2) GENDER DETERMINATION FOR SPORT AND SPORT-ACTIVITY PARTICIPATION

- a) The sex of a student for the purpose of determining eligibility to participate in an athletic activity or sport shall be determined by:
  - (1) A student's biological sex as indicated on the student's original, unedited birth certificate issued at the time of birth; or
  - (2) An affidavit signed and sworn to by the physician, physician assistant, advanced practice registered nurse, or chiropractor that conducted the annual medical examination required by KRS 156.070(2)(3) under penalty of perjury establishing the student's biological sex at the time of birth;
- b) An athletic activity or sport designated as "girls" for students in grades six (6) through twelve (12) shall not be open to members of the male sex.
- c) Nothing in this section shall be construed to restrict the eligibility of any student to participate in an athletic activity or sport designated as "boys" or "coed."

#### SEC. 3) SUPERSEDE BY COURT OF COMPETENT JURISDICTION

- a) In the event an order of a court of competent jurisdiction were to deem the provisions of KRS 156.070(g) to be stayed or otherwise eliminated, the Association policy would revert to the currently applicable provisions in force for the National Collegiate Athletic Association (NCAA) until such time as alternative policies could be appropriately promulgated.

#### SEC. 4) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including contest forfeiture.
- b) By statute, the provisions of this bylaw are not appealable.

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### **BYLAW 16. RECRUITMENT/UNDUE INFLUENCE**

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#### SEC. 1) PROVISIONS ON RECRUITING/UNDUE INFLUENCE

- a) A pupil (domestic or foreign) at any grade level shall not be recruited to a member school of the KHSAA to participate in athletics. Recruiting is defined as an act, on behalf of, or for the benefit of, a school, including impermissible contact, which attempts to influence a student to transfer to a member school to participate in athletics, including the offer of improper benefits not available to all members of the student body.
- b) It shall also be defined as recruiting to provide improper benefits not available to all members of the student body to an already enrolled student to influence that student to remain at a member school including recruitment under the guise of academics.
- c) An athletic coach or any other member of the school staff or team member (including parents and boosters) shall not influence a student

even if the student, his or her parents or any intermediary from another school, makes the initial contact. In this situation, a coach or staff member (paid or unpaid) should immediately refer the person(s) to the school Principal or Designated Representative.

- d) Influencing a student shall include the promise or instilling the expectation of an athletic advantage, playing time, employment of the student or the student's parents or relatives, housing for the student or the student's parents, scholarships or financial aid for which other members of the student body are not generally eligible, providing other improper benefits, making improper contacts or any other material or athletic reward for which other members of the student body are not generally eligible.
- e) A school official utilizing an intermediary including a peer, another school employee, a student, a parent or a citizen, to recruit a student-athlete shall be in noncompliance.
- f) An individual with a connection to a member school shall not give or promise a prospective or currently enrolled student-athlete compensation for the use of the name, image, or likeness of to recruit or induce the athlete to enroll at any member school.
- g) An individual with a connection to a member school shall not give or promise compensation for the use of an athlete's name, image, or likeness;

#### SEC. 2) PENALTY

- a) Any representative of a member school knowingly allowing the recruitment of a student to participate in athletics or who should have known of this recruitment shall be guilty of willful neglect of duty, misconduct, or breach of contract.
- b) This shall apply not only to coaches but also to personnel supervising coaches, including the Designated Representative, an athletic director, an assistant principal, Principal or Designated Representative, an assistant Superintendent, a Superintendent or a school board member.
- c) This requirement shall also apply to students or their parents.
- d) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including contest forfeiture.
- e) Appeals or other considerations under this bylaw shall be considered Board matters under the KHSAA Due Process Procedure.

### **BYLAW 17. CERTIFICATION OF ELIGIBILITY**

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#### SEC. 1) VERIFICATION OF ELIGIBILITY

- a) The Principal or Designated Representative of the school shall be responsible for certifying the eligibility of all contestants.
- b) Before certifying the eligibility of a player, a Principal or Designated Representative shall verify the player's age and all other requirements contained in these Bylaws.
- c) The statement of facts concerning a player on the eligibility list of his or her first year of competition shall be considered authoritative and may not be changed in later eligibility lists for that year or in later years except to carry out the purposes of the Bylaws in providing a cumulative record, or, when authorized by the Commissioner to correct an error.
- d) Before the certification of the eligibility of a student, the Principal or Designated Representative shall have on file the physician's certificate, the parental consent, and the parental acknowledgment required by Bylaw 12.

#### SEC. 2) DUTY OF A NEW PRINCIPAL OR DESIGNATED REPRESENTATIVE

A new Principal or Designated Representative, before certifying to the eligibility of his or her players, if there is a reason to question any of the information shall secure from the Commissioner's office a copy of the original certification for that player.

#### SEC. 3) ANNUAL PARTICIPATION LIST

- a) Each Principal or Designated Representative of a member school shall submit to the Commissioner at the end of the school year (not later than May 30) a list of the names of all students who participated in any first team contest in any sport during the season.
- b) This participation list shall be submitted on a form supplied by the Association, and shall be completed in its entirety for each student.

#### SEC. 4) PENALTY FOR CERTIFICATION OF INELIGIBLE PLAYER

- a) If any school plays an ineligible player when the facts were available and could have been known to a Principal or Designated Representative, that school shall be penalized in accordance with the any or all of the provisions of Bylaw 27.
- b) Appeals or other considerations under this bylaw shall be considered Board matters under the KHSAA Due Process Procedure.

### **BYLAW 18. SUPPLYING INFORMATION AND REPORTS**

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#### SEC. 1) SUBMISSION OF REQUESTED INFORMATION

- a) A Superintendent, Principal or Designated Representative or student, shall, when requested, supply the Commissioner with any information related to the athletic program at a member school.
- b) A failure to comply within a reasonable time may forfeit the school's membership in the Association, or the school may be penalized in accordance with approved Association penalty codes.

#### SEC. 2) ANNUAL CERTIFICATION

- a) Each member school shall annually certify that it will comply with any and all of the rulings of the Commissioner, Assistant Commissioners, Hearing Officer and Board of Control as they relate to the athletic program at a member school.
- b) This compliance shall include student eligibility matters, Board policy directives related to health and safety of student-athletes, and other programs as may be instituted by the convened Board of Control.

#### SEC. 3) REQUIRED REPORTS

- a) Each Principal or Designated Representative shall file with the Commissioner, during, or at the end of each school year, all participation lists and all other reports required by the Association.
- b) A membership certificate shall not be issued to any school until the provisions of this bylaw have been fulfilled.

#### SEC. 4) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter,

including contest forfeiture.

b) Appeals or other considerations under this bylaw shall be considered Board matters under the KHSAA Due Process Procedure.

## **BYLAW 19. COMPARABLE OPPORTUNITIES**

### **SEC. 1) REQUIREMENT FOR MEMBER SCHOOLS TO SPONSOR**

- a) If a member school sponsors or intends to sponsor an athletic activity that is similar to a sport for which NCAA members offer an athletic scholarship, the school shall sponsor the athletic activity or sport for which the scholarships are offered.
- b) The athletic activity that is similar to sports for which NCAA members offer scholarships is Girls' fastpitch softball as compared to slow pitch.

### **SEC. 2) REQUIREMENTS TO DEMONSTRATE ATTEMPTS TO SPONSOR:**

- a) To qualify as having "sponsored" a sport, a school shall be able to demonstrate the following:
  - (1) If similar versions of a particular sport exist and there are differences in the scholarship opportunities at the NCAA level in that sport, a survey shall be taken of the student population at reasonable times and places to determine the level of interest in the sport(s); and
  - (2) If that survey reveals sufficient interest to field the normal squad required for play in the particular sport, and if any version of the sport is to be played, the school shall make facilities, staff, and other allowances to properly field a team in the version of the sport for which the NCAA members offer scholarships.

## **BYLAW 20. OFFICIALS DIVISION OF THE ASSOCIATION**

### **SEC. 1) OFFICIALS WHO LICENSE:**

Any person who officiates in baseball, basketball, field hockey, football, soccer, softball (fast pitch), swimming, volleyball and wrestling in grades 9 through 12 between member schools of the Association shall be licensed by the Commissioner and shall carry an official card indicating that licensing.

### **SEC. 2) REQUIREMENT TO USE LICENSED OFFICIALS**

- a) Only officials licensed with the Officials Division of the Association shall be assigned or employed to officiate in baseball, basketball, field hockey, football, soccer, softball, volleyball or wrestling in all competition involving grades nine (9) through twelve (12).
- b) The Commissioner may approve exceptions to this policy in writing.

### **SEC. 3) OFFICIAL SCRATCHES**

- a) A member school shall have the privilege of scratching a limited number of officials (scratches) that it does not desire to have as contractors on the athletic contests of that school.
- b) The ~~amount~~ number of scratches per school/coach is determined by the Regional Policy Board and by policies adopted by the Board of Control.

### **SEC. 4) RULES CLINICS**

Each official licensed with the KHSAA shall annually attend/complete at least one rules interpretation clinic (in person or online) conducted by representatives of the KHSAA in the sport in which he or she is licensed.

### **SEC. 5) CANCELLATION OF OFFICIATING LICENSE**

The KHSAA may cancel or refuse the license renewal of any official in any sport for cause as detailed in the KHSAA Officials Guidebook and Board of Control Policies.

### **SEC. 6) ACCEPTANCE OF OFFICIATING ASSIGNMENTS**

- a) An official shall accept assignments for contests in grades 9-12 in the amount of time and in the manner prescribed by the local officials association to which he or she belongs.
- b) The penalty for an official's failure to work an assigned game, unless providentially prevented from doing so, may be cause for up to a one-year suspension in that sport.

### **SEC. 7) VIOLATION OF ASSIGNING CONTRACTS**

The Board of Control Policies shall protect both the officials and the schools against violations related to assignments.

### **SEC. 8) LOCAL POLICY BOARDS/COMMITTEES**

The Commissioner may establish as many bureaus as deemed necessary in each sport to assign officials to games in accordance with the Federal Court Decree of 1971 and policies adopted by the Board of Control.

### **SEC. 9) GOVERNANCE**

The Officials Guidebook and the Board of Control Adopted Policies and Procedures shall govern all officials licensed with the KHSAA.

### **SEC. 10) COACHES/OTHERS CONNECTED NOT TO OFFICIATE**

Coaches or persons connected with the competing schools shall not officiate at contests unless the written consent of all competing schools is given.

### **SEC. 11) PENALTY**

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility or contest forfeiture.
- b) Appeals or other considerations under this bylaw shall be considered Board matters under the KHSAA Due Process Procedure.

## **BYLAW 21. PROTESTS**

### **SEC. 1) LIMITATIONS ON PROTESTS OF CONTESTS**

- a) Protests against the judgment decisions of contest officials made during a game or meet, including ejection of a player or student-athlete, shall not be considered.
- b) In accordance with adopted policy, a video may be reviewed solely for the purpose of potential player misidentification, non-judgement misapplication of playing rules or a formal request by contests officials for help in identifying individuals when a fighting or other egregious situation occurs.

### **SEC. 2) SPORTSMANSHIP OBLIGATION**

- a) It is the clear obligation of Principals, Designated Representatives, Superintendents, coaches, faculty members, boards of education, and all official representatives of member schools to practice the highest principles of sportsmanship and the ethics of competition in all

- interscholastic relationships with fans, officials, players, coaches, official representatives of member schools, and the general public.
- b) The Commissioner and the Board of Control shall have the full authority to suspend the coach, student, or any member school whose representatives may be convicted on competent evidence of the violation of this obligation.
- c) Any violation of this rule in any interscholastic contest shall be immediately reported to the Commissioner's office by the Principal or Designated Representative of the member school(s) involved, and by the game officials who work in the contest.
- d) The schedule of the contest(s) for a player or coach to be suspended shall be set by the schedule at the time of the ejection and contest(s) may not be added or deleted after the suspension to alter the contests during which the penalty is then served.

**SEC. 32) ILLEGAL EQUIPMENT/VIDEOTAPING**

- a) It shall also be considered a violation of this rule if any school or school representative(s) uses or allows the use of illegal equipment which gains a competitive advantage in the contest and which is expressly prohibited by the rules adopted for that sport.
- b) This shall also include the on-site recording of past or future opponents in any electronic form without the expressed consent of all involved teams.
- c) A violation of this provision may result in penalization by the Commissioner's office in accordance with the provisions of this bylaw and in accordance with KHSAA Bylaw 27.

**SEC. 43) REQUIREMENT FOR REINSTATEMENT**

- a) Any student, coach, or official team representative ejected from an interscholastic contest due to a violation of this obligation shall be disqualified from athletic competition until reinstated by the Commissioner or one of the Assistant Commissioners.

**SEC. 54) REPORTING REQUIREMENT AND PERMANENT SUSPENSION**

- a) The name of the student or coach shall be reported to the Commissioner's office by the Principal or Designated Representative of the member school that student attends.
- b) When an official disqualifies a student or coach, he or she shall report the disqualification to the Principal or Designated Representative of the member school and to the KHSAA office.
- c) If the Commissioner finds upon investigation that the offense was sufficiently serious, the offender shall be permanently disqualified.

**SEC. 6) PENALTY**

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including contest forfeiture.
- b) The provisions of this bylaw are not appealable with the exception of Sec. 5(c) which shall be considered Board matters under the KHSAA Due Process Procedure.

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**BYLAW 22. CONTESTS, SANCTIONS, RULES, FORFEITURES, FACULTY TO ACCOMPANY**

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**SEC. 1) CONTESTS AGAINST IN-STATE OPPONENTS**

- a) KHSAA member schools may only compete in contests in KHSAA-sanctioned sports against:
  - (1) Schools located in Kentucky that are current members of the KHSAA; and
  - (2) Students of a non-member at-home private school, or team of students from non-member at-home private schools provided the non-member at-home private schools, and students comply with the following:
    - a. A non-member at-home private school's team and students shall comply with the eligibility rules for student-athletes, including Bylaws 2, 3, 5, 7, 8, 10 and 12;
    - b. A coach of a non-member at-home private school team shall comply with all of the provisions of Bylaw 25;
    - c. This provision shall not allow a non-member at-home private school's team to participate in a sanctioned district, region, section, semi-state or state tournament as sanctioned by the KHSAA; and
    - d. This provision does not allow eligibility for a recognition, award, or championship sponsored by the KHSAA.
- b) Any KHSAA member school that engages in an athletic contest in a KHSAA-sanctioned sport with a school, not in compliance with Sec. 1(a) above shall be subject to all penalties contained in Bylaw 27.
- c) Any student not eligible to represent a KHSAA member school at the varsity level shall not participate in any varsity event managed by a KHSAA member school.
- d) All contests within Kentucky played by KHSAA member schools in a KHSAA-sanctioned sport shall be governed by the rules and regulations established by the Board of Control. Approval for any exemptions shall come through the Commissioner.

**SEC. 2) CONTESTS WITH SCHOOLS FROM OTHER STATES, CANADA AND MEXICO**

- a) Any student not eligible to represent a KHSAA member school at the varsity level shall not participate in any varsity event managed by a school in another state.
- b) Member schools of the KHSAA shall adhere to all restrictions contained in the National Federation of State High School Associations' sanctioning policy when playing any contest or scrimmage against an out-of-state opponent (including Canada and Mexico) in a KHSAA-sanctioned sport.
- c) All contests within Kentucky in a KHSAA-sanctioned sport against schools from out of state that are played by KHSAA member schools shall be governed by the rules and regulations established by the Board of Control. Approval for any exemptions shall come through the Commissioner.
- d) The KHSAA member school is responsible for ensuring the legality of the opponents and that the procedures of the NFHS sanctioning policy are followed.

**SEC. 3) FOREIGN TEAMS**

- a) KHSAA member schools may compete in contests against schools from foreign countries other than Canada and Mexico provided such contest are properly sanctioned through the National Federation of State High School Associations' sanctioning policy if such sanction is required.
- b) KHSAA member schools may not compete in contests against non-school teams from foreign countries or those listed as a club team on any international registry.
- c) The KHSAA member school is responsible for ensuring the legality of the opponents and that the procedures of the NFHS sanctioning

policy are followed.

#### SEC. 4) CONTRACTS

- a) Official written contracts supplied by the office of the Commissioner (or approved electronic substitutes) shall be used for all contests between members of the Association, and the contract shall include statements to the effect that contracting parties are members of the Association.
- b) The Association shall not undertake to enforce oral contracts or oral agreements to changes in written contracts, or contracts that do not use the official written contract form.
- c) The recipient of a contract for an athletic contest between two member schools of the KHSAA shall return the contract, either signed or unsigned, to the sender within thirty (30) days after having received it. The contract shall become void if not returned within this period.
- d) All contracts between member schools shall contain a specific date for each contest covered in the contract. A contract in which the words "corresponding date" appears, rather than a specific date, shall not be enforced.
- e) The Superintendent, Principal, or Designated Representative shall countersign all contracts to engage in interscholastic contests. Contracts signed by any other individual will not be enforced by the KHSAA.
- f) Provisions may be made for a forfeit fee to be paid by the school that fails to follow the terms of a contract. The Commissioner shall suspend from the Association a school that fails to pay during the same season a stipulated forfeit fee, and the suspension shall remain in effect until the Commissioner or the Board of Control removes it.
- g) Schools in districts that vote to seed regular season play shall by that action, be entering into a contract, even if a written contract is not executed. Schools agreeing to participate in football postseason playoffs shall, by that action, be entering into a contract, even if a written contract is not executed. The Commissioner shall determine the default forfeit fee for any school failing to play a seeded district game (for any reason) or failing to play a district football game for a team that has previously opted to participate in postseason playoffs.
- h) If a written contract using the official contract form is canceled because of suspension of the school, the Commissioner shall determine the financial liability involving the suspended school.

#### SEC. 5) RULES GOVERNING CONTESTS

- a) National Federation of State High School Association rules shall govern all contests involving member schools if an official set of rules is issued for that sport.
- b) Unless modified through the competition rules adopted by the Board of Control, contests in tennis shall be governed by the rules of the United States Tennis Association (USTA) and contests in golf shall be governed by the rules of the United States Golf Association.
- c) The Board of Control shall adopt competition rules for all sport-activities in which the KHSAA conducts a championship.

#### SEC. 6) WAIVING OF RULES

School officials of member schools shall not by agreement waive or modify any of the rules of the Association (including playing rules) for any contest sanctioned by the Association.

#### SEC. 7) FAILURE TO PLAY A SCHEDULED CONTEST

- a) If a school fails to carry out its contract to play a regularly scheduled contest, the contest shall be forfeited to the offended school.
- b) If a school uses a participant in any contest and that student is ineligible, the contest shall be forfeited.

#### SEC. 8) REQUIREMENT TO ACCOMPANY TEAM TO CONTESTS

The Principal or Designated Representative, coach, or another individual approved by the local Board of Education shall accompany the team to all contests. His or her expenses, when he or she accompanies the contestants, shall be paid in the same manner as those of the contestants. Individuals fulfilling this requirement shall adhere to the requirements of KRS 161.185.

#### SEC. 9) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility or contest forfeiture.
- b) Appeals or other considerations under this bylaw shall be considered Board matters under the KHSAA Due Process Procedure.

### **BYLAW 23. LIMITATION OF SEASONS**

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#### SEC. 1) GENERAL PROVISIONS CONCERNING ALL SPORTS AND SPORT-ACTIVITIES

- a) **Playing During School Hours**  
School Time shall not be lost for travel to or from, or participation in, any regular season interscholastic athletic contest.
- b) **Schedule of Contests on Consecutive Days**  
Contests shall be scheduled so that there are not four consecutive days of competition on any Monday through Thursday period while school is in session.
- c) **Specific Definitions for Ending of School**  
For all interpretations and regulations concerning the ending of the school year, including restrictions on coaching involvement, the end of the school year shall be defined as the earlier of the last day of school or May 31.
- d) **Specific Penalties for Violations- Too Many Contests**  
Any school violating provisions of this Bylaw by playing too many contests shall be penalized in accordance with Bylaw 27 but shall remain eligible for tournament play during the current season.
- e) **Specific Penalties for Violations- Too Many Scrimmages**  
Any school violating scrimmage limitations may be placed on probation, prohibited from participating in preseason scrimmages in that sport for two (2) seasons, and may be prohibited from taking part in KHSAA state championship competition or other penalties in accordance with Bylaw 27. The second violation shall result in an automatic suspension.
- f) **Organized Play and Involvement of Members of the Coaching Staff Out of Season During the School Year**
  - (1) Coaches (paid or unpaid) shall not coach (give instruction in any manner or evaluate) members of that school's team during competition on the campus of a member school if the activity involves at least fifty (50) percent of the normal playing squad being from any member school (e.g., 6 or more in football or soccer, 3 or more in basketball, 5 or more in baseball or softball); and
  - (2) Member school facilities shall not be utilized for organized competition against another organized group that involves students enrolled

at a member school;

- (3) Sport-specific coaching (observation, instruction, and evaluation) of any player from a team at that school is permitted provided that player is enrolled in that school or a defined feeder pattern school under the same local board of education as the coach is employed and provided that play is not in conflict with other KHSAA bylaws; and
- (4) With the permission of school administration, coaching (observation, instruction, and evaluation) of students from the school team is permitted at facilities not located on the campus of a member school.
- (5) Member school facilities may be utilized during the school year outside of the defined limitation of seasons for semi-organized play both in and not in the presence of that school's coaches, provided:
  - a. No activity may be mandatory for team members;
  - b. No penalty may exist for team members failing to participate;
  - c. No activity may be restricted solely to team members;
  - d. No activity may involve students involving students who are not currently enrolled in the school and are not currently enrolled in a school within the defined feeder pattern under the same local board of education without the expressed written consent of the Principal or Designated Representative of that student's enrolled school, and
  - e. No activity may simulate competition with the presence of officials, scoreboard/clock usage or other game like conditions.
- g) The Board of Control on recommendation of the Commissioner may adjust the start and end dates or lessen the limit of contests of a specific season by majority vote if an agreed facility location for a specific state event is unavailable or conducting the event during that specific time frame is not deemed in the best interest of the member schools.
- h) The Board of Control may waive provision(s) of this Bylaw to allow member schools to participate in Hall of Fame Classic or Foundation contests. Rules on participation in the Classic contests shall be made approved the Board of Control and published on the Association website as a part of the official record of the Association.

#### SEC. 2) SPORTS SPECIFIC LIMITATIONS- BASEBALL- BOYS

- a) Following the opening day of school, there shall be no organized baseball practice before the Monday of the week containing February 15.
- b) There shall be no more than two (2) scrimmages or practice games before the Monday following the last state basketball tournament.
- c) The first game shall not take place before the Monday nine weeks before the week of the district tournament.
- d) The season shall consist of a maximum of thirty-six (36) games to be played before the beginning of KHSAA state championship competition (district).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the second day preceding the first KHSAA Tournament (district, region or state), with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

#### SEC. 3) SPORTS SPECIFIC LIMITATIONS- BASKETBALL- BOYS AND GIRLS

- a) Following the opening day of school, there shall be no organized basketball practice before October 15.
- b) Before the opening game of regular season play, a basketball team may have only two (2) scrimmages or practice games with players other than members of the squad.
- c) The first basketball game shall not take place before the Monday twelve weeks before the week of the district tournament.
- d) The season shall consist of a maximum of thirty (30) games to be played before the beginning of KHSAA state championship competition (district).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the second day preceding the first KHSAA Tournament (district, region or state), with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

#### SEC. 4) SPORTS SPECIFIC LIMITATIONS- CROSS COUNTRY- BOYS AND GIRLS

- a) The first organized practice for the fall varsity (grades 9-12) season shall not take place before July 15.
- b) There shall be no more than two scrimmage, or practice meets before the first regular season contest of that year.
- c) The first meet of the season shall not take place before the Monday nine weeks before the week of the region meet.
- d) The season shall consist of a maximum of thirteen (13) meets to be held before the beginning of KHSAA state championship competition (region).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day before the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

#### SEC. 5) SPORTS SPECIFIC LIMITATIONS- FIELD HOCKEY-GIRLS

- a) The first organized practice for the fall varsity (grades 9-12) season shall not take place before July 15.
- b) There shall be no more than two (2) scrimmages or practice games before the first regular season contest of that year.
- c) The first match shall not take place before the Monday nine weeks before the week of the region tournament.
- d) The season shall consist of a maximum of twenty-four (24) games to be played before the beginning of KHSAA state championship competition (region).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the second day preceding the first KHSAA Tournament (district, region or state), with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the

academic school year.

SEC. 6) SPORTS SPECIFIC LIMITATIONS- FOOTBALL

a) Organized practice shall be defined and structured in football as follows:

- (1) Football drill work and practice activity shall be defined in the following five categories:
  - a. "Level 0" or "air" means that players run a drill unopposed without contact;
  - b. "Level 1" or "bags" means that a drill is run against a bag or another soft contact surface;
  - c. "Level 2" or "control" means that a drill is run at an assigned speed until the moment of contact; One (1) player is predetermined the winner by the coach; Contact remains above the waist; and Players stay on their feet.
  - d. "Level 3" or "Control to Ground" means that a drill is run at an assigned non-competitive speed or with players pre-engaged, there is a pre-determined winner, players are allowed to take their opponent to the ground in a controlled manner.
  - e. "Level 4" or "thud" means that a drill is run at a competitive speed through the moment of contact; there is no predetermined winner; contact is above the waist; players stay on their feet, and a quick whistle ends the drill; and
  - f. "Level 5" or "live action" means that a drill is run at a competitive speed in game-like conditions.
- (2) Contact and non-contact shall be defined as follows:
  - a. "Contact" means that drills are run at Level 3, Level 4 or Level 5 as defined above; and
  - b. "Non-contact" means that drills are run at Level 0, Level 1 or Level 2.
- (3) Football contact and non-contact practice shall use the appropriate clothing and equipment (including current certification/recertification of equipment as stipulated by the manufacturer) for the level of drill, including:
  - a. A drill conducted in helmets-only shall be Level 0 or Level 1;
  - b. A drill conducted in shells (shorts, shoulder pads, and helmets) shall be a non-contact drill as defined; and
  - c. Any contact drill shall be conducted in full equipment.
- (4) There is no opportunity for any team activity in football gear at camps where representatives of any other school are present except for the noncontact game simulations with other schools where no more than seven players are participating simultaneously as detailed between July 10 and July 31.
- (5) There is no allowance for full contact camps for teams or issuing other equipment to individuals except as detailed in the all-star game/individual camp exception.
- (6) From the end of the season through the day before the first day of spring practice; and from the last day after spring practice through May 31:
  - a. Schools shall not issue football equipment included in NFHS Rule 1-5 except an all-star game or individual camp as detailed;
  - b. Schools shall not organize or participate in any football activities that allow players to be in football gear included in NFHS Rule 1-5 even if contact does not occur;
  - c. No session shall be held where attendance is taken;
  - d. No session shall be held where attendance is implicitly or explicitly required;
  - e. No session shall be held where other schools or organized teams are present and involved in any activity;
  - f. The KHSAA catastrophic insurance provided by the Association is not in effect during this period; and
  - g. Heat index monitoring guidelines shall be complied with during any activity.
- (7) From June 1 through June 24:
  - a. Schools shall not issue football equipment included in NFHS Rule 1-5, except an all-star game or individual camp as detailed;
  - b. Schools shall not organize or participate in any football activities that allow players to be in football gear included in NFHS Rule 1-5, even if contact does not occur;
  - c. No session shall be held where attendance is taken;
  - d. No session shall be held where attendance is implicitly or explicitly required;
  - e. No session shall be held where other schools or organized teams are present and involved in any activity;
  - f. The KHSAA catastrophic insurance provided by the Association is not in effect during this period;
  - g. Heat index monitoring guidelines shall be complied with during any activity; and
  - h. Activity during this period shall not include Level 1, Level 2, Level 3, Level 4 or Level 5;
- (8) Non-contact interscholastic simulations during the period beginning on the day immediately following the dead period (Bylaw 24), July 10 and continuing through July 31:
  - a. Schools may participate in non-contact interscholastic simulations with other schools where no more than seven players are participating simultaneously during this period, and such participation does not count against scrimmage limitations provided that the first practice in full gear has not been conducted;
  - b. The school issued helmet may be used during these activities, but no other equipment included in NFHS Rule 1-5 may be used;
  - c. Activity may be required of team participants including the monitoring of attendance;
  - d. The KHSAA catastrophic insurance is in effect for these simulations if other schools are involved;
  - e. Heat index monitoring guidelines shall be complied with during any activity; and
  - f. Activity through the end of the non-contact simulations shall not include Level 2, Level 3, Level 4 or Level 5 as defined.
- (9) Preseason acclimation and acclimatization beginning July 10:
  - a. Heat index monitoring guidelines shall be complied with during any activity;
  - b. The KHSAA catastrophic insurance is in place for these drills and practice sessions;
  - c. Beginning July 10, the first legal organized practice wearing a helmet may be conducted;
  - d. The first five (5) days of organized practice shall be in helmets only;
  - e. During the first five (5) days in helmets only, the total practice time in helmets shall not exceed three (3) hours; and
  - f. During the first five (5) days in helmets only, only Level 0-"Air" and Level 1-"Bags" drills shall be conducted;
    - i. Water breaks, rest breaks, and injury treatment shall not count against the 3-hour limit; and
    - ii. Weight training, conditioning, required meetings, required sport and skill specific film study, and teaching period/walk through



- simulations without equipment shall count against 3-hour limit;
- g. Following the first five days, on days when the maximum of two practices of any type is held, a total limit of 5 hours per day of practice, not including the mandatory break shall be allowed;
    - i. Water breaks, rest breaks, and injury treatment shall not count against the 5-hour limit; and
    - ii. Weight training, conditioning, required meetings, required sport and skill specific film study, and teaching period/walk through simulations without equipment shall count against 5-hour limit;
- (10) Beginning July 22 through July 31:
- a. Practice may be conducted in shells (shorts, helmets, shoulder pads) for each player who has had at least five days in helmets only;
  - b. Only Level 0, Level 1 and Level 2 drills shall be conducted before the final non-contact interscholastic simulation;
  - c. No person may participate who is not on the school roster at that time;
  - d. No single practice session shall be longer than three (3) hours;
  - e. On days when the maximum of two practices of any type is held, a total limit of 5 hours per day of practice, not including the mandatory break shall be allowed;
    - i. Water breaks, rest breaks, and injury treatment shall not count against the 5-hour limit; and
    - ii. Weight training, conditioning, required meetings, required sport and skill specific film study, and teaching period/walk through simulations without equipment shall count against the 5-hour limit;
  - f. On days when only one practice of any type is held, a total limit of 3 hours per day of practice shall be allowed;
    - i. Water breaks, rest breaks, and injury treatment shall not count against the 3-hour limit; and
    - ii. Weight training, conditioning, required meetings, required sport and skill specific film study, and teaching period/walk through simulations without equipment shall count against the 3-hour limit;
  - g. A 3-hour break is required after a contact practice where Level 3- "Thud" drills are conducted during which no activity shall be held, and the athletes are located where cooling and recovery is possible;
    - i. During this break, there shall be no gear worn, and no activity that in any way simulates football or football drills. This restriction is in place regardless of where the practice occurs, including camps, home practices, or other workout areas. This period is solely for rest/recovery; and
    - ii. Weight training, conditioning, meetings, film study, and teaching period/walk through simulations without equipment shall not be conducted during the three-hour required break; and
  - h. The KHSAA catastrophic insurance is in place for these drills and practice sessions.
- (11) Beginning August 1, practice may be conducted in full gear for all players who have had at least three practices wearing shells (helmets and shoulder pads).
- a. Level 0, Level 1, Level 2, Level 3, Level 4 and Level 5 drills may be conducted however Level 4 and Level 5 drills may only be conducted in one practice per day;
  - b. No person may participate who is not on the school roster at that time except for the allowable scrimmage(s);
  - c. No single practice session shall be longer than three (3) hours;
  - d. Multiple contact practices shall not be held on any day where Level 4 or Level 5 drills are conducted;
  - e. On days when two practices of any type is held, a total limit of 5 hours per day of practice, not including the mandatory break shall be allowed;
    - i. Water breaks, rest breaks, and injury treatment shall not count against the 5-hour limit.
    - ii. Weight training, conditioning, required meetings, required sport and skill specific film study, and teaching period/walk through simulations without equipment shall count against the 5-hour limit;
  - f. On days when only one practice of any type is held, a total limit of 3 hours per day of practice shall be allowed.
    - i. Water breaks, rest breaks, and injury treatment shall not count against the 3-hour limit.
    - ii. Weight training, conditioning, required meetings, required sport and skill specific film study, and teaching period/walk through simulations without equipment shall count against 3-hour limit
  - g. A 3-hour break is required after a contact practice where Level 4 or Level 5 drills are conducted during which no activity shall be held and the athletes are located where cooling and recovery is possible.
    - i. During this break, there shall be no gear worn, and no activity that in any way simulates football or football drills. This restriction is in place regardless of where the practice occurs including camps, home practices, or other workout areas. This period is solely for rest/recovery;
    - ii. Weight training, conditioning, meetings, film study, and teaching period/walk through simulations without equipment shall not be conducted during the three-hour required break;
  - h. The KHSAA catastrophic insurance is in place for these drills and practice sessions;
- (12) Beginning Monday of the week the first scrimmage is played by the school, each school may participate in Level 4 and Level 5 drills and game time simulations (not including contests or legal scrimmages) for no more than ninety-minutes per team, per week;
- (13) After the opening day of the school year:
- a. A school shall not conduct multiple on-field practice sessions of any type on the same day; and
  - b. No single practice session shall be longer than three (3) hours;
- (14) All schools shall upon request, submit any required documentation to verify the proper execution of the practice regulations, including scrimmage, contact, and Heat/Humidity Measurement and Compliance Programs.
- (15) Following the season and until organized practice begins for the next season (other than the Dead Period as defined in Bylaw 24, no football gear may be issued / used by a member of the team for any activity except for the approved spring football practice period and issuance of gear to a specific individual for attendance/participation in a specific event at an off-campus facility:
- a. Football gear as defined in NFHS rule 1-5 (including shoulder pads and other protective gear) may be issued to a player who has previously played for the team to participate in an all-star game between the last day of the previous season and before the Dead Period as defined in Bylaw 24 provided no more than four players from any school participate in the same sessions at that game/camp. Any all-star game for which gear is issued under this exception shall be required to be considered an all-star game by the NCAA and

- the gear may be issued solely for the days of participation;
- b. Football gear as defined in NFHS rule 1-5 (including shoulder pads and other protective gear) may be issued to a player who has previously played for the team to participate in an individual camp between the last day of the previous season and before the Dead Period as defined in Bylaw 24, provided no more than four players from any school participate in the same sessions at that camp and the gear may be issued solely for the days of participation;
  - c. Any gear issued to a player in accordance with (a) or (b) above shall be returned by the individual immediately following the camp. No football gear as defined in NFHS rule 1-5 (including shoulder pads and other protective gear) may be issued for any event involving any person not enrolled at that school that is held at a KHSAA member school or at a facility utilized for games by a member school, except for the all-star game/individual camp exception detailed in (a) or (b) above. This includes camps sponsored by outside entities if a member school's coaches are present or any equipment is issued to participants; and
  - d. There is no opportunity for any team activity in football gear at camps where representatives of any other school are present except for the noncontact game simulations as detailed above.
  - e. There is no allowance for full contact camps for teams or issuing other equipment to individuals except as detailed in the all-star game/individual camp exception.
- b) After August 1 and before the opening varsity game of the season:
- (1) There shall be no more than two (2) scrimmages or practice games per member school (grades 9-12) with players other than members of the squad.
  - (2) Scrimmage or practice games with players other than members of the squad that are held in NFHS corresponding week 6 or NFHS corresponding week 7 may involve full gear for those students who have completed the requisite acclimation and acclimatization practice periods as specified in Section 6(a) above.
  - (3) Scrimmages or practice games with players other than members of the squad that are held in NFHS corresponding week 5 may involve only the gear and students permitted by the acclimation and acclimatization practices periods as required.
- c) The first game shall not take place before the Friday eleven (11) weeks before the week of the first round of the football playoffs.
- d) The season shall consist of a maximum of ten (10) regular season games and the opportunity to play regular season games shall conclude on the Saturday of the 11th playing week.
- (1) Provided that at least one classification within the KHSAA conducts playoffs that last five (5) weeks, any school that chooses to compete for a district title and is placed in a classification where only four (4) weeks are needed to complete the playoffs may play an additional regular season contest (total of 11 contests), the last of which shall be played during the first round of the playoffs for the other classifications.
- f) Each player, in order to be eligible to participate against another school and to become acclimatized and acclimated, shall have taken part in a minimum of five (5) practices over five (5) days in helmets only, three (3) practices in helmet and shoulder pads over three (3) days followed by three (3) contact practices over three days. A contact practice on the date of a contest shall not count as one of the required practices in allowing the student to play in that contest.
- g) Each football school may elect to conduct spring football practice under the following conditions:
- (1) A school may conduct ten (10) spring practice periods of not more than two (2) hours in length and not more than one practice per day over ten (10) days during three consecutive calendar weeks, which shall be chosen by the school on or before December 15;
    - a. Water breaks, rest breaks, and injury treatment shall not count against the 2-hour limit.
    - b. Weight training, conditioning, required meetings, required sport and skill specific film study, and teaching period/walk through simulations without equipment shall count against the 2-hour limit;
  - (2) Failure to submit the schedule by December 15 will result in a loss of the ability to conduct spring football practice;
  - (3) The three consecutive calendar weeks shall not begin before the Monday following the school's elimination from postseason play in basketball, and shall not conclude later than the last day of school on the original school calendar;
  - (4) Any period when school is not in session on a week day, including testing and breaks, shall not count as one of the ten (10) permitted days, and practice shall not be conducted on those days;
  - (5) All equipment authorized by the football playing rules may be used during this period;
  - (6) There shall be no interscholastic competition during this period, and all participants shall be eligible according to all KHSAA eligibility rules;
  - (7) After December 15, the dates shall not be changed except by request of the member school Principal, and only if the newly requested period begins not later than the Monday following the conclusions of the originally scheduled school spring break;
  - (8) Practice sessions shall conform to the following rotation of types of practice;
    - a. Two days Non-Contact as defined in Sec. 6(a)1;
    - b. Two days Contact as defined in Sec. 6(a)1;
    - c. One day Non-Contact—\_as defined in Sec. 6(a)1;;
    - d. Two days Contact as defined in Sec. 6(a)1;
    - e. One day Non-Contact as defined in Sec. 6(a)1; and
    - f. Two days Contact as defined in Sec. 6(a)1;
  - (9) A student below grade nine or in grade 12 shall not participate;
  - (10) Only students currently eligible by all KHSAA rules including Bylaws 2 through 12 may participate;
  - (11) Intrasquad games may be held but shall be counted as one of the ten practice sessions;
  - (12) Any student who has neither participated in organized competition in a KHSAA-sanctioned winter or spring sport, nor has documentation of supervision by a coach qualified under Bylaw 25 in a minimum of 8 conditioning workouts after the previous season and before the start of spring practice (including competition on a competitive weight lifting team at the school), shall have two (2) days of practice in helmets only and two (2) additional days in shells (helmets and shoulder pads) for acclimation prior to wearing the remainder of the allowable football gear; and
  - (13) There shall be no mandatory participation (including school or coach-imposed penalty) by any person on a spring

sports eligibility list (or entering any spring sport scrimmage or contest) or any other student desiring not to participate.

SEC. 7) SPORTS SPECIFIC LIMITATIONS- GOLF- BOYS AND GIRLS

- a) Organized practice shall not take place before July 15.
- b) There shall be no more than two (2) practice matches before the first regular season contest of that year.
- c) The first match shall not take place before the ~~Friday before the Monday~~ Monday nine weeks before the week of the region tournament.
- d) The season shall consist of a maximum of twenty (20) rounds of golf against other school representatives (minimum nine holes) to be played before the beginning of KHSAA state championship competition (region). Any team reaching this limitation shall have its regular season end immediately. Any forfeit fees necessitated by match cancellations after this date shall be paid, and the forfeit win shall NOT be counted against the game limit for the opponents.
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day before the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

SEC. 8) SPORTS SPECIFIC LIMITATIONS- SOCCER- BOYS AND GIRLS

- a) The first organized practice for the fall varsity (grades 9-12) season shall not take place before July 15.
- b) There shall be no more than two (2) scrimmages or practice games before the first regular season contest of that year.
- c) The first match shall not take place before the Monday eight weeks before the week of the district tournaments.
- d) The season shall consist of a maximum of twenty-one (21) games to be played before the beginning of KHSAA state championship competition (district).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the second day preceding the first KHSAA Tournament (district, region or state), with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

SEC. 9) SPORTS SPECIFIC LIMITATIONS- SOFTBALL- GIRLS (FASTPITCH)

- a) Following the opening day of school, there shall be no organized practice before Monday of the week containing February 15.
- b) There shall be no more than two (2) scrimmages or practice games before the first regular season contest of that year.
- c) The first game shall not take place before the Monday nine weeks before the week of the district tournament.
- d) The season shall consist of a maximum of thirty-six (36) games to be played before the beginning of KHSAA state championship competition (district).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the second day preceding the first KHSAA Tournament (district, region or state), with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

SEC. 10) SPORTS SPECIFIC LIMITATIONS- SWIMMING AND DIVING— ~~BOYS-~~ BOYS AND GIRLS

- a) Following the opening day of school, there shall be no organized practice before October 1.
- b) There shall be no more than two (2) practice meets before the first regular season contest of that year.
- c) The first meet shall not take place before the Monday twelve (12) weeks before the week of the region meets.
- d) The season shall consist of a maximum of fifteen (15) meets to be held before the beginning of KHSAA state championship tournament competition (region).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day before the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or competition during the remainder of the academic school year.

SEC. 11) SPORTS SPECIFIC LIMITATIONS- TENNIS- BOYS AND GIRLS

- a) Following the opening day of school, there shall be no organized practice before Monday of the week containing February 15.
- b) There shall be no more than two (2) practice matches before the first regular season contest of that year.
- c) The first match shall not take place before the Monday ten weeks before the week of the region tournament.
- d) The season shall consist of a maximum of twenty-two (22) matches to be held before the beginning of KHSAA state championship tournament competition (region). Any forfeit fees necessitated by match cancellations after this limit is reached shall be paid, and the forfeit win shall NOT be counted against the game limit for the opponents. Any four (4) invitational tournaments shall count as one (1) match each against this limit. All dual matches shall count as one (1) match each against this limit.
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day before the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

SEC. 12) SPORTS SPECIFIC LIMITATIONS- INDOOR AND OUTDOOR TRACK AND FIELD- BOYS AND GIRLS

- a) Following the opening day of school, there shall be no organized practice before December 1.
- b) There shall be no more than two (2) practice meets held by each team, and these shall be held on or before the Monday of NFHS calendar week 38.
- c) The first meet (indoor or outdoor) shall not take place before the Monday of NFHS Calendar Week 28.
- d) The season shall consist of a maximum of nineteen (19) meets, to be held before the beginning of KHSAA state championship tournament competition (region). All meets, regardless of format or being an indoor or outdoor meet, shall count against the limit of meets.
- e) The opportunity to participate in regular season outdoor contests season shall end at all levels of play (grades 9-12) on the day before the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play

during the remainder of the academic school year.

SEC. 13) SPORTS SPECIFIC LIMITATIONS- VOLLEYBALL- GIRLS

- a) The first organized practice for the fall varsity (grades 9-12) season shall not take place before July 15.
- b) There shall be no more than two (2) scrimmages or practice matches before the first regular season contest of that year.
- c) The first match shall not take place before the Monday nine weeks before the week of the district tournament.
- d) The season shall consist of a maximum of thirty-five (35) matches to be played before the beginning of KHSAA state championship tournament competition (district).
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the second day preceding the first KHSAA Tournament (district, region or state), with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.

SEC. 14) SPORTS SPECIFIC LIMITATIONS- WRESTLING- BOYS

- a) Following the opening day of school, there shall be no organized practice before October 15.
- b) There shall be no more than two (2) practice meets before the first regular season contest of that year.
- c) The first match shall not take place before the Monday eleven weeks before the week of the region tournament.
- d) The season shall consist of a maximum of seventeen (17) matches in each weight class to be held before the beginning of KHSAA state championship tournament competition (region). Tournaments or contests involving three (3) or more schools shall count as one (1) match toward the match limit.
- e) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day before the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further practice or play during the remainder of the academic school year.
- f) The KHSAA and the National Federation of State High School Associations shall establish official weight classes.

SEC. 15) SPECIFIC LIMITATIONS- OTHER SPORT-ACTIVITIES- ARCHERY

- a) The first organized practice shall not take place before October 1.
- b) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day prior to the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further official practice or play during the remainder of the academic school year.
- c) From the start of the academic school year until the published first date of practice, schools are permitted to designate a single two-week tryout period following which there shall be no further practice or competition outside of the defined season as detailed in subsections (a) and (b) above.

SEC. 16) SPECIFIC LIMITATIONS- OTHER SPORT-ACTIVITIES- BASS FISHING

- a) The first organized practice shall not take place before October 1.
- b) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day prior to the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further official practice or play during the remainder of the academic school year.
- c) From the start of the academic school year until the published first date of practice, schools are permitted to designate a single two-week tryout period following which there shall be no further practice or competition outside of the defined season as detailed in subsections (a) and (b) above.

SEC. 17) SPECIFIC LIMITATIONS- OTHER SPORT-ACTIVITIES- BOWLING

- a) The first organized practice shall not take place before October 1.
- b) The opportunity to participate in regular season contests shall end at all levels of play (grades 9-12) on the day prior to the first day for varsity level competition in KHSAA-sanctioned postseason events, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further official practice or play during the remainder of the academic school year.
- c) From the start of the academic school year until the published first date of practice, schools are permitted to designate a single two-week tryout period following which there shall be no further practice or competition outside of the defined season as detailed in subsections (a) and (b) above.

SEC. 18) SPECIFIC LIMITATIONS- OTHER SPORT-ACTIVITIES- COMPETITIVE CHEERLEADING (INTERSCHOLASTIC SPIRIT)

- a) The first organized practice shall not take place before July 15.
- b) The opportunity to enter competitive cheerleading contests ends at all levels (grades 9-12) for that academic year on March 1, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further official practice or play during the remainder of the academic school year.
- c) In April of each school year, schools are permitted to designate a single two-week tryout period following which there shall be no further practice or competition outside of the defined season as detailed in subsections (a) and (b) above.

SEC. 19) SPECIFIC LIMITATIONS- OTHER SPORT-ACTIVITIES- DANCE

- a) The first organized practice shall not take place before July 15.
- b) The opportunity to enter Dance contests ends at all levels (grades 9-12) for that academic year on March 15, with the exception that the varsity team may practice and play through its elimination from KHSAA-sanctioned tournament play. Following the elimination, there shall be no further official practice or play during the remainder of the academic school year.
- c) In April of each school year, schools are permitted to designate a single two-week tryout period following which there shall be no further practice or competition outside of the defined season as detailed in subsections (a) and (b) above.

SEC. 20) PENALTY

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter.

including a period of ineligibility or contest forfeiture.

b) Appeals or other considerations under this bylaw shall be considered Board matters under the KHSAA Due Process Procedure.

## **BYLAW 24. SUMMER SPORTS AND SPORT-ACTIVITIES**

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### **SEC. 1) SCHOOL TEAM PLAY IN SUMMER (NONDEAD PERIOD)**

- a) Member schools may participate in sanctioned play during the summer to complete spring seasons in baseball, softball, tennis and track, and may begin sanctioned regular season play and practice as defined by Bylaw 23 prior to the opening of school in cheerleading, cross country, dance, field hockey, football, golf, soccer, and volleyball.
- b) Only participants eligible during the spring semester may compete on the school teams.
- c) All KHSAA eligibility rules apply, and full control of the summer program shall remain with the participating high school and the Principal or Designated Representative of the member school.
- d) Member school facilities may be utilized during the summer for sports that are not in season according to Bylaw 23 for semi-organized play both in and not in the presence of that school's coaches, provided:
  - (1) No activity may be mandatory for team members;
  - (2) No penalty may exist for team members failing to participate; and
  - (3) No activity may involve students who are not currently enrolled in the member school and are not currently enrolled in a school within the defined feeder pattern under the same local board of education without the expressed written consent of the Principal or Designated Representative of that student's enrolled school;

### **SEC. 2) RESTRICTIONS ON FOOTBALL AND BOYS' BASKETBALL**

- a) Students shall not participate in any organized team activity or organized or semi-organized team competition in football in any format between the earlier of the last day of school and June 1, through the day before the start of the dead period. During this period, students may participate in activities such as weight training, skill development, individual camps (with per team limits on participation) and accepted open gym or field activities where no inter-school competition is involved.
- b) Students shall not participate in any organized team activity or organized or semi-organized team competition in boys' basketball between the end of the dead period and July 31. During this period, students may participate in activities such as weight training, skill development, individual camps (with per team limits on participation) and accepted open gym/field activities where no inter-school competition is involved.

### **SEC. 3) SUMMER DEAD PERIOD**

- a) From June 25 to July 9 (inclusive) each year:
  - (1) Students may not receive coaching or training from school personnel (either salaried or non-salaried) in any KHSAA-sanctioned sport or sport-activity;
  - (2) School facilities, uniforms, nicknames, transportation or equipment, may not be used in any KHSAA-sanctioned sport or sport-activity;
  - (3) School funds may not be expended in support of interscholastic athletics in any KHSAA-sanctioned sport; and
  - (3) Postseason wrap-up activities, celebrations and recognition events relating to a spring sports team at a school which participated in KHSAA state championship play in that particular sport during that particular year may be held.

### **SEC. 3) PENALTY**

- a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility or contest forfeiture.
- b) Appeals or other considerations under this bylaw shall be considered Board matters under the KHSAA Due Process Procedure.

## **BYLAW 25. REQUIREMENT FOR COACHES AND OTHERS WORKING WITH HIGH SCHOOL TEAMS**

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### **SEC. 1) DEFINITIONS**

#### **a) Level 1 Coaches**

An individual seeking a coaching position (or performing duties commensurate with a coaching position) at the high school shall be categorized as Level 1 if that individual is a certified teacher and member of the regular school system faculty and meets the following criteria before assignment to coaching duties:

- (1) Is employed a minimum of three (3) regular periods for teaching classes, which may include physical education;
- (2) Is employed for the supervision of study halls; or
- (3) Is exercising responsibilities in other activity assignments within the school schedule.

#### **b) Level 2 Coaches**

An individual seeking a coaching position (or performing duties commensurate with a coaching position) at the high school shall be categorized as Level 2 if that individual meets the following criteria prior to assignment to coaching duties and does not meet the qualifications of Level 1:

- (1) Shall be a high school graduate and 21 years of age as detailed in KRS 156.070(f)(2);
- (2) Shall not be a violent offender or convicted of a sex crime as defined by KRS 17.165 that is classified as a felony;
- (3) Shall submit to a criminal record check under KRS 160.380;
- (4) Shall meet one of the following additional qualifications:
  - a. Have graduated from a public or accredited high school and hold a provisional or standard teaching certificate;
  - b. Have completed sixty-four semester hours of college credit from an accredited college or university as documented by an official transcript;
  - c. Be a graduate from a public or accredited high school and comply with the local district standards for serving as an approved substitute teacher as approved by the Education Professional Standards Board; or
  - d. Be a graduate from a public or accredited high school and complete all Board of Control prescribed electives as detailed. Level 2 coaches approved under this provision shall complete these requirements before coaching in the first interscholastic contest.
- (5) Before assuming duties, Level 2 coaches shall complete the training required and provided by the local school district. The training shall include information on the physical and emotional development of students of the age with whom the Level 2 coach will be working,

the district's and school's discipline policies, procedures for dealing with discipline problems, and safety and first aid training. Follow up training shall be provided as locally required.

c) Head Coach

As referred in this regulation, the head coach at the high school level shall be the head varsity coach designated by the school or Board of Education unless otherwise noted in the bylaw.

d) Athletic Director

As referred in this regulation, the Athletic Director is a classified or certified position or contractor hired to oversee work related to the interscholastic athletic program.

SEC. 2) HIRING AND EMPLOYMENT REQUIREMENTS FOR COACHING POSITIONS AT THE HIGH SCHOOL LEVEL

a) Required Level

Level 1 or 2 individuals (head and assistant) may be assigned as the head or assistant coach or assigned duties commensurate with those of someone designated as a coach in any sport or sport-activity.

b) KHSAA Member School Obligations in Hiring

(1) The Superintendent shall ensure that all assignments for coaching duties comply with all applicable state and local policies.

(2) The hiring process shall ensure that in considering those individuals seeking coaching duties, the most qualified individual shall be assigned.

(3) In considering qualifications, the qualifications desired for the position, the references, interviews, and experience of those seeking the duties, and the education background shall be considered.

(4) If a coaching announcement is posted by the district, the determination of qualifications shall comply with that announcement.

c) Compensation for Coaches at the High School Level

Any person assigned to coaching duties at any level (grades 9-12) shall be duly employed through the respective board of education, and the entire coaching salary shall be paid through that board by local Board of Education policy.

SEC. 3) POST HIRE REQUIREMENTS AND REQUIREMENTS FOR CONTINUING COACHING DUTIES

a) C.P.R. First Aid, and AED Training for Coaches at the High School Level

(1) All coaches (head and assistant, paid or unpaid) at any level in all sanctioned sports and sport-activities shall provide documentation of successful completion and current certification of a C.P.R. course including the use of an automatic external defibrillator and the first aid training, conducted by an instructor or program approved by a college or university, the American Red Cross, the American Heart Association, or other bona fide accrediting agency that is approved by the KHSAA based upon industry standards.

(2) The certification shall be timely and appropriately updated as required by the approving agency.

(3) All coaches (head and assistant, paid or unpaid) at any level in all sanctioned sports and sport-activities shall provide documentation of participation in the rehearsal by participation and simulation of the emergency and cardiac response action plan required under KRS 160.445 and KRS 158.162 before the first contest of any sports season in which the individual performs coaching duties.

b) Coaches Education Program for Coaches at the High School Level

(1) The NFHS Fundamentals of Coaching Course is the approved coaching education program in Kentucky. For those coaches hired before 2008-2009, the American Sport Education program is the approved coaching education program in Kentucky.

(2) The cost of attending/completing course shall be the responsibility of the individual coach(es).

(3) Local school districts or local schools may, upon successful completion of all coaching education requirements including all examinations, reimburse the coaches for the expense of attending the course.

(4) Level 1 individuals assigned to coaching duties (head or assistant, paid or unpaid), who are hired as a member of the school system faculty for the first time following the 1995-96 school year shall take and complete all requirements as detailed in subsection b(1) above prior assuming coaching duties at any practice or contest.

(5) Level 2 individuals (Sec. 1, subsection b(4)) assigned to coaching duties (head or assistant, paid or unpaid) shall take and complete all requirements for the NFHS Fundamentals of Coaching Course as detailed in subsection b(1) before assuming coaching duties at any practice or contest.

(6) The penalty for noncompliance with this section and failure to hold current valid completion credentials shall be immediate suspension from coaching duties or another penalty under Bylaw 27.

c) Sports Safety Training and Medical Symposium Updates for Coaches at all Interscholastic Levels

(1) Each coach (head and assistant, paid or unpaid) at all levels (grades 9-12) shall be required to complete a sports safety course and medical symposium update consisting of training on how to prevent common injuries.

(2) All member schools of the KHSAA shall pay the necessary expenses of coaches for the required attendance at the sanctioned sports safety course and sports medicine symposium update.

(3) The course shall meet the following criteria:

a. The content of the course shall include the elements specified in KRS 160.445 including the risk of concussion and head injury;

b. The course elements shall be taught by a Certified Athletic Trainer, Registered Nurse, Physician or Physician's Assistant licensed to practice in Kentucky; and

c. Each coach, having completed the course shall re-certify by taking the course not less than once every two (2) years.

(4) Successful completion of the course shall constitute a passing score.

(5) Each coach (head or assistant, paid or unpaid) of a sport or sport-activity at all interscholastic levels shall have completed the sports safety course and medical symposium update before assuming coaching duties at any practice or contest.

(6) The penalty for noncompliance with this section and failure to hold current valid completion credentials shall be immediate suspension from coaching duties or another penalty under Bylaw 27.

d) KHSAA Rules Clinic for Coaches at the High School Level

(1) All coaches (head and assistant, paid or unpaid) shall annually attend/complete at least one rules interpretation clinic conducted by representatives of the KHSAA in the sport in which they coach and the school desires to enter a team in postseason play, provided these clinics are conducted under the authorization of the Commissioner.

(2) The penalty for noncompliance with this section shall be suspension from coaching duties in all contests for a period not to exceed one

year or any penalty otherwise included in Bylaw 27.

e) Continual Education and Improvement

As approved by the school or school system, each coach shall be required to demonstrate attendance and participation in continual improvement activities involving the teaching of skills and tactics, evaluation of opponents, and opportunities for adaptation of updated systems to enhance the student participation experience.

SEC. 4) HIRING AND EMPLOYMENT REQUIREMENTS FOR ATHLETIC DIRECTORS AT THE HIGH SCHOOL LEVEL

a) All persons designated as high school Athletic Directors shall comply with any adopted regulations as governed by the local Board of Education.

b) Compensation for Athletic Directors at the High School Level

Any person assigned to duties as an Athletic Director at the high school level (grades 9-12) shall be duly employed through the respective board of education, and the entire salary shall be paid through that board by local Board of Education policy.

SEC. 5) POST HIRE REQUIREMENTS AND REQUIREMENTS FOR CONTINUING DUTIES AS AN ATHLETIC DIRECTOR

a) Continual Education and Improvement for Athletic Directors hired for the first time before August 1, 2016:

(1) Each Athletic Director shall be required to annually demonstrate attendance and participation in continual improvement activities involving twelve (12) hours of educational programs validated by a local board approved credit and produced by:

- a. The Kentucky High School Athletic Association including requirements incorporated by regulation;
- b. the Kentucky High School Athletic Directors Association;
- c. The National Interscholastic Athletic Administrators Association; or
- d. The Kentucky Department of Education.

b) Continual Education and Improvement for Athletic Directors hired for the first time after August 1, 2016:

(1) For the first three years holding the position of Athletic Director, each Athletic Director shall be required to annually demonstrate attendance and participation in continual improvement activities involving eighteen (18) hours of educational programs validated by local board approved credit and produced by:

- a. the Kentucky High School Athletic Association including requirements incorporated by regulation;
- b. the Kentucky High School Athletic Directors Association;
- c. the National Interscholastic Athletic Administrators Association; or
- d. The Kentucky Department of Education.

(2) After completing three years holding the position of Athletic Director, each Athletic Director shall be required to annually demonstrate attendance and participation in continual improvement activities involving twelve (12) hours of educational programs validated by a local board approved credit and produced by:

- a. The Kentucky High School Athletic Association including requirements incorporated by regulation;
- b. The Kentucky High School Athletic Directors Association;
- c. The National Interscholastic Athletic Administrators Association; or
- d. The Kentucky Department of Education.

SEC. 3) PENALTY

a) Any violation of this bylaw may have any or all penalties detailed in Bylaw 27 applied as part of the final dispensation of the matter, including a period of ineligibility or contest forfeiture.

b) Appeals or other considerations under this bylaw shall be considered Board matters under the KHSAA Due Process Procedure.

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**BYLAW 26. RULINGS, REPORTING OF VIOLATIONS**

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SEC. 1) REQUESTS FOR RULINGS

The Principal or Designated Representative shall direct all requests for rulings and interpretations to the Commissioner in writing. In all cases in which players are involved, the names of the players and all possible pertinent information shall be given.

SEC. 2) REPORTING OF VIOLATIONS

(1) Any person wishing to report a violation of the KHSAA Constitution, Bylaws or Competition Rules shall do so in writing.

(2) If evidence is presented to warrant an investigation, the Commissioner shall ensure that an investigation is performed.

(3) The Commissioner's office shall notify the Principal or Designated Representative or Superintendent of the protested school, telling him or her the exact nature of the charges made.

(4) If an investigator is appointed to gather evidence in connection with the protest, he shall provide a copy of the report to the Commissioner, and a copy shall be made a part of the official school records with the Association and shall be made available to the Principal or Designated Representative or Superintendent of the schools involved upon request.

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**BYLAW 27. IMPOSITION OF PENALTIES**

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SEC. 1) AUTHORITY TO PENALIZE

a) If Association rules and regulations have been violated, penalties may be imposed on the offending schools or individual within the defined parameters of this bylaw, the KHSAA Due Process Procedure, and KRS Chapter 13B. These penalties may be by the Commissioner's office, the KHSAA Hearing Officer or the Board of Control dependent upon the specifics of the bylaw, KHSAA Due Process Procedure, or KRS Chapter 13B.

b) Each member school of the KHSAA, through its Principal, shall ensure that its athletic program remains compliant with KHSAA rules and that there is institutional control over the interscholastic athletic program.

SEC. 2) EXCEPTION TO PENALTY AUTHORITY FOR COURT-ORDERED PLAY

A member school, student, coach, or administrator shall not be punished or sanctioned, in any manner, by the KHSAA for allowing a student to play in an athletic contest or practice with the team during a time when an order of a court of competent jurisdiction permits the student to participate or otherwise stays or enjoins enforcement of a final KHSAA decision on eligibility.

SEC. 3) RESPONSIBLE PARTIES

Any member elementary or secondary school or school employee or official who knowingly allows participation of an ineligible player under



the provisions of this bylaw, or who, through reasonable diligence, should have known of that ineligibility, shall be considered in noncompliance with state accreditation standards or guilty of willful neglect of duty or breach of contract. This provision shall apply not only to coaches, but also to personnel supervising coaches including an athletic director, Principal or Designated Representative, an assistant principal, an assistant Superintendent, a Superintendent, or a school board member.

#### SEC. 4) PENALTY OPTIONS

For violation of any rule or regulation by any member school or school designated staff, student-athlete, official, or another representative, the penalty as may be called for under the specific rule or regulation, or, in case no specific penalty is called for, disciplinary action, including warning, reprimand, probation, suspension, or payment of a fine may be imposed.

##### a) FINE

- (1) A fine may be levied instead of, or in addition to, any other penalty imposed upon the school and may only be levied against a member school.
- (2) The Board of Control shall adopt a schedule of fines and publish said schedule annually in the Association Handbook.
- (3) The fine schedule shall also include any amounts paid by the Association or received by the school as a result of postseason competition.
- (4) A fine shall not be levied against any individual within the interscholastic athletic program but may only be levied against the member school and only for selected violations as determined by the Board of Control approved fine schedule.

##### b) FORFEIT

- (1) The forfeit of contests or meets may be included in penalties assessed for violation of Association rules.
- (2) In addition, if a student is declared ineligible, all contests in which he or she has played while ineligible shall be forfeited to the opposing team.

##### c) WARNING

A warning may be issued which is written notification that a violation, or an inexcusable or unethical action, has occurred, is a matter of record, and that the action shall not be repeated.

##### d) LETTER OF REPRIMAND

- (1) A written reprimand of the individual, program, or school may be issued if a violation of the rules has occurred, which was preventable.
- (2) The action is a matter of record, and warnings that repeat actions of this type may be cause for further penalty.

##### e) PROBATION

- (1) Probation is a more severe penalty and may be described in the following manner. Normally, an individual or a school on probation is on conditional Association membership, but may be permitted to engage in a regular schedule, sanctioned events, or district, region and state championships. This is provided that the individual or school has taken steps to ensure the problem which placed the individual or school on probation has been alleviated and will not re-occur.
- (2) Additionally, a school on probation may be restricted to limits on scrimmages, regular season contests, or postseason competition as may be deemed appropriate.

##### f) SUSPENSION

- (1) An individual participant, coach, specific sport or school may be suspended from competition or scrimmage participation, including suspension for receipt of improper benefits.
- (2) This penalty may range from the elimination of individual or team(s) participation in games, tournaments, meets or state championship competition, to suspension of the school from the Association.
- (3) Individuals or teams suspended may not engage in contests with member schools of the Association, or with any other school that is a member of another state associated with the National Federation of State High School Associations.

##### g) REIMBURSEMENT

- (1) A fine may be levied equal to the amount of itemized legal fees expended by the Association in defense of its rules in a court of law in cases where a school or school system is directly or indirectly involved in the legal challenge of an association rule which has passed via the proper Constitutional process and in which case, the Association prevails in court.
- (2) If the Association, its Commissioner, or other persons associated or employed by the Association are named as a party, or if the Association intervenes in any action to enforce a ruling, bylaw or other provision, it shall be presumed that the school where the student attends or the coach or other person is employed or is otherwise associated or connected, is involved in the legal challenge.
- (3) The presumption of involvement may be rebutted by clear and convincing evidence.
- (4) Involvement includes providing testimony, staff, staff legal counsel or funds for counsel, or direct filings by or on behalf of the school or school system.
- (5) If the Association conducts an investigation regarding any player, coach, assistant coach, paraprofessional, booster, supporter or other person associated with a team, program or member school, and the investigation results in any penalty being imposed by the Association, the school may be required to pay all costs of that investigation.
- (6) The costs may include the costs, fees, and expenses charged by an investigator, and the costs, fees, and expenses charged by the Association's legal counsel.

##### h) PERMANENT SUSPENSION

Any coach, participant or other school representative may be permanently suspended from involvement in interscholastic athletics in this state if found by competent and conclusive evidence to be guilty of assaulting a sports official.

##### i) REDISTRIBUTION

As an extension to the fine penalty listed above, a school may be directed that a portion or all of the net proceeds received from a postseason contest or tournament be returned to the host or redistributed to the other contest or tournament participants.

##### j) VACATE/STRIKE

A school may be directed to vacate or strike individual records and performances; team records and performances including place finishes, and individual or team awards be returned to the Association.

##### k) SHOW CAUSE ORDER

- (1) An individual coach (head or assistant, paid or unpaid) or athletic department representative (including all school employed personnel)



may be issued a show-cause order for violations of KHSAA bylaws.

- (2) Such order may also be issued for coaches, athletic department representatives or other personnel who fail to file complete information as requested, file false, misleading or inaccurate information or otherwise impede the discovery of facts related to a matter under review.
- (3) This order may specify that for a period of time, any KHSAA imposed penalties against the coach, athletic department representative or school employed personnel will remain in force if the person is hired by another KHSAA member school.
- (4) The Principal or Designated Representative of the new school desiring to hire the individual must submit in writing, the acceptance of these sanctions. If the member school wishes to avoid the sanctions imposed on that individual, the Principal or Designated Representative of the member school must appear before the Board of Control and show cause as to why the member school should not be penalized.

**k) SCHOOL EXCLUSION**

If a school has been found to have unduly influenced a student to enroll, or there is a documented finding of Bylaw 6, Sec. 3, Bylaw 7, Sec. 5, or Bylaw 8, Sec. 8 of Athletic Advantage, the student may be restricted from enrolling at a specific school due to the influence. In this matter, a student would have the option to enroll at another school provided influence could not be documented.

**l) DISASSOCIATION**

- (1) If an individual or entity not under the direct control of a member school is found to have contributed to or been causal to, a violation of KHSAA bylaws, the disassociation of relations in all phases of interscholastic athletics may be imposed on a permanent basis, for the duration of the applicable period or for another specified period of time.
- (2) When a member school is required to disassociate with an individual or entity, such disassociation shall require that the institution:
  - (a) Refrain from accepting any assistance from the individual that would aid in support of enrolled or non-enrolled student-athletes;
  - (b) Not accept financial assistance for the member school's athletics program from the individual;
  - (c) Ensure that no athletics benefit or privilege be provided to the individual that is not generally available to the public at large, and
  - (d) Take such other actions against the individual that the institution determines to be within its authority to eliminate the involvement of the individual in the member school's athletics program.

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## KHSAA DUE PROCESS PROCEDURE

Specific case situations are contained in this section of the KHSAA Handbook which are interpretations and rulings which have been made in accordance with applicable provisions of the KHSAA Constitution. These interpretations supplement the printed rules but do not in any manner substitute for the actual rule.

Many of these rulings have established precedent for the interpretation or enforcement of these provisions, and remain in place until further altered, re-interpreted, or otherwise set aside. Specific inquiries not addressed by published interpretations should be submitted in writing to the Commissioner of the KHSAA, 2280 Executive Drive, Lexington, KY 40505. Interpretive questions or eligibility rulings shall be requested and issued in writing.

In compliance with KRS Chapter 13B, the Board of Control of the Kentucky High School Athletic Association has adopted the following Due Process Procedure. Only relevant, additional definitions are listed in this procedure, and all other procedural questions, definitions and interpretations default to the current adopted version of Chapter 13B.

### SEC. 1) DEFINITIONS

"Agency Head" means the Commissioner of the KHSAA or the person designated with the authority in the event of his or her inability to serve, and who is responsible for entry of a final order in Hearing Officer Matters.

"Aggrieved Party" means the person within the confines of KRS Chapter 13B who is directly involved and aggrieved by a decision made within this Procedure. This could include but not be limited to:

- a) The Principal of the sending and receiving school in the case of a transferring student (Bylaw 6);
- b) The Principal of the enrolled school of a specific student in a matter related to Bylaws 3 through 14 (excluding 6);
- c) A student who has reached the age of eighteen (18), or the custodial parents of a minor student in a matter related to Bylaws 3 through 14; or
- d) The Principal of the directly involved and named member school in the case of any matter over which the Board of Control has final jurisdiction and does not involve an Independent Hearing Officer.

"Board Matters" means those matters not defined as Hearing Officer Matters, and not related to Bylaws 2 (Age), 8 (Enrollment / Transfer of Non-Resident Student), 15 (Requirement for Gender-Based Participation) or 21 (Sportsmanship), appeals of which are heard through a hearing before the KHSAA Board of Control. This does not include those matters that are not subject to review due to federal or state statute or regulation.

"Board of Control" means the duly elected or appointed members of the Board of Control of the KHSAA, and is the body responsible for entry of a final order in Board matters.

"Commission" means the person(s) hired as the Assistant Commissioners in accordance with the amended Federal Consent decree.

"Commissioner" means the person hired as the Commissioner of the KHSAA. In Board Matters, Commissioner shall also include the member of the Commission designated by the Commissioner to rule in specific matters.

"Final Order" means the whole or part of the final disposition of an administrative hearing, whenever made effective by the Commissioner or Board of Control.

"Hearing Officer Matters" means eligibility matters related to KHSAA Bylaws 3, 4, 5, 6, 7, 9, 10, 11, 12, 13 and 14 except those matters that are not subject to review due to federal or state statute or regulation, appeals of which are conducted through a process utilizing an Independent Hearing Officer under KRS Chapter 13B.

"KHSAA" means the Kentucky High School Athletic Association.

"Party" means:

- a) The named person whose legal rights, duties, privileges, or immunities are being adjudicated in the administrative hearing;
- b) The Principal of the sending and receiving school in the case of a transferring student (Bylaw 6);
- c) The Principal of the enrolled school of a specific student in a matter related to Bylaws 3 through 14 (excluding 6);
- d) Any other person who is duly granted intervention in an administrative hearing; and
- e) Any agency named as a party to the adjudicatory proceeding or entitled or permitted by the law being enforced to participate fully in the administrative hearing.

"Recommended Order" means the whole or part of a preliminary hearing report to the Commissioner for the final disposition of an administrative hearing in a Hearing Officer Matter.

"Regional Investigative Committee" means the representatives of the member schools within a region as defined in the basketball alignment, who are selected within approved Board of Control policies to assist in the acquiring of information related to a specific eligibility matter.

"Ruling Officer" means the member(s) of the Commission designated by the Commissioner to make initial eligibility determinations in Hearing Officer Matters.

"Statutory Provisions" means those provisions incorporated into the KHSAA Bylaws, Competition Rules or Policies and Procedures for which there are no provisions for appeal contained in statute and appeal is not permitted.

### SEC. 2) DUE PROCESS PROCEDURE FOR HEARING OFFICER MATTERS

#### a) Ruling Officer's Authority to Rule

- (1) Initial rulings may be initiated by the KHSAA or requests shall be made in writing to the KHSAA with a return address for response.
- (2) Oral requests for rulings shall not be accepted.
- (3) In Hearing Officer matters, the Ruling Officer(s) is/are empowered to make initial rulings and interpret the provisions of the KHSAA Constitution, Bylaws and Competition rules as they relate to the eligibility of a specific student-athlete or member school.
- (4) The granting of eligibility may only be made when the student-athlete or member school in question meets the standard stipulated in the rule or it may be granted in cases where strict application of the applicable bylaw is unfair to the student-athlete because the circumstances creating the ineligibility are clearly beyond the control of all of the parties involved.
- (5) The Ruling Officer shall act upon any request for initial ruling filed in accordance with this procedure when all information is available.
- (6) Any appeal seeking a ruling based on unknown or speculative factors shall be denied as being premature.
- (7) Unless further investigative information is needed, it shall be the objective of the Ruling Officer to make the initial ruling within thirty (30) calendar days of receipt of the request.

#### b) Appeals to the Hearing Officer in Hearing Officer Matters

- (1) If an aggrieved party is affected by a ruling of the Ruling Officer(s) interpreting a provision or provisions of a Hearing Officer Matter, the party may appeal the ruling to a Hearing Officer of the KHSAA through the Commissioner's office.
- (2) Any appeal seeking a ruling based on unknown or speculative factors shall be dismissed by the Hearing Officer as being premature and eligibility denied.

c) Support Information

- (1) The KHSAA staff or the Hearing Officer may request support documentation for all matters upon which an appeal is based.
- (2) Prior to issuing a recommended order in a Hearing Officer Matter, the Hearing Officer may direct the Commissioner's office to perform any investigative functions necessary to ensure that all support documentation and evidence is considered in making a recommendation.

d) Notice of Hearing

- (1) Notice shall be made to the Principal of all schools directly involved with an appeal and to the appealing parties.
- (2) If an individual is pursuing the appeal and not a member school, notice shall also be made by first class mail to the Principal of all member schools that are parties to the proceeding.
- (3) The notice shall be plain in nature and shall include:
  - a) All information and notices required by KRS Chapter 13B; and
  - b) A copy of the KHSAA Due Process Procedure.

e) Attendance at the Hearing

- (1) Representatives of all aggrieved parties are advised, recommended and encouraged to attend hearings.
- (2) In the instance of a student submitting the appeal, the Principal of the member school that the student attends may represent the student at the administrative appeal.
- (3) Any person entitled to be in attendance at the hearing may represent himself or herself.
- (4) These persons are also entitled to be represented by counsel, provided that they notify all other parties involved in the appeal of the name, address and telephone number of the counsel at least three (3) business days in advance of the hearing.

f) Administrative Hearing Procedures

- (1) Administrative hearings conducted involving Hearing Officer Matters shall be conducted in accordance with KRS Chapter 13B.
- (2) If an aggrieved or interested party fails to attend or participate in a hearing, the Hearing Officer or the Commissioner, at their discretion, may deny that party the right to seek additional review or present additional evidence at a later date.

g) Recommendation of Hearing Officer in Hearing Officer Matters

- (1) The recommendation of the Hearing Officer shall be completed and submitted to the Commissioner not more than thirty (30) calendar days after receiving the official record of the proceeding.
- (2) The recommendation shall include findings of fact, conclusions of law and recommended disposition of the hearing, including any recommended penalties, if applicable.
- (3) A copy of the Hearing Officer's recommended order shall also be sent to each party in the hearing.
- (4) Each party shall have fifteen (15) days from the date a Hearing Officer's recommended order is mailed within which to file exceptions to the recommendations with the Commissioner.
- (5) The KHSAA shall maintain on file an official record of the complete proceedings of each administrative hearing and subsequent official actions.

h) Decision of the Commissioner in Hearing Officer Matters

- (1) The Commissioner shall act on a recommended order of the Hearing Officer in Hearing Officer Matters within fifteen (15) days after the deadline to file exceptions.
- (2) The Commissioner may:
  - a. Accept the recommended order and adopt it as the Agency Head's final order;
  - b. Reject or modify in whole or in part the recommended order; or
  - c. Remand the matter, in whole or in part, to the Hearing Officer for further proceedings as appropriate.
- (3) If the final order differs from the recommended order, the Commissioner shall include separate statements of findings of fact and conclusions of law.
- (4) In making a final order, the Commissioner shall:
  - a. Only consider the record including the recommended order and any exceptions duly filed to a recommended order; and
  - b. Not consider new and additional evidence or allow oral argument, except that the Commissioner may grant a motion to introduce new and additional evidence or make oral argument if significant factual circumstances have changed since the administrative hearing or the administrative record does not permit adequate review of the hearing proceedings.
- (5) The final order shall be in writing and stated in the record.
- (6) The final order shall also include the effective date of the order and a statement advising parties fully of available appeal rights.

i) Judicial Review

- (1) Final orders of the Commissioner in Hearing Officer Matters may be subject to judicial review in accordance with KRS Chapter 13B.
- (2) A party may institute an appeal by filing a petition in the appropriate Circuit Court within thirty (30) days after the final order is mailed or delivered by personal service.
- (3) A party may file a petition for judicial review only after the party has exhausted all administrative remedies available within this procedure.

SEC. 3) DUE PROCESS PROCEDURE FOR BOARD MATTERS

a) Commissioner's Authority to Rule

- (1) Initial rulings may be initiated by the KHSAA or requests may be made in writing to the Commissioner with a return address for response.
- (2) Oral requests for rulings or requests by electronic mail shall not be accepted.
- (3) In Board matters, the Commissioner is empowered to make initial rulings and interpret the provisions of the KHSAA Constitution, Bylaws and Competition rules as it relates to the eligibility of a student-athlete, member school or contest official and to restore eligibility.
- (4) The granting of eligibility may only be made when the student-athlete or member school in question meets the standard stipulated in the rule or it may be granted in cases where strict application of the applicable bylaw is unfair to the student-athlete or member school because the circumstances creating the ineligibility are clearly beyond the control of all of the parties involved
- (5) The Commissioner shall act upon any request for initial ruling filed in accordance with this procedure when all information is available.
- (6) Any appeal seeking a ruling based on unknown or speculative factors shall be denied as being premature.

b) Appeals to Board of Control (Board Matters)

- (1) If an aggrieved party is affected by a ruling of the Commissioner interpreting a provision or provisions of a Board Matter, the party may submit a written notice of appeal of the decision and request a formal hearing before the Board of Control.

- (2) Any notice of appeal shall be filed within thirty (30) days of the initial ruling.
  - (3) The Board of Control shall conduct a formal hearing and act on an appeal at the next scheduled meeting provided that a minimum of twenty (20) days has passed since receipt of the written notice of appeal.
  - (4) Aggrieved and affected parties may request a special meeting of the Board of Control prior to the next regularly scheduled meeting.
  - (5) The request shall be ruled upon by the President of the Board of Control.
  - (6) Absent a request for a special meeting, the President of the Board of Control may call a special meeting for the purpose of conducting a hearing.
  - (7) Any appeal seeking a ruling based on unknown or speculative factors shall be dismissed by the Board of Control as being premature and eligibility denied.
- c) Support Information  
KHSAA staff or the Board of Control may request support documentation for all matters upon which an appeal is based.
- d) Notice of Hearing/Consideration by the Board of Control
- (1) Notice shall be made to the Principal of all schools directly involved with an appeal and to the appealing party or parties.
  - (2) If an individual is pursuing the appeal and not a member school, notice shall also be made by first class mail to the Principal of all member schools that are parties to the proceeding.
  - (3) The notice shall be plain in nature and shall include:
    - a. All information and notices required by the policies of the Board of Control; and
    - b. A copy of the KHSAA Due Process Procedure.
- e) Attendance at the Hearing
- (1) Representatives of aggrieved parties are advised, recommended and encouraged to attend hearings.
  - (2) In the instance of a student submitting the appeal, the Principal of the member school that the student attends may represent the student at the administrative appeal.
  - (3) Any person entitled to be in attendance at the hearing may represent himself or herself.
  - (4) These persons are also entitled to be represented by counsel, provided that they notify all other parties involved in the appeal of the name, address and telephone number of the counsel at least three (3) business days in advance of the hearing.
- f) Administrative Hearing Procedures
- (1) Administrative hearings conducted involving Board Matters shall be conducted in accordance with KRS Chapter 13B.
  - (2) Hearings conducted by the Board of Control shall be conducted in accordance with Roberts Rules of Orders and adopted Board of Control meeting procedures.
  - (3) If an aggrieved or interested party fails to attend or participate in a hearing, the Board of Control, at its discretion, may deny that party the right to seek additional review or present additional evidence at a later date.
- g) Decision of the Board of Control in Board Matters
- (1) The Board shall issue a final order in all Board Matters.
  - (2) The final order shall be in writing and stated in the record.
  - (3) The final order shall also include the effective date of the order and a statement advising parties fully of available appeal rights.
- h) Judicial Review
- (1) Final orders of the Board of Control in Board matters may be subject to judicial review in accordance with KRS Chapter 13B.
  - (2) A party may institute an appeal by filing a petition in the appropriate Circuit Court within thirty (30) days after the final order is mailed or delivered by personal service.
  - (3) A party may file a petition for judicial review only after the party has exhausted all administrative remedies available within this procedure.

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## KHSAA DUE PROCESS PROCEDURE

Specific case situations are contained in this section of the KHSAA Handbook which are interpretations and rulings which have been made in accordance with applicable provisions of the KHSAA Constitution. These interpretations supplement the printed rules but do not in any manner substitute for the actual rule.

Many of these rulings have established precedent for the interpretation or enforcement of these provisions, and remain in place until further altered, re-interpreted, or otherwise set aside. Specific inquiries not addressed by published interpretations should be submitted in writing to the Commissioner of the KHSAA, 2280 Executive Drive, Lexington, KY 40505. Interpretive questions or eligibility rulings shall be requested and issued in writing.

In compliance with KRS Chapter 13B, the Board of Control of the Kentucky High School Athletic Association has adopted the following Due Process Procedure. Only relevant, additional definitions are listed in this procedure, and all other procedural questions, definitions and interpretations default to the current adopted version of Chapter 13B.

### SEC. 1) DEFINITIONS

"Agency Head" means the Commissioner of the KHSAA or the person designated with the authority in the event of his or her inability to serve, and who is responsible for entry of a final order in Hearing Officer Matters.

"Aggrieved Party" means the person within the confines of KRS Chapter 13B who is directly involved and aggrieved by a decision made within this Procedure. This could include but not be limited to:

- a) The Principal of the sending and receiving school in the case of a transferring student (Bylaw 6);
- b) The Principal of the enrolled school of a specific student in a matter related to Bylaws 3 through 14 (excluding 6);
- c) A student who has reached the age of eighteen (18), or the custodial parents of a minor student in a matter related to Bylaws 3 through 14; or
- d) The Principal of the directly involved and named member school in the case of any matter over which the Board of Control has final jurisdiction and does not involve an Independent Hearing Officer.

"Board Matters" means those matters not defined as Hearing Officer Matters, and not related to a judgement call by a contest official as in Bylaw 15 Bylaws 2 (Age), 8 (Enrollment / Transfer of Non-Resident Student), 15 (Requirement for Gender-Based Participation) or 21 (Sportsmanship), appeals of which are heard through a hearing before the KHSAA Board of Control. This does not include those matters that are not subject to review due to federal or state statute or regulation.

"Board of Control" means the duly elected or appointed members of the Board of Control of the KHSAA, and is the body responsible for entry of a final order in Board matters.

"Commission" means the person(s) hired as the Assistant Commissioners in accordance with the amended Federal Consent decree.

"Commissioner" means the person hired as the Commissioner of the KHSAA. In Board Matters, Commissioner shall also include the member of the Commission designated by the Commissioner to rule in specific matters.

"Final Order" means the whole or part of the final disposition of an administrative hearing, whenever made effective by the Commissioner or Board of Control.

"Hearing Officer Matters" means eligibility matters related to KHSAA Bylaws ~~3 through 14~~, 3, 4, 5, 6, 7, 9, 10, 11, 12, 13 and 14 except those matters that are not subject to review due to federal or state statute or regulation, appeals of which are conducted through a process utilizing an Independent Hearing Officer under KRS Chapter 13B.

"KHSAA" means the Kentucky High School Athletic Association.

"Party" means:

- a) The named person whose legal rights, duties, privileges, or immunities are being adjudicated in the administrative hearing;
- b) The Principal of the sending and receiving school in the case of a transferring student (Bylaw 6);
- c) The Principal of the enrolled school of a specific student in a matter related to Bylaws 3 through 14 (excluding 6);
- d) Any other person who is duly granted intervention in an administrative hearing; and
- e) Any agency named as a party to the adjudicatory proceeding or entitled or permitted by the law being enforced to participate fully in the administrative hearing.

"Recommended Order" means the whole or part of a preliminary hearing report to the Commissioner for the final disposition of an administrative hearing in a Hearing Officer Matter.

"Regional Investigative Committee" means the representatives of the member schools within a region as defined in the basketball alignment, who are selected within approved Board of Control policies to assist in the acquiring of information related to a specific eligibility matter.

"Ruling Officer" means the member(s) of the Commission designated by the Commissioner to make initial eligibility determinations in Hearing Officer Matters.

"Statutory Provisions" means those provisions incorporated into the KHSAA Bylaws, Competition Rules or Policies and Procedures for which there are no provisions for appeal contained in statute and appeal is not permitted.

### SEC. 2) DUE PROCESS PROCEDURE FOR HEARING OFFICER MATTERS

#### a) Ruling Officer's Authority to Rule

- (1) Initial rulings may be initiated by the KHSAA or requests shall be made in writing to the KHSAA with a return address for response.
- (2) Oral requests for rulings shall not be accepted.
- (3) In Hearing Officer matters, the Ruling Officer(s) is/are empowered to make initial rulings and interpret the provisions of the KHSAA Constitution, Bylaws and Competition rules as they relate to the eligibility of a specific student-athlete or member school.
- (4) The granting of eligibility may only be made when the student-athlete or member school in question meets the standard stipulated in the rule or it may be granted in cases where strict application of the applicable bylaw is unfair to the student-athlete because the circumstances creating the ineligibility are clearly beyond the control of all of the parties involved.
- (5) The Ruling Officer shall act upon any request for initial ruling filed in accordance with this procedure when all information is available.
- (6) Any appeal seeking a ruling based on unknown or speculative factors shall be denied as being premature.
- (7) Unless further investigative information is needed, it shall be the objective of the Ruling Officer to make the initial ruling within thirty (30) calendar days of receipt of the request.

