**REGULAR MONTHLY MEETING**

**Spencer County Board of Education Meeting Room**

**110 Reasor Avenue, Taylorsville, KY**

**6:00 p.m. MONDAY, APRIL 24, 2023**

**Board Members Present:**

Ms. Sandy Clevenger, Board Chair

Dr. Lynn Shelburne – Vice Chair

Ms. Pamela Slone

Mr. Timothy Truitt

Mr. Aaron Erhardt

**Others Present:**

Mr. Chuck Abell, Amanda Butler, Steven Rucker, Todd Russell, Mike Phillips, Greg Murphy, Jared Scott, Bob Hafendorfer, Lori Riddle, Mandy Howie, Michele Sears, Mary Lynn Martin, Michelle Gross,

Chad Collins, Ronda Cox, and others.

**ORDER # 183**

**CALL TO ORDER**

Ms. Sandy Clevenger, Board Chair called the meeting to order at 6:00 pm.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Sandy Clevenger read the Board Mission Statement and welcomed visitors.

**ORDER # 184**

**REVIEW AND ADOPT AGENDA**

Item 8L – Option 9 with Campbellsville –should be with University of the Cumberlands.

Item 9K – Allocation Carryforward move to Item 8N (Action with Discussion).

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Aaron Erhardt to approve the April 24, 2023 amended agenda as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**RECOGNITIONS**

1. Making A Difference Award: Mary Lynn Martin
2. Governor Scholars Program Recognition
3. Governor Scholars for the Arts Recognition

**CITIZENS AND DELEGATIONS**

* Jackee Brown – Parent – Following up on intercoms at SCES

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Spotlight: SCMS – Seven (7) Consecutive District Governor’s Cup District Champions
2. Academic Report: Spring MAP and Cert Scores
3. Superintendent’s Report

**ACTION WITH DISCUSSION**

**ORDER # 185**

**APPROVAL OF BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Pamela Slone to approve the March 27 and April 11, 2023 minutes as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 186**

**SCES SCHOOL SPACE REQUEST**

A motion was made by Mr. Timothy Truitt and seconded by Mr. Aaron Erhardt to approve the wall construction in computer labs at SCES as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 187**

**AUDIT CONTRACT AND AUDIT ENGAGEMENT LETTER FOR 2022-2023**

On March 27, 2023, the Board approved a multi-year proposal from Montgomery and Company PLLC for conducting the audit for FY23 through FY25. Audit fees proposed and approved by the Board at that time were $19,000 for FY23 and FY24 and $19,500 for FY25. Requesting approval of the FY23 audit contract and audit engagement letter, which are required to be approved by the Board.

A motion was made by Ms. Pamela Slone and seconded by Mr. Timothy Truitt to approve the Audit Contract and Audit Engagement Letter with Montgomery and Company PLLC as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 188**

**BEAR CARE RATES 2023-2024**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Aaron Erhardt to approve the 2023-2024 Bear Care rates as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

Bear Care Rates for 2023-24 (Starting August 7, 2023)

School Age (Kindergarten – 5th grade):

Must be enrolled at either SCES or TES

Before and After School- $125 per week per child

Sibling Rate- $120 per week per child

AM(Before School) or PM(After School) only- $85 per week per child

Sibling Rate- $80 per week per child

Preschool Age (3 or 4 years old):

Must be enrolled in Spencer County Preschool program at the ELC

All Preschool aged care is - $125 per week per child

Sibling rate $120 per week

Break Weeks:

All rates the same for School Age and Preschool

Open 4 or more days during break week - $160 per child

Open 3 days during break week - $135 per child

Open 2 days during break week - $110 per child

Unscheduled school closures (i.e., Snow Days, etc.):

School Age and Preschool - $25 extra on top of the weekly fee

District Employees get $25.00 discount per week.

**ORDER # 189**

**PRESCHOOL TUITION RATES 2023-2024**

A motion was made by Ms. Pamela Slone and seconded by Mr. Timothy Truitt to approve the 2023-2024 preschool tuition rates as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

Preschool Tuition rates for 2023-2024 (Starting August 16, 2023)

* Half Day Preschool: $250 a month (Sept. - April)
* Full Day Preschool: $400 a month (Sept. – April)

August and May are considered half months:

Half Day = $125/ Full Day = $200

25% Discount for District Employees off rates above.

**ORDER # 190**

**BUDGET AMENDMENT # 2**

Budget amendments are needed to reflect estimated budget to actual results. Attached budget amendments have a positive impact on the General Fund (GF), Building Fund (BF), and Food Service Fund (FSF).

GF revenues: Projected $1.5 million higher due to growth SEEK funds ($615k), Motor Vehicle Tax revenue ($268k), interest income ($365k), and indirect cost transfers in from federal grants ($320k).

GF expenses: Projected $236,000 lower, with about half from lower salaries/benefits and half from non-payroll expenses, due to many expenses budgeted much higher for pandemic-related cost increases.

BF revenues: Projected $225,500 higher due to growth SEEK funds ($196k) and interest income ($30k).

FSF revenues are projected to be about $313,000 higher due to higher meal reimbursements.

