



FLOYD COUNTY BOARD OF EDUCATION
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Linda C. Gearheart, Board Chair - District 1
William Newsome, Jr., Vice-Chair - District 3
Dr. Chandra Varia, Member- District 2
Keith Smallwood, Member - District 4
Steve Slone, Member - District 5

Consent Agenda Item (Action Item):

Approve updates to Floyd County Early College Academy Handbook (Second Reading)

Applicable State or Regulations:

BOE Policy 01.11 General Powers and Duties of the Board.

Fiscal/Budgetary Impact:

None.

History/Background:

As the FCECA program continues to change, it is necessary to make changes to the FCECA Student Handbook. The changes include updates to the handbook committee, scoring criteria, application deadline, enrollment, student picture, transportation, etc.

Recommended Action:

Approve as presented.

Contact Person(s):

S. Denise Isaac, Chief High School Instructional Officer


Director


Superintendent

Date:

April 20, 2023

2023-2024

Early College Academy Handbook



Floyd County Schools
442 Ky Rt 550

Floyd County Early College Academy
One Bert Combs Drive

Eastern, KY 41622
Phone: 606-886-2354

Prestonsburg, KY 41653
Phone 606-889-4736

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Vision

Building A Better Future for Every Child Every Day

By

Ensuring All Students Are **Post-Secondary** Ready

Floyd County Early College Academy (FCECA)



Mission

The Mission of the Floyd County Schools Early College Academy is to accelerate learning by ensuring students are engaged in challenging experiences that enhance their **post-secondary** readiness. By connecting high school and college experiences, our district seeks to **ensure our students learn the importance of and participate in community service as we assist them to** develop the academic, personal, creative, social, and leadership abilities.



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Superintendent's Message

In Floyd County Schools, we believe *in providing amazing opportunities for all students and that is why we are excited about the Floyd County Early College Academy (FCECA)*. The FCECA is a program designed to meet the needs of students who excel academically. In addition, FCECA students often establish personal goals and convey their motivation to be successful at an earlier age.

FCECA students will enjoy the best of both worlds. They will be earning college credit on a college campus while still participating in co or extra-curricular activities at their "home" high schools.

Students from all Floyd County high schools are eligible to apply through a competitive application process. Students will be selected for admission during the second semester of their sophomore year. Those who gain admittance will attend classes at the Big Sandy Community and Technical College in Prestonsburg. Students will be provided a rigorous academic program. The goal is for FCECA students to complete high school graduation requirements while they, also, complete their associate degree.

In addition, our district seeks to ensure our students gain leadership skills. Thus, we stress the importance of FCECA students participating in community service to increase their post-secondary readiness.

This handbook outlines specific expectations, requirements and criteria and hopefully will answer most, if not all, of your questions. If you need additional information, please contact your school counselor (PHS 606-886-2252, BLHS 606-263-6280, FCH 606-358-9200) or our Chief High School Director at 606-886-2354.

Respectfully,

Anna W. Shepherd

Superintendent, Floyd County Schools

The Floyd County Board of Education does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, or disability in employment, educational programs, or activities as set forth in Title IX & VI, and in Section 504.



President's Message

Dear Prospective Student:

Welcome to Big Sandy Community and Technical College and thank you for your interest in the Floyd County Early College Academy. Participation in the Early College Academy is a unique opportunity to take coursework on a college campus that leads to completion of a college degree while still in high school.

The faculty and staff of Big Sandy Community and Technical College are dedicated to helping students succeed in accomplishing their goals. They strive to create engaging and meaningful educational experiences that light your fire for higher education. Our Library offers individual research assistance and can help you with email and Blackboard, our learning management system. We also have an Academic Center for Excellence (ACE) that offers students' academic assistance in all subject areas. Students may receive one-on-one homework help, small group homework help, assistance writing papers and performing research, and other academic support services. Assistance is available by appointment and on a walk-in basis in the campus Library and even online through a Chat feature.

Should you participate in the Early College Academy you will be a Big Sandy Community and Technical College student in every way. You may participate in student organizations, honor societies and clubs; you could serve on the staff of the college's award-winning newspaper, the Big Sandy Buzz; you are eligible to run for student government. As if you don't find a club you like – you could start one!

