**Minutes**

**BEREA INDEPENDENT BOARD OF EDUCATION**

**April 17, 2023 7:00 PM**

**Kennedy Theater, Berea Middle/High School**

The Berea Board of Education met on April 17, 2023 at 7:00 PM in the Kennedy Theater, Berea Middle/High School. The following board members were present:

Attendance Taken at : 7:00 PM

Present Board Members:

Rebecca Blankenship

Dr. Jacqueline Burnside

Mr. Van Gravitt

Mr. Tom McCay

Mr. Jarred Penn

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE TO THE FLAG**

**II. RECOGNITION**

**A. National School Social Work Week**

National School Social Work Week is marked every first full week of March to celebrate school social workers across the nation and appreciate their work in helping students achieve academic success. Did you know social work began in U.S. schools over 110 years ago by visiting teachers? School social workers are professionals within the social work field that work with teachers, parents, and school administrators. They help students deal with mental health and behavioral challenges and provide academic and classroom support. They also help in developing education policies, work with crisis interventions, and identify and report child neglect and abuse. School social workers mainly work in primary and secondary schools. To support the work of social workers, many organizations offer scholarships to students on their performance, skills and behavior.

**B. Extended School Services (ESS)**

**C. Retirement - Mary Ann Sowers**

III. COMMUNICATION

**A. Audience Comments**

**B. Board Report**

1. Superintendent Report

2. Financial Report

3. Attendance and Enrollment

**C. School Reports**

1. Elementary

2. Middle School

3. High School

4. Gear Up

Report from Mary Pat Azbill with Gear UP to let the Board know what Gear up is and what they have been doing in the school the past year.

5. Student led alternative energy presentation

**IV. ADOPTION OF AGENDA**

Motion Passed: Approval of the agenda as written was passed with a motion by Mr. Tom McCay and a second by Dr. Jacqueline Burnside.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

**V. BUSINESS/CONSENT ITEMS FOR BOARD CONSIDERATION**

Motion Passed: Approval of the Business/Consent Items for Board Consideration passed with a motion by Rebecca Blankenship and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

**A. Minutes**

Approve the minutes of the board meeting on March 20, 2023. Requested by Kathie Ridge, Secretary, and recommended by Dr. Diane Hatchett, Superintendent.

**B. Financial Reports**

Approve the financial reports of the Elementary, Middle School, High School, Food Service and General Fund, including the Orders of the Treasurer. Requested by Tony Tompkins, Director of Operations and recommended by Dr. Diane Hatchett, Superintendent.

**C. Out of State Field Trip Request (5th Grade**)

Approve the field trip for the 5th grade class to go to the Cincinnati Zoo May 24, 2023. Requested by Erlena Parker, teacher, Kimberlee Coyle, Elementary School Principal and recommended by Dr. Diane Hatchett, Superintendent.

**D. Notice of Shortened School Day - School Year 2022-2023**

Approve request submitted by Jennifer Whitt, Director of Exceptional Children Services, to shorten the school day of a student enrolled at the Berea Independent School District. The shortened school day is recommended by the student's physician as a result of diagnosed medical conditions which negatively impact his ability to participate in a full school day at the present time. The school day will be shortened by 3 hours and 10 minutes daily. The student's daily schedule will involve in-person instruction from 8:20 AM to 12:00 PM.

The following documents are on file at Central Office:

• Minutes of the Admissions and Release Committee (ARC) meeting documenting the ARC decision that a shortened school week is needed

• Copy of the student’s Individual Education Plan (IEP) documenting the shortened school day

• Copy of the physician’s statement regarding the medical need for a shortened school day Requested by Jennifer Whitt, Director of Exceptional Children Services and the Admissions and Release Committee. Recommended by Dr. Diane Hatchett, Superintendent.

**E. Agreement to Accept Student Teaching and Field Placement: Midway University**

Approve the agreement of placement of Midway University pre-service teachers in the Berea Community Schools pending principal approval. Requested by Kimberlee Coyle, BCES Principal, Casey Poynter, BCMS Principal and Emily Reed, BCHS Principal, and recommended by Dr. Diane Hatchett, Superintendent.

**F. Facilities Use Request - BCS Class of 1973**

Per Berea Board of Education Policy 05.3 approve the Facility Use Request from Berea Community Schools Class of 1973 to use the Atrium, tables, chairs and concession area for the purpose of their 50th Class Reunion on July 8, 2023. Approval of this request is subject to obtaining event insurance per board policy stipulations. Requested by Belinda and Steve Riddle, Representative and recommended by Dr. Diane Hatchett, Superintendent.

**G. EKU MOA for Counselor Internship**

Approve the Affiliation and Internship Agreement (MOA) with the Counselor Education Program at Eastern Kentucky University and Berea Independent Schools for the 2023-2024 School Year. This will allow a student to complete their clinical school hours with our district. Requested and recommended by Dr. Diane Hatchett, Superintendent.

**H. Amendment of 2023 Meeting Schedule**

Approve the cancellation of the April 24, 2023 Budget Work Session. Requested and recommended by Van Gravitt, Board Chairman

**VI. BUSINESS/ACTION ITEMS FOR BOARD CONSIDERATION**

**A. Salary Schedules 2023-2024 School Year**

Motion Passed: Approve salary schedules for the 2023-2024 school year passed with a motion by Mr. Tom McCay and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Approve salary schedules for the 2023-2024 school year. Requested by Nathan Sweet, District Finance Officer, and recommended by Dr. Diane Hatchett, Superintendent.

