

DATE:

05/10/23

AGENDA ITEM (ACTION ITEM):

Consider/Approve: contracting with Kara Gurley to provide consultation services and training to teachers working with students with significant behavioral needs.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board

HISTORY/BACKGROUND:

The Kenton County School District has students with significant and challenging behavioral needs. At times, it is necessary to bring in an outside expert to provide consultation and training to our teachers in order to meet the unique needs of our students. In addition, to providing training to our teachers, Mrs. Gurley will also assist with completing a Functional Behavior Analysis for students with significant and challenging behaviors. Kara Gurley is a Board Certified Behavior Analyst who provides behavior analysis services/consultation to students who exhibit significant challenging behaviors.

FISCAL/BUDGETARY IMPACT:

These services will only be used on an as-needed basis, not exceeding 60 hours. Therefore, the maximum cost will be \$7,500 dollars.

RECOMMENDATION:


Approval to Request approval to contract with Kara Gurley to provide consultation services and training to staff of students with significant needs.

CONTACT PERSON:

Danielle Rice


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Consultation and Service Agreement
Kara A. Gurley, MA.ED, BCBA, LBA
KaraAGurley@gmail.com
859-322-0661

Mission:

To promote individual growth and increase independence in the areas of communication, social, adaptive and vocational skills, by utilized research-based strategies and the principles of Applied Behavior Analysis to allow each individual to become independent and have meaningful experiences within their home, school, and community.

Privacy Statement:

All information collected or received that contains confidential information related to staff, students, or other individuals will be handled in accordance with State and Federal regulations for confidentiality and protection of privacy.

Fee Schedule:

The following information provides payment expectations for services provided to and on behalf of the Kenton County School District.

FEE SCHEDULE	
Client Based Services:	Hourly Rate:
<u>Consultation</u> Includes: direct observations of student and/or classroom, interviews (parents and staff), meeting with related service providers while the student is present in a classroom setting, collecting data for an FBA, collecting data for a BSP, collecting data for continued monitoring of BSP, indirect assessments, records review	\$125
<u>Report Writing</u> Includes: completion of the FBA and BSP (not to exceed 8 hours per student without prior approval from the district)	\$125
<u>Participation in Team Meetings</u> Includes: assessment planning meetings, consultation follow-up meetings, data review and intervention meetings, ARC meetings, etc.	\$125
Professional Development Services:	Hourly Rate:
<u>Group Training (without students present)</u> Includes: group trainings focused on the different aspects of Applied Behavior Analysis, classroom strategies, behavior management, etc.	To be determined based on the details of the training including: group size, necessary preparation and materials, specific topics, etc
<u>Individual Training (with or without students present)</u> Includes: specific training for implementing a BSP for an individual student, specific topics based on Applied Behavior Analysis, specific behavior management strategies, etc.	\$125

Appointment Cancellation:

Cancellations should be made at least 24 hours in advance of a scheduled appointment. Cancellations within 24 hours of appointment time may be subject to a cancellation fee of \$25. Cancellations can be made by emailing KaraAGurley@gmail.com or by calling 859-322-0661.

Consultation and Service Agreement
Kara A. Gurley, MA.ED, BCBA, LBA
KaraAGurley@gmail.com
859-322-0661

Payment:

Services will be invoiced on the 1st of every month and provided to Kenton County Schools via email and via United States Postal Service. Payment is due by the 1st of the following month. Payment can be made by check, made payable to, Kara A Gurley. Payment should be mailed to Kara A. Gurley, 12112 Old Lexington Pike, Walton, KY, 41094.

Term of Contract:

This signed contract is active starting May 3rd, 2023 and will extend until the contractor, Kara Gurley, or the Kenton County School Board terminates the contract, in writing, providing a 30 day notice.

Consultation and Service Agreement
Kara A. Gurley, MA.ED, BCBA, LBA
KaraAGurley@gmail.com
859-322-0661

Kenton County School District understand the financial obligation and guarantees payment for all charges upon receiving a statement of services provided by Kara A Gurley, MA.ED, BCBA, LBA.

Authorized District Representative (signature)

Date

Authorized District Representative (print)

Date

Kara A Gurley

5/3/2023

Kara A Gurley, MA.ED, BCBA, LBA

Date