We are honored to be a partner with Floyd County Schools in the Early College Academy. We look forward to meeting you and seeing how we can best support you as you seek to make the most of your education journey.

Sincerely,

A handwritten signature in black ink that reads "Telly Sellars". The signature is written in a cursive style with a large, prominent "T" and "S".

Dr. Telly Sellars
Interim President/CEO



Office of the President

Big Sandy Community and Technical College
1 Bert Combs Drive • Prestonsburg, KY 41653
P: 606-886-7371 • bigsandy.kctcs.edu

2022-2023 FCECA Handbook Committee

Anna Shepherd, Superintendent

Angela Duncan, Executive Officer of Operation

Denise Isaac, Chief High School Instructional Officer

Kristina Springer, FCS Director of Pupil Personnel

Sandy Duff, Counselor FCECA

Stacy Simpson, FCECA parent

Josie Simpson, FCECA student

Justin Akers, School Counselor BLHS

Amy Hughes, School Counselor PHS

Kasey Tackett, School Counselor FCHS

Jimmy Wright, BSCTC

General Information

Mailing Address: Floyd County Schools
442 Ky RT 550
Eastern, KY 41622

Physical Address: Floyd County Early College Academy
Big Sandy Community and Technical College
One Bert Combs Drive
Prestonsburg, KY 41653

Phone: 606-886-2354
8:00 AM – 3:05 PM

Policies & Procedures

Academy students will be subject to all applicable policies and procedures of the Floyd County Board of Education and Big Sandy Community and Technical College.

Daily Schedule and Inclement Weather

FCECA will be on a "Performance Based System." Students will only be required to be on campus if their class is in session. Students are not required to stay in an FCECA-designated location. Students will follow the Big Sandy Community and Technical inclement weather schedule

Transportation

If a student is in need of transportation, please contact the school counselor or principal so transportation can be arranged prior to the first day of classes. (If circumstances change during the school year, please contact the counselor or principal at your high school.)

Meals

Floyd County Schools will provide lunch for any student if needed please contact the school counselor or high school principal so arrangements can be made prior to the first day of classes or if circumstances change during the school year.

Participation in Co/Extra-Curricular Activities

Students of the Academy should plan to participate in a co/extra curricular activity such as (band, academics, athletics, student council, national honors, BETA etc.) offered at their home school.

Student Drug Testing

All student drug testing policies of the Floyd County Schools remain in effect for students enrolled in the Academy.

The BOE is delegating authority to the Superintendent to make future changes to the handbook with the consultation of the handbook committee.

Required High School Courses and Sample Course Sequence for High School Graduation and Associate Degree in Science

8th Grade: Algebra

9th Grade: Geometry, English I, Science, Social Studies, Foreign Language, Health/PE

10th Grade: Science, Soc. Studies, Algebra II, English II, Foreign Language

11th Grade				12th Grade			
Fall Semester	Hrs	Spring Semester	Hrs	Fall Semester	Hrs	Spring Semester	Hrs
ENG 101	3	ENG 102	3	CHE 170 (Chemistry) & CHE 175 (lab)	5	CHE 180 (Chemistry) & CHE 185 (lab)	5
HIS 109	3	SOC 101 (Sociology)	3	PHY201 (Physics) & PHY 202 (lab)	5	PHY 203 (Physics) & PHY 204 (lab)	5
BIO 150 & BIO 151 (lab)	4	BIO 152 & BIO 153 (lab)	4	MAT 175 (Calculus I)	5	MAT 185 (Calculus II)	5
BIO 137 (Human Anatomy & Physiology)	4	BIO 139 (Human Anatomy & Physiology)	4	SOC 152 (Sociology) or PSY 110 (Psychology)	3	STA 220 (Statistics)	3
COM 181 (Basic Public Speaking)	3	CIT 105 (Intro to Computers)	3	ART 100	3	COM 252 (Interpersonal communication s) or COM 254 (Intercultural Communication s)	3
FYE 105 (Achieving Academic Success)	3	MAT 155 (Trigonometry)	3				
MAT 150 (College Algebra)	3						

Required High School Courses and Sample Course Sequence for High School Graduation and Associate Degree in Arts