**B. Tentative Budget 2023-2024 School Year**

Motion Passed: Per KRS 160.470, a Tentative Budget has been developed for board review and approval by May 31, 2023. The Tentative Budget is a “best-estimate” of revenue and expenditures passed with a motion by Dr. Jacqueline Burnside and a second by Mr. Tom McCay.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Per KRS 160.470, a Tentative Budget has been developed for board review and approval by May 31, 2023. The Tentative Budget is a “best-estimate” of revenue and expenditures. Requested for approval by Nathan Sweet, District Finance Officer and recommended by Diane, Hatchett, Superintendent.

**C. Addendum to Agreement between Partners for Rural Impact, Inc and Berea Independent Schools**

Motion Passed: Approve the addendum to Agreement between Partners for Rural Impact (PRI) and Berea Independent Schools (BIS) passed with a motion by Mr. Tom McCay and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Approve the addendum to Agreement between Partners for Rural Impact (PRI) and Berea Independent Schools (BIS). The GEAR UP grant funded through the Department of Education and servicing students within your district has transitioned to the Appalachian Educational Service Agency (AESA) through a subaward to Partners for Rural Impact (PRI). With this transition, a new Grant Award Notice (GAN) and Project Award Number (PR#) has been issued. Requested by Emily Reed, High School Principal and recommended by Dr. Diane Hatchett, Superintendent.

**D. Preschool Tuition**

Motion Passed: Approve the increase in Preschool tuition by $30 per month passed with a motion by Mr. Tom McCay and a second by Dr. Jacqueline Burnside.

3 Yeas - 2 Nays

Rebecca Blankenship No

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn No

Approve the increase in Preschool tuition by $30 per month. This increase applies to both regular tuition rates and reduced rates. Requested by Jennifer Whitt, Direct of Exceptional Children and recommended by Dr. Diane Hatchett, Superintendent

**E. Out of State Field Trip Request - Robotics**

Motion Passed: Per Berea Board of Education Policy 09.36, approve the request for the FRC Robotics Team to travel to Houston, Texas April 19 - 22, 2023 (pending Robotics Team raising funds) passed with a motion by Mr. Van Gravitt and a second by Mr. Tom McCay.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Per Berea Board of Education Policy 09.36, approve the request for the FRC Robotics Team to travel to Houston, Texas April 19 - 23, 2023 (pending Robotics Team raising funds). They have been invited to the World's Competition. Requested by Rita Payne and recommended by Dr. Diane Hatchett, Superintendent.

**F. Out of State Field Trip - FCCLA**

Motion Passed: Per Berea Board of Education Policy 09.36, approve the request for an FCCLA member and sponsor to travel to Denver Colorado July 2-7, 2023 passed with a motion by Rebecca Blankenship and a second by Mr. Tom McCay.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Per Berea Board of Education Policy 09.36, approve the request for an FCCLA member and sponsor to travel to Denver Colorado July 2-7, 2023. Requested by Emily Reed, Principal and Lori Winburn, Teacher/FCCLA Sponsor and recommended by Dr. Diane Hatchett, Superintendent.

**G. Board Contribution to FCCLA**

Motion Passed: Approve the Board Contribution of $500 to FCCLA to help with travel expenses to National Competition in Denver Colorado, July 2-7, 2023 (pending FCCLA raising remaining funds) passed with a motion by Mr. Tom McCay and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

Approve the Board Contribution of $500 to FCCLA to help with travel expenses to National Competition in Denver Colorado, July 2-7, 2023 (pending FCCLA raising remaining funds). Requested by Emily Reed, Principal and Lori Winburn, Teacher/FCCLA Sponsor and recommended by Dr. Diane Hatchett, Superintendent.

**VII. BOARD MEMBER COMMENTS**

**VIII. ADJOURNMENT**

Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Van Gravitt and a second by Mr. Jarred Penn.

5 Yeas - 0 Nays

Rebecca Blankenship Yes

Dr. Jacqueline Burnside Yes

Mr. Van Gravitt Yes

Mr. Tom McCay Yes

Mr. Jarred Penn Yes

**IX. 2023 Meeting Schedule**

All meetings will begin at 7:00 p.m. in the Kennedy Theater with the exception of the work session meetings and those noted which will take place at 5:30 p.m. in the Central Office.

Tuesday, January 27, 2023 Central Office (5:30 p.m.)

Monday, February 20, 2023 Kennedy Theater

Monday, March 20, 2023 Kennedy Theater

Monday, April 17, 2023 Kennedy Theater

Monday, April 24, 2023 Central Office (5:30 p.m. Budget- Work Session)

Monday, May 15, 2023 Kennedy Theater

Thursday, June 22, 2023 Kennedy Theater

Monday, July 17, 2023 Kennedy Theater

Monday, August 21, 2023 Kennedy Theater

Monday, September 18, 2023 Kennedy Theater

Monday, October 9, 2023 Central Office (5:30 p.m. Assessment -Work Session)

Monday, October 16, 2023 Kennedy Theater

Monday, November 20, 2023 Kennedy Theater

Monday, December 18, 2023 Kennedy Theater

Tuesday, January 2, 2024 Central Office (5:30 p.m. Elect Chair and Set Meeting Dates-Work Session)

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Chairperson Secretary

Claims paid for the month of April, 2023, $474,340.16