A motion was made by Ms. Pamela Slone and seconded by Mr. Timothy Truitt to approve the Budget Amendment # 2 as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 191**

**ELEMENTARY ARC CHAIR EXTENDED DAYS**

The Elementary Admissions and Release Committee (ARC) Chair position needs 10 extended days on their contract each year. This would give the individual 5 days before school starts and 5 days after school ends to plan, prepare paperwork, and complete record reviews of due process files. The extended days will be funded by IDEA-B funds.

A motion was made by Mr. Timothy Truitt and seconded by Ms. Pamela Slone to approve the ten extended days to the Elementary ARC Chair position as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER #192**

**TES – REQUEST FOR KINDERGARTEN IA POSITION**

TES was allocated 18 primary positions this year, and the SBDM voted to use the additional allocation in Kindergarten for the 23-24 school year. Because of the additional Kindergarten position we need an IA for that classroom. Therefore, Taylorsville Elementary is requesting a new Kindergarten IA position for the 2023-2024 school year. This position would be paid from the General Fund, resulting in an estimated decrease of the Contingency by about $18,000 using 180 days, 7 hours/day, and estimating 5 years of experience.

A motion was made by Mr. Aaron Erhardt and seconded by Ms. Pamela Slone to approve the TES Kindergarten Instructional Assistant Position as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 193**

**DISTRICT ECE IA ASSISTANT – RENEWAL**

District Exceptional Childhood Education (ECE) Instructional Assistant position will assist the needs of students at the schools based upon their IEPs. This will be a 7-hours-a-day position and the need will continue to be determined on a yearly basis. Funding is currently paid from IDEA-B. This position would be paid from IDEA-B funds at an estimated cost of about $18,000 using 180 days, 7 hours/day, and estimating 5 years of experience.

A motion was made by Mr. Timothy Truitt and seconded by Ms. Pamela Slone to approve the District ECE Instructional Assistant renewal as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 194**

**SIGN LANGUAGE INTERPRETER**

The ARC (Admissions and Release Committee) for an incoming special education student has determined that a sign language interpreter is needed in order for the student to have equal access to education as American Sign Language is the student’s form of communication. This position will be a classified full-time (185 days) position. To make the position comparable to what surrounding districts are paying Interpreters, the position would fall under category code “T19”. This position would be paid from the General Fund, resulting in an estimated decrease of the Contingency by about $41,500 using 185 days, 7 hours/day, and estimating 5 years of experience.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 195**

**SCHOOL RESOURCE OFFICER CONTRACT 2023-2024**

This agreement is for a total of about $100,000 more than in FY23. The additional expense will come from the general fund and will be covered through general fund expenses.

A motion was made by Mr. Aaron Erhardt and seconded by Mr. Timothy Truitt to approve the School Resource Officer 23-24 contract as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 196**

**OPTION 9 WITH UNIVERSITY OF THE CUMBERLANDS**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Pamela Slone to approve the Option 9 Program Proposal with the University of the Cumberlands as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 197**

**POSITION RECONFIGURATION**

The current position of administrative assistant for Hillview Academy and the central office is split 60/40 between these locations. After review from Mr. Hafendorfer and his staff, they believe they can function with just one hour a day from this position.

This request is to reconfigure the position with one hour per day to the current transition specialist position at Hillview in order to take care of daily attendance and grades. The remaining seven hours would be assigned for director of pupil personnel and infinite campus support.

The position would remain 185 days @ 8 hours/day so there would be no additional cost.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 198**

**SECTION SIX (SUPPLY) ALLOCATION CARRY FORWARD REQUEST**

A motion was made by Ms. Pamela Slone and seconded by Mr. Timothy Truitt to approve the Section Six Supply Allocation Carry Forward as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 199**

**ACTION BY CONSENT**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Pamela Slone to approve the Action by Consent items as presented.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

1. Orders of the Treasurer
2. School Financial Report
3. District Financial Reports
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignations, and Retirements
6. Field Trips (Out of State/Overnight)
7. Fundraiser Approvals
8. Fee Requests
9. Surplus Items
10. Grant Approvals
11. Section 6 (Supply) Allocation Carryforward Request
12. Student Code of Conduct
13. Extended Leave Request
14. Maternity Leave Request

**COMMUNICATIONS**

1. Board Members
   1. Ms. Sandy Clevenger and Dr. Lynn Shelburne expressed an interest in additional KSBA training hours through some of the webinars. Approval will be on the next BOE agenda.
2. SCEA Update
   * New Officers for 23-24
   * Retirement luncheon on May 10
3. Written Communication
   1. Attendance Report
   2. Bus Maintenance Report
   3. Building Inspections
   4. SBDM Minutes
   5. Health Office Report
   6. Local Field Trips
   7. Open Records Requests

**DIALOGUE AND FUTURE AGENDA TOPICS**.

N/A

**ORDER # 200**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Pamela Slone and seconded by Mr. Timothy Truitt to make the agenda dated April 24, 2023 part of the official board minutes.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

**ORDER # 201**

**ADJOURN BOARD MEETING**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Pamela Slone to adjourn meeting at 7:14 pm.

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Aaron Erhardt Yes

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Mr. Chuck Abell, Acting Superintendent/Secretary

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Ms. Sandy Clevenger, Board Chair