8th Grade: Algebra

9th Grade: Geometry, English I, Science, Social Studies, Foreign Language, Health/PE

10th Grade: Science, Soc. Studies, Algebra II, English II, For. Language

11th Grade				12th Grade			
Fall Semester	Hrs	Spring Semester	Hrs	Fall Semester	Hrs	Spring Semester	Hrs
ENG 101	3	ENG 102	3	ENG 161 (Literature)	3	STA 220 (Statistics)	3
HIS 109	3	SOC 101 (Sociology)	3	PSY 223 (Developmental Psychology)	3	HIS 240 (History of KY)	3
BIO 112 & 113 (lab) Or BIO 120 (Human Ecology)	4	BIO 130 (Human Biology)	3	HUM 202 (Appalachian Studies)	3	SOC 235 (Inequality to Society)	3
	3	ART 100	3	COM 181 (Basic Public Speaking)	3	REL 130 (Religion)	3
MAT 150 (College Algebra)	3	CIT 105 (Intro to Computers)	3	PHIL 100 (Philosophy)	3	COM 252 (Interpersonal communications) or COM 254 (Intercultural Communications)	3
FYE 105 (Achieving Academic Success)	3	PSY 110 (Psychology)	3				

Floyd County

Early College Academy

Admissions Process

Enrollment in the Academy is open to all our students and is a competitive process. The next few pages will discuss how applications will be scored. There is an eight-part scoring rubric or guide that is heavily weighted toward academic performance and attendance. We believe that students who can demonstrate past academic success and who realize the importance of being in school every day have the best chance for success in the demanding academic environment.

Completed applications are due to your high school counselor by the close of business on the last day of February to be considered for priority placement. Applications submitted between the last day of February and the last day of April will be considered based on available spaces in the Academy. 10 students will be accepted to the Academy each calendar year. (Academy enrollment is subject to fluctuation pending changes in funding and or ties in scoring).

Applications will be scored by a scoring committee composed of FCS staff. The point values are listed below.

CRITERIA	POINT VALUE
Grade Point Average	35
Assessments	30
Attendance	12
Extra-Curricular Activities	3
Community Service	3
Honors & Awards	2
Household Income	3
1st Generation College	3
Enrollment History	9
Total	100

**Floyd County
Early College Academy
Application Scoring Criteria**

Grade Point Average

GPA	Point Value
4.00.....	35
3.8 - 3.99.....	32
3.6 - 3.79.....	29
3.5 - 3.59.....	26

Minimum GPA of 3.5 required
for admission

ACT Composite

Score	Point Value
36.....	30
35.....	29
34.....	28
33.....	27
32.....	26
31.....	25
30.....	24
29.....	23
28.....	22
27.....	21
26.....	20
25.....	19
24.....	18
23.....	17
22.....	16
21.....	15
20.....	14
19.....	13
18.....	12

All applicants must have a Composite ACT score. Minimum scores required to apply and be admitted:

English 18 on ACT

Math 22 on ACT

Reading 20 on ACT

Minimum scores established by the Council for Post-Secondary Education and BSCTC.

Attendance

Student Attendance %	Point Value
100%	12
98 to 99%	8
95 to 97%	4

*Minimum of 95% attendance required to apply and be admitted

*Attendance will be calculated from 8th grade until submission of the application

Enrollment in Floyd County Schools

Enrollment	Point Value
K – Present	9
6 – Present	6
9 – Present	3

Co/Extra-Curricular Activities (Middle & High School)

# of Activities	Point Value
3 or more	3
2	2
1	1
0	0

Community Service (Middle & High School)

#Hours	Point Value
24 or more	3
16-23	2
1-15	1
0	0

Honors and Awards (Middle & High School)

#Honors & Awards	Point Value
5 or more	2
1 to 4	1
0	0

Household Income (Eligible for free or reduced priced meals)

Yes/No	Point Value
Yes	3

1st Generation College

Yes/No	Point Value
Yes	3



Floyd County Schools
Floyd County Early College Academy
Application for Admission

Student Contact Information: (Please type)

Student Name: _____
Last First Middle Initial

School Currently Attending: _____

Date of Birth: ____/____/____ Current Grade Level: _____

Mailing Address: _____
City/State/Zip

Student Telephone #'s: (1) _____ (2) _____
Home Cell

Student's Email Address: _____

Parents / Legal Guardians Contact Information:

