**SPENCER COUNTY PUBLIC SCHOOLS**

**Board of Education Agenda Item**

 Meeting Date **4/24/2023**

 Topic/Title **Position Reconfiguration**

 Presenter(s) **Steven Rucker**

**Type of Information/Board Action**

[ ]  Information only. No Board action required.

[ ]  Action requested at a future meeting: **Click or tap to enter a date.**

[ ]  **Consent agenda for approval at this meeting.**

[x]  **Action requested at this meeting.**

**Board review is a result of:**

[ ]  State or federal law or regulation.

[ ]  Board of Education policy.

[ ]  Past practice.

[ ]  Other:

**Previous Review, Discussion, or Action**

[ ]  No previous Board review, discussion, or action.

[ ]  Previous review/action on: **Click or tap to enter a date.** Action: **Click or tap here to enter text.**

**Background/Summary of Presented Information**

The current position of administrative assistant for Hillview Academy and the Central Office is split 60/40 between these locations. After review from Mr. Hafendorfer and his staff, they believe they can function with just one hour a day from this position.

This request is to reconfigure the position with one hour per day to the current transition specialist position at Hillview in order to take care of daily attendance and grades. The remaining seven hours would be assigned for Director of Pupil Personnel and Infinite Campus support.

The position would remain 185 days @ 8 hours/day so there would be no additional cost.

**Financial Considerations**

[x]  There is NO financial impact on resources.

[ ]  There is a financial impact on Board resources. Chief Financial Officer must review.

Click or tap here to enter text.Chief Financial Officer’s initials, if required

**Superintendent’s Recommendation**

[x]  Recommend as presented