#### b) Appeals to the Hearing Officer in Hearing Officer Matters

- (1) If an aggrieved party is affected by a ruling of the Ruling Officer(s) interpreting a provision or provisions of a Hearing Officer Matter, the party may appeal the ruling to a Hearing Officer of the KHSAA through the Commissioner's office.

- (2) Any appeal seeking a ruling based on unknown or speculative factors shall be dismissed by the Hearing Officer as being premature and eligibility denied.
- c) Support Information
- (1) The KHSAA staff or the Hearing Officer may request support documentation for all matters upon which an appeal is based.
  - (2) Prior to issuing a recommended order in a Hearing Officer Matter, the Hearing Officer may direct the Commissioner's office to perform any investigative functions necessary to ensure that all support documentation and evidence is considered in making a recommendation.
- d) Notice of Hearing
- (1) Notice shall be made to the Principal of all schools directly involved with an appeal and to the appealing parties.
  - (2) If an individual is pursuing the appeal and not a member school, notice shall also be made by first class mail to the Principal of all member schools that are parties to the proceeding.
  - (3) The notice shall be plain in nature and shall include:
    - a) All information and notices required by KRS Chapter 13B; and
    - b) A copy of the KHSAA Due Process Procedure.
- e) Attendance at the Hearing
- (1) Representatives of all aggrieved parties are advised, recommended and encouraged to attend hearings.
  - (2) In the instance of a student submitting the appeal, the Principal of the member school that the student attends may represent the student at the administrative appeal.
  - (3) Any person entitled to be in attendance at the hearing may represent himself or herself.
  - (4) These persons are also entitled to be represented by counsel, provided that they notify all other parties involved in the appeal of the name, address and telephone number of the counsel at least three (3) business days in advance of the hearing.
- f) Administrative Hearing Procedures
- (1) Administrative hearings conducted involving Hearing Officer Matters shall be conducted in accordance with KRS Chapter 13B.
  - (2) If an aggrieved or interested party fails to attend or participate in a hearing, the Hearing Officer or the Commissioner, at their discretion, may deny that party the right to seek additional review or present additional evidence at a later date.
- g) Recommendation of Hearing Officer in Hearing Officer Matters
- (1) The recommendation of the Hearing Officer shall be completed and submitted to the Commissioner not more than thirty (30) calendar days after receiving the official record of the proceeding.
  - (2) The recommendation shall include findings of fact, conclusions of law and recommended disposition of the hearing, including any recommended penalties, if applicable.
  - (3) A copy of the Hearing Officer's recommended order shall also be sent to each party in the hearing.
  - (4) Each party shall have fifteen (15) days from the date a Hearing Officer's recommended order is mailed within which to file exceptions to the recommendations with the Commissioner.
  - (5) The KHSAA shall maintain on file an official record of the complete proceedings of each administrative hearing and subsequent official actions.
- h) Decision of the Commissioner in Hearing Officer Matters
- (1) The Commissioner shall act on a recommended order of the Hearing Officer in Hearing Officer Matters within fifteen (15) days after the deadline to file exceptions.
  - (2) The Commissioner may:
    - a. Accept the recommended order and adopt it as the Agency Head's final order;
    - b. Reject or modify in whole or in part the recommended order; or
    - c. Remand the matter, in whole or in part, to the Hearing Officer for further proceedings as appropriate.
  - (3) If the final order differs from the recommended order, the Commissioner shall include separate statements of findings of fact and conclusions of law.
  - (4) In making a final order, the Commissioner shall:
    - a. Only consider the record including the recommended order and any exceptions duly filed to a recommended order; and
    - b. Not consider new and additional evidence or allow oral argument, except that the Commissioner may grant a motion to introduce new and additional evidence or make oral argument if significant factual circumstances have changed since the administrative hearing or the administrative record does not permit adequate review of the hearing proceedings.
  - (5) The final order shall be in writing and stated in the record.
  - (6) The final order shall also include the effective date of the order and a statement advising parties fully of available appeal rights.
- i) Judicial Review
- (1) Final orders of the Commissioner in Hearing Officer Matters may be subject to judicial review in accordance with KRS Chapter 13B.
  - (2) A party may institute an appeal by filing a petition in the appropriate Circuit Court within thirty (30) days after the final order is mailed or delivered by personal service.
  - (3) A party may file a petition for judicial review only after the party has exhausted all administrative remedies available within this procedure.
- SEC. 3) DUE PROCESS PROCEDURE FOR BOARD MATTERS
- a) Commissioner's Authority to Rule
- (1) Initial rulings may be initiated by the KHSAA or requests may be made in writing to the Commissioner with a return address for response.
  - (2) Oral requests for rulings or requests by electronic mail shall not be accepted.
  - (3) In Board matters, the Commissioner is empowered to make initial rulings and interpret the provisions of the KHSAA Constitution, Bylaws and Competition rules as it relates to the eligibility of a student-athlete, member school or contest official and to restore eligibility.
  - (4) The granting of eligibility may only be made when the student-athlete or member school in question meets the standard stipulated in the rule or it may be granted in cases where strict application of the applicable bylaw is unfair to the student-athlete or member school because the circumstances creating the ineligibility are clearly beyond the control of all of the parties involved
  - (5) The Commissioner shall act upon any request for initial ruling filed in accordance with this procedure when all information is available.
  - (6) Any appeal seeking a ruling based on unknown or speculative factors shall be denied as being premature.
- b) Appeals to Board of Control (Board Matters)
- (1) If an aggrieved party is affected by a ruling of the Commissioner interpreting a provision or provisions of a Board Matter, the party may submit a written



- notice of appeal of the decision and request a formal hearing before the Board of Control.
- (2) Any notice of appeal shall be filed within thirty (30) days of the initial ruling.
  - (3) The Board of Control shall conduct a formal hearing and act on an appeal at the next scheduled meeting provided that a minimum of twenty (20) days has passed since receipt of the written notice of appeal.
  - (4) Aggrieved and affected parties may request a special meeting of the Board of Control prior to the next regularly scheduled meeting.
  - (5) The request shall be ruled upon by the President of the Board of Control.
  - (6) Absent a request for a special meeting, the President of the Board of Control may call a special meeting for the purpose of conducting a hearing.
  - (7) Any appeal seeking a ruling based on unknown or speculative factors shall be dismissed by the Board of Control as being premature and eligibility denied.
- c) Support Information  
KHSAA staff or the Board of Control may request support documentation for all matters upon which an appeal is based.
- d) Notice of Hearing/Consideration by the Board of Control
- (1) Notice shall be made to the Principal of all schools directly involved with an appeal and to the appealing party or parties.
  - (2) If an individual is pursuing the appeal and not a member school, notice shall also be made by first class mail to the Principal of all member schools that are parties to the proceeding.
  - (3) The notice shall be plain in nature and shall include:
    - a. All information and notices required by the policies of the Board of Control; and
    - b. A copy of the KHSAA Due Process Procedure.
- e) Attendance at the Hearing
- (1) Representatives of aggrieved parties are advised, recommended and encouraged to attend hearings.
  - (2) In the instance of a student submitting the appeal, the Principal of the member school that the student attends may represent the student at the administrative appeal.
  - (3) Any person entitled to be in attendance at the hearing may represent himself or herself.
  - (4) These persons are also entitled to be represented by counsel, provided that they notify all other parties involved in the appeal of the name, address and telephone number of the counsel at least three (3) business days in advance of the hearing.
- f) Administrative Hearing Procedures
- (1) Administrative hearings conducted involving Board Matters shall be conducted in accordance with KRS Chapter 13B.
  - (2) Hearings conducted by the Board of Control shall be conducted in accordance with Roberts Rules of Orders and adopted Board of Control meeting procedures.
  - (3) If an aggrieved or interested party fails to attend or participate in a hearing, the Board of Control, at its discretion, may deny that party the right to seek additional review or present additional evidence at a later date.
- g) Decision of the Board of Control in Board Matters
- (1) The Board shall issue a final order in all Board Matters.
  - (2) The final order shall be in writing and stated in the record.
  - (3) The final order shall also include the effective date of the order and a statement advising parties fully of available appeal rights.
- h) Judicial Review
- (1) Final orders of the Board of Control in Board matters may be subject to judicial review in accordance with KRS Chapter 13B.
  - (2) A party may institute an appeal by filing a petition in the appropriate Circuit Court within thirty (30) days after the final order is mailed or delivered by personal service.
  - (3) A party may file a petition for judicial review only after the party has exhausted all administrative remedies available within this procedure.

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## KHSAA BOARD OF CONTROL ADOPTED POLICIES

The Board of Control has established many regulations and policies during its regular meetings. The following are the primary policies that affect daily operations at the Association.

### POLICY- HIGH SCHOOL MEMBERSHIP IN THE KHSAA AND COMPLIANCE EXPECTATIONS

Articles III and VI of the KHSAA Constitution detail the Board of Control's duty to develop standards for membership in the KHSAA and authorize the denial of membership applications for sufficient cause. The following policies detail that duty.

#### SEC. 1) OPERATIONAL PROCEDURES

- a) Membership Forms shall be distributed to current members on or about May 1 for the following year along with the bill for membership dues.
- b) Membership applications shall also be distributed as requested from other prospective KHSAA member schools.
- c) Membership applications shall be due to the KHSAA by July 1. Previous member schools are generally given until their opening day of school to join without penalty.
- d) At the July Board of Control meeting, the Commissioner reports to the Board of Control on recommendations for approval of the membership list for the coming school year. The Board shall act on those recommendations.
- e) The deadline for the payment of membership dues is September 1.

#### SEC. 2) BASIC MEMBERSHIP CRITERIA

- a) Pursuant to 702 KAR 7:065, Section 1, the KHSAA has been designated as the Kentucky Board of Education's agent to manage interscholastic athletics at the high school level in the common schools, including a private school desiring to associate with the KHSAA and compete with a common school.
- b) Any school desiring to associate with the KHSAA shall complete, sign and submit this application to the KHSAA together with the applicable dues, which shall be considered by the KHSAA Board of Control.
- c) The following are the basic criteria for membership in the KHSAA:
  - (1) The school shall have the 12th grade as the terminating grade, and not enroll students in only grades K-5;
  - (2) The school shall be:
    - a. A public school under the auspices of the Kentucky Department of Education fitting into one of the following membership categories:
      - A1 (District operated general or multi-program school),
      - A5 (District-operated alternative education program with no definable attendance boundaries designed to remediate academic performance, improve behavior, or provide an enhanced learning experience. This designation should only be used for offsite alternative education programs and the students may not be A1 enrolled at any other school);
      - B1 Laboratory or training school operated by college or university);
      - D1 (State Department of Education operated school),
      - F1 (Federal Dependent school); or
    - b. A non-public school (private, parochial or church affiliated school fitting into one of the following membership categories:
      - J1 - Roman Catholic School,
      - M1 - Other religious school or
      - R1 - Private, non-church school)Each of these must have been certified by the Kentucky Board of Education consistent with KRS 156.160(3) (see KDE website for Certification Process for Non-Public Schools), is a current member of the Kentucky Non-Public School Commission, and is accredited by one of the listed approved accrediting agencies;
  - (3) The school shall agree, through this application and other monitoring methods, to adhere to and abide by the KHSAA Constitution, Bylaws, Competition Rules and all other policies and directives of the KHSAA Commissioner or Board of Control;
  - (4) The school shall pay the membership dues and any and all assessed fines by the imposed deadline;
  - (5) The Principal or Designated Representative shall be required to attend an annual in-person update (not including the KHSAA Annual Meeting of the Membership) concerning the rules, regulations and policies of the Association, to provide feedback on Association ongoing activities, and to clarify ongoing issues or concerns related to athletics.

#### SEC. 3) REASONS TO DENY OR REVOKE MEMBERSHIP

- a) The following is a list of reasons that the KHSAA Board of Control may either deny an application, suspend or revoke membership in the KHSAA:
  - (1) Failure to satisfy any of the Basic Membership Criteria enumerated above;
  - (2) Failure to adhere to and abide by any of the Agreements enumerated below; or
  - (3) A documented pattern of continual violations and a general lack of institutional control as defined in KHSAA Bylaw 27.

#### SEC. 4) SCHOOL MEMBERSHIP DUES

- a) Schools desiring to become a member of the Association shall pay a fee in accordance with their prior year second-month enrollment on the following schedule:
  - (1) Schools enrolling less than 100 students and offering only individual sports or sport-activities shall pay \$500;
  - (2) Schools enrolling 1-400 students in grades 9-12 shall pay \$1000;
  - (3) Schools enrolling 401-610 students in grades 9-12 shall pay \$1500;
  - (4) Schools enrolling 611-899 students in grades 9-12 shall pay \$2000; and
  - (5) Schools enrolling more than 899 students in grades 9-12 shall pay \$2500.
- b) The annual membership dues billing shall include any money in arrears by the member school for items other than membership dues.

#### SEC. 5) ELIGIBILITY FOR CHAMPIONSHIP PLAY

- a) All full members of the Association shall be eligible to enter championship play sponsored by the KHSAA provided there is no other restricting reasons such as sanction under the provisions of Bylaw 27;

- b) A new school formed by the local board of education from existing KHSAA member schools:
  - (1) Shall be immediately eligible for championship participation upon acceptance of the application for new membership upon approval of the Board of Control provided it meets all of the criteria for membership including having a full graduating class; and
  - (2) Shall be assigned a member of the staff for a period of not less than two years to serve as a mentor to guide the school in the rules and regulations of the Association and to report to the Board of Control prior to a decision to renew membership;
- c) Any other school applying for new membership:
  - (1) shall be ineligible for championship play during a candidacy period from the date of acceptance of the application through the end of the second approved year of membership and provided that at the end of this period, it meets all of the criteria for membership including having a full graduation class;
  - (2) If approved by the Commissioner, the school on candidacy status is allowed to exhaust any contest contracts that were signed prior to joining the KHSAA;
  - (3) The candidacy school may therefore, if approved, compete against those non-member schools in contests during this period;
  - (4) However, once those contracts are exhausted, the school in candidacy status will not be able to compete against non-member schools located in Kentucky;
  - (5) The playing season in all sports will end for schools in candidacy status at the end of the regular season in each sport;
  - (6) Shall not be eligible to compete in postseason play against other KHSAA schools until the end of the candidacy period; and
  - (7) Shall be assigned a member of the staff for a period of not less than four years to serve as a mentor to guide the school in the rules and regulations of the Association and to report to the Board of Control prior to a decision to renew membership.

SEC. 6) COMPLIANCE AND EXPECTATIONS FOR MEMBERSHIP

- a) Each school desiring to join the KHSAA shall agree to comply with certain specific requirements of the Board of Control. By signing this application on behalf of this school, the Principal or Designated Representative acknowledges that:
  - (1) The local Board of Education or School Based Decision-Making Body has given the undersigned Principal authorization to apply for renewal of membership in the KHSAA for the above referenced Academic School Year;
  - (2) The school is a voluntary member of the KHSAA and complies with the KHSAA Constitution, Bylaws, Competition Rules and all other policies and directives of the KHSAA Commissioner or Board of Control;
  - (3) Under the KHSAA Constitution, the Board of Control is the final authority in determining Competition Rules (including assignment of schools to district, region, and/or class);
  - (4) The Principal/Designated Representative has read, understood and agree to abide by the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure and all other policies of the KHSAA Commissioner or Board of Control as now enacted or later amended;
  - (5) The school will abide by all of the rulings and directives of the KHSAA Commissioner, Assistant Commissioners, Hearing Officer or Board of Control, and at all times act in the best interests of the KHSAA;
  - (6) The school will self-report all violations of the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure or all other policies and directives of the KHSAA Commissioner and Board of Control, and any ruling by the KHSAA and its Commissioner, Assistant Commissioners, Hearing Officer or Board of Control;
  - (7) The management of the athletic program is not in contradiction to state or federal law, including the submission of the proper materials on time as requested by the Commissioner to fully comply with 702 KAR 7:065, Section 3(15) as it relates to monitoring compliance with 20 USC Section 1681 (Title IX);
  - (8) The KHSAA may impose penalties as detailed in the Bylaws of the KHSAA against this school for violation of the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure or all other policies and directives of the KHSAA Commissioner or Board of Control, and agree to timely adhere to and abide by any and all penalties assessed against this school under the Bylaws of the KHSAA or any other rule, regulation or policy;
  - (9) The school will comply with the principles of institutional control as defined within the Bylaws of the KHSAA and the KHSAA's published interpretations thereof;
  - (10) The school will comply on time with all requests by the KHSAA and its officials for information, records and reports;
  - (11) Any information submitted via the KHSAA online system using the secure login of an authorized school administrator shall be deemed to have been approved and signed off by the Principal;
  - (12) All records of the school including financial, scholastic and attendance, are open and available for inspection by the KHSAA and its officials;
  - (13) This school has the financial aid need analysis for its student-athletes performed by an approved agency as listed in the KHSAA Handbook;
  - (14) This school releases to the KHSAA and its official representatives permission to release the demographic information related to the athletic program (including motion picture and still photographic images) and all participation statistics (including height, weight and year in school, participation history and other performance-based statistics) and other information as may be requested, and agrees that the students from this school may be photographed or otherwise digitally or electronically captured during KHSAA sanctioned or sponsored school-based competition and such product used in the course of normal KHSAA business including commercial and internet-based video and still images. All material including images and recordings may be used without permission or compensation, specifically related to the KHSAA and its events without such use constituting a violation of rights under the Family Educational Rights and Privacy Act;
  - (15) The school has distributed KHSAA Form GE04 in its entirety, including the applicable student eligibility rules and the Physician consent and Parental permission forms to each prospective student-athlete, and that this school properly maintains on file the written permission of the parents of each student-athlete and the required physician consent form until after the student graduates from the school;
  - (16) The school has ensured that each student-athlete has insurance coverage up to the KHSAA Catastrophic deductible before allowing them to practice (including try out) or play; and
  - (17) The school has maintained compliance with the Limitation of Seasons as published in the Bylaws of the KHSAA as it relates to the loss of school time for regular season athletic contests as well as properly monitoring the playing of scrimmage and regular season contests, and has not violated these provisions in any KHSAA sport, and this school will self-report any violations of these limitations.

- (18) The school will take responsibility for and pay, reimburse the host site or the KHSAA, or repair any damage to postseason facilities, venues, or sites by the school's teams, students, or fans;
- (19) Under KRS 160.445(4)(b), this school verifies the existence of a venue specific emergency action plan to deal with serious injuries and acute medical conditions in which the condition of the patient may deteriorate rapidly. The plan is to be reviewed and rehearsed by simulation each athletic season shall:
- Include a delineation of the roles of staff and emergency personnel, methods of communication, available emergency equipment, and access to and plan for emergency transport;
  - If one is available, identify the location of a portable automated external defibrillator and the procedures for its use during an emergency; and
  - Be in writing, reviewed by the principal of the school, distributed to all appropriate personnel, posted conspicuously at all venues, and reviewed annually and rehearsed by simulation prior to the beginning of each athletic season by all licensed athletic trainers, first responders, school nurses, athletic directors; interscholastic coaches and volunteer coaches of each athletic team active during that athletic season;
  - Be available for inspection by the KHSAA as requested.
- (20) Under KRS 158.162, this school verifies that it has an adopted emergency plan which shall include:
- Procedures to be followed in case of medical emergency, fire, severe weather, earthquake, or a building lockdown as defined in KRS 158.164; A written cardiac emergency response plan; and a diagram of the facility that clearly identifies the location of each automated external defibrillator;
  - Such emergency plan shall be provided to appropriate first responders and all school staff;
  - Such emergency plan shall be reviewed following the end of each school year by the school nurse, school council, the principal, and first responders and revised as needed;
  - The principal shall discuss the emergency plan with all school staff prior to the first instructional day of each school year and document the time and date of any discussion;
  - The cardiac emergency response plan shall be rehearsed by simulation prior to the beginning of each athletic season by all licensed athletic trainers, school nurses, and athletic directors; and all interscholastic coaches and volunteer coaches of each athletic team active during that athletic season; and
  - The emergency plan shall be excluded from the application of KRS 61.870 to 61.884.
- (21) Under KRS 156.162 (e) verifies that it agrees to:
- Maintain a portable automated external defibrillator in a public, readily accessible, well-marked location in every middle and high school building and, as funds become available, at school- sanctioned middle and high school athletic practices and competitions and;
  - Adopt procedures for the use of the portable automated external defibrillator during an emergency;
  - Adopt policies for compliance with KRS 311.665 to 311.669 on training, maintenance, notification, and communication with the local emergency medical services system;
  - Ensure that a minimum of three (3) employees in the school and all interscholastic athletic coaches be trained on the use of a portable automated external defibrillator in accordance with KRS 311.667; and
  - Ensure that all interscholastic athletic coaches maintain a cardiopulmonary resuscitation certification recognized by a national accrediting body on heart health.
- (22) The school shall send administrative representatives to one meeting per year (aka Regional Meetings) if such meetings are conducted by the Association.
- (23) The school will actively promote sportsmanship by the manner in which it manages contests and scrimmages, including activity handling situations that arise with individuals such as fans who are not in the direct jurisdiction of contest officials.

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### **POLICY- PENALTIES - BOARD OF CONTROL FINE SCHEDULE**

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In accordance with 702 KAR 7:065 and Bylaw 27, a monetary fine may be assessed against a member school or licensed official. In addition, other penalties such as suspension of an individual or athletic program may be imposed for the same or similar violations of the particular bylaw, rule or tournament regulation.

**SEC. 1) A MAXIMUM FINE OF \$50 PER OCCURRENCE FOR:**

- Failure to notify game officials of change in game site or time in a timely manner; or
- Late licensing by a contest official desiring a license.

**SEC. 2) A MAXIMUM FINE OF \$100 PER OCCURRENCE FOR:**

- Failure to provide proper game administration personnel at contest site;
- Use of non-licensed officials in a contest;
- Late submission of tournament results, financial report or remittance of tournament proceeds by tournament manager;
- Failure of a tournament/contest manager to report a tournament bracket in a timely manner or failing to report results as requested;
- Ejection of a player or coach for unsportsmanlike conduct;
- Late membership dues payment by school;
- Late submission of the names of the school's athletic personnel, utilizing the official KHSAA online process, no later than the Friday of NFHS week 4 on the standardized calendar; or
- Late submission from schools of game statistics in specific sports.

**SEC. 3) A MAXIMUM OF \$300 PER OCCURRENCE FOR:**

- Filming or video recording of a scrimmage or contest by representatives of nonparticipating schools without approval of competing teams or tournament manager;
- Failure to complete the required KHSAA rules clinic for coaches or officials during the prescribed schedule. Payment of this fine does not prevent further penalties already prescribed for failure to complete the clinic from being imposed;
- Playing non-sanctioned contest against out of state schools; playing a non-member school or a school not permitted by the bylaws in a

contest;

- d) Late submission of tournament information from schools including season statistics, team pictures and entry of required rosters;
- e) Late submission of any requested reports, or other required documents or late submission of any required form or report not otherwise detailed within this schedule;
- f) Late submission of the DP06 form by the sending school to the receiving school that delays the consideration of a ruling for the student;
- g) Late submission of the Annual Financial Aid Report Form from member schools;
- h) Failure to attend a regional meeting of the member schools, if such meetings are conducted, including make-up meetings; or
- i) Late submission of the annual GE01 membership application; or
- j) Failure to submit the seasonal verification of emergency and cardiac action plan rehearsals by simulation

**SEC. 4) A MAXIMUM FINE OF \$500 PER OCCURRENCE FOR**

- a) Failure of a member school to adhere to Bylaw 22 with respect to school representatives accompanying athletes to competition;
- b) Withdrawal from championship play in any sport after the draw for bracket positions, entry deadline or deadline for seeded district games has passed;
- c) Withdrawal from championship competition in competitive cheer after the deadline for declaration of divisions and after the results of the declarations have been made public;
- d) Ejection of player for fight/unsportsmanlike conduct in games when athlete's eligibility in that sport has been exhausted;
- e) A coach or an administrator publicly criticizing a game official or coaches criticizing specific contest officials by name, position or local association to media representatives (including social media);
- f) Late reporting of participation list or Annual Title IX report;
- g) A member of a school coaching or athletic staff making public media comments (including by social media) that criticize officials by name, position or contest assignment;
- h) A licensed official making public media comments (including by social media) that criticize a member of a school coaching or athletic staff by name, position or assignment; or
- i) Failure of the sending school to return to the receiving school the necessary forms to effect a ruling for a transferring student within fifteen (15) calendar days of receipt.

**SEC. 5) A MAXIMUM FINE OF \$1000 PER OCCURRENCE FOR:**

- a) Use of an ineligible player when the facts were present to prevent such usage;
- b) Participation in practice or contests by coaches not currently certified in the required KMA/KHSAA Sports Safety Course. Payment of this fine does not prevent further penalties already prescribed for failure to complete the course from being imposed;
- c) Failure to properly certify athletes with respect to age;
- d) Removal of team from field or court prior to completion of game;
- e) Team members leaving bench, sideline or dugout and coming into playing area during an altercation/fight or for any other reason related to unsporting conduct that are not specifically allowable by playing rule;
- f) Team involved in an altercation/fight before, during or after scrimmage or contest (from time of arrival to time of departure);
- g) Violation of sports season (Bylaw 23) by any sport or sport-activity team or squad;
- h) Excessive celebration or unsportsmanlike conduct by fans identifiable to a specific team entering the playing area following a contest; or
- i) Each violation of KHSAA rules when a specific fine is not explicitly addressed by this schedule;
- j) Use of athlete without proper physical examination or parental permission;

**SEC. 6) A MAXIMUM FINE OF \$1500 PER OCCURRENCE FOR:**

- a) Violation of the required provisions regarding prime date scheduling of girls' basketball games;

**SEC. 7) ADDITIONAL FINES AND PENALTIES**

- a) A fine may be levied against specific documented receipts or reimbursed expenses when violations are discovered;
- b) In the case of restitution, the full amount of document fees may be assessed as a fine;
- c) A fine may be levied against a member school either directly or by assessing tournament receipts, for the use of coaches at any level in grades 9-12 competition that do not meet the requirements of Bylaw 25; or
- d) The complete itemized amount of repair necessary for damage to a postseason venue repair for any damage to postseason facilities, venues, or sites by the school's teams, students, or fans

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## **POLICY- INSTITUTIONAL CONTROL - MEMBERSHIP OBLIGATION - SELF REPORTING OF VIOLATIONS**

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**SEC. 1) INSTITUTIONAL CONTROL**

- a) The member school principal is ultimately responsible for all aspects of the athletic program, whether it is rules enforcement and reporting or eligibility certification. It is important that each member school through its Principal exercise the principles of institutional control in order for the Association to continue as a fully functioning membership organization and in order for the school to remain a member.
- b) There are several principles that go into the concept of maintaining institutional control. Control shall first be defined in common sense terms and is best summarized by the school having in place the proper policies to ensure that violations do not occur, and if they do occur, the Principal exhibiting the leadership and duty to correct the problems and prevent recurrence. In general, violations do not result from a lack of institutional control if there are adequate preventive measures in place that are properly monitored and followed, and if swift action is taken.
- c) However, there are several things that demonstrate a lack of institutional control including the failure to implement proper preventive procedures; failure by members of the designated athletic staff to thoroughly investigate and report violations; failure to adequately disseminate and distribute compliance information; failure to adequately distribute compliance duties to allow for effective control; failing to make clear to all coaches and participants that rules violations will not be tolerated; failing to fully investigate and file reports as requested when potential violations are reported; or a head coach failing to create a compliant atmosphere with the assistant coaches.
- d) The KHSAA enforces its rules based on the following premises: KHSAA regulations and information are readily available to the member schools and general public; the Principal or Designated Representative properly distributes information, rules manuals, communication,

forms, and other needed materials to the members of the athletics staff; that meaningful education programs are conducted within the schools to ensure compliance; student-athletes are properly informed about rules prior to and during participation. Certainly, the compliance history of a school and its cooperative spirit during any investigation or inquiry will factor into any penalty decision regarding violations.

#### SEC. 2) APPLICABLE CONTROL AND SELF-REPORTING

- a) Per KHSAA Bylaw 1, all member schools are expected to exercise institutional control within his/her school and to maintain institutional control of all phases of interscholastic athletic activities within a member school, including the activities of its student-athletes, athletic and school administration, coaching staff (paid and unpaid, head and assistant) booster clubs, parent groups, and all related entities.
- b) Exercising that control requires the submission of "self-reports" when violations are determined and full cooperation with any ongoing review of a matter related to the conduct of the interscholastic athletic program.
- c) Any self-report must be submitted on school letterhead via email attachment or provided online form and should include the following:
  - (1) Identify and list the bylaws and/or policies that have been violated;
  - (2) Provide a description of the circumstances leading to the reported violation;
  - (3) Provide the name of the student and/or coach (if applicable);
  - (4) List the contests in which the student participated (if applicable); and
  - (5) State any corrective actions taken by the school to deter this situation from happening again in the school's athletic program.
- d) The Commissioner reserves the right to further review and investigate this matter or other matters with respect to potential, additional compliance issues which may be identified as a result of this communication. The association's position is to support the member school in a mentoring fashion where possible.
- e) Sanctions will be issued in accordance with Bylaw 27 when any violations are confirmed. Sanctions include what is recommended by the member school as an action, or may include any other penalties deemed appropriate by the Commissioner that is contained within Bylaw 27.

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### **POLICY- INFRACTIONS/PENALTY STRUCTURE**

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#### SEC. 1) PROCEDURES FOR HANDLING PENALTIES

- a) The Commissioner and Board of Control ("Board") each have a role in administering penalties for KHSAA Constitution or Bylaws violations.
- b) Unless specifically covered in any bylaw, the standard penalties are listed in Bylaw 27.
- c) All matters considered by the Commissioner or the Board shall be conducted in compliance with the Due Process Procedure and any findings are appealable by aggrieved parties as defined in that procedure.

#### SEC. 2) MATTERS TO BE DETERMINED BY THE COMMISSIONER

- a) Reports of violations should be submitted to the Commissioner. If such evidence is presented in compliance with the Bylaws of the KHSAA as to warrant an investigation, the Commissioner shall direct an appropriate investigation of the allegation(s).
- b) At the conclusion of an investigation, penalties in accordance with Bylaw 27 may be levied by the Commissioner at his/her discretion.
- c) The Commissioner, per the Constitution, shall enforce all penalties provided for, and fix penalties for violations for which no penalties are prescribed.
- d) Penalties levied by the Commissioner shall be summarized for a report at a subsequent Board of Control meeting.
- e) Penalties levied by the Commissioner under Bylaw 27 in Board matters or for other actions not related to Hearing Officer Matters may be appealed to the Board of Control per the KHSAA Due Process Procedure.

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### **POLICY- SPORTS SANCTIONING/SPONSORSHIP**

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#### SEC. 1) REQUIREMENTS FOR SANCTIONING A HIGH SCHOOL SPORT OR SPORT-ACTIVITY

- a) The KHSAA Board of Control sanctions (approved for practice and play and provides the Catastrophe Insurance for) all sports and sport-activities for which the KHSAA sponsors a state high school championship. Under this definition, the sports of baseball (coed), basketball (boys/coed and girls), cross country (boys/coed and girls, field hockey (girls), football (coed), golf (boys/coed and girls, lacrosse ((boys/coed and girls beginning in 2024-25), soccer (boys/coed and girls, softball (fastpitch girls), swimming (boys/coed and girls, tennis (boys/coed and girls, track and field (boys/coed and girls, volleyball (boys beginning in 2024-25, girls currently) and wrestling (boys/coed and girls are insured.
- b) The sport-activities of archery, bass fishing, bowling, competitive cheer, dance and Esports competition are insured for KHSAA region and state competitions only.
- c) This sanctioning shall allow students to participate in these sports and sport-activities as long as they are compliant with all applicable KHSAA bylaws regarding student eligibility.

#### SEC. 2) METHOD OF DETERMINING INTEREST IN NEW HIGH SCHOOL SPORTS OR SPORT-ACTIVITIES

- a) The KHSAA shall survey its membership every three (3) years to measure desire for a new offering or elimination of an existing offering.
- b) The KHSAA Limitation of Seasons shall not address a specific sport or sport-activity unless and until it meets the desired participation threshold to allow for the maximum opportunity to expose the sport to growth.
- c) The Board of Control may authorize a specific survey during the interim period between triennial surveys based on a majority vote of the Board of Control.

#### SEC. 3) SCHOOLS NECESSARY TO START NEW HIGH SCHOOL SPORTS OR SPORT-ACTIVITIES

- a) Unless otherwise approved by the Board of Control to address specific previously underrepresented populations, in order for the KHSAA to begin discussions concerning the possible sponsoring of a state championship in a new sport or sport-activity, there shall be at least fifteen (15) percent of the member schools desiring to participate in championship play by showing a favorable response on the interest survey and the sport or sport-activity having currently participating schools in at least three defined basketball regions.
- b) One of the key components for consideration is the presence of an already existing organized championship sponsored by another group.
- c) The presence of this amount of schools does not, in and of itself, guarantee the addition of championship play in that sport or sport-activity.

- d) The Commissioner shall designate contact staff for any sport or sport-activity that has a demonstrated interest of ten (10) percent of the member schools but less than fifteen (15) percent of the member schools, as such sport or sport-activity shall be considered an emerging sport or sport-activity.
- e) The Board of Control must review all factors surrounding the possible addition including a fiscal analysis and the possible impact of the addition on member school compliance with Title IX.

**SEC. 4) SCHOOLS NECESSARY TO CONTINUE EXISTING HIGH SCHOOL SPORT OR SPORT-ACTIVITIES**

- a) In order for the KHSAA to continue a playoff system for a sport or sport-activity, and unless there is otherwise prevailing action by the Board of Control to address specific previously underrepresented populations, there shall be at least twenty (20) member schools desiring to participate in championship play by showing a favorable response on the interest survey or by currently participating and the sport or sport-activity having participating schools in at least three basketball regions.
- b) The presence of this amount of schools does not in and of itself guarantee the continuation of championship play in that sport or sport-activity.
- c) The Board of Control must review all factors surrounding the continuation of the sport or sport-activity including a fiscal analysis and the possible impact of the addition on member school compliance with Title IX.

**SEC. 5) GENDER REQUIREMENTS FOR PARTICIPATION**

- a) Pursuant to Acts Chapter 198 (SB83) of the 2022 Regular Session of the Kentucky General Assembly as stated in KRS 156.070, Sec. 1 (2)(g):
  - (1) The sports and sport-activities of the KHSAA are classified as either Boys/Coed or Girls;
  - (2) The sex of the student for the purpose of determining eligibility is determined by that statute;
  - (3) The sports and sport-activities of the KHSAA designated for girls for students in grades (7) through (12) shall not be open to members of the male sex and no provision shall be construed to restrict the eligibility of any student to participate in a sports or sport-activity designated as boys or coed.

**SEC. 6) SEASON DETERMINATION**

- a) The fall sports and sport-activities are: cross country (boys/coed and girls), field hockey (girls), football (boys/coed), golf (boys/coed and girls), soccer (boys/coed and girls), volleyball (boys/coed beginning in 2024-25, girls currently);
- b) The winter sports and sport-activities are: basketball (boys/coed and girls), swimming (boys/coed and girls), indoor track and field (boys/coed and girls beginning in 2023-24), wrestling (boys/coed and girls), Esports first season (boys/coed), competitive cheer (divisions and dance (divisions);
- c) The spring sports and sport-activities are: baseball (boys/coed), lacrosse ((boys/coed and girls beginning in 2024-25), softball (fastpitch girls), tennis (boys/coed and girls), track and field (boys/coed and girls), archery (boys/coed and girls), bass fishing (boys/coed and girls), Esports second season (boys/coed).d) For the purpose of spring sport participation and integration with Title IX, baseball and softball are not considered the same sport and such, baseball is considered to be boys/coed.

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**POLICY- SPORTS SEASON DETERMINATION**

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**SEC. 1) SPORTS**

- a) The KHSAA Board of Control sanctions (approves for practice and play and provides the Catastrophe Insurance for) all sports and sport-activities for which the KHSAA sponsors a state high school championship. Under this definition, the sports of baseball (coed), basketball (boys/coed and girls), cross country (boys/coed and girls), field hockey (girls), football (coed), golf (boys/coed and girls), lacrosse ((boys/coed and girls beginning in 2024-25), soccer (boys/coed and girls), softball (fastpitch girls), swimming (boys/coed and girls), tennis (boys/coed and girls), track and field (boys/coed and girls), volleyball (boys beginning in 2024-25, girls currently) and wrestling (boys/coed and girls) are insured.
- b) The sport-activities of archery, bass fishing, bowling, competitive cheer, dance and Esports competition are insured for KHSAA region and state competitions only.

**SEC. 2) SPORTS**

- c) This sanctioning shall allow students to participate in these sports and sport-activities as long as they are compliant with all applicable KHSAA bylaws regarding student eligibility.

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**POLICY- CHAMPIONSHIP SITE SELECTION AND EVENT CONDUCT**

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**SEC. 1) DISTRICT, REGION ROUNDS**

- a) Site selection for the district and region rounds of KHSAA championship play shall be conducted in accordance with the adopted Competition Rules of the KHSAA.
- b) The site selection is made by the Commissioner who is guided, but not bound by, direct input from the membership.
- c) The Commissioner shall ensure that the members of the Commission and other designated staff properly adhere to the competition rules including the designation of a local manager for each event, and ensure compliance with all adopted policies in the execution of these events.

**SEC. 2) STATE ROUNDS (INCLUDING ALL PRELIMINARY STATE ROUNDS)**

- a) The Commissioner shall coordinate site selection alternatives for all KHSAA events.
- b) The Board of Control shall have final approval for the dates and sites of each KHSAA state championship round and may assign specific location determination to the Commissioner.
- c) Once the dates and sites of each championship are determined, specific time schedules for the state rounds are set by the Commissioner.
- d) All parties interested in hosting KHSAA championship rounds shall have a demonstrated interest in hosting the events, and facilities appropriate for the championships.



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## **POLICY- DEADLINE FOR ENTERING CHAMPIONSHIPS**

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### **SEC. 1) DEADLINE FOR ENTRY INTO KHSAA COMPETITION**

- a) Unless waived by the Commissioner, the deadline to enter a team in sports or sport-activity competition is:
- (1) September 1 for fall sports;
  - (2) October 1 for competitive cheer and dance;
  - (3) January 1 for winter sports, bowling and archery;
  - (4) April 1 for spring sports and bass fishing; and
  - (5) Prescribed deadlines for Esports competition.

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## **POLICY- SPORTS AND SPORT-ACTIVITY POLICY**

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### **SEC. 1) CURRENTLY SANCTIONED SPORTS AND SPORT-ACTIVITIES**

- a) The sports sanctioned by the KHSAA are baseball, basketball, cross country, field hockey, football, golf, lacrosse, soccer, softball (fastpitch), swimming and diving, tennis, track and field, volleyball and wrestling.
- b) The sport-activities sanctioned by the KHSAA are archery, bass fishing, bowling, competitive cheer, dance and interscholastic Esports competition.

### **SEC. 2) BYLAWS APPLYING TO BOTH SPORTS AND SPORT-ACTIVITIES**

- a) All bylaws apply to all sports and sport-activities at the varsity level with the exception of the following Bylaws that only apply to the sports with specific allowances and exceptions for the non-varsity levels (junior varsity and freshmen) are contained in the bylaws: Specific Bylaw 3 (Maximum Number of Years); Bylaw 6 (Transfer Rule- Citizens Of The U.S. And D.C. And Other Students Previously Enrolled In Member Schools); Bylaw 7 (Transfer Rule- Students Having J-1/F-1 Status and Transfer Rule- Non-U.S. Students Not Having J-1/F-1 Status); Bylaw 10 (Amateur/Awards); Bylaw 11 (Financial Aid); and Bylaw 22 (Contests, Sanctions, Contracts, Rules, Forfeitures, Faculty To Accompany).

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## **POLICY – SUSPENSION AND ALTERATION OF SPORTS AND SPORT-ACTIVITIES DUE TO STATE OR FEDERAL EMERGENCY ORDER**

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### **SEC. 1) ACTION DURING EMERGENCY DECLARATION**

- a) In the event of a lawfully declared state of emergency, including a global pandemic, weather related circumstance or other other comparable situation, the KHSAA Commissioner in consultation with the Board of Control can make adjustments to seasons and allowable activity based on the present circumstances.
- b) The KHSAA Commissioner, Staff and its Board of Control bear a tremendous responsibility and burden in helping to ensure the safety of all students within its programs. The burden is equally great regarding the mental health and well-being of those students and the valuable and integral part that sports and sport-activities play in the development of the student. These sometimes conflicting responsibilities provide a balancing act of sorts as these determinations are made.
- c) While it is noted that without question, our Commonwealth thrives on as much local control as possible, though noting that in the arena of athletics, competitive balance, equity and opportunity will at times require statewide decisions.
- d) As an organization that is permitted to make carefully thought out, independent, responsible decisions regarding its activities, it is recognized that the satisfaction of everyone cannot be guaranteed and that the well being of the whole student must be a central focus. As such, revisions and accommodations will be required anytime the association faces an event of the magnitude of a global pandemic. For that reason, the association will continue to be assertive and decisive, and try at all times to strike a balance between the variety of options that may exist in a given situation.
- e) It is recognized that intermittent suspension or revision of KHSAA Bylaws, rules, regulations and other provisions may be required throughout the navigation of these emergency situations. Provided these revisions do not violate statute, the Commissioner's office will make every reasonable effort to ensure the opportunities in its designated areas that are so vital to student achievement. The Commissioner's office will labor with diligence to ensure new and updated information is provided to the membership in a timely manner while also recognizing that the situations surrounding the virus are ever-changing with continual movement of data points. The Commissioner's office will remain apolitical insofar as is possible, and keep its focus on what is best for the general student body.

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## **POLICY- PLAYING RULES AND QUESTIONNAIRES**

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### **SEC. 1) PLAYING RULES**

- a) The playing rules that govern interscholastic competition for KHSAA member schools are formulated by the National Federation of State High School Associations (NFHS) for the sports of baseball, basketball, competitive cheer (including dance), field hockey, football, lacrosse (effective 2024-25), soccer, softball, swimming and diving, track and field (cross country), volleyball and wrestling.
- (1) Persons who are involved at the interscholastic level and are directly responsible to secondary schools write NFHS rules for the high school level of competition.
  - (2) According to NFHS policy, the KHSAA would forfeit its opportunity to appoint representatives to the NFHS rules committees if this Association were to make exceptions to, or modifications of, NFHS rules for varsity competition on a statewide basis.
  - (3) While members of the Association, the Association staff and the contest officials may not agree with every decision made by the rules committees, it is the NFHS policy to acknowledge and utilize our persons who have committee input, and respond to questionnaires when asked.
  - (4) Licensed Officials who wish to voice a concern or offer a recommendation to a specific sport committee may do so by writing to the appropriate member of the KHSAA Staff. Playing rules questions are more appropriately addressed to the rules interpreter for that particular sport.
  - (5) Any proposal to amend the playing rules of the NFHS must be submitted and approved by the Commissioner's office.

- b) The playing rules that govern interscholastic competition in golf for KHSAA member schools are contained in the Competition Rules of the KHSAA and are based on the rules of the United States Golf Association.
- c) The playing rules that govern interscholastic competition in tennis for KHSAA member schools are contained in the Competition Rules of the KHSAA and are based on the rules of the United States Tennis Association.
- d) The playing rules that govern interscholastic competition in the sport-activity of archery for KHSAA member schools are contained in the Competition Rules of the KHSAA and are administered in cooperation with the National Archery in Schools Program.
- e) The playing rules that govern interscholastic competition in the sport-activity of bass fishing for KHSAA member schools are contained in the Competition Rules of the KHSAA and are administered in cooperation with Major League Fishing and its Student Angler Foundation.
- f) The playing rules that govern interscholastic competition in the sport-activity of bowling for KHSAA member schools are contained in the Competition Rules of the KHSAA and in general congruence with the United States Bowling Congress.
- g) The playing rules that govern interscholastic competition in the sport-activity of competitive cheer for KHSAA member schools are formulated by the NFHS for the sport-activity of competitive cheer and administered through a partnership between the KHSAA and Varsity Brands, Inc. (Universal Cheerleaders Association).
- h) The playing rules that govern interscholastic competition in dance for KHSAA member schools are formulated by the NFHS for the sport-activity of dance (via the Spirit Rule Book) and administered through a partnership between the KHSAA and Varsity Brands, Inc. (Universal Dance Association).
- i) The playing rules that govern interscholastic competition in Esports for KHSAA member schools are formulated by the KHSAA in partnership with PlayVS.

## **POLICY- BASKETBALL PRIME DATE SCHEDULING**

### SEC. 1) BACKGROUND

- a) In fairness to the participants in girls' basketball, and those within the programs including parents, students and fans, the Board of Control has developed this policy to ensure that there are opportunities for girls' basketball to be played on "prime dates".
- b) These dates historically are defined Friday night, any time on Saturday, and any time on Sunday. In addition, it shall be considered prime-date for competition held at the same site on the same night (doubleheader) where the girls' varsity and boys' varsity teams both play contests. Compliance with this policy neither expresses nor implies that a member school is in (or not in) compliance with Title 20, U.S.C. Titles, 1681-1688, et. Seq. (Title IX).

### SEC. 2) BASIC REQUIREMENT (40% RULE)

- a) Each basketball season, a member school shall meet one of two alternative methods of prime date compliance with respect to the scheduling of basketball games. The member school shall:
  - (1) Play at least forty (40) percent of its girls' home basketball games on a prime date, defined as Friday night, Saturday or Sunday, wherein tournaments shall only count as one game played toward this requirement; or
  - (2) Play at least forty (40) percent of its girls' basketball schedule (all games) on a prime date, defined as Friday night, Saturday; Sunday, or any day on Monday through Thursday which is part of a double header where both the boys' and girls' varsity teams play.

### SEC. 3) ANNUAL PRIME DATE COMPLIANCE PROCESS

- a) Each year, the KHSAA shall review all girls' regular season basketball schedules (hereinafter "current schedule"). These reviews shall begin with the first legal regular season playing date and can be self-monitored by the member school.
- b) Schedules shall be posted on the KHSAA website in the manner as instructed by the Commissioner's office prior to the published deadline. Schedules shall be accurate and include entry and designation of games that are involved in tournaments, classics, festivals and other multi-game events.
- c) At the end of the regular playing season, the schedules shall be reviewed for final compliance with the requirement.

### SEC. 4) PENALTY FOR NONCOMPLIANCE WITH THE PRIME DATE REQUIREMENT

- a) Based on the final review at the end of the regular season, if a member school's total home games for girls' basketball do not comply with the forty (40) percent requirement, and this is the first such violation by the member school, this violation shall result in a penalty in compliance with Bylaw 27.
- b) Based on the final review at the end of the regular season, if a member school's total home games for girls' basketball do not comply with the forty (40) percent requirement, and this is not the first such violation by the member school, additional penalties shall be applied in compliance with Bylaw 27 including the cancellation of contests in sports other than girls' basketball.

## **POLICY- RECOMMENDED OPTIONAL PRIME TIME BASKETBALL SCHEDULING**

### SEC. 1) PRIME TIME SCHEDULING

- a) Prime time scheduling is a means to ensure fairness to the students, particularly girls, who perhaps have had disadvantaged scheduling in the past.
- b) More scheduling equity can be accomplished by scheduling boys' and girls' basketball games on separate nights with prime time starts for both or by scheduling doubleheaders and alternating boys' and girls' start times.
- c) The following schedule is recommended in the event that double headers are used to meet the Prime Date Requirement.
  - Sec. 1) One doubleheader (Optional As To Which Team Plays Second)
  - Sec. 2) Two doubleheaders (Girls Game Recommended to Be Second At Least Once)
  - Sec. 3) Three doubleheaders (Girls Game Recommended to Be Second At Least Once)
  - Sec. 4) Four doubleheaders (Girls Game Recommended to Be Second At Least Twice)
  - Sec. 5) Five doubleheaders (Girls Game Recommended to Be Second At Least Twice)
  - Sec. 6) Six doubleheaders (Girls Game Recommended to Be Second At Least Three Times)
  - Sec. 7) Seven doubleheaders (Girls Game Recommended to Be Second At Least Three Times)

- Sec. 8) Eight doubleheaders (Girls Game Recommended to Be Second At Least Four Times)  
Sec. 9) Nine doubleheaders (Girls Game Recommended to Be Second At Least Four Times)  
Sec. 10) Ten doubleheaders (Girls Game Recommended to Be Second At Least Five Times)

## **POLICY- AMENDED FEDERAL CONSENT DECREE OF 1971 (AMENDED 1987, 2008)**

1. As provided by KRS 156.070, the State Board of Education, under its general powers and duties, has the management and control of the common schools. It is the judgment of the court that this responsibility and control cannot be avoided or relegated to the Kentucky High School Athletic Association and that the Board is accountable to see that the Kentucky High School Athletic Association, acting in a ministerial capacity, shall observe the requirements of the law in fostering and encouraging the participation in athletics of all who desire to so participate irrespective of race or color. Such participants shall be given a full and equal opportunity to have positions and places of responsibility in the high school athletic program in all its phases.
2. The Kentucky High School Athletic Association shall continue under its rules and by-laws in the structure of its present organization subject to the directives of this decree.
3. The constitution and by-laws of the Kentucky High School Athletic Association shall be changed and modified as follows:
  - (a) The members of the Board of Control shall be elected for a period of four years as now provided. There shall be 12 members of the Board of Control, at least two of which shall be black, and at least two of which shall be female.
  - (b) The Commission shall be composed of a Commissioner and four or five Assistant Commissioners, at least one of which shall be black and at least one of which shall be female.
  - (c) The Delegate Assembly shall not be limited in its membership to Principals of accredited secondary schools of good standing in the Kentucky High School Athletic Association, but shall be composed of Administrators, Principals or faculty members of schools or school systems. While it is not practical to require a percentage of blacks to be named as Delegates, the districts shall bear in mind that a reasonable proportion of the Delegate Assembly shall be blacks.
  - (d) Where the use of registered officials is required, the officials for each athletic contest in football, basketball and baseball shall be selected and shall be given to the schools involved at a reasonable time before the contest. Any head coach who objects to the selection of a certain official or officials to serve in contests in which his team will participate shall have a right to file a written protest with the Commission if filed a reasonable time before the contest. What is a reasonable time to be determined by the Commission. The Commission shall have a right to make any changes as it deems appropriate and in the best interest of the sport. It is recognized that to make out such a schedule is a very involved and tedious task and the Commission shall have authority to employ any assistance as it feels proper, subject, of course, to its supervision.
4. The Association shall establish a list of qualified officials to officiate in all high school sports and shall require that only such officials may officiate in interscholastic athletic competition. It may classify officials as Level 1, Level 2 and Level 3 and in so doing may adopt the standards now employed by the Association.
5. Pursuant to paragraph 5 of the original Decree herein filed Kentucky High School Athletic Association was required to take affirmative action to recruit black officials in the sports of basketball, football and baseball and was further required to report to the court within 60 days from the date of the original Decree concerning such action. An affidavit has been filed in the record herein on November 15, 1971, showing the results of such action. Kentucky High School Athletic Association shall make available to all persons so recruited academic and practical training, including participation as officials in practice, junior varsity and similar contests. The objective shall be to cause such persons to become fully qualified to participate as officials in varsity contests as soon as practicable.
6. The Second Amended Answer of defendants, Kentucky High School Athletic Association and Ted Sanford, pleading the amendment of Article IV, Section 2(a) of the Constitution of Kentucky High School Athletic Association be and it is hereby ordered filed and entered of record herein.
7. Plaintiffs herein represent of record all blacks constituting a class so numerous to make it impracticable to bring them before this court. The questions of law and fact affecting the rights of those plaintiffs raised herein by pleadings and proof are common to all blacks and are typical of the claim of the class of blacks. Therefore plaintiffs herein represent of record as a class all blacks as a whole.

The Court is fully aware that at this date the high school football season is well advanced and it is not practicable to undertake to invoke the changes directed by this decree to apply to the high school football contests. The football season may proceed to its ultimate conclusion under the plan now in effect as provided by the Kentucky High School Athletic Association Constitution, Bylaws and tournament Rules 1970-71. In all other respects this decree is effective as of the date it is signed by the Court.

## **POLICY- REGIONAL POLICY BOARDS**

### **SEC. 1) FORMATION OF POLICY BOARDS**

- a) Each region (as defined by the boundaries of the basketball alignment) shall have an organization, which will hereinafter be referred to as a Regional Policy Board ("RPB") for the governance of policies related to grade 9-12 competition (freshmen, junior varsity and varsity).
- b) With the permission of the Commissioner, adjoining regions may form a joint Regional Policy Board.
- c) These RPB entities are formed in compliance with, and to ensure adherence to, the Federal Court Decree of 1971, as amended in 1987 and 2007.
- d) Questions and clarifications should be sought from the Supervisor of Officials. In these policies, varsity shall mean the highest level of school competition and those eligible to compete for KHSAA state championship play.

### **SEC. 2) COMPOSITION, DUES AND OFFICERS:**

- a) Composition
  - (1) Each RPB shall consist of equal representation from each basketball district within the region unless the decision is made to have one member per school. It is recommended that there be one member per member school.
  - (2) By 2/3 majority vote of all schools (Principals or Designated Representatives) in the region, the membership composition may be changed to include one representative from each school.
  - (3) Voting representatives of each RPB shall be certified employees of an accredited member school, or member school system, within

- his/her district or be officially listed by the school as the Designated Representative in accordance with Bylaw 1.
- (4) Members shall be elected by the Principal or Designated Representative from each member school within the District, or if one member is to be selected per school, shall be so designated by the Principal or Designated Representative of the school.
  - (5) If the RPB is composed of equal representation per district instead of one representative per school, members shall serve for a term of four (4) years on a staggered basis with the first such terms selected by lot.
  - (6) All employed Assigning Secretaries shall be able to attend meetings of the Regional Policy Boards with voice but without voting privileges.
  - (7) The annual term for RPB Members shall run from July 1st to June 30th each year.
- b) Dues and Fees
- (1) The RPB shall elect a Chairman and Vice-Chairman.
  - (2) The officers shall hold the position for two (2) years per term and eligible to be re-elected.
  - (3) Necessary elections shall take place during the month of May and all schools shall be notified no later than April 15th of the candidates seeking office.
- c) Officers
- (1) The RPB shall elect a Chairman and Vice-Chairman.
  - (2) The officers shall hold the position for two (2) years per term and eligible to be re-elected.
  - (3) Necessary elections shall take place during the month of May and all schools shall be notified no later than April 15th of the candidates seeking office.
  - (4) Ballots must be returned to the RPB Chairman who shall coordinate the election process.
  - (5) Votes shall be counted at the regularly scheduled May meeting.
  - (6) The members may elect or appoint an individual to serve as Executive Director, Secretary, Treasurer or Secretary-Treasurer to help ensure the maintenance of records and accurate accounting of finances. These positions may be held by members or non-members at the discretion of the voting members, but shall have no vote in any matters if not currently serving as a voting member.

### SEC. 3) MEETINGS

- a) Meeting Frequency and Notice
- (1) Each RPB shall meet at least once during the month of September (or in August or October as the school calendar permits).
  - (2) Each RPB shall meet at least once during the month of January (or in December or February as the school calendar permits).
  - (3) Each RPB shall meet at least once during the month of May (or in April or June as the school calendar permits)
  - (4) The Chairman shall ensure that the KHSAA Commissioner is notified no later than the first day of the month in which any meeting is held as to the time and place of the meeting.
  - (5) The Chairman may also call as many other meetings as deemed necessary to fulfill duties and the KHSAA shall be notified of the time and place.
- b) General Provisions
- (1) All meetings are conducted in compliance with the Kentucky Open Meetings Act, including any interviews for the selection of new assigning secretaries. Business conducted and communication done electronically must be done in a manner that maintains the integrity of the Open Meetings Act.
  - (2) A majority of the RPB Members must be present to conduct official business.
  - (3) Minutes of the RPB Meetings, with a record of RPB Members and others in attendance, shall be forwarded to the KHSAA within thirty (30) days of the meeting.
  - (4) Notification of scheduled RPB Meetings shall be sent to each Principal and Athletic Director of each KHSAA member school within the Regional Policy Board's respective region at the same time it is sent to KHSAA.
  - (5) All meetings shall be conducted in accordance with Robert's Rules of Order, unless otherwise stipulated by the KHSAA.

### SEC. 4) RESPONSIBILITIES

- a) Local Officials Associations
- (1) The RPB shall consider for approval the establishment of regional officials' association for the purpose of ensuring for the assignment of independent contractors to serve as officials to officiate grade 9-12 competition (freshmen, junior varsity and varsity) in baseball, basketball, field hockey, football, soccer, softball (fastpitch), volleyball and wrestling.
  - (2) Only one regional officials' association may be approved for each sport by the RPB.
- b) Officiating Fees
- (1) The RPB shall review the travel needs of the officials within the region(s) and recommend any additional fee (regional "add-on") to be added to the state approved compensation scale for varsity officials to adequately compensate the officials. Such additional fee may not be based on perceived merit or ability of the officials, but on the geographic travel concerns.
  - (2) The RPB shall ensure that when the state approved compensation scale is adjusted for a specific sport, that no downward adjustment is made to the regional "add-on" for that sport, unless made in conjunction with a comprehensive review in all sports.
  - (3) The RPB shall assist the KHSAA with monitoring of payment to officials to ensure that no official is compensated for a varsity contest at a rate below the state approved compensation scale.
  - (4) The RPB shall establish contest fees for nonvarsity contests in grades 9-12.
  - (5) Except for the travel needs (add-on) as detailed above, the RPB shall reject any request for varsity travel or non-varsity fee compensation increase unless it is in conjunction with the one every four-year review by the KHSAA Board of Control for that specific sport.
- c) Varsity Assigning Secretary Selection comprises the following steps:
- (1) Assigning Secretary selection shall annually be completed and executed by the KHSAA Commissioner with assistance from the Supervisor of Officials after receiving a recommendation(s) from the RPB. The recommendation of the RPB shall not be considered binding on any party;
  - (2) When an Assigning Secretary is being selected, the RPB shall publicly solicit applicants for the position through the use of a variety of communication avenues such as internal discussion and recommendations of the RPB, media advertisement (including the KHSAA website), communication with the local officials' association, or communication with the member schools. The position announcement

- shall also be published by the KHSAA if requested by the RPB;
- (3) It is recommended that local officials' organization's opinions be sought as to the person recommended for selection;
  - (4) It is recommended that the member schools of the region be consulted as to the person recommended for selection;
  - (5) The RPB, with assistance from the KHSAA, shall screen, including a background and criminal records check, all applicants desired to be recommended for hiring;
  - (6) The RPB shall interview prospective candidates and shall submit the names and background information for a minimum of two and maximum of three finalists to the Commissioner's office. Notification of the dates and times of the interviews shall be noticed to the KHSAA, and the KHSAA sport contact or Supervisor of Officials may attend and participate in the interviews;
  - (7) The Commissioner's office will then return to the RPB the names of the finalists not eligible for consideration for the position;
  - (8) The RPB shall make a decision as to a recommendation for the hiring of the assigning secretary and shall submit that recommended candidate's name to the KHSAA;
  - (9) The final hiring is subject to the sole discretion of the Commissioner and Supervisor of Officials;
  - (10) The KHSAA will then enter into a written agreement with the Assigning Secretary not to exceed one year;
  - (11) The RPB shall not hire any person for the position of assigning secretary whose name is not on the original list of candidates sent to the Commissioner's office;
  - (12) The KHSAA through its Commissioner or Supervisor of Officials may, of its own volition, terminate the contract of any assigner per these policies and the contract stipulations; and
  - (13) The RPB may request through the Commissioner or Supervisor of Officials, the termination of the contract of any assigner per these policies and the contract stipulations
- d) Non-Varsity Assigning Secretary and Other Assigning Assistance Selection comprises the following steps:
- (1) The RPB shall adopt a policy as to the assignment of non-varsity contests for grades 9-12.
  - (2) The RPB shall determine if the non-varsity contests in grades 9-12 are to be assigned by the Varsity Assigning Secretary, assigned by an additional individual, or acquired locally by the member schools provided that the officials are properly licensed;
  - (3) In the event that an additional individual is to be used for non-varsity assigning, the procedures outlined in Section (c) above shall prevail; and
  - (4) All individuals compensated in any manner to assist with the assignment, evaluation or training of contest officials shall be subject to approval by the RPB, including any relevant compensation.
- e) Varsity Assigning Secretary Compensation
- (1) The RPB shall establish annual payment fees for Kentucky High School Athletic Association member schools to have officials assigned by regional varsity assigning secretaries. Such factors as supplies, materials, administrative needs, travel, etc. should be considered in establishing this fee.
  - (2) The RPB chairperson shall work in conjunction with adjacent region's RPB chairperson(s) in the event that an assigning secretary is assigning contests outside of the home region of the assigning secretary. The fee for the assignment of contests outside the region shall not be the jurisdiction of the home region, but this collaboration will ensure that the games are assigned, and the assigning secretary is fairly compensated. In the event that an RPB has determined a "flat rate" for the assignment of games rather than a per-school rate, this would include the payment of fees for the assignment of contests for schools outside regional service areas.
  - (3) The RPB shall consider for approval, the amount of annual payment fees for licensed officials in local associations to be paid to the Assigning secretary for game assignment and evaluation duties.
  - (4) The RPB shall ensure that all state and federal income tax and other regulatory laws are fully complied with in the event of the hiring of a non-varsity assigning secretary.
  - (5) Compensation for all individuals involved in assigning as designated by the RPB shall be distributed according to the procedure adopted by the RPB and reported to the KHSAA by the RPB Chair. It is the strong recommendation of the Commissioner that the RPB designate a person to collect the fees from the schools and officials, and remit that amount to the KHSAA for distribution to the Assigning Secretary to ensure documentation and compliance with all applicable tax regulations. Documentation and compliance with all applicable tax regulations are the responsibility of the Assigner and RPB.
- f) Non-Varsity Assigning Secretary Compensation
- (1) The RPB shall establish annual payment fees for Kentucky High School Athletic Association member schools to have officials assigned by regional non-varsity assigning secretaries for grades 9-12 to include such factors as supplies, materials, administrative needs, travel, etc. should be considered in establishing this salary.
  - (2) The RPB shall ensure that all state and federal income tax and other regulatory laws are fully complied with in the event of the hiring of a non-varsity assigning secretary for grades 9-12.
  - (3) Compensation for all individuals involved in assigning as designated by the RPB shall be distributed according to the procedure adopted by the RPB and reported by the RPB Chair. It is the strong recommendation of the Commissioner that the RPB designate a person to collect the fees from the schools and officials, and remit that amount to the KHSAA for distribution to the Assigning Secretary to ensure documentation and compliance with all applicable tax regulations. Documentation and compliance with all applicable tax regulations are the responsibility of the Assigner and RPB.
- g) Deadlines and Policies for Member Schools
- (1) The RPB shall adopt policies that ensure the timely submission of game schedules to regional assigning secretaries.
  - (2) The RPB shall adopt penalties or standards that address noncompliance with schedule deadlines. The RPB shall ensure that each member school's schedule of games is forwarded to the respective assigning secretary by the deadlines listed in the Assigning Secretary policies. Member schools failing to meet these deadlines shall pay a fine which is payable to the Assigning Secretary due to the workload adjustments. Exceptions to these deadlines may not be granted unless approved by a majority of the RPB. Member schools failing to adhere to the provisions of this regulation may suffer disciplinary action, including probation, suspension or additional fines imposed by the Commissioner's Office or Board of Control.
  - (3) If any fee or other penalty is assessed for other compliance issues by the member schools (game changes, additions, deletions, differing number of officials, etc.), then such policies shall be considered for approval or declination of approval by the RPB.

- (4) The RPB shall assist member schools in developing policies for the assignment of officials for athletic contests in which there are no regional assigning secretaries.
- h) Deadlines and Policies for Local Officials Association
- (1) The RPB shall consider for approval (or declination), any portion of the membership fee paid by the local officials association to an individual.
  - (2) The RPB shall consider for approval (or declination), any person assisting with recruitment, training and development within a local officials association. If any such individual is compensated, the RPB shall ensure that all state and federal income tax and other regulatory laws are fully complied with in the event of the hiring of an individual for such purpose.
- i) Recruitment, Training, Development
- (1) The RPB shall recommend policies to the KHSAA which will facilitate the recruiting, training and retention of sports officials as well as foster the relationship among assigning secretaries, officials and high school athletics.
  - (2) The RPB shall assist the KHSAA in identifying other areas where recruitment, training and retention of sports officials can be improved.
- j) Evaluation and Retention of Assigning Secretaries
- (1) The RPB shall annually review the job performance of each assigning secretary under the Regional Policy Board's jurisdiction and recommend retention or posting of the position to the KHSAA. Assigning secretaries shall be presented this review. Criteria for this evaluation may be developed by each RPB and other requirements may be found in the KHSAA listing of assigning secretary responsibilities. Copies of the evaluations shall be submitted to the KHSAA.
  - (2) The RPB shall request approval from the KHSAA for the hiring or re-hiring of any assigning secretary in time for contract preparation and scheduling obligations.
- k) Evaluation of Officials for the Purpose of Postseason Rankings/Ratings
- (1) The RPB shall ensure that coaches' ratings are gathered and compiled by assigning secretaries in all sports.
  - (2) Recommendations for postseason assignments should include coach evaluations combined with the rating of the assigning secretary.
  - (3) The collection of data shall be through the ArbiterSports platform to ensure that only those coaches that actually utilize the services of an official are able to evaluate that official.
  - (4) The local RPB shall determine the weight of coaches ratings and assigner ratings for a total evaluation of 100 points.
  - (5) The RPB approved system shall provide a minimum of fifty (50) percent of the final rating to the Assigning Secretary.
  - (6) The final results of any system shall be a guideline but not the final determinant in postseason assignments by the Commission.
  - (7) Assigning Secretaries in each sport shall annually evaluate all varsity officials in contest type environments within their local officials association.
- l) Scratches of Officials
- (1) In accordance with the Federal Court Decree, the RPB shall ensure that all schools in the region are afforded the privilege of scratching a limited number of officials (scratches) that it does not desire to have as contractors on the athletic contests of that school and such privilege shall be solely within that region.
  - (2) Scratching of officials shall be done on an annual basis, and only in the preseason.
  - (3) The RPB shall determine the number of allowed scratches per school, subject to approval of the Commissioner, with a school that chooses to scratch an official being permitted no less than two (2) nor more than three (3) scratches.
  - (4) Scratches properly submitted in a timely fashion shall be honored by the Assigning Secretary.
  - (5) No RPB may summarily deny scratch privileges to a school for any reason.
  - (6) A member school of the KHSAA shall not take any action to prevent an athletic official from officiating a contest, including the use of a scratch because of the official's race, sex, religion or national origin, nor may a member school participate in a contest where such preventative action has been taken.
- m) Miscellaneous Officiating Regulations
- (1) The RPB shall ensure that no fee is approved for softball umpires that creates a difference of greater than \$10 when compared to the fee paid to baseball umpires.
  - (2) The RPB shall ensure that any limitation on the length of softball contests also applies to baseball.
  - (3) When considering the fee for softball and baseball contests to be paid by member schools to umpires, the RPB may adopt a per-inning fee (i.e. all 7 inning games will be paid one rate, all 5 inning games one rate) provided the total 7-inning fee is not less than the state adopted fee schedule amount.
- n) Other Actions:
- (1) The KHSAA shall have a right to penalize a RPB for noncompliance of KHSAA regulations and requirements.
  - (2) Such penalties may include fines levied against the Regional Policy Board, the decertification of regional officials associations and limiting or eliminating the use of officials from the affected regions for a defined period of time.

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### **POLICY- SPORTS MEDICINE - POSITION STATEMENTS OF THE NFHS SPORTS MEDICINE ADVISORY COMMITTEE**

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Unless action is taken to the contrary by the Board of Control, any official position statement of the Sports Medicine Advisory Committee of the National Federation of High School Associations (NFHS) shall be considered adopted by the KHSAA Board of Control.

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### **POLICY- SPORTS MEDICINE - PROTOCOL RELATED TO CONCUSSIONS AND CONCUSSED STUDENT-ATHLETES**

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This policy applies to all Interscholastic Athletics in the Commonwealth of Kentucky. Released: June, 2010, Commissioner Julian Tackett, Updated per General Assembly Action, April, 2012, Reviewed per General Assembly Action, April, 2017

#### SEC. 1) INTRODUCTION

- a) In various sports playing rule codes, the National Federation of High Schools (NFHS) has implemented standard language dealing with

concussions in student-athletes. The basic rule in all sports (which may be worded slightly differently in each rule book due to the nature of breaks in time intervals at contests in different sports) states:

- (1) Any athlete who exhibits signs, symptoms, or behaviors consistent with a concussion (such as loss of consciousness, headache, dizziness, confusion, or balance problems) shall be immediately removed from the contest and shall not return to play until cleared by an appropriate health-care professional. (Please see NFHS Suggested Guidelines for Management of Concussion in the Appendix in the back of each NFHS Rules Book).
- (2) The NFHS also has recommended concussion guidelines through its sports Medicine Advisory Committee (SMAC). These recommendations include:
  - a. No student-athlete should return to play (RTP) or practice on the same day of a concussion.
  - b. Any student-athlete suspected of having a concussion should be evaluated by an appropriate health-care professional that day.
  - c. Any student-athlete with a concussion should be medically cleared by an appropriate health-care professional prior to resuming participation in any practice or competition.
  - d. After medical clearance, return to play should follow a step-wise protocol with provisions for delayed return to play based upon the return of any signs or symptoms.
- (3) To implement these rules, and based on KRS 160.445 and 156.070(2) as amended by the Kentucky General Assembly in 2012, the KHSAA has defined this policy and parameters to guide all interscholastic school athletic representatives and all KHSAA licensed sports officials. References to signs and symptoms of concussion are detailed by the NFHS through its SMAC upon consultation with the Centers for Disease Control and Prevention (CDC).

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## **POLICY- SPORTS MEDICINE - CONCUSSIONS DURING INTERSCHOLASTIC PLAY IN THE COMMONWEALTH OF KENTUCKY INCLUDING RETURN TO PLAY**

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### **SEC. 1) FOUNDATIONAL RECOMMENDATIONS**

- a) The treatment of concussions and suspected concussions should be conducted within the recommended protocols and procedures of the Consensus Statement on Concussion in Sport: The 3rd International Conference on Concussion in Sport Held in Zurich, November 2008.

### **SEC. 2) SUSPECTED CONCUSSION**

- a) A student-athlete suspected by an interscholastic coach, school athletic personnel or contest official of sustaining a concussion (displaying signs/symptoms of a concussion) during an athletic practice or contest shall be removed from practice or play immediately. The student-athlete shall not return to play prior to the ending of practice or competition until the student-athlete is evaluated to determine if a concussion has occurred.
- b) A physician or licensed health care provider whose scope of practice and training includes the evaluation and management of concussions and other brain injuries is empowered to make the on-site determination that a student-athlete has or has not been concussed. This will generally include an MD (Medical Doctor), DO (Doctor of Osteopathy), PA (Physician Assistant), ARNP (Advanced Registered Nurse Practitioner), ATC (Certified Athletic Trainer); or LAT (Licensed Athletic Trainer). This may also include other licensed health care providers with the proper scope of practice and training whose qualifying credentials have been made known to member school personnel in advance and who have completed approved training.
- c) The player should be medically evaluated on-site using standard emergency management principles, and particular attention should be given to excluding a cervical spine injury. The appropriate disposition of the player must be determined by the treating health care provider in a timely manner. Once the first aid issues are addressed, then an assessment of the concussive injury should be made using the SCAT2 or other similar tool. The player should not be left alone following the injury, and serial monitoring for deterioration is essential over the initial few hours following injury.
- d) If any one of these individuals listed in (b) answers that "yes", there has been a concussion, that decision is final and is not appealable.
- e) If medical coverage by a person empowered to make the concussion assessment is not on-site, and signs/symptoms of concussion have been observed, a concussion is presumed until such evaluation can be performed. If no health care provider is available, the player should be safely removed from practice or play and urgent referral to a physician arranged.
- f) No student-athlete may return to practice or play in interscholastic athletics that day in the event that a concussion is diagnosed or presumed.
- g) A student-athlete may return to play at the time of a suspected concussion if it is determined by appropriate medical personnel that no concussion has occurred.

### **SEC. 3) ROLE OF COACHES IN ADMINISTERING THE POLICY**

- a) Coaches are to be current in their certification regarding the KMA/KHSAA sports Safety Course, including the specific segment(s) related to identifying the signs and symptoms of concussions.
- b) Coaches must review and know the signs and symptoms of concussion and direct immediate removal of any student-athlete who displays these signs or symptoms for evaluation by appropriate medical personnel.
- c) Coaches have no other role in the process with respect to diagnosis of concussion or medical treatment.
- d) It remains the ultimate responsibility of the coaching staff in all sports to ensure that players are only put into practice or contests if they are physically capable of performing.
  1. Upon completion of the required evaluation, a coach may return a student athlete to play if the physician or licensed health care provider determines that no concussion has occurred; or shall not return a student athlete to play if the physician or licensed health care provider determines that a concussion has occurred.
  2. If no physician or licensed health care provider described in paragraph 2(b) of this policy is present at the practice or competition to perform the required evaluation, a coach shall not return a student athlete to play who is suspected of sustaining a concussion. The student athlete shall not be allowed to participate in any subsequent practice or athletic competition unless written clearance from a physician is provided.

### **SEC. 4) ROLE OF CONTEST OFFICIALS IN ADMINISTERING THE POLICY**

- a) Officials are to review and know the signs and symptoms of concussion and direct immediate removal of any student-athlete who displays



these signs or symptoms.

- b) Officials have no other role in the process with respect to diagnosis of concussion or medical treatment.
- SEC. 5) RETURN TO PLAY POLICY FOR A STUDENT-ATHLETE RECEIVING A CONCUSSION, AFTER THE MANDATORY REMOVAL THAT DAY
- a) Once a concussion has been diagnosed (or presumed by lack of examination by an appropriate health care provider), only an MD or DO can authorize return to play on a subsequent day, and such shall be in writing to the administration of the school after the completion of all concussion protocols.
- b) Such approval should not be given unless a stepwise protocol has been observed by all practitioners with separate periods for
- (1) No activity;
  - (2) Light aerobic exercise;
  - (3) Sport-specific exercise;
  - (4) Non-contact training drills;
  - (5) Full-contact/competition practice; and
  - (6) Return to normal game play.
- c) It is highly recommended that each of these protocol steps be no less than twenty-four hours in length.
- d) It is highly recommended that no student-athlete return to play unless he/she has been properly recommended to also return to school.
- e) School administration shall then notify the coach as to the permission to return to practice or play.
- f) If an event continues over multiple days, then the designated event physician has ultimate authority over return to play decisions and such return to play may not be prior to the third day following the initial diagnosis, and until all steps of the protocol in Section (b) have been followed.

## **POLICY- SPORTS MEDICINE - KMA/KHSAA PROCEDURE FOR AVOIDING HEAT INJURY/ILLNESS**

This procedure is adopted to require Analysis of Heat Index and Restructuring of activities and recommendations for cooling methods due to heat related illness.

Original procedure developed by the Kentucky Medical Association Committee on Physical Education and Medical Aspects of sports to and for the Kentucky High School Athletic Association and adopted by the KHSAA Board of Control as recommendation for all schools, May 2002, On-site procedures revised by KHSAA Board of Control, February 13, 2003, On-site procedures further revised and made mandatory for all schools by the KHSAA Board of Control, May 2005, On-site procedures further revised with respect to testing instruments, March 2007, Cooling Procedures modified as recommended by Kentucky Medical Association, June 2009, Heat Index expanded to spring sports, August 2010, Revised, April, 2016

### **SEC. 1) INTRODUCTION**

- a) Following months of study, after one year of implementation and in an effort to help protect the health and safety of student-athletes participating in high school sports, the Kentucky Medical Association Committee on Physical Education and Medical Aspects of sports issued a recommended procedure to the Kentucky High School Athletic Association for immediate implementation in 2002. This procedure called for the determination of the Heat Index (using on-site devices to measure Temperature and Relative Humidity), and a guideline for activity to be conducted at that time based on the Heat Index reading. Though other procedures and measurements were considered, the application of the Heat Index appeared to be most readily implementable on a statewide basis, and appeared to be reliably tested in other areas.
- b) Through the first five years of use of the procedure, minor adjustments were made in the reporting requirements, and the on-site devices to be used. In May 2005, the Board of Control through its policies directed that all member schools comply with the testing and reporting requirements. In October 2006, the member schools of the Association overwhelming approved at their Annual Meeting, a proposal to make such reporting not simply a Board of Control policy, but a school supported and approved Bylaw as it approved Proposal 9 to amend the KHSAA bylaws. In March 2007, the Kentucky Medical Association Committee on Physical Education and Medical Aspects of sports recommended the elimination of all devices with the exception of the Digital Sling Psychrometer as a means of measuring at the competition/practice site. In June 2009, the Kentucky Medical Association Committee on Physical Education and Medical Aspects of sports recommended that specific cooling procedures, including the practicing in the event of an emergency, be implemented at the local school level. In August 2010, the Kentucky Medical Association Committee on Physical Education and Medical Aspects of sports recommended that the heat index monitoring procedures apply to the sports played in the spring in Kentucky's high schools.
- c) Each of these recommendations were adopted by the KHSAA Board of Control.

## **POLICY- SPORTS MEDICINE - GENERAL HEAT INDEX AND WBGT MONITORING PROCEDURES**

### **SEC. 1) ON-SITE DATA**

- a) The policy calls for the determination of the Temperature and Relative Humidity at the practice/contest site. While the gold standard for heat index measurement is the Wet Bulb Globe Temperature (WBGT), the KHSAA has adopted the use of the Digital Sling Psychrometer as the measurement instrument for heat index as the next best available and most cost effective alternative. This is an accurate measurement of the heat index at the competition or practice site. Measurements using a digital sling psychrometer shall adhere to the following provisions:
- (1) The measurements are to be taken ONLY using the digital sling psychrometer or wet bulb globe. There is no website, phone app or other computer programs that can substitute and allow a school to remain in compliance. Only on site readings are valid.
  - (2) It is important to note that media-related temperature readings (such as the Weather Channel, local radio, etc.) or even other readings in the general proximity are not permitted as they may not yield accurate results when considering the recommended scale, and there is no website, phone app or other computer programs that can substitute and allow a school to remain in compliance;
  - (3) The readings must be made at the site and readings from alternative locations (Weather Channel, other schools) are not valid; and
  - (4) It is noted that the WBGT (Wet Bulb Globe Temperature) is the "gold standard" for heat determination. However due to lack of statewide funding for WBGT devices, the heat index is the selected alternative.



- b) Neither the KHSAA nor KMA has endorsed any particular brand of Sling Psychrometer or Wet Bulb Globe Temperature Measuring Device and receives no endorsement fee or other consideration for any device sold. There are several models on the market that will properly perform the functions. The KHSAA or your local certified/licensed athletic trainer has easy access to catalogs with this type of equipment.

#### SEC. 2) INDOOR AND OUTDOOR VENUES

- a) Heat Index or WBGT monitoring requirements and restrictions apply (and have always applied) to outdoor and indoor sports. While much of the original discussion centered on outdoor sports, indoor sports, particularly in times of year or facilities where air conditioning may not be available, should be included in the testing. Such has been approved by the Board of Control as policy requirement.
- b) The recommendations contained in this package cover both indoor and outdoor activity, as well as contact and non-contact sports.

#### SEC. 3) SUMMARY OF HEAT INDEX OR WBGT MONITORING

- a) Though much more scientific information and other alternative methods for determining Heat Index and Wet Bulb Globe Temperature and participation restrictions are being studied, these initial steps should help ensure the health and safety of the participants in high school sports.
- b) Adherence to these guidelines represents a conscious effort by the interscholastic community to emphasize health and safety on a much higher level than any loss of competitive preparation. Any further revisions or enhancements will be distributed to the members of the KHSAA.

#### SEC. 4) PROCEDURE FOR TESTING

- a) The readings are to be taken at the exact location of practice at the specific competition/practice area where the activity will occur. NOTE: This is especially important with the proliferation and expansion of artificial playing surfaces where the heat is increased by the under layer below the carpet.
- b) Thirty (30) minutes prior to the start of activity, temperature and humidity or WBGT readings should be taken at the specific practice/competition-site.
- c) The information should be recorded on KHSAA Form GE20 and these records shall be available for inspection upon request. All schools will be required to maintain this form in either a paper or electronic format.
- d) The temperature and humidity should be factored into the Heat Index Calculation and Chart and a determination made as to the Heat Index or WBGT. If schools are utilizing a Digital Sling Psychrometer that calculates the Heat Index, that number may be used to apply to the activity alteration table. Likewise, schools using a Wet Bulb Globe Temperature Device can apply that reading to the activity alteration table.
- e) If a reading is determined whereby activity is to be decreased (above 95 degrees Heat Index), then re-readings would be required every thirty (30) minutes to determine if further activity should be eliminated or preventative steps taken, or if an increased level of activity can resume.

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### **POLICY- SPORTS MEDICINE - HEAT INDEX AND ACTIVITY ALTERATION TABLE**

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Using the following scale, activity must be altered and/or eliminated based on this Heat Index as determined:

#### SEC. 1) UNDER 95 DEGREES HEAT INDEX OR WBGT 86.9 AND BELOW

- a) All sports
- (1) Water should always be available and athletes be able to take in as much water as they desire;
  - (2) Optional water breaks every 30 minutes for 10 minutes in duration to allow hydration as a group;
  - (3) Have towels with ice for cooling of athletes as needed;
  - (4) Watch/monitor athletes carefully for necessary action; and
  - (5) Re-check temperature and humidity every 30 minutes if temperature rises in order to monitor for increased Heat Index.

#### SEC. 2) 95 DEGREES TO 99 DEGREES HEAT INDEX OR WBGT 87.0 TO 89.9

- a) All sports
- (1) Water should always be available and athletes should be able to take in as much water as they desire;
  - (2) Mandatory water breaks every 30 minutes for 10 minutes in duration to allow for hydration as a group. In sports or sport-activities with multiple simultaneous contests or practices, the required monitoring and rest breaks shall be taken at the same time for all contests or practices;
  - (3) All breaks shall be taken in areas outside of direct sunlight;
  - (4) Have towels with ice for cooling of athletes as needed; and
  - (5) Watch/monitor athletes carefully for necessary action.
- b) Additional Steps for Contact sports and activities with additional required protective equipment:
- (1) Helmets and other required equipment (by rule) should be removed when athlete not directly involved with competition, drill or practice, and it is not otherwise required by rule;
  - (2) Reduce time of outside activity. Consider postponing practice to later in the day; and
  - (3) Re-check temperature and humidity every 30 minutes to monitor for increased Heat Index.

#### SEC. 3) 100 DEGREES (ABOVE 99 DEGREES) TO 104 DEGREES HEAT INDEX OR WBGT BETWEEN 90.0 AND 91.9

- a) All sports
- (1) Water should always be available and athletes should be able to take in as much water as they desire;
  - (2) Mandatory water breaks every 30 minutes for 10 minutes in duration to allow for hydration as a group. In sports or sport-activities with multiple simultaneous contests or practices, the required monitoring and rest breaks shall be taken at the same time for all contests or practices;
  - (3) All breaks shall be taken in areas outside of direct sunlight;
  - (4) Have towels with ice for cooling of athletes as needed;
  - (5) Watch/monitor athletes carefully for necessary action;
  - (6) Alter uniform by removing items if possible and permissible by rules;
  - (7) Allow for changes to dry T-shirts and shorts by athletes at defined intervals;

- (8) Reduce time of outside activity as well as indoor activity if air conditioning is unavailable; and
- (9) Postpone practice to later in day.
- b) Additional Steps for Contact sports and activities with additional required protective equipment:
  - (1) If helmets or other protective equipment are required to be worn by rule or normal practice, suspend practice or competition immediately and resumption may not occur until the index is 99 degrees or below;
  - (2) For sports that do not have mandatory protective equipment, reduce time of outside activity and consider postponing practice to later in the day; and
  - (3) Re-check temperature and humidity every 30 minutes to monitor for changes in Heat Index.

SEC. 4) ABOVE 104 DEGREES HEAT INDEX OR OVER 92 WBGIT

- a) All sports
  - (1) Stop all outside activity in practice and/or play, and stop all inside activity if air conditioning is unavailable.

SEC. 5) CONTINUAL USAGE OF PROCEDURE

- a) This procedure is to be used until such time as the temperature is below 84 degrees as no combination of heat and humidity at that level will result in a need to curtail activity.
- b) The KHSAA will use September 15 as the standard date for the recording of the Heat Index forms in the fall, and April 15 as the start date in the spring.
- c) Member schools should remember that the monitoring shall continue any time that a combination of heat and humidity at that level could result in a need to curtail activity (an ambient temperature of 83 degrees or higher).

