WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM

ITEM #: VII F **DATE:** April 12, 2023

TOPIC/TITLE: Contracts

PRESENTER: Danny Adkins

ORIGIN:

☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
☒ ACTION REQUESTED AT THIS MEETING
☐ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
☐ BOARD REVIEW REQUIRED BY

        ☒ STATE OR FEDERAL LAW OR REGULATION
        ☐ BOARD OF EDUCATION POLICY
        ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
☐ PREVIOUS REVIEW OR ACTION

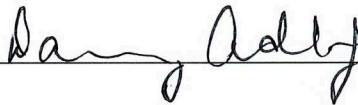   ☐ DATE:
        ☐ ACTION:

BACKGROUND INFORMATION:

SUMMARY OF MAJOR ELEMENTS:

Attached Contracts:MOA Morehead State University; Pearson MOU..

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☐ Recommended   ☐ Not Recommended

_____

MEMORANDUM OF AGREEMENT

Morehead State University
And
Woodford County Board of Education

Morehead State University and Woodford County Board of Education propose a dual credit program for the students of Woodford County High School for the 2023-2024 academic year.

Morehead State University agrees to:

1. Make the following University dual credit courses available to eligible high school students:

Course	Instructors	Term
ENG 100	Boss/ Maynard/ Schwarz	Fall
ENG 200	Boss/ Maynard	Spring/Yearlong
MATH 123	Popp	Spring
MATH 131	Popp	Fall
MATH 152	Popp	Fall
MATH 141	Popp	Spring
BIOL 105	Stoelb	Yearlong

2. As a Post-Secondary Participating Institution (PPI) working with an identified Local Educational Agency (LEA), Morehead State University will grant college credit and post the grade on the student's transcript at Morehead State University;

3. Students will be charged the KY Dual Credit Scholarship rate. The first MSU course each semester, taken by qualified juniors or seniors will be paid for by the KY Dual Credit Scholarship program. All other MSU dual credit courses taught by your instructors during 2023-2024 will be paid for through a MSU scholarship. In the event state funds are not sufficient to cover the two courses allotted to seniors, then those students shall receive scholarships as set forth for additional classes or for juniors;

4. Work cooperatively with the district to provide the best selection of general education and key career and technical education and additional course offerings to best serve students, capped at no more than 9 courses over a student's postsecondary career;

5. Identify and provide a MSU faculty liaison in the appropriate academic discipline to provide training, orientation, and collaboration with the Eagle Scholars faculty through the academic year;

6. Assist and provide guidance to the high school faculty:
   a. In the admission and registration process and posting of grades and;

b. In gaining access to the MSU system to electronically post grades;

c. In electronically entering information into Faculty 180 for University assessment;

d. In facilitating a departmental/ college assessment in order to appropriately evaluate dual credit faculty in accordance with MSU policy;

7. Share academic information concerning grades and academic progress in dual credit classes with approved high school officials;

8. Work cooperatively with the school district to address any specific funding need with the district that prevents students from fully participating with the dual credit offerings of the school. No fees for dropped courses or unsuccessful completion of a course will be assessed to the student or the district;

9. Provide educational enhancements that will be determined cooperatively between the Eagle Scholars faculty, the high school leadership team and the Office of Eagle Scholars.

10. Provide the following benefits to Eagle Scholars-

   a. Student ID with access to MSU library and other college services

   b. Waive application fees; streamline the application process

   c. Priority awarding of academic scholarships

   d. Priority registration for Housing and fall courses

   e. Specific enrollment resources on the college selection process. This would include when to complete certain enrollment related tasks. It would also include information on academic majors, financial aid, scholarships and housing.

   f. Blackboard shells for all courses offered to:

   - enhance student learning, provide a framework for NTI
   - provide additional course materials/ support for Eagle Scholars faculty
   - provide a MSU library tutorial and offer online library resources for courses
   - inform students of academic advisors to provide major information by College
   - inform students of their rights and responsibilities according to the university Student Handbook
   - provide information on various student support and outreach services designed for dual credit students.

Woodford County Board of Education and Woodford County High School agree to:

1. Identify Morehead State University as their provider for the courses listed above and allow MSU to receive the KY Dual Credit Scholarships proceeds as available from the Commonwealth;

2. Identify and recruit eligible students and assist in completing the necessary MSU admission and registration forms, including Eagle Scholars Online Application and Registration Form, by the established MSU deadlines;

3. Provide SACSCOC qualified instructors for the identified courses who have successfully

passed a criminal background screening;

4. Ensure instructors provide the University with necessary documentation including official transcripts and any required human resources paperwork prior to the start of teaching;

5. Ensure Eagle Scholars faculty teaching MSU classes complete online FERPA training in order to view course rosters and enter grades electronically as well as follow documented procedures to assure that security of personal information is protected;

6. Follow the MSU curriculum guides, student learning outcomes in courses and assessment standards including additional guidelines and assessments for general education;

7. Ensure Eagle Scholars faculty teaching MSU courses follow MSU grading policies, procedures, guidelines, and timelines for awarding and submitting grades and any Faculty 180 requirements electronically;

8. Pay the high school instructor teaching the MSU course in accordance with Board policy;

9. Ensure the opportunity for a campus visit by the Eagle Scholars students. This could be held during the school day or at an appropriate event outside of the school day;

