# Draft 05/22/2023

# PERSONNEL X03.2326

‑ Classified Personnel ‑

Dress and Appearance

As professionals in our schools, we realize and value the public's perception of our roles as mentors and models for students. We, therefore, set in policy the following outline of "reasonable expectations" for all professional staff in the Bellevue Independent School District.

The following dress codes shall apply to all classified staff employed by the Bellevue Board of Education. Dress and appearance of employees during summer employment shall be determined by the direct supervisor of the employee.

Appropriate Attire

1. Dress Shirt (Tie optional)
2. Knit shirt with collar, crew neck or turtle neck,
3. Tee shirts or sweatshirts with appropriate school-related logos
4. Dress slacks, khakis, or Docker Style slacks with belt
5. Jeans (No rips, holes or frayed). A darker rinse jean is considered to be the standard for a more professional denim look. Denim that is acid washed or in a much lighter wash is not permissible.
6. Dresses with appropriate neckline and appropriate length
7. Skirt/Jumper with dress top, denim/chambray fabric skirts with appropriate professional fit and length.
8. Sweaters, pull-over or cardigan
9. Blouses and tops
10. School Spirit shirts
11. Non form-fitting pants with tunic-length tops
12. Shoes (Dress shoes, clean tennis shoes, sandals, boots)
13. Appropriate seasonal or spirt day attire

Inappropriate/Unacceptable Attire

1. Shorts
2. Cut offs (jeans or others)
3. Clothes with references to drugs, alcohol or inappropriate logo, or language in the design
4. Sweatpants, joggers, jogging suits, windbreaker pants and windbreaker jackets
5. Flip-flops or shoes without backs
6. Tank tops, muscle shirts, or shirts that expose the midriff area
7. Backless, see-through, tight-fitting low-cut blouses, tops and dresses, and shirts that expose the midriff area
8. Hats
9. Dirty or stained clothing and shoes
10. Clothes with rips, holes, frayed, disheveled, tight or revealing.

Appropriate Attire

The following applies to all Cafeteria Staff:

* Required smock/apron issued to them while on duty
* Gym shoes or shoes with rubber soles
* Cotton, non-form fitting pants or knit slacks of any color
* Hats or hairnets must be worn in the cafeteria. Long hair must be restrained.
* Sweatshirts, tee shirts with designs that do not relate to drugs, alcohol or inappropriate language in the design (worn under smock).
* Blouses, knit shirts, sweater (pull-over or cardigans), holiday or school shirts with collars
* Socks, hosiery, tights
* Jeans

Inappropriate Dress

* Sandals, open back shoes or flip flops
* Sweatpants, windbreaker pants and windbreaker jackets
* Shorts, except when school is not in session or when designated by the Food Service Director
* Dirty or stained clothes and shoes
* Clothes with references to drugs, alcohol or inappropriate logo, or language in the design
* Skorts or split skirts
* Tank tops
* Backless, see-throughs, tight-fitting, low-cut blouses, tops and dresses, and shirts that expose the midriff area

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#  (Continued)

Dress and Appearance

Required Attire

The following applies to all Custodians and Maintenance Staff:

* Staff shall wear appropriate attire per supervisor.
* Socks
* Work boots, shoes with rubber soles or gym shoes
* Sweatshirts, tee shirts, blouses, knit shirts, sweater (pull-over or cardigans)

Inappropriate Attire

* Blouses, shirts and tops that expose the midriff area
* Clothes with references to drugs, alcohol or inappropriate logo, or language in the design
* Dirty or stained clothes or shoes

References:

[KRS 160.340](http://policy.ksba.org/DocumentManager.aspx?requestarticle=/KRS/160-00/340.pdf&requesttype=krs), [KRS 160.290](http://policy.ksba.org/DocumentManager.aspx?requestarticle=/KRS/160-00/290.pdf&requesttype=krs), [KRS 160.345](http://policy.ksba.org/DocumentManager.aspx?requestarticle=/KRS/160-00/345.pdf&requesttype=krs)

Related Policies:

01.0, 01.5, 01.51