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**POLICY- SPORTS MEDICINE - COOLING METHODS DUE TO HEAT RELATED ILLNESS**

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SEC. 1) EXERTIONAL HEAT STROKE

- a) Exertional heat stroke (EHS) is relatively uncommon among exercise associated medical conditions, but is a frequent cause of exercise related death.
- b) The majority of medical evidence shows that early implementation of body cooling is the most effective method of decreasing mortality in EHS.
- c) Recommendations regarding the methods of body cooling, including tubs, ice bags, iced towels (towels with water that have been frozen) water, fans, and shade have been considered.
- d) The recommendations are classified as essential (foundational to the implementation of treatment, should have resources and personnel directed towards implementation), and desirable (important in maximal implementation, should have resources and personnel directed towards implementation as budget and resources allow).
- e) The recommendations are only guidelines, are not intended as a standard of care, and should not be considered as such.
- f) These guidelines should be considered in the care of athletes who can be expected to be at risk of EHS due to the sport or the environmental situation of the activity.
- g) Sports especially at risk include football, with and without equipment, soccer, and long distance track. Other sports and activities, such as cycling, golf, baseball, tennis, track and field, and band, may also be at risk due to long duration exposure to extreme environmental conditions.
- h) It is essential and required that the school and school officials:
  - (1) Establish a written plan for emergency treatment of EHS, and conduct drills in the implementation of the plan;
  - (2) Know how to assess environmental conditions and determine when extreme conditions exist;
  - (3) Identify a specific spot at the athletic facility that has shade;
  - (4) Have immediate access to ice and bags to contain ice;
  - (5) Have access to water, and provide water breaks; and
  - (6) Know the most effective sites for application of ice to the body.
- i) It is required that the school and school officials:
  - (1) Obtain and use, when environmental conditions are determined to be extreme, a tub or pool;
  - (2) That the tub be filled with water and ice is available before practice or game, to be used in body immersion for maximal cooling, and have personnel trained in this technique;
  - (3) That this tub be large enough to place an athlete into the cold, ice and water filled tub and cool the athlete ensuring that both the groin and armpits are in the cooling ice and water;
  - (4) That the athlete must be monitored at all times when in the cooling tub, with individuals designated to control the head and neck at all times in case the athlete becomes unconscious;
  - (5) That the emergency plan ensures that cooling of an athlete that is showing signs and symptoms of exertional heat illness is begun immediately including the availability of cold, iced towels, etc.; and
  - (6) That the emergency plan including the re-stating and practicing of the fundamental principle that the objective is to cool first, transport second and that the potentially impacted athlete should be monitored continuously until appropriate emergency personnel arrive on the scene. A good example of those principles can be found at <https://www.youtube.com/watch?v=X1-g3dVVvaM&feature=youtu.be>
- j) It is highly desirable that schools and school officials:
  - (1) Have a certified/licensed athletic trainer on staff to develop and implement these guidelines;
  - (2) Have immediate access to water and ice at all times;
  - (3) Provide shade breaks;
  - (4) Provide fans when environmental conditions are determined to be extreme;
  - (5) Have close access to an air conditioned room; and
  - (6) Have access to and use iced towels that can be rotated to appropriate areas of the body, including the axilla, groin, and back of the neck.
- k) It is desirable that schools and school officials:

- (1) Have trained and authorized medical personnel in place to be able to monitor the rectal temperature of an athlete in an appropriate contained environment in the event of a heat emergency where an athlete is placed in a cooling tub or a suitable and accepted alternative to monitoring the temperature to ensure the effectiveness and timeliness of treatment until appropriate emergency personnel arrive on the scene; and
- (2) Have trained and authorized medical personnel routinely review and update the school's emergency action plan for athletic emergencies.

#### SEC. 2) REFERENCES

- a) Binkley HM et al. NATA Position statement: Exertional heat illness. J Ath Training 2002; 37: 329- 343.
- b) Casa DJ et al. Survival strategy: Acute treatment of exertional heat stroke. J Strength Conditioning Res 2006; 20: 462.
- c) Armstrong LE et al. ACSM position stand: Exertional heat illness during training and competition. Med Sci sports Exerc 2007; 41: 556- 572

### **POLICY- SPORTS MEDICINE - REQUIRED EMERGENCY ACTION PLANS, AUTOMATED EXTERNAL DEFIBRILLATORS (AED)**

#### SEC. 1) REQUIREMENT AND COMPONENTS OF EMERGENCY ACTION PLAN

In compliance with KRS 160.445, each member school shall develop a venue specific, Emergency Action plan to deal with serious injuries and acute medical conditions in which the condition of the patient may deteriorate rapidly.

#### SEC. 2) REQUIREMENT FOR EMERGENCY RESPONSE PLAN (KRS 158.162)

- a) Each member school shall develop an emergency response plan to include medical emergency, fire, severe weather, earthquake, or a building lockdown as defined in KRS 158.164; A written cardiac emergency response plan; and a diagram of the facility that clearly identifies the location of each automated external defibrillator.
- b) Each member school agrees to comply with all provisions of KRS 158.162, including Cardiac Emergency plans and Requirements regarding Automated External Defibrillators as a condition precedent to membership.

### **POLICY- SPORTS MEDICINE - SEVERE WEATHER/LIGHTNING POLICY FOR ACTIONS BY OFFICIALS AT OUTDOOR EVENTS**

#### SEC. 1) LIGHTNING POLICY BACKGROUND INCLUDING PRACTICE

- a) Preparedness is the key to execution of any policy designed to help safeguard all individuals at a scrimmage, contest or practice.
- b) The following is a suggested list of steps from the National Federation of State High School Association (NFHS) Sports Medicine Advisory Committee (SMAC) that should be taken in advance of any practice or contest, as amended January, 2021.
- c) These represent optimal standards and where they cannot be logistically implemented, best practice alternatives shall be developed as part of the Emergency Action Plan (EAP) or Emergency Response Plans (ERP) for after school activities.
  - (1) Assign staff to monitor local weather conditions before and during practices and contests.
  - (2) Develop an evacuation plan, including identification of appropriate nearby safer areas and determine the amount of time needed to get everyone to a designated safer area:
    - a. A designated safer place is a substantial building with plumbing and wiring where people live or work, such as a school, gymnasium or library.
    - b. An alternate safer place from the threat of lightning is a fully enclosed (not convertible or soft top) metal car or school bus.
    - c. For scrimmages and contests, this information should be relayed to the game officials and representatives of all competing teams.
  - (3) Develop criteria for suspension and resumption of practice which should mirror the policy directives in 2 for scrimmages and contests.
    - a. When thunder is heard or lightning is seen\*, the leading edge of the thunderstorm is close enough to strike your location with lightning. Suspend play for at least 30 minutes and vacate the outdoor activity to the previously designated safer location immediately;
    - b. 30-minute rule. Once play has been suspended, wait at least 30 minutes after the last thunder is heard or lightning is witnessed\* prior to resuming play;
    - c. Any subsequent thunder or lightning\* after the beginning of the 30-minute count will reset the clock and another 30-minute count should begin;
    - d. When independently validated lightning-detection devices or mobile phone apps are available, this technology could be used to assist in making a decision to suspend play if a lightning strike is noted to be within 10 miles of the event location. However, you should never depend on the reliability of these devices and, thus, hearing thunder or seeing lightning\* should always take precedence over information from a mobile app or lightning-detection device.

\* – At night, under certain atmospheric conditions, lightning flashes may be seen from distant storms. In these cases, it may be safe to continue an event. If no thunder can be heard and the flashes are low on the horizon, the storm may not pose a threat. Independently verified lightning detection information would help eliminate any uncertainty.
  - (4) Review the lightning safety policy annually with all administrators, coaches and game personnel and train all personnel.
  - (5) Inform student-athletes and their parents of the lightning policy at start of the season.

#### SEC. 2) LIGHTNING POLICY IMPLEMENTATION

- a) Contest officials are encouraged to learn the weather forecast prior to contest time and to work cooperatively with home contest administration prior to making weather-related decisions.
- b) The Referee (Lead Official/Crew Chief) has authority once jurisdiction has begun as to suspensions and play, resumption unless events are held at facilities with advance lightning detection technology in which case the host facility representative may supersede the authority of the Referee (Lead Official/Crew Chief) and order postponement or disapprove play resumption.
- c) The Referee (Lead Official/Crew Chief) shall stop play in a contest or scrimmage at the first sound of thunder or sight of lightning at the site and ensure adherence to this policy.
- d) When thunder is heard or lightning is seen, the leading edge of the thunderstorm is close enough to strike your location with lightning.
- e) If such sight or sound is observed, suspend play for at least 30 minutes and vacate the outdoor activity to the previously designated safer

location immediately.

- f) Once play has been suspended, wait at least 30 minutes after the last thunder is heard or lightning is witnessed prior to resuming play.
- g) Any subsequent thunder or lightning after the beginning of the 30-minute count will reset the clock and another 30-minute count should begin.
- h) When lightning-detection devices or mobile phone apps are available, this technology could be used to assist in making a decision to suspend play if a lightning strike is noted to be within 10 miles of the event location but only if sight or sound has not been detected and such has been reported by game management to the Referee (Lead Official/Crew Chief).
- i) Contest officials and event managers should never depend on the reliability of new technology and, thus, hearing thunder or seeing lightning shall always take precedence over information (or a lack of indicators) from a mobile app or lightning-detection device.
- j) Event managers shall determine, through all available data, the optimum time to begin returning individuals to the competition areas for warming up, etc., but in no case may play (competition) resume until the 30-minute count has elapsed.
- k) If severe weather appears to be of great length or intensity, the Referee (Lead Official/Crew Chief) shall work collaboratively with home contest administration and participating teams on decisions related to the resumption of play.
- l) All involved in suspension/resumption decisions should be familiar with any sport-specific rules that might be contained in the KHSAA Competition Rules.
- m) Final authority for the decision to resume rests within home contest administration in collaboration with the game officials.
- n) Safety of the public and participants is the most important factor in any decision of this type.

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## **POLICY- POSTSEASON EVENT MEDIA**

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### **SEC. 1) GENERAL MEDIA POLICY**

- a) Credentials to each KHSAA State Championship event are issued by the KHSAA to working members of the media who regularly cover high school athletics.
- b) Credentials must be requested prior to the established deadline for each sport through the online credentialing system.
- c) Credentials should be requested by the sports editor/director for all members of their organization needing to attend an event.
- d) Credentials for freelance photographers and stringers must be requested by the sports editor/director at the outlet the freelancer will be representing.
- e) Media outlets are responsible for the actions of all individuals representing their organization, including compliance with KHSAA policies and procedures. No credentials will be issued outside of the online credentialing system.
- f) The KHSAA reserves the right to limit the number of credentials issued to media outlets when space is at a premium.
- g) Failure to adhere to the KHSAA policies and guidelines, as well as unauthorized use of the media credential, will result in the revocation of the credential and non-issuance of future passes.

### **SEC. 2) KHSAA CHAMPIONSHIP CREDENTIAL GUIDELINES**

- a) Credentials to each KHSAA State Championship event are issued by the KHSAA to working members of the media who regularly cover high school athletics in accordance with adopted policies and procedures.
- b) Credentials must be requested prior to the established deadline for each sport through the online credentialing system.

### **SEC. 3) OWNERSHIP OF MEDIA AND INTELLECTUAL PROPERTY RIGHTS**

- a) The intellectual property, corporate, broadcasting and media rights to all State championship rounds of the KHSAA postseason championships belong exclusively to the KHSAA, including titling agreements and sponsorships.
- b) In addition, the KHSAA is in a long-term agreement with the NFHS Network as the sole source of distribution of the webcast.
- c) As such, the KHSAA is the only entity permitted to originate a live broadcast during the Sweet 16® (this includes the use of social media streaming platforms such as Facebook Live by media members).

### **SEC., 4) CREDENTIAL APPLICATION PROCEDURES**

- a) Credentials should be requested by the sports editor/director for all members of their organization needing to attend an event.
- b) Credentials for freelance photographers and stringers must be requested by the sports editor/director at the outlet the freelancer will be representing.
- c) Media outlets are responsible for the actions of all individuals representing their organization, including compliance with KHSAA policies and procedures at the event under the direction of designated staff.
- d) No credentials will be issued outside of the online credentialing system.
- e) The KHSAA reserves the right to limit the number of credentials issued to media outlets at these two events when space is considered to be at a premium.
- f) Failure to adhere to the KHSAA policies and guidelines, as well as unauthorized use of the media credential, will result in the revocation of the credential and non-issuance of future passes.

### **SEC. 5) GENERAL CREDENTIAL ISSUANCE AND DISTRIBUTION POLICIES**

- a) Credentials will be provided to established and recognized media outlets that cover high school athletics on a regular basis (including, but not limited to, timely reports of regular season competitions);
- b) In all cases where there is consideration as to whether or not to credential an outlet, the level of regular season interscholastic coverage will be considered when applications are reviewed;
- c) The distribution of credentials is conducted using the following priorities:
  - 1) Daily newspapers and wire services;
  - 2) Statewide media (TV, etc.);
  - 3) Media covering specific teams on a regular basis;
  - 4) Regional media;
  - 5) All other outlets (non-broadcast radio, weekly media, etc.).
  - 6) At any time, the KHSAA may request proof of a media outlets' legitimacy. To help the KHSAA protect access to its events, media members applying for credentials may be asked to provide samples of their work as well as information such as circulation numbers

(newspapers/magazines), Nielsen Audio (formerly Arbitron) ratings numbers or similar information (broadcast), page views/hits (online entities);

- 7) Credentials may be issued on a limited basis to valid websites that report timely results and have regularly covered and promoted interscholastic events.
- 8) Credentials are not generally issued to message board websites or to websites that do not regularly contain Kentucky-based high school regular season content throughout the year;
- 9) Athletic recruiting promotion organizations or media outlets that can be construed as primarily recruiting publications will not be issued media credentials;
- d) A credential grants the bearer, and only the bearer, access to KHSAA events, and does not include admission for children and family members;
- e) Media passes will not be issued to persons under 18 years of age (with the exception of the single school media pass issued in compliance with student media policies as detailed);
- f) Credentials may be revoked at any time for behavior deemed inappropriate for the intended use of the pass, including transferring a credential to someone other than its intended recipient, or using the pass to help others gain access to an event;
- g) Media members are expected to act professionally and objectively at all times, and cheering or cheerleading during an event is strictly prohibited and can result in removal from the press area;
- h) Freelance photographers not working for an accredited media outlet will be treated as commercial photographers and will only gain access to an event by paying the media rights fee for the event in question in compliance with published guidelines;
- i) Each team advancing to a state championship event can be represented by one broadcast team (radio or online), which will be designated by the participating school's principal and will be considered TEAM RADIO in accordance with these policies;
- j) The KHSAA reserves the right to grant or deny any requests on an individual basis;

#### SEC. 6) MEDIA OUTLET PHOTOGRAPHY AND PHOTOGRAPHERS

- a) Photography passes are provided to accredited news media outlets that meet the credentialing policies in conjunction with print and television outlets and their directly affiliated websites.
- b) Media outlet photography passes do not include the rights to sell the photographs unless sold by the outlet as part of its normal business procedures.
- c) For marshalling and identification purposes, the KHSAA will require appropriately credentialed photographers to be clearly identified.

#### SEC. 7) COMMERCIAL PHOTOGRAPHY AND PHOTOGRAPHERS

- a) Commercial and freelance photographers can obtain fee-based credentials, space permitting, by purchasing a limited rights license.
- b) Information regarding rights fee payments will be confirmed through the online credentialing system.
- c) While photographers own the intellectual rights to individual photos, the KHSAA owns the intellectual property rights to all state championship events; therefore, photos taken during these games are not for resale by individuals unless the requisite media rights fee has been paid by commercial photographers.
- d) The KHSAA reserves the right to deny credentials to commercial and freelance photographers who do not agree to these terms and conditions.
- e) Failure to abide by the KHSAA's policies and procedures could result in having your credential revoked and a loss of access to future events.

#### SEC. 8) SCHOOL MEDIA

- a) In an effort to assist its member schools with obtaining archival information about the school participation, and in an effort to support education curriculum opportunities for students desiring to enter journalism in any form, school media passes are available through the online system/
- b) Each participating team can be represented by one designated faculty or staff member to shoot photography.
- c) Any faculty or staff member approved for photography may not allow any sales of the photography to any individual and if sales are provided, the applicant should apply as a commercial photographer.
- d) Each participating team can have student media representatives apply for student media credentials and verification will be made by the school as to the legitimate curriculum and school interest in the approval.
- e) These credentials will not as a matter of practice be provided to these individuals not connected to a participating team.
- f) Any student media credential approved for media access other than photography will be assigned seating in the auxiliary seating area with other media representatives, and only for the games involving that school.
- g) Any student media credential approved for photography may not allow any sales of the photography to any individual and if sales are provided, the applicant should apply as a commercial photographer.
- h) Individuals granted photographer access will have access in the same manner as other media outlets, including restrictions to court-side press row access.

#### SEC. 9) WEBCASTING/VIDEO STREAMING

- a) KHSAA.tv is the exclusive home for video webcasts of all KHSAA state championship events.
- b) Live video webcasts of all games will be available at KHSAA.tv through the NFHS Network (<https://www.nfhsnetwork.com/>), which is a subscription-based service.
- c) A monthly subscription entitles users to every broadcast by the KHSAA and the more than 40 participating state associations.

#### SEC. 10) TEAM RADIO BROADCASTS

- a) Each team advancing to a postseason championship event can be represented by one (1) radio broadcast team.
- b) The station originating the broadcast will be subject to a Radio Rights Fee, which is paid online as part of the online credentialing system and must be paid prior to the event.
- c) In the event that multiple stations desire to originate a broadcast and where space is limited or otherwise restricted, the participating team may be asked to select (designate) a specific station that is to be permitted.
- d) Radio stations not permitted to originate a broadcast at the basketball championships can make arrangements with the Association to carry the KHSAA Network feed via the KHSAA online streaming partner.

- e) A radio station not chosen to broadcast by the participating school may apply for an auxiliary credential.
  - f) As part of the Radio Rights Fee, a phone line will be provided for each radio broadcast team at the championship venue.
- SEC. 11) PHONE/DATA SERVICE AT CHAMPIONSHIPS
- a) The KHSAA provides wireless internet access for working media members at each of its state championship events.
  - b) Arrangements for phone lines for radio broadcast teams are made by the KHSAA and provided as part of the Radio Rights Fee.
  - c) Any media member needing phone or data service above and beyond what is normally provided, should contact the KHSAA well in advance of the championship event.
- SEC. 12) FACILITY MANAGEMENT
- a) The KHSAA is responsible for all media accommodations and operations at state championship events.
  - b) These services include arrangements for press seating, designated interview areas, statistical data and internet service, among others.
- SEC. 13) LOCKER ROOM ACCESS
- a) Due to the age of the majority of the participants, the KHSAA has a closed door policy in respect to locker room access at its championship events.
  - b) No media members are permitted inside a team's locker room to conduct interviews, including media members who obtain a team/participant pass at a state championship event.
  - c) No member school may alter this policy.
- SEC. 14) KHSAA RADIO NETWORK/KHSAA.TV/NFHS NETWORK
- a) The KHSAA has developed a network for both radio broadcasts and video webcasts.
  - b) The KHSAA holds the exclusive media rights to all broadcasts (including all live and delayed webstreaming rights) at all postseason championship levels, but permits participating teams to have one (1) radio station originate its own broadcast as detailed in Section 6.
  - c) The KHSAA assigns the radio (and all other audio only) broadcasts to the host school for all rounds of play through the region with a requirement for the host to enforce and adhere to all regulations, rights and fees.
  - d) The KHSAA Radio Network originates broadcasts at the basketball championships.
  - e) Video webcasts produced by the KHSAA may be delayed at the discretion of the KHSAA.
  - f) The KHSAA is a contributing partner to the NFHS Network.
  - g) If video is produced by the KHSAA, following the conclusion of a championship event, videos will be available for on-demand viewing, and DVD copies will be made available for consumer purchases.

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## **POLICY- MEDIA, INTELLECTUAL PROPERTY AND VIDEO RECORDING**

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### SEC. 1) OWNERSHIP OF RIGHTS

- a) The intellectual property, corporate, broadcasting and media rights to all State championship rounds of the KHSAA postseason championships belong exclusively to the KHSAA, including titling agreements and sponsorships. No member school may approve or sign an agreement that includes rights to state contests (delayed or live). The KHSAA will be the sole provider of any webstreaming of KHSAA state championship play. The Commissioner is the manager of all State Championship play.
- b) The intellectual property, corporate, broadcasting and media rights to the postseason rounds prior to the state finals belong exclusively to the KHSAA, including titling agreements and sponsorships. No member school can sign an exclusive agreement for a postseason round (district, region, sub-section, section) without agreement between the schools and approval of the KHSAA Office including full compliance with the restrictions of the NFHS Network and the KHSAA participation in the network. The Commissioner is the manager of all rounds of other championship play, but in accordance with adopted Competition Rules, may designate a manager to assist at the local level. No streaming may be approved for any outlet without the payment of the requisite fee as mandated by the KHSAA / NFHS Network agreement, with the sole exception of a waiver for those schools participating in the School Broadcast Program of the NFHS Network. The fee schedule will be published annually by the Commissioner's office.
- c) The rights to regular season competition involving schools of the KHSAA belong to the KHSAA. Such rights shall, in the normal course of business, be assigned to the Principal of the member school for management. No member school shall sign an exclusive regular season agreement that would "Shut out" its opponent from any audio, video streaming or having the opportunity to do so.
- d) At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA. In general, the management of those rights may be assigned to the manager at the host KHSAA member school for the district, regional and sectional (semi-state) competition.
- e) At all levels of competition, including district, regional, sectional, and state competition in KHSAA sponsored tournaments and meets, managers are encouraged to make allowances for members of the television media to tape the contests at no charge to the media outlet, as long as the taping is for the sole purpose of newscast highlights.
- f) Entities desiring to tape the contest for delayed rebroadcast shall receive the permission of the event manager.
- g) At the state level, all negotiations for rights to a delayed broadcast, as well as any live telecast, shall be initiated with the Communications Director and Assistant Commissioner, and shall be approved by the Commissioner of the KHSAA.

### SEC. 2) PARTICIPATING TEAMS VIDEO RECORDING AT KHSAA EVENTS

- a) At the discretion of the event manager, and if space is available and if such taping does not violate existing, acknowledged, written copyright protection or intellectual property agreements, participating teams in KHSAA events shall be allowed space, for the purpose of recording the contest.
- b) If space is deemed to be available, the tournament manager has the right to designate a specific area for the purpose of taping, and allow taping only in that area.
- c) It shall be solely the determination of the event manager as to space availability.
- d) The manager of all state final championships is the Association Commissioner.
- e) If the tournament manager deems that space is available, each participating school choosing to tape or film is required to sign a waiver indicating that the Association shall be held blameless for any and all liability to those parties involved in the taping, and that the school shall make no copies of the tape or film.

SEC. 3) FANS AND THE GENERAL PUBLIC VIDEO RECORDING (INCLUDING CONTINUOUS STREAMING) AT STATE CHAMPIONSHIP EVENTS

- a) The Association shall allow for the taping of KHSAA sponsored competition by persons whose equipment is totally self-contained, is for personal use, shall not be duplicated and the equipment can be operated from the confines of the seat that the person occupies.
- b) However, at the discretion of the event manager, taping may be prohibited if attendance figures or ticket sales indicate that the allowance of taping would impose on the comfort and view of other paying patrons.
- c) No support equipment, i.e., electric power supplies, tripods, etc. shall be allowed.
- d) The determination as to space availability and other technical requests shall be solely to the discretion of the event manager.
- e) If space is deemed to be available, the tournament manager has the right to designate a specific area for the purpose of taping, and allow taping only in that area.
- f) All requests for tape and film space at levels below the state championships shall be directed to the event manager, and his or her decision as to space availability shall be final.

SEC. 4) ASSOCIATION TAPING PRIVILEGES

- a) The Kentucky High School Athletic Association reserves the right to tape any of its state championship rounds, and to make the tapes available in a reasonable amount of time and at a reasonable rate.
- b) The Association list of events to tape includes all championship events sponsored by the KHSAA.

SEC. 5) REGULAR SEASON VIDEO RECORDING PRIVILEGES

- a) During the regular season, when granted authority by the KHSAA, the local contest manager (member school Principal) must approve any video recording of the contest.
- b) Parties taping without permission of the member school will be in violation of KHSAA Bylaw 15, and shall be subject to penalty under Bylaw 27.
- c) All parties must comply with any provisions of the NFHS Network agreements in those facilities utilizing that equipment.

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## POLICY- TITLE IX COMPLAINTS

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SEC. 1) BACKGROUND

- a) The Kentucky Department of Education complies with all Federal laws and regulations prohibiting discrimination and with all requirements of the U.S. Department of Education and U.S. Department of Agriculture
- b) Any person alleging sexual discrimination by the Kentucky High School Athletic Association (KHSAA) its staff or third parties within their jurisdiction may file a complaint with the KHSAA administrative offices in Lexington.
- c) Any complaints alleging discrimination by local school districts, schools or their staff should be directed to the local level and handled according to local board policy.
- d) Complaints alleging discrimination by local school districts, schools or their staff that are submitted to the KHSAA will be referred to the Principal and Superintendent of the member school per the policies of the KHSAA Board of Control.
- e) The KHSAA is in compliance with Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq. (Title IX), and its implementing regulation, at 34 C.F.R. Part 106, which prohibits discrimination based on sex. The KHSAA, while not a recipient of federal financial assistance from the United States Department of Education (USD OE) or other entities, voluntarily subjects itself subject to the provisions of Title IX. KHSAA does not discriminate based on gender in employment or in any program or activity that it operates.

SEC. 2) FILING OF COMPLAINTS

- a) Complaints alleging discrimination under Title IX of the Education Amendments of 1972 by the KHSAA or its staff may be filed with:  
Compliance Coordinator  
Darren Bilberry, Assistant Commissioner  
Kentucky High School Athletic Association  
2280 Executive Drive  
Lexington, KY 40505  
Phone: (859) 299-5472
- b) Complaints must be filed within one hundred eighty (180) days of the alleged discrimination and should contain the following information:
  - (1) Name, address, and telephone number of the complainant if known;
  - (2) The location and name of the entity or person delivering the service;
  - (3) The nature of the incident that led the complainant to feel discrimination was a factor;
  - (4) The basis of the complaint;
  - (5) Names, addresses and phone numbers of people who may have knowledge of the event; and
  - (6) The date or dates on which the alleged discriminatory event or events occurred.

SEC. 3) COMPLAINT PROCESS

- a) Upon receipt of the complaint by an individual or at the time of the compliance coordinator becomes independently aware of the actions that may constitute sexual discrimination, the compliance coordinator shall send an acknowledgment of the complaint and shall direct and investigation of the claim.
- b) The investigation shall be adequate, reliable and impartial including the opportunity for the parties to present witnesses and evidence.
- c) The compliance coordinator will render a determination and recommend specific actions to resolve the complaint within ninety (90) days of receipt.
- d) The compliance coordinator shall file a report to the KHSAA Commissioner.
- e) Any complaints received by the compliance coordinator will be maintained in a log including the date of receipt, determination, and action taken. The complaint log will be retained for a period of the current school year plus four (4) years.
- f) All parties shall be notified in writing within thirty (30) days of completion of the investigation the results of the investigation and any actions taken. The KHSAA shall maintain the confidentiality of the complaint and the name of the complainant as allowed by law.
- g) Any corrective actions shall be implemented within thirty (30) days of receipt and acceptance of a final report by the compliance coordinator.

#### SEC. 4) WITHDRAWAL OF COMPLAINT

- a) The complainant may withdraw his/her complaint at any time during the process by notifying the compliance coordinator in writing.

#### SEC. 5) APPEALS

- a) The complainant may file a written appeal of the compliance coordinator's resolution of the complaint within thirty (30) days of receipt of the written notice of resolution.
- b) Appeals shall be filed with the KHSAA Commissioner, 2280 Executive Drive, Lexington, KY 40505.
- c) The complainant shall be notified of the final resolution of the appeal within sixty (60) days receipt of the appeal.
- d) This appeal opportunity constitutes the second and final level in the agency's complaint process.

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### **POLICY- TITLE IX (TITLE 20, U.S.C. TITLES, 1681-1688, ET. SEQ.) EDUCATION PROGRAM**

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#### SEC. 1) BACKGROUND

- a) Title IX refers to a portion of the education amendments of 1972, a federal law that prohibits gender discrimination in education programs that receive federal funds and includes athletic programs. The Title IX statute as amended became law June 23, 1972 with the implementation of the regulation for high schools effective in July of 1978.
- b) The KHSAA Board of Control fully supports facilitating the requirements of Title IX for all KHSAA member schools.
- c) The KHSAA began monitoring and auditing equity within KHSAA member school athletic programs (boys and girls) at the beginning of the 1999-2000 school year.
- e) The annual internal Title IX school audits are conducted by KHSAA staff members as well as outside contractors.

#### SEC. 2) KHSAA TITLE IX MONITORING PER 702 KAR 7:065

- a) Duties of the KHSAA in managing high school athletics are set forth in 702 KAR 7:065. The regulation includes the following: "As a condition present to membership, require each member school and superintendent to annually submit a written certification of compliance with 20 USD Section 1681-83 (Title IX).
- b) Initially, during the 1999-2000 school year, each school received a publication entitled, Title IX Guidelines for Compliance at the High School Level as well as the KHSAA Title IX Audit Document.
- c) The original document contained forms and instructional material to allow personnel to evaluate the athletics program within the guidelines of Title IX, and submit this document to the KHSAA for review.
- d) As of 2011-2012, the process for submitting the reports is totally automated, with roster and participation data based on the rosters maintained by the membership throughout the school year.

#### SEC. 3) MAJOR COMPONENTS OF TITLE IX

- a) In its simplest form, Title IX is about providing participation opportunities for students as well as the evaluation of the benefits they receive while participating in sports, and measures these items in two basic areas, Opportunities and Benefits.
  - a) Opportunities. To assess participation opportunities a school may examine or determine if they comply with Title IX under one of three tests. To be compliant, a school shall pass one of the three tests:
    - (1) Athletic participation at a school is substantially proportionate to enrollment;
    - (2) School personnel shall demonstrate a history and continuing practice of program expansion that is responsive to the developing interests and abilities of the underrepresented sex; or
    - (3) School personnel shall fully and effectively accommodate the interest and abilities of the underrepresented sex.
  - b) Benefits. Once it is determined that equivalent opportunities are provided, an examination of the 12 major athletics program components is made to determine if equivalent/comparable benefits are provided to all athletes. There are twelve major areas of benefits to be analyzed:
    - (1) Equipment and Supplies (i.e. uniforms, shoes, bats, balls, replacement schedules, etc.);
    - (2) Scheduling of Games and Practice Times (i.e. prime date basketball playing opportunities for girls, comparable prime practice times and length, equivalent number of contest for comparable sports, etc.);
    - (3) Travel and Per Diem Allowances (i.e. comparable modes of transportation, meal monies, room accommodations, etc.);
    - (4) Coaching (i.e. comparably skilled and experienced coaches, comparable coaching salaries, comparable coaching staff size, etc.);
    - (5) Locker Rooms, Practice and Competitive Facilities (i.e. comparable size locker rooms and amenities, lockers, practice facilities, etc.);
    - (6) Medical and Training Facilities and Services (i.e. comparable numbers of trainers, medical doctors [home and away], equal access to training facilities and weight rooms, etc.);
    - (7) Publicity (i.e. schedule cards, game programs, media guides, cheerleading quality, pep bands, mascots, trophy cases, recognition banners, dance teams [home and away], etc.);
    - (8) Support Services (i.e. support for coaches administrative needs, booster clubs, etc.);
    - (9) Tutoring;
    - (10) Athletic Scholarships (\*);
    - (11) Housing and Dining Facilities and Services (\*); and
    - (12) Recruitment of Student-Athletes (\*).(\* NOTE: Items j, k, l do not normally apply at the high school level.

#### SEC. 4) ESTABLISHING AND MONITORING A LOCAL TITLE IX PLAN

- a) As part of the KHSAA compliance model, each member school/school district shall be required to form a Gender Equity Review Committee (GERC) for the purpose of evaluating the total athletics program and handling issues at the local level.
- b) Each school or school district shall create a Title IX plan and a timetable for improvements at the local level. The plan shall include an evaluation of the entire athletic program and improvements if necessary on items such as practice times, facilities, coaching stipends and athletic budgets.

#### SEC. 5) ANNUAL REPORTING

- a) The KHSAA requires its member schools to annually submit Annual Report forms on or before April 30 for review by the KHSAA.
- b) Member school personnel shall establish a Title IX plan for regular review and for necessary improvements along with a timetable for



completion.

- c) If a school is found to have serious Title IX compliance issues, the local school GERC shall be given the initial opportunity to correct the inequities and submit a timetable for such action.
- d) The recommended time period for such implementation shall be determined by the Commissioner and may vary depending upon the nature of the noncompliance issues and financial implications.

#### SEC. 6) REQUIREMENT TO MAINTAIN FILE

- a) In an on-going effort to assist in Title IX compliance, Kentucky public school districts are required to maintain a permanent Title IX File that is subject to review by the Kentucky High School Athletic Association (KHSAA), the Kentucky Board of Education's designated agent to manage inter-scholastic athletics in Kentucky.
- b) As part of that file, each year, all public school districts must submit an annual Title IX report to the KHSAA for review.
- c) In addition, the KHSAA conducts systematic on-site reviews for items related to Title IX, and submits a compiled report of those visits to the Kentucky Board of Education on an annual basis.
- d) Each member school may utilize the repository of information stored and shared on the KHSAA website as its Title IX File provided the school representatives verify its complete contents and accuracy.

#### SEC. 7) LOCAL TITLE IX COORDINATORS

- a) The Kentucky Board of Education requires that each school district designate two coordinators, a School District Title IX Coordinator and a High School Title IX Coordinator.
- b) The District Title IX Coordinator's main responsibility is oversight and monitoring of each high school within their district so that the district complies with Title IX.
- c) The primary responsibility of the School Title IX Coordinator is to coordinate the activities at the school level that are designed to promote gender equality in athletics.
- d) Together these individuals are responsible for ensuring that their schools meet the standards for Title IX compliance.
- e) The KHSAA shall also request from each member the designation of the Title IX report coordinator to be the directly involved administrator in the compilation of the annual reporting requirement.

#### SEC. 8) GRIEVANCES

- a) To file a Title IX complaint for a failure to provide equal opportunity in athletics, the complaining party has the option of filing the complaint with either the local district that sponsors or manages the athletic program in which the alleged violation has occurred and/or with the U. S. Department of Education, Office of Civil Rights (USED, OCR).
- b) When filing a complaint with a local school district, the complaining party must review local board policies to determine the proper grievance procedure for that district.

#### SEC. 9) COMPLAINTS RECEIVED BY KHSAA

- a) The Kentucky Department of Education has a Title IX Compliance Officer, but that Title IX Compliance officer is responsible for complaints that relate specifically to programs that it sponsors or operates.
- b) If the Kentucky Department of Education or the KHSAA receives a complaint that relates to failure to provide equal opportunity in athletics at the school district level, the KDE Title IX Compliance Officer of the KHSAA will refer the complaint to the local district.
- c) The KHSAA reserves the right to directly report any situation discovered through its education and reporting process directly to the Office of Civil Rights in Philadelphia.

#### SEC. 10) SUMMARY

- a) Title IX of the Education Amendments of 1972 prohibits discrimination based on sex in education programs and activities that receive federal financial assistance.
- b) The U.S. Department of Education gives grants of financial assistance to schools and colleges, therefore, Kentucky public schools are mandated by law to ensure Title IX compliance.
- c) The Title IX regulation (34 CFR Part 106) includes not only the failure to provide equal opportunity in athletics, but also sexual harassment and discrimination based on pregnancy, and employment discrimination.
- d) The KHSAA staff continues to report regularly to the Kentucky Board of Education regarding this project, and in particular, with areas that may be identified as potential compliance issues. This report routinely includes an overall review of the Association's progress in assisting the member schools in achieving equity within the sports programs of the underrepresented gender.
- e) The KHSAA shall publish on its website, resource information related to the proper application of Title IX, and procedures to be followed in the event that individuals desire to seek remedy to alleged violations or noncompliance.
- f) The KHSAA, KBE, Kentucky Department of Education and Kentucky School Boards Association continue to work together to provide continuing education to the member school administrators to assist the schools in achieving gender equity in interscholastic athletics.

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### **POLICY- DISQUALIFIED STUDENT-ATHLETES AND NON-PLAYERS (COACHES, ETC.)**

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KHSAA Bylaw 21 addresses sportsmanship. In order to ensure consistency in terms of suspensions and penalties, the Board of Control has adopted the following policies relative to the ejection of student-athletes and non-players (coaches).

#### SEC. 1) PROTESTS/APPEALS

- a) Per Bylaw 21, there are no appeals of judgment calls by game officials, including the judgment call making the determination that unsportsmanlike conduct should result in ejection.
- b) At the discretion of the Commission, review may be conducted in the event that the consequences of a playing rule are misadministered or in the case of ejection, the ejection party has been numerically or positionally misidentified.
- c) Human error is a part of coaching, playing and officiating, and the decision of the official, right or wrong, shall prevail.

#### SEC. 2) REPORTING EJECTIONS

- a) The KHSAA shall develop and maintain an online system for managing ejections.
- b) The game official(s) shall complete the ejection report within twenty-four hours of the ejection.
- d) The member school principal or designated representative of the school with whom the player or coach is affiliated shall complete any

required information and if desired, information requesting reinstatement.

- e) The player or coach is disqualified from further competition at that level until reinstated by a member of the Commission.
- f) An official or school may be fined, suspended or otherwise penalized in accordance with Bylaw 27 for failing to properly and timely report a disqualification or request reinstatement.
- g) KHSAA member school representatives are obligated to impose the minimum suspension penalty for the ejection per these published guidelines.
- h) In those rare cases when an ejection is not reported in a timely manner, including ejections which occur during out of state contests or those during school breaks, the penalties related to ejection must be imposed by the member school.
- i) School administrators should contact the Association office with any questions.

#### SEC. 3) PENALTIES FOR EJECTION OF ADULT NON-PLAYERS AND COACHES

- a) The suspension is considered immediate and indefinite when the ejection occurs.
- b) The suspension is in effect for any further interscholastic competition on that day at all levels of play (i.e., the freshmen coach ejected during a game may not be in the gym for the any subsequent game that day, baseball/softball coach ejected early in a multiple game tournament may not be at the field or in any part of the stadium or venue during any subsequent games that day).
- c) The suspended coach or non-player may not participate in another contest at that level on subsequent days until being reinstated by a member of the Commission.
- d) Following review, the Commission may extend the suspension.
- e) When a coach is ejected from a scrimmage or contest, the coach is to leave the vicinity of the playing area and remove himself/herself completely from the area of the playing facility. In football and soccer for example, this means to leave the field and stadium area; in basketball, this implies leaving the building altogether (not simply relocating to another room); in other sports, completely leaving the venue.
- f) An ejected coach may not have any further communication with the game officials following the game.
- g) During the subsequent suspension period of any non-player (coach, administrator, etc.) the coach may not be on school property where the contests are being played and may not be at the venue if contests are played at a non-school site. The non-player may not communicate with the team at any point from the beginning of the contest until the end of the contest.
- h) For all sports and sport-activities except football, following the date of ejection, there shall be a minimum three additional games/meets/contests suspension for any coach or non-player ejected from a contest and shall be served in consecutive games/meets/contests that count against the limit of games/meets/contests contained in Bylaw 23.
- i) For football, following the date of ejection, there shall be a minimum two additional games suspension for any coach or non-player ejected from a contest and shall be served in consecutive games that count against the limit of games contained in Bylaw 23.
- j) For all coaches or non-players sitting out in an individual sport such as swimming, track or wrestling due to suspension, the penalty shall be for the entire meet schedule, not for a single event.
- k) If the ejection was during one of the preseason scrimmages, the penalty shall be served during the first regular season contest(s).
- l) If the ejection was for the final game/contest of the season and was a coach or non-player, the person ejected shall serve the required suspension in the next varsity level contest(s) at the member school for the suspended individual.
- m) For the second ejection during a sports season, the suspension shall be an additional game/contest/meet beyond the minimum suspension and may be cause for additional penalties that may include suspension for the remainder of the season.
- n) For the third ejection during a sports season, the suspension shall be cause for additional penalties including suspension for the remainder of the season.

#### SEC. 4) PENALTIES FOR EJECTION OF STUDENT-ATHLETES AND OTHER STUDENT MEMBERS OF THE SQUAD

- a) The suspension is considered immediate and indefinite when the ejection occurred.
- b) The suspension is in effect for any further interscholastic competition on that day (i.e., a freshmen ejected during the first game may not be in the gym for the subsequent varsity game, baseball/softball participant ejected in first game of multiple game tournament may not be at field during any subsequent games that day).
- c) The ejected participant may not participate in another contest at that level (JV, Freshmen, Varsity, etc.) until being reinstated by a member of the Commission.
- d) Following review, the Commission may extend the suspension.
- e) When a participant is ejected from a scrimmage or contest, the participant is to leave the vicinity of the playing area and remove himself/herself completely from the area of the playing facility unless the specific playing rules of the sport call for a different penalty option or the student would be placed in a position of not being supervised. In those cases, the administration of the player's team is responsible for ensuring that the student participates in no other unsportsmanlike activity or the school itself may face additional penalty under Bylaw 27.
- f) An ejected participant may not have any further communication with the game officials following the game.
- g) During the subsequent suspension period, suspended players may attend contest(s), but may not be in the game uniform or other school identifiable clothing and may not participate in any sport-related activity (warm-up activity) prior to or during the game, and will be classified as non-player personnel during that contest as it relates to playing rules enforcement. It is a local school determination as to whether or not this student may be in the vicinity of the bench or team area.
- h) For all sports and sport-activities except football, following the day of ejection, there shall be a minimum two additional games/meets/contests suspension for any participant ejected from a contest and shall be served in consecutive games/meets/contests that count against the limit of games/meets/contests contained in Bylaw 23.
- i) For football, following the day of ejection, there shall be a minimum one additional game/meet/contest suspension for any participant ejected from a contest and shall be served in the next game/meet/contest that counts against the limit of games/meets/contests contained in Bylaw 23.
- j) For participants sitting out in an individual sport such as swimming, track or wrestling due to suspension, this penalty shall include the entire meet schedule not for a single event.
- k) If the ejection was during one of the two preseason scrimmages, the penalty shall be served during the first regular season contest(s).

- l) If this was the final game/contest of the season, the ejection was for a student, and the ejected participant is a senior, the full penalty shall carry forward to the next varsity interscholastic contest(s) in any KHSAA sanctioned sport.
- m) If this was the final game/contest of the season, the ejection was for a participant, and this was in varsity (first team) competition and the ejected student is not a senior, the full penalty shall carry over to the next varsity season in the sport in which the participant was participating when ejected.
- n) If this was the final game/contest of the season, the ejection was for a student, and this was NOT a varsity (first team) contest, the full penalty shall carry forward to the next interscholastic varsity level contest(s) in any KHSAA sanctioned sport.
- o) For the second ejection during a sports season, the suspension shall be an additional game/contest/meet beyond the minimum suspension and may be cause for additional penalties that may include suspension for the remainder of the season.
- p) For the third ejection during a sports season, the suspension shall be cause for additional penalties including suspension for the remainder of the season.

#### SEC. 5) PENALTIES FOR EJECTION OF INDIVIDUALS IN INCIDENTS EN MASSE

- a) On rare occasions that a member school has multiple individuals leave the bench during an altercation or in the case when an egregious situation involves non-participating students (fans) or both participants (including coaches and fans), the Association staff may conduct a detailed review.
- b) In the event of such review, the Commissioner's office may levy additional suspensions or penalties to squad members (including coaches and other non-players identified with the team in any manner) in compliance with Bylaw 27.
- c) Schools unwilling to impose penalties on fans and other non-rostered participants may be subject to penalty under Bylaw 27 for failure to exercise institutional control as required by Bylaw 1 and the membership agreement.
- d) Non-rostered individuals (fans and others not appearing of the regular team roster) shall be penalized as if ejected under the policy on spectator ejection.

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### **POLICY ON SPECTATOR CONDUCT AND EJECTION**

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#### SEC. 1) CONDUCT AT MEMBER SCHOOL HOSTED CONTESTS

- a) Any negative, inappropriate, derogatory comments or actions that brings direct attention to a supervisor or school administrator by a spectator or group of spectators are required to be addressed by the host school.
- b) It is recommended that a three-step process be used in the event that violations of conduct expectations do not immediately rise to the level of ejection or removal of a spectator is not requested by an official prior to a contest continuing:
  1. First warning – Directing the spectator or group of spectators to refrain from any negative comments or actions.
  2. Second warning – A personal discussion with the spectators or group of spectators on the school and KHSAA expectations and reminding the spectators or group of spectators of the next step, removal of the game or event, will be utilized if the behavior continues.
  3. Removal from the contest – The spectator or group of spectators will be directed to leave the facility for the remainder of the game or event. If spectators or group of spectators refuse to leave the game or event, play will be stopped until they vacate the premise
- c) Any adult spectator (adult who is not listed on the current roster of coaches for the school) at any KHSAA sanctioned interscholastic event (scrimmage, regular or postseason contest) who is removed by school administrators or by law enforcement for unsportsmanlike conduct (whether or not referred by an official) shall be suspended from attending, at minimum, the next contest at that level of competition and all other contests at any level in the interim.
- d) A school may take any or all these actions during or after an interscholastic contest

#### SEC. 2) SCHOOL IMPOSED ADDITIONAL PENALTY

- a) Any penalty shall be monitored by the member school for which the individual is affiliated based on the circumstances of the ejection.
- b) It is strongly recommended that any spectator removed from a game or event will have a minimum penalty of completing the NFHS Parent Credential course or a one game suspension before they are allowed to attend any interscholastic event.
- c) Once the course is completed the spectator will provide a certificate of completion to the athletic department office.
- d) Schools are required to communicate with the offending spectator on the sportsmanship spectator expectations.
- e) It is strongly recommended that repeat offenders of this policy be considered for suspension from attending all school-related activities up to an including the remainder of the school year.
- f) Depending on the severity of the behavior/comments or future disqualifications by the offending spectator KHSAA may get directly involved in the situation

#### SEC. 3) CONDUCT AT KHSAA SANCTIONED EVENTS

- a) High school championship fans are the best in the world because of their enthusiasm, team support, and involvement.
- b) The players, coaches, staff, and fans shape the image of each participating teams and the KHSAA encourages fans to create a high-energy environment supporting your team while maintaining a family-oriented atmosphere.
- c) The KHSAA has established Rules of Conduct that will allow everyone in attendance at the events to enjoy all aspects of a contest and asks everyone conduct themselves in a manner that does not take away from other's enjoyment of the game.
- d) Any violation of these rules could result in immediate expulsion from the venue and potential revocation of ticket privileges. These rules include, but are not limited to:
  1. Entering the playing field or interfering with the progress of the game;
  2. Refusing to show a ticket when asked by a venue representative, or scalping tickets to future sessions;
  3. Attempting to sit in seats for which you are not properly ticketed at reserve seat events;
  4. Using foul or abusive language or gestures;
  5. Threatening other patrons with words and/or actions;
  6. Fighting;
  7. Throwing or kicking any object in the venue;
  8. Interfering with other guests' ability to enjoy the game.;
  9. Wearing clothing with abusive or vulgar terminology or inappropriate photographs or symbols;

10. Wearing obscene or indecent clothing;
11. Displaying obscene or indecent signs;
12. Standing on seats or chairs;
13. Stepping over chairs from one row to another;
14. Standing, sitting or loitering in aisles, stairs, ramps or other areas of conveyance;
15. Placing food or beverages on walls, ledges or overhangs that may spill or drop on guests below;
16. Disorderly conduct;
17. Public intoxication;
18. Having an open container of alcohol;
19. Possession or use of drugs;
20. Public indecency;
21. Obstructing justice;
22. Criminal trespass;
23. Distributing or displaying handbills without prior consent; or

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## **24. SMOKING OR USE OF ELECTRONIC CIGARETTE PRODUCTS WITHIN THE VENUE.POLICY- STAFF REVIEW OF VIDEO**

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### SEC. 1) REVIEW OF CONTEST VIDEO

- a) Upon request of a member school or contest official, a member of the Commission will review selected play situations and provide interpretations as to the proper application of the playing rules.
- b) If requested, the results of such a review will be shared with the member school or requesting official and the appropriate Assigning Secretary and such video may also be retained for future training purposes, not to indict any school or official, but to ensure consistent rules application and serve as a resource for training material;
- c) Video SHALL NOT BE USED (per KHSAA Bylaw 21) to appeal/protest the judgment call of an official, and will not be used to revise or adjust that judgment, or the subsequent penalties that may have arisen or shall arise from that judgment;
- d) Video SHALL NOT BE USED during any contest for the purpose of assisting officials with making a game decision;
- e) Video MAY be used at the discretion of the Commission to appropriately and properly identify the offenders in a situation where it is possible that misidentification (officials unable to get number, transposition of number, etc.) and where either the member school or game official has requested such review or the Commission has been made aware of the possibility from another source.
- f) Video may also be used, at the discretion of the Commission, to review the possible misadministration/misapplication of the consequences of a rule or in the case of ejection, the ejection party has been numerically misidentified.;
- g) Video MAY be used at the discretion of the Commission and in compliance with NFHS playing rules, in a situation involving a fight, physical confrontation or ejection where the circumstances are potentially unable to be accurately observed and reported by the game officials.) and where either the member school or game official has requested such review or the Commission has been made aware of the possibility from another source. This could include identifying individuals that were not previously identified, correcting the numbers/names of incorrectly identified individuals, identifying individuals, including non-players or substitutes, who enter the playing area during an altercation, or assessing different levels of involvement in the incident for the purpose of administrative action.

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## **POLICY- VENUE VIDEO BOARDS/REPLAY BOARDS**

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### SEC. 1) RESTRICTIONS AND ALLOWANCES ON VIDEO BOARDS

- a) It is recognized that as technology advances, more facilities are adding video capability to the assets utilized at contests. To ensure the proper conduct of contests, and to ensure that such video is not used to the detriment of any school, coach, participant or contest official, the following specific restrictions shall be in place:
- b) Any live action being shown during the contest may only be the simulcasting of a media broadcast of the event, and no audio from the simulcast can be projected via the venue sound system;
- c) In the event of officials holding any type of conference to properly interpret or apply a game situation, video replays may NOT be shown during that conference and may not be shown until later in the contest or during a charged conference;
- d) Any replay of game action that is shown on the video board, shall be shown only once immediately following the play, only at full game speed, and without announcing commentary from any source;
- e) Replays of specific scoring plays and contest highlights may be shown during charged conferences or during breaks between periods, but should reflect a balance between participating teams and may not include announcer commentary;
- f) Game administration is continually expected to exercise prudent judgment and ensure that nothing shown on the video boards can serve to incite the crowd against either team or the contest officials. Failure to perform this expected discretion may result in penalties against the school for a violation of Bylaw 15, Practice of Sportsmanship.

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## **POLICY- PUBLIC ADDRESS ANNOUNCERS**

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### SEC. 1) ROLE OF PUBLIC ADDRESS ANNOUNCERS – REGULAR SEASON

- a) The public address announcer shall be considered a bench official for all events.
- b) He/she shall maintain complete neutrality at all times and, as such, shall not be a "cheerleader" for any team.
- c) Schools are highly encouraged to follow the protocol for postseason public address announcers, and to prompt the announcer to complete professional development available through a wide variety of athletic related services such as NASPAA and NIAAA

### SEC. 2) ROLE OF PUBLIC ADDRESS ANNOUNCERS – POSTSEASON

- a) The public address announcer shall be considered a bench official for all state series events. He/she shall maintain complete neutrality at all times and, as such, shall not be a "cheerleader" for any team.

- b) The announcer will follow the provided script for promotional announcements, player introductions and awards ceremonies.
- c) Other announcements are limited to:
  - (1) Those of an emergency nature (e.g., paging a doctor, lost child or parent, etc.);
  - (2) Those of a "practical" nature (e.g., announcing that a driver has left his/her vehicle lights on);
  - (3) Starting lineups or entire lineups of both participating teams (what is announced for the home team shall be announced for the visiting team);
  - (4) Messages provided by host school management; and
  - (5) Announcements that assist fans such as the fact that souvenir merchandise, souvenir programs and concessions are on sale in the facility.
- d) During the contest, the announcer:
  - (1) Should recognize players about to attempt a play (e.g., coming up to bat in baseball, punting, kicking or receiving a punt or kick in football, serving in volleyball, etc.);
  - (2) Should recognize player(s) making a play (e.g., "Basket by Jones" in basketball, "Smith on the kill" in volleyball, etc.) unless specifically precluded by playing rules;
  - (3) Should report a penalty as signaled by the referee including the proper identification of the offender;
  - (4) Should report substitutions and time-outs;
  - (5) Shall not call the "play-by-play" or provide "color commentary" as if he/she were announcing for a radio or television broadcast;
  - (6) Shall not make any comment that would offer either competing team an unfair advantage in the contest;
  - (7) Shall not make announcements unnecessary to the conduct of the contest such as birthdays and other commemorations;
  - (8) Shall not make any comment critical of any school, team, player, coach or official; or any other comment that has the potential to incite unsporting conduct on the part of any individual; and
  - (9) Shall be certain of the accuracy of his/her statements before making them. When in doubt, the announcer should remain silent.

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## POLICY- DISTRIBUTION OF TICKETS TO KHSAA EVENTS

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### SEC. 1) TICKETS - BASKETBALL (BOYS AND GIRLS)

#### a) Board of Control/Staff.

- (1) Each current Board of Control member and currently employed KHSAA staff member shall receive two (2) complimentary tickets to each tournament.
- (2) Each person shall sign a statement upon receipt of the tickets that they are for personal use and will not be sold.
- (3) The Board of Control and staff also have the option of purchasing two seats adjacent to the complimentary tickets, and additional seats in a more desirable location in the arena.
- (4) Any tickets other than the complimentary tickets shall be purchased for full face value.
- (5) The Commissioner may also allocate event tickets at no charge to promote the association to its existing and prospective corporate partners or those assisting in

#### b) Complimentary Tickets - Boys' and Girls' Basketball.

- (1) The Board of Control authorizes the Commissioner to issue a maximum of 500 complimentary sets of tickets to the Boys' Tournament, to be distributed in a manner decided by the Commissioner.
- (2) Included in this allotment would be the tickets listed above for the Board of Control and staff and other complimentary tickets deemed in the best interest of the Association.
- (3) Specifically approved are a maximum of forty-eight (48) tickets to be used in exchange sponsorships with automobile dealers in exchange for furnishing the association automobiles (eight (8) per automobile);
- (4) In addition, the Commissioner may issue two (2) tickets upon request for any former member of the Board of Control or staff member who retires following service to the Association office as a full-time employee.
- (5) The Commissioner shall designate a section of seating to accommodate these seats.

### SEC. 2) TICKETS – FOOTBALL, SOFTBALL, SOCCER AND BASEBALL

#### a) Board of Control/Staff.

- (1) Each current Board of Control member and currently employed KHSAA staff member shall receive two (2) complimentary tickets to each tournament provided the request is submitted on a timely basis.
- (2) Each person shall sign a statement upon receipt of the tickets that they are for personal use and will not be sold.
- (3) (4) Any tickets other than the complimentary tickets shall be purchased for full face value.

#### b) Other Complimentary Tickets.

- (1) The Board of Control authorizes the Commissioner to issue a maximum of 400 passes to all championship games to be distributed in a manner decided by the Commissioner in the best interests of the Association.
- (2) Included in this allotment would be Board of Control members and staff members and any corporate exchange agreements.
- (3) In addition, the Commissioner may issue up to two (2) complimentary tickets upon request of any living former member of the Board of Control who has made such request prior to the start of postseason play in all sports except basketball, and three weeks prior to the first state basketball tournament.
- (4) The Commissioner shall designate a section of seating to accommodate these seats.

### SEC. 3) TICKET PRICES AND POLICIES ON OTHER SPORTS

- a) Ticket prices in all sports are reviewed annually by staff and reported to the Board of Control.
- b) The Commissioner may implement additional programs to charge a sponsorship fee for specific location privileges at KHSAA championships, and such shall be reviewed annually by staff and reported to the Board of Control.
- c) All other tickets shall be sold at the full face value based on the published prices.

### SEC. 4) ADMISSION OF CHAMPIONSHIP QUALIFYING TEAM SPORTS TRAVELING PARTY

- a) In the team sports of baseball, basketball, field hockey, football, soccer, softball and volleyball, a traveling party to include the team

members (and cheerleaders as a support unit as appropriate to the sport) in uniform and an additional allotment as determined by tournament management shall be admitted.

- b) At the football and basketball championships, the band members shall be required to hold a ticket and an instrument for admission, with the adult supervisors to be included in team traveling party.
- c) At all other KHSAA events, the Commission may permit admission of the band (in uniform or carrying an instrument and participating) and necessary adult supervision.
- d) Bus drivers working for qualifying teams with appropriate identification shall be admitted through the designated pass gate and expected to assist with event ingress and egress of school representatives.
- e) All others within the school shall be expected to purchase admission.

#### SEC. 5) ADMISSION OF CHAMPIONSHIP QUALIFYING INDIVIDUAL SPORTS TRAVELING PARTY

- a) In the individual sports of cross country, golf, swimming and diving, tennis, track and field and wrestling, the qualifying individuals shall be admitted to the state finals with appropriate roster verification.
- b) Qualified coaches listed on the KHSAA online data system and current with the requirements of the coaching education course, rules clinic and sports safety course shall be admitted to the state finals with proper verification.
- c) The Superintendent, Principal and Athletic Director holding a valid current year Commonwealth Card issued by the KHSAA shall be admitted to the state finals with that card.
- d) All others within the school shall be expected to purchase admission.

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### **POLICY- TOBACCO USE**

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#### SEC. 1) POLICY AT KHSAA OFFICES

- a) The KHSAA maintains a smoke- and tobacco-free office.
- b) No smoking or other use of tobacco products (including, but not limited to, cigarettes, pipes, cigars, snuff, or chewing tobacco) is permitted in any part of the building or in vehicles owned, leased, or rented by the KHSAA.
- c) Employees may smoke outside of the building in designated areas during breaks and only in compliance with local regulations.

#### SEC. 2) POLICY AT KHSAA STATE CHAMPIONSHIP EVENTS

- a) KHSAA events are smoke- and tobacco-free and most events are held in venues with prohibitions as well.
- b) No smoking or other use of tobacco products (including, but not limited to, cigarettes, pipes, cigars, snuff, or chewing tobacco) is permitted in any part of the facility inside the admission area.
- c) Patrons may smoke or use tobacco products outside of the admission area only in compliance with local regulations and venue and policies.

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### **POLICY ON ALCOHOL AND TOBACCO**

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#### SEC. 1) RESTRICTIONS ON SALES/DISTRIBUTION

- a) No alcohol is to be sold at any KHSAA state tournament venue (including district, region, section, subsection and state) that is leased or provided to the KHSAA for the purpose of conducting a state championship while such championship is being conducted.
- b) The Board of Control recommends that member schools make all school property, vehicles used by participants, and all contest and practice sites "alcohol-free zones."
- c) The Association, and any of its agents acting on behalf of the Association, shall not accept free or paid advertising in any form from any manufacturer of tobacco or alcoholic beverages, or entity whose primary sales focus is on the sale of these products.
- d) All KHSAA events shall observe relevant and applicable laws and regulations regarding smoking on the facility grounds.

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### **POLICY- ALIGNMENTS AND REALIGNMENTS**

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#### SEC. 1) ONGOING ALIGNMENT OF TEAMS

- a) On an ongoing basis, the Commissioner shall ensure that staff maintains a current alignment of teams in each sport with the following review points considered, but which may be altered by the Board of Control in specific instances:
  - (1) If a single school adds a team (or individuals) or deletes a team (or all individuals), the alignment may be revised on an ongoing basis by the Commissioner;
  - (2) The Board of Control may, at its own discretion, choose to realign all teams participating in a sport or sport activity, or teams in a specific area based on input from the Commissioner or submitted by schools desiring to change regions for geographic or travel reasons;
  - (3) A realignment may also be caused by a previously adopted alignment having an expiration of its valid period. This is especially important in the enrollment based sports (classified sports). Cross Country/Track and Field and Football are normally aligned on a four-year alignment period however that can be adjusted as needed with Board of Control approval;
  - (4) Cross Country and Track and Field shall have the same alignment;
  - (5) Football shall be aligned based on the average four-year enrollment of boys in the school, including the year in which the realignment project is completed, and the final alignment shall attempt to result in a final product being adopted six (6) to twelve (12) months notice to the member schools for scheduling purposes;
  - (6) Cross Country/Track and Field shall be aligned on a not less than every four year basis, using the average four-year enrollment of total students in the school (with single gender schools doubled for comparison purposes), including the year in which the realignment project is completed; and
  - (7) Specific parameters about each sport alignment shall be contained in the Competition rules for the Sport or Sport Activity.

#### SEC. 2) REALIGNMENT EFFECTING MULTIPLE TEAMS OR REGIONS

- a) Whenever a sport or sport activity is to be realigned, the Board shall direct the Commissioner to produce the necessary information as to seed discussion by the Board of Control.
- b) The criteria and factors to be used in developing a draft alignment shall adhere to the following steps:

- (1) Identification as to whether or not enrollment classifications will be used;
  - (2) Plot/Diagram the location of all competing schools;
  - (3) Begin by looking at geographic clusters of schools. Geography (including specific travel route information) is an important criteria for placement in groups (regions, districts, etc.), but is not the sole determinant for placement;
  - (4) Travel routes must be reviewed as a potential factor, as well as the identification of the existence of multiple travel routes;
  - (5) In the non-classified team sports (baseball, basketball, field hockey, lacrosse, soccer, softball, volleyball), the basketball alignment should be an initial framework, specifically the region boundaries;
  - (6) If possible in the non-classified team sports, the school district boundaries should be important element, but the level of participation of the schools in the school districts are be factor;
  - (7) The unique factors of each sport, particularly the individual sports, must be reviewed including available facilities; and
  - (8) The participation and alignment history, both individual and teams, is a factor in consideration, but not the final determinant;
- c) When reviewing alternative suggestions for alignments, the Board shall prioritize the requests from the membership that effect the requesting school over those suggestions that result from suggestions about other schools without effecting the suggesting school.
- d) The following factors are NOT to be considered:
- (1) Past success or failure;
  - (2) Enrollment (in a non-classified sport);
  - (3) Socio-economic status and student body composition;
  - (4) Type of school (A1, A5, B1, D1, F1, J1, M1, R1); and
  - (5) Specific desires of coaches (input for the Commissioner and the Board must be from administrative level).

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## **POLICY- USE OF DRONES AT KHSAA MEMBER SCHOOL SPORT AND SPORT-ACTIVITY EVENTS**

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### SEC. 1) BACKGROUND AND POLICY

- a) After considering the factors detailed in NOTAM 91.145 (b) and NOTAM 9/5151 (10/2010) as updated by NOTAM 4/3621 (10/2014), and until additional prescriptive regulations are adopted by the FAA, the KHSAA shall operate congruently with the FAA regulations and NOTAMs on model aircraft irrespective of the seating capacity of the facility (TFR 14 CFR 91.145 and Special Notes FDC NOTAM 9/5151 and NOTAM 4/3621). This means that at KHSAA sanctioned events (scrimmage, regular and postseason) there may be no use of drones for any reason, whether or not the facility has a capacity of 30,000 individuals.
- b) The published unofficial plain language interpretation is as follows:
  - (1) The FAA prohibits flight at and below 3,000 feet above ground level within a 3 nautical mile radius of all sporting event stadiums having a seating capacity greater than 30,000 people.
  - (2) This temporary flight restriction includes all Major League Baseball stadiums, National Football League stadiums, NCAA division one football stadiums, NASCAR Sprint Cup races, and INDY Car races.
  - (3) The temporary flight restrictions begin one hour prior to the start of the sporting event and end one hour after the sporting event has concluded.
  - (4) The KHSAA policy removes the restriction on seating capacity, and as a result includes all KHSAA sanctioned events (scrimmages, regular and postseason contests).
- c) Until further amendment by FAA regulations, if these devices are detected at a KHSAA sanctioned event (scrimmage, regular and postseason), contest officials are to stop play/activity and notify game/contest management.
- d) It is the responsibility of the contest management to ensure that, unless the device is a permitted exception under FAA rules (a broadcast rights holder with permission who should have documentation to verify this fact, Department of Defense device with applicable permits, law enforcement or air ambulance flight operations, it is not operating at the facility prior to the resumption of play.
- e) The specific FAA information is detailed on the FAA website at [www.faa.gov](http://www.faa.gov).

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## **POLICY- CATASTROPHIC INSURANCE COVERAGE**

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### SEC. 1) CATASTROPHIC INSURANCE

- a) The Kentucky High School Athletic Association shall maintain, at no additional cost to the member schools, catastrophic insurance coverage for all participants in interscholastic athletics while traveling to or from, practicing for, or participating in, an athletic contest sanctioned by the KHSAA during the period governed and defined by Bylaw 23.
- b) The policy is to be administered by a Kentucky based broker. The policy is only in effect during the defined Limitation of Seasons (Bylaw 23) and only during permissible activity.
- c) Unless otherwise approved by the Board of Control, the policy carries a \$25,000 deductible for regular season contests, and is considered "excess" insurance, which does not take force until all other existing sources of insurance by the participants' family and school have been exhausted.
- d) This coverage specifies that student-athletes are insured while representing a member school during the prescribed Limitation of Seasons and in compliance with all adopted KHSAA policies in the sports of baseball, basketball, cross country, field hockey, football, golf, lacrosse (beginning in 2023-24), soccer, softball (fastpitch), swimming, tennis, track and field, volleyball (girls ongoing and boys beginning in 2024-25) and wrestling and the region and state level competition in the sport-activities of archery, bass fishing, bowling, competitive cheer and dance.
- e) The specifics about policy limitations and allowances are available by contacting the General Counsel of the KHSAA.

### SEC. 2) SPORTS AND SPORT-ACTIVITIES COVERED AND NOT COVERED

- a) At the present time, this policy shall cover -
  - (1) Those students participating in all sports during the time defined by Bylaw 23 for which the KHSAA sponsors a state high school championship,
  - (2) Those students participating in all sports-activity programs for which the KHSAA sponsors a championship during the time prior to the region and state competition.

- b) The policy provisions may be altered upon renewal due to market conditions.
- SEC. 3) INSURANCE COVERAGE BELOW THE CATASTROPHE DEDUCTIBLE
- a) According to Bylaw 12, a school shall ensure that all of its student-athletes are insured up to the deductible amount of the KHSAA Catastrophe policy before participation.
- b) While there is no obligation on the school or school system to purchase insurance, it is required that the member school ensure that each athlete has appropriate coverage per Bylaw 12.

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### **POLICY- LEGAL ASSISTANCE AND CONTINUATION OF LITIGATION**

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SEC. 1) RETENTION OF COUNSEL

- a) The Board of Control may authorize the employment of a staff attorney and establish the salary, benefits and other details of the position.
- b) If a staff attorney is authorized by the Board, the person shall be employed by the Commissioner pursuant to 702 KAR 7:065, Sections 8 and 9 and the KHSAA Constitution.
- c) The Commissioner and General Counsel, with approval of the Board of Control shall have the authority to engage an outside legal firm(s) in defense of Association rules and for consultation.

SEC. 2) CONTINUANCE OF LITIGATION

- a) Any case proceeding past the Kentucky Court of Appeals would require additional Board of Control approval to proceed.

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### **POLICY- CONDUCT OF RULES INTERPRETATION CLINICS**

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SEC. 1) BACKGROUND AND POLICY

- a) The online rules clinics are administered in all sports and sport-activities as a tremendous cost savings to the membership compared with traveling to central sites.
- b) The online meetings also allow for consistent messaging and provide an additional layer of liability protection for the Association.

SEC. 2) CONDUCT OF MEETINGS

- a) The rules clinic requirements contained in regulation for both officials and coaches may be satisfied with the KHSAA online clinic production.
- b) Staff may conduct, at the discretion of the staff member based on the timing of the request and available rules information, one clinic at a statewide coaches association meeting in each sport, which shall count toward the clinic requirement.
- c) Staff will continue to be available upon request to conduct update sessions and rules discussions at various other meetings, but that attendance at such meetings will not count for the rules clinic requirement.
- d) With approval of the Commissioner and Board of Control, staff may conduct additional in-person rules clinics on a periodic basis among the member schools in specific sports or sport-activities.

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### **POLICY- CORPORATE PARTNERSHIPS/SPONSORSHIPS**

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SEC. 1) CORPORATE SALES

- a) The Association actively seeks Corporate Partnerships/Sponsorships for its activities to help with the funding of the Association's operations.
- b) The Board shall receive sales and status reports not less than three times annually from the staff and any retained outside sales consultants.

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### **POLICY- RESTRICTIONS ON ADVERTISING/ SPONSORSHIP SALES, NIL GUIDANCE**

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SEC. 1) ADVERTISING OR SPONSORSHIP PARTNERS/VENDORS RESTRICTIONS

- a) Advertising that is false, misleading, deceptive, offensive or in poor taste shall be subject to rejection and/or a requirement that it be edited.
- b) All advertisements must comply with the applicable laws, rules and regulations of the countries or territories covered by the applicable transmission/broadcast.

SEC. 2) PROHIBITED ADVERTISING OR SPONSORSHIP PARTNERS/VENDORS OR COMPENSATION BY STUDENTS IN COMPLIANCE WITH BYLAW 10

- a) Without limiting the generality of the provisions, certain categories of advertisements will not be accepted without the prior consent of the Board of Control.
- b) These prohibited categories include the following:
- (1) Advocacy Advertisements. An advocacy advertisement is any advertisement that advocates a political, religious or controversial public position, but not a specific candidate for office;
  - (2) Cigarettes, Vaping or Tobacco Advertisements, or advertising for entities whose primary sales focus is on cigarettes or vaping products;
  - (3) Betting or Gambling Advertisements;
  - (4) Weapons, Firearms and Ammunition Advertisements;
  - (5) 900 Phone Number Advertisements;
  - (6) Contraceptive Advertisements;
  - (7) Tattoo Parlor and Body Piercing Advertisements;
  - (8) "NC-17" Rated Movie Advertisements;
  - (9) Adult Entertainment Advertisements;
  - (10) "R" Rated Movie Advertisements;
  - (11) "M" Rated Electronic (computer or video) Games Advertisements;
  - (12) Hard Liquor Advertisements, or advertising for entities whose primary sales focus is on alcohol products;
  - (13) Beer, Wine, or other Alcoholic Beverage Advertisements, or advertising for entities whose primary sales focus is on alcohol products;
  - (14) "High Risk" Investments (e.g., commodities, options, foreign exchange) Advertisements;



- (15) "High Risk" Business Opportunities (e.g., "get rich quick" schemes and business opportunities) Advertisements;
  - (16) "High Risk" Health Offerings;
  - (17) Cannabis Products;
  - (18) Prescription Pharmaceuticals;
  - (19) Other controlled dangerous substances; and
  - (20) Collegiate NIL Collectives.
- c) The Kentucky Lottery Corporation shall not be considered a gambling entity as in (3) above, or high risk as defined in (14), (15) or (16) above.

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## **POLICY- OTHER FUND RAISING**

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### **SEC. 1) FUND RAISING PROJECTS**

- a) The Association, through the Commissioner and with knowledge of the Board of Control, may approve fund raising projects not included in the operating budget of the Association.
- b) Any new fund raising project shall be projected to receive no revenue for the first year to eliminate any budgetary dependence on the item.

## POLICY- OPERATING PROCEDURES FOR THE DAWAHARES/KHSAA HALL OF FAME

The Kentucky High School Athletic Association entered into an agreement with the Dawahares clothing stores for that company to sponsor the Dawahares/Kentucky High School Athletic Association Hall of Fame. Since that time, more than 500 individuals have been inducted into this special group of athletes, coaches, officials and contributors to interscholastic athletics in the Commonwealth.

### SEC. 1) NAME

Until such time as a new title sponsor is obtained requiring a change, the name of this program shall be the Dawahares/KHSAA High School sports Hall of Fame (hereinafter "Hall of Fame"), a program of the KHSAA under the jurisdiction of the Board of Control, and shall be located in Lexington, Kentucky.

### SEC. 2) TITLE SPONSORSHIP

- a) For the period covering the induction classes of 1988 through 2012, such title sponsorship was contracted with Dawahares, Inc.
- b) The Association continues to seek a new title sponsor for this project.
- c) The Association may approve a "presenting sponsor" to appear following the title of the event in published references.

### SEC. 3) BASIC PURPOSE

- a) The Hall of Fame is organized as a means of recognizing, preserving and promoting the heritage of interscholastic sports in Kentucky.
- b) Many individuals have made extraordinary contributions and have had superb accomplishments in high school sports.
- c) The Hall of Fame honors the contributions and accomplishments of these individuals who are worthy of statewide recognition as examples for others to emulate.

### SEC. 4) GOVERNANCE

- a) The KHSAA Board of Control shall govern the Hall of Fame through these policies.
- b) The two-level selection process shall be governed and under the control of the Hall of Fame Screening Committee and the Hall of Fame Selection Committee as directed by the Commissioner.

### SEC. 5) CATEGORIES FOR NOMINATION

- a) Individuals may be nominated representing four categories. The categories of Athlete, Coach, Official and Contributor are included on the nomination form for expediency in understanding the primary area in which an individual is to be considered for one's achievements in interscholastic athletics.
- b) The grouping is for screening purposes to assist those making the nominations in understanding the type of information required as detailed below:
  - (1) Athlete: A former high school athlete whose achievements as a high school athlete were extraordinary and merit statewide recognition. Such athlete shall have completed high school eligibility in all sports at least ten years prior to being eligible for induction. Athletes who are being nominated are to be considered solely for their achievements in interscholastic athletics in this state.
  - (2) Coach: Age 55 or over, or retired and inactive as a coach for three consecutive seasons, coach whose accomplishments as a high school coach merit statewide comparison and recognition. Coaches would be considered on the merits of their high school coaching achievements alone.
  - (3) Contest Official: A former high school contest official, or current official who qualifies for fee-free licensing (more than 25 years in a single sport), whose contributions as a high school contest official merit statewide recognition. Contest officials are to be considered solely on the basis of their service as a high school official.
  - (4) Contributor: An individual who has made outstanding contributions to interscholastic athletics on a statewide scale in some capacity other than Athlete, Coach or Official, including such areas as athletic administration, state association administration, sports medicine and sports media.

### SEC. 6) DESIRED BALANCE OF DEMOGRAPHICS IN SELECTION CLASS

- a) In addition to the nomination criteria and classes listed in Section 5, the Board of Control has as a stated objective, other criterion to fulfill the desire of proper and adequate representation.
  - (1) Senior: An individual who is deceased, or at the time of consideration, has reached the age of 65.
  - (2) Sections: For purpose of the selection process, the sections of the state shall be bounded by the regional tournament boundaries in basketball. Section 1 shall be regions 1-4, Section 2 shall be regions 5-8, Section 3 shall be regions 9-12, and Section 4 shall be regions 13-16.
  - (3) Underrepresented Populations: It shall be the objective of this project to seek to identify, nominate and select a balance of individuals including those from previously underrepresented populations. Such populations shall include female participants in all categories in Section (a) of this Article and minority (African American and others) participants in all categories in Section 5, subsection (b).

### SEC. 7) DESIRED SIZE AND DEMOGRAPHICS OF INDUCTION CLASS

- a) The Selection Committee shall select the induction class for the following year. Each group of inductees shall include at least:
  - (1) A selection class consisting of a minimum of eight (8) inductees that shall be the pre-determined desired number each year;
  - (2) A minimum of one representative from each section as defined in subsection (2) of Section 9; and
  - (3) An appropriate demographic balance of all populations including those defined in subsection (3) of Section 9 with a minimum of one from each category.

### SEC. 8) REQUIREMENTS FOR NOMINATION

- a) In order to maintain the integrity of the program, the following criteria are established for nominations.
  - (1) Nominees shall exemplify the highest standards of sportsmanship, ethical conduct and moral character at the time of their participation in interscholastic athletics and activities.
  - (2) All candidates shall be judged on their significant or long-term contributions to interscholastic athletics.
  - (3) Candidates whose careers ended 50 or more years ago and who are deceased shall be considered against the accomplishments of their contemporaries, as much as is possible. It is suggested that additional support material be included, such as letters from individuals who had some involvement with the nominee.
  - (4) All applications shall clearly indicate the status of each candidate as it relates to the defined categories in subsection (b) of Section 5

to allow for accurate comparison and consideration.

#### SEC. 9) NOMINATIONS PROCEDURES

- a) The following procedures shall be utilized for nominations to the Hall of Fame.
  - (1) The Official Nomination Form shall be completed and submitted to and received by the KHSAA along with appropriate support materials three weeks prior to the meeting of the Screening Committee each school year for a candidate to be considered for the following year's class. Any nomination received by the Association that does not contain active and current address and contact information for the nominee (or family if deceased) shall not be considered.
  - (2) In addition to the Official Nomination Form, the following materials may be submitted for an individual to be considered for induction.
    - a. Letters of Recommendation. A completed nomination form may be accompanied by letters of recommendation from the person making the nomination, and other letters of support from appropriate individuals from the nominee's related high school career;
    - b. In cases where other support material is difficult to obtain, additional letters may be in order to substantiate the individual's accomplishments or contributions. Letters of recommendation for other awards of honors may not be used as substitute for this requirement;
    - c. A limited number of newspaper clippings, magazine articles, copies of scorebooks and statistics may be included to help substantiate the accomplishments and contributions of the nominee. These materials shall focus on high school accomplishments and contributions and be listed in chronological order; and
    - d. A head and shoulders photograph, preferably black and white, is to be submitted with the nomination form.
  - (3) Additional information and support documentation may be submitted with this form or may be requested by Association staff in order to process the nomination;
  - (4) All support material is to be submitted with the nomination in order to be considered at the next screening session.
  - (5) The completed nomination form and support materials may be submitted online
  - (6) Once the information forms are received by the KHSAA, all actions necessary to the selection process shall remain confidential.
  - (7) The Hall of Fame shall retain all information submitted.

#### SEC. 10) NOMINATION ELIGIBILITY

- a) Nomination of the Hall of Fame may be made by
  - (1) Representatives of Kentucky High School Athletic Association member schools;
  - (2) Appropriate Coaches, Officials, Administrators and Athletic Director Associations or members;
  - (3) Anyone else with connection or relation to the high school community or with knowledge of the nominee's background and data; or
  - (4) A representative of the KHSAA staff or Board of Control.
- b) Nomination of Board of Control/Staff Members
  - (1) A currently seated member of the KHSAA Board of Control shall not be eligible for induction until such time as their term in office has expired.
  - (2) A currently employed member of the KHSAA staff shall not be eligible for induction until such time as they are no longer employed.
  - (3) Any such member of the Board of Control or staff that has been nominated for the Hall of Fame shall have the materials retained by the KHSAA, and the processing of the nomination, including all deadlines, shall be held in abeyance until the member is eligible to be considered. This period of abeyance shall not be included in any time periods that would result in the expiration of a nomination.
- c) Term of Nomination
  - (1) Following initial nomination, a candidate shall remain eligible for induction for the following five years (July to June).
  - (2) After this time has expired, the candidate's name shall be required to be re-submitted on a new nomination form in order for that individual to be considered.
  - (3) Any nomination that does not meet the required criteria detailed in Section 5(b) shall have the materials retained by the KHSAA, and the processing of the nomination, including all deadlines, shall be held in abeyance until the nominee is eligible to be considered. This period of abeyance shall not be included in any time periods that would result in the expiration of a nomination.

#### SEC. 11) AMENDING THE INDUCTION CRITERIA

The Board of Control may amend or otherwise revise the induction criteria at any time for future classes.

#### SEC. 12) HALL OF FAME SCREENING COMMITTEE

- a) The Hall of Fame Screening Committee shall meet annually to screen candidates based on the criteria approved by the Board of Control to be submitted to the Hall of Fame Selection Committee.
- b) The Hall of Fame Screening Committee shall have voting members as follows:
  - (1) Up to nine (9) members of the KHSAA Board of Control, appointed annually by the President. It shall be the normal practice that Board of Control members in their first year, and rising to the third year of their term on the Board, serve on the Screening Committee. Only in the event of a vacancy on the Board of Control can a member serve on both the Screening and Selection Committees;
  - (2) At least three (3) members of the KHSAA executive staff appointed by the Commissioner with sufficient historical knowledge to participate in the process shall serve on the Screening Committee;
  - (3) At least eight (8) current or long-serving former members of the media; and
  - (4) The Commissioner shall replace any vacancies that occur on the Screening Committee prior to the conclusion of terms, or resulting from any termination of Screening Committee membership.
- c) The duties and responsibilities of the members of the Hall of Fame Screening Committee shall be as follows:
  - (1) Attend the annual meeting of the Screening Committee, either in person or by electronic conference;
  - (2) Annually evaluate nominations of individuals submitted to the KHSAA by the prescribed deadline date;
  - (3) Approve only those individuals who had significant and or long-term contributions or accomplishments in high school sports and who meet the defined criteria;
  - (4) Evaluate and recommend changes to the induction criteria and guidelines on an annual basis
  - (5) After approving all worthy nominees, the Screening Committee shall recommend any changes to the numbers of candidates in each category, for both selection and screening, to the Board of Control; ; and
  - (6) Keep all action of the Screening Committee confidential. Violation of this provision shall result in removal from the committee.

- d) The voting procedures of the Hall of Fame Screening Committee shall be as follows:
- (1) KHSAA staff shall provide to the Screening Committee members a compilation of all nominees eligible for consideration and all support material at the upcoming Screening Committee meeting;
  - (2) Such listing of nominees shall be listed in a format where categorical representation is easily recognized;
  - (3) These listings shall be cross-referenced to ensure that each person eligible is listed in all applicable categories;
  - (4) This listing shall be provided to the members of the Screening Committee not less than fourteen (14) days prior to the Screening Committee meeting to allow for ample time to consider all candidates;
  - (5) Screening Committee members shall rank candidates in order of desired screening preference, with the top listed person receiving the higher number of points;
  - (6) The Screening Committee shall review candidates based on information available at the time of the Screening Committee meeting;
  - (7) The Screening Committee shall meet at a time and place designated in conjunction with a spring Board of Control meeting to conduct the screening process;
  - (8) The Screening Committee, provided adequate numbers of non-inducted nominees exist, shall forward not less than twenty-four (24) names (including those that remain eligible having been screened before) to the Hall of Fame Selection Committee for final consideration. It shall be the objective of this committee to keep the total number of screened individuals at or near the desired twenty-four (24) in order to offer continual consideration given the turnover in screening committee membership and expiration of nominations;
  - (9) The Screening Committee, by majority vote or consensus, may forward groups of individuals en masse in an effort to meet the requirements of subsection 3 of Section 6. If this step is taken in order to ensure a balanced pool of nominees to be considered by the selection committee, then the Screening Committee shall by majority vote or consensus, determine how this group screening impacts the policy of having twenty-four (24) forwarded to the Selection Committee; and
  - (10) No candidate shall be considered who is not part of the material distributed as detailed in item 1 above.

#### SEC. 13) HALL OF FAME SELECTION COMMITTEE

- a) The Hall of Fame Selection Committee shall conduct balloting annually to select candidates based on the list of candidates forwarded by the Screening Committee.
- b) The Hall of Fame Selection Committee shall have voting members as follows:
  - (1) Up to nine (9) members of the KHSAA Board of Control, appointed annually by the President. It shall be the normal practice that Board of Control members rising to the second and fourth year of their term on the Board, serve on the Selection Committee. Only in the event of a vacancy on the Board of Control can a member serve on both the Screening and Selection Committees
  - (2) At least three (3) additional members of the KHSAA executive staff appointed by the Commissioner with sufficient historical knowledge to participate in the process shall serve on the Selection Committee. A staff member may be appointed to both the Screening and Selection Committees;
  - (3) At least eight (8) current or long-serving former members of the media;
  - (4) Other members may be added as necessary to ensure the integrity of the process including sponsor representatives; and
  - (5) The Commissioner shall ensure that the balloting is conducted in an anonymous fashion.
- c) The Selection Committee shall utilize the following voting procedures:
  - (1) At the discretion of the Commissioner and President of the Board of Control, the Hall of Fame Selection Committee may meet as a group or may choose to do its balloting by proxy ranking;
  - (2) Hall of Fame Selection Committee members complete rating sheets which shall be viewed as preliminary notes to the process and return these to the KHSAA for tabulation or such may be done by any other form of electronic balloting;
  - (3) No candidate failing to be forwarded by the Screening Committee shall be considered;
  - (4) Selection Committee members shall rank candidates in order of desired induction preference, with the top listed person receiving the higher number of points;
  - (5) After the initial tabulation of results, additional candidates beyond the desired class maximum size may be selected to ensure that each of the desired populations is represented;
  - (6) Totaling the votes for each candidate and applying the ratios established by the Screening Committee determines the induction class;
  - (7) The annual voting results of the Selection Committee shall be confidential;
  - (8) Inductees shall be announced at a pre-determined time following the final selection process and after the individuals have been contacted and indicated that they will be present or represented at the induction ceremony; and
  - (9) Prior publicity concerning nominees is not appropriate and may result in elimination from future involvement in any phase of the selection process.

#### SEC. 14) APPOINTMENT AND PROCEDURES FOR VETERANS COMMITTEE

- a) At the discretion of the Commissioner and President of the Board of Control, a Veterans Committee shall be appointed to review the list of those candidates selected for induction.
- b) This committee shall review the list of persons selected for induction, as well as those screened and eligible for nomination.
- c) The Veterans Committee shall ensure that at least two (2) individuals are selected to the induction class whose career as a participant (as a coach, player, official or contributor) includes the time period of fifty (50) or more years prior to the induction ceremony.
- d) The Veterans Committee, from the list of screened and eligible nominations, has the authority to select these individuals and add them to the selection class prior to the formal announcement of the induction class.

#### SEC. 15) AMENDING THE SELECTION PROCEDURES

The Board of Control may amend or otherwise revise the selection procedures at any time for future classes.

#### SEC. 16) INDUCTION CEREMONY

- a) The Hall of Fame Induction Ceremony is held each year at a pre-determined date.
- b) Inductees shall be notified in writing if selected for the following year's class.

#### SEC. 17) PAST INDUCTEES

Information about the past induction ceremonies of the Dawahares/KHSAA Hall of Fame can be found on the KHSAA website, [www.khsaa.org](http://www.khsaa.org).

