



DEPARTMENT OF FACILITIES

TONY ROTH, DIRECTOR

GEORGE BROCK, MAINTENANCE SUPERVISOR

THOMAS STOKES, CUSTODIAL SUPERVISOR

ANDREA ROCK, ENERGY MANAGER

MEMO

TO: Dr. Jesse Bacon, Superintendent

FROM: Tony Roth, Director of Buildings and Grounds *Tony*

Date: May 8, 2023

RE: Bernheim Middle School Annexation Survey

The request is to approve the hiring of Kapur and Associates to provide the annexation survey for Bernheim Middle School. Kapur's bid is \$6200.00 and will include boundary survey, general research, ROW surveys and a new annexation plat with legal descriptions. This survey is a requirement as that area will be included in the city of Shepherdsville.

I recommend approval of this request.

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OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

February 27, 2023

ATTN: Cate Noble Ward
Studio Kremer Architects
1231 S Shelby St.
Louisville, KY 40203

RE: Annexation Survey for Bernheim Middle School
Proposal for Survey Services

Kapur & Associates, Inc. is pleased to submit this proposal for professional survey services required for the Annexation Survey for Bernheim Middle School. Services include boundary survey, general research, ROW surveys, with a new annexation plat and legal descriptions.

ANNEXATION SURVEY

The Survey will include the following scope:

1. The Survey
 - a. Kapur will perform a boundary survey of the said property according to Kentucky Standards 201-KAR 18-150.
 - b. Permanent horizontal and vertical control will be set on site for future use. A minimum of 4 horizontal and 2 vertical points will be set. Points shown on the Survey will be referenced to the KY Single Zone Coordinate System, NAD '83 (2011).
 - c. Kapur will not reconcile discrepancies of ownership between neighboring properties. Kapur shall apply sound boundary law and the standards of practice in this area relative to any conflicts found between the field survey, the recorded legal description and how the neighboring properties impact our survey. Discrepancies will be noted on survey, if applicable.
 - d. Kapur will locate and detail all visible site improvements within the property boundary area, including but not limited to, buildings (major corners), edges of adjacent streets, sidewalks, parking lots, curb and gutters, drive entrances, and pavement.
 - e. Kapur will check all existing Right-of-Way and this information will be provided on the new survey.
 - f. Kapur will perform all necessary research for all property joiners and will provide this on the new survey.
2. Research
 - a. Any existing survey information that the owners can provide will be utilized with the new survey.
 - b. Kapur will research all necessary properties and joiners and provide all pertinent information on the new survey.
 - c. A new plat and legal description will be provided with the new survey.
3. Mapping will be prepared with Civil 3D Release 2022. Layering conventions will be per Kapur layering standards. Kapur will supply a detailed spreadsheet of our layer naming conventions for the client to reference as a description of the layer content.

4. A Title Policy will be required for each parcel (This is to be provided by the owner) if not Kapur can order titles as needed at a cost to be determined later. The fees for the title policy (if ordered by Kapur) will be billed at cost plus 10% in addition to the lump sum fee.
5. All deliverables will be provided electronically as well as a wet sealed paper copy to the Client.

FEES

Our fees for the above scope of services would be as follows. General expenses such as mileage, printing, and copying are included in our lump sum fees.

▪ Annexation Survey	A Lump Sum of	\$6,200.00
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ADDITIONAL COMPENSATION

The rates for additional services are as follows:

Project Manager:	\$165/hour	Registered Land Surveyor:	\$170/hour
2-man Survey Crew:	\$215/hour	Cad/Modeling Technician:	\$105/hour
1-man Survey Crew w/ robotic inst.:	\$125/hour	Mileage at \$0.665 per mile	

Kapur & Associates, Inc. will obtain written approval from the Client prior to commencing work under this section.

Thank you for the opportunity to submit this proposal. We look forward to working with you on this project. Should you have any questions, or require further information, please call me at (502) 269-5418 or email: svanpelt@kapurinc.com Receipt of a signed copy of this document will constitute an executed agreement.

For: Kapur & Associates, Inc.

For: studio kremer architects

By: _____
Sammy Van Pelt
Associate

By: _____

Date: _____

Date: _____