

**CHRISTIAN COUNTY BOARD OF EDUCATION  
BOARD OF EDUCATION MEETING  
HOPKINSVILLE, KENTUCKY**

**MINUTES OF BOARD MEETING  
APRIL 20, 2023  
6:00 P.M.**

**SPECIAL BOARD MEETING**

The Christian County Board of Education met on Thursday, April 20, 2023, at 6:00 P.M. for a Special Board Meeting at The PAC located inside Christian County Middle School at 215 Glass Ave, Hopkinsville, KY 42240.

**BOARD MEMBERS PRESENT:**

Mr. Tom Bell, Chair

Mr. Lindsey Clark, Vice-Chair

Ms. Tiffany Mumford Brame

Ms. Rebecca Pepper

Ms. Carly Chaudoin, Student Board Member

Ms. Ty’Jairria Johnson, Student Board Member

Mr. Chris Bentzel, Superintendent and Board Secretary

Also present: Mr. Jack Lackey, Jr., School Board Attorney, Administrators, and Guests

**BOARD MEMBERS ABSENT:**

Mr. Jeff Moore

**ACTION/ITEMS**

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**RECOGNITIONS:**

CCPS “ALL IN” Student and Employees of the Month:

- A) *Savannah Renshaw* – Student of the Month, Crofton Elementary School
- B) *Carla Johnson* - Elementary Teacher of the Month, Martin Luther King, Jr.
- C) *Dr. Kenneth Alford* - Secondary Teacher of the Month, Hopkinsville High School
- D) *Romunda Babb* - Classified Employee of the Month, Alternative Programs
- E) *Monique Lewis* - Administrator of the Month, Assistant Principal, Freedom Elementary School

A Special thank you to *Hopkinsville Electric System*  
for being our “ALL IN” Sponsor for April 2023.

- F) Purple Star School Recognitions

CCPS MISSION  
INVOCATION  
PLEDGE  
CALL TO ORDER

Student Board Member, Ty'Jairria Johnson, read the CCPS Mission Statement. The Invocation was given by Ms. Mumford Brame, with the prayer by Mr. Bell, followed by the Pledge of Allegiance. Mr. Bell called the meeting to order at 6:27 P.M.

#180 APPROVAL  
OF AGENDA

Motion by Ms. Mumford Brame, second by Ms. Pepper, to approve the Agenda as presented (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Ms. Mumford Brame, Mr. Pepper, Mr. Clark,  
Mr. Bell

Voting No: NONE

COMMUNICATIONS/  
VISITORS AND  
OPEN FORUM

None

PRESENTATIONS:

**SENIOR STUDENT SUPERINTENDENT ADVISORY COUNCIL  
HIGHLIGHT AND AWARDS**

Chris Bentzel, Superintendent and Dr. Kadi Ralston, Secondary Instructional Supervisor, were present to highlight and give awards to the senior student members of the Student Superintendent Advisory Council.

**NURSES REPORT, 3<sup>rd</sup> NINE WEEKS**

Megan Kidd, District Health Director, provided the 3<sup>rd</sup> nine weeks' nurses' report for the Board noting that 16,896 students had visited the nurses in the schools during the 3<sup>rd</sup> nine weeks of the 2022-23 school year (a copy of which is attached and the terms of which are incorporated by reference.)

**INSTRUCTIONAL UPDATE**

Jessica Addison, Assistant Superintendent of Instruction, was present to provide the Board with an Instructional Update (a copy of which is attached to the minutes.)

**SAFETY UPDATE**

Josh Hunt, Assistant Superintendent of Operations, was present to provide the Board with a Safety Update (a copy of which is attached to the minutes.)

## FINANCE UPDATE

Jessica Darnell, Director of Finance, was present to provide the Board with a finance update (a copy of which is attached to the minutes.)

Mrs. Darnell gives the Board a Finance Update at every Regular Board Meeting. She provides them with the current month's Treasurer's Report. The intent of the update is to keep the Board informed with the financial status of Christian County Public Schools and to also update them if any new state or federal guidance has been received. The Treasurer's Report shows all balances, receipts, and expenditures of each fund of the District. Mrs. Darnell discussed each fund in depth, reviewed any new state or federal guidance and answered all questions from the Board.