10. Ensure Eagle Scholars faculty attends the MSU summer orientation session that will occur in June on the Morehead campus or a designated site and recognize any PD or EILA hours earned as part of this training;

11. Provide the necessary textbooks, software, and/or fees/ supplies as well as appropriate classroom facilities and equipment for the courses offered;

12. Follow deadlines established by MSU related to student registration, grade submission, withdrawal, addition of courses, submission of course syllabus through Faculty 180, etc.;

13. Allow MSU monitoring/ assessment of the program and mentoring by an MSU faculty liaison;

14. Share program data with MSU;

15. Ensure that proper library resources be provided to support these dual credit courses;

Students participating in the program must:
1. Have a GPA of 3.0 or higher;
2. Meet any course requirements or prerequisites such as ACT scores or scores set by the school district or academic department including evaluating the dual credit course, support services and resources provided and the instructor according to MSU processes;
3. Complete the MSU Eagle Scholars Application and Registration process;
4. Follow the policies and procedures of MSU and Woodford County High School, failure to do this will result with similar penalties at MSU as imposed at the high school;
5. Attend class on a regular basis;
6. Maintain a HSGPA of 3.0 or higher and a MSU GPA of 2.5 or higher to continue enrolling in MSU classes as an Eagle Scholars student; and
7. Purchase any required books, educational supplies or materials that are not supplied by the high school.

8. Understand that they have certain rights/ responsibilities as students at MSU and have access to an appeal process as described in the Student Handbook.

Neither party shall discriminate on the basis of race, religion, national origin, sex, disability, military status, age or any other protected class.

Morehead State University:

By _____
                 Jay Morgan, President/ Date

Woodford County Board of Education

By_____
                 Danny Adkins, Superintendent/ Date

<h1 style="text-align: center;">Memorandum of Understanding</h1>

<p style="text-align: center;">Between</p>

<p style="text-align: center;">NCS Pearson, Inc.</p>

<p style="text-align: center;">And</p>

<p style="text-align: center;">Woodford County Public Schools</p>

This Memorandum of Understanding (MOU), effective May 1, 2023, sets forth the terms and understanding between NCS Pearson, Inc. ("Pearson") and Woodford County Public Schools ("District") (each a "Party" and together, the "Parties") for the Kentucky Equity-Based Tutoring Program pilot project ("Pilot").

Background

The Summer 2023 Kentucky Equity-Based Tutoring Program (KEBTP) pilot project, sponsored by Pearson, will be a face-to-face connection that will help improve literacy skills in reading and math for selected early primary grade students and provide a ready pool of competent pre- or post-practicum teachers. This will be accomplished by developing a high- quality equity-based primary tutoring program that includes specific data-based decisions and prescribed intervention for identified students. A social emotional component will also be added to this program.

Term

The term of this agreement shall be from May1, 2023- June 1, 2024

Purpose

This MOU sets forth the initial understanding of the parties related to the Pilot. Pearson is implementing the Pilot in the District during the Spring and Summer of 2023. The purpose of the Pilot is to improve literacy skills in reading and math for selected early primary grade students.

Pearson will work with the district to negotiate any additional contract documents to effectuate the Pilot. This will include any license agreement/s, a Pilot statement of work, and any other required agreement/s.

District's Responsibilities

The District will select students to be served based on a predetermined criterion developed by Pearson and KDE. The district will be provided Pearson's Aimsweb+ assessment instrument to identify appropriate instructional needs of each student.

The District will develop communications, coordination of expectations, and training of selected teachers. Due to the sensitivity of the data only the district staff with clearance will be able to access the local assessment data for individual student performance.

Once the students are identified, the district will help facilitate a summer home to school component that may include personal contact with parents.

The District will continue the use of assessment and intervention products through the 2023-2024 school year.

Pearson's Responsibilities

Pearson will structure the implementation for the overall summer tutoring session effort which will include the predetermined selection criteria for students along with providing Aimsweb+ which will be used as the pre- and post- assessment that will provide clear instructional needs for each student. Pearson will supply the necessary equipment and virtual access to all students as needed.

Pearson will provide materials from Johns Hopkins Proven Tutoring Research Project. Home - ProvenTutoring.Org These will be for K-3 students in Reading and Math. Tutors and interventionists will be trained for the implementation of this curriculum by UNC, Oregon, and Vanderbilt.

Pearson will provide their SSIS™ Social-Emotional Learning Edition (SSIS SEL). This is a comprehensive, evidence-based, social-emotional learning system that assesses key academic skills and integrates the different components with an aligned, multi-tiered intervention. Product includes Screening and Progress Monitoring Scales, Rating Forms, and Classwide Intervention Programs.

Pearson will also provide a social emotional component. This will be taught by the Tutors during a daily lesson in the summer session.

Pearson will do a nation-wide search for tutoring candidates.

Pearson will accept applications and interview pre-practicum teachers to hire and provide necessary training to Tutors.

Pearson will be responsible for paying the tutors for their services.

Contact Information
NCS Pearson, Inc.
Name
Position
Address
Telephone
Fax
E-mail

Woodford County Public Schools
Name
Position
Address
Telephone
Fax
E-mail

This Document acknowledges mutual agreement between the Parties of the terms and conditions provided herein.

                         Date:

NCS Pearson, Inc.
Llana Williams, VP School Assessment

                         Date:

Kentucky Department of Education
[Signatory Name and Title]