

Mercer County Schools JOB DESCRIPTION	
Job Title: Behavior Coach	Reports to: Principal
Job Class Code: 7881	Work Schedule: 185 days
Pay Scale: Classified Administrative Salary Level 1 or 2*	Approval Date: 2-17-22
PERFORMANCE RESPONSIBILITIES	
<p><b>BASIC FUNCTION:</b> The position of the Behavior Coach is to provide comprehensive student assistance service to students with behavior concerns; develop and implement a variety of programs for improved behavior.</p> <p><b>REPRESENTATIVE DUTIES:</b></p> <ul style="list-style-type: none"> <li>- Provide strong leadership to the school in positive behavioral interventions and supports.</li> <li>- Communicate with administrators, teachers and students.</li> <li>- Serve as a mentor for students.</li> <li>- Participate in professional learning activities related to behavioral interventions, as well as other professional learning opportunities to further develop knowledge and skills.</li> <li>- Network with all stakeholders.</li> <li>- Promote classroom positive behavior interventions and supports.</li> <li>- Maintain regular attendance.</li> <li>- Develop and maintain a positive rapport with families and staff.</li> <li>- Establish and maintain working relationships with community and community service groups.</li> <li>- Maintain contact with students who are referred; ensure follow-up with students.</li> <li>- Collaborate with faculty and staff to develop strategies to help students achieve their behavior goals.</li> <li>- Perform other duties as assigned by the supervisor.</li> </ul> <p><b>KNOWLEDGE AND ABILITIES:</b></p> <ul style="list-style-type: none"> <li>• Oral and written communication skills.</li> <li>• District organization, operations, policies and objectives.</li> <li>• Interpersonal skills using tact, patience and courtesy.</li> <li>• Basic public speaking techniques.</li> <li>• Principles and practices of supervision and training.</li> <li>• Explain and apply rules, regulations, policies and procedures related to the student handbook.</li> <li>• Establish and maintain cooperative and effective working relationships with others.</li> <li>• Work independently with little direction.</li> <li>• Determine appropriate action within clearly defined guidelines.</li> </ul>	
MINIMUM QUALIFICATIONS	
<p><b>EDUCATION AND EXPERIENCE:</b> *Minimum requirements- four year college degree (level 2), preferred Master's degree (level1) and at least five (5) years coaching/teaching experience, preferable in a school/college environment.</p>	
IMPORTANT NOTES	
<p><i>Work actually performed by incumbents in this position may vary. Although this document may be used for recruiting, staffing, or career planning, the information contained herein should only be used as a guideline or recommendation for the content and qualifications for this position. An individual's ability to meet the qualifications and capabilities described in this document is not a guarantee of employment or promotion. Mercer County School District reserves the right to make changes to this document as deemed necessary without providing advance written notice. This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, age, disability, or national origin.</i></p>	