## POLICY- KHSAA LICENSED OFFICIALS GUIDELINES AND REQUIREMENTS

### SEC. 1) BACKGROUND

- a) In compliance with the Federal Court Decree of 1971 as amended, the KHSAA has guidelines to govern the licensing and assignment of high school (grades 9-12) sports officials. These policies exist to ensure adherence to that decree.
- b) The KHSAA Board of Control, through the Commissioner's office, provides for the licensing and regulation of contest officials in Baseball, Basketball, Field Hockey, Football, Lacrosse (beginning in 2024-25), Softball, Soccer, Swimming, Track & Field and Cross Country, Volleyball and Wrestling, for the cancellation of such licensing for just cause, for the setting of licensing fees, and for the establishment of classification levels and requirements for those levels of license. Licensing to officiate other activities may be expanded as offerings are added to the KHSAA.
- c) Officiating is not easy, and certainly not suited for every individual. An effective official needs to possess certain characteristics such as quick reaction time, confidence, calmness, consistency, good judgment, cooperation, knowledge of the rules, duties and mechanics, professional appearance, top conditioning, courtesy, a sense of humor, and courage.
- d) The KHSAA believes that officiating is an important part of the athletic program. For this reason, considerable time, effort and money is spent on clinics, videos and materials designed to be used by officials and organizations to increase the knowledge and improve the techniques of officials.
- e) The KHSAA Board of Control, through the Commissioner, has allowed for the designation of a member of the KHSAA staff to serve as the Supervisor of Officials Licensing for all KHSAA sports. This allows even more emphasis to be placed on recruitment of new officials and the retention of all licensed officials.
- f) In athletics, the official represents the integrity of the contest. By his or her action, on and off the field, court or pool, the official must earn through unquestioned honesty, demonstrated ability, obvious devotion and full understanding of the contest, its players, coaches, fans and newscasters, the confidence and respect which are the all-important attributes for fine officiating.
- g) To achieve officiating excellence, an official must combine his or her knowledge of the playing rules with proper officiating mechanics. The official must be responsible for participants in the contest receiving his or her best effort to the end that he/she will "reach into the rule", refuse to be intimidated by players, coaches or fans, give the play the full flexibility of his/her judgment, and implement his/her knowledge and ability with intelligent, understanding courage.
- h) An official must possess an inner desire to continually improve and strive to be one of the best. Certainly, all officials will not succeed in becoming a top official, but most certainly, the official who lacks this desire to improve has stopped growing as an official.
- i) The Commissioner shall ensure through the Supervisor of Officials Licensing, that these Officials Division Policies are reviewed on a not less than annual basis, and that the Board of Control has final authority on all policy related matters to ensure compliance with the Federal Court Decree of 1971.

### SEC. 2) ASSIGNMENT OF OFFICIALS FOR CONTESTS IN GRADES 9-12

- a) Pursuant to the Amended Decree entered December 22, 1971 in E. Deedom Alston v. Kentucky High School Athletic Association, United States District Court, Eastern District of Kentucky, Lexington Division, No. 2274, where the use of licensed officials is required for an athletic contest in the sports of football, basketball and baseball, said officials shall be selected by a Commission, composed of the KHSAA Commissioner and the Assistant Commissioners. In addition, these requirements shall apply to the sports of soccer, softball, field hockey and volleyball, and beginning in 2024-25 with lacrosse.
- b) The Commission has the authority, however, to contract with individuals to assist with this selection of officials to contests. Pursuant to this authority, the Commission may enter into independent contractor agreements with persons to directly assign regular season contests, known as "Assigning Secretaries". The Commission shall assign all officials for all KHSAA sponsored (district, region, semi-state, section and state) championship competition.

### SEC. 3) KHSAA OFFICIALS DIVISION

- a) Under the provisions of the KHSAA Bylaws and in accordance with the provisions of the Federal Court Decree of 1971, as amended, the KHSAA shall define the roles to be played and duties to be performed by persons within the Officials' Division.
- b) All terms of contract positions within the Officials Division shall be set by the Commissioner in accordance with these policies, including length of appointment and salary.
- c) The Office of the Officials Division shall be at 2280 Executive Drive, Lexington, Kentucky.
- d) The Officials Division shall be responsible for the recruitment, and assignment of officials to events where the use of licensed officials is required and where the KHSAA provides licenses. The KHSAA Commission has the authority, however, to contract with individuals to assist with the assignment of officials per the Federal Court order.
- e) Current specifications for the Officials Division are found in the KHSAA Bylaws. KHSAA administration of each sports program shall remain with the KHSAA Commissioner, Associate Commissioner and the KHSAA Assistant Commissioner with responsibilities for that sport. Programs involving recruiting, retaining and assigning officials in all sports shall be coordinated through the Officials Division.

### SEC. 4) DEFINITIONS

- a) Commission - The Commissioner and Assistant Commissioners (including any designated Associate Commissioner) shall comprise the Commission.
- b) Assigning Secretary - This refers to the person engaged by the Association in cooperation with the Regional Policy Board (RPB) to assign the scheduled contests for grade 9-12 competition (freshmen, junior varsity and varsity) to the members of a local association, as well as provide/coordinate local training and development efforts.
- c) Basketball Region - This term is used generically to define the boundaries of the current basketball regions. These shall serve as reference points throughout the state and are not intended to imply only basketball. All KHSAA schools are within a basketball region, whether they play basketball or not.
- d) Licensing - The process handled by the KHSAA to license an official. It is the prospective official's responsibility to fulfill any and all requirements of the process. This process may be outsourced at the discretion of the Commissioner and Board of Control.
- e) Board - The Board of Control of the Kentucky High School Athletic Association.

- f) Local Association - The group of officials formed under the auspices of an RPB and approved by the KHSAA to officiate contests for grade 9-12 competition (freshmen, junior varsity and varsity).

SEC. 5) WORKING CLASSIFICATION OF LICENSED OFFICIALS- (INDEPENDENT CONTRACTOR)

- a) Officials licensed by the KHSAA are independent contractors. Officials licensed by the KHSAA are not employees of the KHSAA or a member school when serving as an official and have no insurance, tax withholdings or other benefits consistent with employment.
- b) The KHSAA automatically submits the proper membership fee to the National Federation Officials Association (NFOA) for membership in that organization from the license fee as requested by the official or applicant during the application process.
- c) Each official shall sign authorization to join a local association in specific sports, and to honor any game contracts where the assignment has been accepted.

SEC. 6) REQUIREMENT FOR LICENSING BY OFFICIALS

- a) Any person who officiates contests for grade 9-12 competition (freshmen, junior varsity and varsity) in baseball, basketball, field hockey, football, soccer, softball, swimming and diving, volleyball and wrestling between member schools of the KHSAA shall be licensed with the KHSAA. This provision shall apply to high school lacrosse (boys or girls) beginning in 2024-25.
- b) Any person who officiates contests for grade 6-8 competition as detailed in 702 KAR 7:065 shall be licensed with the KHSAA.
- c) Any person who officiates in Cross Country or Track & Field (including indoor beginning in 2023-24) in a meet involving more than four (4) schools shall be licensed as a track and field official with the KHSAA. Schools are recommended to use only those officials in cross country and track and field who are licensed in track and field by the KHSAA regardless of the number of teams.
- d) Each official will be issued an identification number through Arbitersports.com. The use of this and memorization of this number will assist the process of any inquiry.

SEC. 7) RECRUITMENT OF OFFICIALS

- a) The KHSAA is bound by Federal Court decree as well as by the very nature of its existence to recruit new officials. This has been done by many methods, most at the local level. The Officials Division has adopted the following standard procedures for recruitment of officials:
- (1) The KHSAA shall ensure that local associations, through the Assigning Secretary, utilize any medium and format possible to recruit new officials;
- (2) The regional colleges and universities in this state, as well as other institutions of higher learning, are encouraged to offer officiating classes as part of the curriculum. In addition, the KHSAA staff is ready to assist as guest lecturers, clinicians and instructors for these classes;
- (3) The KHSAA staff and Board of Control are strong advocates of advanced camps to improve the skill of officials and is ready to assist as guest lecturers, clinicians and instructors for these camps, however such camps cannot be used as a required revenue generator for assigning secretaries beyond nominal cost for time and expenses to conduct the activities; and
- (4) The KHSAA offers a discounted license for full-time college students (12 hours) with verification of a full-time class schedule in an effort to get them involved at an early age.

SEC. 8) QUALIFICATIONS FOR LICENSING

- a) The minimum standards for licensing of all officials shall be:
- (1) Applicant for licensing to officiate high school age (grades 9-12, freshmen, JV, varsity) competition and competition for students in grades 6-8 shall be a graduate of an accredited high school or be at least eighteen years of age. The Commissioner, with approval of the Board of Control, may authorize a program to allow for the licensing of high school seniors, who may or not be eighteen (18) years of age and who are otherwise in compliance with licensing requirements and agree to be eligible to officiate only contests involving students below grade nine (9);
- (2) Licensing fee shall accompany application form. The fee shall be returned if applicant does not meet requirements or if the proper amount is not enclosed;
- (3) Able to physically perform the duties of being a sports official prior to officiating grade nine through twelve competition;
- (4) Licensed with KHSAA and in good financial standing; and
- (5) Submit to a Criminal Records and Background check upon request by KHSAA in accordance with adopted policy.
- (6) The Commissioner may authorize a KHSAA Junior Officials program to license students ages 14-17 as starting officials, eligible to work only middle school games and below, but who shall be ineligible to officiate varsity high school contests.

SEC. 9) FEES FOR LICENSING AS AN OFFICIAL

- a) Each official or prospective official desiring a license shall pay a fee. The licensing fees are intended to cover costs of rules publications, postage and shipping, printed forms, membership in the National Federation Officials Association as requested, rules interpretation meetings, fees for Arbitersports.com usage in assigning, and other costs of administering the officials program.
- b) The fee which shall be published each year as part of the adoption of the standard minimum officiating fees, in order to license as an official with specific components as listed below:
- (1) Administrative Fee - Each official or prospective official shall pay an administrative fee to license with the KHSAA. From this fee, the official will receive the membership dues into the National Federation Officials Association (NFOA) as requested, as well as other relevant news and mailings general to all officials. This administrative fee also helps fund other items designed to promote, recruit and retain licensed officials in all sports including recognition of postseason officials;
- (2) Per Sport Fee for Each Sport Licensed - Each official or prospective official shall pay a fee for each sport in which he/she desires to license. For example, a person desiring to license in one sport would pay the Administrative Fee and the fee for the sport. If a currently licensed official desires to add a new sport or renew in a previous sport after the deadline, the fee shall be the same as the re-licensing additional sport fee, and process would be as described for all new officials;
- (3) College, University, or approved High School Mentor Fees - Each full-time student (12 hours) at a college or university (with verification of schedule submitted to the KHSAA) will have the Administrative Fee and the Per Sport Fee reduced;
- (4) Twenty-Five Year Officials - The fees for officials licensing in a single sport into their 26th year or beyond shall be waived for all sports, but each may be assessed the Administrative Fee. The licensing process shall be completed through the KHSAA prior to the acceptance of any assignments;
- (5) Late Licensure Fee - Each re-licensing official shall be charged a late fee for failing to license by the published deadline in all sports. A

late fine shall not be assessed for a re-licensing official who desires to add a first-time sport or for a new (prospective) official. Officials licensing after more than one year of lapse in licensing are not subject to the late fee;

- (6) Late Clinic Fee - A fee may be assessed to officials who fail to verify competition of the rules clinics in specific sports during the no-charge period. This fine shall be waived in a sport for first time licensing officials; and

#### SEC. 10) LOCAL OFFICIALS' ASSOCIATIONS

- a) The KHSAA's officiating program for recruiting and retaining officials depends upon the involvement of local officials' associations.
- b) It is the ultimate goal of the KHSAA to have every official as an active and participating member of a local officials' association.
- c) Local associations have many roles, including:
- (1) The recruitment and encouragement of new officials;
  - (2) Assisting the Assigning Secretary in administering training and rules discussion meetings for officials; and
  - (3) Monitoring the local association to ensure compliance to all KHSAA regulations and standards by member officials
- d) A local officials' association may be sanctioned by the KHSAA upon following the procedure outlined below:
- (1) The Association is recognized and sanctioned by the Local RPB. There shall only be one such association for each sport within each local RPB and the sanctioning by the Local RPB is subject to annual review;
  - (2) Only duly licensed KHSAA officials are eligible for membership in a sanctioned local officials organization;
  - (3) The local group may adopt its own name and its proposed Constitution and Bylaws. The Bylaws of the local association may not set aside the rules of the KHSAA nor may these documents conflict with the assigned duties of the Commission, Regional Policy Board and Assigning Secretary;
  - (4) A list of the current officers of the local regional organization should be kept on file with the Commission;
  - (5) The local association may not make rules or policies that supersede KHSAA requirements for officials in terms of qualification of varsity roster status or placement in crews or groups or assignment to regular season contests as this is the specific discretion of the Assigning Secretary; and
  - (6) The local association may not make rules or policies that supersede KHSAA requirements for officials in terms of postseason qualification. That is the specific discretion of the Association as all assignments are made by the Commission.

#### SEC. 11) REQUIREMENT FOR CRIMINAL BACKGROUND CHECK AND STANDARDS FOR REVIEW

- a) Beginning with the 2024-25 school year, a background check shall be submitted by each licensed official that has not had an approved background check during their time licensed by the KHSAA prior to being eligible to be assigned contests. The background checks will be done using the database of the Kentucky Administrative Office of the Courts, the Kentucky State Police or other comparable firm.
- b) Once completed, the background checks will be reviewed within the following items leading to Licensing being denied any official or prospective official when the results confirm that the person has been:
- (1) Convicted of a sex crime or criminal offense against a minor as defined in KRS 17.500;
  - (2) Listed as a violent offender as defined in KRS 17.165;
  - (3) Convicted for an unlawful transaction with a minor as set forth in KRS 530.064 or KRS 530.065; or
  - (4) Listed as a convicted felon, including being on probation, who has not had his or her civil rights restored.
- c) Once completed, the background checks will be reviewed within the following items leading to Temporary Suspension of Licensure. The Commission may, upon presentation of competent evidence, suspend the ability of a licensed official to be offered game assignments by local assigning secretaries for the following reasons:
- (1) Being formally charged, indicted or convicted of a violation of KRS 17.500 (sex crime or criminal offense against a minor), KRS 17.165 (violent offender), KRS 530.064 or KRS 530.065 (unlawful transactions with a minor);
  - (2) Being indicted or convicted of any felony criminal act;
  - (3) Being indicted or convicted of a misdemeanor act involving the use or distribution of mind or body altering drugs, theft or an act involving moral turpitude;
  - (4) Any acts or omissions detrimental to the best interests of the KHSAA and interscholastic athletics, which could include but is not limited to:
    - a. Making derogatory remarks about officials, contestants, coaches or fans;
    - b. Instigating, inciting or being involved in disruptive incidents at contest sites or local association meetings or functions;
    - c. Making derogatory remarks or displaying critical actions or gestures against contest officials;
    - d. Sexual or other unlawful harassment;
    - e. Use of abusive or inappropriate language during the performance of the officials' duties or at any time from arrival at a contest venue to departure;
    - f. Providing unwarranted or derogatory news media releases, interviews or comments;
    - g. Improper or excessive communication with school representatives, media or general public regarding the evaluation or assignment of contest officials;
    - h. Terminating a contest before the normal end of regulation play without trying to secure the assistance of game management and security to rectify the problem; or
    - i. Improper or inappropriate comments using traditional or social media, or conduct unbecoming an official;
  - (5) Using mood altering substances on the date of contest;
  - (6) Being convicted of an offense for which the imposed punishment includes the suspension of driving privileges;
  - (7) Failure to timely (within 24 hours) and properly report the ejection of a player, administrator, coach, or spectator, or any other incident for which reporting is required by the Commission;
  - (8) Requesting or soliciting the opportunity to officiate an interscholastic contest from any coach, league or official thereof in the sports of baseball, basketball, field hockey, football, soccer, softball, wrestling, or volleyball, if those schools are in an area that employs an assigning secretary;
  - (9) Requesting or soliciting the opportunity to officiate a non-varsity interscholastic contest from any coach, league or official thereof in a sport or policy board area that mandates the assignment of that level by an assigning secretary;

(10) Failing to properly notify school authorities or assigning secretary when unable to work a contest or failure to properly appear for a contest; or

(11) Dishonesty in administration or completion of the Part 1 or Part 2 examination(s) or failure to complete the Part 2 exam if required.

#### SEC. 12) APPEAL RIGHTS

a) The Commission through the Supervisor of Officials shall notify, in writing, any official or prospective official that their license is being denied or temporarily/permanently suspended.

(1) Any official or prospective official suspended or denied licensure may appeal the decision of the Supervisor of Officials to the Commissioner. In support of their appeal, the official or prospective official shall procure and submit a background check from the Department of the Kentucky State Police. The cost of this check shall be borne by the appellant. As a part of any appeal, the following shall be considered:

a. If suspension or denial of license is based upon the conviction of a felony, the Commissioner may restore or issue a license if more than five (5) years have passed since the completion of the sentence, parole, or probation that was issued in the matter (provided the offense was not classified as: a sex crime or criminal offense against a minor as defined in KRS 17.500; unlawful transaction with a minor as set forth in KRS 530.064 or KRS 530.065; or a crime that results in the individuals being listed as a violent offender as defined by KRS 17.165);

b. If suspension or denial of license is based upon any conviction of: sex crime or criminal offense against a minor as defined in KRS 17.500; unlawful transaction with a minor as set forth in KRS 530.064 or KRS 530.065; or a crime that results in the individuals being listed as a violent offender as defined by KRS 17.165, licensure will not be issued or reinstated unless such offense has been reversed by proper authority having jurisdiction over the matter; and

(2) Any official or prospective official may appeal the Commissioner's decision to the Board of Control no earlier than the next regularly scheduled meeting.

#### SEC. 13) LICENSING PROCESS FOR NEW (PROSPECTIVE) OFFICIALS IN ALL SPORTS

a) An applicant shall complete an application online using the KHSAA designated application through [arbitersports.com](http://arbitersports.com)

b) The application for a new (prospective) official license shall be received by deadlines as published on the KHSAA website.

c) All licensing fees shall only apply to that currently open year's officiating record.

d) All requirements, including completion of the Part 1 Exam (which shall be an open-book exam), shall be completed no later than the deadlines published on the KHSAA website.

e) If licensing is canceled due to lack of fulfilling these requirements, the year shall not be credited, no refund shall be issued and the amount paid shall not be carried to a future year and the applicant must start the process anew if desiring to license in the future.

f) After a properly completed application and fee are received by the KHSAA, prospective applicants shall be mailed access to the electronic copies of the rule books for that sport, and shall receive instructions for the Part 1 Examination.

g) Licensing is not complete and the applicant is not eligible to officiate grades 6-12 contests until this examination has been completed and a score of at least 70 percent is attained.

i) The Part 1 exam can be taken twice to obtain the required score, but cannot be repeated once a score of 70 is achieved.

j) Examinations are processed immediately and posted to the record of the official.

k) Applicants failing to complete the required testing are not refunded fees and the prospective official will not be given credit for the year of service and would have to start the process anew if desired in a later year.

#### SEC. 14) REQUIREMENTS/DEADLINES FOR RE-LICENSING OFFICIALS IN ALL SPORTS

a) All currently licensed officials shall be sent re-licensing information electronically when the system opens for the coming year. Included in this information shall be an explanation of any licensing procedure changes, officiating and licensing fees, and the link to the proper application for re-licensing.

b) Prior to the published deadline of the upcoming licensing year - Licensing and fee payment is required of Previously Licensed Officials for the coming school year.

c) A final deadline shall be published on the KHSAA website for receipt of the licensing application and fee as well as any required examinations. Applications received after deadline dates will be not be processed and prospective registrants will be eligible to resume the process when licensing is opened for the subsequent year.

d) Each completed re-licensing form processed after the published deadline(s) shall be assessed a late fee. It is the official's responsibility to maintain address and contact information online if any has changed as the official will be liable for late fees without waiver.

e) Access to the electronic copy of the rules books for each re-licensed sport as well as other required publications shall also sent electronically, according to availability and based primarily on the printing and shipping schedule of the National Federation.

#### SEC. 15) METHODS OF FEE PAYMENTS

a) All payments to license will be made through [arbitersports.com](http://arbitersports.com) and shall be electronic payment.

#### SEC. 16) REQUIREMENT TO JOIN LOCAL OFFICIALS ASSOCIATION

a) Each licensed official must join a local association to officiate contests for grade 9-12 competition (freshmen, junior varsity and varsity) if one is formed in sport and abide by the rules of that association.

b) In wrestling, the only recognized association for the purpose of meeting this requirement is the Kentucky Wrestling Officials Association.

c) Associations are not currently formed in Field Hockey, Swimming and Track and Field (Cross Country), and as such, membership is not required.

d) An official who is an active member of multiple associations shall prioritize one local association per sport for the purpose of the assignment of postseason competition.

#### SEC. 17) RECIPROCITY OF OFFICIALS/MOVEMENT BETWEEN STATES

a) Officials may desire to officiate in more than one state or may transfer into Kentucky after licensing in another state. If concurrent licensing is desired, it would be necessary to license in each state and fulfill all of the requirements of each state. Many states accept such items as test scores, clinic attendance, etc. from an officials' tenure in a previous state. Kentucky does not honor rules clinic attendance or transfer of licensing levels from other states as those licensing requirements may not be uniform.

b) The KHSAA shall recognize years of officiating experience in other states while not licensed in Kentucky and Part 1 examination scores of



an official transferring into Kentucky after having been licensed as a contest official in another state that conforms to the playing rules of the NFHS.

SEC. 18) RENEWAL OF LICENSE AFTER LAPSE

- a) An official who does not re-license at least one year may re-license by completing the necessary forms and submitting the required fees.
- b) Officials shall always maintain credit for prior years of licensing.
- c) An official attempting to license after at least one year without licensing shall not be subject to the late fee.

SEC. 19) NFOA MEMBERSHIP AND INSURANCE COVERAGE

- a) A portion of the annual KHSAA administrative licensing fee for each official with the KHSAA shall be submitted to the National Federation for membership in the NFOA per the official's request.
- b) A benefit of membership is the representation of the organization on the rules committees in the various sports, giving officials a voice in those changes. Various awards are given by the NFOA as well as other amenities.
- c) The NFOA membership shall include an annual subscription to the NFHS Network beginning in 2023-24 for officials responding to the appropriate NFHS request.
- d) Those desiring to join the NFOA as indicated on the licensing application have catastrophic medical insurance provided by that organization and not provided directly by the KHSAA.
- e) For questions regarding insurance coverage under the program, please contact the NFHS in Indianapolis or see the program description on the KHSAA website.

SEC. 20) CONFLICT OF INTEREST - GENERAL STATEMENT AND REQUIREMENTS TO AVOID CONFLICT

- a) An official shall not knowingly accept an assignment of a contest if any of the following conditions exist:
  - (1) If there is a KHSAA Officials Association that makes assignments through an assigning secretary and the assignment did not come through any authorized local association assignments procedure;
  - (2) If any official assigned to the contest is not fully licensed with the KHSAA;
  - (3) If the official or the official's spouse is employed by any school fielding a team involved in a contest;
  - (4) If the official is related by blood or marriage to a person (parent, grandparent, child, grandchild, brother, sister, brother-in-law, son-in-law, etc.) affiliated with a team or school involved in a contest;
  - (5) If the official and any person affiliated with a team involved in a contest are former or present teammates, roommates, classmates, business associates or close personal friends; or
  - (6) If the official or the official's spouse attended or worked at either school within the last ten (10) years, or has any other connection which would result in the perception of a potential conflict of interest.
- b) An official may accept assignment of a regular season contest or tournament only by fully informed written consent of the head coaches if any of the following condition exists:
  - (1) If the official has a child in school in one of the involved schools, or a child who graduated from one of the schools within the previous ten (10) years;
  - (2) If the official or the official's spouse is employed by any school fielding a team involved in a contest;
  - (3) If the official is related by blood or marriage to a person (parent, grandparent, child, grandchild, brother, sister, brother-in-law, son-in-law, etc.) affiliated with a team involved in a contest;
  - (4) If the official or any person affiliated with a team involved in a contest are former or present teammates, roommates, classmates, business associates or close personal friends; or
  - (5) If the official or the official's spouse attended or worked at either school within the last ten (10) years.
- c) An official shall advise the assigning secretary of all known conflicts of interest with schools normally served by the local association prior to any assignments for a season including the appropriate use of self-blocks in the assigning system.
- d) In the event an Assigning Secretary does not know of a conflict in accordance with a) and b) above, an individual official shall notify the assigning secretary of all known conflicts upon receipt of the schedule and the official shall not accept an assignment without first ensuring compliance with the provisions of this section.
- e) In the event a conflict with these provisions becomes known after acceptance of the contest, the official shall make such conflict known to the assigning secretary or assigning authority as soon as practical:
  - (1) If the conflict is under a) above, the official shall be removed from the contest or tournament without penalty; and
  - (2) If the conflict is under b) above, the assigning secretary, in accordance with local association policy, shall inform both coaches of the possible conflict and reassign the official in the absence of consent from both head coaches, without penalty to the official.
- f) It shall be a violation of these provisions for an official to work a contest in violation of these provisions and an official violating these provisions may have the license to officiate suspended for a period of time by the Association.

SEC. 21) ADVANCE CAMPS/CLINICS/TRAINING

- a) In many sports, local associations or other entities including the KHSAA may assist with advanced specialized training efforts for the purpose of allowing officials to voluntarily receive concentrated instructions and training.
- b) Such camps cannot be used as a required revenue generator for assigning secretaries beyond nominal cost for time and expenses to conduct the activities.
- c) Such camps are not required and shall not be construed as a condition of employment by an official.
- d) The sports specific contact within the Association can advise the officials in a specific sport as to the availability, and any relevant advantages for attendance.
- (e) Any advanced camp used as a requirement for consideration for postseason assignment by a licensed official shall produce a financial accounting to the RPB of that region where the requirement is present.

SEC. 22) RULES CLINICS

- a) Each year, the staff conducts or supervises the conducting of rules clinics in KHSAA sports, which deal primarily with rules changes.
- b) The planned clinic dates for the upcoming school year are in various publications and available at [www.khsaa.org](http://www.khsaa.org).
- c) These dates may be superseded due to conflicts, and the most current list shall be posted on the KHSAA website.
- d) Clinic attendance may be required for the eligibility for assignment within the Competition Rules of a specific sport.

#### SEC. 23) PART 2 EXAMINATION

- a) The Part 2 Examination is administered online by the Association in most sports, can only be taken online, and can be taken a maximum of two times.
- b) Officials choosing to take the exam may only do so during the scheduled dates.
- c) The test may not be given in advance or after the testing date.
- d) After this testing window, there will be no other opportunities to take the test.
- e) It is recommended that all active officials take the Part 2 exam each year and within the Competition Rules, such completion may be part of the eligibility for assignment.

#### SEC. 24) ACCEPTANCE OF ASSIGNMENTS

- a) An official shall make the decision as to whether or not to accept assignments in the time and manner prescribed by the appropriate Assigning Secretary.
- b) Failure to work an accepted contest, unless providentially prevented from doing so, may be cause for a one-year suspension of licensing in that sport.

#### SEC. 25) PAYMENT OF CONTEST OFFICIALS

- a) All payment for officiating services, if done on site of the contest, shall be in the privacy of dressing facilities.
- b) If payment for services is made onsite, it should not be by members of the coaching staff.
- c) If member schools are in a situation where payment cannot be made at the game site, it shall be made within seven (7) days to the contest official.
- d) If the submission of the social security number by game officials is required prior to payment, the request for this information shall be made to the game officials on approved Board of Education supplied forms, and the handling of this information shall only be by adult school representatives who are employees at the school who shall be liable for the inadvertent release of information.
- e) The KHSAA does not release social security numbers on its contest officials.
- f) Refpay (ArbiterPay), a division of ArbiterSports has been approved and recommended by the Commonwealth of Kentucky Auditor of Public Accounts as a permitted paying agent for contest officials to allow for electronic payment and required document processing.
- g) The use of Refpay (ArbiterPay) allows for the schools to NOT have to handle sensitive information such as the required forms with social security numbers of officials, and also manages required IRS tax information on behalf of the official.

#### SEC. 26) ARBITERSPORTS.COM USAGE

- a) The KHSAA contracts with Arbiter Sports to allow the usage of the website [www.arbitersports.com](http://www.arbitersports.com) for the licensing of officials and the assignment of all contests.
- b) It shall be a criterion for being a licensed official that the official shall release information from the KHSAA to this company.
- c) All assigning secretaries shall agree to utilize the features of the arbitersports.com system to record scratches and ensure that a scratched official is not assigned.
- d) All assigning secretaries shall utilize the "bill to" features of the arbitersports.com system to ensure proper notification of the fee due to officials and enable the use of the ArbiterPay system.
- e) All assigning secretaries shall utilize the school communication features, including the appropriate team / school name, to ensure notification to all schools.
- f) Each official and prospective official is required to establish a secure login arbitersports.com.
- g) The login is done by entering the email address of the official, and a password established by the official.
- h) The KHSAA does not maintain password lists and cannot offer assistance in retrieving passwords. Officials should contact [arbitersports.com](mailto:success@arbitersports.com) by email at [success@arbitersports.com](mailto:success@arbitersports.com) or by phone at 1-800-311-4060.
- i) Much of the information needed by officials (test scores, re-licensing forms, clinic attendance registry, detailed address and phone listings for officials, etc.) is only available through this site.
- j) It is each official's responsibility to keep information updated on the arbitersports.com website. There will be no waiver of any late fees or obligations of an official due to email, mail or parcels not arriving due to incorrect address information (electronic or regular mail).
- k) The KHSAA shall maintain and archival list of past licensing records of officials after 1990-91 and prior to the 2023-24 school year in case needed by officials.

#### SEC. 29) OFFICIALS FAIL TO ARRIVE

- a) In the event a contracted official fails to arrive for a scheduled contest, the Assigning Secretary may have those officials who are present:
  - (1) Officiate the contest with less than the usual number of officials. However, the crew size shall be compliant with NFHS playing rules. (For example, a nonvarsity football game shall have not less than 3 officials as that is the minimum acceptable crew size). In this case, the contest official(s) who officiate the contest are entitled only to the compensation for themselves, no additional fee is due;
  - (2) Replace the absent official with a properly and currently licensed local official;
  - (3) Cooperate with the involved teams to postpone/reschedule the contest; or
  - (4) The minimum crew / officials shall be established in the Competition Rules to adapt to any shortage or surplus of available officials.

#### SEC. 28) FACILITY/GROUNDS FIT TO PLAY

- a) The Referee (Lead Official/Crew Chief) is to judge, in accordance with the sport's playing rules, as to whether or not the contest site is fit for play. He or she has the authority to cancel a contest due to unfit grounds/facilities, within the scope of those playing rules, or direct corrective action be taken prior to the event.
- b) If contests are canceled for this reason, the Association shall be notified by the official through the submission of an online incident report.

#### SEC. 29) CANCELLATION OR POSTPONEMENT OF CONTESTS

- a) It is the duty of the home school to properly notify the contest officials in case of cancellation or postponement of the athletic contest.
- b) If a contest is canceled and the officials were notified prior to departure, there is no financial liability on the part of the school.
- c) If a contest is canceled prior to the officials leaving home and the officials are not notified, the home school is responsible for the payment of a full game fee plus the local policy board travel allowance.
- d) If a contest is canceled due to circumstances that occur after the officials have left home but prior to the start of the contest, the home school is responsible for the payment of the local policy board travel allowance fee to the crew of officials, plus a fee of 1/5 of the KHSAA

established contest fee to each official.

- e) If a contest is postponed after the start of the contest due to inclement weather, the officials originally assigned to the contest shall make every effort to be available for the completion date to fulfill the contract. The member schools shall not be liable for an additional contest fee for the officials to work the re-scheduled contest, but shall be liable for an additional travel expense (mileage) fee. Each local officials' association is to implement a policy for the remuneration of officials working a re-scheduled contest who were not originally assigned to the contest.

#### SEC. 30) IDENTIFICATION REQUIREMENT

- a) It is important that prior to each contest, the Assigning Secretary and member schools verify that officials are licensed by the KHSAA. The official's responsibility in this situation is to be currently listed in the verification listings online.
- b) Under no condition shall an Assigning Secretary assign an official who is not properly licensed by the KHSAA to a middle school, freshmen, junior varsity or varsity high school athletic contest.
- c) It is the responsibility of the member school to confirm that each official is licensed and verification can be done via the KHSAA website, [www.khsaa.org](http://www.khsaa.org).

#### SEC. 31) DISQUALIFICATIONS - REPORTS (ONLINE ONLY)

- a) It is the responsibility of the ejecting contest official to report immediately (within 24 hours) in writing any unsportsmanlike conduct or other action on the part of the coaches, players, school administrators, spectators or any other type of incident that results in the ejection of a coach, player, administrator, or spectator from a contest.
- b) Instructions for submitting the report of disqualification will be provided through the [arbitersports.com](http://arbitersports.com) site.
- c) For the ejection of a player or coach, the official must report the name and school of the offender with the report, and will be penalized for failure to properly complete this important administrative step.
- d) Officials reporting disqualifications should keep the reports direct and to the point, reporting the facts as they occurred. Officials are to refrain from opinions and editorial comments about prospective penalties.
- e) Incidents such as the ejection of a nonplayer or other individual shall be reported to the KHSAA within twenty-four (24) hours using the online incident report.
- f) It is also the duty of each official to report any unusual incident which may or may not have led to unsportsmanlike ejection, but of which the knowledge is critical to the KHSAA in administering the sports program.

#### SEC. 32) PROVIDENCE

Officials are to take action according to the playing rules in cases of "Acts of God" or Providence.

#### SEC. 33) KHSAA PUBLICATIONS/SUPPLIES

- a) Each official is entitled to the electronic rule book for each sport in which they are currently licensed.
- b) If a separate Case Book is printed for a sport, it may be provided to each official at the discretion of the Commission via electronic means.
- c) Additional materials for each sport, at the discretion of the Commission, may also be distributed.
- d) Additional copies of sports specific publications are available for purchase from the NFHS and Referee Enterprises via links on the KHSAA [arbitersports.com](http://arbitersports.com) Central Hub.

#### SEC. 34) SOCIAL MEDIA, OFFICIATING AND ELECTRONIC CODE OF ETHICS

- a) With the increased use of social networking through the internet and via mobile phone and devices, it is important for officials to understand the importance of maintaining an ethical approach while participating in various forums, chat rooms, and all forms of social media.
- b) Violations of this policy will be considered conduct "unbecoming" an official and subject a licensed official to licensure suspension.
- c) To malign or openly criticize another official in any form of electronic communication is considered not only unprofessional, but also undermines sports officiating in general.
- d) It is also unprofessional for officials to offer rules clarifications or interpretations through this medium without the expressed directive from the appropriate state high school association.
- e) Licensed officials have to be very careful with the use of social media. In many cases, closed discussion and understanding is important to consistency and rules enforcement. The line is crossed when an official states, "The call should have been", or "The rule should have been interpreted as", for those are statements that should only be made by those officially designated by the NFHS or state offices to make such interpretations. Internal discussion is likely a very good thing if the audience can be securely limited. A moderator or discussion leader can then say "we have had enough debate, we will get a clarification and post it online when we get it." That's the advantage of closed forums.
- f) Social networking sites can be wonderful communications tools. But there can be unintended consequences if they are used improperly. Because of their unique standing, officials need to be particularly careful when using those sites. Here are some reminders and guidelines:
  - (1) Consider social media communications as public at all times, even if created with private intentions.
  - (2) If you are going to use social media in any form, consider your communication may be read by anyone at anytime.
  - (3) Be aware that posts on social media are visible to the general public.
  - (4) Even if you limit access of your page to friends, it is likely that your post will be viewed by someone beyond the circle of people you intended to see it.
  - (5) Remember that you represent the officiating industry, your associations, your assigners and your partners. Act accordingly.
  - (6) Promote officiating in a positive light and with a general feeling of pride and professionalism. You are an ambassador for officiating.
  - (7) You have a unique access to information. The same ethical restrictions that apply to any form of public speech also apply to social media.
  - (8) It is inappropriate to communicate specifics about your assignments, other officials, conferences/schools, coaches, players or any related personnel.
  - (9) Do not engage in specific play and or ruling evaluation/commentary, whether it be of a game you worked, one that you witnessed or in general about the impact of officials in any sporting event.
  - (10) Communications among officials for learning purposes should be done privately and not through the use of social media.
  - (11) Be mindful that email and other forms of direct communication can be made public.

- (12) Be very sparing in the sharing of your personal information, including photos.
  - (13) Report fake profiles or posts to the appropriate authorities/governing bodies in a timely fashion.
  - (14) Follow specific conference, school and/or governing body social media policies.
  - (15) Find out and follow your association or chapter expectations regarding social media including state policies.
  - (16) Your association may not have hard and fast rules, but find out if it has an unofficial policy.
  - (17) Think twice before you post. If there is anything in your post that could be construed as a criticism of officials, of officials' decisions, or of schools, coaches or athletes... it's better left unsent.
  - (18) Assume that your post will be seen by the two teams you will see in your next game and the teams you worked in your previous game as well as your partner(s) in those games.
  - (19) Do not post anything relating to the schools you have worked or will work. It calls your objectivity into question.
  - (20) Do not include anything in a post that makes reference to an upcoming assignment. If teams want to find out who is going to be working their game, they should do so through official channels, not your tweet.
  - (21) Do not post details about other people's assignments, to playoff games for instance, until that information has been officially released. Don't use your page as a news service.
  - (22) Do not use social media to criticize state or local association policies, assigning practices, etc. as there are better and more appropriate ways to express those concerns.
  - (23) Do not make posts regarding calls made by officials in other games, whatever the level.
  - (24) You and your friends might debate the call you saw on TV, but debating the call on Facebook, Twitter or other forums and social media is a no-no.
  - (25) Accountability and integrity should always be our guiding principles.
  - (26) Jeopardizing your impartiality or professionalism should never be a part of your actions or posts.
  - g) It is also important for sports officials to realize that it is considered very unprofessional to carry a cell phone on the field or court, regardless of the reason.
  - h) Officials are encouraged to refrain from the use of any type of electronic devices for any communication while the official has NFHS rule book jurisdiction, including texting or other forms of messaging or communication except in the case of an emergency.
- SEC. 35) OFFICIALS UNIFORM COMPLIANCE
- a) Licensed officials are occasionally requested to support various charitable causes or recognition of events by making changes to the required official's uniform.
  - b) These requests usually entail officials being asked to wear a variety of colored uniform items, such as whistles, beanbags, flags, hats, wristbands, lanyards, etc.
  - c) These requests may also include the adding of special cause-related patches or other insignia to the uniform for special events.
  - d) While many of these causes are highly worthy, officials must find ways to support those causes other than by granting these requests to wear these non-standard uniform items.
  - e) Please be reminded that all KHSAA licensed officials should wear the standard uniform with no variation of colors, patches, or other changes in all sports without exception.

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## BOARD OF CONTROL ADOPTED POLICIES STATEMENTS

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Many decisions are made that are only recorded in the minutes of the Board of Control meetings although they establish precedent to guide the Commissioner in execution of the duties of that office. The Board of Control has also made several position statements to clarify the official stance of the Association on a specific matter, and how those provisions are to be applied including which awards shall be officially sponsored by the Association.

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### POLICY STATEMENT- PARTICIPATION IN BOYS AND GIRLS BASKETBALL AND TEAM SPONSORSHIP

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Any secondary school which maintains a basketball team for boys for other than intramural purposes, shall maintain the same program for girls. (KRS 157.350 (5))

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### POLICY STATEMENT- APPLICABILITY OF REGULATIONS TO NINTH GRADE STUDENTS

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Student eligibility rules apply to all students enrolled in grades nine through twelve no matter where enrolled (in the event of being enrolled at a feeder school under the same Board of Education). (November 1983 meeting)

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### POLICY STATEMENT- ANONYMOUS CALLS AND LETTERS

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Bylaw 26 requires all material submitted regarding the KHSAA for protests and reporting of violations to be in writing. If those reports are anonymous, the letters shall be forwarded by the Commissioner's office to the school administrator of the school in question, with no further action taken by the KHSAA unless that administrator reports a violation or further substantiated and signed information is received.

Anonymous callers shall be informed that the KHSAA staff has no authority to act on anonymous calls.

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### POLICY STATEMENT -ACCEPTING CALLS FROM MEMBER SCHOOLS AND THE GENERAL PUBLIC

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The KHSAA staff prioritizes calls from the member school representatives.

The KHSAA staff receives hundreds of phone calls and electronic mail messages each week from member schools.

Because the KHSAA exists to serve the member schools, responding to their inquiries is the top priority. The large volume of calls from parents and students has dramatically affected our ability to serve the member schools.

School administrators shall remain the first and preferred contact resource for parents and students. The KHSAA shall refer calls from parents or students to the appropriate school personnel, and ask that the administrator contact the KHSAA if there is a need for a specific answer or rules clarification.

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### POLICY STATEMENT -EMAIL/PHONE CALLS FROM THE GENERAL PUBLIC AND PARENTS

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As of July 1, 2006 the KHSAA Executive Staff, as authorized by its Board of Control, is no longer required to accept calls from parents and students about eligibility and other KHSAA regulations. The KHSAA staff must prioritize responses to the member schools as it tries to balance an effective workload.

Reason For the Statement – The KHSAA needs your help in addressing a serious problem. The KHSAA staff receives hundreds of telephone calls and emails every week from our member schools. Because the KHSAA exists to serve those member schools, responding to their inquiries must be the top priority. The large volume of calls and emails from parents and students has dramatically affected our ability to serve our member schools.

Solution For Parents and Students – School principals or athletic administrators have always been the first and preferred contact resource for parents and students. This policy statement reinforces school personnel as the source to whom parents and students must direct their questions. As always, if a school administrator needs assistance in answering a question, they should contact a KHSAA administrator for a "final answer" and then pass it along to the parent or student.

The KHSAA understands that parent and student questions are important. We thank you for your understanding and for supporting our commitment to high quality service directly to our member schools, and through schools, to parents and students. This approach will ultimately be best for everyone involved.

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### POLICY STATEMENT- SCHOOL NICKNAMES

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(Adopted by Kentucky Board of Education, 2007)

The Board of Control has no prohibition on specific nicknames or mascots, but has adopted the Kentucky Board of Education resolution stating a formal position as approved February 8, 2007.

WHEREAS, the Kentucky Board of Education believes in the worth and dignity of all peoples,

WHEREAS, schools and school districts should set an example and provide leadership in their communicates in supporting and furthering human rights,

WHEREAS, schools should be places where all students feel welcomed,

WHEREAS, mascots, nicknames and other school symbols should represent the highest ideals of human dignity and help all students feel welcome and included in the life of the school,

NOW, THEREFORE, be it resolved that the Kentucky Board of Education urges all schools to review the appropriateness of their symbols and mascots and recommends that all schools and school districts abandon the use of symbols and mascots that are offensive to any group of people.

REAFFIRMED AT THE KENTUCKY BOARD OF EDUCATION MEETING, in the city of Frankfort, this eighth day of February, in the year Two Thousand and Seven.

Keith Travis, Chair, Kentucky Board of Education

Kevin M. Noland, Interim Commissioner, Kentucky Department of Education (Feb. 8, 2007)

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## **POLICY STATEMENT- COACHING EDUCATION COURSE**

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The NFHS online Coaching Education course shall be the unit of study approved for Bylaw 25 compliance. The KHSAA will recognize and give credit for the Coaching Education requirement to those individuals holding credentials issued through the American sports Education Coaching Principles Course prior to the adoption of the NFHS online course, and to those who seek a coaching position with these credentials already completed. The KHSAA will recognize and give credit for the Coaching Education requirement to those individuals holding credentials issued using the blended version of the NFHS Course (part in-person, part online).

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## **POLICY STATEMENT- CERTIFIED/ LICENSED TRAINERS AT PRACTICES/ CONTESTS**

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The Kentucky High School Athletic Association has long recommended and continues to recommend, that medical coverage be present at all athletic practices and contests. Because of the unique skill set of Certified/Licensed Athletic Trainers it is recommended that one of these individuals be present at all practices and contests. It is also strongly recommended that the member schools utilize only Certified/Licensed Trainers per the Kentucky Board of Medical Licensure, and not members of any other vocation making this claim but without this legal designation. While acknowledging the expense of provided a certified/licensed trainer, it is nonetheless noted that this shall be an integral part of your athletic planning process.

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## **POLICY STATEMENT- SECURITY PRACTICES FOR CONTESTS**

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While many schools have measures in place regarding safety and security at athletic contests, all members are reminded of the importance of this area. The National Federation and the Kentucky High School Athletic Association have made a strong effort in reminding all state associations and member schools of the importance of member schools understanding the necessity for adequate security. Crowd control has become a major emphasis across the nation and though many schools have provisions in place, it is important to take every precaution to protect the athletes, fans and general public at contests. While acknowledging the expense of security, it is noted that this shall be an integral part of your athletic planning process.

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## **POLICY STATEMENT- ETHNIC AND CULTURAL DIVERSITY & SEXUAL HARASSMENT**

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The KHSAA recognizes the cultural diversity of its member school athletes, coaches, fans and spectators. The Board of Control encourages each of its member schools to educate its participants and all parties involved in the sports program as to the need for a united approach to solving problems. Prejudice or discrimination within the athletic program on the basis of race, color, religion, ancestry, age, national origin, disability, sex, sexual orientation, gender identity, or United States military service cannot be tolerated. The KHSAA encourages each of its schools to unite in this effort. The KHSAA has no tolerance for sexual harassment or discrimination based on race, color, religion, ancestry, age, national origin, disability, sex, sexual orientation, gender identity, or United States military service. If those acts are discovered during the course of normal operations, all information shall be forwarded to the appropriate authorities.

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## **POLICY STATEMENT- RECOMMENDED CODE OF ETHICS FOR COACHING PERSONNEL**

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### **SEC. 1) BACKGROUND**

The function of a coach is to educate students through participation in interscholastic competition. An interscholastic program should be designed to enhance academic achievement and should never interfere with opportunities for academic success. Accordingly, the following recommended guidelines for head and assistant coaches, whether or not they are paid, have been adopted for the voluntary use by member schools and districts:

- a) The coach shall treat each student with the utmost respect, and his or her welfare should be considered in decisions by the coach at all times.
- b) The coach shall be aware that he or she has a tremendous influence, for either good or ill, on the education of the student and, thus, shall never place the value of winning above the value of instilling the highest ideals of character.
- c) The coach shall uphold the honor and dignity of the profession. In all personal contact with students, officials, athletic directors, school administrators, contest officials, other coaches, the state high school athletic association, the media, and the public, the coach shall strive to set an example of the highest ethical and moral conduct.
- d) The coach shall take an active role in the prevention of drug, alcohol and tobacco abuse.
- e) The coach shall avoid the use of alcohol and tobacco products when in contact with players.
- f) The coach shall promote the entire interscholastic program, being cognizant of multi-sport athletes and those involved in other school activities and direct his or her program in harmony with the total school program.
- g) The coach shall master the contest rules and shall teach them to his or her team members. The coach shall not seek an advantage by circumvention of the spirit or letter of the rules.
- h) The coach shall exert his or her influence to enhance sportsmanship by spectators, both directly and by working closely with cheerleaders, pep club sponsors, booster clubs, opposing team members and coaches and administrators and contest officials.
- i) The coach shall respect and support contest officials. The coach shall not indulge in conduct which would incite players or spectators against the officials. Public criticism, including through the traditional media or through the use of social media of officials or players is unethical and not permitted.
- j) The coach shall use social media in accordance with any adopted district policy.
- k) The coach shall not exert pressure on faculty members to give student-athletes special consideration or exert pressure on athletic or school administrators to cause undue delay in providing records of student-athletes no longer at the school.
- l) The coach shall not scout opponents by any means other than those adopted by the Association and shall adhere to the restrictions of Bylaw 15 (Sportsmanship) related to use of illegal equipment.
- m) The coach shall adhere to all KHSAA Bylaws, including policies and procedures. The coach shall be aware of and adhere to the restrictions of Bylaws 6, 7 and 8 wherein the coach's actions shall not create an athletic advantage for a transferring student (including students

transferring after participating with a coach in outside competition) and Bylaw 16, Recruitment (Undue Influence) and restrictions on impermissible contacts and impermissible benefits.

n) The coach shall be current in all coaching qualifications adopted by the Association as well as certifications required.

**Dirty Copy (Shows Revisions)**



## KHSAA BOARD OF CONTROL ADOPTED POLICIES

The Board of Control has established many regulations and policies during its regular meetings. The following are the primary policies that affect daily operations at the Association.

### POLICY- HIGH SCHOOL MEMBERSHIP IN THE KHSAA AND COMPLIANCE EXPECTATIONS

Articles III and VI of the KHSAA Constitution detail the Board of Control's duty to develop standards for membership in the KHSAA and authorize the denial of membership applications for sufficient cause. The following policies detail that duty.

#### SEC. 1) OPERATIONAL PROCEDURES

- a) Membership Forms shall be distributed to current members on or about May 1 for the following year along with the bill for membership dues.
- b) Membership applications shall also be distributed as requested from other prospective KHSAA member schools.
- c) Membership applications shall be due to the KHSAA by July 1. Previous member schools are generally given until their opening day of school to join without penalty.
- d) At the July Board of Control meeting, the Commissioner reports to the Board of Control on recommendations for approval of the membership list for the coming school year. The Board shall act on those recommendations.
- e) The deadline for the payment of membership dues is September 1.

#### SEC. 2) BASIC MEMBERSHIP CRITERIA

- a) Pursuant to 702 KAR 7:065, Section 1, the KHSAA has been designated as the Kentucky Board of Education's agent to manage interscholastic athletics at the high school level in the common schools, including a private school desiring to associate with the KHSAA and compete with a common school.
- b) Any school desiring to associate with the KHSAA shall complete, sign and submit this application to the KHSAA together with the applicable dues, which shall be considered by the KHSAA Board of Control.
- c) The following are the basic criteria for membership in the KHSAA:
  - (1) The school shall have the 12th grade as the terminating grade, and not enroll students in only grades K-5;
  - (2) The school shall be:
    - a. A public school under the auspices of the Kentucky Department of Education fitting into one of the following membership categories:
      - A1 (District operated general or multi-program school),
      - A5 (District-operated alternative education program with no definable attendance boundaries designed to remediate academic performance, improve behavior, or provide an enhanced learning experience. This designation should only be used for offsite alternative education programs and the students may not be A1 enrolled at any other school);
      - B1 Laboratory or training school operated by college or university);
      - D1 (State Department of Education operated school),
      - F1 (Federal Dependent school); or
    - b. A non-public school (private, parochial or church affiliated school fitting into one of the following membership categories:
      - J1 - Roman Catholic School,
      - M1 - Other religious school or
      - R1 - Private, non-church school)
  - Each of these ~~must have that has~~ been certified by the Kentucky Board of Education consistent with KRS 156.160(3) (see KDE website for Certification Process for Non-Public Schools), is a current member of the Kentucky Non-Public School Commission, and is accredited by one of the listed approved accrediting agencies;
  - (3) The school shall agree, through this application and other monitoring methods, to adhere to and abide by the KHSAA Constitution, Bylaws, Competition Rules and all other policies and directives of the KHSAA Commissioner or Board of Control;
  - (4) The school shall pay the membership dues and any and all assessed fines by the imposed deadline;
  - (5) The Principal or Designated Representative shall be required to attend an annual in-person update (not including the KHSAA Annual Meeting of the Membership) concerning the rules, regulations and policies of the Association, to provide feedback on Association ongoing activities, and to clarify ongoing issues or concerns related to athletics.

#### SEC. 3) REASONS TO DENY OR REVOKE MEMBERSHIP

- a) The following is a list of reasons that the KHSAA Board of Control may either deny an application, suspend or revoke membership in the KHSAA:
  - (1) Failure to satisfy any of the Basic Membership Criteria enumerated above;
  - (2) Failure to adhere to and abide by any of the Agreements enumerated below; or
  - (3) A documented pattern of continual violations and a general lack of institutional control as defined in KHSAA Bylaw 27.

#### SEC. 4) SCHOOL MEMBERSHIP DUES

- a) Schools desiring to become a member of the Association shall pay a fee in accordance with their prior year second-month enrollment on the following schedule:
  - (1) Schools enrolling less than 100 students and offering only individual sports or sport-activities shall pay \$500;
  - (2) Schools enrolling 1-400 students in grades 9-12 shall pay \$1000;
  - (3) Schools enrolling 401-610 students in grades 9-12 shall pay \$1500;
  - (4) Schools enrolling 611-899 students in grades 9-12 shall pay \$2000; and
  - (5) Schools enrolling more than 899 students in grades 9-12 shall pay \$2500.
- b) The annual membership dues billing shall include any money in arrears by the member school for items other than membership dues.

#### SEC. 5) ELIGIBILITY FOR CHAMPIONSHIP PLAY

- a) All full members of the Association shall be eligible to enter championship play sponsored by the KHSAA provided there is no other restricting reasons such as sanction under the provisions of Bylaw 27;

- b) A new school formed by the local board of education from existing KHSAA member schools:
  - (1) Shall be immediately eligible for championship participation upon acceptance of the application for new membership upon approval of the Board of Control provided it meets all of the criteria for membership including having a full graduating class; and
  - (2) Shall be assigned a member of the staff for a period of not less than two years to serve as a mentor to guide the school in the rules and regulations of the Association and to report to the Board of Control prior to a decision to renew membership;
- c) Any other school applying for new membership:
  - (1) shall be ineligible for championship play during a ~~probationary candidacy~~ period from the date of acceptance of the application through the end of the second approved year of membership and provided that at the end of this period, it meets all of the criteria for membership including having a full graduation class;
  - (2) If approved by the Commissioner, the school on ~~probationary candidacy~~ status is allowed to exhaust any contest contracts that were signed prior to joining the KHSAA;
  - (3) The candidacy school may therefore, if approved, compete against those non-member schools in contests during this period;
  - (4) However, once those contracts are exhausted, the school in candidacy status will not be able to compete against non-member schools located in Kentucky;
  - (5) The playing season in all sports will end for schools in candidacy status at the end of the regular season in each sport;
  - (6) Shall not be eligible to compete in postseason play against other KHSAA schools until the end of the ~~two-year~~ candidacy period; and
  - (7) Shall be assigned a member of the staff for a period of not less than four years to serve as a mentor to guide the school in the rules and regulations of the Association and to report to the Board of Control prior to a decision to renew membership.

#### SEC. 6) COMPLIANCE AND EXPECTATIONS FOR MEMBERSHIP

- a) Each school desiring to join the KHSAA shall agree to ~~compliance-comply~~ with certain specific requirements of the Board of Control. By signing this application on behalf of this school, the Principal or Designated Representative acknowledges that:
  - (1) The local Board of Education or School Based Decision-Making Body has given the undersigned Principal authorization to apply for renewal of membership in the KHSAA for the above referenced Academic School Year;
  - (2) The school is a voluntary member of the KHSAA and ~~is in compliance~~ complies with the KHSAA Constitution, Bylaws, Competition Rules and all other policies and directives of the KHSAA Commissioner or Board of Control;
  - (3) ~~In accordance with~~ Under the KHSAA Constitution, the Board of Control is the final authority in determining Competition Rules (including assignment of schools to district, region, and/or class);
  - (4) The Principal/Designated Representative has read, understood and agrees to abide by the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure and all other policies of the KHSAA Commissioner or Board of Control as now enacted or later amended;
  - (5) The school will abide by ~~any and~~ all of the rulings and directives of the KHSAA Commissioner, Assistant Commissioners, Hearing Officer or Board of Control, and at all times act in the best interests of the KHSAA;
  - (6) The school will self-report ~~any and~~ all violations of the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure or all other policies and directives of the KHSAA Commissioner ~~or~~ and Board of Control, and any ruling by the KHSAA and its Commissioner, Assistant Commissioners, Hearing Officer or Board of Control;
  - (7) The management of the athletic program is not in contradiction to state or ~~f~~ederal law, including the submission of the proper materials ~~in a timely manner on time~~ as requested by the Commissioner to fully comply with 702 KAR 7:065, Section 3(15) as it relates to monitoring compliance with 20 USC Section 1681 (Title IX);
  - (8) The KHSAA may impose penalties as detailed in the Bylaws of the KHSAA against this school for violation of the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure or all other policies and directives of the KHSAA Commissioner or Board of Control, and agree to timely adhere to and abide by any and all penalties assessed against this school under the Bylaws of the KHSAA or any other rule, regulation or policy;
  - (9) The school will comply with the principles of institutional control as defined within the Bylaws of the KHSAA and the KHSAA's published interpretations thereof;
  - (10) The school will comply ~~in a timely manner on time~~ with ~~any and~~ all requests by the KHSAA and its officials for information, records and reports;
  - (11) Any information submitted via the KHSAA online system using the secure login of an authorized school administrator shall be deemed to have been approved and signed off by the Principal;
  - (12) All records of the school including financial, scholastic and attendance, are open and available for inspection by the KHSAA and its officials;
  - (13) ~~This~~ The school's records are available for inspection and that this school has the financial aid need analysis for its student-athletes performed by an approved agency as listed in the KHSAA Handbook;
  - (14) ~~The~~ This school releases to the KHSAA and its official representatives permission to release the demographic information related to the athletic program (including motion picture and still photographic ~~imagesy~~) and all participation statistics (including height, weight and year in school, participation history and other performance-based statistics) and other information as may be requested, and agrees that the students from this school may be photographed or otherwise digitally or electronically captured during KHSAA ~~sanctioned or sponsored school-based competition and such product used in the course of normal KHSAA business including commercial and internet-based video and still images. All material including images and recordings and such image or other report may be used without further permission or compensation, specifically related to the KHSAA and its events without such use constituting a violation of rights under the Family Educational Rights and Privacy Act;~~
  - (15) The school has distributed KHSAA Form GE04 in its entirety, including the applicable student eligibility rules and the Physician consent and Parental permission forms to each prospective student-athlete, and that this school properly maintains on file the written permission of the parents of each student-athlete and the required ~~physical examination-physician consent~~ form until after the student graduates from the school;
  - (16) The school has ensured that each student-athlete has insurance coverage up to the KHSAA Catastrophic deductible ~~prior to~~ before allowing them to practice (including try out) or play; and
  - (17) The school has maintained compliance with the Limitation of Seasons as published in the Bylaws of the KHSAA as it relates to the policies and procedures.docx- 2 of 56

- loss of school time for regular season athletic contests as well as properly monitoring the playing of scrimmage and regular season contests, and has not violated these provisions in any KHSAA sport, and this school will self-report any violations of these limitations.
- (18) The school will take responsibility for and pay, reimburse the host site or the KHSAA, or repair any damage to postseason facilities, venues, or sites by the school's teams, students, or fans;
- (19) Under KRS 160.445(4)(b), this school verifies the existence of a venue specific emergency action plan to deal with serious injuries and acute medical conditions in which the condition of the patient may deteriorate rapidly. The plan is to reviewed and rehearsed by simulation each athletic season shall:
- a. Include a delineation of the roles of staff and emergency personnell, methods of communication, available emergency equipment, and access to and plan for emergency transport;
  - b. If one is available, identify the location of a portable automated external defibrillator and the procedures for its use during an emergency; and
  - c. Be in writing, reviewed by the principal of the school, distributed to all appropriate personnel, posted conspicuously at all venues, and reviewed annually and rehearsed by simulation prior to the beginning of each athletic season by all licensed athletic trainers, first responders, school nurses, athletic directors; interscholastic coaches and volunteer coaches of each athletic team active during that athletic season;
  - d. Be available for inspection by the KHSAA as requested.
- (20) Under KRS 158.162, this school verifies that it has an adopted emergency plan which shall include:
- a. Procedures to be followed in case of medical emergency, fire, severe weather, earthquake, or a building lockdown as defined in KRS 158.164; A written cardiac emergency response plan; and a diagram of the facility that clearly identifies the location of each automated external defibrillator;
  - b. Such emergency plan shall be provided to appropriate first responders and all school staff;
  - c. Such emergency plan shall be reviewed following the end of each school year by the school nurse, school council, the principal, and first responders and revised as needed;
  - d. The principal shall discuss the emergency plan with all school staff prior to the first instructional day of each school year and document the time and date of any discussion;
  - e. The cardiac emergency response plan shall be rehearsed by simulation prior to the beginning of each athletic season by all licensed athletic trainers, school nurses, and athletic directors; and all interscholastic coaches and volunteer coaches of each athletic team active during that athletic season; and
  - f. The emergency plan shall be excluded from the application of KRS 61.870 to 61.884.
- (21) Under KRS 156.162 (e) verifies that it agrees to:
- a. Maintain a portable automated external defibrillator in a public, readily accessible, well-marked location in every middle and high school building and, as funds become available, at school- sanctioned middle and high school athletic practices and competitions and;
  - b. Adopt procedures for the use of the portable automated external defibrillator during an emergency;
  - c. Adopt policies for compliance with KRS 311.665 to 311.669 on training, maintenance, notification, and communication with the local emergency medical services system;
  - d. Ensure that a minimum of three (3) employees in the school and all interscholastic athletic coaches be trained on the use of a portable automated external defibrillator in accordance with KRS 311.667; and
  - e. Ensure that all interscholastic athletic coaches maintain a cardiopulmonary resuscitation certification recognized by a national accrediting body on heart health.
- (22) The school shall send administrative representatives to one meeting per year (aka Regional Meetings) if such meetings are conducted by the Association.
- (23) The school will actively promote sportsmanship by the manner in which it manages contests and scrimmages, including activity handling situations that arise with individuals such as fans who are not in the direct jurisdiction of contest officials.

## **POLICY- PENALTIES - BOARD OF CONTROL FINE SCHEDULE**

In accordance with 702 KAR 7:065 and Bylaw 27, a monetary fine may be assessed against a member school or licensed official. In addition, other penalties such as suspension of an individual or athletic program may be imposed for the same or similar violations of the particular bylaw, rule or tournament regulation.

**SEC. 1) A MAXIMUM FINE OF \$50 PER OCCURRENCE FOR:**

- a) Failure to notify game officials of change in game site or time in a timely manner; or
- b) Late licensing by a contest official desiring a license.

**SEC. 2) A MAXIMUM FINE OF \$100 PER OCCURRENCE FOR:**

- a) Failure to provide proper game administration personnel at contest site;
- b) Use of non-licensed officials in a contest;
- c) Late submission of tournament results, financial report or remittance of tournament proceeds by tournament manager;
- e) Failure of a tournament/contest manager to report a tournament bracket in a timely manner or failing to report results as requested;
- f) Ejection of a player or coach for unsportsmanlike conduct;
- g) Late membership dues payment by school;
- h) Late submission of the names of the school's athletic personnel, utilizing the official KHSAA online process, no later than the Friday of NFHS week 4 on the standardized calendar; or
- i) Late submission from schools of game statistics in specific sports.

**SEC. 3) A MAXIMUM OF \$300 PER OCCURRENCE FOR:**

- a) Filming or video recording of a scrimmage or contest by representatives of nonparticipating schools without approval of competing teams or tournament manager;
- b) Failure to complete the required KHSAA rules clinic for coaches or officials during the prescribed schedule. Payment of this fine does not

prevent further penalties already prescribed for failure to complete the clinic from being imposed;

- c) Playing non-sanctioned contest against out of state schools; playing a non-member school or a school not permitted by the bylaws in a contest;
- d) Late submission of tournament information from schools including season statistics, team pictures and entry of required rosters; or
- e) Late submission of any requested reports, or other required documents or late submission of any required form or report not otherwise detailed within this schedule;
- f) Late submission of the DP06 form by the sending school to the receiving school that delays the consideration of a ruling for the student;
- g) Late submission of the Annual Financial Aid Report Form from member schools;
- h) Failure to attend a regional meeting of the member schools, if such meetings are conducted, including make-up meetings; or
- i) Late submission of the annual GE01 membership application; or
- j) Failure to submit the seasonal verification of emergency and cardiac action plan rehearsals by simulation.

SEC. 4) A MAXIMUM FINE OF \$500 PER OCCURRENCE FOR

- a) Failure of a member school to adhere to Bylaw 22 with respect to school representatives accompanying athletes to competition;
- b) Withdrawal from championship play in any sport after the draw for bracket positions, entry deadline or deadline for seeded district games has passed;
- c) Withdrawal from championship competition in competitive cheer after the deadline for declaration of divisions and after the results of the declarations have been made public;
- d) Ejection of player for fight/unsportsmanlike conduct in games when athlete's eligibility in that sport has been exhausted;
- e) A coach or an administrator publicly criticizing a game official or coaches criticizing specific contest officials by name, position or local association to media representatives (including social media);
- f) Late reporting of participation list or Annual Title IX report;
- g) A member of a school coaching or athletic staff making public media comments (including by social media) that criticize officials by name, position or contest assignment;
- h) A licensed official making public media comments (including by social media) that criticize a member of a school coaching or athletic staff by name, position or assignment; or
- i) Failure of the sending school to return to the receiving school the necessary forms to effect a ruling for a transferring student within fifteen (15) calendar days of receipt.

SEC. 5) A MAXIMUM FINE OF \$1000 PER OCCURRENCE FOR:

- a) Use of an ineligible player when the facts were present to prevent such usage;
- b) Participation in practice or contests by coaches not currently certified in the required KMA/KHSAA Sports Safety Course. Payment of this fine does not prevent further penalties already prescribed for failure to complete the course from being imposed;
- c) Failure to properly certify athletes with respect to age;
- d) Removal of team from field or court prior to completion of game;
- e) Team members leaving bench, sideline or dugout and coming into playing area during an altercation/fight or for any other reason related to unsporting conduct that are not specifically allowable by playing rule;
- f) Team involved in an altercation/fight before, during or after scrimmage or contest (from time of arrival to time of departure);
- g) Violation of sports season (Bylaw 23) by any sport or sport-activity team or squad;
- h) Excessive celebration or unsportsmanlike conduct by fans identifiable to a specific team entering the playing area following a contest; or
- i) Each violation of KHSAA rules when a specific fine is not explicitly addressed by this schedule;
- j) Use of athlete without proper physical examination or parental permission;

SEC. 6) A MAXIMUM FINE OF \$1500 PER OCCURRENCE FOR:

- a) Violation of the required provisions regarding prime date scheduling of girls' basketball games;

SEC. 7) ADDITIONAL FINES AND PENALTIES

- a) A fine may be levied against specific documented receipts or reimbursed expenses when violations are discovered;
- b) In the case of restitution, the full amount of document fees may be assessed as a fine; or
- c) A fine may be levied against a member school either directly or by assessing tournament receipts, for the use of coaches at any level in grades 9-12 competition that do not meet the requirements of Bylaw 25; or,
- d) The complete itemized amount of repair necessary for damage to a postseason venue repair for any damage to postseason facilities, venues, or sites by the school's teams, students, or fans

## **POLICY- INSTITUTIONAL CONTROL - MEMBERSHIP OBLIGATION - SELF REPORTING OF VIOLATIONS**

SEC. 1) INSTITUTIONAL CONTROL

- a) The member school principal is ultimately responsible for all aspects of the athletic program, whether it is rules enforcement and reporting or eligibility certification. It is important that each member school through its Principal exercise the principles of institutional control in order for the Association to continue as a fully functioning membership organization and in order for the school to remain a member.
- b) There are several principles that go into the concept of maintaining institutional control. Control shall first be defined in common sense terms and is best summarized by the school having in place the proper policies to ensure that violations do not occur, and if they do occur, the Principal exhibiting the leadership and duty to correct the problems and prevent recurrence. In general, violations do not result from a lack of institutional control if there are adequate preventive measures in place that are properly monitored and followed, and if swift action is taken.
- c) However, there are several things that demonstrate a lack of institutional control including the failure to implement proper preventive procedures; failure by members of the designated athletic staff to thoroughly investigate and report violations; failure to adequately disseminate and distribute compliance information; failure to adequately distribute compliance duties to allow for effective control; failing to make clear to all coaches and participants that rules violations will not be tolerated; failing to fully investigate and file reports as requested when potential violations are reported; or a head coach failing to create a compliant atmosphere with the assistant coaches.

d) The KHSAA enforces its rules based on the following premises: KHSAA regulations and information are readily available to the member schools and general public; the Principal or Designated Representative properly distributes information, rules manuals, communication, forms, and other needed materials to the members of the athletics staff; that meaningful education programs are conducted within the schools to ensure compliance; student-athletes are properly informed about rules prior to and during participation. Certainly, the compliance history of a school and its cooperative spirit during any investigation or inquiry will factor into any penalty decision regarding violations.

#### SEC. 2) APPLICABLE CONTROL AND SELF-REPORTING

- a) Per KHSAA Bylaw 1, all member schools are expected to exercise institutional control within his/her school and to maintain institutional control of all phases of interscholastic athletic activities within a member school, including the activities of its student-athletes, athletic and school administration, coaching staff (paid and unpaid, head and assistant) booster clubs, parent groups, and all related entities.
- b) Exercising that control requires the submission of "self-reports" when violations are determined and full cooperation with any ongoing review of a matter related to the conduct of the interscholastic athletic program.
- c) Any self-report must be submitted on school letterhead via email attachment or provided online form and should include the following:
  - (1) Identify and list the bylaws and/or policies that have been violated;
  - (2) Provide a description of the circumstances leading to the reported violation;
  - (3) Provide the name of the student and/or coach (if applicable);
  - (4) List the contests in which the student participated (if applicable); and
  - (5) State any corrective actions taken by the school to deter this situation from happening again in the school's athletic program.
- d) The Commissioner reserves the right to further review and investigate this matter or other matters with respect to potential, additional compliance issues which may be identified as a result of this communication. The association's position is to support the member school in a mentoring fashion where possible.
- e) Sanctions will be issued in accordance with Bylaw 27 when any violations are confirmed. Sanctions include what is recommended by the member school as an action, or may include any other penalties deemed appropriate by the Commissioner that is contained within Bylaw 27.

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### **POLICY- REGIONAL INVESTIGATIVE COMMITTEES**

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#### SEC. 1) REGIONAL INVESTIGATIVE COMMITTEES

- a) An investigative option of this Association may be the use of Regional Investigative Committees (RIC), seated within each basketball region.
- b) If utilized, the committees shall act in accordance with this policy.

#### SEC. 2) REFERRAL OF MATTERS

- a) When a matter is under review by the Association, the Commissioner's office may request a meeting of the RIC.
- b) The RIC to be convened shall be the RIC of the region into which the student is now enrolled (i.e. receiving school). Members of, or the entirety of, the RIC of the region from which the student was formerly enrolled (i.e. sending school) may also be consulted if necessary to research the matter at hand.
- c) The Commissioner's office shall develop, and have approved by the Board of Control, a schedule and deadlines for submission of materials to the RIC.
- d) Requests received after the deadline date will not be considered at that RIC meeting, but will be placed on the agenda for the next regularly scheduled meeting. No exceptions will be made.

#### SEC. 3) COMPOSITION OF REGIONAL INVESTIGATIVE COMMITTEES

- a) Each RIC shall be composed of five (5) persons unless meeting the criteria in (c) below. The members shall be composed of:
  - (1) One member school representative elected by the member school representatives within each basketball district;
  - (2) One school system (central office) employee shall be elected by the member school designated representatives of all districts within the region; and
  - (3) In the case that the region has one or more non-public schools (R1, J1 or M1 classification), an additional representative shall be elected from those schools to serve on the RIC.
- b) A member of the Board of Control may not serve on a RIC. In the event that any matter considered by an RIC becomes a review issue for the Board of Control, the Board of Control member shall recuse himself/herself while the matter is being considered.
- c) If approved by the Board of Control through a recommendation of the Commissioner, an individual may serve as the RIC in those areas where such has been an accepted practice and is agreed by the represented member schools. In such cases, the provisions of these policies relative to the establishment of quorum, selection of a chair, term, and election shall not be relevant.

#### SEC. 4) CHAIR

- a) Each RIC shall elect from among its members a chairperson and vice chairperson. The chairperson shall preside over all meetings of the committee. The vice chairperson shall serve in the capacity of chairperson in the absence of the chairperson.
- b) If a vacancy occurs in the Office of Chairperson or Vice Chairperson of a RIC, the respective Committee shall elect a successor from among its members to serve the remainder of the unexpired term.

#### SEC. 5) QUORUM

- a) A quorum of the RIC shall consist of three (3) members in the event of a five (5) person RIC, and four (4) members in the event of a six (6) person RIC.
- b) In the absence of a quorum, the Commissioner may appoint a replacement to serve for that meeting only. The replacement shall be a person who is qualified to serve in that position.
- c) When a vote is taken on any matter pending before the RIC, a quorum being present, a majority of the votes of the members of the RIC voting on the matter shall determine the outcome and recommendation thereof.

#### SEC. 6) CONFLICT

- a) In the event that a school of which a member of a RIC is associated makes an appeal or becomes a party to a situation under consideration,

that member shall be disqualified.

b) The same procedure shall be followed if, for any reason, one or more members of the committee cannot serve.

#### SEC. 7) DUTIES

a) The duties of the RIC shall be to consider requests by the Commissioner's office for additional investigation and research regarding a matter under consideration within the Bylaws and regulations of this Association.

b) The RIC shall have no authority to waive any provision of Kentucky Revised Statutes or Administrative regulations, or to issue final rulings regarding the Bylaws and regulations of the KHSAA.

#### SEC. 8) TRAINING

a) The Commissioner's office shall, on an annual basis, facilitate training for members of the RICs.

b) Such training shall be mandatory for each member to continue to serve.

#### SEC. 9) MEETINGS

Each RIC shall meet as needed to carry out its duties and shall, unless professional investigative assistance is required, complete its work on a matter within ten (10) working days of receipt by the chair.

#### SEC. 10) TERM

a) Members of a RIC shall serve terms of three years and are eligible to succeed themselves only once.

b) A member of the RIC may serve a maximum of six consecutive years.

#### SEC. 11) RIC ELECTION PROCESS

a) The election of member school representatives to the RIC shall be according to the following procedure:

b) No later than February 1 each year, the Commissioner shall electronically notify the representative of each member school in each region in which a member of the RIC is to be elected of the positions for which elections are to be held and shall provide online a form requesting candidates for the position(s) available.

c) A member school representative who wishes to declare his/her candidacy for one or more of the available positions shall make such declaration for candidacy electronically using the online form by February 10.

d) On or before April 1, the Commissioner shall provide online to the representative of each member school in each region an official ballot, which shall contain for each position available the names of all announced candidates. The representative of each member school shall vote electronically for one candidate in each position on the official online ballot by April 10. The candidate receiving a majority of the votes cast shall be declared by the Commissioner to have been elected.

e) If no candidate receives a majority of the votes cast on the first official ballot, a second official ballot shall be provided online, bearing the names of the two candidates who received the highest number of votes on the first official ballot and a second vote shall be taken on them only. Ten days shall be allowed for member school representatives to vote electronically on the second official online ballot. The candidate receiving the majority of the votes cast on the second ballot shall be declared by the Commissioner to have been elected. However, in the event of a tie vote on the second ballot, the Board of Control, by majority vote, shall determine the winner.

#### SEC. 12) INELIGIBILITY TO SERVE

The representative of a member school that is in the two-year probationary period and has not been elected to full membership is not eligible for election or to vote in elections.

#### SEC. 13) VACANIES

In the event a vacancy occurs in any seat on the RIC, the Board of Control shall appoint a qualified individual from the representative group to fill the vacant seat for the duration of the unexpired term.

#### SEC. 14) THRESHOLD FOR RECOMMENDATION

a) For the purpose of determining whether to recommend or not to recommend eligibility, the RIC shall be guided by the following criteria, other criteria contained in the KHSAA Bylaws and KHSAA Policies, and their respective experience related to high school athletics:

(1) The fact that a student is retained in a lower grade because he/she fails to pass the required number of courses, is voluntarily withdrawn from school or repeats a lower grade shall not be sufficient grounds for recommending a waiver;

(2) Likewise the fact that a student, who is otherwise eligible for promotion to the next grade, repeats a grade because he/she is among the smaller students in the class and/or to gain social and/or emotional maturity shall not be sufficient grounds for recommending a waiver;

(3) The fact that a student misses school for a prolonged period of time because of events that are/were beyond the control of the student and/or his/her parent or guardian, which events cause him/her to repeat a grade may be grounds for recommending a waiver provided the requisite documentation is present; and

(4) A waiver request based on time missed from school because of a serious injury or prolonged illness shall not be granted unless supported by a physician's record which establishes that the absence from school was directly and solely related to such injury or illness.

#### SEC. 15) REPORT

a) Following consideration and review of documentation, the RIC Chair shall report to the Commissioner's office regarding the findings of the RIC, including the vote of the members of the RIC if one is taken.

b) This report shall be considered a recommendation, but is not binding within the Due Process Procedure of the KHSAA.

#### SEC. 16) COOPERATION WITH RECOMMENDATIONS

a) The administrative recommendations of the RIC shall be accepted in good faith by all member schools.

b) This provision shall not be construed as preventing the principal of a member school from exercising his/her school's right, or a defined aggrieved party from exercising the same right, to due process by appealing decisions through the Due Process Procedure.

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## POLICY- INFRACTIONS/PENALTY STRUCTURE

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#### SEC. 1) PROCEDURES FOR HANDLING PENALTIES

a) The Commissioner and Board of Control ("Board") each have a role in administering penalties for KHSAA Constitution or Bylaws violations.

b) Unless specifically covered in any bylaw, the standard penalties are listed in Bylaw 27.

c) All matters considered by the Commissioner or the Board shall be conducted in compliance with the Due Process Procedure and any

findings are appealable by aggrieved parties as defined in that procedure.

#### SEC. 2) MATTERS TO BE DETERMINED BY THE COMMISSIONER

- a) Reports of violations should be submitted to the Commissioner. If such evidence is presented in compliance with the Bylaws of the KHSAA as to warrant an investigation, the Commissioner shall direct an appropriate investigation of the allegation(s).
- b) At the conclusion of an investigation, penalties in accordance with Bylaw 27 may be levied by the Commissioner at his/her discretion.
- c) The Commissioner, per the Constitution, shall enforce all penalties provided for, and fix penalties for violations for which no penalties are prescribed.
- d) Penalties levied by the Commissioner shall be summarized for a report at a subsequent Board of Control meeting.
- e) Penalties levied by the Commissioner under Bylaw 27 in Board matters or for other actions not related to Hearing Officer Matters may be appealed to the Board of Control per the KHSAA Due Process Procedure.

### **POLICY- SPORTS SANCTIONING/SPONSORSHIP**

#### SEC. 1) REQUIREMENTS FOR SANCTIONING A HIGH SCHOOL SPORT OR SPORT-ACTIVITY

- a) The KHSAA Board of Control sanctions (approved for practice and play and provides the Catastrophe Insurance for) all sports and sport-activities for which the KHSAA sponsors a state high school championship. Under this definition, the sports of baseball (coed), basketball (boys/coed and girls), cross country (boys/coed and girls), field hockey (girls), football (coed), golf (boys/coed and girls), lacrosse (boys/coed and girls beginning in 2024-25), soccer (boys/coed and girls), softball (fastpitch girls), swimming (boys/coed and girls), tennis (boys/coed and girls), track and field (boys/coed and girls), volleyball (boys beginning in 2024-25, girls currently) and wrestling (boys/coed and girls) are insured.
- b) The sport-activities of archery, bass fishing, bowling, competitive cheer, dance and Esports competition are insured for KHSAA region and state competitions only.
- c) This sanctioning shall allow students to participate in these sports and sport-activities as long as they are compliant with all applicable KHSAA bylaws regarding student eligibility.

#### SEC. 2) METHOD OF DETERMINING INTEREST IN NEW HIGH SCHOOL SPORTS OR SPORT-ACTIVITIES

- a) The KHSAA shall survey its membership every three (3) years to measure desire for a new offering or elimination of an existing offering.
- b) The KHSAA Limitation of Seasons shall not address a specific sport or sport-activity unless and until it meets the desired participation threshold to allow for the maximum opportunity to expose the sport to growth.
- c) The Board of Control may authorize a specific survey during the interim period between triennial surveys based on a majority vote of the Board of Control.

#### SEC. 3) SCHOOLS NECESSARY TO START NEW HIGH SCHOOL SPORTS OR SPORT-ACTIVITIES

- a) Unless otherwise approved by the Board of Control to address specific previously underrepresented populations, in order for the KHSAA to begin discussions concerning the possible sponsoring of a state championship in a new sport or sport-activity, there shall be at least fifteen (15) percent of the fifty (50)-member schools desiring to participate in championship play by showing a favorable response on the interest survey and the sport or sport-activity having currently participating schools in at least three defined basketball regions.
- b) One of the key components for consideration is the presence of an already existing organized championship sponsored by another group.
- c) The presence of this amount of schools does not, in and of itself, guarantee the addition of championship play in that sport or sport-activity.
- d) The Commissioner shall designate contact staff for any sport or sport-activity that has a demonstrated interest of ten (10) percent ~~thirty (30)~~ of the member schools but less than fifteen (15) percent of the member schools ~~fifty (50) school~~, as such sport or sport-activity shall be considered an emerging sport or sport-activity.
- e) The Board of Control must review all factors surrounding the possible addition including a fiscal analysis and the possible impact of the addition on member school compliance with Title IX.

#### SEC. 4) SCHOOLS NECESSARY TO CONTINUE EXISTING HIGH SCHOOL SPORT OR SPORT-ACTIVITIES

- a) In order for the KHSAA to continue a playoff system for a sport or sport-activity, and unless there is otherwise prevailing action by the Board of Control to address specific previously underrepresented populations, there shall be at least twenty (20) ~~twenty-five (25)~~-member schools desiring to participate in championship play by showing a favorable response on the interest survey or by currently participating and the sport or sport-activity having participating schools in at least three basketball regions.
- b) The presence of this amount of schools does not in and of itself guarantee the continuation of championship play in that sport or sport-activity.
- c) The Board of Control must review all factors surrounding the continuation of the sport or sport-activity including a fiscal analysis and the possible impact of the addition on member school compliance with Title IX.

#### SEC. 5) GENDER REQUIREMENTS FOR PARTICIPATION

- a) Pursuant to Acts Chapter 198 (SB83) of the 2022 Regular Session of the Kentucky General Assembly as stated in KRS 156.070, Sec. 1 (2)(g):
  - (1) The sports and sport-activities of the KHSAA are classified as either Boys/Coed or Girls;
  - (2) The sex of the student for the purpose of determining eligibility is determined by that statute;
  - (3) The sports and sport-activities of the KHSAA designatd for girls for students in grades (7) through (12) shall not be open to members of the male sex and no provision shall be construed to restrict the eligibility of any student to participate in a sports or sport-activity designated as boys or coed.

#### SEC. 6) SEASON DETERMINATION

- a) The fall sports and sport-activities are: cross country (boys/coed and girls), field hockey (girls), football (boys/coed), golf (boys/coed and girls), soccer (boys/coed and girls), volleyball (boys/coed beginning in 2024-25, girls currently);
- b) The winter sports and sport-activities are: basketball (boys/coed and girls), swimming (boys/coed and girls), indoor track and field (boys/coed and girls beginning in 2023-24), wrestling (boys/coed and girls), Esports first season (boys/coed), competitive cheer (divisions and dance (divisions);



- c) The spring sports and sport-activities are: baseball (boys/coed), lacrosse ((boys/coed and girls beginning in 2024-25), softball (fastpitch girls), tennis (boys/coed and girls), track and field (boys/coed and girls), archery (boys/coed and girls), bass fishing (boys/coed and girls), Esports second season (boys/coed).
- d) For the purpose of spring sport participation and integration with Title IX, baseball and softball are not considered the same sport and such, baseball is considered to be boys/coed.

## **POLICY- SPORTS SEASON DETERMINATION**

### **SEC. 1) SPORTS**

- a) The KHSAA Board of Control sanctions (approves for practice and play and provides the Catastrophe Insurance for) all sports and sport-activities for which the KHSAA sponsors a state high school championship. Under this definition, the sports of baseball (coed), basketball (boys/coed and girls), cross country (boys/coed and girls), field hockey (girls), football (coed), golf (boys/coed and girls), lacrosse ((boys/coed and girls beginning in 2024-25), soccer (boys/coed and girls), softball (fastpitch girls), swimming (boys/coed and girls), tennis (boys/coed and girls), track and field (boys/coed and girls), volleyball (boys beginning in 2024-25, girls currently) and wrestling (boys/coed and girls) are insured.
- b) The sport-activities of archery, bass fishing, bowling, competitive cheer, dance and Esports competition are insured for KHSAA region and state competitions only.

### **SEC. 2) SPORTS**

- c) This sanctioning shall allow students to participate in these sports and sport-activities as long as they are compliant with all applicable KHSAA bylaws regarding student eligibility.

## **POLICY- CHAMPIONSHIP SITE SELECTION AND EVENT CONDUCT**

### **SEC. 1) DISTRICT, REGION ROUNDS**

- a) Site selection for the district and region rounds of KHSAA championship play shall be conducted in accordance with the adopted Competition Rules of the KHSAA.
- b) The site selection is made by the Commissioner who is guided, but not bound by, direct input from the membership.
- c) The Commissioner shall ensure that the members of the Commission and other designated staff properly adhere to the competition rules including the designation of a local manager for each event, and ensure compliance with all adopted policies in the execution of these events.

### **SEC. 2) STATE ROUNDS (INCLUDING ALL PRELIMINARY STATE ROUNDS)**

- a) The Commissioner shall coordinate site selection alternatives for all KHSAA events.
- b) The Board of Control shall have final approval for the dates and sites of each KHSAA state championship round and may assign specific location determination to the Commissioner.
- c) Once the dates and sites of each championship are determined, specific time schedules for the state rounds are set by the Commissioner.
- d) All parties interested in hosting KHSAA championship rounds shall have a demonstrated interest in hosting the events, and facilities appropriate for the championships.

## **POLICY- DEADLINE FOR ENTERING CHAMPIONSHIPS**

### **SEC. 1) DEADLINE FOR ENTRY INTO KHSAA COMPETITION**

- a) Unless waived by the Commissioner, the deadline to enter a team in sports or sport-activity competition is:
- (1) September 1 for fall sports;
  - (2) October 1 for competitive cheer and dance;
  - (3) January 1 for winter sports, bowling and archery; and
  - (4) April 1 for spring sports and bass fishing; and
  - (5) Prescribed deadlines for Esports competition.

## **POLICY- SPORTS AND SPORT-ACTIVITY POLICY**

### **SEC. 1) CURRENTLY SANCTIONED SPORTS AND SPORT-ACTIVITIES**

- a) The sports sanctioned by the KHSAA are baseball, basketball, cross country, field hockey, football, golf, lacrosse, soccer, softball (fastpitch), swimming and diving, tennis, track and field, volleyball and wrestling.
- b) The sport-activities sanctioned by the KHSAA are archery, bass fishing, bowling, competitive cheer, dance and interscholastic Esports competition.

### **SEC. 2) BYLAWS APPLYING TO BOTH SPORTS AND SPORT-ACTIVITIES**

a) All bylaws apply to all sports and sport-activities at the varsity level with the exception of the following Bylaws that only apply to the sports with specific allowances and exceptions for the non-varsity levels (junior varsity and freshmen) are contained in the bylaws: The following KHSAA Bylaws apply to all sports, and sport-activities at the varsity level:-

Bylaw 1 (Responsibility for Eligibility); Bylaw 2 (Age); Bylaw 4 (Enrollment Requirements); Bylaw 5 (Minimum Academic Requirement); Bylaw 12 (Physical Examination, Parental Consent and Insurance); Bylaw 14 (Other Eligibility Requirements and Regulations); Bylaw 15 (Practice of sportsmanship); Bylaw 16 (Recruitment); Bylaw 17 (Certification of Eligibility); Bylaw 18 (Supplying Information And Reports); Bylaw 21 (Protests); Bylaw 23 (Limitation of Seasons); Bylaw 24 (Summer sports and sports/Activities); Bylaw 25 (Requirement for Coaches and Others Working With High School Teams); Bylaw 26 (Rulings, Reporting of Violations); and Bylaw 27 (Imposition of Penalties). Specific allowances and exceptions for the non-varsity levels (junior varsity and freshmen) are contained in the bylaws.