Father/Legal Guardian's Name: _____
Last First

Mailing Address: _____
City/State/Zip

Telephone #'s: (1) _____ (2) _____ (3) _____
Home Cell Work

Email Address: _____

Mother/Legal Guardian's Name: _____
Last First

Mailing Address: _____
City/State/Zip

Telephone #'s: (1) _____ (2) _____ (3) _____
Home Cell Work

Email Address: _____

If accepted, this student will be transported to and from the Academy by the following method:

_____ School Bus _____ Parent or Guardian _____ Student Driver

The Floyd County Board of Education does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, or disability in employment, educational programs, or activities as set forth in Title IX & VI, and in Section 504.

FCECA APPLICATION (Continued)

Co/Extra-curricular Activities: List the extra-curricular activities in which you have participated in 8th through present grade.

Activity	School Grade

Community Service: List any volunteer community service in 8th through present grade with the amount of time for each service event.

Activity	Time (example; 15 hrs)	Frequency (example: Weekly)	Length of Time (example: 1 year)

Honors and Awards: List honors or awards received in 8th through present grade.

Honor or Award	Grade	Individual or Group Award

School Counselor Cover Sheet

Student Name _____

School _____

Check One: So Jr

C – Completed
IP - In Progress

GPA
(Minimum 3.5 required) _____

_____ English I		
_____ English II		
_____ Algebra I	<i>Student must meet CPE benchmark to apply. Minimum scores listed below.</i>	Date
_____ Algebra II	Highest ACT Composite	_____
_____ Geometry	Highest English	_____
_____ Social Studies	Highest Math	_____
_____ Soc. Studies	Highest Reading	_____
_____ Science		
_____ Health	<i>Minimum Average Attendance of 95% to apply.</i>	
_____ PE	Attendance (8th Grade)	_____ %
_____ Foreign Language I	Attendance (9th Grade)	_____ %
_____ For. Lang. or FCSI	Attendance (10th Grade)	_____ %
	Attendance (11th Grade)	_____ %

	Yes	No
Free / Reduced Lunch	<input type="checkbox"/>	<input type="checkbox"/>
1st Generation College	<input type="checkbox"/>	<input type="checkbox"/>

To be completed by School Counselor & Administrator

Include Attachments:

- School Counselor Cover Sheet
- Official copy of applicant's high school transcripts.
- Copies of ACT.
- Copies of applicant's attendance reports for 8th through present grade.
- Copy of current schedule

Test Taken	Date Taken	English	Math	Reading
ACT				

Please verify the following statement:

To the best of my knowledge, this applicant meets eligibility requirements for free and reduced-priced meals.

_____ Yes

_____ No

To the best of my knowledge, this applicant is a 1st Generation college student. ("Yes" means the applicant's parents have not or are not attending any college or university)

_____ Yes

_____ No

This applicant has disciplinary referrals deemed serious enough to disqualify them from the academy.

_____ Yes

_____ No

(School Counselor Signature)

Date

(Administrator Signature)

Date

FCECA Student / Parent Contract

Academic Standards

1. Students shall be required to maintain a cumulative GPA of 3.0 each semester or they will be placed on probation for the following semester.
2. Any student receiving a grade lower than a "C" in any individual class will be placed on academic probation regardless of cumulative GPA.
3. A second academic probation shall result in dismissal from the Academy.
4. Students shall meet BSCTC's definition of "full time" student.
5. Students are expected to support their school and community by participating in a co/extra curricular activity such as (Band, BETA, national honors, student council, athletic team, academic team etc.) at their home school.
6. Students are expected to participate in job shadowing/work-based learning or serve as a tutor within the school district when classes aren't scheduled or if it does not conflict with co/extra curricular events.
7. The parent or guardian agrees to accept responsibility for the student's safety and conduct while traveling to and from school and / or BSCTC's campus, work-based learning / job shadowing site, place of employment and/or home. Performance-based courses/credits have no in-person attendance requirement, and therefore no direct supervision requirement. For example, if a high school student is enrolled in a college class (dual credit) and attends class on a community college campus, the school does not have to supervise the student during their travel to and from the college campus or while they are attending the college class.
8. Transportation insurance must be provided to cover transportation to and from the worksite. If the school is transporting the student by school bus, then school bus coverage applies. The same is true if the employer provides transportation. If a student drives to and from a work site, the student's personal or family insurance is to provide the necessary coverage.