## COMMITTEE REPORTS

**Mr. Clark** provided a legislative update.

**Mr. Bell** provided an Equity Committee Update.

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| <p>#181 DISCUSSION/<br/>APPROVAL TO<br/>PURCHASE A<br/>2020 FORD<br/>EXPLORER 4x4<br/>FOR \$27,900.00<br/>FROM STALLONS<br/>AUTO SALES FOR<br/>THE MIGRANT<br/>PROGRAM</p> | <p>Motion by Mr. Clark, second by Ms. Mumford Brame, to Approve the Purchase of a 2020 Ford Explorer 4x4 for \$27,900.00 from Stallons Auto Sales for the Migrant Program.</p> |
|  | <p>Voting Yes: Mr. Clark, Ms. Mumford Brame, Ms. Pepper,<br/>Mr. Bell</p>  |
|  | <p>Voting No: NONE</p>   |

*\*Ms. Mumford Brame stepped out of the meeting at 7:42 p.m.*

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| <p>#182 DISCUSSION/<br/>APPROVAL<br/>2023-2024<br/>DISTRICT<br/>TECHNOLOGY<br/>PLAN</p> | <p>Motion by Mr. Clark, second by Ms. Pepper, to Approve the 2023-2024 District Technology Plan (a copy of which is attached and the terms of which are incorporated by reference.)</p> |
|   | <p>Voting Yes: Mr. Clark, Ms. Pepper, Mr. Bell</p>  |
|   | <p>Voting No: NONE</p>  |

- #183 DISCUSSION/  
APPROVAL  
TO ADVERTISE  
FOR BID THE  
2023-2024  
STUDENT  
ACCIDENT  
INSURANCE
- Motion by Mr. Clark, second by Ms. Pepper, to approve to Advertise for Bid the 2023-2024 Student Accident Insurance (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Clark, Ms. Pepper, Mr. Bell
- Voting No: NONE

*\*Ms. Mumford Brame stepped back into the meeting at 7:49 p.m.*

- #184 DISCUSSION/  
APPROVAL TO  
PURCHASE SIX  
(6) ELECTRIC  
SCHOOL BUSES
- Motion by Mr. Clark, second by Ms. Pepper, to approve to Purchase Six (6) Electric School Buses (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Clark, Ms. Pepper, Ms. Mumford Brame, Mr. Bell
- Voting No: NONE

- #185 DISCUSSION/  
APPROVAL  
CONTRACT  
WITH CHARGE  
POINT FOR  
ELECTRIC  
BUS  
CHARGING  
STATIONS
- Motion by Mr. Clark, second by Ms. Mumford Brame, to approve the contract with Charge Point for Electric Bus Charging Stations (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Clark, Ms. Mumford Brame, Ms. Pepper, Mr. Bell
- Voting No: NONE

- #186 DISCUSSION/  
APPROVAL  
BG-1 FOR  
ELECTRIC  
BUS  
INFRASTRUCTURE  
PROJECT
- Motion by Mr. Clark, second by Ms. Pepper, to approve the BG-1 for Electric Bus Infrastructure Project (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Clark, Ms. Pepper, Ms. Mumford Brame, Mr. Bell
- Voting No: NONE