Sec. 3) Bylaws Applying Only To Sports And Not Applicable To Sport-Activities

- a) The following bylaws ARE applicable to all sports at the varsity level but ARE NOT applicable to sport-activities: Bylaw 3 (Maximum Number of Years); Bylaw 6 (Transfer Rule- Citizens Of The U.S. And D.C. And Other Students Previously Enrolled In Member Schools); Bylaw



7 (Transfer Rule- Students Having J-1/F-1 Status and ); Bylaw 8 (Transfer Rule- Non-U.S. Students Not Having J-1/F-1 Status); Bylaw 9 (Basketball/Football Contestant On Other Teams, Postseason And All-Star Games); Bylaw 10 (Amateur/Awards); Bylaw 11 (Financial Aid); Bylaw 13 (Agreement Regarding Professional Baseball Contracts); Bylaw 19 (Comparable Opportunities); Bylaw 20 (Officials Division of the Association); and Bylaw 22 (Contests, Sanctions, Contracts, Rules, Forfeitures, Faculty To Accompany).

## **POLICY – SUSPENSION AND ALTERATION OF SPORTS AND SPORT-ACTIVITIES DUE TO STATE OR FEDERAL EMERGENCY ORDER**

### **SEC. 1) ACTION DURING EMERGENCY DECLARATION**

- a) In the event of a lawfully declared state of emergency, including a global pandemic, weather related circumstance or other other comparable situation, the KHSAA Commissioner in consultation with the Board of Control can make adjustments to seasons and allowable activity based on the present circumstances.
- b) The KHSAA Commissioner, Staff and its Board of Control bear a tremendous responsibility and burden in helping to ensure the safety of all students within its programs. The burden is equally great regarding the mental health and well-being of those students and the valuable and integral part that sports and sport-activities play in the development of the student. These sometimes conflicting responsibilities provide a balancing act of sorts as these determinations are made.
- c) While it is noted that without question, our Commonwealth thrives on as much local control as possible, though noting that in the arena of athletics, competitive balance, equity and opportunity will at times require statewide decisions.
- d) As an organization that is permitted to make carefully thought out, independent, responsible decisions regarding its activities, it is recognized that the satisfaction of everyone cannot be guaranteed and that the well being of the whole student must be a central focus. As such, revisions and accommodations will be required anytime the association faces an event of the magnitude of a global pandemic. For that reason, the association will continue to be assertive and decisive, and try at all times to strike a balance between the variety of options that may exist in a given situation.
- e) It is recognized that intermittent suspension of revision of KHSAA Bylaws, rules, regulations and other provisions may be required throughout the navigation of these emergency situations. Provided these revisions do not violate statute, the Commissioner's office will make every reasonable effort to ensure the opportunities in its designated areas that are so vital to student achievement. The Commissioner's office will labor with diligence to ensure new and updated information is provided to the membership in a timely manner while also recognizing that the situations surrounding the virus are ever-changing with continual movement of data points. The Commissioner's office will remain apolitical insofar as is possible, and keep its focus on what is best for the general student body.

## **POLICY- PLAYING RULES AND QUESTIONNAIRES**

### **SEC. 1) PLAYING RULES**

- a) The playing rules that govern interscholastic competition for KHSAA member schools are formulated by the National Federation of State High School Associations (NFHS) for the sports of baseball, basketball, competitive cheer (including dance), field hockey, football, lacrosse (effective 2024-25), soccer, softball, swimming and diving, track and field (cross country), volleyball and wrestling.
  - (1) Persons who are involved at the interscholastic level and are directly responsible to secondary schools write NFHS rules for the high school level of competition.
  - (2) According to NFHS policy, the KHSAA would forfeit its opportunity to appoint representatives to the NFHS rules committees if this Association were to make exceptions to, or modifications of, NFHS rules for varsity competition on a statewide basis.
  - (3) While members of the Association, the Association staff and the contest officials may not agree with every decision made by the rules committees, it is the NFHS policy to acknowledge and utilize our persons who have committee input, and respond to questionnaires when asked.
  - (4) Licensed Officials who wish to voice a concern or offer a recommendation to a specific sport committee may do so by writing to the appropriate member of the KHSAA Staff. Playing rules questions are more appropriately addressed to the rules interpreter for that particular sport.
  - (5) Any proposal to amend the playing rules of the NFHS must be submitted and approved by the Commissioner's office.
- b) The playing rules that govern interscholastic competition in golf for KHSAA member schools are contained in the Competition Rules of the KHSAA and are based on the rules of the United States Golf Association.
- c) The playing rules that govern interscholastic competition in tennis for KHSAA member schools are contained in the Competition Rules of the KHSAA and are based on the rules of the United States Tennis Association.
- d) The playing rules that govern interscholastic competition in the sport-activity of archery for KHSAA member schools are contained in the Competition Rules of the KHSAA and are administered in cooperation with the National Archery in Schools Program.
- e) The playing rules that govern interscholastic competition in the sport-activity of bass fishing for KHSAA member schools are contained in the Competition Rules of the KHSAA and are administered in cooperation with Fishing League Worldwide (FLW) Major League Fishing and its Student Angler Foundation.
- f) The playing rules that govern interscholastic competition in the sport-activity of bowling for KHSAA member schools are contained in the Competition Rules of the KHSAA and in general congruence with the United States Bowling Congress.
- g) The playing rules that govern interscholastic competition in the sport-activity competitive cheer for KHSAA member schools are formulated by the NFHS for the sport-activity of competitive cheer and administered through a partnership between the KHSAA and Varsity Brands, Inc. (Universal Cheerleaders Association).
- h) The playing rules that govern interscholastic competition in dance for KHSAA member schools are formulated by the NFHS for the sport-activity of dance (via the Spirit Rule Book) and administered through a partnership between the KHSAA and Varsity Brands, Inc. (Universal Dance Association).
- i) The playing rules that govern interscholastic competition in Esports for KHSAA member schools are formulated by the KHSAA in partnership with PlayVS as part of the KHSAA agreement with the NFHS Network.

## **POLICY- BASKETBALL PRIME DATE SCHEDULING**

### **SEC. 1) BACKGROUND**

- a) In fairness to the participants in girls' basketball, and those within the programs including parents, students and fans, the Board of Control has developed this policy to ensure that there are opportunities for girls' basketball to be played on "prime dates".
- b) These dates are historically are defined Friday night, any time on Saturday, and any time on Sunday. In addition, it shall be considered prime-date for competition held at the same site on the same night (doubleheader) where the girls' varsity and boys' varsity teams both play contests. Compliance with this policy neither expresses nor implies that a member school is in (or not in) compliance with Title 20, U.S.C. Titles, 1681-1688, et. Seq. (Title IX).

### **SEC. 2) BASIC REQUIREMENT (40% RULE)**

- a) Each basketball season, a member school shall meet one of two alternative methods of prime date compliance with respect to the scheduling of basketball games. The member school shall:
  - (1) Play at least forty (40) percent of its girls' home basketball games on a prime date, defined as Friday night, Saturday or Sunday, wherein tournaments shall only count as one game played toward this requirement; or
  - (2) Play at least forty (40) percent of its girls' basketball schedule (all games) on a prime date, defined as Friday night, Saturday; ~~or Sunday,~~ or any day on Monday through Thursday which is part of a double header where both the boys' and girls' varsity teams play. Schools using this method must play at least one prime date game in each of the months of December, January and February.

### **SEC. 3) ANNUAL PRIME DATE COMPLIANCE PROCESS**

- a) Each year, the KHSAA shall review all girls' regular season basketball schedules (hereinafter "current schedule"). These annual reviews shall begin with the first legal regular season playing date and can be self-monitored by the member school. ~~Schools that are not in compliance with the forty (40) percent requirement on the first playing date shall be contacted on or before December 31 of the playing season in an effort to allow for schedule corrections or revisions to comply with the forty (40) percent requirement. The school shall be notified of the potential penalties for non-compliance with this correspondence.~~
- b) Schedules shall be posted on the KHSAA website in the manner as instructed by the Commissioner's office prior to the published deadline. Schedules shall be accurate and include entry and designation of games that are involved in tournaments, classics, festivals and other multi-game events.
- c) At the end of the regular playing season, the schedules shall be reviewed for final compliance with the requirement.

### **SEC. 4) PENALTY FOR NONCOMPLIANCE WITH THE PRIME DATE REQUIREMENT**

- a) Based on the final review at the end of the regular season, if a member school's total home games for girls' basketball do not comply with the forty (40) percent requirement, and this is the first such violation by the member school, this violation shall result in a penalty in compliance with Bylaw 27.
- b) Based on the final review at the end of the regular season, if a member school's total home games for girls' basketball do not comply with the forty (40) percent requirement, and this is not the first such violation by the member school, additional penalties shall be applied in compliance with Bylaw 27 including the cancellation of contests in sports other than girls' basketball.

## **POLICY- RECOMMENDED OPTIONAL PRIME TIME BASKETBALL SCHEDULING**

### **SEC. 1) PRIME TIME SCHEDULING**

- a) Prime time scheduling is a means to ensure fairness to the students, particularly girls, who perhaps have had disadvantaged scheduling in the past.
- b) More scheduling equity can be accomplished by scheduling boys' and girls' basketball games on separate nights with prime time starts for both or by scheduling doubleheaders and alternating boys' and girls' start times.
- c) The following schedule is recommended in the event that double headers are used to meet the Prime Date Requirement.
  - Sec. 1) One doubleheader (Optional As To Which Team Plays Second)
  - Sec. 2) Two doubleheaders (Girls Game Recommended to Be Second At Least Once)
  - Sec. 3) Three doubleheaders (Girls Game Recommended to Be Second At Least Once)
  - Sec. 4) Four doubleheaders (Girls Game Recommended to Be Second At Least Twice)
  - Sec. 5) Five doubleheaders (Girls Game Recommended to Second At Least Twice)
  - Sec. 6) Six doubleheaders (Girls Game Recommended to Be Second At Least Three Times)
  - Sec. 7) Seven doubleheaders (Girls Game Recommended to Be Second At Least Three Times)
  - Sec. 8) Eight doubleheaders (Girls Game Recommended to Be Second At Least Four Times)
  - Sec. 9) Nine doubleheaders (Girls Game Recommended to Be Second At Least Four Times)
  - Sec. 10) Ten doubleheaders (Girls Game Recommended to Be Second At Least Five Times)

## **POLICY- AMENDED FEDERAL CONSENT DECREE OF 1971 (AMENDED 1987, 2008)**

1. As provided by KRS 156.070, the State Board of Education, under its general powers and duties, has the management and control of the common schools. It is the judgment of the court that this responsibility and control cannot be avoided or relegated to the Kentucky High School Athletic Association and that the Board is accountable to see that the Kentucky High School Athletic Association, acting in a ministerial capacity, shall observe the requirements of the law in fostering and encouraging the participation in athletics of all who desire to so participate irrespective of race or color. Such participants shall be given a full and equal opportunity to have positions and places of responsibility in the high school athletic program in all its phases.
2. The Kentucky High School Athletic Association shall continue under its rules and by-laws in the structure of its present organization subject to the directives of this decree.
3. The constitution and by-laws of the Kentucky High School Athletic Association shall be changed and modified as follows:

- (a) The members of the Board of Control shall be elected for a period of four years as now provided. There shall be 12 members of the Board of Control, at least two of which shall be black, and at least two of which shall be female.
  - (b) The Commission shall be composed of a Commissioner and four or five Assistant Commissioners, at least one of which shall be black and at least one of which shall be female.
  - (c) The Delegate Assembly shall not be limited in its membership to Principals of accredited secondary schools of good standing in the Kentucky High School Athletic Association, but shall be composed of Administrators, Principals or faculty members of schools or school systems. While it is not practical to require a percentage of blacks to be named as Delegates, the districts shall bear in mind that a reasonable proportion of the Delegate Assembly shall be blacks.
  - (d) Where the use of registered officials is required, the officials for each athletic contest in football, basketball and baseball shall be selected and shall be given to the schools involved at a reasonable time before the contest. Any head coach who objects to the selection of a certain official or officials to serve in contests in which his team will participate shall have a right to file a written protest with the Commission if filed a reasonable time before the contest. What is a reasonable time to be determined by the Commission. The Commission shall have a right to make any changes as it deems appropriate and in the best interest of the sport. It is recognized that to make out such a schedule is a very involved and tedious task and the Commission shall have authority to employ any assistance as it feels proper, subject, of course, to its supervision.
4. The Association shall establish a list of qualified officials to officiate in all high school sports and shall require that only such officials may officiate in interscholastic athletic competition. It may classify officials as Level 1, Level 2 and Level 3 and in so doing may adopt the standards now employed by the Association.
  5. Pursuant to paragraph 5 of the original Decree herein filed Kentucky High School Athletic Association was required to take affirmative action to recruit black officials in the sports of basketball, football and baseball and was further required to report to the court within 60 days from the date of the original Decree concerning such action. An affidavit has been filed in the record herein on November 15, 1971, showing the results of such action. Kentucky High School Athletic Association shall make available to all persons so recruited academic and practical training, including participation as officials in practice, junior varsity and similar contests. The objective shall be to cause such persons to become fully qualified to participate as officials in varsity contests as soon as practicable.
  6. The Second Amended Answer of defendants, Kentucky High School Athletic Association and Ted Sanford, pleading the amendment of Article IV, Section 2(a) of the Constitution of Kentucky High School Athletic Association be and it is hereby ordered filed and entered of record herein.
  7. Plaintiffs herein represent of record all blacks constituting a class so numerous to make it impracticable to bring them before this court. The questions of law and fact affecting the rights of those plaintiffs raised herein by pleadings and proof are common to all blacks and are typical of the claim of the class of blacks. Therefore plaintiffs herein represent of record as a class all blacks as a whole.  
The Court is fully aware that at this date the high school football season is well advanced and it is not practicable to undertake to invoke the changes directed by this decree to apply to the high school football contests. The football season may proceed to its ultimate conclusion under the plan now in effect as provided by the Kentucky High School Athletic Association Constitution, Bylaws and tournament Rules 1970-71. In all other respects this decree is effective as of the date it is signed by the Court.

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## POLICY- REGIONAL POLICY BOARDS

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### SEC. 1) FORMATION OF POLICY BOARDS

- a) Each region (as defined by the boundaries of the basketball alignment) shall have an organization, which will hereinafter be referred to as a Regional Policy Board ("RPB") for the governance of policies related to grade 9-12 competition (freshmen, junior varsity and varsity).
- b) With the permission of the Commissioner, adjoining regions may form a joint Regional Policy Board.
- c) These RPB entities are formed in compliance with, and to ensure adherence to, the Federal Court Decree of 1971, as amended in 1987 and 2007.
- d) Questions and clarifications should be sought from the Supervisor of Officials. In these policies, varsity shall mean the highest level of school competition and those eligible to compete for KHSAA state championship play.

### SEC. 2) COMPOSITION, DUES AND OFFICERS:

- a) Composition
  - (1) Each RPB shall consist of equal representation from each basketball district within the region unless the decision is made to have one member per school. It is recommended that there be one member per member school.
  - (2) By 2/3 majority vote of all schools (Principals or Designated Representatives) in the region, the membership composition may be changed to include one representative from each school.
  - (3) Voting representatives of each RPB shall be certified employees of an accredited member school, or member school system, within his/her district or be officially listed by the school as the Designated Representative in accordance with Bylaw 1.
  - (4) Members shall be elected by the Principal or Designated Representative from each member school within the District, or if one member is to be selected per school, shall be so designated by the Principal or Designated Representative of the school.
  - (5) If the RPB is composed of equal representation per district instead of one representative per school, members shall serve for a term of four (4) years on a staggered basis with the first such terms selected by lot.
  - (6) All employed Assigning Secretaries shall be able to attend meetings of the Regional Policy Boards with voice but without voting privileges.
  - (7) The annual term for RPB Members shall run from July 1st to June 30th each year.
- b) Dues and Fees
  - (1) The RPB shall elect a Chairman and Vice-Chairman.
  - (2) The officers shall hold the position for two (2) years per term and eligible to be re-elected.
  - (3) Necessary elections shall take place during the month of May and all schools shall be notified no later than April 15th of the candidates seeking office.
- c) Officers

- (1) The RPB shall elect a Chairman and Vice-Chairman.
- (2) The officers shall hold the position for two (2) years per term and eligible to be re-elected.
- (3) Necessary elections shall take place during the month of May and all schools shall be notified no later than April 15th of the candidates seeking office.
- (4) Ballots must be returned to the RPB Chairman who shall coordinate the election process.
- (5) Votes shall be counted at the regularly scheduled May meeting.
- (6) The members may elect or appoint an individual to serve as Executive Director, Secretary, Treasurer or Secretary-Treasurer to help ensure the maintenance of records and accurate accounting of finances. These positions may be held by members or non-members at the discretion of the voting members, but shall have no vote in any matters if not currently serving as a voting member.

#### SEC. 3) MEETINGS

##### a) Meeting Frequency and Notice

- (1) Each RPB shall meet at least once during the month of September (or in August or October as the school calendar permits).
- (2) Each RPB shall meet at least once during the month of January (or in December or February as the school calendar permits).
- (3) Each RPB shall meet at least once during the month of May (or in April or June as the school calendar permits)
- (4) The Chairman shall ensure that the KHSAA Commissioner is notified no later than the first day of the month in which any meeting is held as to the time and place of the meeting.
- (5) The Chairman may also call as many other meetings as deemed necessary to fulfill duties and the KHSAA shall be notified of the time and place.

##### b) General Provisions

- (1) All meetings are conducted in compliance with the Kentucky Open Meetings Act, including any interviews for the selection of new assigning secretaries. Business conducted and communication done electronically must be done in a manner that maintains the integrity of the Open Meetings Act.
- (2) A majority of the RPB Members must be present to conduct official business.
- (3) Minutes of the RPB Meetings, with a record of RPB Members and others in attendance, shall be forwarded to the KHSAA within thirty (30) days of the meeting.
- (4) Notification of scheduled RPB Meetings shall be sent to each Principal and Athletic Director of each KHSAA member school within the Regional Policy Board's respective region at the same time it is sent to KHSAA.
- (5) All meetings shall be conducted in accordance with Robert's Rules of Order, unless otherwise stipulated by the KHSAA.

#### SEC. 4) RESPONSIBILITIES

##### a) Local Officials Associations

- (1) The RPB shall consider for approval the establishment of regional officials' association for the purpose of ensuring for the assignment of independent contractors to serve as officials to officiate grade 9-12 competition (freshmen, junior varsity and varsity) in baseball, basketball, field hockey, football, soccer, softball (fastpitch), volleyball and wrestling.
- (2) Only one regional officials' association may be approved for each sport by the RPB.

##### b) Officiating Fees

- (1) The RPB shall review the travel needs of the officials within the region(s) and recommend any additional fee (regional "add-on") to be added to the state approved compensation scale for varsity officials to adequately compensate the officials. Such additional fee may not be based on perceived merit or ability of the officials, but on the geographic travel concerns.
- (2) The RPB shall ensure that when the state approved compensation scale is adjusted for a specific sport, that no downward adjustment is made to the regional "add-on" for that sport, unless made in conjunction with a comprehensive review in all sports.
- (3) The RPB shall assist the KHSAA with monitoring of payment to officials to ensure that no official is compensated for a varsity contest at a rate below the state approved compensation scale.
- (4) The RPB shall establish contest fees for nonvarsity contests in grades 9-12.
- (5) Except for the travel needs (add-on) as detailed above, the RPB shall reject any request for varsity travel or non-varsity fee compensation increase unless it is in conjunction with the one every four-year review by the KHSAA Board of Control for that specific sport.

##### c) Varsity Assigning Secretary Selection comprises the following steps:

- (1) Assigning Secretary selection shall annually be completed and executed by the KHSAA Commissioner with assistance from the Supervisor of Officials after receiving a recommendation(s) from the RPB. The recommendation of the RPB shall not be considered binding on any party;
- (2) When an Assigning Secretary is being selected, the RPB shall publicly solicit applicants for the position through the use of a variety of communication avenues such as internal discussion and recommendations of the RPB, media advertisement (including the KHSAA website), communication with the local officials' association, or communication with the member schools. The position announcement shall also be published by the KHSAA if requested by the RPB;
- (3) It is recommended that local officials' organization's opinions be sought as to the person recommended for selection;
- (4) It is recommended that the member schools of the region be consulted as to the person recommended for selection;
- (5) The RPB, with assistance from the KHSAA, shall screen, including a background and criminal records check, all applicants desired to be recommended for hiring;
- (6) The RPB shall interview prospective candidates and shall submit the names and background information for a minimum of two and maximum of three finalists to the Commissioner's office. Notification of the dates and times of the interviews shall be noticed to the KHSAA, and the KHSAA sport contact or Supervisor of Officials may attend and participate in the interviews;
- (7) The Commissioner's office will then return to the RPB the names of the finalists not eligible for consideration for the position;
- (8) The RPB shall make a decision as to a recommendation for the hiring of the assigning secretary and shall submit that recommended candidate's name to the KHSAA;
- (9) The final hiring is subject to the sole discretion of the Commissioner and Supervisor of Officials;
- (10) The KHSAA will then enter into a written agreement with the Assigning Secretary not to exceed one year;
- (11) The RPB shall not hire any person for the position of assigning secretary whose name is not on the original list of candidates sent to

- the Commissioner's office;
- (12) The KHSAA through its Commissioner or Supervisor of Officials may, of its own volition, terminate the contract of any assigner per these policies and the contract stipulations; and
- (13) The RPB may request through the Commissioner or Supervisor of Officials, the termination of the contract of any assigner per these policies and the contract stipulations
- d) Non-Varsity Assigning Secretary and Other Assigning Assistance Selection comprises the following steps:
- (1) The RPB shall adopt a policy as to the assignment of non-varsity contests for grades 9-12.
  - (2) The RPB shall determine if the non-varsity contests in grades 9-12 are to be assigned by the Varsity Assigning Secretary, assigned by an additional individual, or acquired locally by the member schools provided that the officials are properly licensed;
  - (3) In the event that an additional individual is to be used for non-varsity assigning, the procedures outlined in Section (c) above shall prevail; and
  - (4) All individuals compensated in any manner to assist with the assignment, evaluation or training of contest officials shall be subject to approval by the RPB, including any relevant compensation.
- e) Varsity Assigning Secretary Compensation
- (1) The RPB shall establish annual payment fees for Kentucky High School Athletic Association member schools to have officials assigned by regional varsity assigning secretaries. Such factors as supplies, materials, administrative needs, travel, etc. should be considered in establishing this fee.
  - (2) The RPB chairperson shall work in conjunction with adjacent region's RPB chairperson(s) in the event that an assigning secretary is assigning contests outside of the home region of the assigning secretary. The fee for the assignment of contests outside the region shall not be the jurisdiction of the home region, but this collaboration will ensure that the games are assigned, and the assigning secretary is fairly compensated. In the event that an RPB has determined a "flat rate" for the assignment of games rather than a per-school rate, this would include the payment of fees for the assignment of contests for schools outside regional service areas.
  - (3) The RPB shall consider for approval, the amount of annual payment fees for licensed officials in local associations to be paid to the Assigning secretary for game assignment and evaluation duties.
  - (4) The RPB shall ensure that all state and federal income tax and other regulatory laws are fully complied with in the event of the hiring of a non-varsity assigning secretary.
  - (5) Compensation for all individuals involved in assigning as designated by the RPB shall be distributed according to the procedure adopted by the RPB and reported to the KHSAA by the RPB Chair. It is the strong recommendation of the Commissioner that the RPB designate a person to collect the fees from the schools and officials, and remit that amount to the KHSAA for distribution to the Assigning Secretary to ensure documentation and compliance with all applicable tax regulations. Documentation and compliance with all applicable tax regulations are the responsibility of the Assigner and RPB.
- f) Non-Varsity Assigning Secretary Compensation
- (1) The RPB shall establish annual payment fees for Kentucky High School Athletic Association member schools to have officials assigned by regional non-varsity assigning secretaries for grades 9-12 to include such factors as supplies, materials, administrative needs, travel, etc. should be considered in establishing this salary.
  - (2) The RPB shall ensure that all state and federal income tax and other regulatory laws are fully complied with in the event of the hiring of a non-varsity assigning secretary for grades 9-12.
  - (3) Compensation for all individuals involved in assigning as designated by the RPB shall be distributed according to the procedure adopted by the RPB and reported by the RPB Chair. It is the strong recommendation of the Commissioner that the RPB designate a person to collect the fees from the schools and officials, and remit that amount to the KHSAA for distribution to the Assigning Secretary to ensure documentation and compliance with all applicable tax regulations. Documentation and compliance with all applicable tax regulations are the responsibility of the Assigner and RPB.
- g) Deadlines and Policies for Member Schools
- (1) The RPB shall adopt policies that ensure the timely submission of game schedules to regional assigning secretaries.
  - (2) The RPB shall adopt penalties or standards that address noncompliance with schedule deadlines. The RPB shall ensure that each member school's schedule of games is forwarded to the respective assigning secretary by the deadlines listed in the Assigning Secretary policies. Member schools failing to meet these deadlines shall pay a fine which is payable to the Assigning Secretary due to the workload adjustments. Exceptions to these deadlines may not be granted unless approved by a majority of the RPB. Member schools failing to adhere to the provisions of this regulation may suffer disciplinary action, including probation, suspension or additional fines imposed by the Commissioner's Office or Board of Control.
  - (3) If any fee or other penalty is assessed for other compliance issues by the member schools (game changes, additions, deletions, differing number of officials, etc.), then such policies shall be considered for approval or declination of approval by the RPB.
  - (4) The RPB shall assist member schools in developing policies for the assignment of officials for athletic contests in which there are no regional assigning secretaries.
- h) Deadlines and Policies for Local Officials Association
- (1) The RPB shall consider for approval (or declination), any portion of the membership fee paid by the local officials association to an individual.
  - (2) The RPB shall consider for approval (or declination), any person assisting with recruitment, training and development within a local officials association. If any such individual is compensated, the RPB shall ensure that all state and federal income tax and other regulatory laws are fully complied with in the event of the hiring of an individual for such purpose.
- i) Recruitment, Training, Development
- (1) The RPB shall recommend policies to the KHSAA which will facilitate the recruiting, training and retention of sports officials as well as foster the relationship among assigning secretaries, officials and high school athletics.
  - (2) The RPB shall assist the KHSAA in identifying other areas where recruitment, training and retention of sports officials can be improved.
- j) Evaluation and Retention of Assigning Secretaries
- (1) The RPB shall annually review the job performance of each assigning secretary under the Regional Policy Board's jurisdiction and

recommend retention or posting of the position to the KHSAA. Assigning secretaries shall be presented this review. Criteria for this evaluation may be developed by each RPB and other requirements may be found in the KHSAA listing of assigning secretary responsibilities. Copies of the evaluations shall be submitted to the KHSAA.

- (2) The RPB shall request approval from the KHSAA for the hiring or re-hiring of any assigning secretary in time for contract preparation and scheduling obligations.
- k) Evaluation of Officials for the Purpose of Postseason Rankings/Ratings
  - (1) The RPB shall ensure that coaches' ratings are gathered and compiled by assigning secretaries in all sports.
  - (2) Recommendations for postseason assignments should include coach evaluations combined with the rating of the assigning secretary.
  - (3) The collection of data shall be through the ArbiterSports platform to ensure that only those coaches that actually utilize the services of an official are able to evaluate that official.
  - (4) The local RPB shall determine the weight of coaches ratings and assigner ratings for a total evaluation of 100 points.
  - (5) The RPB approved system shall provide a minimum of fifty (50) percent of the final rating to the Assigning Secretary.
  - (6) The final results of any system shall be a guideline but not the final determinant in postseason assignments by the Commission.
  - (7) Assigning Secretaries in each sport shall annually evaluate all varsity officials in contest type environments within their local officials association.
- l) Scratches of Officials
  - (1) In accordance with the Federal Court Decree, the RPB shall ensure that all schools in the region are afforded the privilege of scratching a limited number of officials (scratches) that it does not desire to have as contractors on the athletic contests of that school and such privilege shall be solely within that region.
  - (2) Scratching of officials shall be done on an annual basis, and only in the preseason.
  - (3) The RPB shall determine the number of allowed scratches per school, subject to approval of the Commissioner, with a school that chooses to scratch an official being permitted no less than two (2) nor more than three (3) scratches.
  - (4) Scratches properly submitted in a timely fashion shall be honored by the Assigning Secretary.
  - (5) No RPB may summarily deny scratch privileges to a school for any reason.
  - (6) A member school of the KHSAA shall not take any action to prevent an athletic official from officiating a contest, including the use of a scratch because of the official's race, sex, religion or national origin, nor may a member school participate in a contest where such preventative action has been taken.
- m) Miscellaneous Officiating Regulations
  - (1) The RPB shall ensure that no fee is approved for softball umpires that creates a difference of greater than \$10 when compared to the fee paid to baseball umpires.
  - (2) The RPB shall ensure that any limitation on the length of softball contests also applies to baseball.
  - (3) When considering the fee for softball and baseball contests to be paid by member schools to umpires, the RPB may adopt a per-inning fee (i.e. all 7 inning games will be paid one rate, all 5 inning games one rate) provided the total 7-inning fee is not less than the state adopted fee schedule amount.
- n) Other Actions:
  - (1) The KHSAA shall have a right to penalize a RPB for noncompliance of KHSAA regulations and requirements.
  - (2) Such penalties may include fines levied against the Regional Policy Board, the decertification of regional officials associations and limiting or eliminating the use of officials from the affected regions for a defined period of time.

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## **POLICY- SPORTS MEDICINE - POSITION STATEMENTS OF THE NFHS SPORTS MEDICINE ADVISORY COMMITTEE**

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Unless action is taken to the contrary by the Board of Control, any official position statement of the Sports Medicine Advisory Committee of the National Federation of High School Associations (NFHS) shall be considered adopted by the KHSAA Board of Control.

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## **POLICY- SPORTS MEDICINE - PROTOCOL RELATED TO CONCUSSIONS AND CONCUSSED STUDENT-ATHLETES**

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This policy applies to all Interscholastic Athletics in the Commonwealth of Kentucky. Released: June, 2010, Commissioner Julian Tackett, Updated per General Assembly Action, April, 2012, Reviewed per General Assembly Action, April, 2017

### SEC. 1) INTRODUCTION

- a) In various sports playing rule codes, the National Federation of High Schools (NFHS) has implemented standard language dealing with concussions in student-athletes. The basic rule in all sports (which may be worded slightly differently in each rule book due to the nature of breaks in time intervals at contests in different sports) states:
  - (1) Any athlete who exhibits signs, symptoms, or behaviors consistent with a concussion (such as loss of consciousness, headache, dizziness, confusion, or balance problems) shall be immediately removed from the contest and shall not return to play until cleared by an appropriate health-care professional. (Please see NFHS Suggested Guidelines for Management of Concussion in the Appendix in the back of each NFHS Rules Book).
  - (2) The NFHS also has recommended concussion guidelines through its sports Medicine Advisory Committee (SMAC). These recommendations include:
    - a. No student-athlete should return to play (RTP) or practice on the same day of a concussion.
    - b. Any student-athlete suspected of having a concussion should be evaluated by an appropriate health-care professional that day.
    - c. Any student-athlete with a concussion should be medically cleared by an appropriate health-care professional prior to resuming participation in any practice or competition.
    - d. After medical clearance, return to play should follow a step-wise protocol with provisions for delayed return to play based upon the return of any signs or symptoms.

- (3) To implement these rules, and based on KRS 160.445 and 156.070(2) as amended by the Kentucky General Assembly in 2012, the KHSAA has defined this policy and parameters to guide all interscholastic school athletic representatives and all KHSAA licensed sports officials. References to signs and symptoms of concussion are detailed by the NFHS through its SMAC upon consultation with the Centers for Disease Control and Prevention (CDC).

## **POLICY- SPORTS MEDICINE - CONCUSSIONS DURING INTERSCHOLASTIC PLAY IN THE COMMONWEALTH OF KENTUCKY INCLUDING RETURN TO PLAY**

### **SEC. 1) FOUNDATIONAL RECOMMENDATIONS**

- a) The treatment of concussions and suspected concussions should be conducted within the recommended protocols and procedures of the Consensus Statement on Concussion in Sport: The 3rd International Conference on Concussion in Sport Held in Zurich, November 2008.

### **SEC. 2) SUSPECTED CONCUSSION**

- a) A student-athlete suspected by an interscholastic coach, school athletic personnel or contest official of sustaining a concussion (displaying signs/symptoms of a concussion) during an athletic practice or contest shall be removed from practice or play immediately. The student-athlete shall not return to play prior to the ending of practice or competition until the student-athlete is evaluated to determine if a concussion has occurred.
- b) A physician or licensed health care provider whose scope of practice and training includes the evaluation and management of concussions and other brain injuries is empowered to make the on-site determination that a student-athlete has or has not been concussed. This will generally include an MD (Medical Doctor), DO (Doctor of Osteopathy), PA (Physician Assistant), ARNP (Advanced Registered Nurse Practitioner), ATC (Certified Athletic Trainer); or LAT (Licensed Athletic Trainer). This may also include other licensed health care providers with the proper scope of practice and training whose qualifying credentials have been made known to member school personnel in advance and who have completed approved training.
- c) The player should be medically evaluated on-site using standard emergency management principles, and particular attention should be given to excluding a cervical spine injury. The appropriate disposition of the player must be determined by the treating health care provider in a timely manner. Once the first aid issues are addressed, then an assessment of the concussive injury should be made using the SCAT2 or other similar tool. The player should not be left alone following the injury, and serial monitoring for deterioration is essential over the initial few hours following injury.
- d) If any one of these individuals listed in (b) answers that "yes", there has been a concussion, that decision is final and is not appealable.
- e) If medical coverage by a person empowered to make the concussion assessment is not on-site, and signs/symptoms of concussion have been observed, a concussion is presumed until such evaluation can be performed. If no health care provider is available, the player should be safely removed from practice or play and urgent referral to a physician arranged.
- f) No student-athlete may return to practice or play in interscholastic athletics that day in the event that a concussion is diagnosed or presumed.
- g) A student-athlete may return to play at the time of a suspected concussion if it is determined by appropriate medical personnel that no concussion has occurred.

### **SEC. 3) ROLE OF COACHES IN ADMINISTERING THE POLICY**

- a) Coaches are to be current in their certification regarding the KMA/KHSAA sports Safety Course, including the specific segment(s) related to identifying the signs and symptoms of concussions.
- b) Coaches must review and know the signs and symptoms of concussion and direct immediate removal of any student-athlete who displays these signs or symptoms for evaluation by appropriate medical personnel.
- c) Coaches have no other role in the process with respect to diagnosis of concussion or medical treatment.
- d) It remains the ultimate responsibility of the coaching staff in all sports to ensure that players are only put into practice or contests if they are physically capable of performing.
1. Upon completion of the required evaluation, a coach may return a student athlete to play if the physician or licensed health care provider determines that no concussion has occurred; or shall not return a student athlete to play if the physician or licensed health care provider determines that a concussion has occurred.
2. If no physician or licensed health care provider described in paragraph 2(b) of this policy is present at the practice or competition to perform the required evaluation, a coach shall not return a student athlete to play who is suspected of sustaining a concussion. The student athlete shall not be allowed to participate in any subsequent practice or athletic competition unless written clearance from a physician is provided.

### **SEC. 4) ROLE OF CONTEST OFFICIALS IN ADMINISTERING THE POLICY**

- a) Officials are to review and know the signs and symptoms of concussion and direct immediate removal of any student-athlete who displays these signs or symptoms.
- b) Officials have no other role in the process with respect to diagnosis of concussion or medical treatment.

### **SEC. 5) RETURN TO PLAY POLICY FOR A STUDENT-ATHLETE RECEIVING A CONCUSSION, AFTER THE MANDATORY REMOVAL THAT DAY**

- a) Once a concussion has been diagnosed (or presumed by lack of examination by an appropriate health care provider), only an MD or DO can authorize return to play on a subsequent day, and such shall be in writing to the administration of the school after the completion of all concussion protocols.
- b) Such approval should not be given unless a stepwise protocol has been observed by all practitioners with separate periods for
- (1) No activity;
  - (2) Light aerobic exercise;
  - (3) Sport-specific exercise;
  - (4) Non-contact training drills;
  - (5) Full-contact/competition practice; and
  - (6) Return to normal game play.
- c) It is highly recommended that each of these protocol steps be no less than twenty-four hours in length.



- d) It is highly recommended that no student-athlete return to play unless he/she has been properly recommended to also return to school.
- e) School administration shall then notify the coach as to the permission to return to practice or play.
- f) If an event continues over multiple days, then the designated event physician has ultimate authority over return to play decisions and such return to play may not be prior to the third day following the initial diagnosis, and until all steps of the protocol in Section (b) have been followed.

## **POLICY- SPORTS MEDICINE – STUDENT-ATHLETES WITH A POSITIVE COVID-19 TEST INCLUDING RETURN-TO ACTIVITY (RETURN TO PLAY)**

### **SEC. 1) INTRODUCTION**

- a) On January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a public health emergency for the novel coronavirus (COVID-19), beginning on January 27, 2020. COVID-19, a respiratory disease that can result in serious illness or death, is caused by the SARS-CoV-2 virus, which is a new strain of coronavirus that had not been previously identified in humans and can easily spread from person to person.
- b) As a result of this and other available information, the Governor of the Commonwealth declared a state of emergency on March 6, 2020. Subsequent to this declaration, and after continual consultation with the Governor's office, the interim Commissioner of Education, the Kentucky Department for Public Health and local and state authorities, and based on the strong recommendation of the Commissioner for Public Health and the Governor's office, athletic activities were suspended in the Commonwealth effective that day.
- c) For school athletics and as a part of the Healthy at Sports Guidance issued during the 2020-21 school year, the KHSAA continued to rely on state and national authorities to provide its framework, including the Executive and Legislative Branches of the Commonwealth, Kentucky Department of Education (KDE), National Federation of High Schools (NFHS), Centers for Disease Control ("CDC"), Kentucky Department for Public Health ("KDPH") and the Committee on the Medical Aspects of Sports of the Kentucky Medical Association ("KMA Committee").
- d) Because of the seriousness of COVID-19, grave concern was exhibited by the medical community about the impact COVID-19 can have on the cardiopulmonary system and in light of these cardiac concerns, and under the recommendation and approval of the KMA Committee, a protocol was developed for student-athletes when they are diagnosed with COVID-19.
- e) Generally speaking, the protocol initially follows the CDC requirements for isolation such that after the isolation period, as determined by the CDC, concludes and the student no longer has symptoms, it is recommended that the student (and school) consider consulting a physician.
- f) This completely optional recommendation allows for additional analysis or cardiac diagnostic testing or screening to be considered, including an echocardiogram ("ECG" or "EKG"), exercise stress test, blood tests, or other cardiac-focused testing.
- g) In developing this return-to-play protocol, the KHSAA has relied on the KMA Committee in rendering a flow chart for treatment as well as an optional form to evaluate and document the student's treatment and authorization to resume physical activity following a COVID-19 diagnosis.
- h) Once the student's family has made the determination to resume physical activity, student's physician and/or the school, the Return to Activity ("RTA") portion of the protocol can begin.
- i) This RTA is the result of research and recommendations made by a panel of doctors in the United Kingdom and was published in the British Journal of Sports Medicine on June 22, 2020 which has been continually reviewed and recommended by the KMA Committee that is made up of a number of Kentucky Physicians that have considerable practice and specialization in sports medicine. In fact, many of them currently serve as team physicians at the collegiate and/or high school level across the Commonwealth today.
- j) In addition to the British Journal of Sports Medicine publication, the KMA Committee also relied on another expert task force formed by the NFHS and the American Medical Society of Sports Medicine ("AMSSM") and their focus on the cardiopulmonary concerns for student-athletes following a COVID-19 diagnosis. Their recommendations are consistent with the British Journal of Sports Medicine publication and in parallel with continuing recommendations from the NFHS and the AMSSM.
- k) The ever-evolving environment will continue to cause the KHSAA to continually review and monitor the guidance and policy for revision as organizations such as the CDC, KDE and KDPH revise data points.
- l) As a result of the foregoing, the RTA portion of the protocol takes a gradual and progressive approach, following any period of time for isolation stipulated by the CDC, to ensure the student is healthy enough to return to physical activity and has not developed cardiac issues known to be inherent to COVID-19 in some cases.

### **SEC 2) REQUIRED COVID-19 RETURN TO PLAY PROTOCOL**

- a) Once the student's family has made the determination to resume physical activity, student's physician and/or the school, the Return to Activity ("RTA") portion of the protocol can begin.
- b) Stage One lasts two (2) days and requires the student to complete as much as fifteen (15) minutes of physical activity (at no more than 70% of maximum heart rate), and upon successful completion, the student progresses to Stage Two.
- c) Stage Two requires the student completes as much as thirty (30) minutes of physical activity (at no more than 80% of maximum heart rate). This stage lasts a minimum of one (1) day.
- d) Stage Three consists of no more than forty-five (45) minutes of physical activity (at no more than 80% of maximum heart rate). This stage also lasts a minimum of one (1) day.
- e) Stage Four consists of two (2) days of no more than sixty (60) minutes of physical activity (at no more than 80% of maximum heart rate).
- f) Once this stage is completed, the student may progress to Stage Five which is a return to full activity.

### **SEC 3) ROLE OF THE MEMBER SCHOOL IN ADHERENCE**

- a) Adherence to the six-day protocol is a condition precedent to eligibility.
- b) Optional forms to aid schools, student-athletes, families and medical practitioners are available on the KHSAA website to be used at the discretion of the member school and medical practitioner.



## **POLICY- SPORTS MEDICINE - KMA/KHSAA PROCEDURE FOR AVOIDING HEAT INJURY/ILLNESS**

This procedure is adopted to require Analysis of Heat Index and Restructuring of activities and recommendations for cooling methods due to heat related illness.

Original procedure developed by the Kentucky Medical Association Committee on Physical Education and Medical Aspects of sports to and for the Kentucky High School Athletic Association and adopted by the KHSAA Board of Control as recommendation for all schools, May 2002, On-site procedures revised by KHSAA Board of Control, February 13, 2003, On-site procedures further revised and made mandatory for all schools by the KHSAA Board of Control, May 2005, On-site procedures further revised with respect to testing instruments, March 2007, Cooling Procedures modified as recommended by Kentucky Medical Association, June 2009, Heat Index expanded to spring sports, August 2010, Revised, April, 2016

### **SEC. 1) INTRODUCTION**

- a) Following months of study, after one year of implementation and in an effort to help protect the health and safety of student-athletes participating in high school sports, the Kentucky Medical Association Committee on Physical Education and Medical Aspects of sports issued a recommended procedure to the Kentucky High School Athletic Association for immediate implementation in 2002. This procedure called for the determination of the Heat Index (using on-site devices to measure Temperature and Relative Humidity), and a guideline for activity to be conducted at that time based on the Heat Index reading. Though other procedures and measurements were considered, the application of the Heat Index appeared to be most readily implementable on a statewide basis, and appeared to be reliably tested in other areas.
- b) Through the first five years of use of the procedure, minor adjustments were made in the reporting requirements, and the on-site devices to be used. In May 2005, the Board of Control through its policies directed that all member schools comply with the testing and reporting requirements. In October 2006, the member schools of the Association overwhelming approved at their Annual Meeting, a proposal to make such reporting not simply a Board of Control policy, but a school supported and approved Bylaw as it approved Proposal 9 to amend the KHSAA bylaws. In March 2007, the Kentucky Medical Association Committee on Physical Education and Medical Aspects of sports recommended the elimination of all devices with the exception of the Digital Sling Psychrometer as a means of measuring at the competition/practice site. In June 2009, the Kentucky Medical Association Committee on Physical Education and Medical Aspects of sports recommended that specific cooling procedures, including the practicing in the event of an emergency, be implemented at the local school level. In August 2010, the Kentucky Medical Association Committee on Physical Education and Medical Aspects of sports recommended that the heat index monitoring procedures apply to the sports played in the spring in Kentucky's high schools.
- c) Each of these recommendations were adopted by the KHSAA Board of Control.

## **POLICY- SPORTS MEDICINE - GENERAL HEAT INDEX –AND WBGT MONITORING PROCEDURES**

### **SEC. 1) ON-SITE DATA**

- a) The policy calls for the determination of the Temperature and Relative Humidity at the practice/contest site. While the gold standard for heat index measurement is the Wet Bulb Globe Temperature (WBGT), the KHSAA has adopted the use of the Digital Sling Psychrometer as the measurement instrument for heat index as the next best available and most cost effective alternative. This is an accurate measurement of the heat index at the competition or practice site. Measurements using a digital sling psychrometer shall adhere to the following provisions:
  - (1) The measurements are to be taken ONLY using the digital sling psychrometer or wet bulb globe. There is no website, phone app or other computer programs that can substitute and allow a school to remain in compliance. Only on site readings are valid.
  - (2) It is important to note that media-related temperature readings (such as the Weather Channel, local radio, etc.) or even other readings in the general proximity are not permitted as they may not yield accurate results when considering the recommended scale, and there is no website, phone app or other computer programs that can substitute and allow a school to remain in compliance;
  - (3) The readings must be made at the site and readings from alternative locations (Weather Channel, other schools) are not valid; and
  - (4) It is noted that the WBGT (Wet Bulb Globe Temperature) is the "gold standard" for heat determination. However due to lack of statewide funding for WBGT devices, the heat index is the selected alternative.
- b) Neither the KHSAA nor KMA has endorsed any particular brand of Sling Psychrometer or Wet Bulb Globe Temperature Measuring Device and receives no endorsement fee or other consideration for any device sold. There are several models on the market that will properly perform the functions. The KHSAA or your local certified/licensed athletic trainer has easy access to catalogs with this type of equipment.

### **SEC. 2) INDOOR AND OUTDOOR VENUES**

- a) Heat Index or WBGT monitoring requirements and restrictions apply (and have always applied) to outdoor and indoor sports. While much of the original discussion centered on outdoor sports, indoor sports, particularly in times of year or facilities where air conditioning may not be available, should be included in the testing. Such has been approved by the Board of Control as policy requirement.
- b) The recommendations contained in this package cover both indoor and outdoor activity, as well as contact and non-contact sports.

### **SEC. 3) SUMMARY OF HEAT INDEX OR WBGT MONITORING**

- a) Though much more scientific information and other alternative methods for determining Heat Index and Wet Bulb Globe Temperature and participation restrictions are being studied, these initial steps should help ensure the health and safety of the participants in high school sports.
- b) Adherence to these guidelines represents a conscious effort by the interscholastic community to emphasize health and safety on a much higher level than any loss of competitive preparation. Any further revisions or enhancements will be distributed to the members of the KHSAA.

### **SEC. 4) PROCEDURE FOR TESTING**

- a) The readings are to be taken at the exact location of practice at the specific competition/practice area where the activity will occur. NOTE: This is especially important with the proliferation and expansion of artificial playing surfaces where the heat is increased by the under layer below the carpet.
- b) Thirty (30) minutes prior to the start of activity, temperature and humidity or WBGT readings should be taken at the specific

practice/competition-site.

- c) The information should be recorded on KHSAA Form GE20 and these records shall be available for inspection upon request. All schools will be required to maintain this form in either a paper or electronic format.
- d) The temperature and humidity should be factored into the Heat Index Calculation and Chart and a determination made as to the Heat Index or WBGT. If schools are utilizing a Digital Sling Psychrometer that calculates the Heat Index, that number may be used to apply to the activity alteration table. Likewise, schools using a Wet Bulb Globe Temperature Device can apply that reading to the activity alteration table.
- e) If a reading is determined whereby activity is to be decreased (above 95 degrees Heat Index), then re-readings would be required every thirty (30) minutes to determine if further activity should be eliminated or preventative steps taken, or if an increased level of activity can resume.

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## **POLICY- SPORTS MEDICINE - HEAT INDEX AND ACTIVITY ALTERATION TABLE**

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Using the following scale, activity must be altered and/or eliminated based on this Heat Index as determined:

### SEC. 1) UNDER 95 DEGREES HEAT INDEX OR WBGT 86.9 AND BELOW

- a) All sports
  - (1) Water should always be available and athletes be able to take in as much water as they desire;
  - (2) Optional water breaks every 30 minutes for 10 minutes in duration to allow hydration as a group;
  - (3) Have towels with ice for cooling of athletes as needed;
  - (4) Watch/monitor athletes carefully for necessary action; and
  - (5) Re-check temperature and humidity every 30 minutes if temperature rises in order to monitor for increased Heat Index.

### SEC. 2) 95 DEGREES TO 99 DEGREES HEAT INDEX OR WBGT 87.0 TO 89.9

- a) All sports
  - (1) Water should always be available and athletes should be able to take in as much water as they desire;
  - (2) Mandatory water breaks every 30 minutes for 10 minutes in duration to allow for hydration as a group. In sports or sport-activities with multiple simultaneous contests or practices, the required monitoring and rest breaks shall be taken at the same time for all contests or practices;
  - (3) All breaks shall be taken in areas outside of direct sunlight;
  - (4) Have towels with ice for cooling of athletes as needed; and
  - (5) Watch/monitor athletes carefully for necessary action.
- b) Additional Steps for Contact sports and activities with additional required protective equipment:
  - (1) Helmets and other required equipment (by rule) should be removed when athlete not directly involved with competition, drill or practice, and it is not otherwise required by rule;
  - (2) Reduce time of outside activity. Consider postponing practice to later in the day; and
  - (3) Re-check temperature and humidity every 30 minutes to monitor for increased Heat Index.

### SEC. 3) 100 DEGREES (ABOVE 99 DEGREES) TO 104 DEGREES HEAT INDEX OR WBGT BETWEEN 90.0 AND 91.9

- a) All sports
  - (1) Water should always be available and athletes should be able to take in as much water as they desire;
  - (2) Mandatory water breaks every 30 minutes for 10 minutes in duration to allow for hydration as a group. In sports or sport-activities with multiple simultaneous contests or practices, the required monitoring and rest breaks shall be taken at the same time for all contests or practices;
  - (3) All breaks shall be taken in areas outside of direct sunlight;
  - (4) Have towels with ice for cooling of athletes as needed;
  - (5) Watch/monitor athletes carefully for necessary action;
  - (6) Alter uniform by removing items if possible and permissible by rules;
  - (7) Allow for changes to dry T-shirts and shorts by athletes at defined intervals;
  - (8) Reduce time of outside activity as well as indoor activity if air conditioning is unavailable; and
  - (9) Postpone practice to later in day.
- b) Additional Steps for Contact sports and activities with additional required protective equipment:
  - (1) If helmets or other protective equipment are required to be worn by rule or normal practice, suspend practice or competition immediately and resumption may not occur until the index is 99 degrees or below;
  - (2) For sports that do not have mandatory protective equipment, reduce time of outside activity and consider postponing practice to later in the day; and
  - (3) Re-check temperature and humidity every 30 minutes to monitor for changes in Heat Index.

### SEC. 4) ABOVE 104 DEGREES HEAT INDEX OR OVER 92 WBGT

- a) All sports
  - (1) Stop all outside activity in practice and/or play, and stop all inside activity if air conditioning is unavailable.

### SEC. 5) CONTINUAL USAGE OF PROCEDURE

- a) This procedure is to be used until such time as the temperature is below 84 degrees as no combination of heat and humidity at that level will result in a need to curtail activity.
- b) The KHSAA will use September 15 as the standard date for the recording of the Heat Index forms in the fall, and April 15 as the start date in the spring.
- c) Member schools should remember that the monitoring shall continue any time that a combination of heat and humidity at that level could result in a need to curtail activity (an ambient temperature of 83 degrees or higher).

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## POLICY- SPORTS MEDICINE - COOLING METHODS DUE TO HEAT RELATED ILLNESS

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### SEC. 1) EXERTIONAL HEAT STROKE

- a) Exertional heat stroke (EHS) is relatively uncommon among exercise associated medical conditions, but is a frequent cause of exercise related death.
- b) The majority of medical evidence shows that early implementation of body cooling is the most effective method of decreasing mortality in EHS.
- c) Recommendations regarding the methods of body cooling, including tubs, ice bags, iced towels (towels with water that have been frozen) water, fans, and shade have been considered.
- d) The recommendations are classified as essential (foundational to the implementation of treatment, should have resources and personnel directed towards implementation), and desirable (important in maximal implementation, should have resources and personnel directed towards implementation as budget and resources allow).
- e) The recommendations are only guidelines, are not intended as a standard of care, and should not be considered as such.
- f) These guidelines should be considered in the care of athletes who can be expected to be at risk of EHS due to the sport or the environmental situation of the activity.
- g) Sports especially at risk include football, with and without equipment, soccer, and long distance track. Other sports and activities, such as cycling, golf, baseball, tennis, track and field, and band, may also be at risk due to long duration exposure to extreme environmental conditions.
- h) It is essential and required that the school and school officials:
  - (1) Establish a written plan for emergency treatment of EHS, and conduct drills in the implementation of the plan;
  - (2) Know how to assess environmental conditions and determine when extreme conditions exist;
  - (3) Identify a specific spot at the athletic facility that has shade;
  - (4) Have immediate access to ice and bags to contain ice;
  - (5) Have access to water, and provide water breaks; and
  - (6) Know the most effective sites for application of ice to the body.
- i) It is required that the school and school officials:
  - (1) Obtain and use, when environmental conditions are determined to be extreme, a tub or pool;
  - (2) That the tub be filled with water and ice is available before practice or game, to be used in body immersion for maximal cooling, and have personnel trained in this technique;
  - (3) That this tub be large enough to place an athlete into the cold, ice and water filled tub and cool the athlete ensuring that both the groin and armpits are in the cooling ice and water;
  - (4) That the athlete must be monitored at all times when in the cooling tub, with individuals designated to control the head and neck at all times in case the athlete becomes unconscious;
  - (5) That the emergency plan ensures that cooling of an athlete that is showing signs and symptoms of exertional heat illness is begun immediately including the availability of cold, iced towels, etc.; and
  - (6) That the emergency plan including the re-stating and practicing of the fundamental principle that the objective is to cool first, transport second and that the potentially impacted athlete should be monitored continuously until appropriate emergency personnel arrive on the scene. A good example of those principles can be found at <https://www.youtube.com/watch?v=X1-g3dVVvaM&feature=youtu.be>
- j) It is highly desirable that schools and school officials:
  - (1) Have a certified/licensed athletic trainer on staff to develop and implement these guidelines;
  - (2) Have immediate access to water and ice at all times;
  - (3) Provide shade breaks;
  - (4) Provide fans when environmental conditions are determined to be extreme;
  - (5) Have close access to an air conditioned room; and
  - (6) Have access to and use iced towels that can be rotated to appropriate areas of the body, including the axilla, groin, and back of the neck.
- k) It is desirable that schools and school officials:
  - (1) Have trained and authorized medical personnel in place to be able to monitor the rectal temperature of an athlete in an appropriate contained environment in the event of a heat emergency where an athlete is placed in a cooling tub or a suitable and accepted alternative to monitoring the temperature to ensure the effectiveness and timeliness of treatment until appropriate emergency personnel arrive on the scene; and
  - (2) Have trained and authorized medical personnel routinely review and update the school's emergency action plan for athletic emergencies.

### SEC. 2) REFERENCES

- a) Binkley HM et al. NATA Position statement: Exertional heat illness. J Ath Training 2002; 37: 329- 343.
- b) Casa DJ et al. Survival strategy: Acute treatment of exertional heat stroke. J Strength Conditioning Res 2006; 20: 462.
- c) Armstrong LE et al. ACSM position stand: Exertional heat illness during training and competition. Med Sci sports Exerc 2007; 41: 556- 572

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## POLICY- SPORTS MEDICINE - REQUIRED EMERGENCY ACTION PLANS, AUTOMATED EXTERNAL DEFIBRILLATORS (AED)

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### SEC. 1) INTRODUCTION AND REQUIREMENTS REQUIREMENT AND COMPONENTS OF EMERGENCY ACTION PLAN

Per In compliance with KRS 160.445, each member school shall develop a venue specific, Emergency Action plan to deal with serious injuries and acute medical conditions in which the condition of the patient may deteriorate rapidly.

### SEC. 2) REQUIREMENT FOR EMERGENCY RESPONSE PLAN (KRS 158.162)

- a) Each member school shall develop an emergency response plan to include medical emergency, fire, severe weather, earthquake, or a *policiesandprocedures.docx- 19\_of\_56*

building lockdown as defined in KRS 158.164; A written cardiac emergency response plan; and a diagram of the facility that clearly identifies the location of each automated external defibrillator.

b) Each member school agrees to comply with all provisions of KRS 158.162, including Cardiac Emergency plans and Requirements regarding Automated External Defibrillators as a condition precedent to membership.

#### SEC. 2) PLAN REQUIREMENTS

a) Per the statute, each plan shall:

- (1) Include a written delineation of the role (including chain of command), methods of communication, available emergency equipment, and access to and plan for emergency transport;
- (2) Be developed and coordinated with local EMS, school public safety officials, on-site medical personnel or school medical staff and school administrators;
- (3) Be in writing and include all on-site emergency equipment locations and access procedures;
- (4) Be distributed to all appropriate personnel including all staff members;
- (5) Be posted conspicuously in all venues;
- (6) Be rehearsed annually by all licensed/certified athletic trainers, first responders, coaches, school nurses, athletic directors and volunteers for interscholastic athletics;
- (7) Be specific to each venue and include maps and/or specific directions to that venue;
- (8) Include all current information for EMS;
- (9) Identify specific current facility address logistics including GPS coordinates;
- (10) Specify post emergency event documentation;
- (11) Be reviewed and rehearsed annually by all parties involved; and
- (12) Include healthcare professionals who will provide medical coverage during games, practices or other events.

### **~~POLICY- SPORTS MEDICINE POLICY- RECOMMENDED USE OF AUTOMATED EXTERNAL DEFIBRILLATORS (AED)~~**

#### SEC. 1) RECOMMENDATIONS

- a) School AED programs should be implemented under the supervision of an authorized health care provider (to include an MD (Medical Doctor), DO (Doctor of Osteopathy), PA (Physician Assistant), ARNP (Advanced Registered Nurse Practitioner), ATC (Certified Athletic Trainer); or LAT (Licensed Athletic Trainer), and select school staff personnel provided with proper training and certification;
- b) AEDs should be placed in easily accessible/public locations with adequate signage;
- c) All athletic trainers, coaches, administrators, school nurses and physical education teachers should have access to an AED on school property and at all school sanctioned athletic events/activities;
- d) Schools sponsoring athletic events should have an AED on site or access to one within 3 minutes at each athletic venue for practices, games and other athletic events;
- e) All coaches and other selected staff members should be provided with training and certification in cardiopulmonary resuscitation (CPR) and AED use;
- f) The location of AEDs should be in well-marked, publicized places, and known among all staff;
- g) An AED should be retrieved and applied to any collapsed and unresponsive athlete or necessary individual while EMS is called and CPR started; and
- h) AEDs should be inspected frequently (according to manufacturer recommendations) to ensure proper working order, making sure batteries are charged, and wires and pads are in good condition.

### **~~POLICY- SPORTS MEDICINE - WRESTLING MINIMUM WEIGHT PROGRAM~~**

#### SEC. 1) INTRODUCTION

- a) The health hazards associated with excessive weight reduction through food deprivation and/or dehydration are well documented. These hazards include, but are not limited to, reduced regulation of body temperature, kidney failure, and acute and/or chronic fatigue. The KHSAA urges all to consider the information contained herein in making decisions regarding competitive weight of wrestlers.
- b) The purpose of this plan is to develop and determine an athlete's minimum weight, not necessarily best weight, as those are individual decisions. This only forms a limitation for competition, not an artificial standard for normal practice. In order to participate in wrestling, all participants must have a minimum weight determination made by a designated assessor. The establishment of a minimum weight class is based on a body fat measurement of 7% for male wrestlers and 12% for female wrestlers. This determination must be made through a four-part process:
  - (1) The determination and validation of the proper hydration level of the athlete;
  - (2) The determination of the athlete's body fat percentage;
  - (3) The determination of the athlete's minimum weight were his/her body fat percentage reduced to the minimum level; and
  - (4) The projection and stipulation for the point in time when a wrestler could actually wrestle at that minimum weight.
- c) Questions about the program or its implementation should be directed to Assistant Commissioner Michael Barren at the KHSAA offices in Lexington.

### **~~POLICY- SPORTS MEDICINE - WRESTLING WEIGHT MANAGEMENT REGULATION AND POLICY~~**

#### SEC. 1) BACKGROUND AND FUNDAMENTALS

- a) An accepted method of determining ideal body weight shall be used for wrestling and the Commissioner shall approve the method. Any one of the following four approved methods may be used in accordance with the weight management procedures, including:

- (1) BOD-POD® air displacement;
- (2) skin-fold-caliper testing;
- (3) Bioelectrical Impedance Analysis; and
- (4) Hydrostatic (under water) determination.

b) The NWCA (National Wrestling Coaches Association) online system shall be used to record and track the procedures.

#### SEC. 2) PROCEDURES

- a) The KHSAA remains concerned for the safety of the young people who participate in our wrestling program. The establishment of minimum weight classes along with a maximum weight loss per week limit allows high school wrestlers to participate in a most healthy manner.
- b) Each school is required to certify minimum weights of all wrestlers and comply with all aspects of the compliance package chosen to monitor wrestling weights for the KHSAA.
- c) The establishment of a minimum wrestling weight, based on 7% body fat for males and 12% for females is required for all high school wrestlers. The KHSAA does not advocate that a wrestler's established minimum weight is the athlete's best weight but simply the minimum weight at which the athlete will be allowed to compete.
- d) No wrestler representing a KHSAA member school may compete in a match against an outside team without a weigh-in and without adhering to NFHS weight class rules.
- e) To be entered in a specific weight class in the post season tournament series, each wrestler is required to make weight prior to a specified date in the desired postseason weight class.
- f) All weigh-ins must be recorded using the approved recording system or they do not count toward postseason eligibility.

#### SEC. 3) WEIGHT LOSS PER WEEK

- a) A weight loss of 1.5% of a wrestler's total body weight per week (or 3.5 pounds per week whichever is greater) has been established and therefore that is divided to get the allowable loss per day (.015 of Alpha weight /7) for the first week or .5 pound per day.
- b) A wrestler will not be allowed to wrestle at any time in a weight class that would require him/her to lose more than this amount.

#### SEC. 4) DESIGNATION/SELECTION/QUALIFICATIONS OF AN ASSESSOR

- a) When an individual is listed with the KHSAA as an "Assessor", there is always a concern about professional responsibility. There is an expectation of the highest professional and ethical conduct relative to performing assessments on the young wrestlers. These young wrestlers MUST be treated with the highest regard for their right to privacy, and for the confidentiality of all data collected with the program.
- b) Assessors are required to conduct themselves in a manner such that there will be no questions about the positive contribution to the program and to the sport of wrestling. There will be times when professional judgment will be involved to clarify and validate the assessment process; the greater the depth of understanding the program, the more likely you are to represent the best interests of both the KHSAA and the student-athlete.
- c) Each school may select an individual to serve as the Assessor for this program within their wrestling program. Multiple schools may utilize the same assessors.
- d) Schools must submit the name of the assessor to be used to the KHSAA using the appropriate KHSAA form IN ADVANCE of the testing.
- e) Assessors may not be members of school coaching faculty in any sport.
- f) Assessors must have medical background — by definition, employed in the healing and health care profession — Registered Nurse, Licensed Practical Nurse, Advanced Registered Nurse Practitioner, Doctor, Physical Therapist, Physician Assistant, Doctor of Osteopathy, Certified or Licensed Athletic Trainer, nutritionist or an exercise physiologist.
- g) To be eligible to become a KHSAA approved assessor an individual must have demonstrated training and experience in skin-fold measurement or other approved assessment method.
- h) Schools may utilize any individuals for the compilation of the data, but must use a designated assessor to perform the actual measurements.
- i) Schools may use someone not in one of the categories in Item 1(c) with permission of the Association by requesting such permission in advance.

#### SEC. 5) ESTABLISHING MINIMUM WEIGHTS

- a) The lowest weight class a wrestler may compete at will be determined as follows:
  - (1) If the predicted weight, at 7% male/12% female is exactly that of one of the weight classes, that weight class shall be the wrestler's minimum weight class.
  - (2) If the predicted weight falls between two weight classes, he/she must wrestle at the higher weight class.
  - (3) Any male or female wrestler whose body fat percentage at the time of measurement falls below 7%/12% must obtain, in writing on the prescribed KHSAA form, a licensed physician's clearance stating that the athlete is naturally at this sub 7%/12% body fat level. A physician's clearance is valid for one season and expires April 1 of each year. A copy of this form shall be submitted to the KHSAA with the minimum weight spreadsheet for each applicable wrestler.
  - (4) Any wrestler who first reports to a team after the posted deadline date shall have his minimum weight determined by his first scale weigh-in and he/she may not wrestle at a lower class the remainder of the season.
- b) There are four methods of determining the body fat percentage of a wrestler.
  - (1) Bioelectrical Impedance Analysis using electronic methods to determine the body fat percentage. The end result of the body fat calculation is entered into the minimum body weight calculations in order to determine the minimum body weight. This is programmed to calculate lean body mass and percent body fat. The approved devices are the InBody 120, InBody 270, Tanita TBF-300WA;
  - (2) Traditional skin-fold testing, using specific measurements. In this case, skin-fold measurements will be utilized to determine each wrestler's body fat percentage. Only measurements taken by KHSAA approved assessors will be accepted. This method is based on the relationship between subcutaneous fat and total body fat and its inverse relationship to body density. The regression equations have been derived for the specific population of the wrestling community and these formulas calculate body density. The KHSAA will accept measurements using these different methods with the Lange or Harpenden calipers. These are medium priced calipers and can be obtained for around \$200.00 from most health care product suppliers;
  - (3) BODPOD air displacement system of measurement. This advanced method uses air displacement technology and is as accurate as

underwater weighing; yet, it is very safe and fast for the wrestlers. It also provides the wrestler and coach with an immediate calculation for any allowable weight loss and the allowable schedule for the loss. This device (named the BODPOD) is available for testing at several sites. If you wish to learn more about the BODPOD in the meantime, go to [www.bodpod.com](http://www.bodpod.com) on the web. The end result of the body fat calculation is entered into the minimum body weight calculations in order to determine the minimum body weight; and

- (4) Underwater or Hydrostatic body fat analysis in a supervised clinical setting. The end result of the body fat calculation is entered into the minimum body weight calculations in order to determine the minimum body weight. This method involves the submersion of an individual to determine the subject's underwater weight that is used along with the weight on land to calculate the body density. It utilizes the concept that muscle mass and fat have specific known densities relative to water. This method can be fairly accurate, although it is usually more expensive. In the event that multiple calculations are made using this method, the Brozek method shall be the final determinant. There is no appeal from the body fat percentage determination used in this method.
- (5) Competitors wishing to appeal the determination of body fat level as determined in (1), (2) or (3) above may do so by using method (4) within two weeks of the original test administration. The costs of such appeal shall be borne by the athlete.

#### SEC. 6) DEFINITIONS

a) SKIN-FOLD ASSESSMENT TERMINOLOGY – The use of skin-fold assessment in the process of determination of body composition requires some standardization of terminology used in this field. The following is an attempt to accomplish this standardization:

- (1) Total Body Weight (TBW): weight of the body on a certified, calibrated scale;
- (2) Body Density (BD): the mass of the body per unit of volume. (The fat free component is assumed to have a density of 1.100 gm/cm<sup>3</sup>, the mass of fat is considered to be about .90 gm/cm<sup>3</sup>);
- (3) Percent Body Fat (%BF): the proportion of total body weight that is fat weight and expressed as a percentage.  $\%BF = (TBW - LBM) / (TBW) \times 100$ ;
- (4) Lean Body Mass (LBM): the weight of the lean tissue of the body such as muscle, bone, and blood. The weight of the body without the fat weight.  $LBM = TBW - FW$ ;
- (5) Fat Weight (FW): the weight of the fat tissue of the body. Includes both essential and stored fat tissue.  $FW = TBW \times \%BF$ ;
- (6) Minimum Wrestling Weight (MWW): the lowest weight at which a wrestler may compete, determined to be 7% body fat for the Kentucky Wrestling Minimum Weight Program less a 3% margin of error;
- (7) Ideal Body Weight: a body weight selected for a specific individual or group based on both empirical and scientific evidence that provides an optimum level of performance;
- (8) Minimum Weight: a body weight selected for a specific individual or group based on a specific percent body fat. A minimal, but not necessarily ideal or optimum body weight;
- (9) Regression Equations: equations that express the relationship (based on correlation) between the criterion measure (GOLD STANDARD) and the prediction measure. In skin-fold assessment these are determined for specific combinations of sites, and specific populations;
- (10) Population Specificity: the attempt to make prediction calculation (equations) on representative subjects from specific groups of individuals, the results of which are intended to be applied to a similar, larger population. In skin-fold assessment for body composition the important specific factors are sex, age, national origin, maturation and hydration;
- (11) Biological Variability: variation that will contribute to error due to such factors as hydration and deposition sites;
- (12) Technical Variability: variability that will contribute to error due to such factors as lack of standardization of procedures among assessors;
- (13) Reliability: reproducibility, the consistency and dependability of a measure.  $>.9$  with experienced assessors. Increases with fewer sites and monitored practice; and
- (14) Validity: degree to which an assessor obtains an accurate measure. How well the group being assessed matches the group from which the regression equation was obtained and is dependent upon: age, activity level, population specific, and body composition status.

#### SEC. 7) PHYSICIAN'S CLEARANCE FOR EXCESSIVELY LEAN WRESTLERS

- a) Any wrestler who naturally is below the 7%/12% minimum measurement must have a documented physician's clearance.

#### SEC. 8) NUTRITION EDUCATION

- a) While it is not required, it is highly recommended that each school participate in a nutrition education program with their student-athletes and incur all costs of the program. Many times, wrestlers are making decisions regarding weight management and weight reduction that would be different if they were better educated as to the long-term consequences.
- b) The National Wrestling Coaches Association has an excellent nutritional model available for a nominal cost per school.

### **POLICY- SPORTS MEDICINE - WRESTLING WEIGHT MANAGEMENT COMPETITION RULES**

#### SEC. 1) WEIGHT MANAGEMENT, CERTIFICATION AND CONTROL

- a) All athletes shall meet eligibility requirements including the development of a set minimum body weight. Only competitors whose minimum weight has been determined using the NWCA online weight management system (including all recording and tracking) are eligible to compete. Athletes without a minimum weight determination may not wrestle in competition or in practice after the first date for competition during the regular season.
- b) The minimum weight class for each wrestler shall be determined using the National Wrestling Coaches Association (NWCA) online system between October 15 and the first regular season match.
- c) The Head Coach of the team is responsible for maintaining a signed copy of the Alpha Report as the wrestling permission form. Each athlete subject to the sub-7% (sub-12% for females) physician permission shall have a properly completed form processed, and the Head Coach shall send a copy of that form to the KHSAA prior to the first competition. Once properly received, the KHSAA will authorize the wrestler to compete using the online system and until such is done, the wrestler may not compete.
- d) A wrestler may not compete on the day of the minimum body weight testing.
- e) A wrestler desiring to appeal the original minimum weight certification results shall complete the hydrostatic weight appeal within two (2) weeks of the original test.
- f) A wrestler may never be certified into a class which is below the minimum body weight determined by the wrestler, his/her parents, his/her

coach and his/her doctor and verified by using the proper calculation forms.

#### SEC. 2) WEIGHT CLASSES, WEIGH-INS AND RECORDS

- a) Competition shall be divided into weight classes for regular and postseason competition as defined in the NFHS Wrestling Rules Book.
- b) The two-pound growth allowance will be added to each class boundary on December 25, thereby shifting the bounds of the class. The individual wrestler does not "receive" two pounds, the class weight limit is simply increased by two pounds.
- c) For each round of the KHSAA postseason tournament, the two pound weight/growth allowance provisions from the National Federation Rules shall be used and such shall be added on December 25.
- d) A certified scale shall be used to verify weight at all matches (regular and postseason). Scales which do not display current certification or for which current documentation is not available shall not count toward the wrestler's weigh-in requirements but shall count as though the wrestler weighed 288.
- e) If an athlete competes in a match where no certified scale was available, the weigh-in counts as a "miss" in all fourteen weight classes with respect to achieving a desired weight class weigh-in.
- f) A member school representative may not compete in any match where a weigh-in is not conducted and recorded.
- g) The Head Coach of each team shall be responsible for entering the complete competition schedule of the team prior to the first competition date, using the NWCA online system and shall maintain the accuracy of that schedule throughout the season.
- h) The Head Coach of each team shall provide, for each competition weigh-in, a match weigh-in form produced by the NWCA online system showing the lowest applicable weight for each competing wrestler on the actual date of competition.
- i) Local event managers should have in place an option to produce such listing in the event that the competing coach does not produce this report at weigh-ins.
- j) Any coach failing to produce this report shall have the weigh-ins recorded on an alternate form, and such shall be provided, by an opposing coach, to the KHSAA for review.
- k) Repeated failure to produce these required weigh-in reports shall be cause for suspension of the Head Coach from regular or post season competition or other penalty contained in KHSAA Bylaw 27 and may subject the team to ineligibility to enter the regional wrestling tournament.
- l) Following each match, and prior to the next competition for the squad, each coach shall enter the actual scale weights of each wrestler who weighed in for the competition, using the NWCA online system. For multiple day competition within the same event, only the first day weigh-in is to be recorded.
- m) Repeated failure to enter scale weights prior to the next competition shall be cause for suspension of the Head Coach from regular or post season competition or other penalty contained in KHSAA Bylaw 27 and may subject the team to ineligibility to enter the regional wrestling tournament.

#### SEC. 3) CERTIFICATION INTO A WEIGHT CLASS

- a) A wrestler is certified into a particular weight class at any regularly scheduled match or tournament any time on, or prior to, the Saturday of NFHS week 30 by making base weight (including growth allowance after December 25) at an official weigh-in on a certified scale, as long as that certified weight is not below the documented minimum weight and is at a time allowed by the minimum weight calculations. A wrestler weighing in on, or prior to, the Saturday of NFHS week 30 is continually certifying at the weigh-in weight.
- b) Once a wrestler is certified into a particular weight class as of the Saturday of NFHS week 30, he/she may weigh in only in that class and one class above. He/she is automatically re-certified into a higher weight class after the Saturday of NFHS week 30 by weighing in and qualifying for that class, but never into a lower weight class. After the Saturday of NFHS week 30, making base weight (including growth) two classes above any previously certified weight class automatically renders that wrestler ineligible for the remainder of the year to wrestle in the lower weight class (previous certified weight).
- c) Please note that this rule is for weigh-ins, not matches. It is possible that a wrestler weighed in at a certain class weight for a match, but wrestled up during that match. That weigh-in would count for the lower weigh-in class.

#### SEC. 4) WEIGHT CONTROL

- a) All coaches are cautioned that rapid reduction in weight can endanger the health of the student athlete and coaches are encouraged to keep current with all research in this area.
- b) The manager of each meet is to have each participant weighed and it is highly recommended that a physician examine each participant.

### **POLICY- SPORTS MEDICINE - SEVERE WEATHER/LIGHTNING POLICY FOR ACTIONS BY OFFICIALS AT OUTDOOR EVENTS**

#### SEC. 1) LIGHTNING POLICY BACKGROUND INCLUDING PRACTICE

- a) Preparedness is the key to execution of any policy designed to help safeguard all individuals at a scrimmage, contest or practice.
- b) The following is a suggested list of steps from the National Federation of State High School Association (NFHS) Sports Medicine Advisory Committee (SMAC) that should be taken in advance of any practice or contest, as amended January, 2021.
- c) These represent optimal standards and where they cannot be logistically implemented, best practice alternatives shall be developed as part of the Emergency Action Plan (EAP) or Emergency Response Plans (ERP) for after school activities.
  - (1) Assign staff to monitor local weather conditions before and during practices and contests.
  - (2) Develop an evacuation plan, including identification of appropriate nearby safer areas and determine the amount of time needed to get everyone to a designated safer area:
    - a. A designated safer place is a substantial building with plumbing and wiring where people live or work, such as a school, gymnasium or library.
    - b. An alternate safer place from the threat of lightning is a fully enclosed (not convertible or soft top) metal car or school bus.
    - c. For scrimmages and contests, this information should be relayed to the game officials and representatives of all competing teams.
  - (3) Develop criteria for suspension and resumption of practice which should mirror the policy directives in 2 for scrimmages and contests.
    - a. When thunder is heard or lightning is seen\*, the leading edge of the thunderstorm is close enough to strike your location with lightning. Suspend play for at least 30 minutes and vacate the outdoor activity to the previously designated safer location immediately;



b. 30-minute rule. Once play has been suspended, wait at least 30 minutes after the last thunder is heard or lightning is witnessed\* prior to resuming play;

c. Any subsequent thunder or lightning\* after the beginning of the 30-minute count will reset the clock and another 30-minute count should begin;

d. When independently validated lightning-detection devices or mobile phone apps are available, this technology could be used to assist in making a decision to suspend play if a lightning strike is noted to be within 10 miles of the event location. However, you should never depend on the reliability of these devices and, thus, hearing thunder or seeing lightning\* should always take precedence over information from a mobile app or lightning-detection device.

\* – At night, under certain atmospheric conditions, lightning flashes may be seen from distant storms. In these cases, it may be safe to continue an event. If no thunder can be heard and the flashes are low on the horizon, the storm may not pose a threat. Independently verified lightning detection information would help eliminate any uncertainty.

a. When thunder is heard or lightning is seen, the leading edge of the thunderstorm is close enough to strike your location with lightning.

b. If such sight or sound is observed, suspend play for at least 30 minutes and vacate the outdoor activity to the previously designated safer location immediately.

c. Once play has been suspended, wait at least 30 minutes after the last thunder is heard or lightning is witnessed prior to resuming play.

e. Any subsequent thunder or lightning after the beginning of the 30-minute count will reset the clock and another 30-minute count should begin.

d. When lightning-detection devices or mobile phone apps are available, this technology could be used to assist in making a decision to suspend play if a lightning strike is noted to be within 10 miles of the event location and sight or sound has not been detected.

e. Event managers should never depend on the reliability of these devices and, thus, hearing thunder or seeing lightning should always take precedence over information from a mobile app or lightning-detection device.

f. Event managers shall determine, through all available data, the optimum time to begin returning individuals to the competition areas for warming up, etc., but in no case may play (competition) resume until the 30-minutes count has elapsed.

(4) Review the lightning safety policy annually with all administrators, coaches and game personnel and train all personnel.

(5) Inform student-athletes and their parents of the lightning policy at start of the season.

## SEC. 2) LIGHTNING POLICY IMPLEMENTATION

a) Contest officials are encouraged to learn the weather forecast prior to contest time and to work cooperatively with home contest administration prior to making weather-related decisions.

b) The Referee (Lead Official/Crew Chief) has authority once jurisdiction has begun as to suspensions and play, resumption unless events are held at facilities with advance lightning detection technology in which case the host facility representative may supersede the authority of the Referee (Lead Official/Crew Chief) and order postponement or disapprove play resumption.

c) The Referee (Lead Official/Crew Chief) shall stop play in a contest or scrimmage at the first sound of thunder or sight of lightning at the site and ensure adherence to this policy.

d) When thunder is heard or lightning is seen, the leading edge of the thunderstorm is close enough to strike your location with lightning.

e) If such sight or sound is observed, suspend play for at least 30 minutes and vacate the outdoor activity to the previously designated safer location immediately.

f) Once play has been suspended, wait at least 30 minutes after the last thunder is heard or lightning is witnessed prior to resuming play.

g) Any subsequent thunder or lightning after the beginning of the 30-minute count will reset the clock and another 30-minute count should begin.

h) When lightning-detection devices or mobile phone apps are available, this technology could be used to assist in making a decision to suspend play if a lightning strike is noted to be within 10 miles of the event location but only if sight or sound has not been detected and such has been reported by game management to the Referee (Lead Official/Crew Chief).

i) Contest officials and event managers should never depend on the reliability of new technology and, thus, hearing thunder or seeing lightning shall always take precedence over information (or a lack of indicators) from a mobile app or lightning-detection device.

j) Event managers shall determine, through all available data, the optimum time to begin returning individuals to the competition areas for warming up, etc., but in no case may play (competition) resume until the 30-minutes count has elapsed.

k) If severe weather appears to be of great length or intensity, the Referee (Lead Official/Crew Chief) shall work collaboratively with home contest administration and participating teams on decisions related to the resumption of play.

l) All involved in suspension/resumption decisions should be familiar with any sport-specific rules that might be contained in the KHSAA Competition Rules.

m) Final authority for the decision to resume rests within home contest administration in collaboration with the game officials.

n) Safety of the public and participants is the most important factor in any decision of this type.

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## POLICY- POSTSEASON EVENT MEDIA

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### SEC. 1) GENERAL MEDIA POLICY

a) Credentials to each KHSAA State Championship event are issued by the KHSAA to working members of the media who regularly cover high school athletics.

b) Credentials must be requested prior to the established deadline for each sport through the online credentialing system.

c) Credentials should be requested by the sports editor/director for all members of their organization needing to attend an event.

d) Credentials for freelance photographers and stringers must be requested by the sports editor/director at the outlet the freelancer will be representing.

e) Media outlets are responsible for the actions of all individuals representing their organization, including compliance with KHSAA policies and procedures. No credentials will be issued outside of the online credentialing system.

f) The KHSAA reserves the right to limit the number of credentials issued to media outlets when space is at a premium.



g) Failure to adhere to the KHSAA policies and guidelines, as well as unauthorized use of the media credential, will result in the revocation of the credential and non-issuance of future passes.

#### SEC. 2) KHSAA CHAMPIONSHIP CREDENTIAL GUIDELINES

- a) Credentials to each KHSAA State Championship event are issued by the KHSAA to working members of the media who regularly cover high school athletics in accordance with adopted policies and procedures.
- b) Credentials must be requested prior to the established deadline for each sport through the online credentialing system.

#### SEC. 3) OWNERSHIP OF MEDIA AND INTELLECTUAL PROPERTY RIGHTS

- a) The intellectual property, corporate, broadcasting and media rights to all State championship rounds of the KHSAA postseason championships belong exclusively to the KHSAA, including titling agreements and sponsorships.
- b) In addition, the KHSAA is in a long-term agreement with the NFHS Network as the sole source of distribution of the webcast.
- c) As such, the KHSAA is the only entity permitted to originate a live broadcast during the Sweet 16® (this includes the use of social media streaming platforms such as Facebook Live by media members).

#### SEC. 4) CREDENTIAL APPLICATION PROCEDURES

- a) Credentials should be requested by the sports editor/director for all members of their organization needing to attend an event.
- b) Credentials for freelance photographers and stringers must be requested by the sports editor/director at the outlet the freelancer will be representing.
- c) Media outlets are responsible for the actions of all individuals representing their organization, including compliance with KHSAA policies and procedures at the event under the direction of designated staff.
- d) No credentials will be issued outside of the online credentialing system.
- e) The KHSAA reserves the right to limit the number of credentials issued to media outlets at these two events when space is considered to be at a premium.
- f) Failure to adhere to the KHSAA policies and guidelines, as well as unauthorized use of the media credential, will result in the revocation of the credential and non-issuance of future passes.

#### SEC. 5) GENERAL CREDENTIAL ISSUANCE AND DISTRIBUTION POLICIES

- a) Credentials will be provided to established and recognized media outlets that cover high school athletics on a regular basis (including, but not limited to, timely reports of regular season competitions);
- b) In all cases where there is consideration as to whether or not to credential an outlet, the level of regular season interscholastic coverage will be considered when applications are reviewed;
- c) The distribution of credentials is conducted using the following priorities:
  - 1) Daily newspapers and wire services;
  - 2) Statewide media (TV, etc.);
  - 3) Media covering specific teams on a regular basis;
  - 4) Regional media;
  - 5) All other outlets (non-broadcast radio, weekly media, etc.);
  - 6) At any time, the KHSAA may request proof of a media outlets' legitimacy. To help the KHSAA protect access to its events, media members applying for credentials may be asked to provide samples of their work as well as information such as circulation numbers (newspapers/magazines), Nielsen Audio (formerly Arbitron) ratings numbers or similar information (broadcast), page views/hits (online entities);
  - 7) Credentials may be issued on a limited basis to valid websites that report timely results and have regularly covered and promoted interscholastic events.
  - 8) Credentials are not generally issued to message board websites or to websites that do not regularly contain Kentucky-based high school regular season content throughout the year;
  - 9) Athletic recruiting promotion organizations or media outlets that can be construed as primarily recruiting publications will not be issued media credentials;
- d) A credential grants the bearer, and only the bearer, access to KHSAA events, and does not include admission for children and family members;
- e) Media passes will not be issued to persons under 18 years of age (with the exception of the single school media pass issued in compliance with student media policies as detailed);
- f) Credentials may be revoked at any time for behavior deemed inappropriate for the intended use of the pass, including transferring a credential to someone other than its intended recipient, or using the pass to help others gain access to an event;
- g) Media members are expected to act professionally and objectively at all times, and cheering or cheerleading during an event is strictly prohibited and can result in removal from the press area;
- h) Freelance photographers not working for an accredited media outlet will be treated as commercial photographers and will only gain access to an event by paying the media rights fee for the event in question in compliance with published guidelines;
- i) Each team advancing to a state championship event can be represented by one broadcast team (radio or online), which will be designated by the participating school's principal and will be considered TEAM RADIO in accordance with these policies;
- j) The KHSAA reserves the right to grant or deny any requests on an individual basis;

#### SEC. 6) MEDIA OUTLET PHOTOGRAPHY AND PHOTOGRAPHERS

- a) Photography passes are provided to accredited news media outlets that meet the credentialing policies in conjunction with print and television outlets and their directly affiliated websites.
- b) Media outlet photography passes do not include the rights to sell the photographs unless sold by the outlet as part of its normal business procedures.
- c) For marshalling and identification purposes, the KHSAA will require appropriately credentialed photographers to be clearly identified.

