

## Admissions and Attendance

### ENROLLMENT QUOTAS

If more than one (1) local school district enrolls students in an area technology center (ATC), the enrollment quota for eligible secondary school students, including students from home schools and private schools, shall be determined on a pro-rata basis. Quotas shall be determined by the ATC Principal in cooperation with the school's steering committee. Quota calculations shall be kept on file in the area technology center office for a minimum of two (2) years.

Quotas shall be determined using the following guidelines:

- The ratio of students enrolled in grades 9 –12 in a given school to the total number of students participating in the school district(s) served;
- The total enrollment capacity of the area technology center during the regular school day; and,
- The total number of workstations in each career and technical education program in the area technology center during the regular school day.

Each participating high school in the local school district(s) shall receive a quota of secondary school students. If quotas are not filled, the enrollment vacancies shall be reallocated to the other feeder schools on the same basis as the original quotas.

Any high school that is not currently a formal feeder of the respective ATC may request to enrollment to in its programs-- by applying to become a recognized feeder. The Office of Career and Technical Education (OCTE) shall approve or deny the prospective feeder application based upon factors including the following:

1. Capacity,
2. Current and prospective feeder enrollment,
3. Current CTE programming,
4. Access, and
5. Availability of like programs in the area.

Even if the OCTE determines that the applicant meets the criteria for enrollment to the ATC, if the requested program(s) are at current capacity, the ATC shall accommodate the request to the extent possible; however, a phased approach may be considered, if necessary, over time to reach the high school's determined quota and hold harmless any students who are currently enrolled in the ATC programs using the guidelines stated above.

Under special or extenuating circumstances, the OCTE may make accommodations for individual qualifying students to enroll at the ATC without giving the students' home high school full access.

### REFERENCES:

[KRS 157.360](#); [KRS 158.100](#); [705 KAR 3:141](#)  
[KAR 003:141](#)  
[P. L.](#)

P. L. 114-95, (Every Student Succeeds Act of 2015)

*Plyler v. Doe*, 457 U.S. 202 (1982)

Equal Educational Opportunities Act of 1974 (EEOA)

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