

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VIIB **DATE:** April 12, 2023

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Danny Adkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

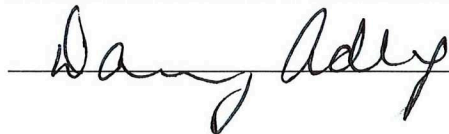
SUMMARY OF MAJOR ELEMENTS:

Attached Fundraisers: Southside Encore Club (Back to School Fun Run/5K); Simmons 1st Grade (Donations for Humane Society, service project); WCHS Golf Team (Calendar Donation)..

IMPACT ON RESOURCES: None.

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Woodford County High School

Date: 3/31/23

Person/Club/Organization: Boys and Girls Golf Team

Fund-Raiser Requested: Calendar Donation Fundraiser

Is this a Service Project per Board Policy 09.33?

☐ Yes☒ No

Product to be Sold: None

Number of Students Participating: 14

Expected Beginning Date: 5/1/23

Expected Ending Date: 5/31/23

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$7,000	\$
2. Expenses/Cost of Goods Sold:	\$0.00	\$
3. Total Profit:	\$7,000	\$

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
All funds applied towards Tournament Fees	\$7,000	\$
	\$	\$
	\$	\$

6. Sponsor's Signature: Brandon Gould BG Date: 3/31/237. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: Shiranda Best Date: 4/3/238. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: Dany Adley Date: 4-17-23

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Date sent: _____ Signature of Superintendent: _____

Review/Revised: 6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS



GOLF

JOURNAL DETAIL 2023 1 TO 2023 12							
FOR 2023 10							
ACCOUNTS FOR: 25 SCHOOL ACTIVITY FUND							
ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED	
7350S GOLF-SAF	0.00	0.00	324.77	0.00	-324.77	100.0%	
TOTAL SCHOOL ACTIVITY FUND	0.00	0.00	324.77	0.00	-324.77	100.0%	
TOTAL REVENUES	-350.27	-7,065.27	-3,285.27	0.00	-3,780.00		
-6,715.00							
TOTAL EXPENSES	350.27	7,065.27	3,610.04	0.00	3,455.23		
6,715.00							

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School: Southside Elementary

Date: March 28 2023

Person/Club/Organization: Encore Club (Southside Fine Arts)

Fund-Raiser Requested: Back-to-School Fun Run & 5K

Is this a Service Project per Board Policy 09.33? ☒ Yes ☐ No

Product to be Sold: Registration Fees for Race/Walk, Concessions, T-shirts

Number of Students Participating: All students will take home forms advertising race. (approximately 600)

Expected Beginning Date: Collection of Registration fees/Sponsorships Pledges beginning approval by Board of Education

Race Date: August 25, 2023 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: August 25, 2023

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>2500</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ <u>500</u>	\$ _____
3. Total Profit:	\$ <u>2000</u>	\$ _____
4. Please attach a copy of your organization's budget for this academic year.		
5. Please specify below how the funds raised by <u>this event</u> are to be spent.		

ITEMS TO BE PURCHASED FROM PROFIT

	<u>PROJECTED</u>	<u>ACTUAL</u>
Funds will be used to purchases items related to fine arts programs	\$2,000	\$ _____

and performances. This could include things such as props., scripts as well as activities for students participating in fine arts sponsored events (Grand Event etc.)

6. Sponsor's Signature: Chari Murray Date: 3-30-237. As Principal, I ☐ recommend ☐ do not recommend this project.☒ Form is typed ☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: Jerry Regan Date: 3/30/238. As Superintendent, I ☐ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: Danny Adley Date: 4-17-23

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Review/Revised:6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS



ENCORE

FOR 2023 13

JOURNAL DETAIL 2023 1 TO 2023 13

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
21 DISTRICT ACTIVITY FUND						
050210 SS DISTRICT ACTIVITY REVENUE						
7439 ENCORE CLUB-DAF	-8,000.00	-7,306.60	-11,880.47	0.00	0.00	4,573.87 162.6%
TOTAL SS DISTRICT ACTIVITY REV	-8,000.00	-7,306.60	-11,880.47	0.00	0.00	4,573.87 162.6%
0502818 DAF INSTRUCTION						
7439 ENCORE CLUB-DAF	8,000.00	7,306.60	2,984.52	0.00	0.00	4,322.08 40.8%
TOTAL DAF INSTRUCTION	8,000.00	7,306.60	2,984.52	0.00	0.00	4,322.08 40.8%
TOTAL DISTRICT ACTIVITY FUND	0.00	0.00	-8,895.95	0.00	0.00	8,895.95 100.0%
TOTAL REVENUES	-8,000.00	-7,306.60	-11,880.47	0.00	0.00	4,573.87
TOTAL EXPENSES	8,000.00	7,306.60	2,984.52	0.00	0.00	4,322.08
GRAND TOTAL	0.00	0.00	-8,895.95	0.00	0.00	8,895.95 100.0%

** END OF REPORT - Generated by Lauren Popp **

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School: Simmons Elementary Date: 4/10/23
 Person/Club/Organization: 1st Grade
 Fund-Raiser Requested: Donations for Humane Society
 Is this a Service Project per Board Policy 09.33? ☐ Yes ☐ No
 Product to be Sold: Collecting donations for animals - kindness project
 Number of Students Participating: _____
 Expected Beginning Date: 4/25/23 (Beginning date cannot be prior to the Board Meeting.)
 Expected Ending Date: _____

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ _____	\$ <u>0</u>
2. Expenses/Cost of Goods Sold:	\$ _____	\$ <u>0</u>
3. Total Profit:	\$ _____	\$ <u>0</u>

4. Please attach a copy of your organization's budget for this academic year.
 5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
_____	\$ _____	\$ <u>0</u>
_____	\$ _____	\$ <u>0</u>
_____	\$ _____	\$ <u>0</u>

6. Sponsor's Signature: Aimee Giegred Date: 4/10/23

7. As Principal, I ☒ recommend ☐ do not recommend this project.

☐ Form is typed ☐ Budget report is attached

☐ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date 4/10/23

8. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date 4/17/23

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