

**School- Related Student Trip Request Form**  
**SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP**

PO #: 2174

#11.00

SCHOOL: SCES FACULTY MEMBER SPONSORING TRIP: Abell

☐ Classroom Field Trip ☒ Class Trip (whole grade), specify 3rd Grade trip  
☐ Organization/ Club: \_\_\_\_\_ ☐ other (athletic, band, etc.) \_\_\_\_\_

DESTINATION: Sluggers field ADDRESS: 401 E Main St Louisville, Ky 40202  
☐ Out of State ☐ Out of County ☐ within County ☐ Overnight: \_\_\_\_\_

DATE(S) OF TRIP: 5-10-23 DEPARTURE TIME: 9:30 RETURN TIME: 2:15

PURPOSE/ EDUCATION VALUE: Sluggers field offers education days for students to experience a game in a safe setting.

SOURCE OF FUNDING FOR TRIP: \_\_\_\_\_

**NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF INABILITY TO PAY.**

**BILL TRIP EXPENSES TO:**

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☒ OTHER: student  
NUMBER OF STUDENTS: 146 FACULTY SPONSORS: 6 or 7 OTHER CHAPERONES: \_\_\_\_\_  
TOTAL NUMBER OF PARTICIPATES: 153

**MODE OF TRANSPORTATION:**

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212 ☒ BUS ☐ VAN  
☐ CERTIFIED COMMON CARRIER; SPECIFY \_\_\_\_\_  
☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) \_\_\_\_\_

**SUPERVISION: (Attach a list of names of adults accompanying students on trip).**

Have all chaperones undergone the required AOC check and been designated by the principal/designee to supervise students? ☒ YES ☐ NO

Crystal Abell  
Name of Faculty Sponsor

3/28/23  
Date

Trip has been: ☐ approved ☐ disapproved. Reason: \_\_\_\_\_

[Signature]  
Signature of Superintendent/Designee

3/30/23  
Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

**FIELD TRIP CHARGES: Bus Limit: 2 persons per seat**

\$0.93 per mile

Regular hourly rate for driver; plus overtime

If driver's hours exceed 40 per week.

Overnight lodging: Single room.

Drive time starts 15 minutes before departure and 15 minutes after arrival.

Meals provided by sponsor: ☐ YES ☐ NO

Send copy to lunchroom: ☐ YES ☐ NO

Admission to event provided: ☐ YES ☐ NO

Number of Buses Requested: \_\_\_\_\_

**TRANSPORTATION OFFICE USE ONLY:**

Drivers: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

# Instructional Plan for Field Study/Special Event Learning Experience

Teacher: 3rd Grade team - (Abell)

Class: All 3rd

Date: 5/10/23

Class Size: 146 total

## Instruction Plan

### PRE Activities

Read 'Jackie Robinson 'A Life of Determination' to discuss  
character traits

Geography - Where am I located?

### POST Activities

Discuss character traits of a player

Geography - where are they (opponent) compared to us? Cardinal directions

**Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies**  
(Use any that apply)

Social Studies - Location/Geography

Writing - GRI Lesson for "Spring Training" for testing

**Choose one post-assessment of learning activity:**

☒ **Open Response Prompt:** \_\_\_\_\_

☐ **Student Product:** \_\_\_\_\_

☐ **Performance Event:** \_\_\_\_\_

☐ **Writing for Authentic Audience:** \_\_\_\_\_

**Adaptations or Special Strategies (if applicable)**

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