

Powell County Board of Education Regular Meeting
April 18, 2023 6:00 PM
Powell County Middle School Media Center

Attendance Taken at : 5:59 PM

Present Board Members:

Brenda Crabtree

Kim Hall

Lisa Mays

Diann Meadows

Kathy Merriman

I. Call to Order

II. Pledge of Allegiance

III. Adopt/Approve Agenda

Order #23-472 - Motion Passed: Motion to approve agenda passed with a motion by Brenda Crabtree and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

IV. Staff/Student Recognitions

V. Communication Report

Discussion:

Mrs. Sarah Wasson, superintendent, presented to the board her Communication Report:

- The biggest amount of time over the last month has been spent on the salary work. We had a good working session last week with the Board and we are continuing the work to modify salary scales and go through the budget
- We received an email from the Department of Education that because Powell County is considered a flood district from the July flooding if we go 3% below our current AADA then instead of losing the entire SEEK amount we will be given back 2/3 of that amount this year and then 1/3 of that amount next year. This is good news in regards to revenue.
- Our new application and hiring software is up and running. We will now be able to utilize this for the upcoming hiring season.
- We were told last Friday of two different audits / reviews that will take place in our district. The first is from the U.S. Department of Labor. They are reviewing all non-exempt employees over the last two years. Non-exempt employees are generally those who are paid hourly but there are a few of those employees who are considered exempt. We have to submit time sheets and payroll information for the past two years, so from April 2021 to April 2023. We also are having a Resource Review from the Department of Education due to two of our schools being in TSI status. We will have a virtual meeting with KDE and our staff on May 4th to explain the process. They have already given us questions to answer, but we will wait until the technical meeting to begin that audit so we can focus on the one from the Department of Labor.

- Last week Mr. Doug Brewer, District Administrator, and Mrs. Wasson had a virtual meeting with the architects on the Stanton Elementary School project along with a person who is in charge of surveying the land and taking care of things like monitoring the streams, wetlands and endangered species on the property. They will begin their work again once Sherman Carter Barnhart finalizes the plans.
- The current Stanton Elementary roofing project is going well. The wing with the library is covered and sealed. They moved to the section over the 4 classrooms between the old building and the library wing. The workers have been here on every nice day per the contract and the progress reports we get look good.
- All SBDM allocations have been given to the schools and they are working on staffing for the upcoming year. I have issued non-renewal letters for all emergency certified and retired employees and those jobs are posted for the upcoming year. There are a few more non-renewals to complete in certified and classified positions and those will be taken care of in the next week or two so people will know about their jobs.
- Mrs. Wasson will be attending CKEC and KEDC Board meetings (4/19/2023)
- Mrs. Wasson stated that Mrs. Alicia Frazier, CFO, will be sending out Bank RFQ's to the local banks and others

VI. Public Comments

Discussion:

None

VII. Consent Agenda

Order #23-473 - Motion Passed: Motion to approve all consent items as presented passed with a motion by Brenda Crabtree and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

A. Approval of minutes for regular meeting minutes 3.21.23

B. Approval of Minutes for Working Session 04.11.23

C. Approval of Payment of Claims

D. Approval of Monthly Financial Report

E. Approval of Orders of Treasurer

F. Retroactive Donation Approval

G. Trip Requests

H. Renewal of Auditor's Contract

I. PCHS Athletics Hudl Agreement

J. Approve Job Descriptions for Current Jobs

VIII. 2023 PCHS Graduation Date

Order #23-474 - Motion Passed: Motion to set PCHS Graduation Date for Sunday, May 28, 2023 at 2:00 p.m. passed with a motion by Kim Hall and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes

Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

IX. KETS 2nd Offer

Order #23-475 - Motion Passed: Motion to approve the entire amount of the 2nd Offer of Assistance to be matched passed with a motion by Diann Meadows and a second by Brenda Crabtree.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Discussion:

- Technology Plan and TAR completed
- ADA taken from SAAR
- This total sum is broken into two installments called “offers”
- The board must equally match these offers in order for the district to receive the portion from the state
- Second offer is \$18,194.40
- Last year’s total amount was \$42,453 (FY2022)

X. Out of State Trips

A. Out of State Soccer Trip

Order #23-476 - Motion Passed: Approve overnight soccer trip and transportation mode to Tennessee passed with a motion by Diann Meadows and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Discussion:

Ms. Victoria Spencer, Head Coach of the Girls Soccer team, presented to the Board her plans for fundraising for her out of state trip request for the soccer team to participate in a soccer tournament in Pigeon Forge, TN in September. Trip information was attached.

B. Out of State Trip Request FCCLA

Order #23-477 - Motion Passed: Motion to approve the out of state trip request for the PCHS FCCLA to travel to Denver, CO for the National Convention and compete in national competition passed with a motion by Lisa Mays and a second by Brenda Crabtree.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

C. Out of State Bass Fishing Trip

Order #23-478 - Motion Passed: Motion to approve the out of state trip request for the PCHS Bass Team to travel to LaCrosse, WI to compete in the 2023 World Finals / National High School Bass Fishing Championships passed with a motion by Brenda Crabtree and a second by Diann Meadows .

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

D. Senior Trip

Order #23-479 - Motion Passed: Motion to approve overnight out of state trip to for seniors passed with a motion by Kim Hall and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

XI. Instructional Monitor II Job Description for 2023-24 Year

Order #23-480 - Motion Passed: Approval of the Instructional Monitor II job description passed with a motion by Kim Hall and a second by Brenda Crabtree.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Discussion:

Mrs. Wasson presented to the Board the job description for an Instructional Monitor II.