- #187 DISCUSSION/  
APPROVAL  
PAYMENT  
APPLICATION  
ONE (1) TO  
SWIFT ROOFING,  
INC. IN THE  
AMOUNT OF  
\$59,000.00  
FOR PEMBROKE  
ELEMENTARY  
WALL PANEL  
PROJECT
- Motion by Mr. Clark, second by Ms. Pepper, to Approve Payment Application One (1) to Swift Roofing, Inc. in the Amount of \$59,000.00 for Pembroke Elementary Wall Panel Project (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Clark, Ms. Pepper, Ms. Mumford Brame, Mr. Bell
- Voting No: NONE
- #188 DISCUSSION/  
APPROVAL  
OF BIDS FOR  
BUS GARAGE  
LUBRICANTS/  
ANTIFREEZE  
FOR FY23-24
- Following discussion, motion by Mr. Clark, second by Ms. Pepper, to award the bid for Antifreeze and Lubricants to Max Arnold & Sons for FY23-24 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Clark, Ms. Pepper, Ms. Mumford Brame, Mr. Bell
- Voting No: NONE
- #189 DISCUSSION/  
APPROVAL  
OF BIDS  
FOR GASOLINE  
AND DIESEL  
FUEL FOR  
FY23-24
- Following discussion by the board, motion by Ms. Pepper, second by Ms. Mumford Brame, to award bid for Gas and Diesel to Key Oil for FY23-24 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Pepper, Ms. Mumford Brame, Mr. Clark, Mr. Bell
- Voting No: NONE
- #190 DISCUSSION/  
APPROVAL  
OF BIDS  
FOR GASOLINE  
AND DIESEL  
FUEL FOR  
ALTERNATIVE  
SITE AT OAK  
GROVE FOR  
FY23-24
- Following discussion by the board, motion by Ms. Pepper, second by Ms. Mumford Brame, to award bid for Gas and Diesel to Max Arnold & Sons for FY23-24 for Alternative Site in Oak Grove (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Pepper, Ms. Mumford Brame, Mr. Clark, Mr. Bell
- Voting No: NONE

- #191 DISCUSSION/  
APPROVAL  
OF BIDS  
FOR MULCH  
FOR FY23-24
- Motion by Mr. Clark, second by Ms. Pepper, to award the bid to Mr. Mulch for mulch for FY23-24 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Clark, Ms. Pepper, Ms. Mumford Brame, Mr. Bell
- Voting No: NONE
- #192 DISCUSSION/  
APPROVAL  
OF BIDS FOR  
COPY PAPER  
FOR FY23-24
- Motion by Mr. Clark, second by Ms. Pepper, to award bid to Liberty Paper for copy paper for FY23-24 (a copy of which is attached and the terms of which are incorporated by reference)
- Voting Yes: Mr. Clark, Ms. Pepper, Ms. Mumford Brame, Mr. Bell
- Voting No: NONE
- #193 DISCUSSION/  
APPROVAL  
OF BIDS FOR  
AUDIT SERVICES  
FOR FY22-23  
THROUGH  
FY 25-26
- Motion by Mr. Clark, second by Ms. Pepper, to award bid to Duguid Gentry & Associates for Audit Services for FY 22-23 through FY25-26 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Clark, Ms. Pepper, Ms. Mumford Brame, Mr. Bell
- Voting No: NONE
- #194 DISCUSSION/  
APPROVAL OF  
LOCAL VENDOR  
LIST FOR FY23-24
- Motion by Mr. Clark, second by Ms. Pepper, to approve the Local Vendor List for FY23-24 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Clark, Ms. Pepper, Ms. Mumford Brame, Mr. Bell
- Voting No: NONE

- #195 DISCUSSION/  
APPROVAL OF  
BIDS FOR  
CARPET/  
INSTALLATION  
FOR FY23-24
- Motion by Mr. Clark, second by Ms. Pepper, to award bid to DJ's Flooring for Carpet/Installation for FY23-24 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Clark, Ms. Pepper, Ms. Mumford Brame,  
Mr. Bell
- Voting No: NONE
- #196 DISCUSSION/  
APPROVAL OF  
BIDS FOR  
PEST CONTROL  
SERVICES  
FOR FY23-24
- Motion by Ms. Pepper, second by Mr. Clark, to award bid to McGee Pest for Pest Control Services for FY23-24 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Pepper, Mr. Clark, Ms. Mumford Brame,  
Mr. Bell
- Voting No: NONE
- #197 DISCUSSION/  
APPROVAL OF  
BIDS FOR  
EXCAVATION  
SERVICES  
FOR FY23-24
- Motion by Ms. Mumford Brame, second by Mr. Clark, to award bid to Chilton Excavating for Excavation Services for FY23-24 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Mumford Brame, Mr. Clark, Ms. Pepper,  
Mr. Bell
- Voting No: NONE
- #198 DISCUSSION/  
APPROVAL OF  
BIDS FOR  
BUS SEAT  
COVERS  
FOR FY23-24
- Motion by Ms. Pepper, second by Mr. Clark, to award bid to American Bus & Accessories for Bus Seat Covers for FY23-24 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Pepper, Mr. Clark, Ms. Mumford Brame,  
Mr. Bell
- Voting No: NONE
- #199 DISCUSSION/  
APPROVAL OF  
BIDS FOR  
UNIFORMS  
FOR FY23-24
- Motion by Mr. Clark, second by Ms. Pepper, to award bid to Aramark for Uniforms for FY23-24 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Clark, Ms. Pepper, Ms. Mumford Brame,  
Mr. Bell
- Voting No: NONE

