

**Proposal to Provide Audit Services for
Mercer County Board of Education
Harrodsburg, Kentucky
Fiscal Year Ended June 30, 2023**

TABLE OF CONTENTS

Transmittal Letter	1-2
Firm Background and Individual Resumés	3-4
Firm Wide Experience	5-6
Bid Form – Cost of Audit	7
Bid Form – Auditor References	8
Bid Form – Auditor Exceptions	9
Peer Review Opinion Dated August 31, 2022	Attachment A

WHITE AND COMPANY, P.S.C.

**Certified Public Accountants
219 South Proctor Knott Avenue
Lebanon, Kentucky 40033
(270) 692-2102
(270) 692-3615
Fax (270) 692-2101**

Charles M. White, CPA
Stephanie A. Abell, CPA

Email: charles.white@whitecpas.com

March 20, 2023

Mercer County School District
530 Perryville St
Harrodsburg, KY 40330

Dear Board Members:

On behalf of White and Company, P.S.C., we are pleased to submit this proposal to provide audit services to the Mercer County School District for the fiscal year ended June 30, 2023.

The principals and staff of White and Company, P.S.C. have extensive experience with local governments and non-profit organizations. This experience consists of the performance of audits in compliance with *Governmental Auditing Standards, Audits of States, Local Governments, and Non-Profit Organizations* and *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). The firm is also well versed in the requirements of the Kentucky Department of Education's Audit Contract all applicable appendices associated with that contract.

White and Company, P.S.C. is a small firm; however, we take pride in performing efficient audit services through the use of top quality, highly trained and educated individuals and providing our audit clients with the highest level of service and satisfaction. We are confident that we can meet and exceed the expectations under the above cited request for proposal based upon our knowledge and experience in the governmental and auditing arena. We are also well versed in preparation and submission of audit reports and required data to the Federal Audit Clearinghouse.

With this proposal, we have included additional information about our firm, its personnel, and the firm's experience that we hope will assist you in your consideration of our firm for these services. We very much look forward to continuing our working relationship with the Mercer County Board of Education and thank management and the Board for the opportunity to submit this proposal.

Sincerely,

White and Company, P.S.C.

Certified Public Accountants

Auditors' Representations

- A. White and Company, P.S.C. is a personal service corporation legally formed in the Commonwealth of Kentucky. White and Company, P.S.C.'s employer identification number is 61-1113462.
- B. No attempt has been made by White and Company, P.S.C., its shareholders, or employees to induce any other person or firm to submit or not to submit a proposal.
- C. White and Company, P.S.C. does not discriminate in its employment practices because of race, color, religion, age, sex, marital status, political affiliation, national origin, or persons with disabilities. Additionally, White and Company, PSC is in compliance with the requirements of Title VI of the Civil Rights Act of 1964.
- D. White and Company, P.S.C. is a properly licensed Certified Public Accounting firm.
- E. White and Company, P.S.C., its shareholders, and employees meet the independence requirements of the AICPA and KRS 156.480 in addition to the independence, continuing education, quality and peer review standards of the *Governmental Auditing Standards*.
- F. White and Company, P.S.C. has reviewed all firm relationships, shareholder relationships, and employee relationships and has determined that the firm meets the objectivity and independence standards of ET Sections 55 and 101 of the Code of Professional Conduct of the American Institute of Certified Public Accountants.
- G. White and Company, P.S.C.'s quality control program requires a detailed review of all work papers, checklists, and reports by the audit manager and firm principal prior to release of the audit report. White and Company, P.S.C. is a member of the AICPA Governmental Audit Quality Center. We receive and review weekly alerts relative to changes in *Governmental Audit Standards*. White and Company, P.S.C.'s professionals attend continuing education courses prior to the beginning of the current year's engagements to ensure that all staff is up to date on auditing requirements and current auditing issues. White and Company, P.S.C. performs an annual inspection of its firm with particular emphasis on the audit and review portion of the practice which includes a detail review of selected engagements. White and Company, P.S.C. requires all professional staff to review the client list and prepare and sign independence checklists to ensure that staff placed on engagements is independent. White and Company, P.S.C.'s policy is to consult with the State of Kentucky authorities, federal granting agencies, and the firm's peer reviewer for guidance when necessary relative to engagements which have unusual circumstances.
- H. White and Company, P.S.C.'s most recent peer review was performed on August 31, 2022, and included a review of specific governmental auditing engagements. **A copy of the peer review, which was an unmodified opinion, is attached.** No letter of comments was issued. No disciplinary action has been taken against our firm in the past three years by the Kentucky State Board of Accountancy.
- I. Stephanie A. Abell, CPA, the signor of this proposal, is a shareholder in White and Company, P.S.C., and certifies that she is responsible for making decisions as to the prices quoted.
- J. White and Company, P.S.C. is in compliance with auditing standards generally accepted in the United States of America and the provisions of *Government Auditing Standards*, issued by the United States General Accounting Office, concerning continuing education requirements, independence, and peer review.


Stephanie A. Abell, CPA

Firm Background

White and Company, P.S.C. was established in 1976 by the shareholder, Charles M. White.