She stated that with the issue of vaping, the administration thought that having this position would help with the issue by keeping the kids in school and continue their learning though ISD.

This positions will be a classified position for the middle and high school. This will allow for consistency for these students and staff would not have to rotate in and out ISD to help cover the ISD students.

An additional Instructional Monitor II position would be for the new virtual learning academy to help monitor the student learning and hold students accountable.

These positions will be funded through ESSER and, if successful and funding allows, we will look at continuing them into the next year.

There was a short discussion in regards to "Dab" Pens and what that really entails and more discussion on the new position.

Mrs. Kim Hall, Board Member, asked what are other schools doing.

Mrs. Wasson answered that they are struggling like everyone else is and we are trying to come up with something to help our staff and reach our students.

XII. Instructional Monitor II Positions

Order #23-481 - Motion Passed: Approval of 3 Instructional Monitor II positions as described passed with a motion by Brenda Crabtree and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Discussion:

Mrs. Wasson added that these salaries with the two new positions will be put into the new salary scales that will be submitted to the Board next month for approval and will be based on the school bookkeeper position.

XIII. Instruction

A. Gear Up/Appalachian Education Service Agency MOA Addendum

Order #23-482 - Motion Passed: Motion to approve the Gear Up/ Appalachian Education Service Agency 2022-2023 Powell County MOA Addendum passed with a motion by Diann Meadows and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Discussion:

GEAR-UP is no longer under Berea College and are now under the Partners for Rural Impact.

With this transition we have to approve the MOA with Partners for Rural Impact.

B. Certified Evaluation Plan

Order #23-483 - Motion Passed: Motion to approve the Revised Certified Evaluation Plan passed with a motion by Kim Hall and a second by Brenda Crabtree.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Discussion:

Ms. Tiffany Anderson, District Administrator over evaluations, presented the new Certified Evaluation Plan. She highlighted the changes from the old plan to the new, with the most significant being the fact that there will now be two evaluation windows instead of four. The 50/50 committee met and discussed all changes and the members of the committee believe the changes will be beneficial both to the administrators and the employees being evaluated.

C. Morehead State University Dual Credit MOA for 23-24 School Year

Order #23-484 - Motion Passed: Motion to approve the Morehead State University Dual Credit MOA passed with a motion by Diann Meadows and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

D. 22-23 (Implemented 23-24) Continuation of Learning Plan

Order #23-485 - Motion Passed: Motion to approve the 22-23 Continuation of Learning Plan to be implemented for the 23-24 school year passed with a motion by Kim Hall and a second by Brenda Crabtree.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Discussion:

E. Bowen Elementary Library Grants

Order #23-486 - Motion Passed: Approval of three grant applications for Bowen Library passed with a motion by Brenda Crabtree and a second by Diann Meadows .

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Discussion:

Katie Caudill presented BES Grant Requests.

The first is a grant the BES was awarded 5 years ago and we are wanting this grant back. The Dollar General Literacy Foundation Grant is a grant for up to \$4,000 to help update and purchase books for the library with no matching required.

The second grant the Jan Stauber Sherlock Holmes Grant is up to a \$1,000 with no matching required to help fund books and materials to promote mystery series.

The third grant the Voya Unsung Heroes Award Program is up to \$2,000 with no matching required to fund a STEM related literacy activity that would help purchase Ozobots to help students learn and visualize how our solar system works. This grant is only awarded to 50 schools, Teh school is going to try for this and do a space themewlll help and indoor planetarium to have once a year for the students in the gym.

F. Selection of Math Curriculum for K-12

Discussion:

Ms. Tiffany Anderson presented the curriculum plan to the Board.

The district participated in a pilot program through KDE for selection of curriculum. We were one of three districts that were approved for this program.

We chose to participate because the new KRS shifted curriculum decisions away from SBDM to the Superintendent but requires a process of collaboration with schools and councils. The District needs assessment demonstrated the need for district wide math curriculum and there was a sense of urgency to make sure we have clear resources for teachers and students.

REVIEWED CURRICULUM WITH THE BOARD

- Only looked at green light type curriculum
- K-12 curriculum
- Developed Curriculum Team
- Review of the process to align our curriculum
- Biggest focus is in reading and math
- Phase 2
- Powell Co Instructional Vision for Math
- Training over the summer for staff
- Same process for reading

This curriculum is going to cost \$340,000 paid for from ESSER funds. This amount is for curriculum materials each year for the next six years.

XIV. Facilities

A. Stanton Elementary Pay Application #1

Order #23-487 - Motion Passed: Motion to approve SES pay App #1 passed with a motion by Kim Hall and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

XV. Informational Items

A. Personnel Report

1. Updated January 2023 Personnel Action
2. Personnel Action - April 2023
3. Request for Extended Medical Leave

Order #23-488 - Motion Passed: Motion to approve request for Extended Medical Leave passed with a motion by Kim Hall and a second by Brenda Crabtree.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes

Diann Meadows	Yes
Kathy Merriman	Yes

XVI. Other Business

XVII. Adjourn

Order #23-489 - Motion Passed: Motion to adjourn passed with a motion by Kim Hall and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Board Chairperson

Board Secretary