#### SEC. 7) COMMERCIAL PHOTOGRAPHY AND PHOTOGRAPHERS

- a) Commercial and freelance photographers can obtain fee-based credentials, space permitting, by purchasing a limited rights license.
- b) Information regarding rights fee payments will be confirmed through the online credentialing system.

- c) While photographers own the intellectual rights to individual photos, the KHSAA owns the intellectual property rights to all state championship events; therefore, photos taken during these games are not for resale by individuals unless the requisite media rights fee has been paid by commercial photographers.
- d) The KHSAA reserves the right to deny credentials to commercial and freelance photographers who do not agree to these terms and conditions.
- e) Failure to abide by the KHSAA's policies and procedures could result in having your credential revoked and a loss of access to future events.

#### SEC. 8) SCHOOL MEDIA

- a) In an effort to assist its member schools with obtaining archival information about the school participation, and in an effort to support education curriculum opportunities for students desiring to enter journalism in any form, school media passes are available through the online system/
- b) Each participating team can be represented by one designated faculty or staff member to shoot photography.
- c) Any faculty or staff member approved for photography may not allow any sales of the photography to any individual and if sales are provided, the applicant should apply as a commercial photographer.
- d) Each participating team can have student media representatives apply for student media credentials and verification will be made by the school as to the legitimate curriculum and school interest in the approval.
- e) These credentials will not as a matter of practice be provided to these individuals not connected to a participating team.
- f) Any student media credential approved for media access other than photography will be assigned seating in the auxiliary seating area with other media representatives, and only for the games involving that school.
- g) Any student media credential approved for photography may not allow any sales of the photography to any individual and if sales are provided, the applicant should apply as a commercial photographer.
- h) Individuals granted photographer access will have access in the same manner as other media outlets, including restrictions to court-side press row access.

#### SEC. 9) WEBCASTING/VIDEO STREAMING

- a) KHSAA.tv is the exclusive home for video webcasts of all KHSAA state championship events.
- b) Live video webcasts of all games will be available at KHSAA.tv through the NFHS Network (<https://www.nfhsnetwork.com/>), which is a subscription-based service.
- c) A monthly subscription entitles users to every broadcast by the KHSAA and the more than 40 participating state associations.

#### SEC. 1) BACKGROUND

- a) The KHSAA strives to assist the media in a professional and timely manner to help facilitate coverage of high school athletics.
- b) The KHSAA Media Policies and Guidelines were established with that in mind, and were put in place as a helpful reference for media outlets across the state.

#### SEC. 2) OBTAINING PRESS CREDENTIALS FOR STATE EVENTS (ALL STATE ROUNDS)

- a) Credentials to each KHSAA state championship event (all state rounds) are issued by the KHSAA to working members of the media that regularly cover high school athletics, for the purpose of covering the events.
- b) Credentials grant the bearer, and only the bearer, access to KHSAA championship events, and are non-transferrable.
- c) Credentials must be requested prior to the established deadline for each sport through the online credentialing system ([credentials.khsaa.org](http://credentials.khsaa.org)).
- d) Credentials should be requested by the sports editor/director for all members of his/her organization needing to attend an event.
- e) Credentials for freelance photographers and stringers must be requested by the sports editor/director at the outlet the freelancer will be representing.
- f) No credentials will be issued outside of the online credentialing system.
- g) The KHSAA reserves the right to limit the quantity of credentials issued to media outlets when space is at a premium.
- h) Failure to adhere to the KHSAA policies and guidelines, as well as unauthorized use of the media credential, will result in the revocation of the credential and non-issuance of future passes.

#### SEC. 3) COMMERCIAL MEDIA

- a) KHSAA media credentials will be issued to the state's recognized media outlets under the following conditions:
  - (1) Credentials will be provided to established and recognized media outlets that cover high school athletics on a regular basis (including, but not limited to, timely reports of regular season competitions);
  - (2) No athletic recruiting organizations or media outlets that can be construed as recruiting publications will be credentialed;
  - (3) Media passes will not be issued to persons under 18 years of age (with the exception of a School Media Pass);
  - (4) Passes may be revoked at any time for behavior deemed inappropriate for the intended use of the pass, including transferring a credential to someone other than its intended recipient, or using the pass to help others gain access to an event. A credential grants the bearer, and only the bearer, access to KHSAA events, and does not include admission for children and family members;
  - (5) Media members are expected to act professionally and objectively at all times. Cheering or cheerleading during an event is strictly prohibited and can result in removal from the press area;
  - (6) At any time, the KHSAA may request proof of a media outlets' legitimacy. To help the KHSAA protect access to its events, media members applying for credentials may be asked to provide samples of their work as well as information such as circulation numbers (newspapers/magazines), Arbitron Ratings numbers or similar information (broadcast), page views/hits (online entities); and
  - (7) Freelance photographers not working for a media outlet will be treated as Commercial Photographers, and will only gain access to an event by paying the media rights fee for the event in question;

#### SEC. 4) SCHOOL MEDIA AT STATE EVENTS

- a) Schools are permitted one (1) School Media Pass at each championship event, which is limited to students or full-time staff members at the participating school.
- b) Each school that is represented by a team or individual at a state championship event is permitted one School Media Pass.
- c) The use of the School Media Pass is restricted to students or full-time staff members at the participating school.

- d) The School Media Pass can be used for non-commercial photography, student journalism and/or video production.
- e) Professional photographers are not permitted to gain access to a state championship event by using a school pass.
- f) The School Media Pass must be requested in advance of the start of the championship using form SH03, which can be downloaded off the KHSAA website.

**SEC. 5) COMMERCIAL PHOTOGRAPHERS**

- a) Photographers not covering a state championship event for an established media outlet (either as full-time staff members or as freelancers), or any other individual that will be selling images of the event will be subject to a Media Rights Fee to gain access to the event.
- b) The Media Rights Fee must be paid online by the applicant in advance of the event. A link to the online payment system is automatically generated by the online credential system, and sent to each applicant by the system via email.

**SEC. 106) TEAM RADIO BROADCASTS**

- a) Each team advancing to a postseason championship event can be represented by one (1) radio broadcast team.
- b) The station originating the broadcast will be subject to a Radio Rights Fee, which is paid online as part of the online credentialing system and must be paid prior to the event.
- c) In the event that multiple stations desire to originate a broadcast and where space is limited or otherwise restricted, the participating team may be asked to select (designate) a specific station that is to be permitted.
- d) Radio stations not permitted to originate a broadcast at the basketball championships can make arrangements with the Association to carry the KHSAA Network feed via the KHSAA online streaming partner.
- e) A radio station not chosen to broadcast by the participating school may apply for an auxiliary credential.
- f) As part of the Radio Rights Fee, a phone line will be provided for each radio broadcast team at the championship venue.

**SEC. 117) PHONE/DATA SERVICE AT CHAMPIONSHIPS**

- a) The KHSAA provides wireless internet access for working media members at each of its state championship events.
- b) Arrangements for phone lines for radio broadcast teams are made by the KHSAA and provided as part of the Radio Rights Fee.
- c) Any media member needing phone or data service above and beyond what is normally provided, should contact the KHSAA well in advance of the championship event.

**SEC. 128) FACILITY MANAGEMENT**

- a) The KHSAA is responsible for all media accommodations and operations at state championship events.
- b) These services include arrangements for press seating, designated interview areas, statistical data and internet service, among others.

**SEC. 139) LOCKER ROOM ACCESS**

- a) Due to the age of the majority of the participants, the KHSAA has a closed door policy in respect to locker room access at its championship events.
- b) No media members are permitted inside a team's locker room to conduct interviews, including media members who obtain a team/participant pass at a state championship event.
- c) No member school may alter this policy.

**SEC. 140) KHSAA RADIO NETWORK/KHSAA.TV/NFHS NETWORK**

- a) The KHSAA has developed a network for both radio broadcasts and video webcasts.
- b) The KHSAA holds the exclusive media rights to all broadcasts (including all live and delayed webstreaming rights) at all postseason championship levels, but permits participating teams to have one (1) radio station originate its own broadcast as detailed in Section 6.
- c) The KHSAA assigns the radio (and all other audio only) broadcasts to the host school for all rounds of play through the region with a requirement for the host to enforce and adhere to all regulations, rights and fees.
- d) The KHSAA Radio Network originates broadcasts at the basketball championships.
- e) Video webcasts produced by the KHSAA may be delayed at the discretion of the KHSAA.
- f) The KHSAA is a contributing partner to the NFHS Network.
- g) If video is produced by the KHSAA, following the conclusion of a championship event, videos will be available for on-demand viewing, and DVD copies will be made available for consumer purchases.

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**POLICY- MEDIA, INTELLECTUAL PROPERTY AND VIDEO RECORDING**

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**SEC. 1) OWNERSHIP OF RIGHTS**

- a) The intellectual property, corporate, broadcasting and media rights to all State championship rounds of the KHSAA postseason championships belong exclusively to the KHSAA, including titling agreements and sponsorships. No member school may approve or sign an agreement that includes rights to state contests (delayed or live). The KHSAA will be the sole provider of any webstreaming of KHSAA state championship play. The Commissioner is the manager of all State Championship play.
- b) The intellectual property, corporate, broadcasting and media rights to the postseason rounds prior to the state finals belong exclusively to the KHSAA, including titling agreements and sponsorships. No member school can sign an exclusive agreement for a postseason round (district, region, sub-section, section) without agreement between the schools and approval of the KHSAA Office including full compliance with the restrictions of the NFHS Network and the KHSAA participation in the network. The Commissioner is the manager of all rounds of other championship play, but in accordance with adopted Competition Rules, may designate a manager to assist at the local level. No streaming may be approved for any outlet without the payment of the requisite fee as mandated by the KHSAA / NFHS Network agreement, with the sole exception of a waiver for those schools participating in the School Broadcast Program of the NFHS Network. The fee schedule will be published annually by the Commissioner's office.
- c) The rights to regular season competition involving schools of the KHSAA belong to the KHSAA. Such rights shall, in the normal course of business, be assigned to the Principal of the member school for management. No member school shall sign an exclusive regular season agreement that would "Shut out" its opponent from any audio, video streaming or having the opportunity to do so.
- d) At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA. In general, the management of those rights may be assigned to the manager at the host KHSAA member school for the district, regional and sectional (semi-state) competition.

- e) At all levels of competition, including district, regional, sectional, and state competition in KHSAA sponsored tournaments and meets, managers are encouraged to make allowances for members of the television media to tape the contests at no charge to the media outlet, as long as the taping is for the sole purpose of newscast highlights.
- f) Entities desiring to tape the contest for delayed rebroadcast shall receive the permission of the event manager.
- g) At the state level, all negotiations for rights to a delayed broadcast, as well as any live telecast, shall be initiated with the Communications Director and Assistant Commissioner, and shall be approved by the Commissioner of the KHSAA.

SEC. 2) PARTICIPATING TEAMS VIDEO RECORDING AT KHSAA EVENTS

- a) At the discretion of the event manager, and if space is available and if such taping does not violate existing, acknowledged, written copyright protection or intellectual property agreements, participating teams in KHSAA events shall be allowed space, for the purpose of recording the contest.
- b) If space is deemed to be available, the tournament manager has the right to designate a specific area for the purpose of taping, and allow taping only in that area.
- c) It shall be solely the determination of the event manager as to space availability.
- d) The manager of all state final championships is the Association Commissioner.
- e) If the tournament manager deems that space is available, each participating school choosing to tape or film is required to sign a waiver indicating that the Association shall be held blameless for any and all liability to those parties involved in the taping, and that the school shall make no copies of the tape or film.

SEC. 3) FANS AND THE GENERAL PUBLIC VIDEO RECORDING (INCLUDING CONTINUOUS STREAMING) AT STATE CHAMPIONSHIP EVENTS

- a) The Association shall allow for the taping of KHSAA sponsored competition by persons whose equipment is totally self-contained, is for personal use, shall not be duplicated and the equipment can be operated from the confines of the seat that the person occupies.
- b) However, at the discretion of the event manager, taping may be prohibited if attendance figures or ticket sales indicate that the allowance of taping would impose on the comfort and view of other paying patrons.
- c) No support equipment, i.e., electric power supplies, tripods, etc. shall be allowed.
- d) The determination as to space availability and other technical requests shall be solely to the discretion of the event manager.
- e) If space is deemed to be available, the tournament manager has the right to designate a specific area for the purpose of taping, and allow taping only in that area.
- f) All requests for tape and film space at levels below the state championships shall be directed to the event manager, and his or her decision as to space availability shall be final.

SEC. 4) ASSOCIATION TAPING PRIVILEGES

- a) The Kentucky High School Athletic Association reserves the right to tape any of its state championship rounds, and to make the tapes available in a reasonable amount of time and at a reasonable rate.
- b) The Association list of events to tape includes all championship events sponsored by the KHSAA.

SEC. 5) REGULAR SEASON VIDEO RECORDING PRIVILEGES

- a) During the regular season, when granted authority by the KHSAA, the local contest manager (member school Principal) must approve any video recording of the contest.
- b) Parties taping without permission of the member school will be in violation of KHSAA Bylaw 15, and shall be subject to penalty under Bylaw 27.
- c) All parties must comply with any provisions of the NFHS Network agreements in those facilities utilizing that equipment.

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## POLICY- TITLE IX COMPLAINTS

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SEC. 1) BACKGROUND

- a) The Kentucky Department of Education complies with all Federal laws and regulations prohibiting discrimination, and with all requirements of the U.S. Department of Education and U.S. Department of Agriculture
- b) Any person alleging sexual discrimination by the Kentucky High School Athletic Association (KHSAA) ~~or its staff~~ or third parties within their jurisdiction may file a complaint with the KHSAA administrative offices in Lexington.
- c) Any complaints alleging discrimination by local school districts, schools or their staff should be directed to the local level and handled according to local board policy.
- d) Complaints alleging discrimination by local school districts, schools or their staff that are submitted to the KHSAA will be referred to the Principal and Superintendent of the member school per the policies of the KHSAA Board of Control.
- e) The KHSAA is in compliance with Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq. (Title IX), and its implementing regulation, at 34 C.F.R. Part 106, which prohibits discrimination based on sex. The KHSAA, while not a recipient of federal financial assistance from the United States Department of Education (USDOE) or other entities, voluntarily subjects itself subject to the provisions of Title IX. KHSAA does not discriminate based on gender in employment or in any program or activity that it operates.

SEC. 2) FILING OF COMPLAINTS

- a) Complaints alleging discrimination under Title IX of the Education Amendments of 1972 by the KHSAA or its staff may be filed with:
  - Compliance Coordinator
  - Darren Bilberry, Assistant Commissioner
  - Kentucky High School Athletic Association
  - 2280 Executive Drive
  - Lexington, KY 40505
  - Phone: (859) 299-5472
- b) ~~All complaints must be in writing.~~ Complaints must be filed within one hundred eighty (180) days of the alleged discrimination and should contain the following information:
  - (1) Name, address, and telephone number of the complainant if known;
  - (2) The location and name of the entity or person delivering the service;

- (3) The nature of the incident that led the complainant to feel discrimination was a factor;
- (4) The basis of the complaint;
- (5) Names, addresses and phone numbers of people who may have knowledge of the event; and
- (6) The date or dates on which the alleged discriminatory event or events occurred.

#### SEC. 3) COMPLAINT PROCESS

- a) Upon receipt of the complaint by an individual or at the time of the compliance coordinator becomes independently aware of the actions that may constitute sexual discrimination, the compliance coordinator shall send an acknowledgment of the complaint and shall direct and investigation of the claim.
- b) The investigation shall be adequate, reliable and impartial including the opportunity for the parties to present witnesses and evidence.
- ~~b)c)~~ The compliance coordinator will render a determination and recommend specific actions to resolve the complaint within ninety (90) days of receipt.
- ~~c)d)~~ The compliance coordinator shall file a report to the KHSAA Commissioner.
- ~~d)e)~~ Any complaints received by the compliance coordinator will be maintained in a log including the date of receipt, determination, and action taken. The complaint log will be retained for a period of the current school year plus four (4) years.
- ~~e)f)~~ The complainant ~~All parties~~ shall be notified in writing within thirty (30) days of completion of the investigation the results of the investigation and any actions taken. The KHSAA shall maintain the confidentiality of the complaint and the name of the complainant as allowed by law.
- ~~f)g)~~ Any corrective actions shall be implemented within thirty (30) days of receipt and acceptance of a final report by the compliance coordinator.

#### SEC. 4) WITHDRAWAL OF COMPLAINT

- a) The complainant may withdraw his/her complaint at any time during the process by notifying the compliance coordinator in writing.

#### SEC. 5) APPEALS

- a) The complainant may file a written appeal of the compliance coordinator's resolution of the complaint within thirty (30) days of receipt of the written notice of resolution.
- b) Appeals shall be filed with the KHSAA Commissioner, 2280 Executive Drive, Lexington, KY 40505.
- c) The complainant shall be notified of the final resolution of the appeal within sixty (60) days receipt of the appeal.
- d) This appeal opportunity constitutes the second and final level in the agency's complaint process.

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### **POLICY- TITLE IX (TITLE 20, U.S.C. TITLES, 1681-1688, ET. SEQ.) EDUCATION PROGRAM**

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#### SEC. 1) BACKGROUND

- a) Title IX refers to a portion of the education amendments of 1972, a federal law that prohibits gender discrimination in education programs that receive federal funds and includes athletic programs. The Title IX statute as amended became law June 23, 1972 with the implementation of the regulation for high schools effective in July of 1978.
- b) The KHSAA Board of Control fully supports facilitating the requirements of Title IX for all KHSAA member schools.
- c) The KHSAA began monitoring and auditing equity within KHSAA member school athletic programs (boys and girls) at the beginning of the 1999-2000 school year.
- e) The annual internal Title IX school audits are conducted by KHSAA staff members as well as outside contractors.

#### SEC. 2) KHSAA TITLE IX MONITORING PER 702 KAR 7:065

- a) Duties of the KHSAA in managing high school athletics are set forth in 702 KAR 7:065. The regulation includes the following: "As a condition present to membership, require each member school and superintendent to annually submit a written certification of compliance with 20 USD Section 1681-83 (Title IX).
- b) Initially, during the 1999-2000 school year, each school received a publication entitled, Title IX Guidelines for Compliance at the High School Level as well as the KHSAA Title IX Audit Document.
- c) The original document contained forms and instructional material to allow personnel to evaluate the athletics program within the guidelines of Title IX, and submit this document to the KHSAA for review.
- d) As of 2011-2012, the process for submitting the reports is totally automated, with roster and participation data based on the rosters maintained by the membership throughout the school year.

#### SEC. 3) MAJOR COMPONENTS OF TITLE IX

- a) In its simplest form, Title IX is about providing participation opportunities for students as well as the evaluation of the benefits they receive while participating in sports, and measures these items in two basic areas, Opportunities and Benefits.
  - a) Opportunities. To assess participation opportunities a school may examine or determine if they comply with Title IX under one of three tests. To be compliant, a school shall pass one of the three tests:
    - (1) Athletic participation at a school is substantially proportionate to enrollment;
    - (2) School personnel shall demonstrate a history and continuing practice of program expansion that is responsive to the developing interests and abilities of the underrepresented sex; or
    - (3) School personnel shall fully and effectively accommodate the interest and abilities of the underrepresented sex.
  - b) Benefits. Once it is determined that equivalent opportunities are provided, an examination of the 12 major athletics program components is made to determine if equivalent/comparable benefits are provided to all athletes. There are twelve major areas of benefits to be analyzed:
    - (1) Equipment and Supplies (i.e. uniforms, shoes, bats, balls, replacement schedules, etc.);
    - (2) Scheduling of Games and Practice Times (i.e. prime date basketball playing opportunities for girls, comparable prime practice times and length, equivalent number of contest for comparable sports, etc.);
    - (3) Travel and Per Diem Allowances (i.e. comparable modes of transportation, meal monies, room accommodations, etc.);
    - (4) Coaching (i.e. comparably skilled and experienced coaches, comparable coaching salaries, comparable coaching staff size, etc.);
    - (5) Locker Rooms, Practice and Competitive Facilities (i.e. comparable size locker rooms and amenities, lockers, practice facilities, etc.);

- (6) Medical and Training Facilities and Services (i.e. comparable numbers of trainers, medical doctors [home and away], equal access to training facilities and weight rooms, etc.);
  - (7) Publicity (i.e. schedule cards, game programs, media guides, cheerleading quality, pep bands, mascots, trophy cases, recognition banners, dance teams [home and away], etc.);
  - (8) Support Services (i.e. support for coaches administrative needs, booster clubs, etc.);
  - (9) Tutoring;
  - (10) Athletic Scholarships (\*);
  - (11) Housing and Dining Facilities and Services (\*); and
  - (12) Recruitment of Student-Athletes (\*).
- (\*) NOTE: Items j, k, l do not normally apply at the high school level.

#### SEC. 4) ESTABLISHING AND MONITORING A LOCAL TITLE IX PLAN

- a) As part of the KHSAA compliance model, each member school/school district shall be required to form a Gender Equity Review Committee (GERC) for the purpose of evaluating the total athletics program and handling issues at the local level.
- b) Each school or school district shall create a Title IX plan and a timetable for improvements at the local level. The plan shall include an evaluation of the entire athletic program and improvements if necessary on items such as practice times, facilities, coaching stipends and athletic budgets.

#### SEC. 5) ANNUAL REPORTING

- a) The KHSAA requires its member schools to annually submit Annual Report forms on or before April 30 for review by the KHSAA.
- b) Member school personnel shall establish a Title IX plan for regular review and for necessary improvements along with a timetable for completion.
- c) If a school is found to have serious Title IX compliance issues, the local school GERC shall be given the initial opportunity to correct the inequities and submit a timetable for such action.
- d) The recommended time period for such implementation shall be determined by the Commissioner and may vary depending upon the nature of the noncompliance issues and financial implications.

#### SEC. 6) REQUIREMENT TO MAINTAIN FILE

- a) In an on-going effort to assist in Title IX compliance, Kentucky public school districts are required to maintain a permanent Title IX File that is subject to review by the Kentucky High School Athletic Association (KHSAA), the Kentucky Board of Education's designated agent to manage inter-scholastic athletics in Kentucky.
- b) As part of that file, each year, all public school districts must submit an annual Title IX report to the KHSAA for review.
- c) In addition, the KHSAA conducts systematic on-site reviews for items related to Title IX, and submits a compiled report of those visits to the Kentucky Board of Education on an annual basis.
- d) Each member school may utilize the repository of information stored and shared on the KHSAA website as its Title IX File provided the school representatives verify its complete contents and accuracy.

#### SEC. 7) LOCAL TITLE IX COORDINATORS

- a) The Kentucky Board of Education requires that each school district designate two coordinators, a School District Title IX Coordinator and a High School Title IX Coordinator.
- b) The District Title IX Coordinator's main responsibility is oversight and monitoring of each high school within their district so that the district complies with Title IX.
- c) The primary responsibility of the School Title IX Coordinator is to coordinate the activities at the school level that are designed to promote gender equality in athletics.
- d) Together these individuals are responsible for ensuring that their schools meet the standards for Title IX compliance.
- e) The KHSAA shall also request from each member the designation of the Title IX report coordinator to be the directly involved administrator in the compilation of the annual reporting requirement.

#### SEC. 8) GRIEVANCES

- a) To file a Title IX complaint for a failure to provide equal opportunity in athletics, the complaining party has the option of filing the complaint with either the local district that sponsors or manages the athletic program in which the alleged violation has occurred and/or with the U. S. Department of Education, Office of Civil Rights (USED, OCR).
- b) When filing a complaint with a local school district, the complaining party must review local board policies to determine the proper grievance procedure for that district.

#### SEC. 9) COMPLAINTS RECEIVED BY KHSAA

- a) The Kentucky Department of Education has a Title IX Compliance Officer, but that Title IX Compliance officer is responsible for complaints that relate specifically to programs that it sponsors or operates.
- b) If the Kentucky Department of Education or the KHSAA receives a complaint that relates to failure to provide equal opportunity in athletics at the school district level, the KDE Title IX Compliance Officer of the KHSAA will refer the complaint to the local district.
- c) The KHSAA reserves the right to directly report any situation discovered through its education and reporting process directly to the Office of Civil Rights in Philadelphia.

#### SEC. 10) SUMMARY

- a) Title IX of the Education Amendments of 1972 prohibits discrimination based on sex in education programs and activities that receive federal financial assistance.
- b) The U.S. Department of Education gives grants of financial assistance to schools and colleges, therefore, Kentucky public schools are mandated by law to ensure Title IX compliance.
- c) The Title IX regulation (34 CFR Part 106) includes not only the failure to provide equal opportunity in athletics, but also sexual harassment and discrimination based on pregnancy, and employment discrimination.
- d) The KHSAA staff continues to report regularly to the Kentucky Board of Education regarding this project, and in particular, with areas that may be identified as potential compliance issues. This report routinely includes an overall review of the Association's progress in assisting the member schools in achieving equity within the sports programs of the underrepresented gender.

- e) The KHSAA shall publish on its website, resource information related to the proper application of Title IX, and procedures to be followed in the event that individuals desire to seek remedy to alleged violations or noncompliance.
- f) The KHSAA, KBE, Kentucky Department of Education and Kentucky School Boards Association continue to work together to provide continuing education to the member school administrators to assist the schools in achieving gender equity in interscholastic athletics.

## **POLICY- TRANSGENDER PARTICIPATION**

### SEC. 1) BACKGROUND AND PURPOSE

- a) The Kentucky High School Activities Association recognizes and promotes the ability of transgender student-athletes to participate in the privilege of interscholastic sports and sport activities free from unlawful discrimination based on sexual orientation.
- b) This policy is designed to guide member school personnel as they create an environment free from discrimination and provide an equal opportunity for participation in athletics in accordance with applicable state and federal laws, rules and regulations.

### SEC. 2) INTERSCHOLASTIC ATHLETICS POLICY

- a) This policy is specific to eligibility to participate in the privilege of interscholastic athletics:
- b) Each student-athlete shall participate according to the gender as listed on their birth certificate unless they were legally reassigned.
- c) Reassignment may be demonstrated through the use of a birth certificate, driver's license, passport or other certified medical record as verified to the member school.
- d) Each member school is responsible for making this initial determination for its student-athlete.
- e) A student-athlete who has undergone sex reassignment is eligible to compete in the reassigned gender, provided such is not precluded by additional adopted bylaw or policy, when:
  - (1) The student-athlete has undergone sex reassignment before puberty, or
  - (2) The student-athlete has undergone sex reassignment after puberty under all of the following conditions:
    - a. Surgical anatomical changes have been completed, including external genitalia changes and gonadectomy;
    - b. Hormonal therapy appropriate for the assigned sex has been administered in a verifiable manner and for a sufficient length of time to minimize gender-related advantages in sports competition; and
    - c. If a student-athlete stops taking hormonal treatment, they will be required to participate in the sport consistent with their birth gender.

### SEC. 3) APPEALS

- a) Per the KHSAA Due Process Procedure, any appeals of this specific policy shall be considered as "Board matters".

## **POLICY- CROSS-GENDER PARTICIPATION POLICY**

### SEC. 1) BACKGROUND

For the purposes of athletics, each properly enrolled and otherwise eligible student-athlete has sport and sport activity-specific opportunities with respect to the privilege of participation.

### SEC. 2) BASEBALL AND SOFTBALL

- a) These sports are not "like" in terms of participation opportunities.
- b) If a girl desires to tryout for a baseball team, such tryout opportunity shall be allowed.
- c) A boy may not play on a girls' softball team.

### SEC. 3) BASKETBALL

- a) If a school sponsors both a boys' and girls' team in basketball, students may only play for the gender specific team (girls may only play for the girls' team, boys may only play for the boys' team).
- b) If a school sponsors only a boys' team and does not sponsor a girls' team, female students may play for the boys' team.
- c) A boy may not play on a girls' basketball team.

### SEC. 4) FOOTBALL/WRESTLING

- a) If a girl desires to tryout to participate on a football or wrestling team, such tryout opportunity shall be allowed.
- b) If a school develops a wrestling team for girls, a boy may not compete on a girls' wrestling team.

### SEC. 5) SOCCER

- a) If a school sponsors both a boys' and girls' team in soccer, students may only play for the gender specific team (girls may only play for the girls' team, boys may only play for the boys' team).
- b) If a school sponsors only a boys' team and does not sponsor a girls' team, female students may play for the boys' team.
- c) A boy may not play on a girls' soccer team.
- d) A boy may not accept awards specifically designated for girls.

### SEC. 6) VOLLEYBALL AND FIELD HOCKEY

- a) The Association sponsors volleyball and field hockey only for girls.
- b) A boy may not play on a girls' volleyball or field hockey team.
- c) A boy may not accept awards specifically designated for girls.

### SEC. 7) CROSS COUNTRY/GOLF/SWIMMING/TENNIS/TRACK AND FIELD

- a) A student may only compete in the gender-specific competition when participating in these individual sports.
- b) A boy may not accept awards specifically designated for girls.

### SEC. 8) ARCHERY AND BOWLING

- a) If both genders compete on the same team, they are considered to be a boys' team for the purpose of competition.
- b) A boy may not compete in the girls' competition.
- c) A boy may not accept awards specifically designated for girls.

### SEC. 9) BASS FISHING, DANCE AND ESPORTS

- a) There is no gender specific competition in these sport activities.

### SEC. 10) COMPETITIVE CHEER

- a) A boy may not compete in the All girls' competition.



#### SEC. 11) APPEALS

Per the KHSAA Due Process Procedure, any appeals of this specific policy shall be considered as "Board matters".

### **POLICY- DISQUALIFIED STUDENT-ATHLETES AND NON-PLAYERS (COACHES, ETC.)**

KHSAA Bylaw 2145 addresses sportsmanship. In order to ensure consistency in terms of suspensions and penalties, the Board of Control has adopted the following policies relative to the ejection of student-athletes and non-players (coaches).

#### SEC. 1) PROTESTS/APPEALS

- a) Per Bylaw 21, there are no appeals of judgment calls by game officials, including the judgment call making the determination that unsportsmanlike conduct should result in ejection.
- b) At the discretion of the Commission, review may be conducted in the event that the consequences of a playing rule are misadministered or in the case of ejection, the ejection party has been numerically or positionally misidentified.
- c) Human error is a part of coaching, playing and officiating, and the decision of the official, right or wrong, shall prevail.

#### SEC. 2) REPORTING EJECTIONS

- a) The KHSAA shall develop and maintain an online system for managing ejections.
- b) ~~The administrators at a member school shall be sent a report via email regarding the ejection with directions in the email to login to the secure KHSAA online system and request reinstatement.~~
- eb) The game official(s) shall complete the ejection report ~~via the KHSAA website~~ within twenty-four hours of the ejection.
- d) The member school principal or designated representative of the school with whom the player or coach is affiliated shall complete the any required information ~~on the KHSAA website~~ and if desired, information requesting reinstatement.
- e) The player or coach is disqualified from further competition at that level until reinstated by a member of the Commission.
- f) An official or school may be fined, suspended or otherwise penalized in accordance with Bylaw 27 for failing to properly and timely report a disqualification or request reinstatement.
- g) KHSAA member school representatives are obligated to impose the minimum suspension penalty for the ejection per these published guidelines.
- ~~h) even in in~~ those rare cases when an ejection is not reported in a timely manner, including ejections which occur during out of state contests or those during school breaks, the penalties related to ejection must be imposed by the member school.
- i) School administrators should contact the Association office with any questions.

#### SEC. 3) PENALTIES FOR EJECTION OF ADULT NON-PLAYERS AND COACHES

- a) The suspension is considered immediate and indefinite when the ejection occurs.
- b) The suspension is in effect for any further interscholastic competition on that day at all levels of play (i.e., the freshmen coach ejected during the ~~first~~ game may not be in the gym for the any subsequent varsity game that day, baseball/softball coach ejected early in a first game of multiple game tournament may not be at the field or in any part of the stadium or venue during any subsequent games that day).
- c) The suspended coach or non-player may not participate in another contest at that level on subsequent days until being reinstated by a member of the Commission.
- d) Following review, the Commission may extend the suspension.
- e) When a coach is ejected from a scrimmage or contest, the coach is to leave the vicinity of the playing area and remove himself/herself completely from the area of the playing facility. In football and soccer for example, this means to leave the field and stadium area; in basketball, this implies leaving the building altogether (not simply relocating to another room); in other sports, completely leaving the venue.
- f) An ejected coach may not have any further communication with the game officials following the game.
- g) During the subsequent suspension period of any non-player (coach, administrator, etc.) the coach may not be on school property where the contests are being played and may not be at the venue if contests are played at a non-school site. The non-player may not communicate with the team at any point from the beginning of the contest until the end of the contest.
- h) For all sports and sport-activities except football, following the date of ejection, there shall be a minimum three additional games/meets/contests suspension for any coach or non-player ejected from a contest and shall be served in consecutive games/meets/contests that count against the limit of games/meets/contests contained in Bylaw 23.
- i) For football, following the date of ejection, there shall be a minimum two additional games suspension for any coach or non-player ejected from a contest and shall be served in consecutive games that count against the limit of games contained in Bylaw 23.
- j) For all coaches or non-players sitting out in an individual sport such as swimming, track or wrestling due to suspension, the penalty shall be for the entire meet schedule, not for a single event.
- k) If the ejection was during one of the preseason scrimmages, the penalty shall be served during the first regular season contest(s).
- l) If the ejection was for the final game/contest of the season and was a coach or non-player, the person ejected shall serve the required suspension in the next varsity level contest(s) at the member school for the suspended individual.
- m) For the second ejection during a sports season, the suspension shall be an additional game/contest/meet beyond the minimum suspension and may be cause for additional penalties that may include suspension for the remainder of the season.
- n) For the third ejection during a sports season, the suspension shall be cause for additional penalties including suspension for the remainder of the season.

#### SEC. 4) PENALTIES FOR EJECTION OF STUDENT-ATHLETES AND OTHER STUDENT MEMBERS OF THE SQUAD

- a) The suspension is considered immediate and indefinite when the ejection occurred.
- b) The suspension is in effect for any further interscholastic competition on that day (i.e., a freshmen ejected during the first game may not be in the gym for the subsequent varsity game, baseball/softball participant ejected in first game of multiple game tournament may not be at field during any subsequent games that day).
- c) The ejected participant may not participate in another contest at that level (JV, Freshmen, Varsity, etc.) until being reinstated by a member of the Commission.
- d) Following review, the Commission may extend the suspension.



- e) When a participant is ejected from a scrimmage or contest, the participant is to leave the vicinity of the playing area and remove himself/herself completely from the area of the playing facility unless the specific playing rules of the sport call for a different penalty option or the student would be placed in a position of not being supervised. In those cases, the administration of the player's team is responsible for ensuring that the student participates in no other unsportsmanlike activity or the school itself may face additional penalty under Bylaw 27.
- f) An ejected participant may not have any further communication with the game officials following the game.
- g) During the subsequent suspension period, suspended players may attend contest(s), but may not be in the game uniform or other school identifiable clothing and may not participate in any sport-related activity (warm-up activity) prior to or during the game, and will be classified as non-player personnel during that contest as it relates to playing rules enforcement. It is a local school determination as to whether or not this student may be in the vicinity of the bench or team area.
- h) For all sports and sport-activities except football, following the day of ejection, there shall be a minimum two additional games/meets/contests suspension for any participant ejected from a contest and shall be served in consecutive games/meets/contests that count against the limit of games/meets/contests contained in Bylaw 23.
- i) For football, following the day of ejection, there shall be a minimum one additional game/meet/contest suspension for any participant ejected from a contest and shall be served in the next game/meet/contest that counts against the limit of games/meets/contests contained in Bylaw 23.
- j) For participants sitting out in an individual sport such as swimming, track or wrestling due to suspension, this penalty shall include the entire meet schedule not for a single event.
- k) If the ejection was during one of the two preseason scrimmages, the penalty shall be served during the first regular season contest(s).
- l) If this was the final game/contest of the season, the ejection was for a student, and the ejected participant is a senior, the full penalty shall carry forward to the next varsity interscholastic contest(s) in any KHSAA sanctioned sport.
- m) If this was the final game/contest of the season, the ejection was for a participant, and this was in varsity (first team) competition and the ejected student is not a senior, the full penalty shall carry over to the next varsity season in the sport in which the participant was participating when ejected.
- n) If this was the final game/contest of the season, the ejection was for a student, and this was NOT a varsity (first team) contest, the full penalty shall carry forward to the next interscholastic varsity level contest(s) in any KHSAA sanctioned sport.
- o) For the second ejection during a sports season, the suspension shall be an additional game/contest/meet beyond the minimum suspension and may be cause for additional penalties that may include suspension for the remainder of the season.
- p) For the third ejection during a sports season, the suspension shall be cause for additional penalties including suspension for the remainder of the season.

#### SEC. 5) PENALTIES FOR EJECTION OF INDIVIDUALS IN INCIDENTS EN MASSE

- a) On rare occasions that a member school has multiple individuals leave the bench during an altercation or in the case when an egregious situation involves non-participating students (fans) or both participants (including coaches and fans), the Association staff may conduct a detailed review.
- b) In the event of such review, the Commissioner's office may levy additional suspensions or penalties to squad members (including coaches and other non-players identified with the team in any manner) in compliance with Bylaw 27.
- c) Schools unwilling to impose penalties on fans and other non-rostered participants may be subject to penalty under Bylaw 27 for failure to exercise institutional control as required by Bylaw 1 and the membership agreement.
- d) Non-rostered individuals (fans and others not appearing of the regular team roster) shall be penalized as if ejected under the policy on spectator ejection.

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### **POLICY ON SPECTATOR CONDUCT AND EJECTION**

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#### SEC. 1) CONDUCT AT MEMBER SCHOOL HOSTED CONTESTS

##### SEC. 1) BACKGROUND AND POLICY

- a) Any negative, inappropriate, derogatory comments or actions that brings direct attention to a supervisor or school administrator by a spectator or group of spectators are required to be addressed by the host school.
- b) It is recommended that a three-step process be used in the event that violations of conduct expectations do not immediately rise to the level of ejection or removal of a spectator is not requested by an official prior to a contest continuing:
  1. First warning – Directing the spectator or group of spectators to refrain from any negative comments or actions.
  2. Second warning – A personal discussion with the spectators or group of spectators on the school and KHSAA expectations and reminding the spectators or group of spectators of the next step, removal of the game or event, will be utilized if the behavior continues.
  3. Removal from the contest – The spectator or group of spectators will be directed to leave the facility for the remainder of the game or event. If spectators or group of spectators refuse to leave the game or event, play will be stopped until they vacate the premise
- a)c) Any adult spectator (adult who is not listed on the current roster of coaches for the school) at any KHSAA sanctioned interscholastic event (scrimmage, regular or postseason contest) who is removed by school administrators or by law enforcement for unsportsmanlike conduct (whether or not referred by an official) shall be suspended from attending, at minimum, the next contest at that level of competition and all other contests at any level in the interim.
- d) A school may take any or all these actions during or after an interscholastic contest

##### SEC. 2) SCHOOL IMPOSED ADDITIONAL PENALTY

- a) Any penalty shall be monitored by the member school for which the individual is affiliated based on the circumstances of the ejection.
- b) It is strongly recommended that any spectator removed from a game or event will have a minimum penalty of completing the NFHS Parent Credential course or a one game suspension before they are allowed to attend any interscholastic event.
- c) Once the course is completed the spectator will provide a certificate of completion to the athletic department office.
- d) Schools are required to communicate with the offending spectator on the sportsmanship spectator expectations.
- e) It is strongly recommended that repeat offenders of this policy be considered for suspension from attending all school-related activities up

to an including the remainder of the school year.

f) Depending on the severity of the behavior/comments or future disqualifications by the offending spectator KHSAA may get directly involved in the situation

### SEC. 3) CONDUCT AT KHSAA SANCTIONED EVENTS

a) High school championship fans are the best in the world because of their enthusiasm, team support, and involvement.

b) The players, coaches, staff, and fans shape the image of each participating teams and the KHSAA encourages fans to create a high-energy environment supporting your team while maintaining a family-oriented atmosphere.

c) The KHSAA has established Rules of Conduct that will allow everyone in attendance at the events to enjoy all aspects of a contest and asks everyone conduct themselves in a manner that does not take away from other's enjoyment of the game.

d) Any violation of these rules could result in immediate expulsion from the venue and potential revocation of ticket privileges. These rules include, but are not limited to:

1. Entering the playing field or interfering with the progress of the game;
2. Refusing to show a ticket when asked by a venue representative, or scalping tickets to future sessions;
3. Attempting to sit in seats for which you are not properly ticketed at reserve seat events;
4. Using foul or abusive language or gestures;
5. Threatening other patrons with words and/or actions;
6. Fighting;
7. Throwing or kicking any object in the venue;
8. Interfering with other guests' ability to enjoy the game.;
9. Wearing clothing with abusive or vulgar terminology or inappropriate photographs or symbols;
10. Wearing obscene or indecent clothing;
11. Displaying obscene or indecent signs;
12. Standing on seats or chairs;
13. Stepping over chairs from one row to another;
14. Standing, sitting or loitering in aisles, stairs, ramps or other areas of conveyance;
15. Placing food or beverages on walls, ledges or overhangs that may spill or drop on guests below;
16. Disorderly conduct;
17. Public intoxication;
18. Having an open container of alcohol;
19. Possession or use of drugs;
20. Public indecency;
21. Obstructing justice;
22. Criminal trespass;
23. Distributing or displaying handbills without prior consent; or
24. Smoking or use of electronic cigarette products within the venue.

## POLICY- STAFF REVIEW OF VIDEO

### SEC. 1) REVIEW OF CONTEST VIDEO

- a) Upon request of a member school or contest official, a member of the Commission will review selected play situations and provide interpretations as to the proper application of the playing rules.
- b) If requested, the results of such a review will be shared with the member school or requesting official and the appropriate Assigning Secretary. The and such video may also be retained for future training purposes, not to indict any school or official, but to ensure consistent rules application and serve as a resource for training material;
- c) Video SHALL NOT BE USED (per KHSAA Bylaw 21) to appeal/protest the judgment call of an official, and will not be used to revise or adjust that judgment, or the subsequent penalties that may have arisen or shall arise from that judgment;
- d) Video SHALL NOT BE USED during any contest for the purpose of assisting officials with making a game decision;
- e) Video MAY be used at the discretion of the Commission to appropriately and properly identify the offenders in a situation where it is possible that misidentification (officials unable to get number, transposition of number, etc.) and where either the member school or game official has requested such review or the Commission has been made aware of the possibility from another source.
- f) Video may also be used, at the discretion of the Commission, to review the possible misadministration/misapplication of the consequences of a rule or in the case of ejection, the ejection party has been numerically misidentified.;
- fg) Video MAY be used at the discretion of the Commission and in compliance with NFHS playing rules, in a situation involving a fight, physical confrontation or ejection where the circumstances are potentially unable to be accurately observed and reported by the game officials.) and where either the member school or game official has requested such review or the Commission has been made aware of the possibility from another source. This could include identifying individuals that were not previously identified, correcting the numbers/names of incorrectly identified individuals, identifying individuals, including non-players or substitutes, who enter the playing area during an altercation, or assessing different levels of involvement in the incident for the purpose of administrative action.

## POLICY- VENUE VIDEO BOARDS/REPLAY BOARDS

### SEC. 1) RESTRICTIONS AND ALLOWANCES ON VIDEO BOARDS

- a) It is recognized that as technology advances, more facilities are adding video capability to the assets utilized at contests. To ensure the proper conduct of contests, and to ensure that such video is not used to the detriment of any school, coach, participant or contest official, the following specific restrictions shall be in place:
- b) Any live action being shown during the contest may only be the simulcasting of a media broadcast of the event, and no audio from the simulcast can be projected via the venue sound system;

- c) In the event of officials holding any type of conference to properly interpret or apply a game situation, video replays may NOT be shown during that conference and may not be shown until later in the contest or during a charged conference;
- d) Any replay of game action that is shown on the video board, shall be shown only once immediately following the play, only at full game speed, and without announcing commentary from any source;
- e) Replays of specific scoring plays and contest highlights may be shown during charged conferences or during breaks between periods, but should reflect a balance between participating teams and may not include announcer commentary;
- f) Game administration is continually expected to exercise prudent judgment and ensure that nothing shown on the video boards can serve to incite the crowd against either team or the contest officials. Failure to perform this expected discretion may result in penalties against the school for a violation of Bylaw 15, Practice of Sportsmanship.

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## POLICY- PUBLIC ADDRESS ANNOUNCERS

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### SEC. 1) ROLE OF PUBLIC ADDRESS ANNOUNCERS – REGULAR SEASON

- a) The public address announcer shall be considered a bench official for all events.
- b) He/she shall maintain complete neutrality at all times and, as such, shall not be a "cheerleader" for any team.
- c) Schools are highly encouraged to follow the protocol for postseason public address announcers, and to prompt the announcer to complete professional development available through a wide variety of athletic related services such as NASPAA and NIAAA

### SEC. 2) ROLE OF PUBLIC ADDRESS ANNOUNCERS – POSTSEASON

- a) The public address announcer shall be considered a bench official for all state series events. He/she shall maintain complete neutrality at all times and, as such, shall not be a "cheerleader" for any team.
- b) The announcer will follow the provided script for promotional announcements, player introductions and awards ceremonies.
- c) Other announcements are limited to:
  - (1) Those of an emergency nature (e.g., paging a doctor, lost child or parent, etc.);
  - (2) Those of a "practical" nature (e.g., announcing that a driver has left his/her vehicle lights on);
  - (3) Starting lineups or entire lineups of both participating teams (what is announced for the home team shall be announced for the visiting team);
  - (4) Messages provided by host school management; and
  - (5) Announcements that assist fans such as the fact that souvenir merchandise, souvenir programs and concessions are on sale in the facility.
- d) During the contest, the announcer:
  - (1) Should recognize players about to attempt a play (e.g., coming up to bat in baseball, punting, kicking or receiving a punt or kick in football, serving in volleyball, etc.);
  - (2) Should recognize player(s) making a play (e.g., "Basket by Jones" in basketball, "Smith on the kill" in volleyball, etc.) unless specifically precluded by playing rules;
  - (3) Should report a penalty as signaled by the referee including the proper identification of the offender;
  - (4) Should report substitutions and time-outs;
  - (5) Shall not call the "play-by-play" or provide "color commentary" as if he/she were announcing for a radio or television broadcast;
  - (6) Shall not make any comment that would offer either competing team an unfair advantage in the contest;
  - (7) Shall not make announcements unnecessary to the conduct of the contest such as birthdays and other commemorations;
  - (8) Shall not make any comment critical of any school, team, player, coach or official; or any other comment that has the potential to incite unsporting conduct on the part of any individual; and
  - (9) Shall be certain of the accuracy of his/her statements before making them. When in doubt, the announcer should remain silent.

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## POLICY- DISTRIBUTION OF TICKETS TO KHSAA EVENTS

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### SEC. 1) TICKETS - BASKETBALL (BOYS AND GIRLS)

- a) Board of Control/Staff.
  - (1) Each current Board of Control member and currently employed KHSAA staff member shall receive two (2) complimentary tickets to each tournament.
  - (2) Each person shall sign a statement upon receipt of the tickets that they are for personal use and will not be sold.
  - (3) The Board of Control and staff also have the option of purchasing two seats adjacent to the complimentary tickets, and additional seats in a more desirable location in the arena.
  - (4) Any tickets other than the complimentary tickets shall be purchased for full face value.
  - (5) The Commissioner may also allocate event tickets at no charge to promote the association to its existing and prospective corporate partners or those assisting in.
- b) Complimentary Tickets - Boys' and Girls' Basketball.
  - (1) The Board of Control authorizes the Commissioner to issue a maximum of 425-500 complimentary sets of tickets to the Boys' Tournament, to be distributed in a manner decided by the Commissioner.
  - (2) Included in this allotment would be the tickets listed above for the Board of Control and staff and other complimentary tickets deemed in the best interest of the Association.
  - (3) Specifically approved are a maximum of forty-eight (48) tickets to be used in exchange sponsorships with automobile dealers in exchange for furnishing the association automobiles (eight (8) per automobile);
  - (4) In addition, the Commissioner may issue two (2) tickets upon request for any former member of the Board of Control or staff member who retires following service to the Association office as a full-time employee.
  - (5) The Commissioner shall designate a section of seating to accommodate these seats.
- c) Complimentary Tickets - Girls' Basketball.
  - (1) The Board of Control authorizes the Commissioner to issue a maximum of 425 complimentary sets of tickets to the Girls' Tournament,

to be distributed in a manner decided by the Commissioner.

(2) Included in this allotment would be the tickets listed above for the Board of Control and staff and other complimentary tickets deemed in the best interest of the Association.

(3) Specifically approved are a maximum of forty-eight (48) tickets to be used in exchange sponsorships with automobile dealers in exchange for furnishing the association automobiles (eight (8) per automobile), and two (2) tickets upon request for any staff member who retires following service to the Association office as a full-time employee.

(4) In addition, the Commissioner may issue up to two (2) complimentary tickets upon request of any living former member of the Board of Control who purchases at least (2) additional tickets at full price (or one (1) seat if only one additional seat is purchased).

(5) The Commissioner shall designate a section of seating to accommodate these seats.

d) Priority Sales for Schools.

(1) Priority location tickets shall be sold to member school principals (limit 4), and member school superintendents (limit 2), for full face value for the entire tournament.

(2) These seats shall be located in the most desirable sections of the lower/side arena if requested by the published deadline.

(3) All requests for priority seats received after the published deadline shall lose seating priority.

#### SEC. 2) TICKETS -- FOOTBALL, SOFTBALL, SOCCER AND BASEBALL

a) Board of Control/Staff.

(1) Each current Board of Control member and currently employed KHSAA staff member shall receive two (2) complimentary tickets to each tournament provided the request is submitted on a timely basis.

(2) Each person shall sign a statement upon receipt of the tickets that they are for personal use and will not be sold.

(3) The Board of Control and staff also have the option of purchasing two seats adjacent to the complimentary tickets, and additional seats in a more desirable location in the stadium.

(3) (4) Any tickets other than the complimentary tickets shall be purchased for full face value.

b) Other Complimentary Tickets.

(1) The Board of Control authorizes the Commissioner to issue a maximum of 400 passes to all championship games to be distributed in a manner decided by the Commissioner in the best interests of the Association.

(2) Included in this allotment would be Board of Control members and staff members and any corporate exchange agreements.

(3) In addition, the Commissioner may issue up to two (2) complimentary tickets upon request of any living former member of the Board of Control who has made such request prior to the start of postseason play in all sports except basketball, and three weeks prior to the first state basketball tournament, who purchases at least (2) additional tickets at full price (or one (1) seat if only one additional seat is purchased).

(4) The Commissioner shall designate a section of seating to accommodate these seats.

#### SEC. 3) TICKET PRICES AND POLICIES ON OTHER SPORTS

a) Ticket prices in all sports are reviewed annually by staff and reported to the Board of Control.

b) ~~The Board of Control authorizes the Commissioner to enter into special agreements to sell reduced price admission in an effort to promote the tournament or to promote future attendance with no cost programs for younger students.~~

b) ~~c)~~ The Commissioner may implement additional programs to charge a sponsorship fee for specific location privileges at KHSAA championships, and such shall be reviewed annually by staff and reported to the Board of Control.

~~c) d)~~ All other tickets shall be sold at the full face value based on the published prices.

#### SEC. 4) ADMISSION OF CHAMPIONSHIP QUALIFYING TEAM SPORTS TRAVELING PARTY

a) In the team sports of baseball, basketball, field hockey, football, soccer, softball and volleyball, a traveling party to include the team members (and cheerleaders as a support unit as appropriate to the sport) in uniform and an additional ~~eighteen (18) individuals~~ allotment as determined by tournament management shall be admitted.

b) At ~~reserved seat events~~ the football and basketball championships, the band members shall be required to hold a ticket and an instrument for admission, with the adult supervisors to be included in the ~~eighteen (18) member team~~ traveling party.

c) At ~~general seating~~ all other KHSAA events, the Commission may permit admission of the band (in uniform or carrying an instrument and participating) and necessary adult supervision.

d) Bus drivers working for qualifying teams with appropriate identification shall be admitted through the designated pass gate and expected to assist with event ingress and egress of school representatives.

e) All others within the school shall be expected to purchase admission.

#### SEC. 5) ADMISSION OF CHAMPIONSHIP QUALIFYING INDIVIDUAL SPORTS TRAVELING PARTY

a) In the individual sports of cross country, golf, swimming and diving, tennis, track and field and wrestling, the qualifying individuals shall be admitted to the state finals with appropriate roster verification.

b) Qualified coaches listed on the KHSAA online data system and current with the requirements of the coaching education course, rules clinic and sports safety course shall be admitted to the state finals with proper verification.

c) The Superintendent, Principal and Athletic Director holding a valid current year Commonwealth Card issued by the KHSAA shall be admitted to the state finals with that card.

d) All others within the school shall be expected to purchase admission.

### **POLICY- TOBACCO USE**

#### SEC. 1) POLICY AT KHSAA OFFICES

a) The KHSAA maintains a smoke- and tobacco-free office.

b) No smoking or other use of tobacco products (including, but not limited to, cigarettes, pipes, cigars, snuff, or chewing tobacco) is permitted in any part of the building or in vehicles owned, leased, or rented by the KHSAA.

c) Employees may smoke outside of the building in designated areas during breaks and only in compliance with local regulations.

## SEC. 2) POLICY AT KHSAA STATE CHAMPIONSHIP EVENTS

- a) KHSAA events are smoke- and tobacco-free and most events are held in venues with prohibitions as well.
- b) No smoking or other use of tobacco products (including, but not limited to, cigarettes, pipes, cigars, snuff, or chewing tobacco) is permitted in any part of the facility inside the admission area.
- c) Patrons may smoke or use tobacco products outside of the admission area only in compliance with local regulations and venue and policies.

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## POLICY ON ALCOHOL AND TOBACCO

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### SEC. 1) RESTRICTIONS ON SALES/DISTRIBUTION

- a) No alcohol is to be sold at any KHSAA state tournament venue (including district, region, section, subsection and state) that is leased or provided to the KHSAA for the purpose of conducting a state championship while such championship is being conducted.
- b) The Board of Control recommends that member schools make all school property, vehicles used by participants, and all contest and practice sites "alcohol-free zones."
- c) The Association, and any of its agents acting on behalf of the Association, shall not accept free or paid advertising in any form from any manufacturer of tobacco or alcoholic beverages, or entity whose primary sales focus is on the sale of these products.
- d) All KHSAA events shall observe relevant and applicable laws and regulations regarding smoking on the facility grounds.

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## POLICY- ALIGNMENTS AND REALIGNMENTS

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### SEC. 1) ONGOING ALIGNMENT OF TEAMS

- a) On a ~~perpetual~~ ongoing basis, the Commissioner shall ensure that staff maintains a current alignment of teams in each sport with the following review points considered, but which may be altered by the Board of Control in specific instances:
  - (1) If a single school adds a team (or individuals) or deletes a team (or all individuals), the alignment may be revised on an ongoing basis by the Commissioner;
  - (2) The Board of Control may, at its own discretion, choose to realign all teams participating ~~in~~ in a sport or sport activity, or teams in a specific area based on input from the Commissioner or submitted by schools desiring to change regions for geographic or travel reasons;
  - (3) A realignment may also be caused by a previously adopted alignment having an expiration of its valid period. This is especially important in the enrollment based sports (classified sports). Cross Country/Track and Field and Football are normally aligned on a four-year alignment period however that can be adjusted as needed with Board of Control approval;
  - (4) Cross Country and Track and Field shall have the same alignment;
  - (5) Football shall be aligned based on the average four-year enrollment of boys in the school, including the year in which the realignment project is completed, and the final alignment shall attempt to result in a final product being adopted six (6) to twelve (12) months notice to the member schools for scheduling purposes;
  - (6) Cross Country/Track and Field shall be aligned on a not less than every four year basis, using the average four-year enrollment of total students in the school (with single gender schools doubled for comparison purposes), including the year in which the realignment project is completed; and
  - (7) Specific parameters about each sport alignment shall be contained in the Competition rules for the Sport or Sport Activity.

### SEC. 2) REALIGNMENT EFFECTING MULTIPLE TEAMS OR REGIONS

- a) Whenever a sport or sport activity is to be realigned, the Board shall direct the Commissioner to produce the necessary information as to seed discussion by the Board of Control.
- b) The criteria and factors to be used in developing a draft alignment shall adhere to the following steps:
  - (1) Identification as to whether or not enrollment classifications will be used;
  - (2) Plot/Diagram the location of all competing schools;
  - (3) Begin by looking at geographic clusters of schools. Geography (including specific travel route information) is an important criteria for placement in groups (regions, districts, etc.), but is not the sole determinant for placement;
  - (4) Travel routes must be reviewed as a potential factor, as well as the identification of the existence of multiple travel routes;
  - (5) In the non-classified team sports (baseball, basketball, field hockey, lacrosse, soccer, softball, volleyball), the basketball alignment should be an initial framework, specifically the region boundaries;
  - (6) If possible in the non-classified team sports, the school district boundaries should be important element, but the level of participation of the schools in the school districts ~~must~~ are be factor;
  - (7) The unique factors of each sport, particularly the individual sports, must be reviewed including available facilities; and
  - (8) The participation and alignment history, both individual and teams, is a factor in consideration, but not the final determinant;
- c) When reviewing alternative suggestions for alignments, the Board shall prioritize the requests from the membership that effect the requesting school over those suggestions that result from suggestions about other schools without effecting the suggesting school.
- d) The following factors are NOT to be considered:
  - (1) Past success or failure;
  - (2) Enrollment (in a non-classified sport);
  - (3) Socio-economic status and student body composition;
  - (4) Type of school (A1, A5, B1, D1, F1, J1, M1, R1); and
  - (5) Specific desires of coaches (input for the Commissioner and the Board must be from administrative level).

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## POLICY- USE OF DRONES AT KHSAA MEMBER SCHOOL SPORT AND SPORT-ACTIVITY EVENTS

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### SEC. 1) BACKGROUND AND POLICY

- a) After considering the factors detailed in NOTAM 91.145 (b) and NOTAM 9/5151 (10/2010) as updated by NOTAM 4/3621 (10/2014), and until additional prescriptive regulations are adopted by the FAA, the KHSAA shall operate congruently with the FAA regulations and

NOTAMs on model aircraft irrespective of the seating capacity of the facility (TFR 14 CFR 91.145 and Special Notes FDC NOTAM 9/5151 and NOTAM 4/3621). This means that at KHSAA sanctioned events (scrimmage, regular and postseason) there may be no use of drones for any reason, whether or not the facility has a capacity of 30,000 individuals.

b) The published unofficial plain language interpretation is as follows:

- (1) The FAA prohibits flight at and below 3,000 feet above ground level within a 3 nautical mile radius of all sporting event stadiums having a seating capacity greater than 30,000 people.
  - (2) This temporary flight restriction includes all Major League Baseball stadiums, National Football League stadiums, NCAA division one football stadiums, NASCAR Sprint Cup races, and INDY Car races.
  - (3) The temporary flight restrictions begin one hour prior to the start of the sporting event and end one hour after the sporting event has concluded.
  - (4) The KHSAA policy removes the restriction on seating capacity, and as a result includes all KHSAA sanctioned events (scrimmages, regular and postseason contests).
- c) Until further amendment by FAA regulations, if these devices are detected at a KHSAA sanctioned event (scrimmage, regular and postseason), contest officials are to stop play/activity and notify game/contest management.
- d) It is the responsibility of the contest management to ensure that, unless the device is a permitted exception under FAA rules (a broadcast rights holder with permission who should have documentation to verify this fact, Department of Defense device with applicable permits, law enforcement or air ambulance flight operations, it is not operating at the facility prior to the resumption of play.
- e) The specific FAA information is detailed on the FAA website at [www.faa.gov](http://www.faa.gov).

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## **POLICY- CATASTROPHIC INSURANCE COVERAGE**

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### SEC. 1) CATASTROPHIC INSURANCE

- a) The Kentucky High School Athletic Association shall maintain, at no additional cost to the member schools, catastrophic insurance coverage for all participants in interscholastic athletics while traveling to or from, practicing for, or participating in, an athletic contest sanctioned by the KHSAA during the period governed and defined by Bylaw 23.
- b) The policy is to be administered by a Kentucky based broker. The policy is only in effect during the defined Limitation of Seasons (Bylaw 23) and only during permissible activity.
- c) ~~The~~ Unless otherwise approved by the Board of Control, the policy carries a \$25,000 deductible for regular season contests, and is considered "excess" insurance, which does not take force until all other existing sources of insurance by the participants' family and school have been exhausted.
- d) This coverage specifies that student-athletes are insured while representing a member school during the prescribed Limitation of Seasons and in compliance with all adopted KHSAA policies in the sports of baseball, basketball, cross country, field hockey, football, golf, lacrosse (beginning in 2023-24), soccer, softball (fastpitch), swimming, tennis, track and field, volleyball (girls ongoing and boys beginning in 2024-25) and wrestling and the region and state level competition in the sport-activities of archery, bass fishing, bowling, competitive cheer and dance.
- e) The specifics about policy limitations and allowances are available by contacting the General Counsel of the KHSAA.

### SEC. 2) SPORTS AND SPORT-ACTIVITIES COVERED AND NOT COVERED

- a) At the present time, this policy shall cover -
  - (1) Those students participating in all sports during the time defined by Bylaw 23 for which the KHSAA sponsors a state high school championship,
  - (2) Those students participating in all sports-activity programs for which the KHSAA sponsors a championship during the time ~~as defined by Bylaw 23~~ prior to the region and state competition.
- b) The policy provisions may be altered upon renewal due to market conditions.

### SEC. 3) INSURANCE COVERAGE BELOW THE CATASTROPHE DEDUCTIBLE

- a) According to Bylaw 12, a school shall ensure that all of its student-athletes are insured up to the deductible amount of the KHSAA Catastrophe policy before participation.
- b) While there is no obligation on the school or school system to purchase insurance, it is required that the member school ensure that each athlete has appropriate coverage per Bylaw 12.

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## **POLICY- LEGAL ASSISTANCE AND CONTINUATION OF LITIGATION**

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### SEC. 1) RETENTION OF COUNSEL

- a) The Board of Control may authorize the employment of a staff attorney and establish the salary, benefits and other details of the position.
- b) If a staff attorney is authorized by the Board, the person shall be employed by the Commissioner pursuant to 702 KAR 7:065, Sections 8 and 9 and the KHSAA Constitution.
- c) The Commissioner and General Counsel, with approval of the Board of Control shall have the authority to engage an outside legal firm(s) in defense of Association rules and for consultation.

### SEC. 2) CONTINUANCE OF LITIGATION

- a) Any case proceeding past the Kentucky Court of Appeals would require additional Board of Control approval to proceed.

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## **POLICY- CONDUCT OF RULES INTERPRETATION CLINICS**

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### SEC. 1) BACKGROUND AND POLICY

- a) The online rules clinics are administered in all sports and sport-activities as a tremendous cost savings to the membership compared with traveling to central sites.
- b) The online meetings also allow for consistent messaging and provide an additional layer of liability protection for the Association.

SEC. 2) CONDUCT OF MEETINGS

- a) The rules clinic requirements contained in regulation for both officials and coaches may be satisfied with the KHSAA online clinic production.
- b) Staff may conduct, at the discretion of the staff member based on the timing of the request and available rules information, one clinic at a statewide coaches association meeting in each sport, which shall count toward the clinic requirement.
- c) Staff will continue to be available upon request to conduct update sessions and rules discussions at various other meetings, but that attendance at such meetings will not count for the rules clinic requirement.
- d) With approval of the Commissioner and Board of Control, staff may conduct additional in-person rules clinics on a periodic basis among the member schools in specific sports or sport-activities.

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**POLICY- CORPORATE PARTNERSHIPS/SPONSORSHIPS**

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SEC. 1) CORPORATE SALES

- a) The Association actively seeks Corporate Partnerships/Sponsorships for its activities to help with the funding of the Association's operations.
- b) ~~All new contracts for Corporate Partners are to be approved by the Board of Control.~~
- b) The Board shall receive sales and status reports not less than three times annually from the staff and any retained outside sales consultants.

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**POLICY- RESTRICTIONS ON ADVERTISING/ SPONSORSHIP SALES, NIL GUIDANCE**

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SEC. 1) ADVERTISING OR SPONSORSHIP PARTNERS/VENDORS RESTRICTIONS

- a) Advertising that is false, misleading, deceptive, offensive or in poor taste shall be subject to rejection and/or a requirement that it be edited.
- b) All advertisements must comply with the applicable laws, rules and regulations of the countries or territories covered by the applicable transmission/broadcast.

SEC. 2) PROHIBITED ADVERTISING OR SPONSORSHIP PARTNERS/VENDORS OR COMPENSATION BY STUDENTS IN COMPLIANCE WITH BYLAW 10

- a) Without limiting the generality of the provisions, certain categories of advertisements will not be accepted without the prior consent of the Board of Control.
- b) These prohibited categories include the following:
  - (1) Advocacy Advertisements. An advocacy advertisement is any advertisement that advocates a political, religious or controversial public position, but not a specific candidate for office;
  - (2) Cigarettes, Vaping or Tobacco Advertisements, or advertising for entities whose primary sales focus is on cigarettes or vaping products;
  - (3) Betting or Gambling Advertisements;
  - (4) Weapons, Firearms and Ammunition Advertisements;
  - (5) 900 Phone Number Advertisements;
  - (6) Contraceptive Advertisements;
  - (7) Tattoo Parlor and Body Piercing Advertisements;
  - (8) "NC-17" Rated Movie Advertisements;
  - (9) Adult Entertainment Advertisements;
  - (10) "R" Rated Movie Advertisements;
  - (11) "M" Rated Electronic (computer or video) Games Advertisements;
  - (12) Hard Liquor Advertisements, or advertising for entities whose primary sales focus is on alcohol products;
  - (13) Beer, Wine, or other Alcoholic Beverage Advertisements, or advertising for entities whose primary sales focus is on alcohol products;
  - (14) "High Risk" Investments (e.g., commodities, options, foreign exchange) Advertisements;
  - (15) "High Risk" Business Opportunities (e.g., "get rich quick" schemes and business opportunities) Advertisements; ~~and~~
  - (16) "High Risk" Health Offerings;
  - (17) Cannabis Products;
  - (18) Prescription Pharmaceuticals;
  - (19) Other controlled dangerous substances; and
  - (20) Collegiate NIL Collectives.
- c) The Kentucky Lottery Corporation shall not be considered a gambling entity as in (3) above, or high risk as defined in (14), (15) or (16) above.

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**POLICY- OTHER FUND RAISING**

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SEC. 1) FUND RAISING PROJECTS

- a) The Association, through the Commissioner and with knowledge of the Board of Control, may approve fund raising projects not included in the operating budget of the Association.
- b) Any new fund raising project shall be projected to receive no revenue for the first year to eliminate any budgetary dependence on the item.



## POLICY- OPERATING PROCEDURES FOR THE DAWAHARES/KHSAA HALL OF FAME

The Kentucky High School Athletic Association entered into an agreement with the Dawahares clothing stores for that company to sponsor the Dawahares/Kentucky High School Athletic Association Hall of Fame. Since that time, more than 400-500 individuals have been inducted into this special group of athletes, coaches, officials and contributors to interscholastic athletics in the Commonwealth.

### SEC. 1) NAME

Until such time as a new title sponsor is obtained requiring a change, the name of this program shall be the Dawahares/KHSAA High School sports Hall of Fame (hereinafter "Hall of Fame"), a program of the KHSAA under the jurisdiction of the Board of Control, and shall be located in Lexington, Kentucky.

### SEC. 2) TITLE SPONSORSHIP

- a) For the period covering the induction classes of 1988 through 2012, such title sponsorship was contracted with Dawahares, Inc.
- b) The Association continues to seek a new title sponsor for this project.
- c) The Association may approve a "presenting sponsor" to appear following the title of the event in published references.

### SEC. 3) BASIC PURPOSE

- a) The Hall of Fame is organized as a means of recognizing, preserving and promoting the heritage of interscholastic sports in Kentucky.
- b) Many individuals have made extraordinary contributions and have had superb accomplishments in high school sports.
- c) The Hall of Fame honors the contributions and accomplishments of these individuals who are worthy of statewide recognition as examples for others to emulate.

### SEC. 4) GOVERNANCE

- a) The KHSAA Board of Control shall govern the Hall of Fame through these policies.
- b) The two-level selection process shall be governed and under the control of the Hall of Fame Screening Committee and the Hall of Fame Selection Committee as directed by the Commissioner.

### SEC. 5) CATEGORIES FOR NOMINATION

- a) Individuals may be nominated representing four categories. The categories of Athlete, Coach, Official and Contributor are included on the nomination form for expediency in understanding the primary area in which an individual is to be considered for one's achievements in interscholastic athletics.
- b) The grouping is for screening purposes to assist those making the nominations in understanding the type of information required as detailed below:
  - (1) Athlete: A former high school athlete whose achievements as a high school athlete were extraordinary and merit statewide recognition. Such athlete shall have completed high school eligibility in all sports at least ten years prior to being eligible for induction. Athletes who are being nominated are to be considered solely for their achievements in interscholastic athletics in this state.
  - (2) Coach: Age 55 or over, or retired and inactive as a coach for three consecutive seasons)-\_coach whose accomplishments as a high school coach merit statewide comparison and recognition. Coaches would be considered on the merits of their high school coaching achievements alone.
  - (3) Contest Official: A former high school contest official, or current official who qualifies for fee-free licensing (more than 25 years in a single sport), whose contributions as a high school contest official merit statewide recognition. Contest officials are to be considered solely on the basis of their service as a high school official.
  - (4) Contributor: An individual who has made outstanding contributions to interscholastic athletics on a statewide scale in some capacity other than Athlete, Coach or Official, including such areas as athletic administration, state association administration, sports medicine and sports media.

### SEC. 6) DESIRED BALANCE OF DEMOGRAPHICS IN SELECTION CLASS

- a) In addition to the nomination criteria and classes listed in Section 5, the Board of Control has as a stated objective, other criterion to fulfill the desire of proper and adequate representation.
  - (1) Senior: An individual who is deceased, or at the time of consideration, has reached the age of 65.
  - (2) Sections: For purpose of the selection process, the sections of the state shall be bounded by the regional tournament boundaries in basketball. Section 1 shall be regions 1-4, Section 2 shall be regions 5-8, Section 3 shall be regions 9-12, and Section 4 shall be regions 13-16.
  - (3) Underrepresented Populations: It shall be the objective of this project to seek to identify, nominate and select a balance of individuals including those from previously underrepresented populations. Such populations shall include female participants in all categories in Section (a) of this Article and minority (African American and others) participants in all categories in Section 5, subsection (b).

### SEC. 7) DESIRED SIZE AND DEMOGRAPHICS OF INDUCTION CLASS

- a) The Selection Committee shall select the induction class for the following year. Each group of inductees shall include at least:
  - (1) A selection class consisting of a minimum of eight (8) inductees that shall be the pre-determined desired number each year;
  - (2) A minimum of one representative from each section as defined in subsection (2) of Section 9; and
  - (3) An appropriate demographic balance of all populations including those defined in subsection (3) of Section 9 with a minimum of one from each category.

### SEC. 8) REQUIREMENTS FOR NOMINATION

- a) In order to maintain the integrity of the program, the following criteria are established for nominations.
  - (1) Nominees shall exemplify the highest standards of sportsmanship, ethical conduct and moral character at the time of their participation in interscholastic athletics and activities.
  - (2) All candidates shall be judged on their significant or long-term contributions to interscholastic athletics.
  - (3) Candidates whose careers ended 50 or more years ago and who are deceased shall be considered against the accomplishments of their contemporaries, as much as is possible. It is suggested that additional support material be included, such as letters from individuals who had some involvement with the nominee.
  - (4) All applications shall clearly indicate the status of each candidate as it relates to the defined categories in subsection (b) of Section 5



to allow for accurate comparison and consideration.

#### SEC. 9) NOMINATIONS PROCEDURES

- a) The following procedures shall be utilized for nominations to the Hall of Fame.
  - (1) The Official Nomination Form shall be completed and submitted to and received by the KHSAA along with appropriate support materials three weeks prior to the meeting of the Screening Committee each school year for a candidate to be considered for the following year's class. Any nomination received by the Association that does not contain active and current address and contact information for the nominee (or family if deceased) shall not be considered.
  - (2) In addition to the Official Nomination Form, the following materials may be submitted for an individual to be considered for induction.
    - a. Letters of Recommendation. A completed nomination form may be accompanied by letters of recommendation from the person making the nomination, and other letters of support from appropriate individuals from the nominee's related high school career;
    - b. In cases where other support material is difficult to obtain, additional letters may be in order to substantiate the individual's accomplishments or contributions. Letters of recommendation for other awards of honors may not be used as substitute for this requirement;
    - c. A limited number of newspaper clippings, magazine articles, copies of scorebooks and statistics may be included to help substantiate the accomplishments and contributions of the nominee. These materials shall focus on high school accomplishments and contributions and be listed in chronological order; and
    - d. A head and shoulders photograph, preferably black and white, is to be submitted with the nomination form.
  - (3) Additional information and support documentation may be submitted with this form or may be requested by Association staff in order to process the nomination;
  - (4) All support material is to be submitted with the nomination in order to be considered at the next screening session.
  - (5) The completed nomination form and support materials may be submitted online
  - (6) Once the information forms are received by the KHSAA, all actions necessary to the selection process shall remain confidential.
  - (7) The Hall of Fame shall retain all information submitted.

#### SEC. 10) NOMINATION ELIGIBILITY

- a) Nomination of the Hall of Fame may be made by
  - (1) Representatives of Kentucky High School Athletic Association member schools;
  - (2) Appropriate Coaches, Officials, Administrators and Athletic Director Associations or members;
  - (3) Anyone else with connection or relation to the high school community or with knowledge of the nominee's background and data; or
  - (4) A representative of the KHSAA staff or Board of Control.
- b) Nomination of Board of Control/Staff Members
  - (1) A currently seated member of the KHSAA Board of Control shall not be eligible for induction until such time as their term in office has expired.
  - (2) A currently employed member of the KHSAA staff shall not be eligible for induction until such time as they are no longer employed.
  - (3) Any such member of the Board of Control or staff that has been nominated for the Hall of Fame shall have the materials retained by the KHSAA, and the processing of the nomination, including all deadlines, shall be held in abeyance until the member is eligible to be considered. This period of abeyance shall not be included in any time periods that would result in the expiration of a nomination.
- c) Term of Nomination
  - (1) Following initial nomination, a candidate shall remain eligible for induction for the following five years (July to June).
  - (2) After this time has expired, the candidate's name shall be required to be re-submitted on a new nomination form in order for that individual to be considered.
  - (3) Any nomination that does not meet the required criteria detailed in Section 5(b) shall have the materials retained by the KHSAA, and the processing of the nomination, including all deadlines, shall be held in abeyance until the nominee is eligible to be considered. This period of abeyance shall not be included in any time periods that would result in the expiration of a nomination.

#### SEC. 11) AMENDING THE INDUCTION CRITERIA

The Board of Control may amend or otherwise revise the induction criteria at any time for future classes.

#### SEC. 12) HALL OF FAME SCREENING COMMITTEE

- a) The Hall of Fame Screening Committee shall meet annually to screen candidates based on the criteria approved by the Board of Control to be submitted to the Hall of Fame Selection Committee.
- b) The Hall of Fame Screening Committee shall have voting members as follows:
  - (1) Up to nine (9) members of the KHSAA Board of Control, appointed annually by the President. It shall be the normal practice that Board of Control members in their first year, and rising to the third year of their term on the Board, serve on the Screening Committee. Only in the event of a vacancy on the Board of Control can a member serve on both the Screening and Selection Committees;
  - ~~(2) The Commissioner shall serve on the Screening Committee;~~
  - ~~(2)3~~ At least three (3) additional members of the KHSAA executive staff appointed by the Commissioner with sufficient historical knowledge to participate in the process shall serve on the Screening Committee;
  - ~~(4)3~~ At least three ~~(3)~~ eight (8) current or long-serving former members of the media; and
  - ~~(4)5~~ The Commissioner shall replace any vacancies that occur on the Screening Committee prior to the conclusion of terms, or resulting from any termination of Screening Committee membership.
- c) The duties and responsibilities of the members of the Hall of Fame Screening Committee shall be as follows:
  - (1) Attend the annual meeting of the Screening Committee, either in person or by electronic conference;
  - (2) Annually evaluate nominations of individuals submitted to the KHSAA by the prescribed deadline date;
  - (3) Approve only those individuals who had significant and or long-term contributions or accomplishments in high school sports and who meet the defined criteria;
  - (4) Evaluate and recommend changes to the induction criteria and guidelines on an annual basis
  - (5) After approving all worthy nominees, the Screening Committee shall recommend any changes to the numbers of candidates in each category, for both selection and screening, to the Board of Control; ; and

- (6) Keep all action of the Screening Committee confidential. Violation of this provision shall result in removal from the committee.
- d) The voting procedures of the Hall of Fame Screening Committee shall be as follows:
- (1) KHSAA staff shall provide to the Screening Committee members a compilation of all nominees eligible for consideration and all support material at the upcoming Screening Committee meeting;
  - (2) Such listing of nominees shall be listed in a format where categorical representation is easily recognized;
  - (3) These listings shall be cross-referenced to ensure that each person eligible is listed in all applicable categories;
  - (4) This listing shall be provided to the members of the Screening Committee not less than ~~twenty-one (21)~~ fourteen (14) days prior to the Screening Committee meeting to allow for ample time to consider all candidates;
  - (5) Screening Committee members shall rank candidates in order of desired screening preference, with the top listed person receiving the higher number of points;
  - (6) The Screening Committee shall review candidates based on information available at the time of the Screening Committee meeting;
  - (7) The Screening Committee shall meet at a time and place designated in conjunction with a spring Board of Control meeting to conduct the screening process;
  - (8) The Screening Committee, provided adequate numbers of non-inducted nominees exist, shall forward not less than twenty-four (24) names (including those that remain eligible having been screened before) to the Hall of Fame Selection Committee for final consideration. It shall be the objective of this committee to keep the total number of screened individuals at or near the desired twenty-four (24) in order to offer continual consideration given the turnover in screening committee membership and expiration of nominations;
  - (9) The Screening Committee, by majority vote or consensus, may forward groups of individuals en masse in an effort to meet the requirements of subsection 3 of Section 6. If this step is taken in order to ensure a balanced pool of nominees to be considered by the selection committee, then the Screening Committee shall by majority vote or consensus, determine how this group screening impacts the policy of having twenty-four (24) forwarded to the Selection Committee; and
  - (10) No candidate shall be considered who is not part of the material distributed as detailed in item 1 above.

#### SEC. 13) HALL OF FAME SELECTION COMMITTEE

- a) The Hall of Fame Selection Committee shall conduct balloting annually to ~~screen~~ select candidates based on the list of candidates forwarded by the Screening Committee. ~~This balloting shall be held near the time of the spring KHSAA Board of Control meeting.~~
- b) The Hall of Fame Selection Committee shall have voting members as follows:
  - (1) Up to nine (9) members of the KHSAA Board of Control, appointed annually by the President. It shall be the normal practice that Board of Control members rising to the second and fourth year of their term on the Board, serve on the Selection Committee. Only in the event of a vacancy on the Board of Control can a member serve on both the Screening and Selection Committees;
  - (2) At least three (3) additional members of the KHSAA executive staff appointed by the Commissioner with sufficient historical knowledge to participate in the process shall serve on the Selection Committee. A staff member may be appointed to both the Screening and Selection Committees;
  - (3) At least ~~three (3)~~ eight (8) current or long-serving former members of the media;
  - (4) Other members may be added as necessary to ensure the integrity of the process including sponsor representatives; and
  - (5) The Commissioner shall ensure that the balloting is conducted in an anonymous fashion.
- c) The Selection Committee shall utilize the following voting procedures:
  - (1) At the discretion of the Commissioner and President of the Board of Control, the Hall of Fame Selection Committee may meet as a group or may choose to do its balloting by proxy ranking;
  - (2) Hall of Fame Selection Committee members complete rating sheets which shall be viewed as preliminary notes to the process and return these to the KHSAA for tabulation or such may be done by any other form of electronic balloting;
  - (3) No candidate failing to be forwarded by the Screening Committee shall be considered;
  - (4) Selection Committee members shall rank candidates in order of desired induction preference, with the top listed person receiving the higher number of points;
  - (5) After the initial tabulation of results, additional candidates beyond the desired class maximum size may be selected to ensure that each of the desired populations is represented;
  - (6) Totaling the votes for each candidate and applying the ratios established by the Screening Committee determines the induction class;
  - (7) The annual voting results of the Selection Committee shall be confidential;
  - (8) Inductees shall be announced at a pre-determined time following the final selection process and after the individuals have been contacted and indicated that they will be present or represented at the induction ceremony; and
  - (9) Prior publicity concerning nominees is not appropriate and may result in elimination from future involvement in any phase of the selection process.

#### SEC. 14) APPOINTMENT AND PROCEDURES FOR VETERANS COMMITTEE

- a) At the discretion of the Commissioner and President of the Board of Control, a Veterans Committee shall be appointed to review the list of those candidates selected for induction.
- b) This committee shall review the list of persons selected for induction, as well as those screened and eligible for nomination.
- c) The Veterans Committee shall ensure that at least two (2) individuals are selected to the induction class whose career as a participant (as a coach, player, official or contributor) includes the time period of fifty (50) or more years prior to the induction ceremony.
- d) The Veterans Committee, from the list of screened and eligible nominations, has the authority to select these individuals and add them to the selection class prior to the formal announcement of the induction class.

#### SEC. 15) AMENDING THE SELECTION PROCEDURES

The Board of Control may amend or otherwise revise the selection procedures at any time for future classes.

#### SEC. 16) INDUCTION CEREMONY

- a) The Hall of Fame Induction Ceremony is held each year at a pre-determined date.
- b) Inductees shall be notified in writing if selected for the following year's class.

#### SEC. 17) PAST INDUCTEES

Information about the past induction ceremonies of the Dawahares/KHSAA Hall of Fame can be found on the KHSAA website,



## POLICY- KHSAA LICENSED OFFICIALS GUIDELINES AND REQUIREMENTS

### SEC. 1) BACKGROUND

- a) In compliance with the Federal Court Decree of 1971 as amended, the KHSAA has guidelines to govern the licensing and assignment of high school (grades 9-12) sports officials. These policies exist to ensure adherence to that decree.
- b) The KHSAA Board of Control, through the Commissioner's office, provides for the licensing and regulation of contest officials in Baseball, Basketball, Field Hockey, Football, Lacrosse (beginning in 2024-25), Softball, Soccer, Swimming, Track & Field and Cross Country, Volleyball and Wrestling, for the cancellation of such licensing for just cause, for the setting of licensing fees, and for the establishment of classification levels and requirements for those levels of license. Licensing to officiate other activities may be expanded as offerings are added to the KHSAA.
- c) Officiating is not easy, and certainly not suited for every individual. An effective official needs to possess certain characteristics such as quick reaction time, confidence, calmness, consistency, good judgment, cooperation, knowledge of the rules, duties and mechanics, professional appearance, top conditioning, courtesy, a sense of humor, and courage.
- d) The KHSAA believes that officiating is an important part of the athletic program. For this reason, considerable time, effort and money is spent on clinics, videos and materials designed to be used by officials and organizations to increase the knowledge and improve the techniques of officials.
- e) The KHSAA Board of Control, through the Commissioner, has allowed for the designation of a member of the KHSAA staff to serve as the Supervisor of Officials Licensing for all KHSAA sports. This allows even more emphasis to be placed on recruitment of new officials and the retention of all licensed officials.
- f) In athletics, the official represents the integrity of the contest. By his or her action, on and off the field, court or pool, the official must earn through unquestioned honesty, demonstrated ability, obvious devotion and full understanding of the contest, its players, coaches, fans and newscasters, the confidence and respect which are the all-important attributes for fine officiating.
- g) To achieve officiating excellence, an official must combine his or her knowledge of the playing rules with proper officiating mechanics. The official must be responsible for participants in the contest receiving his or her best effort to the end that he/she will "reach into the rule", refuse to be intimidated by players, coaches or fans, give the play the full flexibility of his/her judgment, and implement his/her knowledge and ability with intelligent, understanding courage.
- h) An official must possess an inner desire to continually improve and strive to be one of the best. Certainly, all officials will not succeed in becoming a top official, but most certainly, the official who lacks this desire to improve has stopped growing as an official.
- i) The Commissioner shall ensure through the Supervisor of Officials Licensing, that these Officials Division Policies are reviewed on a not less than annual basis, and that the Board of Control has final authority on all policy related matters to ensure compliance with the Federal Court Decree of 1971.

### SEC. 2) ASSIGNMENT OF OFFICIALS FOR CONTESTS IN GRADES 9-12

- a) Pursuant to the Amended Decree entered December 22, 1971 in E. Deedom Alston v. Kentucky High School Athletic Association, United States District Court, Eastern District of Kentucky, Lexington Division, No. 2274, where the use of licensed officials is required for an athletic contest in the sports of football, basketball and baseball, said officials shall be selected by a Commission, composed of the KHSAA Commissioner and the Assistant Commissioners. In addition, these requirements shall apply to the sports of soccer, softball, field hockey and volleyball, and beginning in 2024-25 with lacrosse.
- b) The Commission has the authority, however, to contract with individuals to assist with this selection of officials to contests. Pursuant to this authority, the Commission may enter into independent contractor agreements with persons to directly assign regular season contests, known as "Assigning Secretaries". The Commission shall assign all officials for all KHSAA sponsored (district, region, semi-state, section and state) championship competition.

### SEC. 3) KHSAA OFFICIALS DIVISION

- a) Under the provisions of the KHSAA Bylaws and in accordance with the provisions of the Federal Court Decree of 1971, as amended, the KHSAA shall define the roles to be played and duties to be performed by persons within the Officials' Division.
- b) All terms of contract positions within the Officials Division shall be set by the Board of Control Commissioner in accordance with these policies, including length of appointment and salary.
- c) The Office of the Officials Division shall be at 2280 Executive Drive, Lexington, Kentucky.
- d) The Officials Division shall be responsible for the recruitment, and assignment of officials to events where the use of licensed officials is required and where the KHSAA provides licenses. The KHSAA Commission has the authority, however, to contract with individuals to assist with the assignment of officials per the Federal Court order.
- e) Current specifications for the Officials Division are found in the KHSAA Bylaws. KHSAA administration of each sports program shall remain with the KHSAA Commissioner, Associate Commissioner and the KHSAA Assistant Commissioner with responsibilities for that sport. Programs involving recruiting, retaining and assigning officials in all sports shall be coordinated through the Officials Division.