White and Company, P.S.C.'s clientele are located throughout the Commonwealth of Kentucky with a concentration in the central Kentucky area surrounding Lebanon, Kentucky. Our clients vary in size and industry, which has allowed us to apply our expertise in auditing, tax and consulting to a wide range of industries and situations.

White and Company, P.S.C. has extensive background in the performance of audits in compliance with *Governmental Auditing Standards* and *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

White and Company, P.S.C. currently has four professional staff (two shareholders, and two staff) with a combined total of 67 years of public accounting experience. Additional staffing will be hired as considered necessary.

Local Office Background & Individual Resumés

White and Company, P.S.C.'s office, located in Lebanon, Kentucky, will be supplying all staff related to this RFP.

Charles M. White, CPA - Firm Principal

Mr. White founded the firm of White and Company, P.S.C. in 1976. Mr. White has an extensive knowledge of governmental accounting and auditing. He is responsible for final review of all audit reports and workpapers prior to their issuance.

Mr. White graduated from the University of Kentucky with a Bachelors degree in Accounting in 1973. He began his career working for the firm of Ernst & Ernst. In 1976, Mr. White founded White and Company, P.S.C. in Lebanon, Kentucky, where he developed the firm by servicing a variety of businesses, individuals, governmental, and not-for-profit organizations. Mr. White has spent the last 49 years focusing on providing sound tax, audit and investment advisory services to clientele in central Kentucky.

Stephanie A. Abell, CPA – Firm Principal

Mrs. Abell joined White and Company, P.S.C. in December 2007. Prior to joining White and Company, P.S.C., Mrs. Abell was a member of the audit team of Ray, Foley, Hensley & Co. PLLC where she performed audit field work on many local governments. Since joining White and Company, P.S.C., Mrs. Abell has continued to be heavily involved in the audits of local governments and non-profit organizations all of which were subject to *Governmental Auditing Standards*, and the majority were subject to *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). She also strives to provide sound tax, audit, and consulting services to firm clients.

Mrs. Abell obtained her Bachelors of Science in Accounting from the University of Kentucky in May 2005 and then furthered her education to also obtain her Masters of Science in Accounting in May 2006.

Local Office Background & Individual Resumés (continued)

Kayla M. Gootee - Staff Accountant

Mrs. Gootee joined White and Company, P.S.C. in November 2021. Mrs. Gootee obtained her Bachelors of Science in Accounting from University of the Cumberland in May 2021. She is currently pursuing a Masters of Business Administration, with an emphasis in Accounting to further her education.

During Mrs. Gootee's time at White and Company, P.S.C. she has been assigned to audits of local governments and non-profit organizations all of which were subject to *Government Auditing Standards* and the majority were subject to *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Paula Constant- Staff Accountant

Ms. Constant joined White and Company, P.S.C. as a staff member in November 2021. She obtained her Bachelor of Science in Accounting from Sullivan University in May of 2017. Ms. Constant has a wide array of business work experience prior to joining White and Company, P.S.C.

During Ms. Constant's time at White and Company, P.S.C. she has been assigned to audits of local governments and non-profit organizations all of which were subject to *Government Auditing Standards* and the majority was subject to *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Firm Wide Experience

Audits of local governmental units and not-for-profit clients for the five-year period of 2018 through 2022:

In an effort to assist with the evaluation of White and Company, P.S.C.'s experience along with the relevant experience of the firm's staff, we have attached a listing of references which shows the contacts and telephone numbers of our clients which are relevant to the needs of the Central Kentucky Community Action Council, Inc. (See Attachment A).

2021-2022: Audit of Boyle County School District - Subject to *Governmental Auditing Standards* and *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

2018-2022: Audit of Burgin Independent School District - Subject to *Governmental Auditing Standards* – all years and *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) in applicable years.

2018-2022: Audit of Central Kentucky Community Action Council - Subject to *Governmental Auditing Standards* and *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

2019, 2021, 2022: Audit of City of Bradfordsville, Kentucky - Subject to *Governmental Auditing Standards*. (Note: Typically a bi-annual audit)

2019, 2021: Audit of City of Fincastle, Kentucky - Subject to *Governmental Auditing Standards*. (Note: Typically a bi-annual audit)

2018-2022: Audit of Clinton County School District - Subject to *Governmental Auditing Standards* and *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

2020-2021: Audit of Danville Independent School District - Subject to *Governmental Auditing Standards* and *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

2020-2022: Audit of Larue County Public Library - Subject to *Governmental Auditing Standards*.

2018-2022: Audit of Lincoln School District - Subject to *Governmental Auditing Standards* and *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

2018, 2020, 2021: Audit of Marion County Fiscal Court - Subject to *Governmental Auditing Standards*. Noted that audit requires periodic rotation to the Auditor of Public Accounts.

2018-2022: Audit of Marion County Housing, Inc. - Subject to *Governmental Auditing Standards* and *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

2018-2021: Audit of Marion County Public Library - Subject to *Governmental Auditing Standards*. Noted that the 2022 audit will be completed in the later part of Spring 2023.

2018-2022: Audit of Marion County Water District - Subject to *Governmental Auditing Standards*.

