



**JESSE BACON, SUPERINTENDENT**  
ADRIENNE USHER, ASSISTANT SUPERINTENDENT  
BRANDY HOWARD, CHIEF ACADEMIC OFFICER  
TROY WOOD, CHIEF OPERATIONS OFFICER

MEMO

TO: Dr. Jesse Bacon, Superintendent

FROM: David Phelps, Director of Transportation

DATE: April 13, 2023

RE: Permission to Solicit bids for Propane

We would like permission from the Board of Education to advertise and solicit bids for Propane, the current with American Gas is thru June 30, 2023. The bid will be for the 2023-2024 fiscal school year with the option of an additional two-year mutual agreement.

DP/wc