### SEC. 4) DEFINITIONS

- a) Commission - The Commissioner and Assistant Commissioners (including any designated Associate Commissioner) shall comprise the Commission.
- b) Assigning Secretary - This refers to the person engaged by the Association in cooperation with the Regional Policy Board (RPB) to assign the scheduled contests for grade 9-12 competition (freshmen, junior varsity and varsity) to the members of a local association, as well as provide/coordinate local training and development efforts.
- c) Basketball Region - This term is used generically to define the boundaries of the current basketball regions. These shall serve as reference points throughout the state and are not intended to imply only basketball. All KHSAA schools are within a basketball region, whether they play basketball or not.
- d) Licensing - The process handled by the KHSAA to license an official. It is the prospective official's responsibility to fulfill any and all requirements of the process. This process may be outsourced at the discretion of the Commissioner and Board of Control.
- e) Board - The Board of Control of the Kentucky High School Athletic Association.

f) Local Association - The group of officials formed under the auspices of an RPB and approved by the KHSAA to officiate contests for grade 9-12 competition (freshmen, junior varsity and varsity).

#### SEC. 5) WORKING CLASSIFICATION OF LICENSED OFFICIALS- (INDEPENDENT CONTRACTOR)

- a) Officials licensed by the KHSAA are independent contractors. Officials licensed by the KHSAA are not employees of the KHSAA or a member school when serving as an official and have no insurance, tax withholdings or other benefits consistent with employment.
- b) The KHSAA automatically submits the proper membership fee to the National Federation Officials Association (NFOA) for membership in that organization from the license fee as requested by the official or applicant during the application process.
- c) Each official shall sign authorization to join a local association in specific sports, and to honor any game contracts where the assignment has been accepted, the following statement:

~~I hereby agree to join a local officials' association if required in my sport(s) to officiate contests for grade 9-12 competition (freshmen, junior varsity and varsity) and to review for acceptance, as an independent contractor, a schedule of contests assigned by a local assigning secretary. If accepted, I shall work for the fee set by the KHSAA and shall cooperate with the KHSAA as requested by KHSAA Bylaws and Officials Division Regulations. As an independent contractor, I am not an employee of the KHSAA or member school when serving as an official and understand that the KHSAA shall not provide insurance or other benefits consistent with employment. I request that the proper fee be taken from my registration amount and made payable for membership in the NFOA as detailed in KHSAA policies and to properly submit to a criminal background check at the required intervals. I agree by licensing that I shall provide my Social Security number and birth date to the KHSAA solely for the purpose of complying with the elements of a criminal records check.~~

#### SEC. 6) REQUIREMENT FOR LICENSING BY OFFICIALS

- a) Any person who officiates contests for grade 9-12 competition (freshmen, junior varsity and varsity) in baseball, basketball, field hockey, football, soccer, softball, swimming and diving, volleyball and wrestling between member schools of the KHSAA shall be licensed with the KHSAA. This provision shall apply to high school lacrosse (boys or girls) ~~if the determination is made to conduct a state championship event beginning in 2024-25.~~
- b) Any person who officiates contests for grade 6-8 competition as detailed in 702 KAR 7:065 shall be licensed with the KHSAA.
- c) Any person who officiates in Cross Country or Track & Field (including indoor beginning in 2023-24) in a meet involving more than four (4) schools shall be licensed as a track and field official with the KHSAA. Schools are recommended to use only those officials in cross country and track and field who are licensed in track and field by the KHSAA regardless of the number of teams.
- d) Each official will be issued an identification number through Arbitersports.com. The use of this and memorization of this number will assist the process of any inquiry.

#### SEC. 7) RECRUITMENT OF OFFICIALS

- a) The KHSAA is bound by Federal Court decree as well as by the very nature of its existence to recruit new officials. This has been done by many methods, most at the local level. The Officials Division has adopted the following standard procedures for recruitment of officials:
  - (1) The KHSAA shall ensure that local associations, through the Assigning Secretary, utilize any medium and format possible to recruit new officials;
  - (2) The regional colleges and universities in this state, as well as other institutions of higher learning, are encouraged to offer officiating classes as part of the curriculum. In addition, the KHSAA staff is ready to assist as guest lecturers, clinicians and instructors for these classes;
  - (3) The KHSAA staff and Board of Control are strong advocates of advanced camps to improve the skill of officials and is ready to assist as guest lecturers, clinicians and instructors for these camps, however such camps cannot be used as a required revenue generator for assigning secretaries beyond nominal cost for time and expenses to conduct the activities; and
  - (4) The KHSAA offers a discounted license for full-time college students (12 hours) with verification of a full-time class schedule in an effort to get them involved at an early age.

#### SEC. 8) QUALIFICATIONS FOR LICENSING

- a) The minimum standards for licensing of all officials shall be:
  - (1) Applicant for licensing to officiate high school age (grades 9-12, freshmen, JV, varsity) competition and competition for students in grades 6-8 shall be a graduate of an accredited high school or be at least eighteen years of age. The Commissioner, with approval of the Board of Control, may authorize a program to allow for the licensing of high school seniors, who may or not be eighteen (18) years of age and who are otherwise in compliance with licensing requirements and agree to be eligible to officiate only contests involving students below grade nine (9);
  - (2) Licensing fee shall accompany application form. The fee shall be returned if applicant does not meet requirements or if the proper amount is not enclosed;
  - (3) Able to physically perform the duties of being a sports official prior to officiating grade nine through twelve competition;
  - (4) Licensed with KHSAA and in good financial standing; and
  - (5) Submit to a Criminal Records and Background check upon request by KHSAA in accordance with adopted policy.
  - (6) The Commissioner may authorize a KHSAA Junior Officials program to license students ages 14-17 as starting officials, eligible to work only middle school games and below, but who shall be ineligible to officiate varsity high school contests.

#### SEC. 9) FEES FOR LICENSING AS AN OFFICIAL

- a) Each official or prospective official desiring a license shall pay a fee. The licensing fees are intended to cover costs of rules publications, postage and shipping, printed forms, membership in the National Federation Officials Association as requested, rules interpretation meetings, fees for Arbitersports.com usage in assigning, and other costs of administering the officials program.
- b) The fee which shall be published each year as part of the adoption of the standard minimum officiating fees, in order to license as an official with specific components as listed below:
  - (1) Administrative Fee - Each official or prospective official shall pay an administrative fee to license with the KHSAA. From this fee, the official will receive the membership dues into the National Federation Officials Association (NFOA) as requested, as well as other relevant news and mailings general to all officials. This administrative fee also helps fund funds the Officials Trust Fund (\$5 per official for recognition programs), and the required Criminal Background Checks, as well as other items designed to promote, recruit and retain licensed officials in all sports including recognition of postseason officials;

- (2) Per Sport Fee for Each Sport Licensed - Each official or prospective official shall pay a fee for each sport in which he/she desires to license. For example, a person desiring to license in one sport would pay the Administrative Fee and the fee for the sport. If a currently licensed official desires to add a new sport or renew in a previous sport after the deadline, the fee shall be the same as the re-licensing additional sport fee, and process would be as described for all new officials;
- (3) College, University, or approved High School Mentor Fees - Each full-time student (12 hours) at a college or university (with verification of schedule submitted to the KHSAA) will have the Administrative Fee and the Per Sport Fee reduced;
- (4) Twenty-Five Year Officials - The fees for officials licensing in a single sport into their 26th year or beyond shall be waived for all sports, but each may be assessed the Administrative Fee. The licensing process shall be completed through the KHSAA prior to the acceptance of any assignments;
- (5) Late Licensure Fee - Each re-licensing official shall be charged a late fee for failing to license by the ~~June 30~~ published deadline in all sports. A late fine shall not be assessed for a re-licensing official who desires to add a first-time sport or for a new (prospective) official. Officials licensing after more than one year of lapse in licensing are not subject to the late fee;
- (6) Late Clinic Fee - A fee may be assessed to officials who fail to verify competition of the rules clinics in specific sports during the no-charge period. This fine shall be waived in a sport for first time licensing officials; and
- (7) NSF (Insufficient Funds) Check or Declined Credit Card - ~~A fee will be assessed to any official whose check fails to clear the bank and the transaction results in the KHSAA having a fee assessed by its financial institution. Licensing will be suspended for these officials or prospective officials until this fee is paid.~~

#### SEC. 10) LOCAL OFFICIALS' ASSOCIATIONS

- a) The KHSAA's officiating program for recruiting and retaining officials depends upon the involvement of local officials' associations.
- b) It is the ultimate goal of the KHSAA to have every official as an active and participating member of a local officials' association.
- c) Local associations have many roles, including:
  - (1) The recruitment and encouragement of new officials;
  - (2) Assisting the Assigning Secretary in administering training and rules discussion meetings for officials; and
  - (3) Monitoring the local association to ensure compliance to all KHSAA regulations and standards by member officials
- d) A local officials' association may be sanctioned by the KHSAA upon following the procedure outlined below:
  - (1) The Association is recognized and sanctioned by the Local RPB. There shall only be one such association for each sport within each local RPB and the sanctioning by the Local RPB is subject to annual review;
  - (2) Only duly licensed KHSAA officials are eligible for membership in a sanctioned local officials organization;
  - (3) The local group may adopt its own name and its proposed Constitution and Bylaws. The Bylaws of the local association may not set aside the rules of the KHSAA nor may these documents conflict with the assigned duties of the Commission, Regional Policy Board and Assigning Secretary;
  - (4) A list of the current officers of the local regional organization should be kept on file with the Commission;
  - (5) The local association may not make rules or policies that supersede KHSAA requirements for officials in terms of qualification of varsity roster status or placement in crews or groups or assignment to regular season contests as this is the specific discretion of the Assigning Secretary; and
  - (6) The local association may not make rules or policies that supersede KHSAA requirements for officials in terms of postseason qualification. That is the specific discretion of the Association as all assignments are made by the Commission.

#### SEC. 11) REQUIREMENT FOR CRIMINAL BACKGROUND CHECK AND STANDARDS FOR REVIEW

- a) ~~Beginning with the 2024-25 school year, a background check shall be submitted by each licensed official that has not had an approved background check during their time licensed by the KHSAA prior to being eligible to be assigned contests. A background check shall be done by the Kentucky High School Athletic Association ("KHSAA") on all licensed officials every five (5) years. The background checks will be done using the database of the Kentucky Administrative Office of the Courts, the Kentucky State Police or other comparable firm.~~
- b) ~~All new officials (prospective officials) shall have a background check done upon initial licensure. This first licensure shall be considered provisional in nature pending the successful completion of the background check. If the report is deemed inaccurate or does not provide sufficient detail of offenses, KHSAA may, at its discretion, request the applicant to provide a background check from the Department of Kentucky State Police. The cost of the Kentucky State Police Background check shall be borne by the appellant.~~
- b) ~~Once completed, the background checks will be reviewed within the following items leading to PERMANENT SUSPENSION OR DENIAL OF LICENSURE. Permanent Suspension or Denial of Licensure -- Licensing shall be being denied any official or prospective official when the results confirm that the person has been:~~
  - (1) Convicted of a sex crime or criminal offense against a minor as defined in KRS 17.500;
  - (2) Listed as a violent offender as defined in KRS 17.165;
  - (3) Convicted for an unlawful transaction with a minor as set forth in KRS 530.064 or KRS 530.065; or
  - (4) Listed as a convicted felon, including being on probation, who has not had his or her civil rights restored.
- d) ~~Once completed, the background checks will be reviewed within the following items leading to Temporary Suspension of Licensure. The Commission may, upon presentation of competent evidence, suspend the ability of a licensed official to be offered game assignments by local assigning secretaries for the following reasons:~~
  - (1) Being formally charged, indicted or convicted of a violation of KRS 17.500 (sex crime or criminal offense against a minor), KRS 17.165 (violent offender), KRS 530.064 or KRS 530.065 (unlawful transactions with a minor);
  - (2) Being indicted or convicted of any felony criminal act;
  - (3) Being indicted or convicted of a misdemeanor act involving the use or distribution of mind or body altering drugs, theft or an act involving moral turpitude;
  - (4) Any acts or omissions detrimental to the best interests of the KHSAA and interscholastic athletics, which could include but is not limited to:
    - a. Making derogatory remarks about officials, contestants, coaches or fans;
    - b. Instigating, inciting or being involved in disruptive incidents at contest sites or local association meetings or functions;
    - c. Making derogatory remarks or displaying critical actions or gestures against contest officials;

- d. Sexual or other unlawful harassment;
  - e. Use of abusive or inappropriate language during the performance of the officials' duties or at any time from arrival at a contest venue to departure;
  - f. Providing unwarranted or derogatory news media releases, interviews or comments;
  - g. Improper or excessive communication with school representatives, media or general public regarding the evaluation or assignment of contest officials;
  - h. Terminating a contest before the normal end of regulation play without trying to secure the assistance of game management and security to rectify the problem; or
  - i. Improper or inappropriate comments using traditional or social media, or conduct unbecoming an official;
- (5) Using mood altering substances on the date of contest;
  - (6) Being convicted of an offense for which the imposed punishment includes the suspension of driving privileges;
  - (7) Failure to timely (within 24 hours) and properly report the ejection of a player, administrator, coach, or spectator, or any other incident for which reporting is required by the Commission;
  - (8) Requesting or soliciting the opportunity to officiate an interscholastic contest from any coach, league or official thereof in the sports of baseball, basketball, field hockey, football, soccer, softball, wrestling, or volleyball, if those schools are in an area that employs an assigning secretary;
  - (9) Requesting or soliciting the opportunity to officiate a non-varsity interscholastic contest from any coach, league or official thereof in a sport or policy board area that mandates the assignment of that level by an assigning secretary;
  - (10) Failing to properly notify school authorities or assigning secretary when unable to work a contest or failure to properly appear for a contest; or
  - (11) Dishonesty in administration or completion of the Part 1 or Part 2 examination(s) or failure to complete the Part 2 exam if required.

SEC. 12) APPEAL RIGHTS

- a) The Commission through the Supervisor of Officials shall notify, in writing, any official or prospective official that their license is being denied or temporarily/permanently suspended.
  - (1) Any official or prospective official suspended or denied licensure may appeal the decision of the Supervisor of Officials to the Commissioner. In support of their appeal, the official or prospective official shall procure and submit a background check from the Department of the Kentucky State Police. The cost of this check shall be borne by the appellant. As a part of any appeal, the following shall be considered:
    - a. If suspension or denial of license is based upon the conviction of a felony, the Commissioner may restore or issue a license if more than five (5) years have passed since the completion of the sentence, parole, or probation that was issued in the matter (provided the offense was not classified as: a sex crime or criminal offense against a minor as defined in KRS 17.500; unlawful transaction with a minor as set forth in KRS 530.064 or KRS 530.065; or a crime that results in the individuals being listed as a violent offender as defined by KRS 17.165);
    - b. If suspension or denial of license is based upon any conviction of: sex crime or criminal offense against a minor as defined in KRS 17.500; unlawful transaction with a minor as set forth in KRS 530.064 or KRS 530.065; or a crime that results in the individuals being listed as a violent offender as defined by KRS 17.165, licensure will not be issued or reinstated unless such offense has been reversed by proper authority having jurisdiction over the matter; and
  - (2) Any official or prospective official may appeal the Commissioner's decision to the Board of Control no earlier than the next regularly scheduled meeting.

SEC. 13) LICENSING PROCESS FOR NEW (PROSPECTIVE) OFFICIALS IN ALL SPORTS

- a) An applicant shall complete an application online using the KHSAA designated application through arbitersports.com KHSAA website, www.khsaa.org. ~~All requested information must be on the form with specific emphasis on the following required items:~~
  - (1) ~~Social Security Number;~~
  - (2) ~~Birth date;~~
  - (3) ~~Phone Numbers;~~
  - (4) ~~The applicant must indicate if already currently licensed in another sport in order that the proper fee is applied; and~~
  - (5) ~~Applicant must indicate if currently or previously licensed in another state and must provide verification of those records from another state(s) to receive the reciprocal service credit.~~
- b) The application for a new (prospective) official license shall be received by deadlines as published on the KHSAA website.
- c) All licensing fees shall only apply to that currently open year's officiating record.
- d) All requirements, including completion of the Part 1 Exam (which shall be an open-book exam), shall be completed no later than the deadlines published on the KHSAA website.
- e) If licensing is canceled due to lack of fulfilling these requirements, the year shall not be credited, no refund shall be issued and the amount paid shall not be carried to a future year and the applicant must start the process anew if desiring to license in the future.
- f) After a properly completed application and fee are received by the KHSAA, prospective applicants shall be mailed access to the electronic copies of the rule books for that sport, and shall be sent receive instructions for the Part 1 Examination, ~~based on the following anticipated schedule:~~
  - (1) ~~Applicants for fall sports (field hockey, football, soccer, volleyball) receive the new materials late summer (approximately mid-July);~~
  - (2) ~~Applicants for winter sports (basketball, wrestling, swimming) shall not receive these new materials until mid-fall; and~~
  - (3) ~~Spring sports applicants (baseball, softball, and track) shall not receive new materials until approximately February 1.~~
- g) ~~Applicants must then complete the Part 1 Examination using the online system. This is an open book examination which shall be completed by published deadlines.~~
- g) ~~h)~~ Licensing is not complete and the applicant is not eligible to officiate grades 6-12 contests until this examination has been completed and a score of at least 70 percent is attained.
- i) The Part 1 exam can be taken twice to obtain the required score, but cannot be repeated once a score of 70 is achieved.
- j) Examinations are processed immediately and posted to the record of the official.

k) Applicants failing to complete the required testing are not refunded fees and the prospective official will not be given credit for the year of service and would have to start the process anew if desired in a later year.

#### SEC. 14) REQUIREMENTS/DEADLINES FOR RE-LICENSING OFFICIALS IN ALL SPORTS

- a) All currently licensed officials shall be sent re-licensing information electronically when the system opens for the coming year. Included in this information shall be an explanation of any licensing procedure changes, officiating and licensing fees, and the link to the proper application for re-licensing.
- b) Prior to the published deadline of the upcoming licensing year - Licensing and fee payment is required of Previously Licensed Officials for the coming school year.
- c) A final deadline shall be published on the KHSAA website for receipt of the licensing application and fee as well as any required examinations. Applications received after deadline dates will be not be processed and prospective registrants will be eligible to resume the process when licensing is opened for the subsequent year.
- d) Each completed re-licensing form processed after the published deadline(s) shall be assessed a late fee. It is the official's responsibility to maintain address and contact information online if any has changed as the official will be liable for late fees without waiver.
- e) Upon completion of the re-licensing requirements, each official may print his/her license from the KHSAA website. This license should be available for examination at any KHSAA contest event.
- e) f) ~~Rule Access to the electronic copy of the rules books for each re-licensed sport as well as other required publications shall also be mailed sent electronically, according to availability and based primarily on the printing and shipping schedule of the National Federation.~~

#### SEC. 15) METHODS OF FEE PAYMENTS

- a) ~~All payments to license will be made through arbitersports.com and shall be electronic payment. Personal checks will be accepted for renewal of licensing along with an additional fee for processing. It is therefore strongly recommended that online payments be made for licensing.~~
- b) ~~There will be no extra fee for licensing via credit card (Visa, Mastercard, American Express or Discover).~~
- c) ~~A handling charge shall be assessed on any check returned by the bank or declined credit card for any reason. An official shall be considered not licensed until all fees are paid.~~

#### SEC. 16) REQUIREMENT TO JOIN LOCAL OFFICIALS ASSOCIATION

- a) Each licensed official must join a local association to officiate contests for grade 9-12 competition (freshmen, junior varsity and varsity) if one is formed in sport and abide by the rules of that association.
- b) In wrestling, the only recognized association for the purpose of meeting this requirement is the Kentucky Wrestling Officials Association.
- c) Associations are not currently formed in Field Hockey, Swimming and Track and Field (Cross Country), and as such, membership is not required.
- b)d) An official who is an active member of multiple associations shall prioritize one local association per sport for the purpose of the assignment of postseason competition.

#### SEC. 17) CLASSIFICATION OF OFFICIALS

- a) Officials licensed with the Kentucky High School Athletic Association shall be classified as Level 1, Level 2, or Level 3. Requirements for these classifications are:
  - (1) Level 1. An official shall be classified as Level 1 as soon as he or she has paid the annual licensing fee, and has attained a grade of at least 70 percent on the Part 1 Examination in that sport.
  - (2) Level 2. An official shall be classified as Level 2 if he or she has been Level 1 with the KHSAA for at least one school year, has attended the sports-specific KHSAA sponsored rules clinic, has paid the annual licensing fee, and at such point in time as he or she attains a grade of at least eighty (80) percent on the Part 2 Examination in that sport for the school year in which the Level 2 rating is requested. After having received the Level 2 rating, the official shall continue to receive the rating each school year upon payment of the licensing fee and until all requirements for the Level 3 rating are met.
  - (3) Level 3. When an official licenses for the sixth school year with the Association, he or she shall be classified as Level 3 if he or she has been previously classified as Level 2, has attended the sports-specific KHSAA sponsored rules clinic, has paid the annual licensing fee for that sport, and at the point in time when he or she receives a grade of at least ninety (90) percent on the Part 2 Examination during the school year the Level 3 rating is requested. After having received the Level 3 rating, the official shall continue to receive the rating each school year upon payment of the annual licensing fee.

#### SEC. 18) RECIPROCIY OF OFFICIALS/MOVEMENT BETWEEN STATES

- a) Officials may desire to officiate in more than one state or may transfer into Kentucky after licensing in another state. If concurrent licensing is desired, it would be necessary to license in each state and fulfill all of the requirements of each state. Many states accept such items as test scores, clinic attendance, etc. from an officials' tenure in a previous state. Kentucky does not honor rules clinic attendance or transfer of licensing levels from other states as those licensing requirements may not be uniform.
- b) The KHSAA shall recognize years of officiating experience in other states while not licensed in Kentucky and Part 1 examination scores of an official transferring into Kentucky after having been licensed as a contest official in another state that conforms to the playing rules of the NFHS.

#### SEC. 19) RENEWAL OF LICENSE AFTER LAPSE

- a) An official who does not re-license at least one year may re-license by completing the necessary forms and submitting the required fees.
- b) Officials shall always maintain credit for prior years of licensing.
- c) An official attempting to license after at least one year without licensing shall not be subject to the late fee.

#### SEC. 20) NFOA MEMBERSHIP AND INSURANCE COVERAGE

- a) A portion of the annual KHSAA administrative licensing fee for each official with the KHSAA shall be submitted to the National Federation for membership in the NFOA per the official's request.
- b) A benefit of membership is the representation of the organization on the rules committees in the various sports, giving officials a voice in those changes. Various awards are given by the NFOA as well as other amenities.
- c) ~~This membership also provides access to an Arbiter Central hub for the NFHS which allows for searchable rules books, case books, and other study material.~~



- c) The NFOA membership shall include an annual subscription to the NFHS Network beginning in 2023-24 for officials responding to the appropriate NFHS request.
- d) Those desiring to join the NFOA as indicated on the licensing application have catastrophic medical insurance provided by that organization and not provided directly by the KHSAA.
- e) For questions regarding insurance coverage under the program, please contact the NFHS in Indianapolis or see the program description on the KHSAA website.

SEC. 2420) CONFLICT OF INTEREST - GENERAL STATEMENT AND REQUIREMENTS TO AVOID CONFLICT

- a) An official shall not knowingly accept an assignment of a contest if any of the following conditions exist:
  - (1) If there is a KHSAA Officials Association that makes assignments through an assigning secretary and the assignment did not come through any authorized local association assignments procedure;
  - (2) If any official assigned to the contest is not fully licensed with the KHSAA;
  - (3) If the official or the official's spouse is employed by any school fielding a team involved in a contest;
  - (4) If the official is related by blood or marriage to a person (parent, grandparent, child, grandchild, brother, sister, brother-in-law, son-in-law, etc.) affiliated with a team or school involved in a contest;
  - (5) If the official and any person affiliated with a team involved in a contest are former or present teammates, roommates, classmates, business associates or close personal friends; or
  - (6) If the official or the official's spouse attended or worked at either school within the last ten (10) years, or has any other connection which would result in the perception of a potential conflict of interest.
- b) An official may accept assignment of a regular season contest or tournament only by fully informed written consent of the head coaches if any of the following condition exists:
  - (1) If the official has a child in school in one of the involved schools, or a child who graduated from one of the schools within the previous five-ten (10) years;
  - (2) If the official or the official's spouse is employed by any school fielding a team involved in a contest;
  - (3) If the official is related by blood or marriage to a person (parent, grandparent, child, grandchild, brother, sister, brother-in-law, son-in-law, etc.) affiliated with a team involved in a contest;
  - (4) If the official or any person affiliated with a team involved in a contest are former or present teammates, roommates, classmates, business associates or close personal friends; or
  - (5) If the official or the official's spouse attended or worked at either school within the last ten (10) years.
- c) An official shall advise the assigning secretary of all known conflicts of interest with schools normally served by the local association prior to any assignments for a season including the appropriate use of self-blocks in the assigning system.
- d) In the event an Assigning Secretary does not know of a conflict in accordance with a) and b) above, an individual official shall notify the assigning secretary of all known conflicts upon receipt of the schedule and the official shall not accept an assignment without first ensuring compliance with the provisions of this section.
- e) In the event a conflict with these provisions becomes known after acceptance of the contest, the official shall make such conflict known to the assigning secretary or assigning authority as soon as practical:
  - (1) If the conflict is under a) above, the official shall be removed from the contest or tournament without penalty; and
  - (2) If the conflict is under b) above, the assigning secretary, in accordance with local association policy, shall inform both coaches of the possible conflict and reassign the official in the absence of consent from both head coaches, without penalty to the official.
- f) It shall be a violation of the Officials' Code of Ethics these provisions for an official to work a contest in violation of these provisions and an official violating these provisions may have the license to officiate suspended for a period of time by the Association.

SEC. 2221) ADVANCE CAMPS/CLINICS/TRAINING

- a) In many sports, local associations or other entities including the KHSAA may assist with advanced specialized training efforts for the purpose of allowing officials to voluntarily receive concentrated instructions and training.
- b) Such camps cannot be used as a required revenue generator for assigning secretaries beyond nominal cost for time and expenses to conduct the activities.
- c) Such camps are not required and shall not be construed as a condition of employment by an official.
- d) The sports specific contact within the Association can advise the officials in a specific sport as to the availability, and any relevant advantages for attendance.
- (e) Any advanced camp used as a requirement for consideration for postseason assignment by a licensed official shall produce a financial accounting to the RPB of that region where the requirement is present.

SEC. 2322) RULES CLINICS

- a) Each year, the staff conducts or supervises the conducting of rules clinics in KHSAA sports, which deal primarily with rules changes.
- b) The planned clinic dates for the upcoming school year are in various publications and available at [www.khsaa.org](http://www.khsaa.org).
- c) These dates may be superseded due to conflicts, and the most current list shall be posted on the KHSAA website.
- d) Clinic attendance may be required for the eligibility for assignment within the Competition Rules of a specific sport.

SEC. 2423) PART 2 EXAMINATION

- a) The Part 2 Examination is administered online by the Association in most sports, can only be taken online, and can be taken a maximum of two times.
- b) Officials choosing to take the exam may only do so during the scheduled dates.
- c) The test may not be given in advance or after the testing date.
- d) After this testing window, there will be no other opportunities to take the test.
- e) It is recommended that all active officials take the Part 2 exam each year and within the Competition Rules, such completion may be part of the eligibility for assignment.

SEC. 2524) ACCEPTANCE OF ASSIGNMENTS

- a) An official shall make the decision as to whether or not to accept assignments in the time and manner prescribed by the appropriate Assigning Secretary.

b) Failure to work an accepted contest, unless providentially prevented from doing so, may be cause for a one-year suspension of licensing in that sport.

#### SEC. 2625) PAYMENT OF CONTEST OFFICIALS

a) All payment for officiating services, if done on site of the contest, shall be in the privacy of dressing facilities.

b) If payment for services is made onsite, it should not be by members of the coaching staff.

c) If member schools are in a situation where payment cannot be made at the game site, it shall be made within seven (7) days to the contest official.

~~d) If the submission of the social security number by game officials is required prior to payment, the request for this information shall be made to the game officials on approved Board of Education supplied forms, and the handling of this information shall only be by adult school representatives who are employees at the school who shall be liable for the inadvertent release of information.~~

~~e) The KHSAA does not release social security numbers on its contest officials.~~

~~f) Refpay (ArbiterPay), a division of ArbiterSports has been approved and recommended by the Commonwealth of Kentucky Auditor of Public Accounts as a permitted paying agent for contest officials to allow for electronic payment and required document processing.~~

~~g) The use of Refpay (ArbiterPay) allows for the schools to NOT have to handle sensitive information such as the required forms with social security numbers of officials, and also manages required IRS tax information on behalf of the official.~~

~~f) If the submission of the social security number by game officials is required prior to payment, the request for this information shall be made to the game officials on approved Board of Education supplied forms, and the handling of this information shall only be by adult school representatives who are employees at the school who shall be liable for the inadvertent release of information.~~

~~g) The KHSAA does not release social security numbers on its contest officials.~~

#### SEC. 2726) ARBITERSPORTS.COM USAGE

a) The KHSAA contracts with Arbiter Sports to allow the usage of the website [www.arbitersports.com](http://www.arbitersports.com) for the licensing of officials and the assignment of all contests.

b) It shall be a criterion for being a licensed official that the official shall release information from the KHSAA to this company.

c) All assigning secretaries shall agree to utilize the features of the arbitersports.com system to record scratches and ensure that a scratched official is not assigned.

d) All assigning secretaries shall utilize the "bill to" features of the arbitersports.com system to ensure proper notification of the fee due to officials and enable the use of the ArbiterPay system.

e) All assigning secretaries shall utilize the school communication features, including the appropriate team / school name, to ensure notification to all schools.

f) Each official and prospective official is required to establish a secure login arbitersports.com.

g) The login is done by entering the email address of the official, and a password established by the official.

h) The KHSAA does not maintain password lists and cannot offer assistance in retrieving passwords. Officials should contact arbitersports.com by email at [success@arbitersports.com](mailto:success@arbitersports.com) or by phone at 1-800-311-4060.

i) Much of the information needed by officials (test scores, re-licensing forms, clinic attendance registry, detailed address and phone listings for officials, etc.) is only available through this site.

j) It is each official's responsibility to keep information updated on the arbitersports.com website. There will be no waiver of any late fees or obligations of an official due to email, mail or parcels not arriving due to incorrect address information (electronic or regular mail).

k) The KHSAA shall maintain and archival list of past licensing records of officials after 1990-91 and prior to the 2023-24 school year in case needed by officials.

#### SEC. 2829) OFFICIALS FAIL TO ARRIVE

a) In the event a contracted official fails to arrive for a scheduled contest, the Assigning Secretary may have those officials who are present:

(1) Officiate the contest with less than the usual number of officials. However, the crew size shall be compliant with NFHS playing rules. (For example, a nonvarsity football game shall have not less than 3 officials as that is the minimum acceptable crew size). In this case, the contest official(s) who officiate the contest are entitled only to the compensation for themselves, no additional fee is due;

(2) Replace the absent official with a properly and currently licensed local official; or

(3) Cooperate with the involved teams to postpone/reschedule the contest; or

(4) The minimum crew / officials shall be established in the Competition Rules to adapt to any shortage or surplus of available officials.

#### SEC. 2928) FACILITY/GROUNDS FIT TO PLAY

a) The Referee (Lead Official/Crew Chief) is to judge, in accordance with the sport's playing rules, as to whether or not the contest site is fit for play. He or she has the authority to cancel a contest due to unfit grounds/facilities, within the scope of those playing rules, or direct corrective action be taken prior to the event.

b) If contests are canceled for this reason, the Association shall be notified by the official through the submission of an online incident report.

#### SEC. 3029) CANCELLATION OR POSTPONEMENT OF CONTESTS

a) It is the duty of the home school to properly notify the contest officials in case of cancellation or postponement of the athletic contest.

b) If a contest is canceled and the officials were notified prior to departure, there is no financial liability on the part of the school.

c) If a contest is canceled prior to the officials leaving home and the officials are not notified, the home school is responsible for the payment of a full game fee plus the local policy board travel allowance.

d) If a contest is canceled due to circumstances that occur after the officials have left home but prior to the start of the contest, the home school is responsible for the payment of the local policy board travel allowance fee to the crew of officials, plus a fee of 1/5 of the KHSAA established contest fee to each official.

e) If a contest is postponed after the start of the contest due to inclement weather, the officials originally assigned to the contest shall make every effort to be available for the completion date to fulfill the contract. The member schools shall not be liable for an additional contest fee for the officials to work the re-scheduled contest, but shall be liable for an additional travel expense (mileage) fee. Each local officials' association is to implement a policy for the remuneration of officials working a re-scheduled contest who were not originally assigned to the contest.

#### SEC. 3034) IDENTIFICATION REQUIREMENT

- a) It is important that prior to each contest, the Assigning Secretary and member schools verify that officials are licensed by the KHSAA. The official's responsibility in this situation is to be able to present the current identification card to the host school Athletic Director before the contest or assist in the location of currently listed in the verification listings online.
- b) Under no condition shall an Assigning Secretary assign an official who is not properly licensed by the KHSAA to a middle school, freshmen, junior varsity or varsity high school athletic contest.
- c) It is the responsibility of the member school to verify-confirm that each official is licensed and verification can be done via the KHSAA website, [www.khsaa.org](http://www.khsaa.org).

#### SEC. 32) MAINTAINING RECORDS

- a) ~~Each official and prospective official is required to establish a secure login to the KHSAA website. The portal for this login is located at [www.khsaa.org](http://www.khsaa.org).~~
- b) ~~The login is done by entering the email address of the official, and a password established by the official.~~
- c) ~~The KHSAA does not maintain password lists and cannot offer assistance in retrieving passwords. However the password may be reset by the official at any time and as often as desired.~~
- d) ~~Much of the information needed by officials (test scores, re-licensing forms, clinic attendance registry, detailed address and phone listings for officials, etc.) is only available through the secure login site.~~
- e) ~~It is each official's responsibility to notify the KHSAA office immediately with any address changes and changes in any demographic information. There will be no waiver of any late fees or obligations of an official due to email, mail or parcels not arriving due to incorrect address information (electronic or regular mail).~~

#### SEC. 3133) DISQUALIFICATIONS - REPORTS (ONLINE ONLY)

- a) It is the responsibility of the ejecting contest official to report immediately (within 24 hours) in writing any unsportsmanlike conduct or other action on the part of the coaches, players, school administrators, spectators or any other type of incident that results in the ejection of a coach, player, administrator, or spectator from a contest.
- b) ~~Disqualifications are to be reported online via the KHSAA website, [www.khsaa.org](http://www.khsaa.org). Submission in this manner automatically forwards the report to both schools and to the Association. Instructions for submitting the report of disqualification will be provided through the [arbitersports.com](http://arbitersports.com) site.~~
- c) For the ejection of a player or coach, the official must report the name and school of the offender with the report, and will be penalized for failure to properly complete this important administrative step.
- d) Officials reporting disqualifications should keep the reports direct and to the point, reporting the facts as they occurred. Officials are to refrain from opinions and editorial comments about prospective penalties.
- e) ~~Incidents such as the ejection of a nonplayer or other individual shall be reported to the KHSAA within twenty-four (24) hours using the online incident report.~~
- d) ~~For the ejection of a player or coach, the official must report the name and school of the offender with the report, and will be penalized for failure to properly complete this important administrative step.~~
- e) ~~Officials reporting disqualifications should keep the reports direct and to the point, reporting the facts as they occurred. Officials are to refrain from opinions and editorial comments about prospective penalties.~~
- f) It is also the duty of each official to report any unusual incident which may or may not have led to unsportsmanlike ejection, but of which the knowledge is critical to the KHSAA in administering the sports program.

#### SEC. 34) 32) PROVIDENCE

Officials are to take action according to the playing rules in cases of "Acts of God" or Providence.

#### SEC. 35) 33) KHSAA PUBLICATIONS/SUPPLIES

- a) Each official is entitled to the electronic rule book for each sport in which they are currently licensed.
- b) If a separate Case Book is printed for a sport, it may be provided to each official at the discretion of the Commission via electronic means.
- c) Additional materials for each sport, at the discretion of the Commission, may also be distributed.
- d) Additional copies of sports specific publications are available for purchase from the NFHS and Referee Enterprises via links on the KHSAA website [arbitersports.com](http://arbitersports.com) Central Hub.

#### SEC. 3634) SOCIAL MEDIA, OFFICIATING AND ELECTRONIC CODE OF ETHICS

- a) With the increased use of social networking through the internet and via mobile phone and devices, it is important for officials to understand the importance of maintaining an ethical approach while participating in various forums, chat rooms, and all forms of social media.
- b) Violations of this policy will be considered conduct "unbecoming" an official and subject a licensed official to licensure suspension.
- c) To malign or openly criticize another official in any form of electronic communication is considered not only unprofessional, but also undermines sports officiating in general.
- d) It is also unprofessional for officials to offer rules clarifications or interpretations through this medium without the expressed directive from the appropriate state high school association.
- e) Licensed officials have to be very careful with the use of social media. In many cases, closed discussion and understanding is important to consistency and rules enforcement. The line is crossed when an official states, "The call should have been", or "The rule should have been interpreted as", for those are statements that should only be made by those officially designated by the NFHS or state offices to make such interpretations. Internal discussion is likely a very good thing if the audience can be securely limited. A moderator or discussion leader can then say "we have had enough debate, we will get a clarification and post it online when we get it." That's the advantage of closed forums.
- f) Social networking sites can be wonderful communications tools. But there can be unintended consequences if they are used improperly. Because of their unique standing, officials need to be particularly careful when using those sites. Here are some reminders and guidelines:
  - (1) Consider social media communications as public at all times, even if created with private intentions.
  - (2) If you are going to use social media in any form, consider your communication may be read by anyone at anytime.
  - (3) Be aware that posts on social media are visible to the general public.

- (4) Even if you limit access of your page to friends, it is likely that your post will be viewed by someone beyond the circle of people you intended to see it.
  - (5) Remember that you represent the officiating industry, your associations, your assigners and your partners. Act accordingly.
  - (6) Promote officiating in a positive light and with a general feeling of pride and professionalism. You are an ambassador for officiating.
  - (7) You have a unique access to information. The same ethical restrictions that apply to any form of public speech also apply to social media.
  - (8) It is inappropriate to communicate specifics about your assignments, other officials, conferences/schools, coaches, players or any related personnel.
  - (9) Do not engage in specific play and or ruling evaluation/commentary, whether it be of a game you worked, one that you witnessed or in general about the impact of officials in any sporting event.
  - (10) Communications among officials for learning purposes should be done privately and not through the use of social media.
  - (11) Be mindful that email and other forms of direct communication can be made public.
  - (12) Be very sparing in the sharing of your personal information, including photos.
  - (13) Report fake profiles or posts to the appropriate authorities/governing bodies in a timely fashion.
  - (14) Follow specific conference, school and/or governing body social media policies.
  - (15) Find out and follow your association or chapter expectations regarding social media including state policies.
  - (16) Your association may not have hard and fast rules, but find out if it has an unofficial policy.
  - (17) Think twice before you post. If there is anything in your post that could be construed as a criticism of officials, of officials' decisions, or of schools, coaches or athletes... it's better left unsent.
  - (18) Assume that your post will be seen by the two teams you will see in your next game and the teams you worked in your previous game as well as your partner(s) in those games.
  - (19) Do not post anything relating to the schools you have worked or will work. It calls your objectivity into question.
  - (20) Do not include anything in a post that makes reference to an upcoming assignment. If teams want to find out who is going to be working their game, they should do so through official channels, not your tweet.
  - (21) Do not post details about other people's assignments, to playoff games for instance, until that information has been officially released. Don't use your page as a news service.
  - (22) Do not use social media to criticize state or local association policies, assigning practices, etc. as there are better and more appropriate ways to express those concerns.
  - (23) Do not make posts regarding calls made by officials in other games, whatever the level.
  - (24) You and your friends might debate the call you saw on TV, but debating the call on Facebook, Twitter or other forums and social media is a no-no.
  - (25) Accountability and integrity should always be our guiding principles.
  - (26) Jeopardizing your impartiality or professionalism should never be a part of your actions or posts.
- g) It is also important for sports officials to realize that it is considered very unprofessional to carry a cell phone on the field or court, regardless of the reason.
- h) Officials are encouraged to refrain from the use of any type of electronic devices for any communication while the official has NFHS rule book jurisdiction, including texting or other forms of messaging or communication except in the case of an emergency.
- SEC. 3735) OFFICIALS UNIFORM COMPLIANCE
- a) Licensed officials are occasionally requested to support various charitable causes or recognition of events by making changes to the required official's uniform.
  - b) These requests usually entail officials being asked to wear a variety of colored uniform items, such as whistles, beanbags, flags, hats, wristbands, lanyards, etc.
  - c) These requests may also include the adding of special cause-related patches or other insignia to the uniform for special events.
  - d) While many of these causes are highly worthy, officials must find ways to support those causes other than by granting these requests to wear these non-standard uniform items.
  - e) Please be reminded that all KHSAA licensed officials should wear the standard uniform with no variation of colors, patches, or other changes in all sports and that there should be no exceptions without exception.

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## BOARD OF CONTROL ADOPTED POLICIES STATEMENTS

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Many decisions are made that are only recorded in the minutes of the Board of Control meetings although they establish precedent to guide the Commissioner in execution of the duties of that office. The Board of Control has also made several position statements to clarify the official stance of the Association on a specific matter, and how those provisions are to be applied including which awards shall be officially sponsored by the Association.

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### POLICY STATEMENT- PARTICIPATION IN BOYS AND GIRLS BASKETBALL AND TEAM SPONSORSHIP

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Any secondary school which maintains a basketball team for boys for other than intramural purposes, shall maintain the same program for girls. (KRS 157.350 (5))

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### POLICY STATEMENT- APPLICABILITY OF REGULATIONS TO NINTH GRADE STUDENTS

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Student eligibility rules apply to all students enrolled in grades nine through twelve no matter where enrolled (in the event of being enrolled at a feeder school under the same Board of Education). (November 1983 meeting)

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### POLICY STATEMENT- ANONYMOUS CALLS AND LETTERS

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Bylaw 26 requires all material submitted regarding the KHSAA for protests and reporting of violations to be in writing. If those reports are anonymous, the letters shall be forwarded by the Commissioner's office to the school administrator of the school in question, with no further action taken by the KHSAA unless that administrator reports a violation or further substantiated and signed information is received.

Anonymous callers shall be informed that the KHSAA staff has no authority to act on anonymous calls.

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### POLICY STATEMENT -ACCEPTING CALLS FROM MEMBER SCHOOLS AND THE GENERAL PUBLIC

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The KHSAA staff prioritizes calls from the member school representatives.

The KHSAA staff receives hundreds of phone calls and electronic mail messages each week from member schools.

Because the KHSAA exists to serve the member schools, responding to their inquiries is the top priority. The large volume of calls from parents and students has dramatically affected our ability to serve the member schools.

School administrators shall remain the first and preferred contact resource for parents and students. The KHSAA shall refer calls from parents or students to the appropriate school personnel, and ask that the administrator contact the KHSAA if there is a need for a specific answer or rules clarification.

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### POLICY STATEMENT -EMAIL/PHONE CALLS FROM THE GENERAL PUBLIC AND PARENTS

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As of July 1, 2006 the KHSAA Executive Staff, as authorized by its Board of Control, is no longer required to accept calls from parents and students about eligibility and other KHSAA regulations. The KHSAA staff must prioritize responses to the member schools as it tries to balance an effective workload.

Reason For the Statement – The KHSAA needs your help in addressing a serious problem. The KHSAA staff receives hundreds of telephone calls and emails every week from our member schools. Because the KHSAA exists to serve those member schools, responding to their inquiries must be the top priority. The large volume of calls and emails from parents and students has dramatically affected our ability to serve our member schools.

Solution For Parents and Students – School principals or athletic administrators have always been the first and preferred contact resource for parents and students. This policy statement reinforces school personnel as the source to whom parents and students must direct their questions. As always, if a school administrator needs assistance in answering a question, they should contact a KHSAA administrator for a "final answer" and then pass it along to the parent or student.

The KHSAA understands that parent and student questions are important. We thank you for your understanding and for supporting our commitment to high quality service directly to our member schools, and through schools, to parents and students. This approach will ultimately be best for everyone involved.

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### POLICY STATEMENT- SCHOOL NICKNAMES

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(Adopted by Kentucky Board of Education, 2007)

The Board of Control has no prohibition on specific nicknames or mascots, but has adopted the Kentucky Board of Education resolution stating a formal position as approved February 8, 2007.

WHEREAS, the Kentucky Board of Education believes in the worth and dignity of all peoples,

WHEREAS, schools and school districts should set an example and provide leadership in their communicates in supporting and furthering human rights,

WHEREAS, schools should be places where all students feel welcomed,

WHEREAS, mascots, nicknames and other school symbols should represent the highest ideals of human dignity and help all students feel welcome and included in the life of the school,

NOW, THEREFORE, be it resolved that the Kentucky Board of Education urges all schools to review the appropriateness of their symbols and mascots and recommends that all schools and school districts abandon the use of symbols and mascots that are offensive to any group of people.

REAFFIRMED AT THE KENTUCKY BOARD OF EDUCATION MEETING, in the city of Frankfort, this eighth day of February, in the year Two Thousand and Seven.

Keith Travis, Chair, Kentucky Board of Education

Kevin M. Noland, Interim Commissioner, Kentucky Department of Education (Feb. 8, 2007)

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## **POLICY STATEMENT- COACHING EDUCATION COURSE**

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The NFHS online Coaching Education course shall be the unit of study approved for Bylaw 25 compliance. The KHSAA will recognize and give credit for the Coaching Education requirement to those individuals holding credentials issued through the American sports Education Coaching Principles Course prior to the adoption of the NFHS online course, and to those who seek a coaching position with these credentials already completed. The KHSAA will recognize and give credit for the Coaching Education requirement to those individuals holding credentials issued using the blended version of the NFHS Course (part in-person, part online).

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## **POLICY STATEMENT- CERTIFIED/ LICENSED TRAINERS AT PRACTICES/ CONTESTS**

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The Kentucky High School Athletic Association has long recommended and continues to recommend, that medical coverage be present at all athletic practices and contests. Because of the unique skill set of Certified/Licensed Athletic Trainers it is recommended that one of these individuals be present at all practices and contests. It is also strongly recommended that the member schools utilize only Certified/Licensed Trainers per the Kentucky Board of Medical Licensure, and not members of any other vocation making this claim but without this legal designation. While acknowledging the expense of provided a certified/licensed trainer, it is nonetheless noted that this shall be an integral part of your athletic planning process.

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## **POLICY STATEMENT- SECURITY PRACTICES FOR CONTESTS**

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While many schools have measures in place regarding safety and security at athletic contests, all members are reminded of the importance of this area. The National Federation and the Kentucky High School Athletic Association have made a strong effort in reminding all state associations and member schools of the importance of member schools understanding the necessity for adequate security. Crowd control has become a major emphasis across the nation and though many schools have provisions in place, it is important to take every precaution to protect the athletes, fans and general public at contests. While acknowledging the expense of security, it is noted that this shall be an integral part of your athletic planning process.

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## **POLICY STATEMENT- ETHNIC AND CULTURAL DIVERSITY & SEXUAL HARASSMENT**

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The KHSAA recognizes the cultural diversity of its member school athletes, coaches, fans and spectators. The Board of Control encourages each of its member schools to educate its participants and all parties involved in the sports program as to the need for a united approach to solving problems. Prejudice or discrimination within the athletic program on the basis of race, color, religion, ancestry, age, national origin, disability, sex, sexual orientation, gender identity, or United States military service cannot be tolerated. The KHSAA encourages each of its schools to unite in this effort. The KHSAA has no tolerance for sexual harassment or discrimination based on race, color, religion, ancestry, age, national origin, disability, sex, sexual orientation, gender identity, or United States military service. If those acts are discovered during the course of normal operations, all information shall be forwarded to the appropriate authorities.

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## **POLICY STATEMENT- RECOMMENDED CODE OF ETHICS FOR COACHING PERSONNEL**

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### **SEC. 1) BACKGROUND**

The function of a coach is to educate students through participation in interscholastic competition. An interscholastic program should be designed to enhance academic achievement and should never interfere with opportunities for academic success. Accordingly, the following recommended guidelines for head and assistant coaches, whether or not they are paid, have been adopted for the voluntary use by member schools and districts:

- a) The coach shall treat each student with the utmost respect, and his or her welfare should be considered in decisions by the coach at all times.
- b) The coach shall be aware that he or she has a tremendous influence, for either good or ill, on the education of the student and, thus, shall never place the value of winning above the value of instilling the highest ideals of character.
- c) The coach shall uphold the honor and dignity of the profession. In all personal contact with students, officials, athletic directors, school administrators, contest officials, other coaches, the state high school athletic association, the media, and the public, the coach shall strive to set an example of the highest ethical and moral conduct.
- d) The coach shall take an active role in the prevention of drug, alcohol and tobacco abuse.
- e) The coach shall avoid the use of alcohol and tobacco products when in contact with players.
- f) The coach shall promote the entire interscholastic program, being cognizant of multi-sport athletes and those involved in other school activities and direct his or her program in harmony with the total school program.
- g) The coach shall master the contest rules and shall teach them to his or her team members. The coach shall not seek an advantage by circumvention of the spirit or letter of the rules.
- h) The coach shall exert his or her influence to enhance sportsmanship by spectators, both directly and by working closely with cheerleaders, pep club sponsors, booster clubs, opposing team members and coaches and administrators and contest officials.
- i) The coach shall respect and support contest officials. The coach shall not indulge in conduct which would incite players or spectators against the officials. Public criticism, including through the traditional media or through the use of social media of officials or players is unethical and not permitted.
- j) The coach shall use social media in accordance with any adopted district policy.
- k) The coach shall not exert pressure on faculty members to give student-athletes special consideration or exert pressure on athletic or school administrators to cause undue delay in providing records of student-athletes no longer at the school.
- l) The coach shall not scout opponents by any means other than those adopted by the Association and shall adhere to the restrictions of Bylaw 15 (Sportsmanship) related to use of illegal equipment.
- m) The coach shall adhere to all KHSAA Bylaws, including policies and procedures. The coach shall be aware of and adhere to the restrictions of Bylaws 6, 7 and 8 wherein the coach's actions shall not create an athletic advantage for a transferring student (including students

- transferring after participating with a coach in outside competition) and Bylaw 16, Recruitment (Undue Influence) and restrictions on impermissible contacts and impermissible benefits.
- n) The coach shall be current in all coaching qualifications adopted by the Association as well as certifications required.

### **POLICY STATEMENT- ADJUSTMENTS AND ALTERATIONS DUE TO THE COVID-19 PANDEMIC**

- a) The KHSAA Commissioner, Staff and its Board of Control bear a tremendous responsibility and burden in helping to ensure the safety of all students within its programs. The burden is equally great regarding the mental health and well-being of those students and the valuable and integral part that sports and sport activities play in the development of the student. These sometimes conflicting responsibilities provide a balancing act of sorts as the Association continues to lead its member schools through a global pandemic.
- b) Although much of this statement will reference "the Commissioner's office", it should be noted that this team approach to managing the situation around athletics extends to many individuals and organizations including a multitude of groups with the best interests of students at heart. It is also noted that without question, our Commonwealth thrives on as much local control as possible, though noting that in the arena of athletics, competitive balance, equity and opportunity will at times require statewide decisions.
- c) As an organization that is permitted to make carefully thought out, independent, responsible decisions regarding its activities, it is recognized that the satisfaction of everyone cannot be guaranteed and that the well being of the whole student must be a central focus. As such, revisions and accommodations will be required anytime the association faces an event of the magnitude of a global pandemic. For that reason, the association will be assertive and decisive, and try at all times to strike a balance between the variety of options that may exist in a given situation.
- d) It is recognized that intermittent suspension or revision of KHSAA Bylaws, rules, regulations and other provisions may be required throughout the navigation of this situation. Provided these revisions do not violate statute, the Commissioner's office will make every reasonable effort to ensure the opportunities in its designated areas that are so vital to student achievement. The Commissioner's office will labor with diligence to ensure new and updated information is provided to the membership in a timely manner while also recognizing that the situations surrounding the virus are ever changing with continual movement of data points. The Commissioner's office will remain apolitical insofar as is possible, and keep its focus on what is best for the general student body.

### **POLICY STATEMENT- ADDITIONAL STUDENT ELIGIBILITY FOR ISSUES RELATED TO COVID-19 DUE TO SUSPENSION OF ATHLETICS FROM MARCH 12, 2020 TO THE CONCLUSION OF THE 2019-20 SCHOOL YEAR**

#### **SEC. 1) BACKGROUND**

During the 2019-2020 school year, the Commonwealth, United States and the world at-large countered a global pandemic, COVID-19, a situation that altered the conduct of the last several months of the 2019-2020 school year.

As such, sports and sport activity programs were terminated in the Commonwealth on March 13, 2020 and unable to resume due to the termination of in-person learning in all schools. The Kentucky High School Athletic Association (KHSAA) has been deeply saddened that our high school students lost the opportunity to participate for the remainder of the 2019-2020 school year.

As we move toward the return of school and participation in education-based athletics, we anticipate many unique and challenging situations that may impact eligibility.

#### **SEC. 2) CONSIDERATIONS**

- a) A key component of the KHSAA Due Process Procedure is found in the standard for a "waiver" within the procedure (hardship). Such hardship must be not only a unique circumstance beyond the control of the student or family, but it must also be totally different from those that exist for the majority or even a small minority of students.
- b) For eligibility purposes, the KHSAA has deemed that COVID-19 is not, in and of itself, a hardship as every student has been impacted by COVID-19, however not every student has a direct, causal relationship between the eligibility rule and their inability to meet such rule as a result of COVID-19.
- c) Every single student in the Commonwealth was impacted by COVID-19.
- d) Of particular emphasis is the potential required for additional eligibility due to the loss of a competitive season, considering that even permitting that for a single student (much less additional) would:
- (1) Ignore the impact on all students at a younger level by eliminating or diluting that student's participation opportunity;
  - (2) Ignore the cost to school districts who would likely not receive the full additional funding for that student, including additional ADA for these students (especially those that met graduation requirements)
  - (3) Ignore the fact that, with an extreme budget shortfall for the Commonwealth during this pandemic, there would likely be no change in SEEK funding to cover these additional students, or money allocated to improve, renovate, or build more facility space;
  - (4) Ignore additional costs such as additional certified teachers and classified staff (cooks, bus drivers, custodians, etc.) at a time when finances to schools will not be there to create or fund those added positions;
  - (5) Ignore the fact that in the case of wholesale or multiple grants of additional eligibility, create situations with more students in a facility, both athletic and academic, than the facility was safely permitted and built to accommodate;
  - (6) Ignore the fact that all students missed out on the face-to-face instruction they would have received from their teachers, and are therefore equally impacted;
  - (7) Ignore the potential additional sport or sport activity participation for students already fully qualified to graduate;
  - (8) Ignore the limited class selection and availability opportunity for most students who have already met graduation requirements;
  - (9) Ignore the likelihood that the vast majority of those students, particularly in grade 12 during 2019-2020, have already finalized the "next steps" in their lives, with applications and enrollments scheduled for higher education or other workplace arrangements in place.
  - (10) Ignore the fact that this would undoubtedly lead to requests from students other than the 2020 seniors, as once the grant is made for a senior, undoubtedly the other students in younger grades, equally impacted, would be requested.
  - (11) Ignore the potentially undesirable precedent in education that would likely be used for additional requests in other situations without the same impact;
  - (12) Appear to prioritize participation in sports and sport activities over basic education at a time when the Commonwealth and its schools

- committed immeasurable resources to ensure that basic education services continued to be provided;—
- (13) Ignore the fact that any grant would also potentially have constitutional questions regarding equal protection if students in similar situations and on similar teams were unable to be treated equally due to the statutory provision involving the age restriction;—
- (14) Ignores the long-represented philosophy that without a clearly defined limit on both age and length of eligibility, avenues remain open for redshirting, deception, legal maneuvering, and other athletics-driven motivations for a student to remain in school rather than proceeding on into college or into the work force thereby denying the participation of a student who is otherwise “next in line” to play.
- (15) Ignores the long-represented philosophy in interscholastic athletics that the mere lack of these motivations does not in and of itself constitute justification for a waiver.
- (16) Ignores the fact that a maximum participation requirement is in place because it:
- a. promotes timely progress toward graduation by discouraging students from delaying or interrupting their high school education;
  - b. disallows students to enroll for one single semester each school year to increase athletic ability and skill;
  - c. diminishes risks stemming from unequal competition;
  - d. places emphasis on the year-long academic mission of the school;
  - e. promotes harmony and fair competition among member schools by maintaining equality of eligibility affording each student the same number of semesters of athletic eligibility;
  - f. increases the number of students who will have an opportunity to participate in interscholastic athletics;
  - g. helps avoid exploitation by coaches or boosters who otherwise might seek to delay a student’s normal progress through school; and
  - h. prevents displacement of younger student athletes by older students wishing to protract unfairly their high school careers; and
- (17) Ignore the myriad of other statutory and regulatory provisions including full-time enrollment, maximum number of years/semesters, requirement to be enrolled full-time during the previous semester, and other regulatory requirements that create a fair balance between academics and non-school activities previously adopted by statute, regulation and action of its member schools, that are contained in various Kentucky Revised Statutes, Kentucky Administrative Regulations, KHSAA Bylaws, and KHSAA Policies.
- e) For these and a myriad of other reasons, additional eligibility for 2019-2020 KHSAA sports and sport activities will not be granted in matters where COVID-19 is the sole request.



**New Form**



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
APPLICATION FOR MEMBERSHIP**

\_\_\_\_\_ High School, located in \_\_\_\_\_, Kentucky,  
 \_\_\_\_\_ (Name of school) \_\_\_\_\_ (City)  
 \_\_\_\_\_ hereby applies for membership for the \_\_\_\_\_ School Year

**SCHOOL MEMBERSHIP DUES**

Schools desiring to become a member of the Association shall pay a fee in accordance with their prior year second-month enrollment on the following schedule:

- (1) Schools enrolling less than 100 students and offering only individual sports or sport-activities shall pay \$500;
- (2) Schools enrolling 1-400 students in grades 9-12 shall pay \$1000;
- (3) Schools enrolling 401-610 students in grades 9-12 shall pay \$1500;
- (4) Schools enrolling 611-899 students in grades 9-12 shall pay \$2000; and
- (5) Schools enrolling more than 899 students in grades 9-12 shall pay \$2500.

The annual membership dues billing shall include any money in arrears by the member school for items other than membership dues.

**MEMBERSHIP CRITERIA**

- a) Pursuant to 702 KAR 7:065, Section 1, the KHSAA has been designated as the Kentucky Board of Education's agent to manage interscholastic athletics at the high school level in the common schools, including a private school desiring to associate with the KHSAA and compete with a common school.
- b) Any school desiring to associate with the KHSAA shall complete, sign and submit this application to the KHSAA together with the applicable dues, which shall be considered by the KHSAA Board of Control.
- c) The following are the basic criteria for membership in the KHSAA:
  - (1) The school shall have the 12th grade as the terminating grade, and not enroll students in only grades K-5;
  - (2) The school shall be:
    - a. A public school under the auspices of the Kentucky Department of Education fitting into one of the following membership categories:
      - A1 (District operated general or multi-program school),
      - A5 (District-operated alternative education program with no definable attendance boundaries designed to remediate academic performance, improve behavior, or provide an enhanced learning experience. This designation should only be used for offsite alternative education programs and the students may not be A1 enrolled at any other school);
      - B1 Laboratory or training school operated by college or university);
      - D1 (State Department of Education operated school),
      - F1 (Federal Dependent school); or
    - b. A non-public school (private, parochial or church affiliated school fitting into one of the following membership categories:
      - J1 - Roman Catholic School,
      - M1 - Other religious school or
      - R1 - Private, non-church school)
  - Each of these must have been certified by the Kentucky Board of Education consistent with KRS 156.160(3) (see KDE website for Certification Process for Non-Public Schools), is a current member of the Kentucky Non-Public School Commission, and is accredited by one of the listed approved accrediting agencies;
  - (3) The school shall agree, through this application and other monitoring methods, to adhere to and abide by the KHSAA Constitution, Bylaws, Competition Rules and all other policies and directives of the KHSAA Commissioner or Board of Control;
  - (4) The school shall pay the membership dues and any and all assessed fines by the imposed deadline;
  - (5) The Principal or Designated Representative shall be required to attend an annual in-person update (not including the KHSAA Annual Meeting of the Membership) concerning the rules, regulations and policies of the Association, to provide feedback on Association ongoing activities, and to clarify ongoing issues or concerns related to athletics.

**ELIGIBILITY FOR CHAMPIONSHIP PLAY**

- a) All full members of the Association shall be eligible to enter championship play sponsored by the KHSAA provided there is no other restricting reasons such as sanction under the provisions of Bylaw 27;
- b) A new school formed by the local board of education from existing KHSAA member schools:
  - (1) Shall be immediately eligible for championship participation upon acceptance of the application for new membership upon approval of the Board of Control provided it meets all of the criteria for membership including having a full graduating class; and
  - (2) Shall be assigned a member of the staff for a period of not less than two years to serve as a mentor to guide the school in the rules and regulations of the Association and to report to the Board of Control prior to a decision to renew membership;
- c) Any other school applying for new membership:
  - (1) shall be ineligible for championship play during a candidacy period from the date of acceptance of the application through the end of the second approved year of membership and provided that at the end of this period, it meets all of the criteria for membership including having a full graduation class;
  - (2) If approved by the Commissioner, the school on candidacy status is allowed to exhaust any contest contracts that were signed prior to joining the KHSAA;
  - (3) The candidacy school may therefore, if approved, compete against those non-member schools in contests during this period;
  - (4) However, once those contracts are exhausted, the school in candidacy status will not be able to compete against non-member schools located in Kentucky;
  - (5) The playing season in all sports will end for schools in candidacy status at the end of the regular season in each sport;
  - (6) Shall not be eligible to compete in postseason play against other KHSAA schools until the end of the candidacy period; and
  - (7) Shall be assigned a member of the staff for a period of not less than four years to serve as a mentor to guide the school in the rules and regulations of the Association and to report to the Board of Control prior to a decision to renew membership.

**COMPLIANCE AND EXPECTATIONS FOR MEMBERSHIP**

- a) Each school desiring to join the KHSAA shall agree to compliance comply with certain specific requirements of the Board of Control. By signing this application on behalf of this school, the Principal or Designated Representative acknowledges that:
  - (1) The local Board of Education or School Based Decision-Making Body has given the undersigned Principal authorization to apply for renewal of membership in the KHSAA for the above referenced Academic School Year;
  - (2) The school is a voluntary member of the KHSAA and is in compliance complies with the KHSAA Constitution, Bylaws, Competition Rules and all other policies and directives of the KHSAA Commissioner or Board of Control;
  - (3) In accordance with Under the KHSAA Constitution, the Board of Control is the final authority in determining Competition Rules (including assignment of schools to district, region, and/or class);
  - (4) The Principal/Designated Representative has read, understood and agrees to abide by the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure and all other policies of the KHSAA Commissioner or Board of Control as now enacted or later amended;
  - (5) The school will abide by any and all of the rulings and directives of the KHSAA Commissioner, Assistant Commissioners, Hearing Officer or Board of Control, and at all times act in the best interests of the KHSAA;
  - (6) The school will self-report any and all violations of the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure or all other policies and directives of the KHSAA Commissioner or and Board of Control, and any ruling by the KHSAA and its Commissioner, Assistant Commissioners, Hearing Officer or Board of Control;
  - (7) The management of the athletic program is not in contradiction to state or fFederal law, including the submission of the proper materials in a timely manner on time as requested by the Commissioner to fully comply with 702 KAR 7:065, Section 3(15) as it relates to monitoring compliance with 20 USC Section 1681 (Title IX);



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
APPLICATION FOR MEMBERSHIP**

- (8) The KHSAA may impose penalties as detailed in the Bylaws of the KHSAA against this school for violation of the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure or all other policies and directives of the KHSAA Commissioner or Board of Control, and agree to timely adhere to and abide by any and all penalties assessed against this school under the Bylaws of the KHSAA or any other rule, regulation or policy;
- (9) The school will comply with the principles of institutional control as defined within the Bylaws of the KHSAA and the KHSAA's published interpretations thereof;
- (10) The school will comply in a timely manner on time with any and all requests by the KHSAA and its officials for information, records and reports;
- (11) Any information submitted via the KHSAA online system using the secure login of an authorized school administrator shall be deemed to have been approved and signed off by the Principal;
- (12) All records of the school including financial, scholastic and attendance, are open and available for inspection by the KHSAA and its officials;
- (13) This The school's records are available for inspection and that this school has the financial aid need analysis for its student-athletes performed by an approved agency as listed in the KHSAA Handbook;
- (14) The This school releases to the KHSAA and its official representatives permission to release the demographic information related to the athletic program (including motion picture and still photographic images) and all participation statistics (including height, weight and year in school, participation history and other performance-based statistics) and other information as may be requested, and agrees that the students from this school may be photographed or otherwise digitally or electronically captured during KHSAA sanctioned or sponsored school-based competition and such product used in the course of normal KHSAA business including commercial and internet-based video and still images. All material including images and recordings and such image or other report may be used without further permission or compensation, specifically related to the KHSAA and its events without such use constituting a violation of rights under the Family Educational Rights and Privacy Act;
- (15) The school has distributed KHSAA Form GE04 in its entirety, including the applicable student eligibility rules and the Physician consent and Parental permission forms to each prospective student-athlete, and that this school properly maintains on file the written permission of the parents of each student-athlete and the required physical examination physician consent form until after the student graduates from the school;
- (16) The school has ensured that each student-athlete has insurance coverage up to the KHSAA Catastrophic deductible prior to before allowing them to practice (including try out) or play; and
- (17) The school has maintained compliance with the Limitation of Seasons as published in the Bylaws of the KHSAA as it relates to the loss of school time for regular season athletic contests as well as properly monitoring the playing of scrimmage and regular season contests, and has not violated these provisions in any KHSAA sport, and this school will self-report any violations of these limitations.
- (18) The school will take responsibility for and pay, reimburse the host site or the KHSAA, or repair any damage to postseason facilities, venues, or sites by the school's teams, students, or fans;
- (19) Under KRS 160.445(4)(b), this school verifies the existence of a venue specific emergency action plan to deal with serious injuries and acute medical conditions in which the condition of the patient may deteriorate rapidly. The plan is to reviewed and rehearsed by simulation each athletic season shall:
  - a. Include a delineation of the roles of staff and emergency personnel, methods of communication, available emergency equipment, and access to and plan for emergency transport;
  - b. If one is available, identify the location of a portable automated external defibrillator and the procedures for its use during an emergency; and
  - c. Be in writing, reviewed by the principal of the school, distributed to all appropriate personnel, posted conspicuously at all venues, and reviewed annually and rehearsed by simulation prior to the beginning of each athletic season by all licensed athletic trainers, first responders, school nurses, athletic directors; interscholastic coaches and volunteer coaches of each athletic team active during that athletic season;
  - d. Be available for inspection by the KHSAA as requested.
- (20) Under KRS 158.162, this school verifies that it has an adopted emergency plan which shall include:
  - a. Procedures to be followed in case of medical emergency, fire, severe weather, earthquake, or a building lockdown as defined in KRS 158.164; A written cardiac emergency response plan; and a diagram of the facility that clearly identifies the location of each automated external defibrillator;
  - (b) Such emergency plan shall be provided to appropriate first responders and all school staff;
  - (c) Such emergency plan shall be reviewed following the end of each school year by the school nurse, school council, the principal, and first responders and revised as needed;
  - (d) The principal shall discuss the emergency plan with all school staff prior to the first instructional day of each school year and document the time and date of any discussion;
  - (e) The cardiac emergency response plan shall be rehearsed by simulation prior to the beginning of each athletic season by all licensed athletic trainers, school nurses, and athletic directors; and all interscholastic coaches and volunteer coaches of each athletic team active during that athletic season; and
  - (f) The emergency plan shall be excluded from the application of KRS 61.870 to 61.884.
- (21) Under KRS 156.162 (e) verifies that it agrees to:
  - (a) Maintain a portable automated external defibrillator in a public, readily accessible, well-marked location in every middle and high school building and, as funds become available, at school- sanctioned middle and high school athletic practices and competitions and;
  - (b) Adopt procedures for the use of the portable automated external defibrillator during an emergency;
  - (c) Adopt policies for compliance with KRS 311.665 to 311.669 on training, maintenance, notification, and communication with the local emergency medical services system;
  - (d) Ensure that a minimum of three (3) employees in the school and all interscholastic athletic coaches be trained on the use of a portable automated external defibrillator in accordance with KRS 311.667; and
  - (e) Ensure that all interscholastic athletic coaches maintain a cardiopulmonary resuscitation certification recognized by a national accrediting body on heart health.
- (22) The school shall send administrative representatives to one meeting per year (aka Regional Meetings) if such meetings are conducted by the Association.
- (23) The school will actively promote sportsmanship by the manner in which it manages contests and scrimmages, including activity handling situations that arise with individuals such as fans who are not in the direct jurisdiction of contest officials.

**REASONS TO DENY OR REVOKE MEMBERSHIP**

The following is a list of reasons that the KHSAA Board of Control may either deny an application, suspend or revoke membership in the KHSAA:

- (1) Failure to satisfy any of the Membership Criteria enumerated herein;
- (2) Failure to adhere to and abide by any of the acknowledgments enumerated herein; or
- (3) A documented pattern of continual violations and a general lack of institutional control as defined in KHSAA Bylaw 27.

In Witness Whereof, the undersigned has caused this application to be submitted on behalf of this school.

\_\_\_\_\_

Principal Name

Principal Signature

(Date)

**Old Form**



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
APPLICATION FOR MEMBERSHIP**

\_\_\_\_\_ High School, located in \_\_\_\_\_, Kentucky,  
(Name of school) (City)

hereby applies for membership for the \_\_\_\_\_ School Year

**SCHOOL MEMBERSHIP DUES**

Any school desiring to become a member of the Kentucky High School Athletic Association ("KHSAA") shall pay dues based upon its enrollment per the following schedule adopted in April 1992 and revised in May 2017:

- Schools enrolling less than 100 students and offering only individual sports or sport-activities shall pay \$500;
- Schools enrolling 1-400 students in grades 9-12 shall pay \$1,000;
- Schools enrolling 401-610 students in grades 9-12 shall pay \$1,500;
- Schools enrolling 611-899 students in grades 9-12 shall pay \$2,000; and
- Schools enrolling more than 899 students in grades 9-12 shall pay \$2,500.

**MEMBERSHIP CRITERIA**

- a) Under 702 KAR 7:065, Section 2, the KHSAA has been designated as the Kentucky Board of Education's agent to manage interscholastic athletics at the high school level in the common schools, including a private school desiring to associate with the KHSAA and compete with a common school.
- b) Any school desiring to associate with the KHSAA shall complete, sign and submit this application to the KHSAA together with the applicable dues, which shall be considered by the KHSAA Board of Control.
- c) The following are the basic criteria for membership in the KHSAA:
  - (1) The school shall have the 12th grade as the terminating grade, and not enroll students in only grades K-5;
  - (2) The school shall be:
    - a. A public school under the auspices of the Kentucky Department of Education fitting into one of the following membership categories: A1 (District operated general or multi-program school), D1 (State Department of Education operated school), F1 (Federal Dependent school), Public Charter School as defined by KRS 160 or
    - b. A non-public school (private, parochial or church-affiliated school fitting into one of the following membership categories: J1 - Roman Catholic School, M1 - Other religious school or R1 - Private, non-church school) that has been certified by the Kentucky Board of Education consistent with KRS 156.160(3) (see KDE website for Certification Process for Non-Public Schools), is a current member of the Kentucky Non-Public School Commission, and is accredited by one of the listed approved accrediting agencies;
  - (3) The school shall agree, through this application and other monitoring methods, to adhere to and abide by the KHSAA Constitution, Bylaws, Competition Rules and all other policies and directives of the KHSAA Commissioner or Board of Control;
  - (4) The school shall pay the membership dues and all assessed fines by the imposed deadline; and
  - (5) The Principal or Designated Representative shall be required to attend annual in-person update (not including the KHSAA Annual Meeting of the Membership) concerning the rules, regulations, and policies of the Association, to provide feedback on Association ongoing activities, and to clarify ongoing issues or concerns related to athletics.

**ELIGIBILITY FOR CHAMPIONSHIP PLAY**

- a) All full non-probationary members of the Association shall be eligible to enter championship play sponsored by the KHSAA provided there are no other restricting reasons such as sanction under the provisions of Bylaw 27;
- b) A new school formed and governed by the local board of education through consolidation, merger with a school from another district, the division of one or more schools into a new school:
  - (1) Shall be immediately eligible for championship participation upon acceptance of the application for new membership upon approval of the Board of Control;
  - (2) Shall be assigned a member of the staff for a period of not less two years to serve as a mentor to guide the school in the rules and regulations of the Association and to report to the Board of Control before a decision to renew membership;
- c) Any other school applying for new membership shall be considered a probationary school and:
  - (1) Shall be ineligible for championship play during a probationary period extending from the first approved school year of acceptance of the application by the Board of Control through the end of the second approved school year of membership, a probationary period that may be extended upon review by the Board of Control based on evaluation of compliance with KHSAA regulations;
  - (2) Shall be allowed to exhaust any contest contracts or commitments that were signed before joining the KHSAA. The probationary school may, therefore, if approved, compete against those non-member schools in contests during this period provided there was prior agreement. However, once those contracts are exhausted, the probationary school shall not be able to compete against non-member schools located in Kentucky;
  - (3) The playing season in all sports shall end for probationary schools after the regular season in each sport, and the probationary school shall not be eligible to compete in postseason play against other KHSAA schools until the end of the probationary period;
  - (4) Shall be assigned a member of the staff for not less than four years to serve as a mentor to guide the school in the rules and regulations of the Association and to report to the Board of Control before a decision to renew membership or convert to full membership;

**ACKNOWLEDGEMENTS**

Each school desiring to join the KHSAA shall agree to comply with certain specific requirements of the Board of Control. By signing this application on behalf of this school, the Principal or Designated Representative acknowledges that:



KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
APPLICATION FOR MEMBERSHIP

- (1) The local Board of Education or School-Based Decision-Making Body has given the undersigned Principal authorization to apply for renewal of membership in the KHSAA for the above referenced Academic School Year.
(2) The school is a voluntary member of the KHSAA and complies with the KHSAA Constitution, Bylaws, Competition Rules and all other policies and directives of the KHSAA Commissioner or Board of Control;
(3) Under the KHSAA Constitution, the Board of Control is the final authority in determining Competition Rules (including assignment of schools to district, region, and/or class);
(4) The Principal/Designated Representative has read, understood, and agree to abide by the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure and all other policies of the KHSAA Commissioner or Board of Control as now enacted or later amended;
(5) The school will abide by all of the rulings and directives of the KHSAA Commissioner, Assistant Commissioners, Hearing Officer and Board of Control, and at all times act in the best interests of the KHSAA;
(6) The school will self-report all violations of the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure or all other policies and directives of the KHSAA Commissioner or Board of Control, and any ruling by the KHSAA and its Commissioner, Assistant Commissioners, Hearing Officer or Board of Control;
(7) The management of the athletic program is not in contradiction to state or federal law, including the submission of the proper materials on time as requested by the Commissioner to fully comply with 702 KAR 7:065, Section 3(15) as it relates to monitoring compliance with 20 USC Section 1681 (Title IX);
(8) The KHSAA may impose penalties as detailed in the Bylaws of the KHSAA against this school for violation of the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure or all other policies and directives of the KHSAA Commissioner or Board of Control, and agree to timely adhere to and abide by all penalties assessed against this school under the Bylaws of the KHSAA or any other rule, regulation or policy;
(9) The school will comply with the principles of institutional control as defined within the Bylaws of the KHSAA and the KHSAA's published interpretations thereof;
(10) The school will comply on time with all requests by the KHSAA and its officials for information, records, and reports;
(11) Any information submitted via the KHSAA online system using the secure login of an authorized school administrator shall be deemed to have been approved and signed off by the Principal;
(12) All records of the school including financial, scholastic, and attendance, are open and available for inspection by the KHSAA and its officials;
(13) The school has the financial aid need analysis for its student-athletes performed by an approved agency as listed in the KHSAA Handbook;
(14) This school releases to the KHSAA and its official representatives permission to release the demographic information related to the athletic program (including motion picture and still photography) and all participation statistics (including height, weight and year in school, participation history, and other performance-based statistics) and other information as may be requested, and agrees that the students from this school may be photographed or otherwise digitally or electronically captured during KHSAA sponsored school-based competition. All material including images may be used without permission or compensation specifically related to the KHSAA and its events.
(15) The school has distributed KHSAA Form GE04 in its entirety, including the applicable student eligibility rules and the Physician consent and Parental permission forms to each prospective student-athlete, and that this school properly maintains on file the written permission of the parents of each student-athlete and the required physical examination form until the student graduates from the school;
(16) The school has ensured that each student-athlete has insurance coverage up to the KHSAA Catastrophic deductible before allowing them to practice (including try out) or play;
(17) The school has maintained compliance with the Limitation of Seasons as published in the Bylaws of the KHSAA as it relates to the loss of school time for regular season athletic contests as well as properly monitoring the playing of scrimmages and regular season contests;
(18) This school has not violated these provisions in any KHSAA sport, and will self-report any violations of these limitations; and
(19) Under KRS 160.445(4)(b), this school verifies the existence of a venue-specific emergency action plan for all of its athletic facilities, and such plan has been distributed and rehearsed.

REASONS TO DENY OR REVOKE MEMBERSHIP

The following is a list of reasons that the KHSAA Board of Control may either deny an application, suspend or revoke membership in the KHSAA:

- (1) Failure to satisfy any of the Membership Criteria enumerated herein;
(2) Failure to adhere to and abide by any of the acknowledgments enumerated herein; or
(3) A documented pattern of continual violations and a general lack of institutional control as defined in KHSAA Bylaw 27.

In Witness Whereof, the undersigned has caused this application to be submitted on behalf of this school.

Principal Name

Principal Signature

(Date)

**New Form**



**Athletic Participation Form  
Parental and Student Consent and Release  
For High School Level (grades 9-12) participation**

KHSAA Form GE04  
High School Parental Permission and Consent  
Rev. 7/23, page 1 of 4  
© KHSAA, 2023

*The student and parents/guardian must read this statement carefully and sign where required. By signing this form, all parties agree that they have accurately completed all sections of the form and have read and agree to the terms of this form as detailed. This form **must** be completed before the student participates (hereinafter including try out for, practice and/or compete) in interscholastic athletics. This form should be kept in a secure location until the student has exhausted eligibility, graduated from high school and reached the age of 19. Any use of additional optional supplemental forms such as the PPE01 to gather medical information from both the family and the medical community is to be kept separate from this form and maintained in compliance with state and federal privacy laws.*

**ATHLETE INFORMATION (This part must be completed by the student and family)**

Name (Last, First, Initial) \_\_\_\_\_ School Year \_\_\_\_\_

Home Address (Street, City, State, Zip): \_\_\_\_\_

Gender \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Birth Place (County, State): \_\_\_\_\_

**School Attendance History**

Grade	School Name	School Year	Varsity Play – (Yes/No)?
9			
10			
11			
12			

**I am planning to participate in the following (check all you might try to play):**

- |                                       |  |                                   |                                   |  |
|---------------------------------------|--|-----------------------------------|-----------------------------------|--|
| <input type="checkbox"/> Archery      | <input type="checkbox"/> Bowling           | <input type="checkbox"/> Esports  | <input type="checkbox"/> Soccer   | <input type="checkbox"/> Track and Field |
| <input type="checkbox"/> Baseball     | <input type="checkbox"/> Competitive Cheer | <input type="checkbox"/> Football | <input type="checkbox"/> Softball | <input type="checkbox"/> Volleyball      |
| <input type="checkbox"/> Basketball   | <input type="checkbox"/> Cross Country     | <input type="checkbox"/> Golf     | <input type="checkbox"/> Swimming | <input type="checkbox"/> Wrestling       |
| <input type="checkbox"/> Bass Fishing | <input type="checkbox"/> Dance             | <input type="checkbox"/> Lacrosse | <input type="checkbox"/> Tennis   | <input type="checkbox"/> Other _____     |

**EMERGENCY CONTACT INFORMATION**

\_\_\_\_\_  
Name (please print) \_\_\_\_\_ Relation to Student \_\_\_\_\_

\_\_\_\_\_  
Emergency Contact Address, including City, State and Zip \_\_\_\_\_

\_\_\_\_\_  
Daytime Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

**CONSENT INFORMATION TO PARTICIPATE, ACKNOWLEDGMENT OF RISK, ACKNOWLEDGEMENT OF ELIGIBILITY RULES, LIABILITY WAIVER AND CONSENT AND RELEASE**

As parent/legal guardian, I agree to allow my child to participate in interscholastic athletics.

The student and parent/legal guardian recognize that participation in interscholastic athletics involves some inherent risks for potentially severe injuries, including but not limited to death, serious neck, head and spinal injuries which may result in complete or partial paralysis, brain damage, serious injury to internal organs, serious injury to bones, joints, ligaments, muscles, tendons, and other aspects of the muscular skeletal system, and serious injury or impairment to other aspects of the body, or effects to the general health and well being of the child. Because of these inherent risks, the student and parent/legal guardian recognize the importance of the student following coaches' instructions regarding playing techniques, training and other team rules. By signing this form, the student and parent/legal guardian acknowledge that the student's participation is wholly voluntary and to having read and understood this provision.

The student and parent/legal guardian individually and on behalf of the student, hereby irrevocably, and unconditionally release, acquit, and forever discharge the KHSAA and its officers, agents, attorneys, representatives and employees (collectively, the "Releasees") from any and all losses, claims, demands, actions and causes of action, obligations, damages, and costs or expenses of any nature (including attorney's fees) that the student and/or parent/legal guardian incur or sustain to person, property or both, which arise out of, result from, occur during or are otherwise connected with the student's participation in interscholastic athletics if due to the ordinary negligence of the Releasees.

The student and parent/legal guardian, individually and on behalf of this student, consent to the high school and the KHSAA and their representatives to use and disclose the necessary personally identifiable information from the student's education records including academic, financial and health care information, to third parties including school representatives, coaches, athletic trainers, medical facilities, medical staffs, KHSAA legal counsel and the media, for the purpose of receiving proper/necessary medical care and complying with the KHSAA bylaws, including making determinations regarding eligibility to participate in interscholastic athletics and any administrative or legal proceedings resulting from participation or attempted participation in interscholastic athletics, without such disclosure constituting a violation of rights under the Family Educational Rights and Privacy Act. The student and parent/legal guardian, individually and on behalf of this student, further release the high school, the KHSAA and their representatives from any and all claims arising out of the use and disclosure of said necessary personally identifiable information, and agree to release to the high school, the KHSAA, and their representatives, upon request, the detailed and completed application for financial aid.





**Athletic Participation Form  
Parental and Student Consent and Release  
For High School Level (grades 9-12) participation**

KHSAA Form GE04  
High School Parental Permission and Consent  
Rev. 7/23, page 2 of 4  
© KHSAA, 2023

The student and parent/legal guardian, individually and on behalf of this student, give the high school, the KHSAA and the authorized representatives of the KHSAA permission to release this student's demographic information (including motion picture and still photographic images) and participation statistics (including height, weight and year in school, participation history and other performance based statistics) and other information as may be requested or presented. The student and parent/legal guardian, individually and on behalf of this student, agree that the student may be photographed or otherwise digitally or electronically captured during school-based competition and such product used in the course of normal KHSAA business including commercial and internet-based video and still images. All of this material may be used without permission or compensation specifically related to the KHSAA and its events, without such use constituting a violation of rights under the Family Educational Rights and Privacy Act.

The student and parent/legal guardian, individually and on behalf of the student, hereby acknowledge that they are aware of and will review if desired, the education materials available through the KHSAA, the Centers for Disease Control and other agencies regarding education all individuals with respect to nature and risk of concussion, head injury, or other ongoing health concerns, including the continuance of play after concussion or head injury.

The student and parent/legal guardian consent to this student receiving a physical examination from an authorized medical provider as required by the KHSAA.

The student and parent/legal guardian, individual and on behalf of the student, hereby consent to allow the student to receive medical treatment that may be deemed advisable by the school, the KHSAA, and their representatives in the event of injury, accident or illness while participating in interscholastic athletics, including, but not limited to, transportation of the student to a medical facility. The student and parent/legal guardian, acknowledge that transportation to a medical facility may involve having to provide the student's birthday and social security number solely for potential hospitalization and emergency care needs and is not required to be recorded on this form. However, those failing to provide this information should be aware that this might be required by emergency treatment facilities prior to rendering service, and failure to provide could result in lack of appropriate care.

The student and parent/legal guardian acknowledge that they have read and understood the KHSAA Bylaws by distribution under the handbook links at <https://khsaa.org/>. Please be aware that a student is subject to the one-year period of ineligibility per the bylaw commonly referred to as the "Bylaw 6, Transfer Rule," upon participation in any varsity contest after enrolling in grade nine regardless of the amount of participation or lack thereof.

The student and parent/legal guardian agree to abide by the KHSAA Bylaws and Due Process Procedure as now enacted or later amended. The student and parent/legal guardian further acknowledge that they agree to abide by the rulings of the Commissioner, Assistant Commissioner, Hearing Officer and Board of Control.

The student and parent/legal guardian acknowledge that per the appropriate bylaw, the student must have medical insurance coverage up to a limit of \$25,000 in order to be eligible to participate in interscholastic athletics.