Academic Probation

1. An assistance conference will be held for any student who does not maintain the required GPA. The staff of the Academy, the parent(s), or guardian(s) of the students will be required to attend.
2. An academic improvement plan designed to assist the student in improving his or her grade point average will be developed, implemented, and monitored during the probationary period.
3. Failure to comply with the academic improvement plan will result in removal from the Academy.
4. Any second-semester senior on academic probation and whose GPA is less than the required minimum for the second semester will not receive the Academy seal on his or her high school graduation diploma.

Disciplinary Probation and Removal from the Academy

1. Any student receiving a disciplinary referral may be removed from the academy.
2. Any student will be removed from the Academy for:
 - A. Skipping class

- B. A single sufficiently serious behavior issue
- C. Academic bankruptcy
- D. Failure to give a "Good Faith Effort" in all academic endeavors.

3. Any student deemed truant by the Floyd County Schools Student Handbook will be removed from the Academy.

FCECA Student / Parent Contract (Continued)

Students Returning to High School

If a student returns to high school before the end of the semester, the student/parent or guardian will be responsible for reimbursement to the Floyd County Board of Education for tuition, books, and any other fees associated with the student's withdrawal from the academy. The student/parent is also responsible for any damages or fees related to books or materials not returned in acceptable condition.

Recognizing that enrollment and attendance in the Academy is a privilege and not a right, we, the undersigned, have read, fully understand, support and agree that the expectations set forth in this document serve as the requirements for participating in FCECA.

(Student Signature)

Date

(Parent/Guardian Signature)

Date

CONSENT FOR RELEASE OF INFORMATION

Date: ___/___/___

To Whom It May Concern:

As parent/guardian of _____ whose birthday ___/___/___, I authorize and approve the release of information concerning my child from and between the following schools: Floyd County Schools and Big Sandy Community Technical College.

This information shall specifically include:

- Medical records as are necessary for admission and student welfare
- Cumulative records, including attendance records, grades, and other appropriate information as deemed applicable for educational purposes.

My signature below constitutes notice to me that this information will be disclosed only to school personnel who have a legitimate educational interest in my child. I understand that I may inspect this information and/or the records if I so choose.

Signature: _____ Date: _____

Address: _____

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Frequently Asked Questions

1. Which score will be used? ***The highest ACT score from the applicant will be used for scoring purposes by the admissions committee.***
2. May students of the Academy leave campus during the school day? ***Procedures will be the same as the other college students currently at Big Sandy Community and Technical.***
3. What activities are considered co/extra-curricular? ***Any activities established by the council of the student's home school.***
4. How will community service be defined for Academy admission? ***For purposes of scoring applications to the Academy, community service will be defined as volunteerism that benefits the community at large.***
5. If I transfer to Floyd County Schools, will I be eligible to apply to the Academy? ***Yes; provided that all admission criteria are met.***
6. May an Academy student ride to and from school with another student? ***Transportation of students not transported by FCS buses is the sole responsibility of the parent(s)/guardian.***
7. Are there any expenses to the Academy? ***Tuition, books, and laptops are provided to all students, and transportation, breakfast, and lunch are provided for any academy student who needs the service and has informed their high school counselor of the need.***
8. Who will be teaching the classes at the Academy? ***Classes are taught by faculty members of BSCTC.***
9. Will the Academy have a graduation ceremony? ***Academy students will participate in graduation ceremonies at their home school. Seniors receiving an Associate Degree will also be invited to participate in the BSCTC commencement.***
10. May I attend events at my home school during the school day? ***With the exception of Fridays, generally speaking, attendance by ECA students at home school events during the regular school day will not be possible, given issues relating to transportation. However, we are asking for ECA student participation in tutoring, and co/extracurricular activities at their home school if they self-transport.***
11. May the mobile technology devices used at the Academy be taken home by students? ***Yes, as long as the standards for acceptable use are followed.***