2018-2022: Audit of Marion-Washington County Airport Board - Subject to *Governmental Auditing Standards*.

2018-2022: Audit of Mercer County School District - Subject to *Governmental Auditing Standards* and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

2018-2022: Audit of Meade County School District - Subject to *Governmental Auditing Standards* and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

2018-2022: Audit of Mercer County School District - Subject to *Governmental Auditing Standards* and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

2019-2020: Audit of McCreary County School District - Subject to *Governmental Auditing Standards* and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

2019-2022: Audit of Monroe County School District - Subject to *Governmental Auditing Standards* and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

2019-2022: Audit of Nelson County E911 Dispatch Center, Inc. - Subject to *Governmental Auditing Standards*.

2018-2020: Audit of Pulaski County School District - Subject to *Governmental Auditing Standards* and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

2018-2022: Audit of Russell County School District - Subject to *Governmental Auditing Standards* and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

2018-2022: Audit of Science Hill Independent School District - Subject to *Governmental Auditing Standards* – all years and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) in applicable years.

2018-2022: Audit of Spencer County School District - Subject to *Governmental Auditing Standards* and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

2018-2021: Audit of Washington County Public Library - Subject to *Governmental Auditing Standards*. Noted that the 2022 audit will be completed in the later part of Spring 2023.

BID FORM

BID FORM AUDITOR
MERCER COUNTY BOARD OF EDUCATION

AUDIT COST SCHEDULE

The accounting firm of White and Company, P.S.C., submits the following proposed fee for the audits of the following fiscal years:

Fiscal Year Ending June 30, 2023 -- Audit Cost not to exceed \$ 19,575

Fiscal Year Ending June 30, 2024 -- Audit Cost not to exceed \$ 19,575

Fiscal Year Ending June 30, 2025 -- Audit Cost not to exceed \$ 19,575

COMPLETION OF THIS FORM IS MANDATORY

NAME OF COMPANY White and Company, P.S.C.

AUTHORIZED SIGNATURE Stephanie A. Abell

Partner's Printed/Typed Name Stephanie A. Abell Date 03/20/2023

**BID FORM
AUDITOR
REFERENCES**

LIST THREE (3) REFERENCES (Preferably Kentucky School Districts):

1. Company Marion County School District
Contact Scott Spalding
Address 755 E. Main St., Lebanon, KY 40033
Phone Number 270-692-3721

2. Company Boyle County School District
Contact Bobbie Brown
Address 101 Citation Drive, Suite C, Danville, KY 40422
Phone Number 859-236-6634 Ext. 3204

3. Company Central Kentucky Community Action Council, Inc.
Contact Jami Sandusky
Address 332 Hood Ave., Lebanon, KY 40033
Phone Number 270-692-2136

Note: Our firm has worked on numerous school district and governmental audits for several years. We are happy to provide additional references, if requested.

**BID FORM
AUDITOR
EXCEPTIONS**

To: Amber Minor
Director of Finance
Mercer County Schools
530 Perryville Street
Harrodsburg, KY 40330

CERTIFICATION OF COMPLIANCE WITH SPECIFICATIONS

In compliance with the INVITATION TO BID, and subject to all the conditions thereof, the undersigned hereby certifies that all items and/or services included in this bid shall be in compliance with all requirements and technical specifications included in this invitation to bid, except as noted below:

EXCEPTIONS:

The price for the audit includes all services outlined in this proposal.

Should any additional services or special projects be requested by the Board or management that require dedicated staffing by our firm and are outside the scope of the financial audit, those services will be charged at a standard hourly rate of \$85.00 per hour. Work such as this would be discussed directly with management prior to Mercer County School District incurring any additional charges.

THIS PROPOSAL IS SUBMITTED BY:

White and Company, P.S.C.

(Name of Company)

219 S. Proctor Knott Ave.

Lebanon, KY 40033

(Address of Proposer)

Stephanie A. Abell

(Name of Proposer – print legibly)



(Signature of Proposer)

stephanie.abell@whitecpas.com

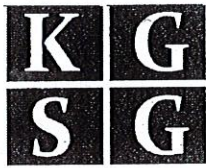
(Email Address)

270-692-2102

(Telephone Number)

03/20/2023

(Date)



**Kelley Galloway
Smith Goolsby, PSC**

Certified Public Accountants and Advisors

1200 Corporate Court • P. O. Box 990 • Ashland, Kentucky 41105

• Phone (606) 329-1811 (606) 329-1171 • Fax (606) 329-8756 (606) 325-0590

• Web www.ksgscpa.com Member of **Allinial** GLOBAL

REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

August 31, 2022

To the Owner of
White & Company, PSC
and the Peer Review Committee of the Peer Review Alliance

We have reviewed the system of quality control for the accounting and auditing practice of White & Company, PSC (the firm) in effect for the year ended March 31, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included an engagement performed under the *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of White & Company, PSC in effect for the year ended March 31, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency (ies)* or *fail*. White & Company, PSC has received a peer review rating of *pass*.

Kelley Galloway Smith Goolsby, PSC

Kelley Galloway Smith Goolsby, PSC