**REQUIRED INSURANCE INFORMATION (KHSAA Bylaw 12)**

*Prior to participation in practice or contests (including trying for a place on a team) in any sport or sport activity during the limitation of seasons as defined in Bylaw 23, all students are required to have medical insurance with coverage limits of at least \$25,000. If this coverage is provided through the school, contact the Principal or Athletic Director regarding any potential claim. Individual schools and districts may impose additional requirements for insurance or coverage during additional periods for activities outside of Bylaw 23.*

Insurance Carrier	Policy Number / ID Number	Group Number	Plan
-------------------	---------------------------	--------------	------

**STUDENT AND PARENT/GUARDIAN ACKNOWLEDGMENT OF RISK, ELIGIBILITY RULES, LIABILITY WAIVER AND CONSENT AND RELEASE AND EMERGENCY PERMISSION FORM**

Students' Name (please print)	School
-------------------------------	--------

Student and Parent/Guardian Address including City, State and Zip

Signature of Student	Date
----------------------	------

Please list above any health problems/concerns this student may have, including allergies (medications / others) and any medications presently being used

Name of Parent(s)/Guardian(s) who has/have custody of this student (please print)	Emergency Phone Number
---	------------------------

Signature of Parent(s)/Guardian(s) who has/have custody of this student	Date
---	------

## ■ PREPARTICIPATION PHYSICAL EVALUATION

### MEDICAL ELIGIBILITY FORM

Name: \_\_\_\_\_ Date of birth: \_\_\_\_\_

- Medically eligible for all sports without restriction  
 Medically eligible for all sports without restriction with recommendations for further evaluation or treatment of

\_\_\_\_\_  
\_\_\_\_\_

- Medically eligible for certain sports

\_\_\_\_\_  
\_\_\_\_\_

- Not medically eligible pending further evaluation  
 Not medically eligible for any sports

Recommendations: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I have examined the student named on this form and completed the preparticipation physical evaluation. The athlete does not have apparent clinical contraindications to practice and can participate in the sport(s) as outlined on this form. A copy of the physical examination findings are on record in my office and can be made available to the school at the request of the parents. If conditions arise after the athlete has been cleared for participation, the physician may rescind the medical eligibility until the problem is resolved and the potential consequences are completely explained to the athlete (and parents or guardians).

Name of health care professional (print or type): \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of health care professional: \_\_\_\_\_, MD, DO, NP, or PA  
or DC (if within scope of practice)

### SHARED EMERGENCY INFORMATION

Allergies: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Medications: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Other information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Emergency contacts: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

THIS PAGE IS TO ENSURE THAT THE GE04 IS DISTRIBUTED AS NEEDED TO GIVE PERMISSION FOR MEDICAL TREATMENT. THE GE04 FORM SHOULD BE KEPT ON FILE UNTIL ONE YEAR AFTER THE STUDENT GRADUATES. THE GE04 FORM ONLY MAY BE USED TO TRAVEL WITH THE TEAM IN THE EVENT OF AN EMERGENCY.

HOWEVER IF THE OPTIONAL PPE01 FORM IS USED IN ANY WAY, THE THREE PAGES OF THAT FORM ARE NOT TO BE KEPT WITH THE GE04 AND SHOULD NOT BE HELD AT THE SCHOOL. PER STATE AND FEDERAL PRIVACY LAWS, THIS IS CONFIDENTIAL COMMUNICATION BETWEEN MEDICAL PROVIDER AND PATIENT AND SECURITY OF THIS INFORMATION IS PROTECTED BY A SERIES OF LAWS AND SHOULD REMAIN WITH THE FAMILY AND THE MEDICAL PROVIDER.

PER GUIDANCE FROM AMERICAN ACADEMY OF FAMILY PHYSICIANS, AMERICAN ACADEMY OF PEDIATRICS, AMERICAN COLLEGE OF SPORTS MEDICINE, AMERICAN MEDICAL SOCIETY FOR SPORTS MEDICINE, AMERICAN ORTHOPAEDIC SOCIETY FOR SPORTS MEDICINE, AND AMERICAN OSTEOPATHIC ACADEMY OF SPORTS MEDICINE, THE CONTENTS OF THE OPTIONAL PPE01 TO BE KEPT IN THE STRICTEST OF PRIVACY IN COMPLIANCE APPLICABLE LAWS.

**Old Form**



**Athletic Participation Form  
Parental and Student Consent and Release  
For High School Level (grades 9-12) participation**

*KHSAA Form GE04  
High School Parental Permission and Consent  
Rev. 7/20, page 1 of 2  
© KHSAA, 2020*

*The student and parents/guardian must read this statement carefully and sign where required. By signing this form, all parties agree that they have accurately completed all sections of the form and have read and agree to the terms of this form as detailed. This form **must** be completed before the student participates (hereinafter including try out for, practice and/or compete) in interscholastic athletics. This form should be kept in a secure location until the student has exhausted eligibility, graduated from high school and reached the age of 19.*

**ATHLETE INFORMATION (This part must be completed by the student and family)**

Name (Last, First, Initial) \_\_\_\_\_ School Year \_\_\_\_\_  
 Home Address (Street, City, State, Zip): \_\_\_\_\_  
 Gender \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Birth Place (County, State): \_\_\_\_\_  
 School Attendance History

Grade	School Name	School Year	Varsity Play – (Yes/No)?
9			
10			
11			
12			

**I am planning to participate in the following (check all you might try to play):**

- |                                    |                                     |  |                                   |  |                                     |
|------------------------------------|-------------------------------------|--|-----------------------------------|--|-------------------------------------|
| <input type="checkbox"/> Baseball  | <input type="checkbox"/> Basketball | <input type="checkbox"/> Cross Country | <input type="checkbox"/> Football | <input type="checkbox"/> Golf              | <input type="checkbox"/> Lacrosse   |
| <input type="checkbox"/> Soccer    | <input type="checkbox"/> Softball   | <input type="checkbox"/> Swimming      | <input type="checkbox"/> Tennis   | <input type="checkbox"/> Track and Field   | <input type="checkbox"/> Volleyball |
| <input type="checkbox"/> Wrestling | <input type="checkbox"/> Archery    | <input type="checkbox"/> Bass Fishing  | <input type="checkbox"/> Bowling  | <input type="checkbox"/> Competitive Cheer | <input type="checkbox"/> Dance      |
| <input type="checkbox"/> Dance     | <input type="checkbox"/> Esports    | <input type="checkbox"/> Other _____   |                                   |  |                                     |

**EMERGENCY CONTACT INFORMATION**

\_\_\_\_\_  
 Name (please print) Relation to Student

\_\_\_\_\_  
 Emergency Contact Address, including City, State and Zip

\_\_\_\_\_  
 Daytime Phone Cell Phone

**REQUIRED INSURANCE INFORMATION (KHSAA Bylaw 12)**

*Prior to participation in practice or contests (including trying for a place on a team) in any sport or sport activity during the limitation of seasons as defined in Bylaw 23, all students are required to have medical insurance with coverage limits of at least \$25,000. If this coverage is provided through the school, contact the Principal or Athletic Director regarding any potential claim. Individual schools and districts may impose additional requirements for insurance or coverage during additional periods for activities outside of Bylaw 23.*

\_\_\_\_\_  
 Insurance Carrier Policy Number / ID Number Group Number Plan

**EMERGENCY TREATMENT INFORMATION**

The following information is recorded solely for potential hospitalization and emergency care needs and is not required to be recorded on this form. However, those failing to provide this information should be aware that this might be required by emergency treatment facilities prior to rendering service, and failure to provide could result in lack of appropriate care.

\_\_\_\_\_  
 Social Security Number Birth Date

**CONSENT INFORMATION TO PARTICIPATE, ACKNOWLEDGMENT OF RISK, ACKNOWLEDGEMENT OF ELIGIBILITY  
RULES, LIABILITY WAIVER AND CONSENT AND RELEASE**

As parent/legal guardian, I agree to allow my child to participate in interscholastic athletics.

The student and parent/legal guardian recognize that participation in interscholastic athletics involves some inherent risks for potentially severe injuries, including but not limited to death, serious neck, head and spinal injuries which may result in complete or partial paralysis, brain damage, serious injury to internal organs, serious injury to bones, joints, ligaments, muscles, tendons, and other aspects of the muscular skeletal system, and

serious injury or impairment to other aspects of the body, or effects to the general health and well being of the child. Because of these inherent risks, the student and parent/legal guardian recognize the importance of the student obeying the coaches' instructions regarding playing techniques, training and other team rules. By signing this form, the student and parent/legal guardian acknowledge that the student's participation is wholly voluntary and to having read and understood this provision.

The student and parent/legal guardian individually and on behalf of the student, hereby irrevocably, and unconditionally release, acquit, and forever discharge the KHSAA and its officers, agents, attorneys, representatives and employees (collectively, the "Releasees") from any and all losses, claims, demands, actions and causes of action, obligations, damages, and costs or expenses of any nature (including attorney's fees) that the student and/or parent/legal guardian incur or sustain to person, property or both, which arise out of, result from, occur during or are otherwise connected with the student's participation in interscholastic athletics if due to the ordinary negligence of the Releasees.

The student and parent/legal guardian acknowledge that they have read and understood the KHSAA Bylaws by distribution under the handbook links at <http://khsaa.org/>. Please be aware that a student is subject to the one-year period of ineligibility the bylaw commonly referred to as the "Transfer Rule," upon participation in any varsity contest regardless of the amount of participation or lack thereof.

The student and parent/legal guardian agree to abide by the KHSAA Bylaws and Due Process Procedure as now enacted or later amended. The student and parent/legal guardian further acknowledge that they agree to abide by the rulings of the Commissioner, Assistant Commissioner, Hearing Officer and Board of Control.

The student and parent/legal guardian acknowledge that the student must have medical insurance coverage up to a limit of \$25,000 in order to be eligible to participate in interscholastic athletics.

The student and parent/legal guardian, individually and on behalf of this student, give the high school, the KHSAA and their representatives permission to release this student's demographic information (including motion picture and still photographic images) and participation statistics (including height, weight and year in school, participation history and other performance based statistics) and other information as may be requested, and agree that the student may be photographed or otherwise digitally or electronically captured during school-based competition. All of this material may be used without permission or compensation specifically related to the KHSAA and its events.

The student and parent/legal guardian consent to this student receiving a physical examination as required by the KHSAA.

The student and parent/legal guardian, individually and on behalf of this student, consent to the high school and the KHSAA and their representatives to use and disclose the necessary personally identifiable information from the student's education records including academic, financial and health care information, to third parties including school representatives, coaches, athletic trainers, medical facilities, medical staffs, KHSAA legal counsel and the media, for the purpose of receiving proper/necessary medical care and complying with the KHSAA bylaws, including making determinations regarding eligibility to participate in interscholastic athletics and any administrative or legal proceedings resulting from participation or attempted participation in interscholastic athletics, without such disclosure constituting a violation of rights under the Family Educational Rights and Privacy Act. The student and parent/legal guardian, individually and on behalf of this student, further release the high school, the KHSAA and their representatives from any and all claims arising out of the use and disclosure of said necessary personally identifiable information, and agree to release to the high school, the KHSAA, and their representatives, upon request, the detailed and completed application for financial aid.

The student and parent/legal guardian, individually and on behalf of the student, hereby acknowledge that they are aware of and will review if desired, the education materials available through the KHSAA, the Centers for Disease Control and other agencies regarding education all individuals with respect to nature and risk of concussion and head injury, including the continuance of play after concussion or head injury.

The student and parent/legal guardian, individually and on behalf of the student, hereby consent to allow the student to receive medical treatment that may be deemed advisable by the high school, the KHSAA, and their representatives in the event of injury, accident or illness while participating in interscholastic athletics, including, but not limited to, transportation of the student to a medical facility.

### **STUDENT AND PARENT/GUARDIAN ACKNOWLEDGMENT OF RISK, ELIGIBILITY RULES, LIABILITY WAIVER AND CONSENT AND RELEASE AND EMERGENCY PERMISSION FORM**

\_\_\_\_\_  
Students' Name (please print) School

\_\_\_\_\_  
Student and Parent/Guardian Address including City, State and Zip

\_\_\_\_\_  
Signature of Student Date

\_\_\_\_\_  
Please list above any health problems/concerns this student may have, including allergies (medications / others) and any medications presently being used

\_\_\_\_\_  
Name of Parent(s)/Guardian(s) who has/have custody of this student (please print) Emergency Phone Number

\_\_\_\_\_  
Signature of Parent(s)/Guardian(s) who has/have custody of this student Date

**New Form**



## APPLICATION FOR ATHLETIC ELIGIBILITY FOR DOMESTIC STUDENTS

KHSAA Form DP06  
Rev.07/23  
Page 1 of 6

*INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.*

**USE PAGE 1 OF THIS FORM TO DETERMINE IF THE STUDENT HAS PREVIOUSLY PARTICIPATED AT THE VARSITY LEVEL. IF SUCH PARTICIPATION IS VERIFIED ON PAGE 1, THE REMAINING PAGES MUST BE COMPLETED AND EXCHANGED BETWEEN THE SCHOOLS. PRIOR TO COMPLETION, BOTH SCHOOLS SHOULD PRINT THE MOST RECENT COPY OF BYLAW 6 FROM THE KHSAA WEBSITE WITH UP TO DATE PROVISIONS AND INTERPRETATIONS. THE BYLAW IS LOCATED AT [https://khsaa.org/common\\_documents/handbook/bylaws.pdf](https://khsaa.org/common_documents/handbook/bylaws.pdf)**

**THIS INFORMATION IS TO BE COMPLETED BY THE RECEIVING SCHOOL (KHSAA SCHOOL DESIRING ELIGIBILITY FOR THE STUDENT.)**

Information Needed	These lines are to be completed by the Receiving School		
Student Name			
Date of Enrollment at Receiving School. This is not speculative, but the date per the records of the receiving school district			
Name of KHSAA Member Receiving School			
Current Grade in school		Birth Date	Age (as of this date)
1	Has this student participated in VARSITY interscholastic athletics in Baseball, Basketball, Cross Country, Football, Field Hockey, Golf, Soccer, Fast Pitch, Swimming, Tennis, Track, Volleyball or Wrestling representing this school after enrolling in grade 9 and within the last 365 days? (check response)	YES	NO
2	Is it documented that the student is returning to this receiving school and this is the last school for which the student participated at the varsity level and the student has not established eligibility by participating at another school (in or out of state)?	YES	NO
3	Is this student changing schools due to a complete redistricting of students by the local board of education due to consolidation, closure or single school splitting into multiples schools and in accordance with the non-optional actions of the local Board of Education?	YES	NO
4	Is this student transferring from a non-KHSAA member school located in Kentucky?	YES	NO
5	Is this student transferring and the school has verified copies of orders from a branch of the United States military service including a permanent Change of Station or Change of Duty Status?	YES	NO
6	Is this student enrolled in an A1 public school in Kentucky a non-resident student per KRS 156.070 (4)	YES	NO

Print Name and Position of Person Signing this Form			
Date	Signature	Daytime Phone	

**NOTE: THIS FORM IS TO BE SENT TO ANY AND ALL SENDING SCHOOL(S) THE STUDENT HAS ATTENDED WITHIN THE 365 DAYS FOLLOWING THE DATE OF LAST PARTICIPATION AFTER COMPLETION OF THE ABOVE SECTION TO DETERMINE IF ADDITIONAL INFORMATION IS NECESSARY.**

**THE FOLLOWING INFORMATION IS TO BE COMPLETED BY THE SENDING SCHOOL**

Information Needed	Completed by the sending School		
Name of Sending School			
Complete Address of Sending School (IF NOT A KHSAA MEMBER)			
Name and Phone Number of Sending School Representative			
7	Does the sending school concur with the answers provided by the receiving school to questions 1 to 5 above as it relates to this student? If YES is not circled, the sending school should return to the Receiving school this form and the Receiving school shall seek a determination from the KHSAA through the	YES	NO

Print Name and Position of Person Signing this Form			
Date	Signature	Daytime Phone	

**NOTE: THIS FORM IS NOW TO BE SENT BACK TO THE RECEIVING SCHOOL BY THE SENDING SCHOOL**

**FURTHER NOTES FOR RECEIVING SCHOOL**

- IN COMPLIANCE WITH CHAPTER 93 (SB145) OF THE 2023 KENTUCKY ACTS, IF THIS IS A NON-RESIDENT STUDENT AS DEFINED IN KRS 157.350, HE/SHE MAY NOT PARTICIPATE IN INTERSCHOLASTIC SCRIMMAGES OR CONTESTS WHILE AWAITING A RULING OR IF THE STUDENT FAILS TO MEET ONE OF THE DOCUMENTED EXCEPTIONS IN BYLAW 6.
- IF THE RESPONSE TO QUESTIONS 1 FROM THE SENDING SCHOOL IS NO, OR THE RESPONSE I YES AND THE RESPONSE TO QUESTIONS 2, 3, 4 OR 5 IS YES, NO RULING WILL BE NECESSARY BY THE KHSAA. A COPY IS TO BE SUBMITTED TO THE KHSAA VIA ADOPTED INSTRUCTIONS AND PLACED ON FILE AT THE RECEIVING SCHOOL UNTIL THE STUDENT GRADUATES.
- THE RECEIVING SCHOOL IS ACCOUNTABLE FOR ANY INACCURACIES IN THIS INFORMATION INCLUDING POTENTIAL FORFEITURE OF CONTESTS AND OTHER PENALTIES CONTAINED IN BYLAW 27.
- IF THE RESPONSE TO QUESTION 1 IS YES AND THE RESPONSE TO QUESTIONS 2, 3, 4 AND 5 ARE NO, THEN COMPLETE THE REMAINDER OF THE FORM FOR SUBMISSION TO THE KHSAA.

*Rulings are issued in writing based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*





## APPLICATION FOR ATHLETIC ELIGIBILITY FOR DOMESTIC STUDENTS

KHSAA Form DP06  
Rev.07/23  
Page 2 of 6

**INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.**

**TRANSFER FORM – RECEIVING SCHOOL SUPPLEMENTAL INFORMATION**  
**TO BE COMPLETED IF THE STUDENT HAS PARTICIPATED IN VARSITY ATHLETICS AFTER ENROLLING IN GRADE NINE**  
**THE FOLLOWING INFORMATION IS TO BE COMPLETED BY THE RECEIVING SCHOOL AND ALL INFORMATION ON THESE PAGES SHOULD THEN**  
**BE FORWARDED TO THE SENDING SCHOOL IN ORDER TO ALLOW THAT SCHOOL TO COMPLETE THEIR PORTION OF THE FORM.**  
**PRIOR TO COMPLETION, THE RECEIVING SCHOOL SHOULD PRINT THE MOST RECENT COPY OF BYLAW 6 FROM THE KHSAA WEBSITE WITH UP**  
**TO DATE PROVISIONS AND INTERPRETATIONS. THE BYLAW IS LOCATED AT <https://bit.ly/2T9NeS2>**

1	Student Name			
2	Prior to submission to the KHSAA after receiving verification from the sending in question 31, I have noted the student's last date of varsity participation.	YES	NO	
3	Name of person with legal custody (residential custodian charged with care and support) of this student (Mother, Father, Other). <b>Response should include the name of the individual and the relationship to the student.</b>			
4	Street Address of this student and family while attending the Receiving School ( <b>use 911 address, do not use PO Box</b> )			
5	What specific public/independent school district includes the address listed in Question 4 above ( <b>list specific public school not school system; in the case of multiple schools, list the "resides" or assigned school</b> ).			
6	Name(s) of the person(s) with whom the student currently resides at the address as listed above. <b>Response should include the name of the individual and the relationship to the student. If this individual(s) is different than the response to number 3 above, please explain. Attach additional response if necessary.</b>			
7	Date the student and family moved into the address listed in Question 4?			
8	Phone number (day and night) of student and family according to school records.			
9	The Receiving School requests a waiver of the one-year period of ineligibility due to the satisfying of one of the stated exceptions in the rule (check one)			
	Sec. d) Bona fide Change in Residence By the Entire Family Unit		Sec. h) Death of One or More Custodial Parents	
	Sec. e) Divorce		Sec. i) Boarding School	
	Sec. f) Change in Sole Custody		Sec. j) Cessation of School Program	
	Sec. g) Change in Joint Custody		Sec. k) Anti-Bullying Exception	
10	Please check if this student does not meet a stated exception however eligibility is requested under the discretionary provisions of the Due Process Procedure which require the circumstances creating the ineligibility of the student to be beyond the control of the student, parents and all involved parties. Submit additional information in question 25 or attached to describe the circumstances that result in the member school, with acknowledgement of both the contents of Bylaw 6, and the fact that this student meets no published exception, concluding that the facts warrant the ruling officer to consider a waiver of the one-year period of ineligibility:			
<b>Only complete questions 11-16 if the response to Question 9 is checked (d) and you have carefully read the Bylaw 6 definition of a bona fide change in address, and attest compliance.</b>				
11	Who owns/leases/rents the Receiving School residence listed in Question 4? (parents, relative, etc)			
12	Status of CURRENT residence listed in Question 4? (i.e. owned by family, sale pending (ENCLOSE COPY OF CONTRACT OR SALE PENDING VERIFICATION), lease/rental (minimum of at least a 12-month lease agreement (PROVIDE COPY OF LEASE), other arrangement ( <b>DETAIL BELOW</b> ))			
13	Does any member of the school system staff, including but not limited to coaching or athletic staff members, have any ownership interest in the property listed in Question 4?	YES	NO	
14	Status of former residence listed in Question 33? ( <b>DETAIL BELOW</b> ) RECEIVING SCHOOL MAY NEED TO WAIT TO COMPLETE THIS INFORMATION UNTIL SENDING SCHOOL PORTION IS COMPLETE			
15	If the Status in question 14 IS STILL OWNED/MAINTAINED, is the residence occupied by a member of the student's family? ( <b>IF YES, DETAIL BELOW</b> )	YES	NO	

*Rulings are issued in writing based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*



## APPLICATION FOR ATHLETIC ELIGIBILITY FOR DOMESTIC STUDENTS

*INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.*

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16	For purposes of this bylaw, a bona fide change of residence means the moving of the permanent residence of the entire family of the student and the student's parents from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change of residence by virtue of his or her emancipation and change of residence for purposes of this bylaw. <b>According to this definition, does this member school claim that this student and his/her custodial family had a bona fide change in residence?</b>	YES		NO
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**Only complete question 17 if the response to Question 8 is checked (e) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (e) Divorce.**

17	Has there been a divorce degree or legal separation issued by a court of competent jurisdiction followed by a court order granting custody of the student to the parent with whom the student resides? <b>IF RESPONSE IS YES, A COPY OF THE DATED CUSTODY ORDER MAY BE REQUIRED.</b>	YES		NO
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**Only complete question 18 if the response to Question 8 is checked (f) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (c) Change of Sole Custody.**

18	Is this student changing schools due to that order or due to a change in the original sole custody order? <b>IF RESPONSE IS YES, A COPY OF THE DATED COURT ORDER OR STATE AGENCY ORDER IF A WARD OF THE STATE MAY BE REQUIRED.</b>	YES		NO
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**Only complete question 19 if the response to Question 8 is checked (g) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (g) Change of Joint Custody.**

19	Is this student changing schools due to that order or due to a change in the original joint custody order? <b>IF RESPONSE IS YES, A COPY OF THE DATED COURT ORDER OR STATE AGENCY ORDER IF A WARD OF THE STATE MAY BE REQUIRED.</b>	YES		NO
----	---	-----	--	----

**Only complete question 20 if the response to Question 8 is checked (h) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (d) Death.**

20	Is this transfer due to the death of one or both of the student's custodial parents?	YES		NO
----	--	-----	--	----

**Only complete question 21 if the response to Question 8 is checked (i) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (i) Boarding School.**

21	Is this student entering or returning from a Boarding school where attendance was required by order of the courts or by recommendation of the Principal of the school attended immediately prior to attendance at the Boarding school? <b>IF RESPONSE IS YES, A COPY OF LETTER FROM COURT/PRINCIPAL MAY BE REQUIRED.</b>	YES		NO
----	--	-----	--	----

**Only complete question 22 if the response to Question 8 is checked (j) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (j) Cessation of School Program (permanent cessation at all levels of play).**

22	Is this student transferring from a school that has discontinued participation in an Association sponsored sport in which this student previously participated while attending that school?	YES		NO
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**Only complete question 23 if the response to Question 8 is checked (k) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (k) Anti-Bullying Exception.**

23	Is this transfer due to the student being a victim of bullying as defined in KRS 158.148 and in which the bullying has been documented? <b>IF RESPONSE IS YES, A COPY OF THE DOCUMENTATION MAY BE REQUIRED.</b>	YES		NO
----	---	-----	--	----

24	I hereby attest that that the situations listed in Bylaw 6, Section 3 do not exist. <b>IF RESPONSE IS NOT YES, YOU MUST PROVIDE DETAIL BELOW OR ATTACH ADDITIONAL TO YOUR REQUEST</b>	YES		NO
----	---	-----	--	----

25	<b>ADDITIONAL COMMENTS.</b> Please record any additional notes concerning school change or the case involving this student ( <u>attach additional letter if necessary or if more space is needed</u> )			
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**INCLUDE/ATTACH ANY DOCUMENTATION THAT IS REQUESTED OR THAT YOU FEEL IS RELEVANT TO THE CONSIDERATION OF THE WAIVER.**

**NOT VALID WITHOUT SIGNATURE PAGE**

Rulings are issued in writing based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.



# APPLICATION FOR ATHLETIC ELIGIBILITY FOR DOMESTIC STUDENTS

INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.

## PARENT/CUSTODIAL FAMILY SIGNATURES AND CERTIFICATIONS

- I attest that the information provided to the member school is accurate, and acknowledge that failure to provide complete and accurate information could lead to ineligibility of the student-athlete in question.
- I understand that if the waiver of the one-year period of ineligibility is granted, changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.
- I understand that in compliance with Chapter 93 (SB145) of the 2023 Kentucky Acts, if this is a non-resident student as defined in KRS 157.350, he/she may not participate in interscholastic scrimmages or contests while awaiting a ruling.
- I further understand that in compliance with Chapter 93 (SB145) of the 2023 Kentucky Acts, if this is a non-resident student as defined in KRS 157.350, the student may not participate in interscholastic contests at any level for one calendar year if the student fails to meet one of the documented exceptions in Bylaw 6.

Custodial Parent Signature			
Print Name of Person Signing			
Date		Signature	Daytime Phone
Email Address (for data gathering purposes only, no rulings can be made via electronic mail)			

## RECEIVING SCHOOL SIGNATURES AND CERTIFICATIONS

- As Principal or Designated Representative of this KHSAA member school, I hereby verify that this student meets all eligibility rules and regulations as promulgated; hereby certify that the student was not recruited for athletic purposes by any official or unofficial representative of the school.
- It is the recommendation of the undersigned Principal or Designated Representative that the period of ineligibility for transferring students (one year from the date of last participation) is waived and that he/she be declared eligible immediately to represent my school in interscholastic athletics at the varsity level.
- I understand that the Principal's signature does not represent a final ruling in the case.
- I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.
- I hereby certify that the information provided on this form is true and accurate to the best of my ability and that disagreements as to material facts in the case or verification of evidence shall be resolved by the Commissioner's Office.
- I understand that in compliance with Chapter 93 (SB145) of the 2023 Kentucky Acts, if this is a non-resident student as defined in KRS 157.350, he/she may not participate in interscholastic scrimmages or contests while awaiting a ruling.
- I further understand that in compliance with Chapter 93 (SB145) of the 2023 Kentucky Acts, if this is a non-resident student as defined in KRS 157.350, the student may not participate in interscholastic contests at any level for one calendar year if the student fails to meet one of the documented exceptions in Bylaw 6.

Principal / Designated Representative Signature and Position			
Print Name of Person Signing			
Date		Signature	Daytime Phone
Email Address (for data gathering purposes only, no rulings can be made via electronic mail)			

**NOTE: AFTER COMPLETION OF PAGES 2 - 5, THE RECEIVING SCHOOL SHALL FORWARD THE ENTIRE FORM PAGES 1 - 7 TO THE SENDING SCHOOL(S) WHO SHALL HAVE FIFTEEN (15) DAYS TO COMPLETE AND RETURN THE FORM TO THE RECEIVING SCHOOL.**

*Rulings are issued in writing based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*



## APPLICATION FOR ATHLETIC ELIGIBILITY FOR DOMESTIC STUDENTS

*INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.*

**TRANSFER FORM – SENDING SCHOOL SUPPLEMENTAL INFORMATION**  
**TO BE COMPLETED IF THE STUDENT HAS PARTICIPATED AT THE VARSITY LEVEL AFTER ENROLLING IN GRADE 9, THE FOLLOWING INFORMATION IS TO BE COMPLETED BY THE SENDING SCHOOL WITHIN FIFTEEN (15) DAYS AND THEN RETURNED TO THE RECEIVING SCHOOL ALONG WITH ANY ADDITIONAL CORRESPONDENCE NECESSARY TO SUPPLEMENT THE RECORD SO THAT THE RECEIVING SCHOOL CAN SUBMIT THE FORM TO THE KHSAA IN ITS ENTIRETY.**

<b>Student Name</b>	
---------------------	--

26	Date of first entry into Sending school	
----	---	--

27	Date of Withdrawal from Sending School	
----	--	--

28	Grade level of first entry into Sending school (check one)	<input type="checkbox"/> 9	<input type="checkbox"/> 10	<input type="checkbox"/> 11	<input type="checkbox"/> 12
----	--	----------------------------	-----------------------------	-----------------------------	-----------------------------

29	Indicate grade levels in which this student participated at the varsity level.	<input type="checkbox"/> 9	<input type="checkbox"/> 10	<input type="checkbox"/> 11	<input type="checkbox"/> 12
----	--	----------------------------	-----------------------------	-----------------------------	-----------------------------

30	Indicate the last date of varsity participation in each sport
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31	Sport	Date of Last Varsity Participation		Sport	Date of Last Varsity Participation		Sport	Date of Last Varsity Participation
	Baseball			Golf			Tennis	
	Basketball			Lacrosse			Track and Field	
	Cross Country			Soccer			Volleyball	
	Football			Softball (Fastpitch)			Wrestling	
	Field Hockey			Swimming and Diving				

32	According to permanent records at the SENDING SCHOOL, Name of person with legal custody (residential custodian charged with care and support) of this student (Mother, Father, Other). <b>Response should include the name of the individual and the relationship to the student</b>	
----	--	--

33	Street Address of this student and family while attending the Sending School ( <b>use 911 address, do not use PO Box</b> )	
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34	Name(s) of the person(s) with whom the student currently resides at the address as listed above. <b>Response should include the name of the individual and the relationship to the student. If this individual(s) is different than the response to number 31 above, please explain. Attach additional response if necessary.</b>	
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35	What specific public/independent school district includes the address listed in Question 31 above (list specific public school not school system; in the case of multiple schools, list the "resides" or assigned school).	
----	--	--

36	Phone number (day and night) of student and family at this address according to school records.	
----	---	--

37	Is this student enrolled in an A1 public school in Kentucky a non-resident student per KRS 156.070 (4)	YES	NO
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**Only complete questions 38-42 if the representatives of the RECEIVING SCHOOL have checked box (d) on question 8, indicating that a waiver is being sought according to section 2, subsection (d), Bona fide Change in Residence**

38	Who owns/leases/rents the Sending School residence listed in Question 33? (parents, relative, etc)	
----	--	--

39	Does any member of the school system staff, including but not limited to coaching or athletic staff members, have any ownership interest in the property listed in Question 33?	YES	NO
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40	Status of CURRENT residence listed in Question 33? (i.e. owned by family, sale pending (ENCLOSE COPY OF CONTRACT OR SALE PENDING VERIFICATION), lease/rental (minimum of at least a 12-month lease agreement (PROVIDE COPY OF LEASE), other arrangement ( <b>DETAIL BELOW</b> ))

41	If the Status in line 40 IS STILL OWNED/MAINTAINED, is the residence occupied by a member of the student's family?	YES	NO
----	--	-----	----

*Rulings are issued in writing based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*



## APPLICATION FOR ATHLETIC ELIGIBILITY FOR DOMESTIC STUDENTS

**INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.**

42	For purposes of this bylaw, a bona fide change of residence means the moving of the permanent residence of the entire family of the student and the student's parents from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change of residence by virtue of his or her emancipation and change of residence for purposes of this bylaw. <b>According to this definition</b> , does this member school claim that this student and his/her custodial family had a bona fide change in residence?	YES		NO
<b>Only complete question 43 if the representatives of the RECEIVING SCHOOL have checked box (e) on question 8, indicating that a waiver is being sought according to section 2, subsection (e) Divorce.</b>				
43	Has there been a divorce decree or legal separation issued by a court of competent jurisdiction followed by a court order granting custody of the student to the parent with whom the student resides?	YES		NO
<b>Only complete question 44 if the representatives of the RECEIVING SCHOOL have checked box (f) on question 8, indicating that a waiver is being sought according to section 2, subsection (f) Change of Sole Custody.</b>				
44	Is this student changing schools due to that order or due to a change in the original parental custody order? (check response, give details on line 51)	YES		NO
<b>Only complete question 45 if the representatives of the RECEIVING SCHOOL have checked box (g) on question 8, indicating that a waiver is being sought according to section 2, subsection (g) Change of Joint Custody.</b>				
45	Is this student changing schools due to that order or due to a change in the original parental custody order? (check response, give details on line 51)	YES		NO
<b>Only complete question 46 if the representatives of the RECEIVING SCHOOL have checked box (h) on question 8, indicating that a waiver is being sought according to section 2, subsection (h) Death.</b>				
46	Is this transfer due to the death of one or more of the student's custodial parents?	YES		NO
<b>Only complete question 47 if the representatives of the RECEIVING SCHOOL have checked box (i) on question 8, indicating that a waiver is being sought according to section 2, subsection (i) Boarding School.</b>				
47	Is this student entering or returning from a Boarding school where attendance was required by order of the courts or by recommendation of the Principal of the school attended immediately prior to attendance at the Boarding school?	YES		NO
<b>Only complete question 48 if the representatives of the RECEIVING SCHOOL have checked box (j) on question 8, indicating that a waiver is being sought according to section 2, subsection (j) Cessation of School Program.</b>				
48	Is this student transferring from a school that has discontinued participation in an Association sponsored sport in which this student previously participated while attending that school?	YES		NO
<b>Only complete question 49 if the representatives of the RECEIVING SCHOOL have checked box (k) on question 8, indicating that a waiver is being sought according to section 2, subsection (k) Anti-Bullying Exception.</b>				
49	Is this transfer due to the student being a victim of bullying as defined in KRS 158.148 and in which the bullying has been documented?	YES		NO
50	I hereby attest that that the situations listed in Bylaw 6, Section 3 do not exist. <b>IF RESPONSE IS NOT YES, YOU MUST PROVIDE DETAIL BELOW OR ATTACH ADDITIONAL TO YOUR REQUEST</b>	YES		NO
51	<b>ADDITIONAL COMMENTS.</b> Please record any additional notes concerning school change or the case involving this student ( <i>attach additional letter if necessary or if more space is needed</i> )			

**SENDING SCHOOL SIGNATURES AND CERTIFICATIONS**

I understand that the Principal's signature does not represent a final ruling in the case. I hereby certify that the information provided on this form is true and accurate to the best of my ability and that the Commissioner's Office shall resolve disagreements as to material facts in the case or verification of evidence.				
Principal / Designated Representative Signature and Position				
Print Name of Person Signing				
Date	Signature	Daytime Phone		
Email Address (for data gathering purposes only, no rulings can be made via electronic mail)				
<b>NOTE: IF COMPLETION OF PAGE 1 BETWEEN THE SCHOOLS RESULTS IN THE NEED TO COMPLETE THE REMAINDER OF THE FORM, THEN AFTER COMPLETION OF PAGES 5 AND 6, THE SENDING SCHOOL SHALL FORWARD THE ENTIRE FORM PAGES 2-6 BACK TO THE RECEIVING SCHOOL(S) WHO SHALL ENSURE COMPLETION AND THEN FORWARD THE ENTIRE FORM TO KHSAA FOR A RULING.</b>				

*Rulings are issued in writing based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*

**Old Form**





**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
APPLICATION FOR ATHLETIC ELIGIBILITY FOR  
DOMESTIC STUDENTS**

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Page 1 of 8

*INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.*

**USE PAGE 1 OF THIS FORM TO DETERMINE IF THE STUDENT HAS PREVIOUSLY PARTICIPATED AT THE VARSITY LEVEL. IF SUCH PARTICIPATION IS VERIFIED ON PAGE 1, THE REMAINING PAGES MUST BE COMPLETED AND EXCHANGED BETWEEN THE SCHOOLS. PRIOR TO COMPLETION, BOTH SCHOOLS SHOULD PRINT THE MOST RECENT COPY OF BYLAW 6 FROM THE KHSAA WEBSITE WITH UP TO DATE PROVISIONS AND INTERPRETATIONS. THE BYLAW IS LOCATED AT <https://bit.ly/2T9NeS2>**

**THIS INFORMATION IS TO BE COMPLETED BY THE RECEIVING SCHOOL (KHSAA SCHOOL DESIRING ELIGIBILITY FOR THE STUDENT.)**

<b>Information Needed</b>		<b>These lines are to be completed by the Receiving School</b>			
Student Name					
Date of Enrollment at Receiving School					
Name of Receiving School					
Current Grade in school					
Student's Enrollment History (list school(s) attended each year since initial enrollment in grade nine (9))	Grade	School	Dates	Varsity Play (Yes/No)?	
Birth Date			Age (as of this date)		
Print Name of Person Signing this Form				Position in School	
Date	Signature			Daytime Phone	

**NOTE: THIS FORM IS TO BE SENT TO ANY AND ALL SENDING SCHOOL(S) THE STUDENT HAS ATTENDED WITHIN THE 365 DAYS FOLLOWING THE DATE OF LAST PARTICIPATION AFTER COMPLETION OF THE ABOVE SECTION TO DETERMINE IF ADDITIONAL INFORMATION IS NECESSARY.**

**THE FOLLOWING INFORMATION IS TO BE COMPLETED BY THE SENDING SCHOOL**

<b>Information Needed</b>		<b>Completed by the sending School</b>			
Name of Sending School (must be sent to all schools in which the student has been enrolled in the past 365 days)					
Complete Address of Sending School					
Phone Number of Sending School					
1	Has this student participated in VARSITY interscholastic athletics in Baseball, Basketball, Cross Country, Football, Field Hockey, Golf, Soccer, Fast Pitch, Swimming, Tennis, Track, Volleyball or Wrestling representing this school after enrolling in grade 9 and within the last 365 days? (check response)	YES	NO		
2	Is it documented that the student is returning to the receiving school and this school is the last school for which the student participated at the varsity level and the student has not established eligibility by participating at another school (in or out of state)?	YES	NO		
3	Is this student changing schools due to a complete redistricting of students by the local board of education due to consolidation, closure or single school splitting into multiples schools and in accordance with the non-optional actions of the local Board of Education?	YES	NO		
4	Is this student transferring from a non-member school located in Kentucky?	YES	NO		
5	Is this student transferring to the receiving school and the school has verified copies of orders from a branch of the United States military service including a permanent Change of Station or Change of Duty Status?	YES	NO		
Print Name of Person Signing this Form				Position in School	
Date	Signature			Daytime Phone	

**NOTE: THIS FORM IS NOW TO BE SENT BACK TO THE RECEIVING SCHOOL**

**FURTHER INSTRUCTIONS FOR RECEIVING SCHOOL**

**NOTE: If the response to Questions 1 from the Sending School is NO, or the response to Questions 2, 3, 4 or 5 is YES, no ruling will be necessary by the KHSAA. A copy is to be placed on file at the receiving school until the student graduates. The receiving school is accountable for any inaccuracies in this information including potential forfeiture of contests and other penalties contained in Bylaw 27. If the response to Question 1 IS YES and the response to Questions 2, 3, 4 and 5 are NO, then complete the remainder of the form for submission to the KHSAA.**

*The complete text of Bylaw 6 and the interpretations of the rule are in both the KHSAA Handbook as well as on the KHSAA website <http://khsaa.org/>. Rulings are issued based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*



# KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION APPLICATION FOR ATHLETIC ELIGIBILITY FOR DOMESTIC STUDENTS

*INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.*

**TRANSFER FORM – RECEIVING SCHOOL SUPPLEMENTAL INFORMATION**  
 TO BE COMPLETED IF THE STUDENT HAS PARTICIPATED IN VARSITY ATHLETICS AFTER ENROLLING IN GRADE NINE  
 THE FOLLOWING INFORMATION IS TO BE COMPLETED BY THE RECEIVING SCHOOL AND ALL INFORMATION ON THESE PAGES SHOULD THEN  
 BE FORWARDED TO THE SENDING SCHOOL IN ORDER TO ALLOW THAT SCHOOL TO COMPLETE THEIR PORTION OF THE FORM.  
 PRIOR TO COMPLETION, THE RECEIVING SCHOOL SHOULD PRINT THE MOST RECENT COPY OF BYLAW 6 FROM THE KHSAA WEBSITE WITH  
 UP TO DATE PROVISIONS AND INTERPRETATIONS. THE BYLAW IS LOCATED AT <https://bit.ly/2T9NeS2>

1	Student Name						
2	Sport	Varsity Participation in Last 365 Days (Yes/No)	Date of Last Varsity Participation		Sport	Varsity Participation in Last 365 Days (Yes/No)	Date of Last Varsity Participation
	Baseball				Soccer		
	Basketball				Softball (Fastpitch)		
	Cross Country				Swimming / Diving		
	Football				Tennis		
	Field Hockey				Track and Field		
	Golf				Volleyball		
	Lacrosse				Wrestling		
3	Name of person with legal custody (residential custodian charged with care and support) of this student (Mother, Father, Other). Response should include the name of the individual and the relationship to the student.						
4	Street Address of this student and family while attending the Receiving School (use 911 address, do not use PO Box)						
5	Name(s) of the person(s) with whom the student currently resides at the address as listed above. Response should include the name of the individual and the relationship to the student. If this individual(s) is different than the response to number 3 above, please explain. Attach additional response if necessary.						
6	Date the student and family moved into the address listed in Question 4?						
7	Phone number (day and night) of student and family according to school records.						
8	The Receiving School requests a waiver of the one-year period of ineligibility due to the satisfying of one of the stated exceptions in the rule (check one)						
	a) Reassignment by Board of Education (no ruling necessary per page 1)						
	b) Transfer from Non-Member school located in Kentucky (no ruling necessary per page 1)						
	c) Military Assignment as Documented by Orders (no ruling necessary per page 1)						
	d) Bona fide Change in Residence By the Entire Family Unit						
	e) Divorce						
	f) Change In Sole Custody						
	g) Change in Joint Custody						
	h) Death of One or More Custodial Parents						
	i) Boarding School						
	j) Cessation of School Program						
	k) Anti-Bullying Exception						
9	Please check if this student does not meet a stated exception however eligibility is requested under the discretionary provisions of the Due Process Procedure. Describe the circumstances that result in the member school, with acknowledgement of both the contents of Bylaw 6, and the fact that this student meets no published exception, concluding that the facts warrant the ruling officer to consider a waiver of the one-year period of ineligibility:						

*The complete text of Bylaw 6 and the interpretations of the rule are in both the KHSAA Handbook as well as on the KHSAA website <http://khsaa.org/>. Rulings are issued based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*





**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION**  
**APPLICATION FOR ATHLETIC ELIGIBILITY FOR**  
**DOMESTIC STUDENTS**

*INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.*

Complete questions 10-16 if the response to Question 8 is (d) and the school is applying for a waiver of the Bylaw according to section 2, subsection (d), Bona fide Change in Residence. If applying for this exception, additional written documentation is required to accompany this form to verify the circumstances surrounding the bona fide change which may include sales documents, contracts or rental agreements. Carefully read the definition of a bona fide change in address, along with each question and request for information.

The complete text of the exception is found in Bylaw 6 at <https://bit.ly/2T9NeS2>

10	Who owns/leases/rents the Receiving School residence listed in Question 4? (parents, relative, etc)			
11	Status of CURRENT residence listed in Question 4?			
	Property is owned by student's custodial family			
	Property sale is pending (ENCLOSE COPY OF CONTRACT OR SALE PENDING VERIFICATION)			
	Property is lease/rental property with a minimum of at least a 12-month lease agreement (PROVIDE COPY OF LEASE)			
	Other arrangement (detail on line below)			
12	Does any member of the school system staff, including but not limited to coaching or athletic staff members, have any ownership interest in the property listed in Question 4?	YES	NO	
13	What specific public/independent school district includes the address listed in Question 4 above (list specific public school not school system; in the case of multiple schools, list the "resides" or assigned school).			
14	Status of former residence listed in Question 32? RECEIVING SCHOOL MAY NEED TO WAIT TO COMPLETE THIS INFORMATION UNTIL SENDING SCHOOL PORTION IS COMPLETE			
	House has been sold and closing has been completed.			
	House has been listed with a realtor (A COPY OF LISTING AGREEMENT MAY BE REQUIRED)			
	House has been listed, sale is pending (A COPY OF CONTRACT OR SALE PENDING VERIFICATION MAY BE REQUIRED)			
	House is still owned/maintained by custodial family			
	Rental/Lease agreement has expired and property is leased/rented to another party outside of the custodial family (ADDITIONAL DOCUMENTATION MAY BE REQUIRED)			
	Other arrangement (DETAIL BELOW)			
15	If the Status in question 14 IS STILL OWNED/MAINTAINED, is the residence occupied by a member of the student's family? (IF YES, DETAIL BELOW)	YES	NO	
16	For purposes of this bylaw, a bona fide change of residence means the moving of the permanent residence of the entire family of the student and the student's parents from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change of residence by virtue of his or her emancipation and change of residence for purposes of this bylaw. According to this definition, does this member school claim that this student and his/her custodial family had a bona fide change in residence?	YES	NO	
<p>Complete question 17 if the response to Question 8 is (e) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (e) Divorce. If applying for this exception, additional written documentation is required to accompany this form to document that the action preceded the first date of enrollment for the student. Carefully read this exception, along with the request for information.</p> <p>The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a></p>				
17	Has there been a divorce degree or legal separation issued by a court of competent jurisdiction followed by a court order granting custody of the student to the parent with whom the student resides? IF RESPONSE IS YES, A COPY OF THE DATED CUSTODY ORDER MAY BE REQUIRED.	YES	NO	

The complete text of Bylaw 6 and the interpretations of the rule are in both the KHSAA Handbook as well as on the KHSAA website <http://khsaa.org/>. Rulings are issued based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
APPLICATION FOR ATHLETIC ELIGIBILITY FOR  
DOMESTIC STUDENTS**

*INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.*

<p>Complete question 18 if the response to Question 8 is (f) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (c) Change of Sole Custody. If applying for this exception, additional written documentation is required to accompany this form to document that the action preceded the first date of enrollment for the student. Carefully read this exception, along with the request for information.</p> <p>The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a></p>				
18	Is this student changing schools due to that order or due to a change in the original sole custody order? IF RESPONSE IS YES, A COPY OF THE DATED COURT ORDER OR STATE AGENCY ORDER IF A WARD OF THE STATE MAY BE REQUIRED.	YES		NO
<p>Complete question 19 if the response to Question 8 is (g) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (g) Change of Joint Custody. If applying for this exception, additional written documentation is required to accompany this form to document that the action preceded the first date of enrollment for the student. Carefully read this exception, along with the request for information.</p> <p>The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a></p>				
19	Is this student changing schools due to that order or due to a change in the original joint custody order? IF RESPONSE IS YES, A COPY OF THE DATED COURT ORDER OR STATE AGENCY ORDER IF A WARD OF THE STATE MAY BE REQUIRED.	YES		NO
<p>Complete question 20 if the response to Question 8 is (h) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (d) Death. If applying for this exception, additional written documentation is required to accompany this form to document that the action preceded the first date of enrollment for the student. Carefully read this exception, along with the request for information.</p> <p>The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a></p>				
20	Is this transfer due to the death of one or both of the student's custodial parents?	YES		NO
<p>Complete question 21 if the response to Question 8 is (i) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (i) Boarding School. Carefully read this exception, along with the request for information.</p> <p>The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a></p>				
21	Is this student entering or returning from a Boarding school where attendance was required by order of the courts or by recommendation of the Principal of the school attended immediately prior to attendance at the Boarding school? IF RESPONSE IS YES, A COPY OF LETTER FROM COURT/PRINCIPAL MAY BE REQUIRED.	YES		NO
<p>Complete question 22 if the response to Question 8 is (j) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (j) Cessation of School Program. Carefully read this exception, along with the request for information.</p> <p>The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a></p>				
22	Is this student transferring from a school that has discontinued participation in an Association sponsored sport in which this student previously participated while attending that school?	YES		NO
<p>Complete question 23 if the response to Question 8 is (k) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (k) Anti-Bullying Exception. Carefully read this exception, along with the request for information.</p> <p>The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a></p>				
23	Is this transfer due to the student being a victim of bullying as defined in KRS 158.148 and in which the bullying has been documented? IF RESPONSE IS YES, A COPY OF THE DOCUMENTATION MAY BE REQUIRED.	YES		NO
<p>Complete question 24 if the response to Question 8 is (d), (e), (f), (g), (h), (i), (j) or (k) is YES and the school is applying for a discretionary waiver of the period of ineligibility from the ruling officer. By responding Yes to question 24, I am attesting that I have reviewed all sources of information and that none of the situations listed below in (a), (b), (c) or (d) exist.</p> <p>A waiver of the period of ineligibility is not required for a student satisfying one of the exceptions in Sec. 2 if documentation exists in the record that the transfer is motivated in whole or part by a desire to participate in athletics at the new school. This documentation of actions occurring anytime after enrollment in grade nine (9) includes but is not limited to:</p> <p>a) A coach employed at the receiving school, paid or volunteer at any level, or another employed individual, paid or volunteer at any level, who is acting in a coaching role including instruction or training of any type and who, before the transfer of the student:</p> <ol style="list-style-type: none"> <li>(1) Coached the student at a former school;</li> <li>(2) Provided sport-specific instruction (paid or unpaid) without the expressed consent of the prior enrolled school;</li> <li>(3) Coached the student on a nonschool (i.e., AAU, American Legion, club settings, summer program, etc.) team;</li> <li>(4) Provided general athletic or activities instruction, including weight training and supervised conditioning without expressed permission from the prior enrolled school; or</li> <li>(5) Provided housing or assistance with housing.</li> </ol> <p>b) The student in question or family, before transferring to the new school:</p>				

The complete text of Bylaw 6 and the interpretations of the rule are in both the KHSAA Handbook as well as on the KHSAA website <http://khsaa.org/>. Rulings are issued based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
APPLICATION FOR ATHLETIC ELIGIBILITY FOR  
DOMESTIC STUDENTS**

*INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.*

- (1) Received impermissible contacts or improper benefits as defined in Bylaw 16;
- (2) Sought to be coached by the coach(es) at the new school;
- (3) Expresses dissatisfaction with the philosophy, policies, methods, or actions of a coach or administrator about interscholastic athletics;
- (4) Sought additional playing time or opportunities or having shown dissatisfaction with the amount of participation or role of participation at former school;
- (5) Resided with any athletic coach or any other non-relative who is a member of the school athletic or administrative staff or team member (including parents and boosters); or
- (6) Has had all or part of the housing or residence logistics influenced, coordinated or manipulated by a member of the school athletic or administrative staff or team member (including parents and boosters);
- c) The change in schools is to nullify or circumvent:
  - (1) Documented obligations (including financial obligations) to the sending school;
  - (2) Implementation of Board of Education, School-Based Decision Making or school-imposed policy which would have resulted in the student's ineligibility at the sending school by KHSAA Bylaws or Competition Rules; or
  - (3) A conflict with the philosophy or action of an administrator, teacher, or coach relating to sports.

24	I have verified that the situations listed above that would restrict a waiver for those satisfying the discretionary provisions of the rule do not exist.	YES		NO	
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25	<b>ADDITIONAL COMMENTS.</b> Please record any additional notes concerning school change or the case involving this student ( <u>attach additional letter if necessary or if more space is needed</u> )
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**INCLUDE ANY DOCUMENTATION THAT IS REQUESTED OR THAT YOU FEEL IS RELEVANT TO THE CONSIDERATION OF THE WAIVER.**

**PARENT/CUSTODIAL FAMILY SIGNATURES AND CERTIFICATIONS**

I attest that the information provided to the member school is accurate, and acknowledge that failure to provide complete and accurate information could lead to ineligibility of the student-athlete in question.  
I understand that if the waiver of the one-year period of ineligibility is granted, changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

Custodial Parent Signature			
Print Name of Person Signing			
Email Address (for data gathering purposes only, no rulings can be made via electronic mail)			
Date	Signature	Daytime Phone	

**RECEIVING SCHOOL SIGNATURES AND CERTIFICATIONS**

As Principal or Designated Representative of this KHSAA member school, I hereby verify that this student meets all eligibility rules and regulations as promulgated; hereby certify that the student was not recruited for athletic purposes by any official or unofficial representative of the school. It is the recommendation of the undersigned Principal or Designated Representative that the period of ineligibility for transferring students (one year from the date of last participation) is waived and that he/she be declared eligible immediately to represent my school in interscholastic athletics at the varsity level.  
I understand that the Principal's signature does not represent a final ruling in the case.  
I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.  
I hereby certify that the information provided on this form is true and accurate to the best of my ability and that disagreements as to material facts in the case or verification of evidence shall be resolved by the Commissioner's Office.

Principal / Designated Representative Signature			
Position at the School			
Email Address (for data gathering purposes only, no rulings can be made via electronic mail)			
Daytime Phone Number		Date Signed	

**NOTE: AFTER COMPLETION OF PAGES 2 - 5, THE RECEIVING SCHOOL SHALL FORWARD THE ENTIRE FORM PAGES 1 - 7 TO THE SENDING SCHOOL(S) WHO SHALL HAVE FIFTEEN (15) DAYS TO COMPLETE AND RETURN THE FORM TO THE RECEIVING SCHOOL.**

*The complete text of Bylaw 6 and the interpretations of the rule are in both the KHSAA Handbook as well as on the KHSAA website <http://khsaa.org/>. Rulings are issued based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
APPLICATION FOR ATHLETIC ELIGIBILITY FOR  
DOMESTIC STUDENTS**

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**TRANSFER FORM – SENDING SCHOOL SUPPLEMENTAL INFORMATION**  
TO BE COMPLETED IF THE STUDENT HAS PARTICIPATED AT THE VARSITY LEVEL AFTER ENROLLING IN GRADE 9. THE FOLLOWING INFORMATION IS TO BE COMPLETED BY THE SENDING SCHOOL WITHIN FIFTEEN (15) DAYS AND THEN RETURNED TO THE RECEIVING SCHOOL ALONG WITH ANY ADDITIONAL CORRESPONDENCE NECESSARY TO SUPPLEMENT THE RECORD SO THAT THE RECEIVING SCHOOL CAN SUBMIT THE FORM TO THE KHSAA IN ITS ENTIRETY.

Student Name										
25	Date of first entry into Sending school									
26	Grade level of first entry into Sending school (check one)	9		10		11		12		
27	Date of Withdrawal from Sending School									
28	Indicate grade levels in which this student participated at the varsity level.	9		10		11		12		
29	Sport	Varsity Participation in Last 365 Days (Yes/No)	Date of Last Varsity Participation	Sport	Varsity Participation in Last 365 Days (Yes/No)	Date of Last Varsity Participation				
	Baseball			Soccer						
	Basketball			Softball (Fastpitch)						
	Cross Country			Swimming and Diving						
	Football			Tennis						
	Field Hockey			Track and Field						
	Golf			Volleyball						
	Lacrosse			Wrestling						
30	According to permanent records at the SENDING SCHOOL, Name of person with legal custody (residential custodian charged with care and support) of this student (Mother, Father, Other). Response should include the name of the individual and the relationship to the student									
31	Street Address of this student and family while attending the Sending School (use 911 address, do not use PO Box)									
32	Name(s) of the person(s) with whom the student currently resides at the address as listed above. Response should include the name of the individual and the relationship to the student. If this individual(s) is different than the response to number 31 above, please explain. Attach additional response if necessary.									
33	Phone number (day and night) of student and family at this address according to school records.									
Complete questions 34-39 if the representatives of the RECEIVING SCHOOL have checked box (d) on question 8, indicating that a waiver is being sought according to section 2, subsection (d), Bona fide Change in Residence. If applying for this exception, additional written documentation may be required of the sending school										
The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a>										
34	Who owns/owned, leases/leased, rents/rented the residence listed in Question 32? (parents, etc)									
35	Does any member of the school system staff, including but not limited to coaching or athletic staff members, have any ownership interest in the property listed in Question 32?						YES	NO		
36	What specific public/independent school district includes the address listed in Question 32 (list specific public school not school system, in the case of multiple schools, list the "resides" or assigned school).									

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**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
APPLICATION FOR ATHLETIC ELIGIBILITY FOR  
DOMESTIC STUDENTS**

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37	Status of former residence listed in Question 32?				
		House has been sold and closing has been completed.			
		House has been listed with a realtor (A COPY OF LISTING AGREEMENT MAY BE REQUIRED)			
		House has been listed, sale is pending (A COPY OF CONTRACT OR SALE PENDING VERIFICATION MAY BE REQUIRED)			
		House is still owned/maintained by custodial family			
		Rental/Lease agreement has expired and property is leased/rented to another party outside of the custodial family (ADDITIONAL DOCUMENTATION MAY BE REQUIRED)			
	Other arrangement (detail on line below)				
38	If the Status in line 38 IS STILL OWNED/MAINTAINED, is the residence occupied by a member of the student's family?		YES		NO
39	For purposes of this bylaw, a bona fide change of residence means the moving of the permanent residence of the entire family of the student and the student's parents from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change of residence by virtue of his or her emancipation and change of residence for purposes of this bylaw. According to this definition, does this member school claim that this student and his/her custodial family had a bona fide change in residence?		YES		NO
Complete question 40 if the representatives of the RECEIVING SCHOOL have checked box (e) on question 8, indicating that a waiver is being sought according to section 2, subsection (e) Divorce. The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a>					
40	Has there been a divorce decree or legal separation issued by a court of competent jurisdiction followed by a court order granting custody of the student to the parent with whom the student resides? IF RESPONSE IS YES, A COPY OF THE DATED CUSTODY ORDER MAY BE REQUIRED		YES		NO
Complete question 41 if the representatives of the RECEIVING SCHOOL have checked box (f) on question 8, indicating that a waiver is being sought according to section 2, subsection (f) Change of Sole Custody. The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a>					
41	Is this student changing schools due to that order or due to a change in the original parental custody order? (check response, give details on line 48)		YES		NO
Complete question 42 if the representatives of the RECEIVING SCHOOL have checked box (g) on question 8, indicating that a waiver is being sought according to section 2, subsection (g) Change of Joint. The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a>					
42	Is this student changing schools due to that order or due to a change in the original parental custody order? (check response, give details on line 48)		YES		NO
Complete question 43 if the representatives of the RECEIVING SCHOOL have checked box (h) on question 8, indicating that a waiver is being sought according to section 2, subsection (h) Death. The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a>					
43	Is this transfer due to the death of one or more of the student's custodial parents?		YES		NO
Complete question 44 if the representatives of the RECEIVING SCHOOL have checked box (i) on question 8, indicating that a waiver is being sought according to section 2, subsection (i) Boarding School. The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a>					
44	Is this student entering or returning from a Boarding school where attendance was required by order of the courts or by recommendation of the Principal of the school attended immediately prior to attendance at the Boarding school?		YES		NO
Complete question 45 if the representatives of the RECEIVING SCHOOL have checked box (j) on question 8, indicating that a waiver is being sought according to section 2, subsection (j) Cessation of School Program. The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a>					
45	Is this student transferring from a school that has discontinued participation in an Association sponsored sport in which this student previously participated while attending that school?		YES		NO
Complete question 46 if the representatives of the RECEIVING SCHOOL have checked box (k) on question 8, indicating that a waiver is being sought according to section 2, subsection (k) Anti-Bullying Exception. The complete text of the exception is found in Bylaw 6 at <a href="https://bit.ly/2T9NeS2">https://bit.ly/2T9NeS2</a>					
46	Is this transfer due to the student being a victim of bullying as defined in KRS 158.148 and in which the bullying has been documented?		YES		NO

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**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
APPLICATION FOR ATHLETIC ELIGIBILITY FOR  
DOMESTIC STUDENTS**

*INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.*

Complete question 47 if the response to Question 8 is (d), (e), (f), (g), (h), (i), (j) or (k) is YES or the receiving school is applying for a discretionary waiver of the period of ineligibility from the ruling officer (Question 11). By responding Yes to question 48, I am attesting that I have reviewed all sources of information and that none of the situations listed below in (a), (b), (c) or (d) exist.

A waiver of the period of ineligibility is not required for a student satisfying one of the exceptions in Sec. 2 if documentation exists in the record that the transfer is motivated in whole or part by a desire to participate in athletics at the new school. This documentation of actions occurring anytime after enrollment in grade nine (9) includes but is not limited to:

- a) A coach employed at the receiving school, paid or volunteer at any level, or another employed individual, paid or volunteer at any level, who is acting in a coaching role including instruction or training of any type and who, before the transfer of the student:
  - (1) Coached the student at a former school;
  - (2) Provided sport-specific instruction (paid or unpaid) without the expressed consent of the prior enrolled school;
  - (3) Coached the student on a nonschool (i.e., AAU, American Legion, club settings, summer program, etc.) team;
  - (4) Provided general athletic or activities instruction, including weight training and supervised conditioning without expressed permission from the prior enrolled school; or
  - (5) Provided housing or assistance with housing.
- b) The student in question or family, before transferring to the new school:
  - (1) Received impermissible contacts or improper benefits as defined in Bylaw 16;
  - (2) Sought to be coached by the coach(es) at the new school;
  - (3) Expresses dissatisfaction with the philosophy, policies, methods, or actions of a coach or administrator about interscholastic athletics;
  - (4) Sought additional playing time or opportunities or having shown dissatisfaction with the amount of participation or role of participation at former school;
  - (5) Resided with any athletic coach or any other non-relative who is a member of the school athletic or administrative staff or team member (including parents and boosters); or
  - (6) Has had all or part of the housing or residence logistics influenced, coordinated or manipulated by a member of the school athletic or administrative staff or team member (including parents and boosters);
- c) The change in schools is to nullify or circumvent:
  - (1) Documented obligations (including financial obligations) to the sending school;
  - (2) Implementation of Board of Education, School-Based Decision Making or school-imposed policy which would have resulted in the student's ineligibility at the sending school by KHSAA Bylaws or Competition Rules; or
  - (3) A conflict with the philosophy or action of an administrator, teacher, or coach relating to sports.

47	I have verified that the situations listed above that would restrict a waiver for those satisfying the discretionary provisions of the rule do not exist.	YES		NO	
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48	ADDITIONAL COMMENTS. Please record any notes concerning school change ( <i>attach additional letter if necessary or if more space is needed</i> )
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**INCLUDE ANY DOCUMENTATION THAT IS REQUESTED OR THAT YOU FEEL IS RELEVANT TO THE CONSIDERATION OF THE WAIVER.**

**SENDING SCHOOL SIGNATURES AND CERTIFICATIONS**

I understand that the Principal's signature does not represent a final ruling in the case.  
I hereby certify that the information provided on this form is true and accurate to the best of my ability and that disagreements as to material facts in the case or verification of evidence shall be resolved by the Commissioner's Office.

Principal / Designated Representative Signature			
Position at the School			
Email Address (for data gathering purposes only, no rulings can be made via electronic mail)			
Daytime Phone Number		Date	

**NOTE: AFTER COMPLETION OF PAGES 1-9, THE SENDING SCHOOL SHALL FORWARD THE ENTIRE FORM PAGES 1 – 9 TO THE RECEIVING SCHOOL(S) WHO SHALL FORWARD THE ENTIRE FORM TO KHSAA FOR A RULING.**

*The complete text of Bylaw 6 and the interpretations of the rule are in both the KHSAA Handbook as well as on the KHSAA website <http://khsaa.org/>. Rulings are issued based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*

## **New Form**



**APPLICATION FOR ATHLETIC ELIGIBILITY FOR STUDENTS  
 HAVING J-1 OR F-1 STATUS  
 OR NON U.S. STUDENT ATHLETIC ELIGIBILITY FOR  
 STUDENTS NOT HAVING J-1/F-1 STATUS**

*STUDENT IS NOT ELIGIBLE UNTIL RULING IS ISSUED BY THE RULING OFFICER.  
 INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.  
 PRIOR TO COMPLETION, MEMBER SCHOOL SHOULD PRINT THE MOST RECENT COPY OF BYLAW 7  
 FROM THE KHSAA WEBSITE WITH UP TO DATE PROVISIONS AND INTERPRETATIONS. THE BYLAW IS  
 LOCATED AT [https://khsaa.org/common\\_documents/handbook/bylaws.pdf](https://khsaa.org/common_documents/handbook/bylaws.pdf)*

**INSTRUCTIONS FOR COMPLETING FORM GE08**

**FOR BOTH J-1 or F-1 VISA STUDENTS AND NON-US STUDENTS NOT HAVING J-1 or F-1 STATUS**

1. Complete Section 1 of this form
2. The KHSAA member school shall ensure that all parts of this form are complete and legible, and all required attachments are included.
3. The form will be reviewed by the Commissioner's office and a ruling will be issued.
4. For processing, allow a minimum five (5) working days to ensure time for verification of the data and be mindful that in accordance with the Due Process Procedure, the Ruling Officer has thirty (30) days to rule, and additional time if investigation is necessary.
5. Only the Principal and/or Designated Representative of a member school may inquire as to the processing status of the form.
6. The waiver of Bylaw 7 does not in and of itself declare the student eligible. It is the responsibility of the member school to verify that the student is eligible according to all other bylaws.
7. No verbal statement in addition or in contradiction to these materials shall apply.
8. If an aggrieved party is dissatisfied with the decision; an appeal may be taken in the manner set forth in the KHSAA Due Process Procedure

**FOR J-1 or F-1 VISA STUDENTS**

9. Complete Section 2 of this form for any student with J-1 or F-1 status (VISA) who initially enrolls into a KHSAA member school and desires participation in sports within the first year of enrollment at a KHSAA member school.
10. Please refer to KHSAA Bylaw 7 and the interpretations of this rule on the KHSAA website, for the specific provisions regarding Non-domestic student eligibility.
11. Special notice should be taken to the restrictions on members of the coaching staff at the KHSAA member school.
12. Students who are "direct placements" shall not be granted a waiver of the one-year period of ineligibility as a J-1 or F-1 student.
13. Agencies currently approved in accordance with Bylaw 7 for students on a J-1 Education VISA are listed on the KHSAA website at <https://khsaa.org/resources/CSIET/2023-2024-Certified-Programs-J1.pdf>, and approved F-1 VISA agencies are listed on the KHSAA website at <https://khsaa.org/resources/CSIET/2023-2024-Certified-Programs-F1.pdf>

**FOR NON-U.S. STUDENTS NOT HAVING J-1 or F-1 STATUS**

14. Complete Section 3 of this form for any student who is not from the United States or the District of Columbia and does not have J-1 or F-1 status (VISA) and who initially enrolls into a KHSAA member school and desires participation in sports within the first year of enrollment at a KHSAA member school.

**SECTION 1**

Student Name			
Date of Enrollment at Receiving School. This is not speculative, but the date per the records of the receiving school district			
Name of KHSAA Member Receiving School			
Current Grade in school		Birth Date	Age (as of this date)
1	Has this student previously been an exchange student in another state or in Kentucky?	YES	NO
2	Has this student previously participated in interscholastic athletics in the United States? (IF SO, PROVIDE DETAILS IN BOX 43)	YES	NO
3	Has this student graduated from high school in their home country?	YES	NO
4	Does the school or student have a complete transcript of records that has been translated in English prior to the request?	YES	NO
5	Who specifically paid any of the tuition or fees required to attend this school?		
6	Street Address of this student and host family while attending the Receiving School, and day-time phone number (use 911 address, do not use PO Box).		
7	Does the student's host family at the address in line 6 include any member of any coaching staff at this school?	YES	NO
8	Name of the persons with whom this student lives with at the address listed in Question 27 and relationship to the student		
9	In what school district or defined school attendance area is the address listed in Question 13?		
10	Date the student and family moved to address listed in Question 27		
11	Amount of tuition and fees charged to this student?		
12	Who specifically paid the travel fees for the student?		
13	Has this student attended any other schools in the United States (if so, please list each school and the dates attended)?		

*Rulings are issued based solely on the issue of Bylaw 7. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision; an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*





**APPLICATION FOR ATHLETIC ELIGIBILITY FOR STUDENTS  
HAVING J-1 OR F-1 STATUS  
OR NON U.S. STUDENT ATHLETIC ELIGIBILITY FOR  
STUDENTS NOT HAVING J-1/F-1 STATUS**

**STUDENT IS NOT ELIGIBLE UNTIL RULING IS ISSUED BY THE RULING OFFICER.  
INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.  
PRIOR TO COMPLETION, MEMBER SCHOOL SHOULD PRINT THE MOST RECENT COPY OF BYLAW 7  
FROM THE KHSAA WEBSITE WITH UP TO DATE PROVISIONS AND INTERPRETATIONS. THE BYLAW IS  
LOCATED AT [https://khsaa.org/common\\_documents/handbook/bylaws.pdf](https://khsaa.org/common_documents/handbook/bylaws.pdf)**

14	What was the last date this student was enrolled at their previous school?	
15	Address of this student and family while attending any former school in the United States (if applicable), including the name or persons with whom this student lived and relationship to the student	

**SECTION 2**

<b>Only complete questions 16-26 if you are applying for a waiver of the Bylaw according to section 2 (J-1) or 3 (F-1) status.</b>			
16	Is this student being placed under the auspices of an approved student exchange program agency?	YES	NO
17	Is this the student's first and only year as an exchange student?	YES	NO
18	If being placed under the auspices of an approved student exchange program (agency), what is the name of that program (agency)?		
19	Has the member school verified that the agency in question 11 has been approved for the current year based on the listing cited in line 13 of these instructions?	YES	NO
20	Is this student in compliance with all United States Immigration and Naturalization Service Regulations?		
21	What type of VISA does the student possess?	J-1	F-1
22	If the student is in possession of a J-1 VISA and the answer to question 18 was J-1, was this student a "direct placement"? For the purposes of this bylaw, "direct placements" are those placements in which either the student or the sending organization in the foreign country is a party, including school personnel that arranges for the student to attend a particular school or live with a particular host family.	YES	NO
23	If the student is in possession of an F-1 VISA and the answer to question 18 was F-1, was this student a "direct placement"? For the purposes of the F-1 visa, a "direct placement" is one who is known to be trying out for/to play an interscholastic varsity sport, or for whom participation in athletics was a known motivating factor at the time of application.	YES	NO
24	If the student is in possession of an F-1 VISA and the answer to question 18 was F-1, list the name of the local school district SEVP (SEVIS) representative.		
25	If the student is in possession of an F-1 VISA and the answer to question 18 was F-1, list all positions within the school/system of the person listed in line 24.		
26	If the student is in possession of an F-1 VISA and the answer to question 18 was F-1, is the individual in line 24 a member of the coaching staff (any team), athletic staff (any team) or a representative of the athletic interests of the school?	YES	NO

**SECTION 3**

<b>Complete questions 27-28 and any applicable questions in 29-37 if you are applying for a waiver of the Bylaw according to section 5, Foreign Student Not Coming Through Exchange Programs. Additional written documentation may be required to process this form.</b>			
27	School is requesting a waiver of the one year period of ineligibility due to exception (check one)		
	a) Entire Family Relocation	Other (detail below or attach letter with complete situation details)	
	b) Refugee/Political Asylum (attach copy of refugee designation by U.S. Department of State)		
28	What type of Non-Education VISA does the student possess? IF J-1 OR F-1, SCHOOL SHOULD DISCONTINUE WITH SECTION 3 AND COMPLETE SECTION 2 OF THIS FORM.		
<b>Complete question 29 if you are applying for a waiver of the Bylaw according to section 6, subsection (a), Entire Family Relocation. Additional written documentation may be required to accompany this form.</b>			
29	Has the sending school verified that the entire family unit of the enrolled student has made the number and fully answered all of the questions regarding residence in lines 1-15?	YES	NO
<b>Complete questions 30-31 if you are applying for a waiver of the Bylaw according to section 2, subsection (b), Refugee/Political Asylum. Additional written documentation may be required to accompany this form to verify the circumstances surrounding the relocation which might include sales documents, contracts or rental agreements.</b>			
30	Is this student relocation due to a declaration of asylum or seeking refuge due to an acknowledged conflict? (A COPY OF THE VISA, PASSPORT, OR OTHER RELEVANT DOCUMENTATION MAY BE REQUESTED IN ADDITION TO THE COPY OF THE REFUGEE DESIGNATION FROM THE U.S. DEPARTMENT OF STATE)	YES	NO
31	Relationship of the persons listed in Question 8 to the student		

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**APPLICATION FOR ATHLETIC ELIGIBILITY FOR STUDENTS  
HAVING J-1 OR F-1 STATUS  
OR NON U.S. STUDENT ATHLETIC ELIGIBILITY FOR  
STUDENTS NOT HAVING J-1/F-1 STATUS**

*STUDENT IS NOT ELIGIBLE UNTIL RULING IS ISSUED BY THE RULING OFFICER.  
INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.  
PRIOR TO COMPLETION, MEMBER SCHOOL SHOULD PRINT THE MOST RECENT COPY OF BYLAW 7  
FROM THE KHSAA WEBSITE WITH UP TO DATE PROVISIONS AND INTERPRETATIONS. THE BYLAW IS  
LOCATED AT [https://khsaa.org/common\\_documents/handbook/bylaws.pdf](https://khsaa.org/common_documents/handbook/bylaws.pdf)*

Complete questions 32-35 if you are applying for a waiver of the Bylaw according to section 6 and neither subsection (a) or (b) is applicable. Use line 36 of submit additional written documentation as needed for the ruling officer.

32	Is this student enrolled in the receiving school without a VISA been issued and for some other reasons (I-20 designation, etc.)	YES	NO
33	If the student is in possession of an I-20 without a VISA having been issued, list the name of the local school district SEVP (SEVIS) representative		
34	If the student is in possession of an I-20 without a VISA having been issued, list all positions within the school/system of the person listed in line 33.		
35	If the student is in possession of an I-20 without a VISA having been issued, is the individual in line 33 a member of the coaching staff (any team), athletic staff (any team) or a representative of the athletic interests of the school?	YES	NO

Use line 36 to describe any usual or special circumstances surrounding this situation

36	
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**INCLUDE/ATTACH ANY DOCUMENTATION THAT IS REQUESTED OR THAT THE MEMBER SCHOOL FEELS IS RELEVANT TO THE CONSIDERATION OF THE WAIVER.**

**NOT VALID WITHOUT SIGNATURE PAGES**

**STUDENT CERTIFICATION**

I attest that the information provided to the member school is accurate, and acknowledge that failure to provide complete and accurate information could lead to ineligibility of the student-athlete in question.  
I understand that if the waiver of the one-year period of ineligibility is granted, this student shall not be eligible for more than one year of athletic participation under any circumstances.  
I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools during the first year will be reviewed under the guidelines of Bylaw 7 and a new ruling issued.  
I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

Student Signature		Date	
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**HOST FAMILY CERTIFICATION**

I attest that the information provided to the member school is accurate, and acknowledge that failure to provide complete and accurate information could lead to ineligibility of the student-athlete in question.  
I understand that if the waiver of the one-year period of ineligibility is granted, this student shall not be eligible for more than one year of athletic participation under any circumstances.  
I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools during the first year will be reviewed under the guidelines of Bylaw 7 and a new ruling issued.  
I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

Custodial Parent Signature			
Host Family Signature			
Date	Signature	Daytime Phone	
Email Address (for data gathering purposes only, no rulings can be made via electronic mail)			

*Rulings are issued based solely on the issue of Bylaw 7. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision; an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*



**APPLICATION FOR ATHLETIC ELIGIBILITY FOR STUDENTS  
 HAVING J-1 OR F-1 STATUS  
 OR NON U.S. STUDENT ATHLETIC ELIGIBILITY FOR  
 STUDENTS NOT HAVING J-1/F-1 STATUS**

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 LOCATED AT [https://khsaa.org/common\\_documents/handbook/bylaws.pdf](https://khsaa.org/common_documents/handbook/bylaws.pdf)*

**MEMBER SCHOOL SIGNATURES AND CERTIFICATIONS**

As Principal or Designated Representative of this KHSAA member school, I hereby verify that this student meets all eligibility rules and regulations as promulgated; hereby certify that the student was not recruited for athletic purposes by any official or unofficial representative of the school and that the placement of this student in this school was random as required by Bylaw 7.

As Principal or Designated Representative of this KHSAA member school, I also verify that no members of the coaching or athletic staff (paid or unpaid) at the KHSAA member school or school system at which participation is desired has had no role in the entry into school including acting as SEVP (SEVIS) local contract or registrar for an F-1 student;

It is the recommendation of the undersigned Principal or Designated Representative that the period of ineligibility for transferring students (one year from the date of enrollment) is waived and that he/she be declared eligible immediately to represent my school in interscholastic athletics;

I understand that if the waiver of the one-year period of ineligibility is granted, this student shall not be eligible for more than one year of athletic participation under any circumstances.

I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools during the first year will be reviewed under the guidelines of Bylaw 7 and a new ruling issued.

I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

I understand that even if qualifying for a waiver, the student may be ineligible under the provisions of Bylaw 7, Sec. 3 (Specific Restrictions).

I hereby certify that the information provided on this form is true and accurate to the best of my ability.

As Principal or Designated Representative of this KHSAA member school, I hereby verify that this student meets all eligibility rules and regulations as promulgated; hereby certify that the student was not recruited for athletic purposes by any official or unofficial representative of the school.

It is the recommendation of the undersigned Principal or Designated Representative that the period of ineligibility (one year from the date of enrollment) is waived and that he/she be declared eligible immediately to represent my school in interscholastic athletics at the varsity level.

I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools during the first year will be reviewed under the guidelines of Bylaw 7 and a new ruling issued.

I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

I understand that even if qualifying for a waiver, the student may be ineligible under the provisions of Bylaw 7, Sec. 3 (Specific Restrictions).

I hereby certify that the information provided on this form is true and accurate to the best of my knowledge.

Principal / Designated Representative Signature and Position			
Print Name of Person Signing			
Date	Signature	Daytime Phone	
Email Address (for data gathering purposes only, no rulings can be made via electronic mail)			

*Rulings are issued based solely on the issue of Bylaw 7. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision; an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*

**Old Form**



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION**  
**APPLICATION FOR ATHLETIC ELIGIBILITY FOR STUDENTS**  
**HAVING J-1 OR F-1 STATUS**  
*STUDENT IS NOT ELIGIBLE UNTIL RULING IS ISSUED BY THE RULING OFFICER.*  
*INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.*

**INSTRUCTIONS FOR COMPLETING FORM GE07**

1. Complete this form for any student with J-1 or F-1 status (VISA) who initially enrolls into a KHSAA member school and desires participation in sports within the first year of enrollment at a KHSAA member school.
2. Please refer to KHSAA Bylaw 7 and the interpretations of this rule on the KHSAA website, <https://bit.ly/2T2Gwxc>, for the specific provisions regarding foreign exchange student eligibility.
3. Special notice should be taken to the restrictions on members of the coaching staff at the KHSAA member school.
4. Students who are "direct placements" shall not be granted a waiver of the one-year period of ineligibility as a J-1 or F-1 student.
5. Agencies currently approved in accordance with Bylaw 7 for students on a J-1 Education VISA are listed on the KHSAA website at <https://bit.ly/2AhHkaM>, and approved F-1 VISA agencies are listed on the KHSAA website at <https://bit.ly/3fMFyig>
6. The KHSAA member school shall ensure that all parts of this form are complete and legible, and all required attachments are included.
7. The form will be reviewed by the Commissioner's office and a ruling will be issued.
8. For processing, allow a minimum five (5) working days to ensure time for verification of the data and be mindful that in accordance with the Due Process Procedure, the Ruling Officer has thirty (30) days to rule, and additional time if investigation is necessary.
9. Only the Principal and/or Designated Representative of a member school may inquire as to the processing status of the form.
10. The waiver of Bylaw 7 does not in and of itself declare the student eligible. It is the responsibility of the member school to verify that the student is eligible according to all other bylaws.
11. No verbal statement in addition or in contradiction to these materials shall apply.
12. If an aggrieved party is dissatisfied with the decision; an appeal may be taken in the manner set forth in the KHSAA Due Process Procedure

Information Needed		These lines are to be completed by the Receiving School	
Student Name			
Date of Enrollment at Receiving School			
Name of Receiving School			
Current Grade in school			
Birth Date		Age (as of this date)	
Student's Enrollment History After initial enrollment in Grade 9 (list school(s) attended) each year	Grade	School	Country

**Complete questions 1-21 if you are applying for a waiver of the Bylaw according to section 2 or 3. Carefully read the text of Bylaw 7 contained in the KHSAA Handbook or viewed on the KHSAA website at <http://www.khsaa.org/>. This form will not be processed if incomplete or if missing required signatures**

1	Is this student being placed under the auspices of an approved student exchange program agency? (Check one)	Yes		No	
2	If being placed under the auspices of an approved student exchange program (agency), what is the name of that program (agency)?				
3	Name & address of the Local Area Exchange Program Representative			Phone:	
4	What was the last date this student was enrolled at their previous school?				
5	Is this student in compliance with all United States Immigration and Naturalization Service Regulations?				
6	What type of visa does the student possess? (Check one)	F-1		J-1	
7	If the student is in possession of a J-1 VISA, was this student a "direct placement"? For the purposes of this bylaw, "direct placements" are those placements in which either the student or the sending organization in the foreign country is a party, including school personnel that arranges for the student to attend a particular school or live with a particular host family.	Yes		No	

*The complete text of Bylaw 7 and the interpretations of the rule are in both the KHSAA Handbook as well as published on the KHSAA website <http://www.khsaa.org/>. Rulings are issued based solely on the issue of Bylaw 7. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision; an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION**  
**APPLICATION FOR ATHLETIC ELIGIBILITY FOR STUDENTS**  
**HAVING J-1 OR F-1 STATUS**  
*STUDENT IS NOT ELIGIBLE UNTIL RULING IS ISSUED BY THE RULING OFFICER.*  
*INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.*

8	If the student is in possession of an F-1 VISA, was this student a "direct placement"? For the purposes of the F-1 visa, a "direct placement" is one who is known to be trying out for/to play an interscholastic varsity sport, or for whom participation in athletics was a known motivating factor at the time of application.	Yes		No	
9	If the student is in possession of an F-1 VISA, list the name of the local school district SEVIS representative				
10	If the student is in possession of an F-1 VISA, list all positions within the school/system of the person listed in line 9				
11	If the student is in possession of an F-1 VISA, is the individual in line 9 a member of the coaching staff (any team), athletic staff (any team) or a representative of the athletic interests of the school?	Yes		No	
12	Is this the student's first and only year as an exchange student?	Yes		No	
13	Has this student attended any other schools in the United States (if so, please list each school and the dates attended)?				
14	Has this student graduated from high school in their home country?	Yes		No	
15	Does the school or student have a complete transcript of records that has been translated in English prior to the request?	Yes		No	
16	Name and address of host parents/family?				Phone:
17	In what school district or defined school attendance area is the address listed in Question 13?				
18	Who specifically paid any of the tuition or fees required to attend this school?				
19	Amount of tuition and fees charged to this student				
20	Who specifically paid the travel fees for the student?				
21	Does the student's host family include any member of any coaching staff at this school?	Yes		No	

**STUDENT CERTIFICATION**

I attest that the information provided to the member school is accurate, and acknowledge that failure to provide complete and accurate information could lead to ineligibility of the student-athlete in question.  
 I understand that if the waiver of the one-year period of ineligibility is granted, this student shall not be eligible for more than one year of athletic participation under any circumstances.  
 I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools during the first year will be reviewed under the guidelines of Bylaw 7 and a new ruling issued.  
 I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

Exchange Student Signature		Date	
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**HOST FAMILY CERTIFICATION**

I attest that the information provided to the member school is accurate, and acknowledge that failure to provide complete and accurate information could lead to ineligibility of the student-athlete in question.  
 I understand that if the waiver of the one-year period of ineligibility is granted, this student shall not be eligible for more than one year of athletic participation under any circumstances.  
 I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools during the first year will be reviewed under the guidelines of Bylaw 7 and a new ruling issued.  
 I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

Host Family Signature			
<u>Print</u> Name of Person Signing			
Date	Signature	Daytime Phone	

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**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION**  
**APPLICATION FOR ATHLETIC ELIGIBILITY FOR STUDENTS**  
**HAVING J-1 OR F-1 STATUS**  
*STUDENT IS NOT ELIGIBLE UNTIL RULING IS ISSUED BY THE RULING OFFICER.*  
*INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.*

**MEMBER SCHOOL SIGNATURES AND CERTIFICATIONS**

As Principal or Designated Representative of this KHSAA member school, I hereby verify that this student meets all eligibility rules and regulations as promulgated; hereby certify that the student was not recruited for athletic purposes by any official or unofficial representative of the school and that the placement of this student in this school was random as required by Bylaw 7.

As Principal or Designated Representative of this KHSAA member school, I also verify that no members of the coaching or athletic staff (paid or unpaid) at the KHSAA member school or school system at which participation is desired has had no role in the entry into school including acting as SEVIS local contract or registrar for an F-1 student;

It is the recommendation of the undersigned Principal or Designated Representative that the period of ineligibility for transferring students (one year from the date of enrollment) is waived and that he/she be declared eligible immediately to represent my school in interscholastic athletics;

I understand that if the waiver of the one-year period of ineligibility is granted, this student shall not be eligible for more than one year of athletic participation under any circumstances.

I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools during the first year will be reviewed under the guidelines of Bylaw 7 and a new ruling issued.

I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

I understand that even if qualifying for a waiver, the student may be ineligible under the provisions of Bylaw 7, Sec. 3 (Specific Restrictions).

I hereby certify that the information provided on this form is true and accurate to the best of my ability.

Principal / Designated Representative Signature			
Position at the School			
Email Address (for data gathering purposes only, no rulings can be made via electronic mail)			
Daytime Phone Number		Date Signed	

*The complete text of Bylaw 7 and the interpretations of the rule are in both the KHSAA Handbook as well as published on the KHSAA website <http://www.khsaa.org/>. Rulings are issued based solely on the issue of Bylaw 7. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision; an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.*