- #200 DISCUSSION/  
APPROVAL OF  
BIDS FOR  
PAINT FOR  
FY23-24
- Motion by Mr. Clark, second by Ms. Pepper, to award bid to Sherwin Williams for Paint for FY23-24 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Clark, Ms. Pepper, Ms. Mumford Brame, Mr. Bell
- Voting No: NONE
- #201 DISCUSSION/  
APPROVAL OF  
BIDS FOR  
BANKING  
SERVICES  
FOR FY23-24
- Motion by Ms. Pepper, second by Mr. Clark, to award bid to F&M Bank for Banking Services for FY23-24 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Pepper, Mr. Clark, Ms. Mumford Brame, Mr. Bell
- Voting No: NONE
- #202 DISCUSSION/  
APPROVAL OF  
BIDS FOR  
WRECKER  
SERVICES  
FOR FY23-24
- Motion by Mr. Clark, second by Ms. Pepper, to award bid to Jones Bros Towing for Wrecker Services for FY23-24 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Clark, Ms. Pepper, Ms. Mumford Brame, Mr. Bell
- Voting No: NONE
- #203 CONSENT  
AGENDA
- Motion by Mr. Clark, second by Ms. Pepper, to approve the following Consent Agenda:
- (all exhibits are attached to the minutes)
- A) Financial Matters:
1. Approval of Monthly Financial Reports and Authorize Payment of Bills
  2. Other
- B) Approval of Minutes Special Called Board Meeting and second Special Called Board Meeting both held on March 15, 2023; Special Called Board Meeting on March 21, 2023 and Special Called Board Meeting on March 27, 2023
- C) Approval School Related Trip Requests



- D) Approval School Related Fund Raiser Requests
- E) Approval Renewal of Subscription Agreement with InfoHandler.com
- F) Approval Buy Board National Purchasing Cooperative Interlocal Participation Agreement
- G) Approval 2023-2024 Christian County Public Schools Lau Plan
- H) Approval Revision of Virtual Learning Academy Handbook
- I) Acknowledgment Receipt of Month Eight (8) Attendance
- J) Approval Shortened School Week Request
- K) Acknowledgement Receipt of Personnel Matters/Reports
- L) Approval Superintendent Contracted Day Calendar
- M) Establish Next Regular Board Meeting/Workshop for May 4, 2023 and Regular Board Meeting for May 18, 2023, 6:00 P.M. in the Board Room at the Central Office
- N) Other

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Mumford Brame,  
Mr. Bell

Voting No: NONE

**INDIVIDUAL BOARD  
MEMBER AND  
SUPERINTENDENT  
COMMENTS  
AND CONCERNS**

Mr. Clark, Mr. Bell, Ms. Mumford Brame, Ms. Johnson,  
and Mr. Bentzel all provided individual comments and/or  
concerns

**#204 ADJOURN**

Motion by Ms. Pepper, second by Mr. Clark, to adjourn (8:40 P.M.)

Voting Yes: Ms. Pepper, Mr. Clark, Ms. Mumford Brame,  
Mr. Bell

Voting No: NONE

**APPROVED CHAIRPERSON** \_\_\_\_\_

**APPROVED SECRETARY** \_\_\_\_\_